

Jurisdictional Class: Pending Jurisdictional Classification
EEO Category: Protective Service
Revised: 09/20/2019

CONSTABLE

DISTINGUISHING FEATURES OF THE CLASS: This work involves responsibility for performing the duties of a Peace Officer, by assisting in maintaining order in the community. The incumbent is supervised by the Town Justice. Supervision of others is not a feature of this class. The incumbent performs related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative Only)

Maintains order in the court room;
Provides security and enforces the rules of the court;
Transports files or paperwork.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Good knowledge of the judicial system and court room etiquette; good judgment.

MINIMUM QUALIFICATIONS:

- (A) Graduation from a regionally accredited or New York State college or university with an Associate's Degree or higher in Criminal Justice; **OR**
- (B) Active or retired member of a police department.

Adopted: 10/05/2017
Revised: 09/20/2019