



# ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

Gerald J. Fiorini  
Chairman  
(315) 798-5900

Mikale Billard  
Clerk  
(315) 798-5404

George Joseph  
Majority Leader

Philip M. Sacco  
Minority Leader

## EXPEDITED COMMUNICATIONS FOR DISTRIBUTION FOR THE October 13, 2021 MEETING

(Correspondence relating to upcoming legislation, appointments, petitions, etc.)

<u>FILE NO.</u>	<u>COMMITTEE</u>	<u>PAGES</u>
2021-267 . . .	Government Operations, Ways & Means .....	1
2021-268 . . .	Health & Human Services, Ways & Means .....	2-3
2021-269.1 . . .	Government Operations, Ways & Means .....	4-5
2021-269.2 . . .	Government Operations, Ways & Means .....	6-7
2021-270 . . .	Government Operations, Ways & Means .....	8-11
2021-271 . . .	Public Works, Ways & Means .....	12-13
2021-272 . . .	Government Operations, Ways & Means .....	14-15

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ONEIDA COUNTY  
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.  
County Executive  
ce@ocgov.net

FN 20 21-267

September 22, 2021

GOVERNMENT OPERATIONS

Board of Legislators  
Oneida County  
800 Park Avenue  
Utica, New York, 13501

WAYS & MEANS

**Re: Appointment of Interim Commissioner of Personnel/Civil Service Commissioner**

Honorable Members:

In accordance with Section 1401 of the Oneida County Charter, Section 1401 of the Oneida County Administrative Code, I submit to you my appointment of Amanda L. Cortese-Kolasz as Interim Commissioner of Personnel at Grade 45M, off step at a salary of \$143,500 effective September 23, 2021. While New York State Civil Service Law Section 15, does require that the Commissioner be appointed to a permanent term of six (6) years and the appointment of Ms. Cortese-Kolasz will be submitted to the State as such, the intention is that Ms. Cortese-Kolasz will fill the role on an interim basis while a comprehensive search for a new Commissioner is conducted.

I request that this appointment be placed on the Agenda for consideration at your next meeting.

Thank you for the Board's kind attention to this matter.

Very truly yours,

Anthony J. Picente, Jr.  
Oneida County Executive



**ONEIDA COUNTY  
OFFICE OF WORKFORCE DEVELOPMENT**

209 Elizabeth Street  
Utica, NY 13501  
Phone: (315)798-5908 Fax: (315)798-5909

ANTHONY J. PICENTE, JR.  
County Executive

DAVID L. MATHIS  
Director, Workforce Development

September 13, 2021

Hon. Anthony J. Picente Jr.  
Oneida County Executive  
Oneida County Office Building  
800 Park Ave.  
Utica, NY 13501

**FN 20** 21 - 268

**HEALTH & HUMAN SERVICES**

Dear County Executive Picente:

**WAYS & MEANS**

The Oneida County Summer Youth Employment Program is a program that annually provides work experience for the youth of our community who learn the lessons that come from a job site, and also help our community by working with public, private and not-for-profit partners.

As this program continues to move forward, it is my pleasure to present you a contract between Oneida County through its Workforce Development Department and Mohawk Valley Community College to operate one of our programs serving youth during the summer of 2021. This program will be overseen by Workforce Development staff during its operation. The cost of this program will not exceed \$4,472.00 and is funded 100% by the State of New York.

We hope that this contract can be approved as a template for Summer Youth Employment Program contracts with public entities. If there are questions regarding this contract, please contact my office. If you approve, please forward to the Board of Legislators for consideration at their next meeting.

Sincerely,

*David Mathis*



David L. Mathis  
Director

Reviewed and Approved for submittal to the  
Oneida County Board of Legislator by

*Anthony J. Picente, Jr.*  
\_\_\_\_\_  
Anthony J. Picente, Jr.  
County Executive

Date 9-23-21

Oneida Co. Department: Workforce Development

Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_  
Other   X  

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name & Address of Vendor:** Mohawk Valley Community College  
1101 Sherman Drive  
Utica, NY 13501

**Title of Activity or Service:** Utica Maintenance Program

**Proposed Dates of Operation:** July 1, 2021 – September 10, 2021

**Client Population/Number to be Served:** 20 SYEP participants

**Summary Statements**

- 1) **Narrative Description of Proposed Services:** The program will provide a work experience site for eligible youth.
- 2) **Program/Service Objectives and Outcomes:** The program will assist youth in developing their workplace skills as well as learning about academic opportunities in high-demand sectors of the local economy.
- 3) **Program Design and Staffing:** N/A

**Total Funding Requested:** \$4,472

**Account # #J6293**

**Oneida County Dept. Funding Recommendation:** \$4,472

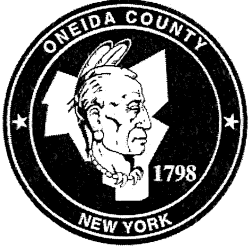
**Proposed Funding Sources (Federal \$/ State \$/County \$):** 100% from New York State.

**Cost Per Client Served:** \$223.60

**Past Performance Data:** This program has been funded in the past and been a success.

**O.C. Department Staff Comments:** This program has proven to be a successful partnership between Oneida County Workforce Development and local partners in providing job skills for youth.

**Mandated/Not Mandated:** Not mandated



# ONEIDA COUNTY BOARD OF ELECTIONS

Union Station ♦ 321 Main St. ♦ 3<sup>rd</sup> Floor  
Utica, New York 13501  
Fax: 315-798-6412

Anthony J. Picente Jr.  
County Executive

Sarah F. Bormann  
Democratic Commissioner  
315-798-5762

Nichole D. Shortell  
Republican Commissioner  
315-798-5763

September 22, 2021

Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, NY 13501

FN 20 21-269.1

GOVERNMENT OPERATIONS

WAYS & MEANS

Dear County Executive Picente:

Attached please find a State of New York Master Contract For Grants between the New York State Board of Elections and Oneida County. This contract provides our County with reimbursement with up to \$206,517.63 in reimbursement for local dollars spent to further implement the capital purchase of software, technology upgrades, equipment and broad band service. The contract will cover the period from April 7, 2021 until January 27, 2023.

We are requesting that this matter be passed before the Board of Legislators at the October 13, 2021 meeting. Once this contract is passed, we request that you execute and return to our office so that we may forward the same onto the New York State Board of Elections.

Should you have any questions, please contact our office. Thank you for your attention to this matter.

Sincerely,

Sarah F. Bormann  
Democratic Commissioner

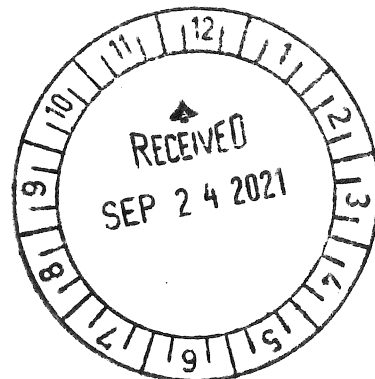
Nichole D. Shortell  
Republican Commissioner

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

Date

9-23-21



Oneida Co. Department: Board of Elections

Competing Proposal	_____
Only Respondent	_____
Sole Source RFP	_____
Other	_____X

**ONEIDA COUNTY BOARD**

Name & Address of Vendor: New York State Board of Elections  
40 North Pearl Street, Suite 5  
Albany, NY 12207-2729

Title of Activity or Service: GRANT: Technology Innovation and Election Resource (TIER) Grant Program.

Proposed Dates of Operation: April 7, 2021 to January 27, 2023

Client Population/Number to be served: N/A

**Summary Statements**

- 1) **Narrative Description of Proposed Services:** Grant to reimburse the Oneida County Board of Elections for local dollars spent to further implement the capital purchase of software, technology upgrades, equipment and broad band service.
- 2) **Program/Service Objectives and Outcomes:** See Number "1" above.
- 3) **Program Design and Staffing:** N/A

**Total Funding Requested:** \$206,517.63

**Account:** #A1451

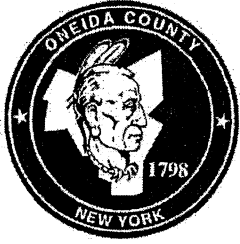
**Oneida County Dept. Funding Recommendation:** \$206,517.63 (Grant—Revenue)

**Proposed Funding Sources (Federal \$/ State \$/County \$):** State

**Cost Per Client Served:** N/A

**Past Performance Data:** N/A

**O.C. Department Staff Comment:**



**ONEIDA COUNTY BOARD OF ELECTIONS**

Union Station ♦ 321 Main St. ♦ 3<sup>rd</sup> Floor  
Utica, New York 13501  
Fax: 315-798-6412

Anthony J. Picente Jr.  
County Executive

Sarah F. Bormann  
Democratic Commissioner  
315-798-5762

Nichole D. Shortell  
Republican Commissioner  
315-798-5763

September 24, 2021

FN 20 21 - 269.2

Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, NY 13501

GOVERNMENT OPERATIONS

WAYS & MEANS

Dear County Executive Picente:

Attached please find a State of New York Master Contract For Grants between the New York State Board of Elections and Oneida County. This contract provides our County with reimbursement with up to \$26,048.69 in reimbursement for local dollars spent to further implement Early Voting Expansion. The contract will cover the period from April 7, 2021 until January 28, 2022.

We are requesting that this matter be passed before the Board of Legislators at the September 8, 2021 meeting. Once this contract is passed, we request that you execute and return to our office so that we may forward the same onto the New York State Board of Elections.

Should you have any questions, please contact our office. Thank you for your attention to this matter.

Sincerely,

Sarah F. Bormann  
Democratic Commissioner

Nichole D. Shortell  
Republican Commissioner

Oneida Co. Department: Board of Elections

Competing Proposal	_____
Only Respondent	_____
Sole Source RFP	_____
Other	_____ <b>X</b>

**ONEIDA COUNTY BOARD**

Name & Address of Vendor: New York State Board of Elections  
40 North Pearl Street, Suite 5  
Albany, NY 12207-2729

Title of Activity or Service: GRANT: Early Voting Expansion

Proposed Dates of Operation: April 7, 2021 to January 28, 2022

Client Population/Number to be served: N/A

**Summary Statements**

- 1) **Narrative Description of Proposed Services:** Grant to reimburse the Oneida County Board of Elections for local dollars spent for early voting expansion.
- 2) **Program/Service Objectives and Outcomes:** See Number "1" above.
- 3) **Program Design and Staffing:** N/A

**Total Funding Requested:** \$26,048.69

**Account:** #A1451

**Oneida County Dept. Funding Recommendation:** \$26,048.69 (Grant—Revenue)

**Proposed Funding Sources (Federal \$/ State \$/County \$):** State

**Cost Per Client Served:** N/A

**Past Performance Data:** N/A

**O.C. Department Staff Comment:**





ONEIDA COUNTY  
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.  
County Executive  
ce@ocgov.net

September 23, 2021

Gerald Fiorini  
Chairman of the Board  
Oneida County Legislators  
800 Park Avenue  
Utica, New York 13501

FN 20 21-270

GOVERNMENT OPERATIONS

WAYS & MEANS

Dear Chairman Fiorini:

The Board of Elections Commissioners has requested to purchase computers and computer software which will enable each polling site to print out a current election ballot. This technology is currently being used in several other counties and has been deemed very cost effective. This technology will eliminate the printing of three ballots for each election for each registered voter. Printing this many ballots has resulted in wasting thousands of dollars each year. The Board of Elections has had destroy approximately \$50,000 in printed ballots in the last year alone.

Fortunately, the Board of Elections have several Grants available to help reduce this cost and the Oneida County Division of Information Technology has allocated \$65,000 in Capital Project H-433 Countywide Computerization Phase III.

I therefore, respectfully request your Board to act on this legislation and request your Board's approval of the following **2021** supplemental appropriation for the General Fund:

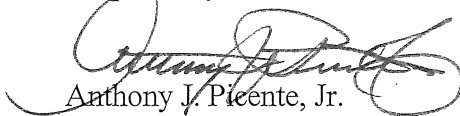
**TO:**

AA# 1450.212 Board of Elections – Computer Hardware..... \$ 801,575.00

This supplemental appropriation will be fully supported by:

RA# A3048	State Aid – E-Poll Book Grant.....	\$ 101,172.00
RA# A3048	State Aid – TIER Grant.....	\$ 206,517.00
RA# A3048	State Aid – Early Voting Expansion Grant.....	\$ 26,049.00
RA# A2215	Reimbursement from other Governments.....	\$ 467,837.00
	Total.....	\$ <u>801,575.00</u>

Respectfully submitted,

  
Anthony J. Picente, Jr.  
County Executive

CC: Comptroller  
County Attorney  
Budget Director

Board of Elections



POLL PRINT  
CALL OF STATION

**KNOWiNK Quote and Terms**

Date: 9/8/2021

KNOWiNK 2111 Olive Street Saint Louis, MO 63103

Sales Contact: Trisha Bandstra Phone: (423) 432-1687 E-mail: trisha.bandstra@knowink.com

Jurisdiction: Oneida County, NY

Contact: Sarah Bormann, Nichole Shortell Phone: (315) 798-5865 E-mail: sbormann@ocgov.net, nshortell@ocgov.net

**Poll Print Subscription Purchase Quote and Terms:**

\*Pricing guaranteed for 60 days from date of quote. Based on your stated requirements, we propose the following:

Item	Item Description	Estimated Quantity	Unit Price	Total Amount
1	Poll Print - Tablet (iPad 32gb WiFi)	155	\$310.00	\$48,050.00
2	Poll Print - Tablet Case (Nanuk 910)	155	\$100.00	\$15,500.00
3	Green MFi Certified Lightning Cable - 9'	155	\$10.00	\$1,550.00
4	Stylus Pen (x2)	155	\$5.00	\$775.00
5	Poll Print - Adapter and cable package	155	\$250.00	\$38,750.00
6	Poll Print - Monochrome Printer (Brother)	155	\$750.00	\$116,250.00
7	Poll Print - Cabinet	155	\$1,700.00	\$263,500.00
8	Initial Software License Poll Print	155	\$600.00	\$93,000.00
<b>Total Year (1) One Poll Print Package Estimated Cost:</b>				<b>\$577,375.00</b>

**Annual Software License and Maintenance**

9	Annual Software Maintenance Version 2 - Year 2	155	\$200.00	\$31,000.00
10	Annual Software Maintenance Version 2 - Year 3	155	\$200.00	\$31,000.00

**Optional Equipment/Services**

11	Poll Print - Battery Backup		\$600.00	
12	Toner Cartridge - B432dn (1 included in initial purchase)		\$176.00	
13	Drum - B432dn (1 per 20 printers included in initial purchase)		\$195.00	
14	On-Site Training/Setup Fee		\$2,500.00	

**Terms of Subscription**

Subject to acceptance of the Master Software License & Services Agreement will be a (3) three year agreement. The term will begin effective on the date of equipment acceptance.

\_\_\_\_\_  
Signature (Customer)

\_\_\_\_\_  
Signature (KNOWiNK)

\_\_\_\_\_  
Print Name & Title (Customer)

\_\_\_\_\_  
Print Name & Title (KNOWiNK)

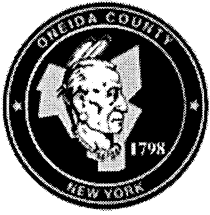
\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

KNOWiNK Quote and Terms				
Date: 8/10/2021				
KNOWiNK 2111 Olive Street Saint Louis, MO 63103				
Sales Contact: Trisha Bandstra Phone: (423) 432-1687 E-mail: trisha.bandstra@knowink.com				
Jurisdiction: Oneida County, NY				
Contact: Sarah Bormann, Nichole Shortell Phone: (315) 798-5865 E-mail: sbormann@ocgov.net, nshortell@ocgov.net				
Poll Pad Subscription Purchase Quote and Terms:				
*Pricing guaranteed for 60 days from date of quote. Based on your stated requirements, we propose the following:				
Item	Recommended Hardware/Software	Estimated Quantity	Unit Price	Total Amount
1	Poll Pad Units <i>Includes: iPad WiFi + Cellular 32gb, Charger, Stand, Stylus, Transport Case, MDM Enrollment, Live Syncing and Basic Poll Pad Manager</i>	200	\$586.00	\$117,200.00
2	1st Year Software License	200	\$560.00	\$112,000.00
3	Star Micronics Bluetooth Receipt Printer	200	\$300.00	\$60,000.00
<b>Total Year (1) One Poll Pad Package Estimated Cost:</b>				<b>\$289,200.00</b>
Annual Software License and Maintenance				
4	Year 2 Annual Software License, MDM & NY SVR Maintenance	200	\$100.00	\$20,000.00
5	Year 3 Annual Software License, MDM & NY SVR Maintenance	200	\$100.00	\$20,000.00
Optional Hardware/Software/Services				
6	Star Micronics Receipt Paper - Additional (Case of 50 rolls)		\$125.00	
7	Onsite training - per day		\$2,000.00	
8	Train the Trainer - per day		\$2,000.00	
Data Plan				
9	Verizon Wireless Data Plan Activation, per Cellular iPad (Billed annually; required with Wireless Hotspot Solution)	200	\$15.00	\$3,000.00
10	Verizon Wireless Data Plan, per Cellular iPad (Per Election, billed separately from annual activation fee)	200	\$30.00	\$6,000.00
Terms of Subscription				
<i>Subject to acceptance of the Master Software License &amp; Service Agreement will be a (3) three year agreement. The term will begin effective on the date of equipment acceptance. All Poll Pad software comes with the standard (12) twelve month warranty. Post Election reporting includes required VR Extract and digital e-Roster.</i>				

## 2021 Grant Balances

COUNTY	HAVA Education/Training - Remaining	NYS Poll Site Improvements - Remaining \$	Shoebox - Remaining \$	E Poll Book - Capital Remaining \$	EV - Aid to Localities Remaining \$	NYS Elections Cybersecurity Remediation Remaining \$	Early Voting Expansion Grant Remaining \$	TIER Remaining \$
Albany	\$0.00	\$0.00	\$21.11	\$0.00	\$0.00	\$145,219.85	\$31,823.32	\$314,454.61
Allegany	\$2,535.49	\$0.00	\$4,794.35	\$0.00	\$0.00	\$20,187.63	\$17,173.21	\$40,620.84
Broome	\$50,385.31	\$13,616.02	\$474.29	\$0.00	\$0.00	\$114,533.85	\$26,031.20	\$206,190.62
Cattaraugus	\$26,420.07	\$0.00	\$14,053.53	\$0.00	\$0.00	\$80,232.70	\$18,899.31	\$72,884.27
Cayuga	\$12,631.44	\$0.00	\$103,104.81	\$0.00	\$527.28	\$80,567.79	\$18,961.06	\$74,038.51
Chautauqua	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$71,134.90	\$21,605.12	\$123,460.23
Chemung	\$27,389.74	\$13,114.23	\$0.00	\$0.00	\$0.00	\$74,567.68	\$19,403.31	\$82,304.83
Chenango	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$73,153.24	\$17,536.38	\$47,408.89
Clinton	\$1,815.29	\$0.00	\$45.85	\$1,856.44	\$0.00	\$81,003.84	\$19,070.50	\$76,084.18
Columbia	\$6,911.57	\$2,311.77	\$842.30	\$0.00	\$23,955.87	\$80,054.09	\$18,858.89	\$72,128.71
Cortland	\$15,951.50	\$0.00	\$7,274.86	\$0.00	\$0.00	\$73,397.81	\$17,411.03	\$45,066.07
Delaware	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$73,080.43	\$17,413.67	\$45,115.35
Dutchess	\$0.00	\$0.00	\$2.95	\$0.00	\$21.50	\$140,814.64	\$31,439.55	\$307,281.31
Erie	\$0.00	\$0.00	\$3,557,756.88	\$3,946.06	\$344.66	\$316,592.86	\$67,728.18	\$985,573.44
Essex	\$0.00	\$0.00	\$0.00	\$37,274.47	\$3,214.15	\$71,550.21	\$17,179.85	\$40,744.77
Franklin	\$23,316.95	\$11,190.95	\$1,745.87	\$0.00	\$0.00	\$29,164.30	\$17,216.03	\$41,421.19
Fulton	\$0.00	\$0.00	\$23,636.25	\$0.00	\$8,071.72	\$74,685.46	\$17,731.14	\$51,049.30
Genesee	\$13,081.23	\$0.00	\$18,952.80	\$0.00	\$0.00	\$76,700.41	\$18,156.45	\$58,999.06
Greene	\$0.00	\$1,605.80	\$0.00	\$0.00	\$0.00	\$74,684.66	\$17,710.37	\$50,661.07
Hamilton	\$0.00	\$0.00	\$80.00	\$10,861.18	\$1,672.76	\$62,859.67	\$15,366.52	\$6,850.77
Herkimer	\$4,169.89	\$0.00	\$7,212.38	\$0.00	\$3,785.18	\$77,574.13	\$18,433.89	\$64,184.92
Jefferson	\$36,549.24	\$0.00	\$0.00	\$0.00	\$0.00	\$87,103.39	\$20,049.19	\$94,377.30
Lewis	\$15,834.00	\$0.00	\$3,429.77	\$0.00	\$0.00	\$68,417.37	\$16,504.33	\$28,118.33
Livingston	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$77,841.23	\$18,302.96	\$61,737.58
Madison	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$78,661.45	\$18,603.73	\$67,359.45
Monroe	\$192,353.44	\$0.00	\$0.32	\$0.00	\$0.00	\$262,008.29	\$55,532.72	\$757,621.02
Montgomery	\$0.00	\$0.00	\$19.21	\$0.00	\$14,642.30	\$72,832.63	\$17,406.72	\$44,985.44
Nassau	\$255,581.09	\$301,856.23	\$623.40	\$0.00	\$0.00	\$483,090.01	\$102,602.75	\$1,637,434.54
Niagara	\$0.00	\$7,700.46	\$211.01	\$0.00	\$0.00	\$119,055.71	\$26,464.50	\$214,289.70
NY City	\$0.00	\$271,890.09	\$154.47	\$0.72	\$0.00	\$2,445,070.84	\$521,267.79	\$8,341,453.94
Oneida	\$18,730.36	\$0.00	\$0.00	\$101,172.14	\$0.00	\$116,241.47	\$26,048.69	\$206,517.63
Onondaga	\$0.00	\$0.00	\$674,755.45	\$9.32	\$0.00	\$187,035.31	\$40,543.90	\$477,456.10
Ontario	\$62,874.00	\$26,078.31	\$227,874.32	\$76,535.38	\$45,669.17	\$91,912.47	\$21,365.22	\$118,976.17
Orange	\$0.00	\$61,156.83	\$177,147.04	\$4,861.81	\$658.27	\$158,290.65	\$35,098.72	\$375,677.04
Orleans	\$352.28	\$0.00	\$18,542.36	\$0.00	\$0.00	\$34,698.20	\$16,985.88	\$37,119.30
Oswego	\$0.00	\$0.00	\$0.00	\$1,678.97	\$0.00	\$92,747.79	\$21,115.02	\$114,299.49
Otsego	\$0.00	\$0.00	\$489.55	\$36.09	\$249.26	\$75,621.53	\$17,974.95	\$55,606.53
Putnam	\$0.00	\$0.00	\$2,364.03	\$0.00	\$0.00	\$88,837.96	\$20,788.45	\$108,195.31
Rensselaer	\$54,519.95	\$37,155.57	\$45,296.02	\$0.00	\$0.00	\$105,251.98	\$23,587.25	\$160,509.35
Rockland	\$0.00	\$0.00	\$311.32	\$153,019.18	\$0.00	\$145,344.15	\$32,095.09	\$319,534.46
Saratoga	\$12,479.43	\$51,755.40	\$246,802.87	\$0.00	\$0.00	\$128,891.50	\$28,929.86	\$260,371.14
Schenectady	\$0.00	\$0.00	\$0.06	\$0.00	\$0.00	\$102,916.03	\$23,259.48	\$154,382.77
Schoharie	\$0.00	\$0.00	\$0.00	\$4,382.38	\$0.00	\$69,159.55	\$16,712.59	\$32,011.08
Schuyler	\$0.00	\$0.00	\$417.50	\$211.30	\$0.00	\$66,137.33	\$16,034.28	\$19,332.38
Seneca	\$18,710.00	\$0.00	\$3,499.58	\$0.00	\$0.00	\$69,575.89	\$16,678.24	\$31,369.01
St. Lawrence	\$42,693.76	\$0.00	\$0.00	\$0.00	\$0.00	\$87,724.08	\$20,102.79	\$95,379.23
Steuben	\$0.00	\$10,623.42	\$3,780.15	\$0.00	\$0.00	\$32,733.43	\$20,009.72	\$93,639.66
Suffolk	\$22,358.05	\$0.00	\$351,401.15	\$0.00	\$0.00	\$492,500.20	\$101,090.75	\$1,609,172.87
Sullivan	\$0.00	\$0.00	\$18.54	\$0.64	\$0.00	\$82,345.40	\$19,211.42	\$78,718.18
Tioga	\$0.00	\$13,470.68	\$14,329.71	\$0.00	\$0.00	\$74,661.73	\$17,694.07	\$50,356.46
Tompkins	\$0.00	\$0.00	\$4,683.85	\$0.00	\$12,450.38	\$86,224.44	\$19,964.51	\$92,794.51
Ulster	\$15,482.54	\$11,147.07	\$284,596.08	\$0.00	\$0.00	\$113,628.75	\$25,489.89	\$196,072.74
Warren	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$47,151.07	\$18,788.11	\$70,805.74
Washington	\$0.00	\$0.00	\$0.00	\$52.14	\$0.00	\$75,839.96	\$18,090.78	\$57,771.66
Wayne	\$206.70	\$999.66	\$83,320.63	\$47,934.18	\$37,772.61	\$38,249.71	\$19,770.14	\$89,161.57
Westchester	\$316,016.91	\$153,275.01	\$6,022.50	\$0.00	\$399,702.08	\$319,764.31	\$67,455.21	\$980,471.19
Wyoming	\$0.00	\$0.00	\$0.00	\$0.00	\$3.80	\$55,149.28	\$17,090.61	\$39,076.87
Yates	\$0.00	\$0.00	\$435.59	\$0.00	\$0.00	\$13,128.92	\$16,140.69	\$21,321.31
<b>TOTALS</b>	<b>\$1,249,350.23</b>	<b>\$988,947.50</b>	<b>\$5,890,524.71</b>	<b>\$443,832.40</b>	<b>\$552,740.99</b>	<b>\$8,637,604.16</b>	<b>\$2,000,000.00</b>	<b>\$20,000,000.00</b>



**ONEIDA COUNTY**  
**DEPARTMENT OF PUBLIC WORKS**  
 George E. Carle Complex  
 5999 Judd Road, Oriskany, NY 13424  
 Phone: (315) 793-6235 Fax: (315) 768-6299

ANTHONY J. PICENTE JR.  
 County Executive

MARK E. LARAMIE, P.E.  
 Commissioner

October 1, 2021

FN 20 21 - 274

Anthony J. Picente Jr.  
 Oneida County Executive  
 800 Park Avenue  
 Utica, NY 13501

**PUBLIC WORKS**

**WAYS & MEANS**

Dear County Executive Picente,

Reconstruction of the Marcy-SUNY IT Parkway will require a Revocable Permit from SUNY and ultimately permanent easements and limited property acquisitions. The enclosed Revocable Permit will allow construction activities to begin immediately on SUNY property without waiting for the lengthy process of acquiring permanent easements and securing property acquisitions.

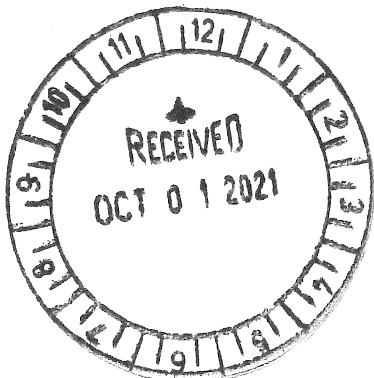
If acceptable, please forward the enclosed Revocable Permit to the Oneida County Board of Legislators. Timing is critical and presentation to the Board of Legislators on October 13, 2021, would be extremely beneficial.

Thank you for your support.

Sincerely,

Mark E. Laramie, P.E.  
 Commissioner

Enclosures



Reviewed and Approved for submittal to the  
 Oneida County Board of Legislator by

Anthony J. Picente, Jr.  
 County Executive

Date 10-1-21

12

Oneida Co. Department: Public Works-H&B

Competing Proposal   X    
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_  
Other \_\_\_\_\_

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name & Address of Vendor:** State University of New York through  
SUNY Polytechnic Institute  
100 Seymour Road  
Utica, New York 13502

**Title of Activity or Service:** Revocable Permit for Non-Commercial Use of  
University Facilities

**Proposed Dates of Operation:** September 30, 2021 – November 1, 2022

**Client Population/Number to be Served:**

**Summary Statements**

- 1) **Narrative Description of Proposed Services:** This permit is to allow work related to the Marcy-SUNY IT Parkway Reconstruction Project to proceed.
- 2) **Program/Service Objectives and Outcomes:** N/A
- 3) **Program Design and Staffing:** N/A

**Total Funding Requested:** N/A                      **Account #** N/A

**Oneida County Dept. Funding Recommendation:** N/A

**Proposed Funding Sources (Federal \$/ State \$/County \$):** N/A

**Mandated / Not Mandated:** Not Mandated

**Cost Per Client Served:** N/A

**Past Performance Data:** N/A

**O.C. Department Staff Comments:** N/A

13

Anthony J. Picente, Jr  
Oneida County Executive



Amanda L. Cortese-Kolasz  
Commissioner of Personnel

**ONEIDA COUNTY DEPARTMENT OF PERSONNEL**

County Office Building 800 Park Avenue Utica, New York 13501-2986  
Phone: (315) 798-5725 Fax: (315) 798-6490 Email: personnel@ocgov.net  
Web site: www.ocgov.net

October 5, 2021

Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

FN 20 21-272

GOVERNMENT OPERATIONS

WAYS & MEANS

Dear County Executive Picente:

Attached for your review and approval is correspondence from Pistol Permit Assistant, Daniel P. Sullivan requesting the creation of a part time Senior Office Specialist I position in the Pistol Licensing Office. The recent resignation(s) of his part time Clerk's will create a need for at least one part time position.

Therefore, I am requesting the creation of one part time Senior Office Specialist I (grade 12W @ \$13.12/hour) in the Pistol Licensing Office.

If you concur with this request, please forward this letter to the Board of Legislators.

Sincerely,

*Amanda L. Cortese-Kolasz*

Amanda L Cortese-Kolasz  
Commissioner of Personnel

Attachments

Copy: Pistol Licensing  
Budget

Reviewed and Approved for submittal to the  
Oneida County Board of Legislator by

*Anthony J. Picente, Jr*  
\_\_\_\_\_  
Anthony J. Picente, Jr  
County Executive

Date 10-5-21



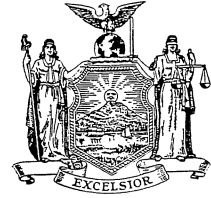
14



Dan Patrick Sullivan  
Assistant Pistol Licensing Officer

## OFFICE OF PISTOL LICENSING

Oneida County Office Building ~ 6<sup>th</sup> Floor  
800 Park Avenue • Utica, New York 13501  
E-mail: dsullivan@ocgov.net  
Phone: 315-798-5821  
Fax: 315-731-3430



**October 4, 2021**

**Ms. Amanda Cortese Kolasz**  
**Director of Personnel**  
**Oneida County**  
**New York**

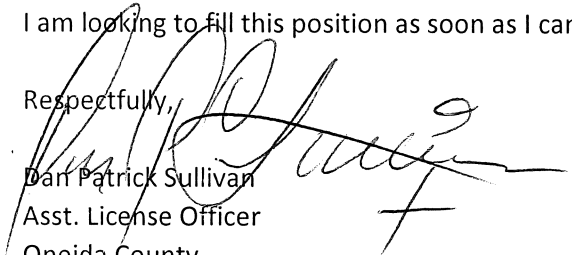
**Ms. Cortese Kolasz,**

I am requesting to replace the position vacated by Lana J. Stevens on April 4, 2021 with Jessica L. Lattu bearing the position title of Sr. Office Specialist. Beginning January of 2022 this new position will also take on the duties vacated by Declan P. Simmons who will be leaving for school at the end of 2021.

The increase in my 2022 budget will be minimal, as the bulk of the position is covered financially by the vacated position of Declan P. Simmons and monies remaining in the position vacated by Lana J. Stevens.

I am looking to fill this position as soon as I can so your assistance in this matter is greatly appreciated.

Respectfully,

  
Dan Patrick Sullivan  
Asst. License Officer  
Oneida County  
New York.

