COMMUNICATIONS FOR DISTRIBUTION  
July 10, 2019

(Correspondence relating to upcoming legislation, appointments, petitions, etc.)

<table>
<thead>
<tr>
<th>FILE NO.</th>
<th>COMMITTEE</th>
<th>PAGES</th>
</tr>
</thead>
<tbody>
<tr>
<td>2019-224</td>
<td>Read &amp; Filed</td>
<td>2-5</td>
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<tr>
<td>2019-226</td>
<td>Read &amp; Filed</td>
<td>6-7</td>
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<tr>
<td>2019-227</td>
<td>Health &amp; Human Services, Ways &amp; Means</td>
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<td>Public Works, Ways &amp; Means</td>
<td>9-10</td>
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<tr>
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<td>Public Works, Ways &amp; Means</td>
<td>11-12</td>
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<td>Ways &amp; Means</td>
<td>18-20</td>
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<td>2019-232</td>
<td>Ways &amp; Means</td>
<td>21-23</td>
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<td>2019-234</td>
<td>Health &amp; Human Services, Ways &amp; Means</td>
<td>24-25</td>
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<td>2019-235</td>
<td>Health &amp; Human Services, Ways &amp; Means</td>
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<td>Health &amp; Human Services, Ways &amp; Means</td>
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<td>30-31</td>
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<td>2019-238</td>
<td>Public Works, Ways &amp; Means</td>
<td>32-33</td>
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<td>2019-27.2</td>
<td>Public Works, Ways &amp; Means</td>
<td>40</td>
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</tbody>
</table>

AVAILABLE ON WEBSITE ONLY  
www.ocgov.net
Memorializing petition by
Oneida County
Board of Legislators

A MEMORIALIZING PETITION SUPPORTING A.01632 (Santabarbara) and S.06017 (Griffin) to provide an income tax credit to certain landowners who provide access for snowmobiling

SPONSORS: Messrs. Mandryck, Schiebel, Welsh, Sacco

WHEREAS, snowmobiling has grown in popularity as a recreational activity in New York State, and is a significant contributor to our economy, supporting restaurants, lodging establishments, snowmobile dealerships, and repair and supply firms; and

WHEREAS, central to this growth has been the development of a system of 8,000 miles of trails in New York that are open to the public, including more than 500 miles in Oneida County alone; and

WHEREAS, the state's snowmobiling community has a seasonal economic impact of $868 million, according to a 2011 study by the State University at Potsdam; and

WHEREAS, snowmobilers spent $245 million in the Adirondacks in 2011, $165 million in the Tug Hill Region and $163 million in Central New York, according to the Potsdam study.

WHEREAS, the Oneida County Board of Legislators recognizes that snowmobiling is a significant contributor to our economy and quality of life; and

WHEREAS, snowmobile enthusiasts cannot rely solely on municipal lands as they are not necessarily connected; and
WHEREAS, these trails cross public and private lands, and are maintained by a partnership of local snowmobile clubs and government; and

WHEREAS, our snowmobile trail system is highly dependent on the generosity of landowners who willingly open their land for snowmobiling; and

WHEREAS, through the generosity of landowners, snowmobilers are able to pursue their interests; and

WHEREAS, permission to use such lands may be given out of a sense on the part of the property owners that they are helping local businesses or neighbors, but otherwise nothing is received in return for providing an economic and recreational benefit to their communities; and

WHEREAS, it is appropriate to provide a landowner a modest state income tax credit for the trails that they allow on their land; and

NOW THEREFORE BE IT HEREBY RESOLVED, the Oneida County Board of Legislators recognizes the importance of providing fair and equitable income tax credits to certain landowners who allow snowmobilers to use their property; and

BE IT FURTHER RESOLVED, that the Oneida County Board of Legislators urges the new York State Legislature and Governor Cuomo to support this tax credit for landowners; and

BE IT FURTHER RESOLVED, that a copy of this petition shall be forwarded by mail or email to state officials, as well as others deemed necessary and proper.

June 12, 2019

Date:
<table>
<thead>
<tr>
<th>Legislators Supporting Petition</th>
<th>Legislators Opposing Petition</th>
</tr>
</thead>
<tbody>
<tr>
<td>Emil R. Paparella</td>
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<td>Mary Z.</td>
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<td>Liz M.</td>
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<td>Bette L.</td>
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<td>Norm S.</td>
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<td>Philip M. Salo</td>
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<td>Cheryl C.</td>
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<td>Ira B.</td>
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<td>Joseph Fergal</td>
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<td>Terence Vergin</td>
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<td>Terri W.</td>
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<td>Mark L.</td>
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<td>Legislators Supporting Petition</td>
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<td>Eden I. Well</td>
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The enclosed petition represents the opinion of those members of the Oneida County Board of Legislators signing the same regarding the contents or subject matter of the petition. Under the Rules of the Board, a Legislator may sign said petition or may, in the alternative, elect not to sign the petition. There are 23 members of the Oneida County Board of Legislators.
July 8, 2019

Mikal Billard, Clerk
Oneida County
Board of Legislators
800 Park Avenue
Utica, New York 13501

Mr. Billard:

The New York State Department of Agriculture & Markets has certified the parcels submitted during the 2019 Open Enrollment Period in Oneida County that the Board of Legislators recommended for inclusion into agricultural districts by way of Resolution No. 186, dated June 12, 2019.

Please file the attached as a “Read & File” docket to read “RE: NYS certification of properties added to agricultural districts during Oneida County’s designated Open Enrollment Period, January 2019.”

Respectfully,

[Signature]

Gerald J. Fiorini, Chairman
Oneida County Board of Legislators

[Stamp: Received Jul 08 2019]
Mikale Millard, Clerk  
Oneida County Board of Legislators  
800 Park Avenue  
Utica, NY 13501

Dear Mr. Millard,

In accordance with Section 303-b of the Agriculture and Markets Law, the Oneida County Legislature submitted to me, by Resolution No. 186 of 2019, a report and plan to modify Oneida County Agricultural Districts No. 1,2,3,5,6 and 7 by including predominantly viable agricultural land into the district.

Following review of the plan and its related documents, I hereby certify that the inclusion of predominantly viable agricultural land, as proposed, is feasible and shall serve the public interest by assisting in maintaining a viable agricultural industry within the district.

Signed and sealed at the Town of Colonie  
County of Albany, New York  
This 26th Day of June, 2019

Sincerely,

Richard A. Ball  
Commissioner

cc:

Brymer Humphreys, Chair, Oneida County AFPB  
Guy Sassaman, Planner, Oneida County Department of Planning  
Remi Link, Cornell Cooperative Extension of Oneida County  
Susan Hoskins, IRIS
June 13, 2019

Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, NY 13501

Dear County Executive Picente,

On December 19, 2018, the Oneida County Board of Legislators approved a budget increase for Capital Project H-523, Rome Family Court, in the amount of $275,000.00. Additional funding was required due to unanticipated work items and scheduling complications.

Unfortunately, the calculation for additional funding inadvertently omitted or incorrectly calculated several critical work items. These items include supplemental security services, anticipated prevailing wage rate increase, multiple construction mobilizations, and additional insurance expenses. I sincerely apologize for the oversight. In addition, further delays were caused by the elevator sub-contractor that extended the project completion date beyond April 2020.

Therefore, I respectfully request a budget increase in Capital Project H523 in the amount of $325,000.00 to be funded by a transfer from A2674, Sale of County Owned Real Property.

Thank you for your continued support.

Sincerely,

Dennis S. Davis
Commissioner

cc: Mark E. Laramie, PE, Deputy Commissioner

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

ANTHONY J. PICENTE, JR.
County Executive

Date 6-24-19
June 14, 2019

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, NY 13501

Dear County Executive Picente,

Enclosed is an agreement for professional consulting services with Bonacci Architects, PLLC to reconstruct the plaza deck at 800 Park Avenue in Utica.

On February 27, 2019, the Oneida County Board of Acquisition & Contract accepted a proposal from Bonacci Architects, PLLC to prepare plans and specifications for the aforementioned project with a fee in the amount of $110,520.00 plus asbestos abatement project monitoring and on-site project representation during construction. The term of this contract shall be from execution until completion of the project, which is expected to be around December 31, 2020.

Please consider the enclosed contract at your earliest convenience. If acceptable, please forward to the Oneida County Board of Legislators for consideration.

Thank you for your continued support.

Sincerely,

Dennis S. Davis
Commissioner

cc: Mark E. Laramie, PE, Deputy Commissioner
Oneida County Department: Public Works

Competing Proposal [X]  Only Respondent [ ]  Sole Source RFP [ ]  Other [ ]

ONEIDA COUNTY BOARD OF LEGISLATORS

Name & Address of Vendor: Bonacci Architects, PLLC
110 Fulton Street
Utica, NY 13501

Title of Activity of Service: Professional Consulting Services
Oneida County Office Building Plaza Deck Reconstruction

Proposed Dates of Operation: Start on Execution – 12/31/2020

Client Population/Number to be Served: N/A

Summary Statements

1) Narrative Description of Proposed Services:

Bonacci Architects shall prepare plans and specifications, perform asbestos abatement project monitoring, and perform on-site project representation during construction.

2) Program/Service Objectives and Outcomes: N/A

3) Program Design and Staffing: N/A

4) Funding

Account #: H-454
Total Funding Requested: $110,520.00
Oneida County Dept. Funding Recommendation: $110,520.00

Proposed Funding Sources

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<tr>
<th></th>
<th>Federal:</th>
<th>State:</th>
<th>County:</th>
<th>Other:</th>
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<tr>
<td></td>
<td>$0.00</td>
<td>$0.00</td>
<td>$110,520.00</td>
<td>$0.00</td>
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</table>

Past Performance Data: N/A

O.C. Department Staff Comments: None
June 14, 2019

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, NY 13501

Dear County Executive Picente,

Enclosed is an agreement for professional consulting services with Bonacci Architects to construct offices at 120 Airline Street, Oriskany, for Department of Social Services personnel.

On April 24, 2019, the Oneida County Board of Acquisition & Contract accepted a proposal from Bonacci Architects to prepare plans and specifications for the aforementioned project with a fee in the amount of $40,175.00 plus asbestos abatement project monitoring and on-site project representation during construction. The cost estimate for project monitoring and on-site project representation is approximately $25,000.00. The total amount of this contract is $65,175.00.

Please consider the enclosed contract at your earliest convenience. If acceptable, please forward to the Oneida County Board of Legislators for consideration.

Thank you for your continued support.

Sincerely,

Dennis S. Davis
Commissioner

cc: Mark E. Laramie, PE, Deputy Commissioner

Reviewed and Approved for submittal to the Oneida County Board of Legislator by

Anthony J. Picente, Jr.
County Executive

Date 6/19/19
Oneida County Department: Public Works

Competing Proposal  X  Only Respondent  _____  Sole Source RFP  _____  Other  _____

**ONEIDA COUNTY BOARD OF LEGISLATORS**

Name & Address of Vendor: Bonacci Architects, PLLC
110 Fulton Street
Utica, NY 13501

Title of Activity of Service: Professional Consulting Services

Proposed Dates of Operation: Start on Execution – 12/31/2020

Client Population/Number to be Served: N/A

Summary Statements

1) Narrative Description of Proposed Services:

Oneida County must secure professional consulting services for preparation of plans and specifications required to construct offices at 120 Airline Street, Oriskany, for Department of Social Services personnel, asbestos abatement project monitoring and on-site project representation during construction.

2) Program/Service Objectives and Outcomes: N/A
3) Program Design and Staffing: N/A

4) Funding

<table>
<thead>
<tr>
<th>Account #:</th>
<th>H-473</th>
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<tbody>
<tr>
<td>Total Funding Requested:</td>
<td>$65,175.00</td>
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<tr>
<td>Oneida County Dept. Funding Recommendation:</td>
<td>$65,175.00</td>
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<tr>
<th>Proposed Funding Sources</th>
<th>Federal: $0.00</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>State: $0.00</td>
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<tr>
<td></td>
<td>County: $65,175.00</td>
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<td></td>
<td>Other: $0.00</td>
</tr>
</tbody>
</table>

Past Performance Data: N/A

O.C. Department Staff Comments: None
June 24, 2019

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

Dear County Executive Picente:

I have attached the job specification for the title of Deputy Director of Information Technology and the letter from Director Ambrose concerning the need for this position. I have added the title to the Oneida County Classification Plan, and I am recommending the salary for this title be set at Grade 44M Step 2 at $74,069. I am not requesting any positions be created at this time.

Please forward this letter to the Board of Legislators and ask that they only set the salary for the title Deputy Director of Information Technology at Grade 44M Step 2 at $74,069.

Sincerely,

[Signature]

John P. Talerico
Commissioner of Personnel

Copy: AnneMarie Ambrose, Director of Information Technology
     County Attorney
     Budget

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

[Signature]

Anthony J. Picente, Jr.
County Executive

Date 6-24-19
John P. Talerico  
Commissioner  
Oneida County Department of Personnel  
800 Park Avenue  
Utica, New York 13501

Re: Deputy Director of Information Technology  

June 14, 2019

Commissioner Talerico,

The Oneida County Information Technology department has overarching responsibilities ensuring the computing resources are accessible to all Oneida County departments. It is imperative that there be an authority figure available at all times to properly manage technical initiatives and the staff that support these initiatives. The Oneida County Information Technology department currently does not have a job description that properly fits the capacity of Deputy Director of Information Technology in our staffing model. I am respectfully requesting the addition of Deputy Director of Information Technology be added to our classifications.

The position of Information Technology would be responsible for the following:

1. Acts on behalf of the Director of Information Technology in his or her absence and assumes all administrative, operating and reporting functions normally performed by the Director of Information Technology;
2. Implements Countywide IT policy and initiatives as determined by the Director of Information Technology;
3. Coordinates the implementation of new projects from conception through implementation;
4. Makes detailed analysis of the County’s infrastructure including but not limited to network servers, data storage, systems redundancies, data backup systems, security appliances, workstations and printing options;
5. Responsible for the management of all IT projects and initiatives;
6. Works closely with the Director to determine the objectives of the department;
7. Coaches, mentors and supervises team members to influence them to take positive action and accountability for their assigned work;
8. Reports departmental activities to the Director of Information Technology;

The position will be a hands-on management position intimately familiar with the infrastructure and projects that comprise the Information Technology department. The incumbent will work closely with the Department Head setting policy as well as taking part in strategic planning. The creation of a position is not being requested at this time, and no additional funding will be required for this position. Based on the duties of the position and where it fits in the department organizational chart, it is being requested that the salary be set at Grade 44M. Thank you for your consideration in this matter.
Sincerely,

AnneMarie Ambrose

Director, Information Technology
**New Position Duties Statement**

Department head or other authority requesting the creation of a new position prepares a separate description for each new position to be created except that one description may cover two or more identical positions in the same organizational unit.

Forward one typed copy to:  
Oneida County Department of Personnel  
County Office Building  
800 Park Ave, Utica, NY 13501

<table>
<thead>
<tr>
<th>1. Department</th>
<th>Bureau, Division, Unit or Section</th>
<th>Location of Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Information Technology</td>
<td></td>
<td>Oneida County Office Building</td>
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</tbody>
</table>

2. **Description of Duties:** Describe the work in sufficient detail to give a clear word picture of the job. Use a separate paragraph for each kind of work, and describe the **most important** duties first. In the left column, estimate how the total working time is divided.

<table>
<thead>
<tr>
<th>Percentage of Work Time</th>
<th>Job Duty</th>
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</thead>
<tbody>
<tr>
<td>10</td>
<td>Acts on behalf of the Director of Information Technology in his or her absence and assumes all administrative, operating and reporting functions normally performed by the Director of Information Technology</td>
</tr>
<tr>
<td>10</td>
<td>Implements Countywide IT policy and initiatives as determined by the Director of Information Technology</td>
</tr>
<tr>
<td>10</td>
<td>Coordinates the implementation of new projects from conception through implementation</td>
</tr>
<tr>
<td>10</td>
<td>Makes detailed analysis of the County’s infrastructure including but not limited to network servers, data storages, systems redundancies, data backup systems, security appliances, workstations and printing options</td>
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<td>10</td>
<td>Meets with vendors and sales representatives to discuss proposals for new equipment modifications, service agreements, and contracts</td>
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<td>10</td>
<td>Responsible for the management of all IT projects and initiatives</td>
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<td>10</td>
<td>Works closely with the Director to determine the objectives of the department</td>
</tr>
<tr>
<td>10</td>
<td>Coaches, mentors and supervises team members to influence them to take positive action and accountability for their assigned work</td>
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<td>10</td>
<td>Delegates projects and responsibilities to appropriate staff</td>
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<td>10</td>
<td>Reports departmental activities to the Director of Information Technology</td>
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</table>

(Attach additional sheets if more space is needed.)
3. **Names and titles of persons supervising this position (General, Direct, Administrative, etc.)**

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Type of Supervision</th>
</tr>
</thead>
<tbody>
<tr>
<td>AnneMarie Ambrose</td>
<td>Director of Information Technology</td>
<td>Direct</td>
</tr>
</tbody>
</table>

4. **Names and titles of persons supervised by employee in this position**

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Type of Supervision</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vacant</td>
<td>Manager of Help Desk and Desktop Operations</td>
<td>Direct</td>
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<tr>
<td>Various</td>
<td>All Subordinate IT Staff</td>
<td>General</td>
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</table>

5. **Names and titles of persons doing substantially the same kind and level of work as will be done by the incumbent of this new position**

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<tr>
<th>Name</th>
<th>Title</th>
<th>Location of Position</th>
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6. **What minimum qualifications do you think should be required for this position?**

**Education:**
- High School: ________ Years
- College: ________ Years, with specialization in Information Technology
- Other: ________ Years, with specialization in ________________________________

**Experience:** (list amount and type)

Five (5) years of experience in the management of information systems projects or the operation of electronic data processing equipment involving programming, systems analysis or technology application activities, two (2) years of which must have been in a supervisory capacity.

**Essential knowledge, skills and abilities:**

Comprehensive knowledge of principles and practices for delivering an information infrastructure to effectively meet an organization's needs; thorough knowledge of organizational and management principles and practices; thorough knowledge in the planning, implementation, maintenance and day to day operations of computers, software, development tools, networking and peripheral equipment applications and uses; good knowledge of planning, design and analysis of computer operations; ability to conduct investigations and detail office procedures; ability to plan and supervise the work of others; ability to work and collaborate effectively with management, professional and technical staff; ability to communicate ideas clearly, both orally and in writing; initiative and resourcefulness; sound judgment.

**Type of license or certificate required:**

7. **Please Check Applicable Statement**

- [ ] This is a request to create a new position ________________________________
- [ ] This is a request to reclassify the position currently held by ________________________________
- [ ] This is a request to reclassify positions now known as ________________________________
- [ ] This is to request an exempt review for the position known as ________________________________

8. **The above statements are accurate and complete**

Date: 6/14/19  
Title: Director, Information Technology  
Signature: [Signature]

Certificate of Civil Service Commission of Personnel

9. **In accordance with the provisions of Civil Service Law Section 22, the Oneida County Commissioner of Personnel certifies that the appropriate civil service title for the position described is:**

Title: ________________________________

Jurisdictional Classification: ________________________________

Date: [Date]  
Signature: [Signature]

Action by Legislative Body or Other Approving Authority

10. **Creation of described position (Attach Board Minutes):**

- [ ] Approved
- [ ] Disapproved

Date: [Date]  
Signature: [Signature]

Return one original to: Oneida County Department of Personnel
July 1, 2019

Anthony J. Picente, Jr.
County Executive
Oneida County Office Building
800 Park Avenue
Utica, New York 13501

Re: Climate Smart Communities Pledge

Dear County Executive Picente:

The Climate Smart Communities program is jointly sponsored by the following six New York State agencies: Department of Environmental Conservation; Energy Research and Development Authority (NYSERDA); Department of Public Service; Department of State; Department of Transportation; and Department of Health. Municipalities in New York State can take a stand on climate change, which poses a real and increasing threat to our local environment by adopting the Climate Smart Communities Pledge. To become a registered Climate Smart Community, the municipality's governing body must adopt a resolution that includes all ten elements of the pledge and submit the resolution to the New York State Department of Environmental Conservation.

Below are ten elements to the Climate Smart Communities Pledge, many of which may already be done in Oneida County:

1) Pledge to be a Climate Smart Community;
2) Set goals, inventory emissions, plan for climate action;
3) Decrease community energy use;
4) Increase community use of renewable energy;
5) Realize benefits of recycling and other climate-smart solid waste management practices;
6) Reduce greenhouse gas emissions through use of climate-smart land-use tools;
7) Enhance community resilience and prepare for the effects of climate change;
8) Support development of a green innovation economy;
9) Inform and inspire the public; and
10) Commit to an evolving process of climate action.

The benefit to passing the pledge and joining the Climate Smart Community Program is recognition of local leadership’s commitment in climate action and enables high-performing communities to received rewards with funding sources and additional points in the grant review process.

Therefore, we respectfully request that you submit to the Oneida County Board of Legislators to adopt the Climate Smart Community Pledge. I have attached a copy of the proposed legislation to this letter.
If you are in agreement, please forward this letter and the attached proposed legislation to the Board of Legislators for consideration at their August 14, 2019 meeting. Should you have any questions regarding this matter please contact me or Kristin E. Campbell, Principal Planner.

Sincerely,

Regina A. Venettozzi
Interim Commissioner of Planning

Reviewed and Approved for submittal to the Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 7/3/19
RE: AUTHORIZATION FOR ONEIDA COUNTY TO ADOPT THE NEW YORK STATE CLIMATE SMART COMMUNITIES PLEDGE

WHEREAS, the County of Oneida (hereinafter "local government") believes that climate change poses a real and increasing threat to our local and global environments and is primarily due to the burning of fossil fuels; and

WHEREAS, the effects of climate change will endanger our infrastructure, economy and livelihoods; harm our farms, orchards, and ecological communities, including native fish and wildlife populations; spread invasive species and exotic diseases; reduce drinking water supplies and recreational opportunities; and pose health threats to our citizens; and

WHEREAS, we believe that our response to climate change provides us with an unprecedented opportunity to save money, and to build livable, energy-independent and secure communities, vibrant innovation economies, healthy and safe schools, and resilient infrastructures; and

WHEREAS, we believe the scale of greenhouse gas (GHG) emissions reductions required for climate stabilization will require sustained and substantial efforts; and

WHEREAS, we believe that even if emissions were dramatically reduced today, communities would still be required to adapt to the effects of climate change for decades to come,

IT IS HEREBY RESOLVED that County of Oneida, in order to reduce greenhouse gas emissions and adapt to a changing climate, adopts the New York State Climate Smart Communities Pledge, which comprises the following ten elements:

1) Pledge to be a Climate Smart Community;
2) Set goals, inventory emissions, plan for climate action;
3) Decrease community energy use;
4) Increase community use of renewable energy;
5) Realize benefits of recycling and other climate-smart solid waste management practices;
6) Reduce greenhouse gas emissions through use of climate-smart land-use tools;
7) Enhance community resilience and prepare for the effects of climate change;
8) Support development of a green innovation economy;
9) Inform and inspire the public; and
10) Commit to an evolving process of climate action.

APPROVED: Ways & Means Committee

DATED:

Adopted by the following vote:
AYES ___ NAYS ___
Board of Legislators  
Oneida County  
800 Park Avenue  
Utica, New York 13501

RE: Appointment to the Oneida County Local Development Corporation

Honorable Members:

In accordance with Article XX, Section 2002, of the Oneida County Charter and Article III, Section 1 of the By-Laws of the Oneida County Local Development Corporation, I submit to you my appointment of Kirk B. Hinman to the Oneida County Local Development Corporation.

I request that this appointment be placed on the Agenda for consideration at your next meeting.

Thank you for the Board’s kind attention to this matter.

Very truly yours,

[Signature]

Anthony J. Picente, Jr.  
Oneida County Executive
June 1, 2019

County Executive Anthony J. Picente
Oneida County Office Building
800 Park Ave.
Utica, NY 13501

Dear County Executive Picente:

Oneida County has served as a leader in working with community partners to create internships that will help Oneida County young people sample the outstanding careers available here in Oneida County.

As our efforts move forward, it is my pleasure to present you with an agreement between Oneida County Workforce Development and the City of Sherrill that will allow the City of Sherrill to have nine interns in the summer of 2019 here in Oneida County.

Please accept the attached agreement as a master template for all similar community partner agreements for the 2019 Summer Internship Program. Under the Program, the interns may either be employed by our community partners or by the County and the amount of reimbursement will vary based on the number of interns and rates of pay, all other terms and conditions will remain the same. If you concur with this request, please forward to the Board of Legislators for their review and approval at their earliest convenience.

Sincerely,

David L. Mathis
Director, Oneida County Workforce Development

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive
Date 6-12-19
Name & Address of Vendor: City of Sherrill
377 Sherrill Road
Sherrill, NY 13461

Title of Activity or Service: College Corps Program

Proposed Dates of Operation: May 1, 2019 – September 30, 2019

Client Population/Number to be Served: 9 interns

Summary Statements
1) Narrative Description of Proposed Services: The program will provide a work experience site for eligible interns.

2) Program/Service Objectives and Outcomes: The program will assist participants in developing their workplace skills as well as learning about academic opportunities in high-demand sectors of the local economy.

3) Program Design and Staffing: N/A

Total Funding Requested: $11,082.57

Account # J6363

Oneida County Dept. Funding Recommendation: $11,082.57

Proposed Funding Sources (Federal $/ State $/County $): 100% from the county

Cost Per Client Served: N/A

Past Performance Data: N/A

O.C. Department Staff Comments: This program has proven to be a successful partnership between Oneida County Workforce Development and employers in helping to showcase job opportunities for college students.
May 17, 2019

County Executive Anthony J. Picente
Oneida County Office Building
800 Park Ave.
Utica, NY 13501

Dear County Executive Picente:

The Oneida County Summer Youth Employment Program (SYEP) is a program that annually provides work experience for the youth of our community, who learn the lessons that only come from a job site and also help our community by working with public, private and not-for-profit partners. This summer, Oneida County Workforce Development plans to offer $63,650.00 in programs that will help our youth learn the skills they need to succeed at work. The organizations listed below were selected through a competitive proposal process to coordinate programs that use these funds in the best way possible. All programs will be overseen by Workforce Development staff during their operation.

The following community agencies will receive funds to coordinate activities for the 2019 Summer Youth Employment Program:

- Elderlife, Inc. d/b/a The Parkway Center  
  Utica Municipal Housing Authority  
  Oneida-Herkimer-Madison BOCES  
  Resource Center for Independent Living, Inc.  
  Mohawk Valley Community College  
  Mohawk Valley Community Action Agency, Inc.  

$ 5,000.00
$13,500.00
$19,448.00
$ 7,500.00
$15,534.00
$ 2,668.00

Please accept the attached Master Template as the Agreement that Oneida County intends to use for all programs to be funded for the 2019 Summer Youth Employment Program. If you concur with this request, please forward to the Board of Legislators for their review and approval at their earliest convenience.

If there are questions regarding any of these programs, please contact my office.

Sincerely,

David L. Mathis
Director, Oneida County Workforce Development

[Stamp: RECEIVED
JUN 12 2019]

Reviewed and Approved for submittal to the Oneida County Board of Legislators by

[Signature]
Anthony J. Picente, Jr.
County Executive
Date 6-12-19
Oneida Co. Department: Workforce Development

Competing Proposal
Only Respondent
Sole Source RFP
Other X

ONEIDA COUNTY BOARD OF LEGISLATORS

Name & Address of Vendor: Various Community Organizations

Title of Activity or Service: Summer Youth Employment Program

Proposed Dates of Operation: July 1, 2019 – August 31, 2019

Client Population/Number to be Served: Up to 400 youth (approx.)

Summary Statements
1) Narrative Description of Proposed Services: The programs will provide a work experience site for eligible youth at various community organizations.

2) Program/Service Objectives and Outcomes: The program will assist youth in learning work skills that can help them in their future careers.

3) Program Design and Staffing: Daily program activities to be coordinated at each agency by designated staff. Oneida County Workforce Development staff will oversee agency activities overall.

Total Funding Requested: $63,650.00

Account # J6293

Oneida County Dept. Funding Recommendation: $63,650.00

Proposed Funding Sources (Federal $/ State $/County $): 100% from the county

Cost Per Client Served: Varies

Past Performance Data: Varies

O.C. Department Staff Comments: The programs being selected are with vendors who have proven track records of delivering quality programs for youth. Each agency has submitted an accepted proposal that has been evaluated by OC WFD as meeting program objectives.
May 28, 2019

Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, NY 13501

Dear Mr. Picente:

I am forwarding four (4) copies of an Amendment between Oneida County, through its Department of Mental Health, and Integrated Community Alternatives Network, Inc. (formerly Kids Oneida, Inc.), for your review and signature. If this meets with your approval, please forward this to the Board of Legislators upon completing your review.

The purpose of the Amendment is to add three (3) services, ICM Management Services, ICM Children & Youth Services, and ICM and Health Home Emergency Services. This Amendment shall be effective April 1, 2019 and continue through December 31, 2020. The funding amount for the term of this Amendment will be $607,679.00. This amount reflects 100% OMH State Aid Funding.

Thank you very much for your time and consideration of this request. I would be pleased to respond to any questions or concerns you might have with regard to this Amendment.

Respectfully,

Robin E. O’Brien
Commissioner

REO/md
Encs.
Name & Address of Vendor: Integrated Community Alternatives Network, Inc.  
(formerly Kids Oneida, Inc.)  
310 Main Street  
Utica, NY 13501

Title of Activity or Service: Children & Family Intervention

Proposed Dates of Operation: April 1, 2018 through December 31, 2020

Client Population/Number to be Served:

Summary Statements

1) Narrative Description of Proposed Services

a. Children and Family Intervention: Provide treatment and services for youth appropriately diagnosed, and their families. Assign a Service Program for Individual Needs (SPIN) Coordinator to monitor services implemented via the Tier 1 process. Coordination of case reviews. Provide documentation of services (within 15 days of service for each episode).

b. ICM Management Services/Health Home Management: Services include: bookkeeping, check processing, audit and evaluation.

c. ICM Children & Youth Services: The program links the consumer to service systems, various services and offer continued care and support. Services may include linking, monitoring, and case-specific advocacy.

d. ICM and Health Home Emergency/Non-Emergency Services: Emergency dollars designated to meet the basic needs of the consumer.

2) Program/Service Objectives and Outcomes: The primary objective is to maintain children in the community and enhance parenting skills with the goal of keeping families intact.

3) Program Design and Staffing: The NYS Office of Mental Health (OMH), as applicable. The program meets the appropriate staffing model developed and monitored by the NYS Office of Mental Health (OMH) and guidelines and regulations.

Total Funding Requested: $607,679.00  
Account # A4310.4951

Oneida County Dept. Funding Recommendation: $607,679.00

Proposed Funding Sources (Federal $/ State $/County $): $607,679.00
Cost Per Client Served: N/A
Past Performance Data: N/A
O.C. Department Staff Comments: N/A
June 21, 2019

Honorable Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

Dear Mr. Picente:

Attached for your review and approval is a Purchase of Services Agreement between the Oneida County Department of Social Services and Mohawk Valley Community College. This agreement builds on the previous workstudy.

This Agreement will provide:
- Ongoing workflow analysis
- Review of the TA/SNAP position duties
- Development of a best practice manual based on the workflow study previously completed to be used for training and staff development purposes

This Agreement is for the term Date of Execution through September 30, 2019 and has a maximum total cost of $96,919.43 for the duration of this Agreement. This study is 100% funded through a New York State SNAP Bonus award allocation.

I am respectfully requesting approval of this Agreement between Oneida County through its Department of Social Services and Mohawk Valley Community College. If this Agreement meets with your approval, please forward to the Board of Legislators for further action.

Thank you for your attention to this matter.

Sincerely,

Colleen Fahy-Box
Commissioner

CFB/vic attachment.

Reviewed and Approved for submittal to the
Oneida County Board of Legislator by

Anthony J. Picente, Jr.
County Executive

Date 7/3/19
Name of Proposing Organization: Mohawk Valley Community College
1101 Sherman Drive
Utica, New York 13501

Title of Activity or Services: SNAP Workflow study

Proposed Dates of Operations: Date of Execution through September 30, 2019

Client Population/Number to be Served: Department employees and clients

SUMMARY STATEMENTS

1). Narrative Description of Proposed Services

MVCC shall provide:
- Ongoing workflow analysis
- Review of the TA/SNAP position duties
- Development of a best practice manual based on the workflow study previously completed to be used for training and staff development purposes

2). Program/Service Objectives and Outcomes

This agreement will build upon the previous workflow study.

3). Program Design and Staffing Level -

Total Funding Requested: $96,919.43

Oneida County Dept. Funding Recommendation:

Mandated or Non-mandated:

Proposed Funding Source (Federal $ /State $ / County $):

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<td>$96,919.43</td>
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Cost Per Client Served:

Past performance Served

O.C. Department Staff Comments: This study is 100% funded through a New York State SNAP Bonus award allocation
July 9, 2019

WAYS & MEANS

Gerald Fiorini
Board Chairman
800 Park Avenue
Utica, New York 13501

Dear Chairman:

On June 12, 2019, your Board of Legislators approved Resolution # 187. This resolution established the Annual Budget Appropriation Agreements between Oneida County and various municipalities and one school district to support the cost of providing municipal services to the citizens and businesses of Oneida County. The Annual Budget Appropriation Agreements start in the 2019 Budget and will end on December 31, 2023.

In order to be compliant with the agreements it is necessary to do the following budget transfers and establish the individual budgetary accounts

I therefore request your Board approval for the following 2019 fund transfers:

TO:
AA# A6411.495115-  Budget/Community Assistance – City of Sherrill ...................... $190,000
AA# A6411.495116-  Budget/Community Assistance – Village of Vernon ..................... 60,000
AA# A6411.495117-  Budget/Community Assistance – Town of Augusta ......................... 75,000
AA# A6411.495118-  Budget/Community Assistance – Town of Vienna ......................... 100,000
AA# A6411.495119-  Budget/Community Assistance – Village of Sylvan Beach .............. 50,000
AA# A6411.495120-  Budget/Community Assistance – Town of Verona ......................... 250,000
AA# A6411.495121-  Budget/Community Assistance – Town of Vernon ......................... 125,000
AA# A6411.495122-  Budget/Community Assistance – VVS Central School District ......... 700,000
Total .................................................................................. $1,550,000

FROM:
AA# A1998.1992--  Budget/Special Items – Contingent Community Host ..................... $ 1,400,000
AA# A1992.9------  Budget/Special Items – Contingent Salaries .............................. 150,000
Total .................................................................................. $ 1,550,000

Respectfully submitted,

Anthony J. Picente, Jr.
County Executive

CC: County Attorney
    Comptroller
    Budget Director
ONEIDA COUNTY BOARD OF LEGISLATORS

RESOLUTION NO. 187

INTRODUCED BY: Mr. D'Onofrio
2ND BY: Mr. Schiebel

RE: APPROVAL OF ANNUAL BUDGET APPROPRIATION AGREEMENTS WITH VARIOUS MUNICIPALITIES

WHEREAS, This Board is in receipt of correspondence from Oneida County Executive, Anthony J. Picente, Jr., requesting approval of Annual Budget Appropriation Agreements between Oneida County and various municipalities and one school district to support the cost of providing municipal services to the citizens and businesses of Oneida County, and

WHEREAS, The Annual Budget Appropriation Agreements will be for a term commencing upon execution and ending December 31, 2023, and

WHEREAS, In accordance with the Oneida County Charter Section 2202, said Agreements must be approved by the Oneida County Board of Legislators, now, therefore, be it hereby

RESOLVED, That the Oneida County Board of Legislators approves Annual Budget Appropriation Agreements between Oneida County and the following municipalities in the following annual amounts:

- City of Sherrill: $190,000
- Village of Vernon: $60,000
- Town of Augusta: $75,000
- Town of Vienna: $100,000
- Village of Sylvan Beach: $50,000
- Town of Verona: $250,000
- Town of Vernon: $125,000
- Vernon-Verona-Sherrill Central School District: $700,000

APPROVED: Ways and Means Committee (June 12, 2019)

DATED: June 12, 2019

Adopted by the following roll call vote:
AYES 22 NAYS 0 ABSENT 1 (Mr. Goodman)
July 8, 2019

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, NY 13501

Dear County Executive Picente,

Attached are four (4) Amendments B to the Municipal Agreement with New York State Department of Transportation for Snow & Ice Control on State Highways for the 2018-2019 Snow Season. The final total for the 2018-2019 Snow Season exceeded the estimate by nearly $900,000, after the inclusion of the retroactive wages for the 2017-2018 Snow Season.

As a result, the New York State Department of Transportation requires that the County sends four (4) signed and notarized original copies of the Amendment, along with four (4) sealed Resolutions from the Board of Legislators, before they can process payment.

If you concur with this request, please forward to the Public Works and Ways and Means Committee for approval with presentation to the full Board at their earliest convenience.

Thank you in advance for your consideration.

Sincerely,

Dennis S. Davis
Commissioner

DSD/eg

Enclosures: 4
Oneida Co. Department: **DPW- Highways & Bridges**

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<th>Competing Proposal</th>
<th>Only Respondent</th>
<th>Sole Source RFP</th>
<th>Other</th>
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**ONEIDA COUNTY BOARD OF LEGISLATORS**

**Name & Address of Vendor:**
New York State Department of Transportation
Oneida East Residency
2436 Chenango Rd.
Utica, NY 13502

**Title of Activity or Service:**
Amendment to Municipal-State Agreement for Control of Snow & Ice on State Highways.

**Proposed Dates of Operation:**
July 1, 2018 – June 30, 2019

**Client Population/Number to be Served:**
Oneida County Residents and those who travel on State Highways.

**Summary Statements**

1) **Narrative Description of Proposed Services:** Amendment to Agreement for Oneida County DPW Highways and Bridges to perform Snow & Ice Control on State Highways.

2) **Program/Service Objectives and Outcomes:** N/A

3) **Program Design and Staffing:** N/A

**Total Funding Requested:** $3,340,969.65  
**Account #** D2302

**Oneida County Dept. Funding Recommendation:** $3,340,969.65

**Proposed Funding Sources (Federal $/ State $/County $):** NYS DOT $

**Cost Per Client Served:** N/A

**Past Performance Data:** This program is 100% reimbursable by the state.

**O.C. Department Staff Comments:** This is an amendment to the agreement for the 2018-2019 snow season to increase the total funding for the season, as expenditures exceeded the original estimate. The County will receive $899,942.65 more than the $2,441,027.00 anticipated.
July 2, 2019

Anthony J Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

Re: Nationwide Deferred Compensation Plan

Dear County Executive Picente:

Nationwide Retirement Solutions presently provides administrative services to Oneida County employees for our Deferred Compensation 457 plan. The administrative services agreement expires July 31, 2019.

The Oneida County Deferred Compensation Committee members, Peter Rayhill, Anthony Carvelli, Tom Keefer and I met on July 2, 2019 and unanimously determined that it is in the best interest of plan participants and Oneida County to extend the current administrative agreement with Nationwide Retirement Solutions for one year, ending July 31, 2020. A copy of the Committee resolution recommending and authorizing the extension is attached.

Accordingly, as Chairman of the Deferred Compensation Committee I am respectfully requesting that you forward this resolution to the Board of Legislators and ask that they authorize approval of a one year contract extension at their next board meeting.

There is no county cost.

Thank you for your consideration.

Sincerely,

John P. Talerico
Chairman, Deferred Compensation Committee

Cc: A Carvelli, Member
T Keefer, Member
P Rayhill, Member
Deferred Compensation Committee Resolution

Whereas, the New York State Deferred Compensation Board (the “Board”), pursuant to Section 5 of the New York State Finance Law (“Section 5”) and the Regulations of the New York State Deferred Compensation Board (the Regulations”), has promulgated the Plan Document of the Deferred Compensation Plan for Employees of Oneida County (the “Model Plan”) and offers the Model Plan for adoption by local employers;

Whereas, the Oneida County Deferred Compensation Plan has been provided administrative services by Nationwide Retirement Solutions, with Nationwide Financial Services, Inc. serving as financial organization and Nationwide Trust Company serving as Trustee; and

Whereas, Agreements between the County and such entities to provide such services expires on July 31, 2019; and

Whereas The County has the option of extending such agreements for one (1) additional year until July 31, 2020; and

Whereas, the Oneida County Deferred Compensation Committee met on [JULY 2, 2019] to discuss the option of extending the above agreements for a one (1) year period described hereinabove, and has deemed it in the best interest of Plan participants to extend the agreements for a one (1) year period, now therefore, be it

Resolved, the Oneida County Deferred Compensation Committee recommend to the County Executive and the Board of Legislators that the above referenced agreements be extended for a one (1) year period, from August 1, 2019 through July 31, 2020.

[Signatures]

Committee Members
Oneida Co. Department: **Personnel**

Competing Proposal: _______
Only Respondent: _______
Sole Source RFP: _______
Other: _______ X _______

**ONEIDA COUNTY BOARD OF LEGISLATORS**

**Name & Address of Vendor:** Nationwide Retirement Solutions, Inc.
10 W. Nationwide Boulevard
Columbus, Ohio 43215

**Title of Activity or Service:** Deferred Compensation Plan (Extension)

**Proposed Dates of Operation:** August 1, 2019 to July 31, 2020

**Client Population/Number to be Served:** County Employees

**Summary Statements**

1) **Narrative Description of Proposed Services:** Nationwide Retirement Solutions will continue to provide professional services pertaining to the administration of Oneida County's deferred compensation plan in accordance with Section 457 of the IRS and NYS Deferred Compensation Board Rules and Regulations.

2) **Program/Service Objectives and Outcomes:** Nationwide Retirement Solutions shall continue to administer the deferred compensation plan in compliance with the IRS, state and federal statutes and the regulations.

3) **Program Design and Staffing:** Nationwide Retirement Solutions will continue to administer the deferred compensation plan.

**Total Funding Requested:** No cost to County; fee paid by participants

**Account #** A1480.195

**Oneida County Dept. Funding Recommendation:** N/A

**Proposed Funding Sources (Federal $/ State $/County $):** N/A

**Cost Per Client Served:** N/A

**Past Performance Data:** N/A

**O.C. Department Staff Comments:** This is an extension of one year for the agreement currently in effect, contract #014860 (Exhibit A).
July 3, 2019

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
Oneida County Office Building
800 Park Avenue
Utica, New York 13501

Dear County Executive Picente:

The Sheriff's Office is requesting approval of an Agreement with New York Mills Union Free School District for the 2019-2020 school year. This Agreement is for two (2) part-time Special Patrol Officers (SPOs) to be utilized within the New York Mills school facilities to increase law enforcement presence, to decrease the number of incidents at the school, and to ensure building safety and security measures are in place and are followed by students, staff, parents, and other visitors. The total amount of this agreement is $46,132.62.

The cost is broken down as follows:

- 8 hours per day x 80 days (9/2019-12/2019) x $29.07/hr = $18,604.80
- 8 hours per day x 105 days (1/2020-8/2020) x $29.51/hr = $24,788.40
- Plus Training Cost (Required range time, etc) = $1,239.42
- Plus equipment/uniform cost = $1,500.00 (County Paid)
- TOTAL = $46,132.62

The District will reimburse the County for 50% of the hourly costs of the SPOs in the amount of $22,316.31. The County will be responsible for the remaining 50% of the hourly costs and equipment expenses ($1,500.00) through the Community Safety Initiative, for a total of $23,816.31.

We request that this agreement be made a template for future SPO contracts for the 2019-2020 school year. Those agreements will be of the same content, with the exception of the school district, locality, and number of SPOs.

If you find the enclosed contract acceptable, I request that you forward the same to the Board of Legislators for consideration at their next meeting. I would like to thank you for your time and diligent attention to this matter in advance. If you have any questions, require clarification, or seek additional information from me in order to help you make a decision regarding my request, please do not hesitate to contact me at any point in time.

Sincerely,

Robert M. Maciol
Sheriff

Reviewed and Approved for submittal to the Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 7-9-19

Administrative Office
6065 Judd Road Oriskany, NY 13424
Voice (315) 736-8364
Fax (315) 765-2205

Law Enforcement Division
6065 Judd Road Oriskany, NY 13424
Voice (315) 736-0141
Fax (315) 736-7946

Correction Division
6075 Judd Road Oriskany, NY 13424
Voice (315) 768-7804
Fax (315) 765-2327

Civil Division
200 Elizabeth Street Utica, NY 13501
Voice (315) 798-5862
Fax (315) 798-6495
ONEIDA COUNTY BOARD OF LEGISLATORS

Name & Address of Vendor: New York Mills Union Free School District
1 Marauder Blvd.
New York Mills, NY 13417

Title of Activity or Service: Special Patrol Officer Initiative

Proposed Dates of Operation: September 1, 2019 – August 31, 2020

Client Population/Number to be Served: Members of the New York Mills Union Free School District

Summary Statements

1) Narrative Description of Proposed Services: Use of Special Patrol Officers (SPOs) at the NYM school buildings. NYM School District will bring on two (2) part-time SPOs for the 2019-2020 school year. The SPOs will ensure building safety, ensure security measures are in place and being followed by students, staff, parents, and other visitors to the buildings, and will provide a uniformed presence to deter criminal behavior on school grounds.

2) Program/Service Objectives and Outcomes: Provide for security and safety on school grounds, protect school property and maintain order in and around the school grounds, provide intervention between students and/or staff, investigate all crimes and incidents, act as mentors and give students role models to guide them toward community activities that prevent delinquency.

3) Program Design and Staffing: 2 part-time SPOs during the 2019-2020 school year.

Total Funding Requested: $46,132.62

Account #: A2735.1 (revenue)
A3121 (expense)

Hours will be split between the 2 part-time SPOs so that 1 will be on duty during school hours.
8 hours per day x 80 days (9/19-12/19) x $29.07/hr = $18,604.80
8 hours per day x 105 days (1/20-8/20) x $29.51/hr = $24,788.40
= $43,393.20

Plus Training Cost (Required range time, etc) = $1,239.42
= $44,632.62

Plus equipment/uniform cost = $1,500.00 (County Paid)
TOTAL = $46,132.62

50% reimbursed by school on the $44,632.62 = $22,316.31 owed by the District

Oneida County Dept. Funding Recommendation: $46,132.62

Proposed Funding Sources (Federal $/ State $/County $): New York Mills School will reimburse 50% of the costs of the SPOs ($22,316.31). The County will pay 50% of costs of SPOs, plus costs of uniforms and equipment expenses ($22,316.31 + $1,500.00 for uniforms = $23,816.31).

Cost Per Client Served: N/A
**Past Performance Data:** New York Mills had 2 SPOs at the school last year, and we will be continuing this successful program in the 2019-2020 school year.

**O.C. Department Staff Comments:** This is the 2nd year of the SPO program at New York Mills. It was very successful last year, and we anticipate this success will continue into the 2019-2020 school year.
June 19, 2019

Gerald Fiorini
Chairman of the Board
Oneida County Legislators
800 Park Avenue
Utica, New York 13501

Dear Chairman Fiorini:

As mentioned in the Commissioner of Department of Public Works letter dated June 13, 2019, there is a need for additional funding for Capital Project H-523, Rome Family Court. This additional funding is needed due to unanticipated work items and scheduling complications. Fortunately, the County was able to sell an asset which wasn’t budgeted and is available and will cover the additional funding needed.

I therefore, respectfully request your Board to act on this legislation and request your Board’s approval of the following 2019 supplemental appropriation for the General Fund:

**GENERAL FUND:**

TO:
AA# A9950.9 Transfer to Capital Fund ......................................................... $ 325,000.00

This supplemental appropriation will be fully supported by:

RA# A2674 Sale of County Owned Real Property ........................................... $ 325,000.00

**CAPITAL FUND:**

TO:
AA# H523 Rome Family Court ................................................................. $ 325,000.00

This supplemental appropriation will be fully supported by:

RA# H523/5031 Transfer from General Fund ............................................... $ 325,000.00

Respectfully submitted,

Anthony J. Picente, Jr.
County Executive

CC: Comptroller
   County Attorney
   Budget Director