



Sauquoit Creek Basin Intermunicipal Commission

c/o Herkimer-Oneida Counties Comprehensive Planning Program
The Boehlert Center at Union Station
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MEETING MINUTES

December 17, 2019

4:30 PM

Whitestown Town Offices
8539 Clark Mills Road
Whitestown, NY

Present

Chairperson Dave Glenn (T. of Whitestown)
Supervisor Kaleta (T. of Whitestown)
Supervisor Miscione (T. of New Hartford)
Rick Sherman (T. of New Hartford)
Vincent Malagese (V. of Whitesboro)
Tom Hughes (V. of New Hartford)
Heather Mowat (City of Utica)
Mike Mahoney (City of Utica)
Stephanie Wurtz (City of Utica)

Bill Schmidt (T. of Whitestown Attorney)
Celeste Friend (City of Utica- 3rd Ward)
Dana Nimey-Olney (NYS Assembly)
Dave Babowicz (OC DPW)
Dan Appler (OC E-911)
Kristina Markey (NYS DEC)
Ryan Hasting (OBG)
Kristin Campbell (HOCCPP)
Cimbria Bailerikensen (Public- First Circle)

The meeting was opened at 4:30 pm by member Chairperson Dave Glenn. Upon a motion by Vince Malagese and second by Tom Hughes, the minutes of the November 19, 2019 meeting was approved.

Welcome to New Members

Chairperson Glenn welcomed the City of Utica and Town of New Hartford representatives to the meeting.

Whitestown Sauquoit Creek Channel and Floodplain Restoration Capital Project

Ryan Hastings from OBG reported on the status of the project. There was damages to some in the instream structures and plantings that had not had time to be established before the Halloween Storm. OBG and the Town are working on the permitting with NYS Dec to fix those damages. Ryan reported that the signage as required by NYS EFC has been submitted to EFC for approval and underway.

Channels at CSX Bridge

The Town of Whitestown signed an agreement with the final landowner for Phase 2 and this has allowed the engineers to get on the property to finalize some of the permitting studies needed for the Army Corps/DEC Joint Permit. CSX has provided their final comments and approved the plans. The project is set to go out to bid this winter once funding is all secured, the spec plans and bid packets are ready. .

Treasurer's Report

Kristin reported the balance in the Commission's bank account is \$ 47,257.08. There were no new bills. A final payment was received and the deposit will be reflected in the next treasurer's report. Upon a motion by Vince Malagese, and second by Tom Hughes, members voted to accept the treasurer's report.

Other Business

- Chairperson Glenn requested that members examine the project wish list and provide Kristin with a list of projects that they would like to work on in their community by the end of January. This list is important so the Commission is ready for new grant opportunities or requests from potential funding partners looking for approved Commission projects.
- A map of each municipality was handed out to the representative to bring back to their municipality to use to identify problem areas such as gravel bar or debris fields. Chairperson Glenn requested members identify areas that need clean up or problem areas. Notes can be written on the maps and returned to Dave or Kristin by the 3rd week of January. Kristin will have GIS staff work on creating a map as a baseline that identifies areas of concerns and as they are addressed, pictures, date of activity, etc.

There was further discussion about what activities are regulated or not in the Sauquoit Creek and its tributaries. New Hartford reported that DEC helped them with a list of what creeks need permits for maintenance in their Town and permissible activities. Kristina suggested maybe getting permitting staff from the regional office to come and speak with highway personnel about what regulated activities and allow time for questions. Kristina and Kristin will work on setting up an event for Commission members after the New Year and before the spring clean-up activities start.

- Chairperson Glenn requested members discuss any projects and problem areas in their representative communities.
 - Utica has been collaborating with the Town of New Hartford and examined the City/Town border to look at flooding damages, sources and potential solutions. It is suggested that the water is coming from the Town up at Lower and Upper Woods down a ravine and into homes in Eastwood, Arlington, and Kensington. The City is cleaning up a pipe that was damaged during storm cleanup and installing a trash rack.
 - Dan Appler from Emergency management reminded members to document damages in their community for cleanup. New York State met the threshold for damages and has requested a federal declaration. While waiting for the declaration, document all damages including over time, equipment, purchases, etc.

- Supervisor Kaleta announced that the Town of Whitestown was successful in getting the Phase one engineering approved by FEMA for the flood bench project including 4 more benches construction and acquisition. Once engineering estimates are approved then the Phase 2 for construction funds are announced

The next meeting date is January 21, 2020.