

Request for Proposals

Proposals, subject to the conditions contained herein, will be received by the ONEIDA COUNTY DEPARTMENT OF PLANNING until **4:00 P.M. on Friday, March 31, 2023**, for

DESIGN SERVICES – UTICA FOOD HUB AT UNION STATION RFP 2023-336

Copies of the Request for Proposal Documents may be received from the Oneida County Department of Planning by contacting Cassandra Burkhart, Planning Specialist, at 315-798-6145, or you may request a copy by mail by writing to the Department of Planning, Attn: Cassandra Burkhart, 3rd Floor, Union Station, 321 Main Street, Utica, New York 13501. They may also be downloaded from the Oneida County website at <http://www.ocgov.net> (Public Notice Section).

Copies of the described RFP may be examined at no expense at the Oneida County Department of Planning.

Proposals in response to the RFP must be submitted electronically in Adobe PDF format. Proposals may be submitted via email to KBurkhart@ocgov.net or via mail on a USB flash drive to: Oneida County Department of Planning, Attn: Cassandra Burkhart, 3rd Floor, Union Station, 321 Main Street, Utica, New York 13501. The subject line of the email or proposal package must be clearly marked with the RFP # 2023-336 and the terms “Design Services – Utica Food Hub at Union Station.” Proposals must be *received* before the deadline.

Oneida County reserves the right to reject any or all proposals received.

The County of Oneida, in order to promote its established Affirmative Action Plan, invites proposals from minority groups. This policy regarding applies to all persons without regard to race, creed, color, national origin, age, sex or handicap.

Dated: March 7,2023

Alfred A. Barbato
Director of Purchasing