

# Mohawk Valley STORMWATER Coalition

HOCCPP - Boehlert Center at Union Station - 321 Main St. Utica, N.Y. 13501  
315.798.5710 - planning@ocgov.net

## Meeting Minutes

August 20<sup>th</sup>, 2024, 3:00 PM

Oneida County Dept of Public Works Building-5999 Judd Road Oriskany, NY

### Attendees

Joseph Morosco (V/O Yorkville)

Robert Rockwell (V/O Clinton)

Chuck Gibbs (V/O Whitestown)

Gina Lamonte (T/O Paris)

Phil Johnson (T/O Schuyler)

Rodney Dodge (T/O Schuyler)

Nichole Bourgeois (OCDPW)

Chris Burtch (V/O Oriskany)

John Waters (WQ +WPC)

Joshua Dahlin (HOCCPP)

Kristin Campbell (HOCCPP)

Dave Glenn (T/O Whitestown)

Brian Whittaker (Town of Whitestown)

**Members Not in Attendance-** Village of New Hartford, Town of New Hartford, Town of Deerfield, Town of Westmoreland

Dave Glenn, the Sauquoit Creek Commission chairperson, called the meeting to order at 3:00 PM by leading the Pledge of Allegiance.

The IMA Quick Reference and Roberts Rules of Order were distributed to the group.

**Intermunicipal Agreements**—Dave made a final request for any remaining signed IMAs and Authorized Contact lists. Josh indicated that the Town of Schuyler will be joining the group. Town Supervisor Anthony Lucente has submitted their signed IMA.

Josh reviewed why having additional authorized members is essential, and Dave further explained that we are following Roberts's Rules of Order. Therefore, each organization has two people per municipality with Voting Authority: one primary and one alternate. The public is welcome to attend meetings but cannot vote.

**Chairperson Voting**—Chris Burtch nominated Dave Glenn and motioned to elect Dave Glenn as the Chairperson. Chuck Gibbs then Seconded the motion. The Coalition unanimously approved this motion, and Dave Glenn accepted the position.

**Vice Chairperson-** Dave Glenn nominated and moved to elect Chris Burtch as Vice Chairperson. Chuck Gibbs seconded, and the motion was passed unanimously.

**Bank**—The Coalition determined that it would like to gather information about a financial institution to assess surcharges. KeyBank, M&T Bank, and Adirondack Bank are the banks of interest. Josh will gather bank information for the next meeting.

**Budget**—Members discussed determining an annual contribution towards membership. There was concern this year because the village budgets are passed in spring, while the town's and county's budgets are in the fall. The issue here is that money was not budgeted for 2024-25. Members agreed that starting with a smaller

contribution would be more workable for each municipality, and once the group outlines annual expenses, they can budget ahead of time for contributions.

Chris Burtch motioned to start member contributions at one hundred dollars (\$100) per year. The motion was seconded by Robert Rockwell and passed unanimously.

### **The Mapping Grant- Josh and Kristin**

Oneida County submitted an MS4 mapping grant application in the CFA for \$77,515 over two years. The county will provide the 10% match with in-kind services.

This grant money will be used for mapping within the six municipalities that submitted letters of support for the grant. These include Clinton, Deerfield, Oriskany, Paris, New Hartford, Whitesboro, and Whitestown. Because each municipality has different levels of mapping completed, HOCCPP will work to determine their needs based on the “mapping worksheet” submitted. Work will be completed using Oneida County GIS staff. Once grant funds are exhausted, Oneida County can apply again for funding as it is an annual grant program.

**Interim Progress Certification**—DEC provided an instruction sheet with a “how-to” for completing Interim Progress Certification reports due October 1<sup>st</sup>. The sheet was distributed to the group, and Josh provided a basic explanation.

### **Other Business**

Kristin asked if the group would be interested in learning more about training for MS4 reporting.

The consensus was that a “training series” of informational videos held during the meeting would be beneficial. Having someone from NYS DEC would be even more effective. Josh will reach out to set up a training opportunity.

**EPA**—Brian mentioned that the EPA recently audited the city of Utica's records and processes for MS4. “They are very thorough; documentation is critical to the overall process. These are consultants hired by the EPA out of Colorado.” “Day one was a phone interview, and Day two was an internal review of records. They wanted to see every one of the Minimum Control Measures.”

Josh asked if everyone had a copy of the Minimum Control Measures and offered to email informational material.

**July Minutes**—Dave asked the group if they had any questions or wanted to follow up on the July minutes. Chris Burtch moved to pass the July minutes, which Robert Rockwell seconded. The motion was unanimous, and the July minutes were approved.

**The next meeting will be on September 17th, at 3 PM, unless opportunities for training occur on a different day,**

A motion to adjourn was provided by Chris Burtch, seconded by Chuck Gibbs, and unanimously accepted.