

HERKIMER COUNTY PLANNING BOARD

COUNTY OFFICE BUILDING • HERKIMER, NEW YORK 13350

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MINUTES

Herkimer County Planning Board
Monday, August 19, 2024

The Herkimer County Planning Board (HCPB) met in person on August 19, 2024 and the meeting was called to order at 12:07 p.m.

The following persons were present:

Les Stephens, HCPB Chairman
Donna Salamone, HCPB Member
Robyn Cadwell, HCPB Member

Robert Drummond, HCPB Member
Jeff Rehler, HOCCPP Staff

Minutes from the June 17, 2024 meeting were unanimously approved, following a motion by Donna Salamone and second by Robert Drummond. Minutes from the July 15, 2024 meeting were unanimously approved, following a motion by Robyn Cadwell and second by Robert Drummond.

Paul Kauffman - 603 State Highway 28, Town of Columbia (GML 239 Referral)

Members reviewed a site plan for a proposed mail order fulfillment facility. Robyn Cadwell motioned for “No Recommendation” as to final action. Donna Salamone seconded and the motion passed with all in favor.

Lynne Stephon - 429 Pardeeville Rd, Town of Russia (GML 239 Referral)

HCPB reviewed an area variance to allow reduced setbacks. Members agreed that the action would have minimal potential for intermunicipal or countywide impact. Robert Drummond motioned for “No Recommendation”. Donna Salamone seconded and the motion passed with all in favor.

Andrea Helmer - 3391 Black Creek Road, Town of Russia (GML 239 Referral)

HCPB reviewed an area variance to allow the creation of two undersized lots. There was discussion about the arrangement of the parcel (currently split by a road) and impossibility of any subdivision of the parcel meeting current minimum lot sizes in the zone. Donna Salamone motioned for “No Recommendation”. Robert Drummond seconded and the motion passed with all in favor.

Joseph Wegman - 3930 St Rt 28, Town of Webb (GML 239 Referral)

Members reviewed a conditional use permit to allow replacement of a lawful, pre-existing, nonconforming accessory structure having a reduced front yard setback. Robyn Cadwell motioned for “No Recommendation”. Donna Salamone seconded and the motion passed with all in favor.

Town of Webb UFSD - 3002 St Rt 28, Town of Webb (GML 239 Referral)

Members reviewed a conditional use permit for installation and use of a digital sign. Robert Drummond motioned for “No Recommendation”. Robyn Cadwell seconded and the motion passed with all in favor.

ASD Folts NY Solar I LLC - 109 Edgar Street, Town of Herkimer (GML 239 Referral)

Members reviewed a special use permit for construction of 5 MW AC ground-mounted solar energy facility. HCPB discussed impacts to farmland, forested areas, and wetlands. Members agreed to provide the Town with comments about the benefits of obtaining and evaluating a SWPPP, decommissioning plan, and agricultural data

statement from the applicant. Robert Drummond motioned for “No Recommendation” as to final action. Robyn Cadwell seconded and the motion passed with all in favor.

Charles Scholl - 352 Hollywood Rd, Town of Webb (GML 239 Referral)

HCPB reviewed an area variance to allow an accessory structure on a lot without a principal structure. Citing no likely countywide impact, Donna Salamone motioned for “No Recommendation”. Robyn Cadwell seconded and the motion passed with all in favor.

Verizon Wireless - 1131 Barker Road, Town of Manheim (GML 239 Referral)

Members reviewed a special use permit for construction of an unmanned public utility/personal wireless service facility. Citing no likely countywide impact, Robyn Cadwell motioned for “No Recommendation”. Donna Salamone seconded and the motion passed with all in favor.

Joshua Tobin - 2100 Big Moose Rd, Town of Webb (GML 239 Referral)

Members reviewed a site plan review action for a boundary line adjustment. Donna Salamone motioned for “No Recommendation”. Robert Drummond seconded and the motion passed with all in favor.

Robert Imundo - 2945 St Rt 28, Town of Webb (GML 239 Referral)

HCPB reviewed a conditional use permit to allow expansion of a lawful, pre-existing, nonconforming structure (garage). Citing no likely countywide impact, Donna Salamone motioned for “No Recommendation”. Robyn Cadwell seconded and the motion passed with all in favor.

Michael Galimo - 312 Hollywood Rd, Town of Webb (GML 239 Referral)

Members reviewed a conditional use permit to allow vertical expansion (over an existing garage) of a lawful, pre-existing, nonconforming dwelling. Robert Drummond motioned for “No Recommendation”. Robyn Cadwell seconded and the motion passed with all in favor.

Dan LaBella - 312 Hollywood Rd, Town of Webb (GML 239 Referral)

HCPB reviewed a conditional use permit to allow vertical expansion of a lawful, pre-existing, nonconforming dwelling. Donna Salamone motioned for “No Recommendation”. Robert Drummond seconded and the motion passed with all in favor.

Verizon Wireless - Mary Hill Road, Town of Warren (GML 239 Referral)

Members reviewed a site plan for construction of a cell tower. Citing no likely countywide impact, Robert Drummond motioned for “No Recommendation”. Robyn Cadwell seconded and the motion passed with all in favor.

Village of Mohawk – 6-Month Solar Moratorium (GML 239 Referral)

Members reviewed a proposed local law to establish a 6-month moratorium on applications, approvals, and/or construction or installation of solar energy systems and/or solar farms in the Village. Robyn Cadwell motioned for “No Recommendation”. Robert Drummond seconded and the motion passed with all in favor.

Other Business

The next meeting of the Herkimer County Planning Board is scheduled for September 16, 2024 at noon. The meeting will be held in person at the Herkimer County Chamber of Commerce (420 East German Street, Herkimer, NY 13350). There being no further business, the meeting was adjourned at 12:43 p.m.