

Jurisdictional Class: Non-Competitive for Oneida County Government Only
EEO Category: Professionals
Revised: 01/21/2020

CHAPLAIN

DISTINGUISHING FEATURES OF THE CLASS: An incumbent in this class provides religious and spiritual leadership and guidance to inmates, inmate families, and employees of the Oneida County Correctional Facility. Incumbents must be available on a 24-hour basis to respond to emergency needs. Supervision is not a requirement of this position. Does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative Only)

Schedules, plans and conducts religious services and administers rites according to the practices of the religion represented;
Provides 24-hour crisis intervention service which includes counseling;
Provides particular care to inmates with urgent needs such as the seriously or terminally ill, psychologically and emotionally disturbed;
Visits and talks with inmates to minister to their moral, religious and related needs;
Provides information to inmates of the availability of chaplain's services;
Conducts religious educational and training programs, organizes discussions pertaining to issues of concern and importance to staff, community clergy and the general public;
Works closely with hospital or correctional institution staff to further the rehabilitation of Inmates.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL

CHARACTERISTICS: Thorough knowledge of the principles and practices of religion represented; thorough knowledge of interdisciplinary communication; skill in interpersonal communication; ability to administer and educational programs; ability to not allow one's own emotional needs or psychological dynamics interfere with the duties of the position; ability to commit oneself to caring for the spiritual, psychosocial and physical needs of persons served; ability to design and conduct educational events; ability to approach with understanding individual spiritual and personal problems; ability to understand the special problems of inmates; insight; resourcefulness; initiative; integrity; sound judgment.

MINIMUM QUALIFICATION: Possession of either (a) certification on a national level as a member of one of the appropriate credentialing professional associations (e.g., the American Association of Pastoral Counselors, the College of Chaplains, or the Joint Certification Standards of Ministries in Specialized Settings); or (b) certification on a state level by the New York State Council of Churches - Department of Chaplains, the New York Board of Rabbis or the New York Conference of Catholic Bishops; or (c) ecclesiastical endorsement by the Archdiocese of New York (for Catholic Chaplains only).

Adopted: 06/06/2018
Revised: 08/30/2019; 01/21/2020