

Jurisdictional Class: Exempt for Oneida County Government Only  
(See Appendices for Number of Allowed Exempt Positions)  
EEO Category: Professional  
Revised: 06/25/2019

### **ASSISTANT PUBLIC DEFENDER**

**DISTINGUISHING FEATURES OF THE CLASS:** The incumbent in this position assists the Public Defender or Civil Defender in the representation of indigent persons. An incumbent keeps abreast of all procedures and policies within his/her assigned office. This position organizes, examines, and coordinates materials and efforts related to either criminal or civil cases. The Assistant Public Defender shall not engage in any other practice of the law which, under rules established by the Public or Civil Defender, would interfere in any manner with the performance of his/her duties. This is an appointed position in which incumbents serve both under the general direction and pleasure of the Public or Civil Defender. Supervision is not usually a responsibility of this position. Incumbent performs related work as required.

### **SUGGESTED QUALIFICATIONS:**

**Assistant Public Defender I:** Admission to the Bar of New York State **AND** four (4) years experience in the public or private practice of law **OR** 36 months experience as a full time Assistant Public Defender II

**Assistant Public Defender II:** Admission to the Bar of New York State **AND** two (2) years of experience in private or public practice of law **OR** eighteen (18) months as a full time Assistant Public Defender III

**Assistant Public Defender III:** Admission to the Bar of New York State

### **SPECIAL REQUIREMENTS:**

1. Must possess good standing with the Appellate Division.
2. Possession of a valid New York State driver's license at time of appointment. License must remain valid throughout appointment.

**NOTE:** Must provide a certificate of Good Standing from the Appellate Division annually and within sixty (60) days of birthday.

Adopted: 02/26/1976  
Revised: 08/28/1992; 04/26/1996; 05/09/1996; 07/17/1996; 02/25/1999;  
07/15/1999; 12/29/1999; 10/10/2007; 12/27/0707; 10/20/2016;  
06/18/2019; 06/25/2019