



ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

Gerald J. Fiorini
Chairman
(315) 798-5900

Mikale Billard
Clerk
(315) 798-5404

George Joseph
Majority Leader

Philip M. Sacco
Minority Leader

EXPEDITED COMMUNICATIONS FOR DISTRIBUTION SEPTEMBER 6, 2019 VOLUME #2

(Correspondence relating to upcoming legislation, appointments, petitions, etc.)

<u>FILE NO.</u>	<u>COMMITTEE</u>	<u>PAGES</u>
2019-297	Ways & Means	1-2

AVAILABLE ON WEBSITE ONLY
www.ocgov.net



ONEIDA COUNTY DEPARTMENT OF LAW

Oneida County Office Building
800 Park Avenue ♦ Utica, New York 13501-2975
(315) 798-5910 ♦ Fax (315) 798-5603

ANTHONY J. PICENTE JR.
COUNTY EXECUTIVE

PETER M. RAYHILL
COUNTY ATTORNEY

September 6, 2019

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

FN 20 19 - 297

WAYS & MEANS

Re: Lease Agreement – Griffiss Institute, Inc.

Dear County Executive Picente:

Enclosed, please find a proposed Lease Agreement between Oneida County, Department of Aviation and Griffiss Institute, Inc. for space in Building 100. The Lease Agreement commences on April 15, 2020 and provides for an initial term of five (5) years, with one (1) automatic five (5) year renewal terms with a 3% escalation. The total revenue in the initial term is \$3,256,030.00.

Should you find the enclosed agreeable, please forward to the Board of Legislators for consideration at their next meeting.

Sincerely,

Amanda Lynn Cortese
Special Assistant County Attorney

Enclosures

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 9-6-19

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____
Other X

**ONEIDA COUNTY BOARD OF LEGISLATORS
CONTRACT SUMMARY**

Name & Address of Vendor: Griffiss Institute, Inc.
725 Daedalian Drive
Rome, New York 13441

Title of Activity or Service: Lease

Proposed Dates of Operation: April 15, 2020 to April 14, 2025 (initial term)

Client Population/Number to be Served: N/A

Summary Statements

1) Narrative Description of Proposed Services: This is a lease agreement for +/- 28,187 square feet of office space and +/- 8,990 square feet of laboratory space in Building 100.

2) Program/Service Objectives and Outcomes: N/A

3) Program Design and Staffing: N/A

Total Funding Requested: N/A -Revenue **Account #:**

Oneida County Dept. Funding Recommendation: \$3,256,030.00 in revenue for the initial term.

Proposed Funding Sources (Federal \$/ State \$/County \$): N/A

Cost Per Client Served: N/A

Past Performance Data: None

O.C. Department Staff Comments: