



NEW YORK STATE DEPARTMENT OF HEALTH
Bureau of Water Supply Protection

APPLICANT'S CHECKLIST FOR PROPOSED REALTY SUBDIVISIONS

Proposed Realty Subdivision name and location: (C,V,T) _____ County _____	Applicant (owner):
Total parcel size owned: _____ acres Total proposed project size (this application): _____ acres Number of proposed lots: _____ Phase #: ____ of ____ <input type="checkbox"/> Public Water <input type="checkbox"/> Private Wells <input type="checkbox"/> Public Sewer <input type="checkbox"/> Private Septic Systems	Prepared by (professional engineer or registered architect):

Attached is an application and plans for the water and sewerage facilities to serve this proposed Realty Subdivision. The following indicated information is being submitted for NYSDOH review and approval consideration.

General:

- At least two (2) complete sets of plans (including a site location map on the cover page)
- Form DOH-2249, "Plan Review Fee Determination Schedule", with fee submitted (\$25/lot of ≤ 5 acres)
- Form GEN-157, "Application for Approval of Sanitary Facilities for Realty Subdivisions"
- SEQRA determination: Full EAF signed by the designated lead agency (e.g., municipal authority)
- Subdivision plans signed and stamped by a New York State licensed P.E. or R.A.
- Plat plan signed and stamped by a New York State licensed Land Surveyor
- NYSDEC and/or Local Authority wetlands determination shown on plans (if necessary)
- NYSDEC and/or Local Authority wetlands disturbance permit (if necessary)
- All metes & bounds, easements and right-of-ways shown on plans
- Topographic features shown on plans (e.g., site contours, flood plains, water bodies, rock outcropping, etc.)

Public Water: (if applicable)

- Form DOH-348, "Application for Approval of Plans for Public Water Supply Improvement"
- Engineer's Report demonstrating a water supply of sufficient quantity and quality
- NYSDEC WSA and Permit for a new water supply or a service area extension
- Water supply distribution network details and notes shown on plans
- Letter from the water supplier stating their ability and willingness to supply water to the subdivision

Public Sewerage: (if applicable)

- Sewer and storm water plans submitted to NYSDEC for review
- Letter from the sewer service provider stating their ability and willingness to service the subdivision

Private wells (reference standard 10NYCRR Part 5, Appendix 5-B): (if applicable)

- At least one (1) test well for every ten (10) lots
- Drilling log(s) with geological profiles
- Yield test(s) data
- Water quality analysis (laboratory reports)
- "Typical" drilled well construction details shown on plans
- Proposed well locations for each lot and applicable separation distances shown on plans

Private Septic Systems (reference standard 10NYCRR Appendix 75-A): (if applicable)

- Soil and site investigation data (deep hole observations, percolation tests results and locations) shown on plans
- "Typical" septic system design (daily flows, septic tank size, trench length, absorption area, etc.) shown on plans
- Septic system locations for each lot and applicable separation distances shown on plans

Other:

Submitted by: _____ **Date:** _____

Signature: _____

This box For NYSDOH use only
eHIPS facility #: _____
Plan Log: _____
Assigned to: _____

