

ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

Gerald J. Fiorini
Chairman
(315) 798-5900

Mikale Billard
Clerk
(315) 798-5404

George Joseph
Majority Leader

Frank D. Tallarino
Minority Leader

COMMUNICATIONS FOR EXPEDITED ACTION FOR BOARD MEETING DATED APRIL 10, 2013

(Correspondence relating to upcoming legislation, appointments, petitions, etc)

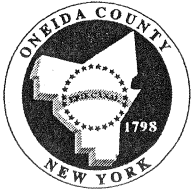
FILE NO. COMMITTEE PAGES

File No. 2013-070-2013-076 were originally included in the February Communications packet. Due to the proposed reassignment of work related to these dockets, new work orders were submitted to replace the prior work orders. The only change to the work orders was the assignment of work to a different company. These dockets will be considered by the Public Works Committee on Monday, April 8th and are scheduled to be considered by the Board on April 10th.

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**ONEIDA COUNTY DEPARTMENT OF
WATER QUALITY & WATER POLLUTION CONTROL**

51 Leland Ave, PO Box 442, Utica, NY 13503-0442
(315) 798-5656 wpc@ocgov.net FAX 724-9812

Anthony J. Picente, Jr.
County Executive

Steven P. Devan, P.E.
Commissioner

April 2, 2013

FN 20 13-070

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Ave.
Utica, NY 13501

**PUBLIC WORKS
WAYS & MEANS**



Re: Work Order 24, WPCP Solids Handling Upgrades, Preliminary Design
Capital Project HG-482 CRWSF Project Number C6-6070-08-06
GHD Consulting Services, Inc.

Dear County Executive Picente:

On March 29, 2013 the Master Agreement to provide engineering services for compliance with the consent order issued by the New York State Department of Environmental Conservation (NYSDEC) and for resolving permit issues affecting the Oneida County Water Pollution Control Plant between Oneida County and Shumaker Consulting Engineering and Land Surveying, PC was assigned to GHD Consulting Services, Inc. The Master Agreement calls for the submission of work orders with associated pricing for specific tasks that are needed as the project develops.

GHD has submitted for consideration Work Order 24 which would cover the preliminary design of the expansion and upgrades for the solids handling and disposal systems at the Oneida County Water Pollution Control Plant. Department staff has reviewed Work Order #24 and its scope of work and find it acceptable. It is recommended that this work order be accepted with an estimated cost of \$487,000. Funding for this work order is provided by bonds through the NYS Environmental Facilities Corporation and tracked by capital project HG-482.

It should be noted that this same work order under Shumaker Consulting Engineering and Land Surveying, PC was in previous Board communications but was pulled in contemplation of assignment of the Master Agreement to GHD.

Timing of these upgrades is critical as NYSDEC regulations require them to be in place by March of 2016. I would appreciate consideration of this work order by you and the Board of Legislators so that could be placed on the agenda of the April 10th Board meeting. I am available to meet with you or the Board at your convenience to discuss this request and explain it in more detail. Thank you for your consideration in this matter.

Sincerely,
**THE ONEIDA COUNTY DEPARTMENT OF
WATER QUALITY AND WATER POLLUTION CONTROL**

Steven P. Devan, P.E.
Commissioner

Cc: Karl E. Schrantz, P.E. – O'Brien & Gere Engineering, Inc.

Attachments: Six (6) copies of Work Order 24
Contract Summary Sheet

Reviewed and Approved for submission to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive
Date: 4/4/13

Oneida Co. Department: WQ&WPC

Competing Proposal X
Only Respondent _____
Sole Source RFP _____

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name of Proposing Organization: Oneida County Sewer District

Title of Activity or Service: Work Order #24, GHD Consulting Services, Inc.
Solids Handling Expansion and Upgrades
Preliminary Design

Proposed Dates of Operation: This work is planned to start ASAP in 2013

Client Population/Number to be Served: Oneida County Sewer District/
approximately 110,000 people.

Summary Statements

1) Narrative Description of Proposed Services: This work order covers the preliminary design of solids handling expansion and upgrades at the Oneida County Water Pollution Control Plant as required by plans submitted under NYSDEC Consent Order #R620060823-67.

2) Program/Service Objectives and Outcomes: Develop the preliminary design of solids handling expansion and upgrades to satisfy the requirements of the consent order.

3) Program Design and Staffing: GHD Consulting Services, Inc. and its engineering team will provide the services with over site from WQ&WPC

Total Funding Requested: \$487,000 **Account #:** HG482

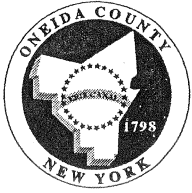
Oneida County Dept. Funding Recommendation: Funding for this work order will be provided by bonds from NYS Environmental Facilities Corporation tracked with capital projects HG482.

Proposed Funding Sources (Federal \$/ State \$/County \$): New York State Environmental Facilities Corporation bonds.

Cost Per Client Served: \$4.43

Past Performance Data: N/A

O.C. Department Staff Comments: Work on this needs to start ASAP as the expansion has to be completed by March 2016 as per NYSDEC Regulations.



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wpc@ocgov.net

FAX 724-9812

Anthony J. Picente, Jr.
County Executive

Steven P. Devan, P.E.
Commissioner

April 2, 2013

FN 20 13 - 071

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Ave.
Utica, NY 13501

PUBLIC WORKS

WAYS & MEANS



Re: Work Order #25, Sewer Rehabilitation, FY 2013 Engineering Services
Capital Project HG-448 CWSRF No: C6-6070-08-00
GHD Consulting Services, Inc.

Dear County Executive Picente:

On March 29, 2013 the Master Agreement to provide engineering services for compliance with the consent order issued by the New York State Department of Environmental Conservation (NYSDEC) and for resolving permit issues affecting the Oneida County Water Pollution Control Plant between Oneida County and Shumaker Consulting Engineering and Land Surveying, PC was assigned to GHD Consulting Services, Inc. The Master Agreement calls for the submission of work orders with associated pricing for specific tasks that are needed as the project develops.

Consent Order No. R620060823-67 issued by the NYSDEC on December 12, 2011 calls for the mitigation of inflow and infiltration (I&I) in ten (10) miles of sewer in the Sauquoit Creek Pumping Station service area every year. GHD has submitted for consideration Work Order #25 which covers engineering services associated with engineering design, regulatory coordination, bid phase services and project support to complete this required work for 2013. It is recommended that this work order be accepted with an estimated cost of \$698,000. Funding for this work order is provided by bonds through the NYS Environmental Facilities Corporation and tracked by capital project HG-448.

It should be noted that this same work order under Shumaker Consulting Engineering and Land Surveying, PC was in previous Board communications but was pulled in contemplation of assignment of the Master Agreement to GHD.

I would appreciate consideration of this work order by you and the Board of Legislators so that could be placed on the agenda of the April 10th Board meeting. I am available to meet with you or the Board at your convenience to discuss this request and explain it in more detail. Thank you for your consideration in this matter.

Sincerely,
**THE ONEIDA COUNTY DEPARTMENT OF
WATER QUALITY AND WATER POLLUTION CONTROL**

Steven P. Devan, P.E.
Commissioner

Cc: Karl E. Schrantz, P.E. – O'Brien & Gere Engineering, Inc.

Attachments: Six (6) copies of Work Order 25
Contract Summary

Reviewed and approved for submittal to the
Oneida County Board of Legislators by

County Executive
Date 4/4/13

Oneida Co. Department: WQ&WPC

Competing Proposal X
Only Respondent _____
Sole Source RFP _____

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name of Proposing Organization: Oneida County Sewer District

Title of Activity or Service: Work Order #25
Sewer Rehabilitation Engineering Services
GHD Consulting Services, Inc.

Proposed Dates of Operation: This work is planned for FY2013

Client Population/Number to be Served: Oneida County Sewer District/
approximately 110,000 people.

Summary Statements

1) Narrative Description of Proposed Services: This work order covers design, regulatory coordination, bid phase services and construction phase services for sewer rehabilitation work required by NYSDEC Consent Order #R620060823-67 for FY2013.

2) Program/Service Objectives and Outcomes: Rehabilitate ten (10) miles of sewer within the Sauquoit Creek Pumping Station service area in 2013.

3) Program Design and Staffing: GHD Consulting Services, Inc. will provide the services with over site from WQ&WPC

Total Funding Requested: \$698,000 **Account #:** HG448

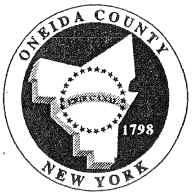
Oneida County Dept. Funding Recommendation: Funding for this work order will be tracked with capital project HG448.

Proposed Funding Sources (Federal \$/ State \$/County \$): Municipalities are funding the debt service for the projects this applies to through the \$1.05 per thousand gallons surcharge being collected.

Cost Per Client Served: Varies by municipality.

Past Performance Data: N/A

O.C. Department Staff Comments: These additional services are required because NYSDEC Consent Order #R620060823-67 requires the rehabilitation of ten (10) miles of sewer per year within the Sauquoit Creek Pumping Station service area.



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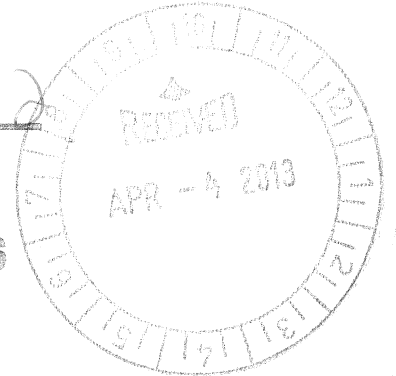
Anthony J. Picente, Jr.
County Executive

Steven P. Devan, P.E.
Commissioner

April 2, 2013

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Ave.
Utica, NY 13501

FN 20 13-072
PUBLIC WORKS
WAYS & MEANS



Re: Work Order #26, Sauquoit Creek Pumping Station Upgrade
Capital Project HG-449 CWSRF No. C6-6070-08-02
GHD Consulting Services, Inc.

Dear County Executive Picente:

On March 29, 2013 the Master Agreement to provide engineering services for compliance with the consent order issued by the New York State Department of Environmental Conservation (NYSDEC) and for resolving permit issues affecting the Oneida County Water Pollution Control Plant between Oneida County and Shumaker Consulting Engineering and Land Surveying, PC was assigned to GHD Consulting Services, Inc. The Master Agreement calls for the submission of work orders with associated pricing for specific tasks that are needed as the project develops.

GHD has submitted for consideration Work Order #26 which would cover the preliminary design for the upgrades at the Sauquoit Creek Pumping Station and the new forcemain between it and the Oneida County Water Pollution Control Plant. The goal is to complete all the preliminary design work as well as the regulatory permitting, environmental and engineering studies and associated approvals necessary to produce a final design for these projects. Department staff has reviewed this work order and its scope of work and find it acceptable. It is recommended that this work order be accepted with an estimated cost of \$737,000. Funding for this work order will be tracked by capital project HG-449.

It should be noted that this same work order under Shumaker Consulting Engineering and Land Surveying, PC was in previous Board communications but was pulled in contemplation of assignment of the Master Agreement to GHD.

I would appreciate consideration of this work order by you and the Board of Legislators so that could be placed on the agenda of the April 10th Board meeting. I am available to meet with you or the Board at your convenience to discuss this request and explain it in more detail. Thank you for your consideration in this matter.

Sincerely,
**THE ONEIDA COUNTY DEPARTMENT OF
WATER QUALITY AND WATER POLLUTION CONTROL**

Steven P. Devan, P.E.
Commissioner

Cc: Karl E. Schrantz, P.E. – O'Brien & Gere Engineering, Inc.

Attachments: Six (6) copies of Work Order #26
Contract Summary Sheet

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

4/4/13

Oneida Co. Department: WQ&WPC

Competing Proposal X
Only Respondent _____
Sole Source RFP _____

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name of Proposing Organization: Oneida County Sewer District

Title of Activity or Service: Work Order #26- GHD Consulting Services, Inc.
Sauquoit Creek Pumping Station Upgrade and
New Forcemain Preliminary Design

Proposed Dates of Operation: This work is planned for FY2013

Client Population/Number to be Served: Oneida County Sewer District/
approximately 110,000 people.

Summary Statements

1) Narrative Description of Proposed Services: This work order covers the preliminary design work for the Sauquoit Creek Pumping Station upgrades and New Forcemain between it and the Oneida County Water Pollution Control Plant.

2) Program/Service Objectives and Outcomes: The goal is to complete all the preliminary design work as well as the regulatory permitting, environmental and engineering studies and approvals necessary to produce a final design for these projects.

3) Program Design and Staffing: GHD Consulting Services, Inc. will provide the services with over site from WQ&WPC

Total Funding Requested: \$737,000 **Account #:** HG449

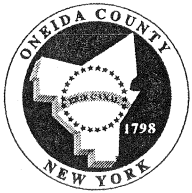
Oneida County Dept. Funding Recommendation: Funding for this work order will be provided by bonds from NYS Environmental Facilities Corporation tracked with capital projects HG449.

Proposed Funding Sources (Federal \$/ State \$/County \$): New York State Environmental Facilities Corporation bonds.

Cost Per Client Served: \$6.70

Past Performance Data: N/A

O.C. Department Staff Comments: The forcemain project is extremely complex due to its location. Work has to begin now to meet NYSDEC Consent Order deadlines.



**ONEIDA COUNTY DEPARTMENT OF
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Anthony J. Picente, Jr.
County Executive

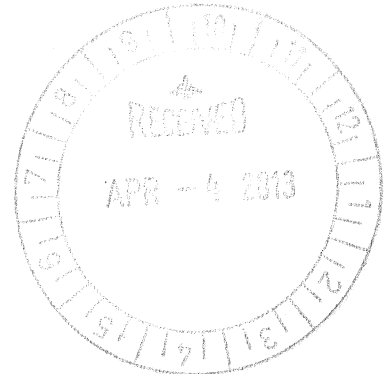
Steven P. Devan, P.E.
Commissioner

April 2, 2013

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Ave.
Utica, NY 13501

Re: Work Order #27
CMOM Program Implementation-Phase I
GHD Consulting Services, Inc.

FN 20 13-073
PUBLIC WORKS
WAYS & MEANS



Dear County Executive Picente:

On March 29, 2013 the Master Agreement to provide engineering services for compliance with the consent order issued by the New York State Department of Environmental Conservation (NYSDEC) and for resolving permit issues affecting the Oneida County Water Pollution Control Plant between Oneida County and Shumaker Consulting Engineering and Land Surveying, PC was assigned to GHD Consulting Services, Inc. The Master Agreement calls for the submission of work orders with associated pricing for specific tasks that are needed as the project develops.

GHD has submitted for consideration Work Order #27 which would cover Phase I of the implementation of a district-wide Capacity Management, Operations and Maintenance Program (CMOM). Implementing this program in the Sauquoit Creek Pumping Station service area is a requirement of the current NYSDEC consent order. Furthermore, NYSDEC has proposed a SPDES discharge permit modification for the Oneida County Water Pollution Control Facility that would require this program be implemented in the rest of the district. Department staff has reviewed this work order and its scope of work and find it acceptable. It is recommended that this work order be accepted with an estimated cost of \$108,000. Funding for this work order will come from the department 2013 operating budget as the program will now be implemented district-wide.

It should be noted that this same work order under Shumaker Consulting Engineering and Land Surveying, PC was in previous Board communications but was pulled in contemplation of assignment of the Master Agreement to GHD.

I would appreciate consideration of this work order by you and the Board of Legislators so that could be placed on the agenda of the April 10th Board meeting. I am available to meet with you or the Board at your convenience to discuss this request and explain it in more detail. Thank you for your consideration in this matter.

Sincerely,
**THE ONEIDA COUNTY DEPARTMENT OF
WATER QUALITY AND WATER POLLUTION CONTROL**

Steven P. Devan, P.E.
Commissioner

Cc: Karl E. Schrantz, P.E. – O'Brien & Gere Engineering, Inc.

Attachments: Six (6) copies of Work Order #27
Contract Summary Sheet

Reviewed and Approved for submission to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive
Date: 4/4/13

Oneida Co. Department: WQ&WPC

Competing Proposal X
Only Respondent _____
Sole Source RFP _____

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name of Proposing Organization: Oneida County Sewer District

Title of Activity or Service: Work Order #27
CMOM Program Implementation-Phase I
GHD Consulting Services, Inc.

Proposed Dates of Operation: This work is planned for FY2013

Client Population/Number to be Served: Oneida County Sewer District/
approximately 110,000 people.

Summary Statements

1) Narrative Description of Proposed Services: This work order covers the implementation of Phase I of a Capacity Management, Operations and Maintenance Program (CMOM) for the Oneida County Sewer District.

2) Program/Service Objectives and Outcomes: The objective of the work order is to advance the implementation of initial CMOM elements as outlined in the CMOM Framework Report submitted to NYSDEC on June 29, 2012.

3) Program Design and Staffing: GHD Consulting Services, Inc. will provide the services with over site from WQ&WPC

Total Funding Requested: \$108,000 **Account #:** G8110.195

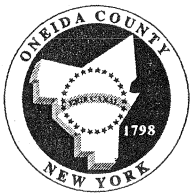
Oneida County Dept. Funding Recommendation: Funding for this work order will be provided by the Department 2013 operating budget as it is district-wide.

Proposed Funding Sources (Federal \$/ State \$/County \$): Funding will come through the sewer rates charged by the district.

Cost Per Client Served: \$0.98

Past Performance Data: N/A

O.C. Department Staff Comments: Implementation of this program is required by the NYSDEC consent order for the Sauquoit Creek Pumping Station service area and is being proposed by NYSDEC in a SPDES permit modification for the rest of the district.



**ONEIDA COUNTY DEPARTMENT OF
WATER QUALITY & WATER POLLUTION CONTROL**

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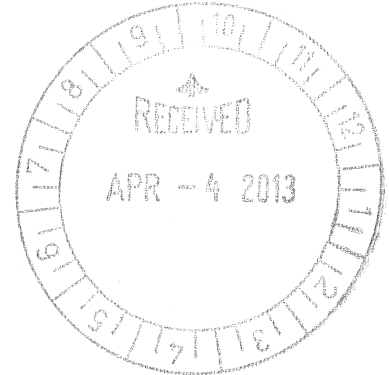
Anthony J. Picente, Jr.
County Executive

Steven P. Devan, P.E.
Commissioner

April 2, 2013

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Ave.
Utica, NY 13501

FN 20 13 - 074
PUBLIC WORKS
WAYS & MEANS



Re: Work Order #28
Community Outreach
GHD Consulting Services, Inc.

Dear County Executive Picente:

On March 29, 2013 the Master Agreement to provide engineering services for compliance with the consent order issued by the New York State Department of Environmental Conservation (NYSDEC) and for resolving permit issues affecting the Oneida County Water Pollution Control Plant between Oneida County and Shumaker Consulting Engineering and Land Surveying, PC was assigned to GHD Consulting Services, Inc. The Master Agreement calls for the submission of work orders with associated pricing for specific tasks that are needed as the project develops.

GHD has submitted for consideration Work Order #28 which would cover community outreach activities for 2013. The primary function of this work order is to cover steering committee facilitation, public education and intercommunity collaboration all in support of compliance with increasingly stringent state and federal wastewater standards. Maintaining the Sewer District website is also included in this work order. Department staff has reviewed this work order and its scope of work and find it acceptable. It is recommended that this work order be accepted with an estimated cost of \$40,000. Funding for this work order will come from the department 2013 operating budget as the program will now be implemented district-wide.

It should be noted that this same work order under Shumaker Consulting Engineering and Land Surveying, PC was in previous Board communications but was pulled in contemplation of assignment of the Master Agreement to GHD.

I would appreciate consideration of this work order by you and the Board of Legislators so that could be placed on the agenda of the April 10th Board meeting. I am available to meet with you or the Board at your convenience to discuss this request and explain it in more detail. Thank you for your consideration in this matter.

Sincerely,
**THE ONEIDA COUNTY DEPARTMENT OF
WATER QUALITY AND WATER POLLUTION CONTROL**

Steven P. Devan, P.E.
Commissioner

Cc: Karl E. Schrantz, P.E. – O'Brien & Gere Engineering, Inc.

Attachments: Six (6) copies of Work Order #28
Contract Summary Sheet

Reviewed and approved for submission to the
Oneida County Board of Legislators

4/4/13

Oneida Co. Department: WQ&WPC

Competing Proposal X
Only Respondent _____
Sole Source RFP _____

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name of Proposing Organization: Oneida County Sewer District

Title of Activity or Service: Work Order #28
Community Outreach
GHD Consulting Services, Inc.

Proposed Dates of Operation: This work is planned for FY2013

Client Population/Number to be Served: Oneida County Sewer District/
approximately 110,000 people.

Summary Statements

1) Narrative Description of Proposed Services: This work order community outreach activities in 2013 for the Oneida County Sewer District.

2) Program/Service Objectives and Outcomes: The objective of the work order is to provide steering committee facilitation, public education and intercommunity collaboration all in support of compliance with increasingly stringent state and federal wastewater standards.

3) Program Design and Staffing: GHD Consulting Services, Inc. will provide the services with over site from WQ&WPC

Total Funding Requested: \$40,000 **Account #:** G8110.195

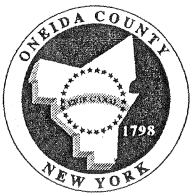
Oneida County Dept. Funding Recommendation: Funding for this work order will be provided by the Department 2013 operating budget as it is district-wide.

Proposed Funding Sources (Federal \$/ State \$/County \$): Funding will come through the sewer rates charged by the district.

Cost Per Client Served: \$0.36

Past Performance Data: N/A

O.C. Department Staff Comments: In addition to supporting steering committee activities, the work order will also support the maintenance of the Oneida County Sewer District website.



**ONEIDA COUNTY DEPARTMENT OF
WATER QUALITY & WATER POLLUTION CONTROL**

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Anthony J. Picente, Jr.
County Executive

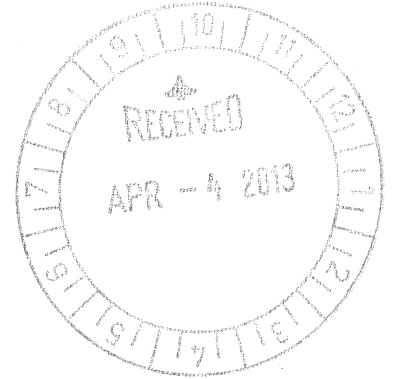
Steven P. Devan, P.E.
Commissioner

April 2, 2013

FN 20 13 - 075

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Ave.
Utica, NY 13501

PUBLIC WORKS
WAYS & MEANS



Re: Work Order #29
Private property I/I Reduction Program Implementation-Phase I
GHD Consulting Services, Inc.

Dear County Executive Picente:

On March 29, 2013 the Master Agreement to provide engineering services for compliance with the consent order issued by the New York State Department of Environmental Conservation (NYSDEC) and for resolving permit issues affecting the Oneida County Water Pollution Control Plant between Oneida County and Shumaker Consulting Engineering and Land Surveying, PC was assigned to GHD Consulting Services, Inc. The Master Agreement calls for the submission of work orders with associated pricing for specific tasks that are needed as the project develops.

GHD has submitted for consideration Work Order #29 which would cover Phase I of the implementation of a district-wide Private Inflow and Infiltration Reduction Program. Implementing this program in the Sauquoit Creek Pumping Station service area is a requirement of the current NYSDEC consent order. Furthermore, NYSDEC has proposed a SPDES discharge permit modification for the Oneida County Water Pollution Control Facility that would require this program be implemented in the rest of the district. Department staff has reviewed this work order and its scope of work and find it acceptable. It is recommended that this work order be accepted with an estimated cost of \$98,000. Funding for this work order will come from the department 2013 operating budget as the program will now be implemented district-wide.

It should be noted that this same work order under Shumaker Consulting Engineering and Land Surveying, PC was in previous Board communications but was pulled in contemplation of assignment of the Master Agreement to GHD.

I would appreciate consideration of this work order by you and the Board of Legislators so that could be placed on the agenda of the April 10th Board meeting. I am available to meet with you or the Board at your convenience to discuss this request and explain it in more detail. Thank you for your consideration in this matter.

Sincerely,
**THE ONEIDA COUNTY DEPARTMENT OF
WATER QUALITY AND WATER POLLUTION CONTROL**

Steven P. Devan, P.E.
Commissioner

Cc: Karl E. Schrantz, P.E. – O'Brien & Gere Engineering, Inc.

Attachments: Six (6) copies of Work Order #29
Contract Summary Sheet

Reviewed and approved for submission to the
Oneida County Board of Legislators by

Date: 4/4/13

Oneida Co. Department: WQ&WPC

Competing Proposal X
Only Respondent _____
Sole Source RFP _____

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name of Proposing Organization: Oneida County Sewer District

Title of Activity or Service: Work Order #29 - GHD Consulting Services, Inc.
Private Property I/I Reduction Program
Implementation-Phase I

Proposed Dates of Operation: This work is planned for FY2013

Client Population/Number to be Served: Oneida County Sewer District/
approximately 110,000 people.

Summary Statements

1) Narrative Description of Proposed Services: This work order covers the implementation of Phase I of a Private Inflow and Infiltration Reduction Program for the Oneida County Sewer District.

2) Program/Service Objectives and Outcomes: The objective of the work order is to advance the implementation of initial program elements such as data collection support, program implementation, and community education and information.

3) Program Design and Staffing: GHD Consulting Services, Inc. will provide the services with over site from WQ&WPC

Total Funding Requested: \$98,000 **Account #:** G8110.195

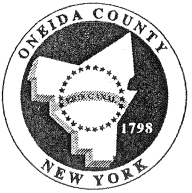
Oneida County Dept. Funding Recommendation: Funding for this work order will be provided by the Department 2013 operating budget as it is district-wide.

Proposed Funding Sources (Federal \$/ State \$/County \$): Funding will come through the sewer rates charged by the district.

Cost Per Client Served: \$0.89

Past Performance Data: N/A

O.C. Department Staff Comments: Implementation of this program is required by the NYSDEC consent order for the Sauquoit Creek Pumping Station service area and is being proposed by NYSDEC in a SPDES permit modification for the rest of the district.



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Steven P. Devan, P.E.
Commissioner

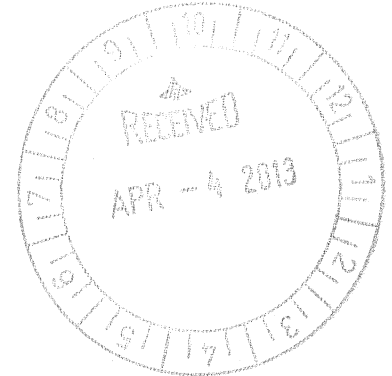
April 2, 2013

FN 20 13-076

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Ave.
Utica, NY 13501

PUBLIC WORKS

WAYS & MEANS



Re: Work Order #30, Program Administration-FY2013
Capital Project HG-448 CWSRF No. C6-6070-08-00
GHD Consulting Services, Inc.

Dear County Executive Picente:

On March 29, 2013 the Master Agreement to provide engineering services for compliance with the consent order issued by the New York State Department of Environmental Conservation (NYSDEC) and for resolving permit issues affecting the Oneida County Water Pollution Control Plant between Oneida County and Shumaker Consulting Engineering and Land Surveying, PC was assigned to GHD Consulting Services, Inc. The Master Agreement calls for the submission of work orders with associated pricing for specific tasks that are needed as the project develops.

The NYSDEC consent order has many administrative requirements. Among these is the submission of various reports and plans as well as coordination and reporting requirements for NYSEFC, the funding agency for the project. Along with project coordination and management, these tasks will require significant effort from the consultants.

GHD has submitted for consideration Work Order #30 which would cover the program administration costs for FY2013. Department staff has reviewed this work order and its scope of work and find it acceptable. It is recommended that this work order be accepted with an estimated cost of \$72,000. Funding for this work order will be tracked by capital project HG-448.

It should be noted that this same work order under Shumaker Consulting Engineering and Land Surveying, PC was in previous Board communications but was pulled in contemplation of assignment of the Master Agreement to GHD.

I would appreciate consideration of this work order by you and the Board of Legislators so that could be placed on the agenda of the April 10th Board meeting. I am available to meet with you or the Board at your convenience to discuss this request and explain it in more detail. Thank you for your consideration in this matter.

Sincerely,
**THE ONEIDA COUNTY DEPARTMENT OF
WATER QUALITY AND WATER POLLUTION CONTROL**

Steven P. Devan, P.E.
Commissioner

Cc: Karl E. Schrantz, P.E. – O'Brien & Gere Engineering, Inc.

Attachments: Six (6) copies of Work Order #30
Contract Summary Sheet

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive
4/4/13

Oneida Co. Department: WQ&WPC

Competing Proposal X
Only Respondent _____
Sole Source RFP _____

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name of Proposing Organization: Oneida County Sewer District

Title of Activity or Service: Work Order #30
GHD Consulting Services, Inc.
Program Administration-FY2013

Proposed Dates of Operation: This work is planned for FY2013

Client Population/Number to be Served: Oneida County Sewer District/
approximately 110,000 people.

Summary Statements

1) Narrative Description of Proposed Services: This work order covers the program administration costs resulting from NYSDEC Consent Order #R620060823-67 for FY2013.

2) Program/Service Objectives and Outcomes: Produce the reports and paperwork necessary for NYSDEC and NYSEFC.

3) Program Design and Staffing: GHD Consulting Services, Inc. will provide the services with over site from WQ&WPC

Total Funding Requested: \$72,000 **Account #:** HG448

Oneida County Dept. Funding Recommendation: Funding for this work order will be tracked with capital projects HG448

Proposed Funding Sources (Federal \$/ State \$/County \$): Municipalities are funding the debt service for the projects this applies to through the \$1.05 per thousand gallons surcharge being collected.

Cost Per Client Served: Varies by municipality.

Past Performance Data: N/A

O.C. Department Staff Comments: The NYSDEC consent order has many reporting requirements attached to it. Managing the funding through NYSEFC also has considerable time and effort associated with it.

Anthony J. Picente, Jr.
County Executive



David Tomidy
Director



Oneida County Probation Department

321 Main Street, 2nd Floor, Utica, New York 13501

Utica ~ Phone: (315) 798-5914 Fax: (315) 798-6467
Rome ~ Juvenile: (315) 337-0080 Adult: (315) 337-0073
E-mail: probation@ocgov.net · Web Site: www.ocgov.net

Deputy Director
Patrick Cady

Supervisors

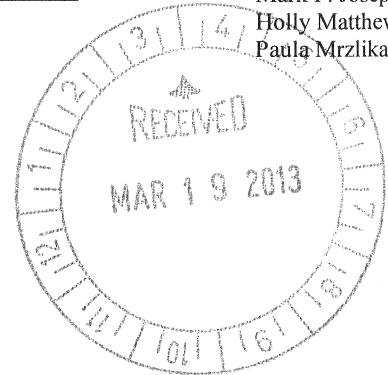
Thomas Brognano
Mark F. Joseph
Holly Matthews
Paula Mrzlikar

March 11, 2013

FN 20 13 - 111

PUBLIC SAFETY

WAYS & MEANS



Mr. Anthony J. Picente, Jr.
Oneida County Executive
Oneida County Office Building
800 Park Avenue – 10th Floor
Utica, New York 13501

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Re: Utica Drug Court Grant
(10/2012 – 9/2014)
(\$144,622)

Date 3/19/13

Dear Mr. Picente:

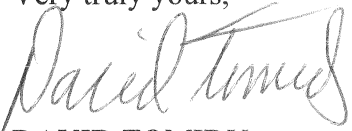
Enclosed is a Contract from the New York State Unified Court System for a Grant awarded us in October, 2012. This Grant expands our presence efforts, and reimbursement in the Utica Drug Court.

We helped start and have worked diligently in Utica Drug Court since 2003. The Grant allows for 50% salary, fringe benefits, and travel of two seasoned Probation Officers. The Grant allows for increased supervision, visitations, and overtime costs of offenders with serious drug problems as an alternative to incarceration. Our portion of the Grant that was directly awarded to the Utica Drug Court is for \$144,622. The Grant will also allow us to have two Officers working together in the field at many different hours of the day.

It is our plan to hire a Probation Assistant for the remaining portion of this Contract to do some of the tasks of the two assigned officers such as covering courts, pre-sentence reports, County Release on Own Recognizance, and Domestic Violence visits. This person's salary and fringe benefits will be much less than the reimbursement by the Grant helping the Courts to realize a significant profit in our budgets.

Your assistance in presenting this matter to the Board is most appreciated. Please return three copies of the signed Contract to us for processing.

Very truly yours,

A handwritten signature in cursive script that reads "David Tomidy".

DAVID TOMIDY
PROBATION DIRECTOR

DT:kas
Enclosures

Oneida County Board of Legislators
Contract Summary

Name of Proposing Organization: Oneida County Probation Department

Title of Activity or Service: Utica City Drug Court Grant

Proposed Dates of Operation: 10/1/2012 – 09/30/2014

Client Population/Number to be Served: 100-125

Summary Statement:

1. Narrative Description of Proposed Services: The Probation Department will be supervising offenders in Drug Court and offenders who have graduated, through office visits, home visits (including evenings), court attendance, and arranging for and monitoring Community Service in this Alternative to Incarceration Program in Utica City Court.
2. Program Services and Outcomes: We intend to intensively supervise 20 clients per month, conduct 4 pre-sentence reports per month, make at least 20 visits per month, and spend 8 hours of overtime efforts.
3. Program Design and Staffing: Two Probation Officers will be spending 50% of their time doing Drug Court-related functions. We intend to hire a Probation Assistant to assist in performing some of the functions of these Officers and to allow us to reduce some of our unmanageable caseload sizes.

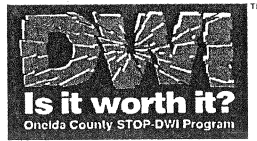
Total Funding Requested: The Grant allows for \$144,622 in reimbursement which includes some overtime and travel expenses. We are seeking approval for hiring a Grant dependent Probation Assistant at a salary and fringe benefit package of approximately \$67,500 through the end of this grand period.

Past Performance Data: Currently, approximately 62% of the participants graduate Drug Court successfully and our goal is to increase this percentage.

Oneida County Department Funding Recommendation: The Probation Department highly recommends approval of this Contract which will allow us to increase participation and reimbursement in this highly successful program. For our department it will assist us in our goals of increasing Public Safety, increasing Officer Safety, and adding to our fiscal responsibilities.

Oneida County Office of Traffic Safety / STOP-DWI Program

Anthony J. Picente Jr.
Oneida County Executive



Thomas A. Giruzzi
Stop-DWI Program

FN 2013-112

PUBLIC SAFETY

March 22, 2013

Honorable Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

WAYS & MEANS

Reviewed and Approved for submission to the
Oneida County Board of Legislators by
Anthony J. Picente Jr.
County Executive
Date 3/25/13

Dear County Executive Picente:

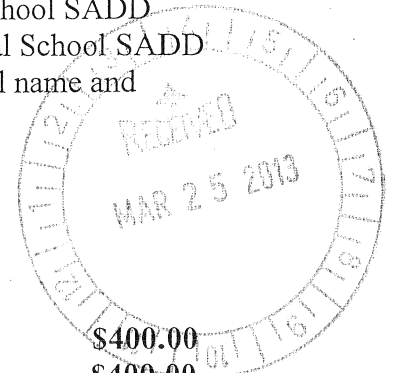
Please find the attached five (5) copies of a funding agreement between STOP-DWI and Oriskany Central High School SADD, for both Legislators action and your review and signature. The contract is for funding in 2013 to conduct STOP-DWI Programs and SADD related activities which enhance the mission of the STOP-DWI Program.

I am respectfully requesting that this Contract for the Oriskany Central School SADD chapter be approved for the Camden, Clinton, and Sauquoit Valley Central School SADD chapters, as well. All are of the same content, with the exception of school name and school location.

The total amounts to \$1600.00

The SADD Chapters are:

Camden Central School, 55 Oswego Street, Camden NY 13316 -	\$400.00
Clinton Central School, 75 Chenango Rd., Clinton NY, 13323 -	\$400.00
Oriskany Central School, 1312 Utica Street, Oriskany NY 13424-	\$400.00
Sauquoit Valley High School, 2601 Oneida Street, Sauquoit NY 13456	\$400.00



This funding is 100% supported by DWI fines generated in Oneida County therefore; **there are NO County Dollars in this contact.**

Thank you for your personal attention to this matter. Should you have any further questions, please contact my office.

Sincerely,

Kevin W. Revere, Director
Emergency Services

Reviewed and Approved for submission to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date

18.



Oneida County Emergency Services • 200 Base Road • Suite 3 • Oriskany, NY 13424
Office of Traffic Safety 315.736.8946 • STOP-DWI Program 315.736.8943
Fax: 315.736.8958 • E-mail stopdwi@ocgov.net • www.ocgov.net



Oneida County Department: STOP-DWI Program

Competing Proposal _____
Only Respondent _____
Sole Source X

CONTRACT SUMMARY

Name of Proposing Organization: Oriskany Central School District, Through its SADD chapter.

Title of Activity or Service: Educational awareness as it pertains to the dangers of drinking and driving and other destructive decisions.

Proposed Dates of Operation: February 15, 2013– May 31, 2013

Client Population/Number to be served: Student Population

SUMMARY STATEMENT

1.) Narrative description of Proposed Services – *The Oriskany High School SADD chapter will conduct activities consistent with the STOP DWI message. The SADD chapter will promote the dangers of destructive decisions to its entire student body.*

2.) Program/Service Objectives and Outcomes – *To increase student awareness and the consequences of making destructive decisions..*

3.) Program Design and Staffing Levels – *Student organization has a faculty member advisor*

Total Funding Requested: \$ 400.00

Oneida County Dept. Funding Recommendation: \$400.00 (A3313.495)

Proposed Funding Source (Federal\$/State\$/County\$): *County dollars, 100% reimbursed from DWI fine monies generated in Oneida County.*

Cost Per Client Served: N/A

Past Performance Data: The Oriskany SADD chapter has strong student participation and is very proactive in spreading the DWI message.

Oneida County Department Staff Comments:

19.

Oneida County STOP-DWI Program Agreement

THIS AGREEMENT, made this 15th day of February 2013 by and between The Oriskany Central School District, located at P.O. Box 539, Oriskany NY 13424-0539 and the **COUNTY OF ONEIDA**, by and through its **STOP-DWI PROGRAM**, having offices at 200 Base Road, P.O. Box 908, Oriskany, New York 13424, hereinafter referred to as the “**COUNTY.**”

WHEREAS, the Oneida County STOP-DWI Program is committed to the countywide reduction of alcohol related traffic injuries and fatalities, and

WHEREAS, a key component to the program is the comprehensive community awareness and education program conducted throughout Oneida County schools, civic and community organizations, and

WHEREAS, The Oriskany Central Central School District desires to participate in and promote the STOP-DWI Program message throughout its organization.

NOW, THEREFORE, the parties agree as follows:

1. The Oneida County STOP-DWI Program agrees to provide Oriskany Central School District with \$400.00, four hundred dollars and no/cents, for its SADD Chapter toward the promotion of the Oneida County STOP-DWI Program message.
2. Oriskany Central School District agrees to conduct activities consistent with the mission of the STOP-DWI Program and consistent with the directives and standard operating procedures attached hereto as promulgated by the STOP-DWI Program, as same may be amended.
3. Oriskany Central School District shall submit a final report of program activities to the STOP-DWI Program, no later than 15 days after the conclusion of the proposed event(s).
4. All expenditures must be pre-approved by the STOP-DWI Program.
5. This agreement shall be in effect from February 15, 2013 to May, 31 2013. The **COUNTY** reserves the right to cancel this **AGREEMENT**, upon 30 days written notice to Oriskany Central School District.
6. This **AGREEMENT** cannot be assigned by Oriskany Central School District except as stated above, without obtaining written approval from the **COUNTY**.

20.

IN WITNESS WHEREOF, the parties hereto have signed this document on the day and year first above written.

CONTRACTOR:



Erin Breheny
Representative, Oriskany Central School District

2/11/2013
Date



Kevin W. Revere
Emergency Services Director

Date

2/22/13

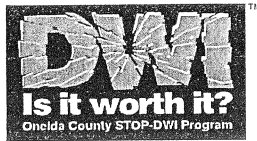
Anthony J. Picente, Jr., County Executive

Date

Approved as to form
Oneida County Department of Law

Oneida County Office of Traffic Safety / STOP-DWI Program

Anthony J. Picente Jr.
Oneida County Executive



Thomas A. Giruzzi
Stop-DWI Program

March 20, 2013

Honorable Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

FN 2013-113

PUBLIC SAFETY

WAYS & MEANS

Reviewed and Approved for transmittal to the
Oneida County Board of Legislators by

Anthony J. Picente Jr.
Oneida County Executive

3/25/13

Dear County Executive Picente:

Attached, please find an agreement that requires both Board of Legislators action and your signature between the Oneida County Stop-DWI Program and the following Agencies; **Boonville PD, Camden PD, Kirkland PD, New Hartford PD, NY Mills PD, Oriskany PD, Rome PD, Sherrill PD, Utica PD, Vernon PD, Whitesboro PD, Whitestown PD, and Yorkville PD.**

I am respectfully requesting that this Contract for the Utica Police Department be approved for all Police Agency Contracts, which are all of the same content, with the exception of agency name, locality and dollar amount.

The total amounts to \$176,000.00

The Police Agencies are:

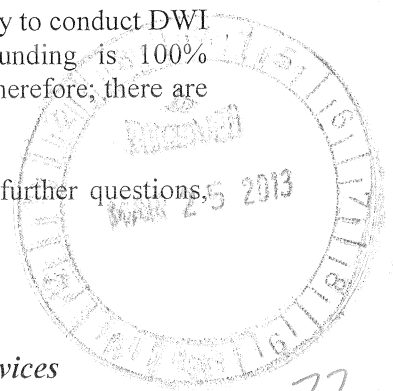
Boonville Police Department; 13149 State Rte 12, Boonville NY 13309 -	\$5500.00
Camden Police Department; 30 Fayette Street, Camden NY 13316 -	\$5500.00
Kirkland Police Department, PO Drawer B, Clark Mills NY 13321 -	\$16,500.00
New Hartford Police Department, 32 Kellogg Road, New Hartford NY 13313 -	\$44,000.00
New York Mills Police Department, 3 Maple Street NY Mills NY 13417	\$13,200.00
Oriskany Police Department, PO Box 904, Oriskany NY 13424	\$ 2750.00
City of Rome Police Department, 301 N James Street Rome NY 13440	\$22,000.00
City of Sherrill Police Department, 373 Sherrill Road; Sherrill NY 13461	\$2750.00
City of Utica Police Department, 413 Oriskany St W; Utica NY 13502	\$39,600.00
Vernon Police Department, PO Box 249; Vernon NY 13476	\$5500.00
Whitesboro Police Department, 46 Roosevelt Drive; Whitesboro NY 13492	\$13,200.00
Whitestown Police Department, 8539 Clark Mills Road; Whitesboro NY 13492	\$2750.00
Yorkville Police Department, 30 Sixth Street; Yorkville NY 13495	\$2750.00

This agreement provides funding for the Agencies within Oneida County to conduct DWI selective enforcement patrols and purchase related equipment. This funding is 100% reimbursable to Oneida County from DWI funds generated in Oneida County therefore; there are **No County Dollars in this contract.**

Thank you for your personal attention to this matter. Should you have any further questions, please contact my office.

Sincerely,

Kevin W. Revere, Director Emergency Services



Oneida County Emergency Services ▪ 200 Base Road ▪ Suite 3 ▪ Oriskany, NY 13424
Office of Traffic Safety 315.736.8946 ▪ STOP-DWI Program 315.736.8943
Fax: 315.736.8958 ▪ E-mail stopdwi@ocgov.net ▪ www.ocgov.net

ALIVE



Oneida County Department: STOP-DWI Program

Competing Proposal _____
Only Respondent _____
Sole Source X

CONTRACT SUMMARY

Name of Proposing Organization: City of Utica, Through its Police Department

Title of Activity or Service: DWI Selective Enforcement Patrols and related activities

Proposed Dates of Operation: January 1, 2013 – December 31, 2013

Client Population/Number to be served: Persons residing in, or traveling through the geographical jurisdiction of the Agency.

SUMMARY STATEMENT

1.) Narrative description of Proposed Services – *Agency will provide patrols, in addition to their normally scheduled patrols, whose sole function will focus on DWI and related enforcement and community awareness and education and training activities. Funding may also be utilized to calibrate and repair DWI and related equipment.*

2.) Program/Service Objectives and Outcomes – *To increase annually the number of selective enforcement patrols and corresponding arrests for DWI and its related offenses.*

3.) Program Design and Staffing Levels – *Staff is drawn from the agency's sworn police officers.*

Total Funding Requested: \$ 39,600.00

Oneida County Dept. Funding Recommendation: \$39,600.00 (A3313.495)

Proposed Funding Source (Federal\$/State\$/County\$): *County dollars, 100% reimbursed from DWI fine monies generated in Oneida County.*

Cost Per Client Served: N/A

Past Performance Data: *Agency currently participates in selective enforcement activities and other STOP-DWI Program initiative and special operations.*

Oneida County Department Staff Comments:

23

**ONEIDA COUNTY STOP-DWI PROGRAM
AGREEMENT**

THIS AGREEMENT made this 1st day of January 2013, by and between the City of Utica through its Police Department, having offices at 413 Oriskany Blvd, Utica NY 13502, hereinafter referred to as the "POLICE AGENCY," and the **COUNTY OF ONEIDA, STOP-DWI PROGRAM**, hereinafter referred to as the "COUNTY".

WHEREAS, the **COUNTY** operates and conducts a program entitled "STOP-DWI," and,

WHEREAS, the **POLICE AGENCY** desires to participate in and promote said program for its residents along with the **COUNTY**.

NOW, THEREFORE, the parties agree as follows:

1. The **POLICE AGENCY** shall provide services and activities as outlined in Appendix A attached hereto and made a part hereof, which services and activities shall be related to the mission of the **STOP-DWI PROGRAM**, that being, the County-wide reduction of alcohol related traffic injuries and fatalities.

2. The **COUNTY** shall reimburse the **POLICE AGENCY** up to the sum of 39,600 dollars, for the above. Payments shall be made upon receipt from the Department of a properly completed County voucher form itemizing and setting forth in detail the costs incurred and/or services performed, together with any receipts or other such supporting documentation attached thereto. Said voucher must be submitted no later than the 15th day of the month following the end of the quarter and shall be accompanied by a narrative and statistical report of the **POLICE AGENCY's** activities that were undertaken on behalf of the **STOP-DWI PROGRAM'S** Coordinator prior to submission to the **COUNTY** Comptroller for payment. The **COUNTY** shall evaluate the effectiveness of the **POLICE AGENCY's** participation in the **STOP-DWI PROGRAM** and reserves the right to adjust the agreement at the end of the second quarter. The **COUNTY** reserves the right to conduct an on site program and/or fiscal audit of the **POLICE AGENCY 's** records as they relate to STOP-DWI Program activities; in a manner consistent with generally accepted accounting principles and program guidelines. The **POLICE AGENCY** shall make available all payroll, daily activity, and related logs at the request of the STOP-DWI Program Coordinator or his/her designee in order to verify program activity claimed by the **POLICE AGENCY** in claims made to the STOP-DWI Program for reimbursement.

3. All activities associated with this agreement shall be governed by the official published "Standard Operating Procedures of the Oneida County Stop-DWI Program," as same may be amended.

4. The **POLICE AGENCY** warrants and represents that the program to be conducted by it and specified on Appendix A does not violate Section 1197 of the Vehicle and Traffic Law of the State of New York, as same may be amended.

5. The **POLICE AGENCY** agrees to comply with all applicable Federal, State and Local statutes, rules and regulations as same may from time to time be amended pursuant to law.

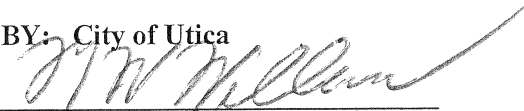

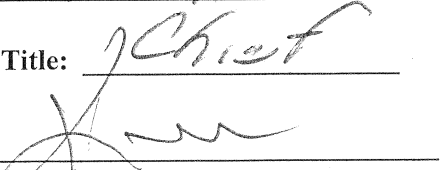
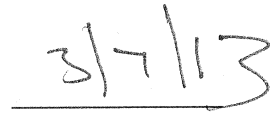
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6. **Miscellaneous Provisions:** Annexed hereto and made a part hereof as Appendix B, are additional terms, covenants and conditions which the respective parties agree to be bound by and follow as part of the within Agreement.

7. This **AGREEMENT** shall be effective from: January 1, 2013 – December 31, 2013.

8. The **COUNTY** reserves the right to cancel this **AGREEMENT**, upon 30 days written notice to the **POLICE AGENCY**. In the event of cancellation, the **County** will have no further obligation to the Vendor other than payment for costs or services actually incurred prior to termination. In no event will the **County** be responsible for any actual or consequential damages as a result of termination.

9. This **AGREEMENT** may not be assigned by the **POLICE AGENCY** without the prior written consent of the **COUNTY**.

BY: City of Utica	
	
_____	DATE
Title: Chief	
	
_____	DATE
BY: Kevin W. Revere	
Title: Emergency Services Director	
_____	_____
BY: Anthony J. Picente, Jr.	DATE
Title: Oneida County Executive	

Approved as to form – Oneida County Attorney's Office

25

APPENDIX "A"

1. In accordance with the **AGREEMENT** between the **ONEIDA COUNTY STOP-DWI PROGRAM**, and the **City of Utica, through its Police Department** shall receive the following: **\$39,600.00** for conducting DWI Selective Enforcement Patrols, and training and related functions that enhance the mission of the **STOP-DWI Program**. Salary, Fringe Benefits, related travel and subsistence and breath testing equipment calibrations shall be included in the **\$39,600.00** amount. *Expenses other than DWI Selective Enforcement Patrols shall be pre-approved by the STOP-DWI Coordinator.*
2. The City of Utica, through its Police Department shall notify the STOP-DWI Coordinator of **any** traffic fatalities occurring within its jurisdiction, upon completion of the crash investigation. Such notification shall be a photocopy of the **final** MV-104A and MV-104D Police Reports.
3. **Pre-Approval** from the **STOP-DWI Coordinator** of all expenditures is required.
4. **The TOTAL COST OF THIS AGREEMENT: \$39,600.00**

26



ONEIDA COUNTY DEPARTMENT OF LAW

Oneida County Office Building
800 Park Avenue ♦ Utica, New York 13501-2975
(315) 798-5910 ♦ fax (315) 798-5603

ANTHONY J. PICENTE JR.
COUNTY EXECUTIVE

GREGORY J. AMOROSO
COUNTY ATTORNEY

FN 20 13 - 114

February 25, 2013

WAYS & MEANS

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente Jr.
Anthony J. Picente Jr.
County Executive

Date 3/31/13

Honorable Anthony J. Picente Jr.
Oneida County Executive
Oneida County Office Building
800 Park Avenue, 10th Floor
Utica, New York 13501

Re: Tentative Agreement between Oneida County, and the Oneida County Nurses Unit of the Civil Service Employees Association, Inc., Local 1000, AFSCME, AFL-CIO

Dear Mr. Picente:

The County negotiating team has entered into a Tentative Agreement with the Oneida County Nurses Unit of the Civil Service Employees Association, Inc., Local 1000, AFSCME, AFL-CIO. The union membership ratified the agreement on February 14, 2013.

I am attaching a copy of the Tentative Agreement to this letter for your reference. In summary, the Tentative Agreement holds as follows:

Length of Award

One year (January 1, 2013-- December 31, 2013)

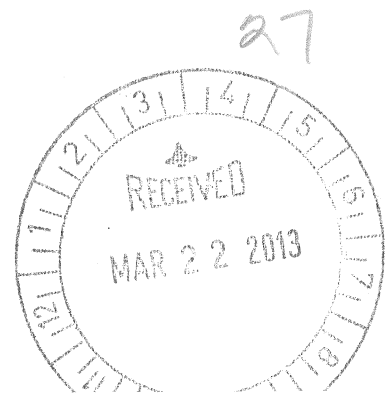
Wages

2.25% increase in salary retroactive to January 1, 2013

Health Insurance

The \$10.00 co-payment plan offered by the County shall be changed to a \$20.00 co-payment plan, as soon as practicable.

The County shall contribute up to twenty-five dollars (\$25.00) per month per covered employee for a dental program offering individual and dependent coverage, as soon as practicable.



I would ask that your office forward the matter to the Oneida County Board of Legislators with your recommendation for legislative approval.

Very truly yours,

A handwritten signature in cursive script that reads "Gregory J. Amoroso". The signature is written in dark ink and is positioned above the typed name.

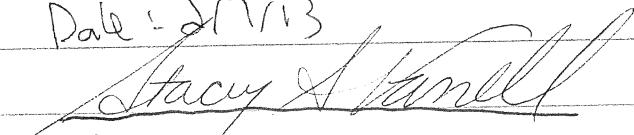
Gregory J. Amoroso, Esq.
Oneida County Attorney

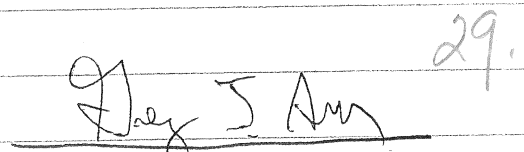
Enc.

Tentative Agreement

- 1) Each regular full time, part time and per diem Registered Professional Nurse and regular full time, part time and per diem Public Health Nurse on the schedule and "off the schedule" shall receive a 2.25% increase in salary retroactive to January 1, 2013
- 2) Effective date - upon ratification, legislative approval and signing by the appropriate parties and shall terminate at midnight, December 31, 2013.
- 3) The \$10.00 co-payment plans offered by the County shall be changed to a \$20.00 co-payment plans as soon as practicable.
- 4) The County shall contribute up to \$25.00 per month per covered employee for a dental program offering individual and dependent coverage as soon as practicable.

Date: 2/7/13


CSEA, Local 1000
AFSCME AFL-CIO

 29.
County of Oneida



Oneida County Department of Planning

Boehlert Center at Union Station, 321 Main Street, Utica, NY 13501

April 3, 2013

FN 20 13 - 116

Reviewed and Approved for submittal to the Oneida County Board of Legislators by

ECONOMIC DEVELOPMENT & TOURISM
WAYS & MEANS

Anthony J. Picente, Jr.
Anthony J. Picente, Jr.
County Executive

Anthony J. Picente, Jr.
County Executive
Oneida County Office Building
800 Park Avenue
Utica, New York 13501

Date 4/4/13

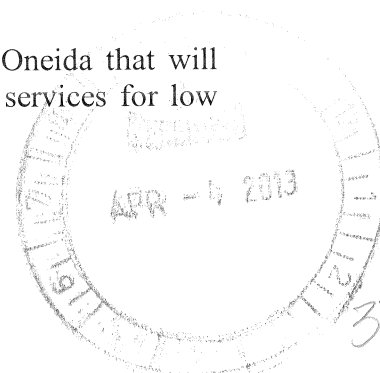
Re: NYS Office of Community Renewal – 2013 Community Development Block Grant Assistance

Dear County Executive Picente:

The Mohawk Valley Regional Economic Development Council (MVREDC) was awarded \$8M from the New York State Office of Community Renewal in the 2012 Consolidated Funding Application Awards announcement in December, 2012. This Community Development Block Grant (CDBG) funding allows municipalities to obtain assistance for Housing, Public Infrastructure and Economic Development projects that will benefit low- to moderate-income persons.

Through a committee of the MVREDC, Oneida County submitted preliminary requests and was approved by the MVREDC for the following projects:

- \$200,000 - Microenterprise Grant Program in the County of Oneida that will result in the creation of 8 new jobs;
- \$500,000 – Marcy Nanocenter Project, in the Town of Marcy, that will result in the creation of 35 jobs;
- \$75,000 – JDLR Enterprises, LLC, in the City of Sherrill, that will result in the creation of 3 jobs;
- \$100,000 – VINO Verona, LLC, in the Town of Verona, that will result in the creation of 4 jobs;
- \$100,000 – Pumilia’s Pizza Shells, in the Village of Waterville, that will result in the creation of 5 jobs;
- \$600,000 – Housing Rehabilitation Program in the County of Oneida that will provide housing rehabilitation/manufactured home replacement services for low income, frail elderly and/or disabled households.



Since the CDBG program does not require a local match, no Oneida County dollars will be expended on these projects. Upon award of the CDBG grants, Mohawk Valley EDGE and The HomeOwnership Center will administer the programs on behalf of Oneida County.

Therefore, we respectfully request that you submit to the Oneida County Board of Legislators a request to authorize you to submit these applications to the New York State Office of Community Renewal for CDBG funding totaling \$1,575,000. Included in this resolution is the authorization to conduct the mandated public hearings on the Community Development Block Grant applications, as required by the statutory requirements of the CDBG program, and, if awarded the grants, authorization to enter into agreements with the Mohawk Valley EDGE and The HomeOwnership Center to administer the programs.

Due to the rapidly approaching OCR application deadline of April 30, 2013, I am requesting an approval of these actions at their regular meeting on **April 10, 2013**.

Should you have any questions regarding this matter please contact me.

Sincerely,



John R. Kent, Jr.
Commissioner of Planning

Cc: Edward Welsh
Emil Paparella
Rose Ann Convertino

RE: AUTHORIZATION FOR ONEIDA COUNTY TO MAKE APPLICATION TO THE NEW YORK STATE OFFICE OF COMMUNITY RENEWAL (OCR) FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING TOTALING \$1,575,000 TO SUPPORT ECONOMIC DEVELOPMENT AND HOUSING EFFORTS IN ONEIDA COUNTY

WHEREAS, Oneida County Executive Anthony J. Picente, Jr., is in receipt of correspondence from John R. Kent, Jr., Commissioner of Planning, requesting submittal of applications by Oneida County to the State of New York Office of Community Renewal (OCR) for Community Development Block Grant (CDBG) direct grants totaling \$1,575,000, and

WHEREAS, The Community Development Block Grant funds will provide funding assistance for the following:

- \$200,000 - Microenterprise Grant Program in the County of Oneida that will result in the creation of 8 new jobs,
- \$500,000 – Marcy Nanocenter Project, in the Town of Marcy, that will result in the creation of 35 jobs,
- \$75,000 – JDLR Enterprises, LLC, in the City of Sherrill, that will result in the creation of 3 jobs,
- \$100,000 – Vino Verona, LLC, in the Town of Verona, that will result in the creation of 4 jobs,
- \$100,000 – Pumilia’s Pizza Shells, in the Village of Waterville, that will result in the creation of 5 jobs,
- \$600,000 – Housing Rehabilitation Program in the County of Oneida that will provide housing rehabilitation/manufactured home replacement services for low income, frail elderly and/or disabled households; and

WHEREAS, The CDBG program requires the holding of two public hearings by the County, a minimum of one prior to the submission of said application to obtain the views of citizens regarding the proposed application, and one following the award to report on project accomplishments, and

WHEREAS, The CDBG program requires that the Community Development Block Grant application must comply with the program requirements set forth in 24 CFR Part 570, as amended, now, therefore, be it hereby

RESOLVED, That Oneida County Executive Anthony J. Picente, Jr., is authorized to submit the applications and amendments thereto and all understandings and assurances contained therein, and is further authorized to act in connection with the applications to provide such additional information as may be required to request and implement said funds, and it is further

RESOLVED, That the Oneida County Executive is authorized and directed to hold any required public hearings and execute all documents and certifications required as part of the submission of the applications, and it is further

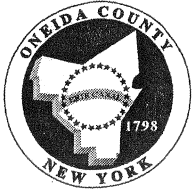
RESOLVED, That the County Executive is hereby authorized to execute such documents as may be required in order to implement the programs and hold the required public hearing if the applications are approved and enter into agreements with beneficiaries of the funds.

APPROVED: Ways & Means Committee

DATED:

Adopted by the following vote:

AYES ___ NAYS ___



**ONEIDA COUNTY DEPARTMENT OF
WATER QUALITY & WATER POLLUTION CONTROL**

51 Leland Ave, PO Box 442, Utica, NY 13503-0442
(315) 798-5656 wpc@ocgov.net FAX 724-9812

Anthony J. Picente, Jr.
County Executive

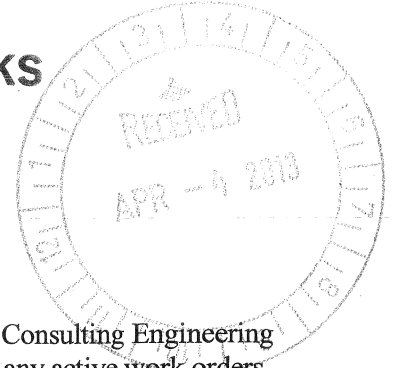
Steven P. Devan, P.E.
Commissioner

April 2, 2013

FN 20 13-117

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Ave.
Utica, NY 13501

**PUBLIC WORKS
WAYS & MEANS**



Re: Assignment of Active Shumaker Work Orders to GHD Consulting Services, Inc.
Work Order Numbers: 12, 12-2, 17, 18, 19, 20, 21, 21-1, 22, 22-1, 23, C7

Dear County Executive Picente:

It is my understanding that that the assignment of the Master Agreement with Shumaker Consulting Engineering and Land Surveying, P.C. is moving forward. The County Attorney has determined that any active work orders currently ongoing with Shumaker must also be assigned to GHD Consulting Services, Inc. Since the original work orders were approved by the Board of Legislators, the assignment of these work orders must also be approved by the Board.

There are no changes in the scope of work performed under the work orders or the not to exceed dollar amount approved for the work order. The assignment simply changes the responsible party for the work to GHD Consulting Services, Inc.

The following is a list of active work orders that identified for assignment to GHD Consulting Services, Inc.

1. Work Order #12 between Shumaker Consulting Engineering & Land Surveying, P.C. and Oneida County, NY, entitled "WPCP and SCPS Evaluation".
2. Amendment of Work Order #12 between Shumaker Consulting Engineering & Land Surveying, P.C. and Oneida County, NY entitled "Amendment #2 - Sludge Processing Alternatives".
3. Work Order #17 between Shumaker Consulting Engineering & Land Surveying, P.C. and Oneida County, NY, entitled "Private Property I/I Program".
4. Work Order #18 between Shumaker Consulting Engineering & Land Surveying, P.C. and Oneida County, NY, entitled "Wetland Permitting".
5. Work Order #19 between Shumaker Consulting Engineering & Land Surveying, P.C. and Oneida County, NY, entitled "Phase 3 Physical Survey-Sewer Televising".
6. Work Order #20 between Shumaker Consulting Engineering & Land Surveying, P.C. and Oneida County, NY, entitled "Phase 4 Physical Survey-Manhole Inspections".
7. Work Order #21 between Shumaker Consulting Engineering & Land Surveying, P.C. and Oneida County, NY, entitled "Sanitary Sewer Rehabilitation-FY 2011".
8. Amendment of Work Order #21 between Shumaker Consulting Engineering & Land Surveying, P.C. and Oneida County, NY entitled "Amendment #1 -Sewer Rehabilitation".
9. Work Order #22 between Shumaker Consulting Engineering & Land Surveying, P.C. and Oneida County, NY, entitled "Manhole Rehabilitation-FY 2011".
10. Amendment of Work Order #22 between Shumaker Consulting Engineering & Land Surveying, P.C. and Oneida County, NY entitled "Amendment #1 - Manhole Rehabilitation".
11. Work Order #23 between Shumaker Consulting Engineering & Land Surveying, P.C. and Oneida County, NY, entitled "Flow Monitoring Program-FY 2012".

The Honorable Anthony J. Picente, Jr.
April 2, 2013
Page 2 of 2



12. Work Order #C7 between Shumaker Consulting Engineering & Land Surveying, P.C. and Oneida County, NY, entitled "Program Administration-FY 2012".

I would appreciate consideration of this request by you and the Board at the April 10th Board meeting so that work on the DEC consent order can proceed without delay. I am available to meet with you and the Board to discuss this request and explain it in more detail. Thank you for your consideration in this matter.

Sincerely,
**THE ONEIDA COUNTY DEPARTMENT OF
WATER QUALITY AND WATER POLLUTION CONTROL**

Steven P. Devan, P.E.
Commissioner

Cc: Gregory J. Amoroso, Oneida County Attorney
Peter M. Rayhill, Martin & Rayhill P.C.
Karl E. Schrantz, P.E. – O'Brien & Gere Engineering, Inc.

Attachments: Assignment of Work Orders Agreement
Modified Contract Summary Sheets (12)

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date: 4/4/13

This contract summary sheet is being prepared to reflect the assignment of this existing work order, previously approved by the Board, from Shumaker Engineering and Land Surveying, P.C. to GHD Consulting Services, Inc. There are no changes in the scope of work performed under this work order or the not to exceed dollar amount approved for the work order. The assignment simply changes the responsible party for the work to GHD Consulting Services, Inc.

Oneida Co. Department: WQ&WPC

Competing Proposal X

Only Respondent

Sole Source RFP

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name of Proposing Organization: Oneida County Sewer District

Title of Activity or Service: WO#12
GHD Consulting Services, Inc.
Water Pollution Control Plant and Pump Station Evaluation

Proposed Dates of Operation: This work is planned for FY2012 or until completed

Client Population/Number to be Served: Oneida County Sewer District/
approximately 110,000 people.

Summary Statements

1) Narrative Description of Proposed Services: This work order provides funding for a detailed evaluation, testing and analysis of the wastewater treatment plant and the Sauquoit Creek Pumping Station. It also evaluates using the "split flow" concept during wet weather operations to treat CSO flows.

2) Program/Service Objectives and Outcomes: Comply with NYSDEC consent order dated 12/12/2011.

3) Program Design and Staffing: GHD Consulting Services, Inc. will provide the services with over site from WQ&WPC

Total Funding Requested: \$627,000 **Account #:** HG448

Oneida County Dept. Funding Recommendation: Funding for this work order will be tracked with capital project HG448.

Proposed Funding Sources (Federal \$/ State \$/County \$): This work will be funded through capital project HG448 with funds borrowed from the Environmental Facilities Corporation.

Cost Per Client Served: \$5.70

Past Performance Data: N/A

O.C. Department Staff Comments: This activity is being required by NYSDEC.

This contract summary sheet is being prepared to reflect the assignment of this existing work order, previously approved by the Board, from Shumaker Engineering and Land Surveying, P.C. to GHD Consulting Services, Inc. There are no changes in the scope of work performed under this work order or the not to exceed dollar amount approved for the work order. The assignment simply changes the responsible party for the work to GHD Consulting Services, Inc.

Oneida Co. Department: WQ&WPC

Competing Proposal X

Only Respondent

Sole Source RFP

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name of Proposing Organization: Oneida County Sewer District

Title of Activity or Service: WO#12, Amendment 2
GHD Consulting Services, Inc.
Sludge Disposal Alternatives

Proposed Dates of Operation: This work is planned for FY2012

Client Population/Number to be Served: Oneida County Sewer District/
approximately 110,000 people.

Summary Statements

1) Narrative Description of Proposed Services: This work order covers the development of sludge processing alternatives for the Oneida County Water Pollution Control Plant (OCWPCP) given new USEPA regulations.

2) Program/Service Objectives and Outcomes: Produce a recommended sludge processing alternative for the OCWPCP that can be implemented by 2015.

3) Program Design and Staffing: GHD Consulting Services, Inc. will provide the services with over site from WQ&WPC

Total Funding Requested: \$52,000 **Account #:** HG448

Oneida County Dept. Funding Recommendation: Funding for this work order will be tracked with capital project HG448.

Proposed Funding Sources (Federal \$/ State \$/County \$): This work will be funded through capital project HG448 from funds borrowed from the Environmental Facilities Corporation.

Cost Per Client Served: \$0.42 per person based on project face value and estimated population served

Past Performance Data: N/A

O.C. Department Staff Comments: An evaluation of sludge processing alternatives for the OCWPCP is warranted given new USEPA sludge incineration regulations.

This contract summary sheet is being prepared to reflect the assignment of this existing work order, previously approved by the Board, from Shumaker Engineering and Land Surveying, P.C. to GHD Consulting Services, Inc. There are no changes in the scope of work performed under this work order or the not to exceed dollar amount approved for the work order. The assignment simply changes the responsible party for the work to GHD Consulting Services, Inc.

Oneida Co. Department: WQ&WPC

Competing Proposal X
Only Respondent
Sole Source RFP

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name of Proposing Organization: Oneida County Sewer District

Title of Activity or Service: WO#17
GHD Consulting Services, Inc.
Private I/I Reduction Program

Proposed Dates of Operation: This work is planned for FY2011, and will continue until completed.

Client Population/Number to be Served: Oneida County Sewer District/ approximately 110,000 people.

Summary Statements

1) Narrative Description of Proposed Services: This work order covers developing a private I/I (Inflow/Infiltration) reduction program for the Oneida County Sewer District. This work order provides the necessary framework and guidance to municipalities to initiate the beginning stages of a private I/I program.

2) Program/Service Objectives and Outcomes: Develop a private property program framework for the entire OCSD.

3) Program Design and Staffing: GHD Consulting Services, Inc. will provide the services with over site from WQ&WPC

Total Funding Requested: \$109,000 **Account #:** HG406

Oneida County Dept. Funding Recommendation: Funding for this work order will be tracked with capital project HG406

Proposed Funding Sources (Federal \$/ State \$/County \$): Funding for this project is through capital project HG406 from funds transferred into it from the Department fund balance.

Cost Per Client Served: \$0.99

Past Performance Data: N/A

O.C. Department Staff Comments: I/I reduction is an extremely important aspect of the sanitary sewer overflow mitigation program. Addressing the private property contribution of I/I is suspected to be a large part of the solution.

This contract summary sheet is being prepared to reflect the assignment of this existing work order, previously approved by the Board, from Shumaker Engineering and Land Surveying, P.C. to GHD Consulting Services, Inc. There are no changes in the scope of work performed under this work order or the not to exceed dollar amount approved for the work order. The assignment simply changes the responsible party for the work to GHD Consulting Services, Inc.

Oneida Co. Department: WQ&WPC

Competing Proposal X
Only Respondent
Sole Source RFP

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name of Proposing Organization: Oneida County Sewer District

Title of Activity or Service: WO#18
GHD Consulting Services, Inc.
Wetland Permitting

Proposed Dates of Operation: Date of funding through 12/31/2014.

Client Population/Number to be Served: Oneida County Sewer District/ approximately 110,000 people.

Summary Statements

1) Narrative Description of Proposed Services: This work order provides funding for engineering services relative to wetlands delineation, permitting and restoration activities that may be required when sewer lines and manholes are accessed for repairs.

2) Program/Service Objectives and Outcomes: Comply with NYSDEC consent order dated 12/12/2011.

3) Program Design and Staffing: GHD Consulting Services, Inc. will provide the services with over site from WQ&WPC

Total Funding Requested: \$68,000 **Account #:** HG447

Oneida County Dept. Funding Recommendation: Funding for this work order will be tracked with capital project HG447

Proposed Funding Sources (Federal \$/ State \$/County \$): Funding for this project is through capital project HG447 from funds borrowed from the Environmental Facilities Corporation.

Cost Per Client Served: \$0.62

Past Performance Data: N/A

O.C. Department Staff Comments: This activity is being required by NYSDEC.

This contract summary sheet is being prepared to reflect the assignment of this existing work order, previously approved by the Board, from Shumaker Engineering and Land Surveying, P.C. to GHD Consulting Services, Inc. There are no changes in the scope of work performed under this work order or the not to exceed dollar amount approved for the work order. The assignment simply changes the responsible party for the work to GHD Consulting Services, Inc.

Oneida Co. Department: WQ&WPC

Competing Proposal X
Only Respondent
Sole Source RFP

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name of Proposing Organization: Oneida County Sewer District

Title of Activity or Service: WO#19
GHD Consulting Services, Inc.
Phase 3 Physical Survey-Sewer Televising

Proposed Dates of Operation: Date of funding through 12/31/2014.

Client Population/Number to be Served: Oneida County Sewer District/ approximately 110,000 people.

Summary Statements

1) Narrative Description of Proposed Services: This work order provides funding for engineering services relative to sewer televising activities for municipal sewers tributary to the Sauquoit Creek Pumping Station. Approximately 150 miles of sewer will be televised over the two years.

2) Program/Service Objectives and Outcomes: Comply with NYSDEC consent order dated 12/12/2011.

3) Program Design and Staffing: GHD Consulting Services, Inc. will provide the services with over site from WQ&WPC

Total Funding Requested: \$355,000 **Account #:** HG448

Oneida County Dept. Funding Recommendation: Funding for this work order will be tracked with capital project HG448

Proposed Funding Sources (Federal \$/ State \$/County \$): Funding for this project is through capital project HG448 from funds borrowed from the Environmental Facilities Corporation.

Cost Per Client Served: \$3.23

Past Performance Data: N/A

O.C. Department Staff Comments: This activity is being required by NYSDEC.

This contract summary sheet is being prepared to reflect the assignment of this existing work order, previously approved by the Board, from Shumaker Engineering and Land Surveying, P.C. to GHD Consulting Services, Inc. There are no changes in the scope of work performed under this work order or the not to exceed dollar amount approved for the work order. The assignment simply changes the responsible party for the work to GHD Consulting Services, Inc.

Oneida Co. Department: WQ&WPC

Competing Proposal X
Only Respondent
Sole Source RFP

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name of Proposing Organization: Oneida County Sewer District

Title of Activity or Service: WO#20
GHD Consulting Services, Inc.
Phase 4 Physical Survey-Manhole Inspections

Proposed Dates of Operation: This work is planned for FY2012, and will continue until completed

Client Population/Number to be Served: Oneida County Sewer District/ approximately 110,000 people.

Summary Statements

1) Narrative Description of Proposed Services: This work order provides for engineering services relative to manhole inspections for municipal sewers tributary to the Sauquoit Creek Pumping Station. Approximately 3500 manholes will be inspected over the next year.

2) Program/Service Objectives and Outcomes: Comply with NYSDEC consent order dated 12/12/2011.

3) Program Design and Staffing: GHD Consulting Services, Inc. will provide the services with over site from WQ&WPC

Total Funding Requested: \$438,000 **Account #:** HG447

Oneida County Dept. Funding Recommendation: Funding for this work order will be tracked with capital project HG447

Proposed Funding Sources (Federal \$/ State \$/County \$): Funding for this project is through capital project HG447 from funds borrowed from the Environmental Facilities Corporation.

Cost Per Client Served: Varies by municipality

Past Performance Data: \$3.98

O.C. Department Staff Comments: This activity is being required by NYSDEC.

This contract summary sheet is being prepared to reflect the assignment of this existing work order, previously approved by the Board, from Shumaker Engineering and Land Surveying, P.C. to GHD Consulting Services, Inc. There are no changes in the scope of work performed under this work order or the not to exceed dollar amount approved for the work order. The assignment simply changes the responsible party for the work to GHD Consulting Services, Inc.

Oneida Co. Department: WQ&WPC

Competing Proposal X

Only Respondent

Sole Source RFP

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name of Proposing Organization: Oneida County Sewer District

Title of Activity or Service: WO#21
GHD Consulting Services, Inc.
Sewer Rehabilitation Engineering Services-FY2011

Proposed Dates of Operation: This work is planned for FY2011, and will continue until completed

Client Population/Number to be Served: Oneida County Sewer District/ approximately 110,000 people.

Summary Statements

1) Narrative Description of Proposed Services: This work order covers engineering services related to sewer rehabilitation that will be conducted in 2011 in the municipalities serviced by the Sauquoit Creek Pumping Station. The purpose of this work order is to provide engineering design, regulatory coordination, bid phase services and construction services for I/I (inflow and infiltration) projects.

2) Program/Service Objectives and Outcomes: Fund the first year of engineering services for manhole rehabilitation required to reduce I/I.

3) Program Design and Staffing: GHD Consulting Services, Inc. will provide the services with over site from WQ&WPC

Total Funding Requested: \$413,000 **Account #:** HG448

Oneida County Dept. Funding Recommendation: Funding for this work order will be tracked with capital project HG448

Proposed Funding Sources (Federal \$/ State \$/County \$): Funding for this project is through capital project HG448 from funds borrowed from the Environmental Facilities Corporation.

Cost Per Client Served: Varies by municipality.

Past Performance Data: N/A

O.C. Department Staff Comments: I/I reduction is an extremely important aspect of the sanitary sewer mitigation program. Addressing the contribution of leaking sewers is an important part of the solution.

This contract summary sheet is being prepared to reflect the assignment of this existing work order, previously approved by the Board, from Shumaker Engineering and Land Surveying, P.C. to GHD Consulting Services, Inc. There are no changes in the scope of work performed under this work order or the not to exceed dollar amount approved for the work order. The assignment simply changes the responsible party for the work to GHD Consulting Services, Inc.

Oneida Co. Department: WQ&WPC

Competing Proposal X

Only Respondent

Sole Source RFP

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name of Proposing Organization: Oneida County Sewer District

Title of Activity or Service: WO#21, Amendment 1
GHD Consulting Services, Inc.
Sewer Rehabilitation

Proposed Dates of Operation: This work is planned for FY2012

Client Population/Number to be Served: Oneida County Sewer District/ approximately 110,000 people.

Summary Statements

1) Narrative Description of Proposed Services: This work order covers additional design, regulatory coordination, bid phase services and construction phase services for sewer rehabilitation work required by NYSDEC Consent Order #R620060823-67.

2) Program/Service Objectives and Outcomes: Provide the additional services listed above to support three (3) sewer rehabilitation contracts where one (1) was originally budgeted for. Additionally, because the contractors work plans include the use of multiple crews at multiple locations across the various communities within the Sauquoit Creek basin, it is critical that additional construction inspection be provided in order to manage the project.

3) Program Design and Staffing: GHD Consulting Services, Inc. will provide the services with over site from WQ&WPC

Total Funding Requested: \$81,000 **Account #:** HG448

Oneida County Dept. Funding Recommendation: Funding for this work order will be tracked with capital project HG448

Proposed Funding Sources (Federal \$/ State \$/County \$): Municipalities are funding the debt service for the projects this applies to through the \$1.05 per thousand gallons surcharge being collected.

Cost Per Client Served: Varies by municipality.

Past Performance Data: N/A

O.C. Department Staff Comments: These additional services are required because more contracts are being issued than anticipated and the contractors have decided to do the work with multiple crews.

This contract summary sheet is being prepared to reflect the assignment of this existing work order, previously approved by the Board, from Shumaker Engineering and Land Surveying, P.C. to GHD Consulting Services, Inc. There are no changes in the scope of work performed under this work order or the not to exceed dollar amount approved for the work order. The assignment simply changes the responsible party for the work to GHD Consulting Services, Inc.

Oneida Co. Department: WQ&WPC

Competing Proposal X
Only Respondent
Sole Source RFP

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name of Proposing Organization: Oneida County Sewer District

Title of Activity or Service: WO#22
GHD Consulting Services, Inc.
Manhole Rehabilitation Engineering Services-FY2011

Proposed Dates of Operation: This work is planned for FY2011, and will continue until completed

Client Population/Number to be Served: Oneida County Sewer District/ approximately 110,000 people.

Summary Statements

1) Narrative Description of Proposed Services: This work order covers engineering services related to manhole rehabilitation that will be conducted in 2011 in the municipalities serviced by the Sauquoit Creek Pumping Station. The purpose of this work order is to provide engineering design, regulatory coordination, bid phase services and construction services for I/I (inflow and infiltration) projects.

2) Program/Service Objectives and Outcomes: Fund the first year of engineering services for manhole rehabilitation required to reduce I/I.

3) Program Design and Staffing: GHD Consulting Services, Inc. will provide the services with over site from WQ&WPC

Total Funding Requested: \$210,000 **Account #:** HG447

Oneida County Dept. Funding Recommendation: Funding for this work order will be tracked with capital project HG447

Proposed Funding Sources (Federal \$/ State \$/County \$): Funding for this project is through capital project HG447 from funds borrowed from the Environmental Facilities Corporation.

Cost Per Client Served: Varies by municipality.

Past Performance Data: N/A

O.C. Department Staff Comments: I/I reduction is an extremely important aspect of the sanitary sewer mitigation program. Addressing the contribution of leaking manholes is an important part of the solution.

This contract summary sheet is being prepared to reflect the assignment of this existing work order, previously approved by the Board, from Shumaker Engineering and Land Surveying, P.C. to GHD Consulting Services, Inc. There are no changes in the scope of work performed under this work order or the not to exceed dollar amount approved for the work order. The assignment simply changes the responsible party for the work to GHD Consulting Services, Inc.

Oneida Co. Department: WQ&WPC

Competing Proposal X

Only Respondent

Sole Source RFP

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name of Proposing Organization: Oneida County Sewer District

Title of Activity or Service: WO#22, Amendment 1
GHD Consulting Services, Inc.
Manhole Rehabilitation

Proposed Dates of Operation: This work is planned for FY2012

Client Population/Number to be Served: Oneida County Sewer District/ approximately 110,000 people.

Summary Statements

1) Narrative Description of Proposed Services: This work order covers additional design, regulatory coordination, bid phase services and construction phase services for manhole rehabilitation work required by NYSDEC Consent Order #R620060823-67.

2) Program/Service Objectives and Outcomes: Provide the additional services listed above to support the engineering and construction services for rehabilitation of additional manholes. Additionally, because the contractors work plans include the use of multiple crews at multiple locations across the various communities within the Sauquoit Creek basin, it is critical that additional construction inspection be provided in order to manage the project.

3) Program Design and Staffing: GHD Consulting Services, Inc. will provide the services with over site from WQ&WPC

Total Funding Requested: \$82,000 **Account #:** HG447

Oneida County Dept. Funding Recommendation: Funding for this work order will be tracked with capital project HG447

Proposed Funding Sources (Federal \$/ State \$/County \$): Municipalities are funding the debt service for the projects this applies to through the \$1.05 per thousand gallons surcharge being collected.

Cost Per Client Served: Varies by municipality.

Past Performance Data: N/A

O.C. Department Staff Comments: These additional services are required because more manholes are being rehabilitated due to favorable contract prices and the contractors have decided to do the work with multiple crews.

This contract summary sheet is being prepared to reflect the assignment of this existing work order, previously approved by the Board, from Shumaker Engineering and Land Surveying, P.C. to GHD Consulting Services, Inc. There are no changes in the scope of work performed under this work order or the not to exceed dollar amount approved for the work order. The assignment simply changes the responsible party for the work to GHD Consulting Services, Inc.

Oneida Co. Department: WQ&WPC

Competing Proposal X

Only Respondent

Sole Source RFP

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name of Proposing Organization: Oneida County Sewer District

Title of Activity or Service: WO#23
GHD Consulting Services, Inc.
Flow Monitoring Program

Proposed Dates of Operation: This work is planned for FY2012

Client Population/Number to be Served: Oneida County Sewer District/
approximately 110,000 people.

Summary Statements

1) Narrative Description of Proposed Services: This work order covers the development of a flow monitoring program as required by NYSDEC Consent Order #R620060823-67.

2) Program/Service Objectives and Outcomes: Develop an approvable flow monitoring program to satisfy the consent order.

3) Program Design and Staffing: GHD Consulting Services, Inc. will provide the services with over site from WQ&WPC

Total Funding Requested: \$34,000 **Account #:** HG448

Oneida County Dept. Funding Recommendation: Funding for this work order will be tracked with capital projects HG448

Proposed Funding Sources (Federal \$/ State \$/County \$): Municipalities are funding the debt service for the projects this applies to through the \$1.05 per thousand gallons surcharge being collected.

Cost Per Client Served: Varies by municipality.

Past Performance Data: N/A

O.C. Department Staff Comments: A flow monitoring program is required to assess the effectiveness of I&I removal efforts.

This contract summary sheet is being prepared to reflect the assignment of this existing work order, previously approved by the Board, from Shumaker Engineering and Land Surveying, P.C. to GHD Consulting Services, Inc. There are no changes in the scope of work performed under this work order or the not to exceed dollar amount approved for the work order. The assignment simply changes the responsible party for the work to GHD Consulting Services, Inc.

Oneida Co. Department: WQ&WPC

Competing Proposal X

Only Respondent

Sole Source RFP

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name of Proposing Organization: Oneida County Sewer District

Title of Activity or Service: WO#C7 Amended
GHD Consulting Services, Inc.
Flow Monitoring Program

Proposed Dates of Operation: This work is planned for FY2012

Client Population/Number to be Served: Oneida County Sewer District/
approximately 110,000 people.

Summary Statements

1) Narrative Description of Proposed Services: This work order covers the program administration costs resulting from NYSDEC Consent Order #R620060823-67.

2) Program/Service Objectives and Outcomes: Produce the reports and paperwork necessary for NYSDEC and NYSEFC. Support the steering committee as they deal with private I&I, organizational structure and CMOM program development.

3) Program Design and Staffing: GHD Consulting Services, Inc. will provide the services with over site from WQ&WPC

Total Funding Requested: \$161,000 **Account #:** HG447

Oneida County Dept. Funding Recommendation: Funding for this work order will be tracked with capital projects HG447

Proposed Funding Sources (Federal \$/ State \$/County \$): Municipalities are funding the debt service for the projects this applies to through the \$1.05 per thousand gallons surcharge being collected.

Cost Per Client Served: Varies by municipality.

Past Performance Data: N/A

O.C. Department Staff Comments: The new consent order has many NYSDEC reporting requirements attached to it. Managing the funding through NYSEFC also has considerable time and effort associated with it. The steering committee will be playing a major role in the development of private I&I and CMOM programs.

ASSIGNMENT OF WORK ORDERS

For good and valuable consideration, the sufficiency and receipt of which is hereby acknowledged, **SHUMAKER CONSULTING ENGINEERING & LAND SURVEYING, P.C.** (hereinafter "Assignor") hereby assigns and otherwise transfers to **GHD CONSULTING SERVICES INC.** (hereinafter "Assignee") all rights, title and interest held by Assignor in and to the work orders described as follows (hereinafter collectively referred to as "Work Orders"):

1. Work Order #12 between Shumaker Consulting Engineering & Land Surveying, P.C. and Oneida County, NY, entitled "WPCP and SCPS Evaluation".
2. Work Order #17 between Shumaker Consulting Engineering & Land Surveying, P.C. and Oneida County, NY, entitled "Private Property I/I Program".
3. Work Order #18 between Shumaker Consulting Engineering & Land Surveying, P.C. and Oneida County, NY, entitled "Wetland Permitting".
4. Work Order #19 between Shumaker Consulting Engineering & Land Surveying, P.C. and Oneida County, NY, entitled "Phase 3 Physical Survey-Sewer Televising".
5. Work Order #20 between Shumaker Consulting Engineering & Land Surveying, P.C. and Oneida County, NY, entitled "Phase 4 Physical Survey-Manhole Inspections".
6. Work Order #21 between Shumaker Consulting Engineering & Land Surveying, P.C. and Oneida County, NY, entitled "Sanitary Sewer Rehabilitation-FY 2011".
7. Work Order #22 between Shumaker Consulting Engineering & Land Surveying, P.C. and Oneida County, NY, entitled "Manhole Rehabilitation-FY 2011".
8. Work Order #23 between Shumaker Consulting Engineering & Land Surveying, P.C. and Oneida County, NY, entitled "Flow Monitoring Program-FY 2012".
9. Work Order #C7 between Shumaker Consulting Engineering & Land Surveying, P.C. and Oneida County, NY, entitled "Program Administration-FY 2012".

Assignor warrants and represents that the Work Orders are in full force and effect and are fully assignable, upon the prior written approval of the County of Oneida, said prior written approval as set forth below. Assignor warrants and represents that the Work Orders have not been modified and remain on the terms contained therein.

Assignee hereby assumes and agrees to perform all remaining obligations of Assignor under the Work Orders and shall be entitled to all monies remaining to be paid under the Work Orders. It is understood that the County shall pay to Assignor any monies due to Assignor for work performed pursuant to outstanding Work Orders to the date of this assignment. Payment for work performed subsequent to the execution of this Assignment shall be made to Assignee. Both Assignor and Assignee acknowledge and agree that the County will not be responsible for and will not pay for costs incurred or time expended by Assignor or Assignee related to this Assignment.

It is agreed that the Work Orders shall remain governed by the Master Agreement for Consulting Services, as modified by the Assignment of the Master Agreement for Consulting Services.

It is agreed that all other terms and conditions of the Work Orders shall remain in full force and effect.

This Assignment shall become effective as of the date last executed.

Dated: _____

**SHUMAKER CONSULTING ENGINEERING
& LAND SURVEYING, P.C.**

Dated: _____

GHD CONSULTING SERVICES INC.

The County of Oneida hereby consents to this Assignment of the Work Orders, affirming that no modification of the Work Orders is made or intended, except as set forth above.

Dated: _____

THE COUNTY OF ONEIDA