

Civil Division: Towns  
Jurisdictional Class: Competitive  
Labor (part-time only)  
Revised: 12/6/96

## **RECREATION CARETAKERS**

**DISTINGUISHING FEATURES OF THE CLASS:** This position exists in a recreation or community center and involves general caretaking and housekeeping duties. The work is performed in accordance with the policies and procedures outlined by the Recreation Department. This person works under direct supervision of a working supervisor or another department supervisor. Does related work as required.

**TYPICAL WORK ACTIVITIES:** (Illustrative Only)

Sweeps and mops locker rooms, gymnasiums, restrooms and other related facilities;  
Cares for and issues recreational supplies and equipment;  
Maintains and helps prepare ice surface, which may include operation of ice resurfacing machine;  
Stocks shelves with supplies and equipment;  
Participates in general maintenance of exterior areas which may involve shoveling snow, mowing grass, raking leaves, trimming shrubs, etc;  
May set up and dismantle chairs, tables and other equipment necessary for recreational activities at the ice rink or community center.

**FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL**

**CHARACTERISTICS:** Good knowledge of the equipment and facilities of a recreation or community center; good knowledge of recreational ice-making equipment and practices used in maintaining ice-making equipment; ability to read and write; ability to perform light manual labor; ability to get along well with others.

**MINIMUM QUALIFICATIONS:** None.