



Sauquoit Creek Basin Intermunicipal Commission

c/o Herkimer-Oneida Counties Comprehensive Planning Program
The Boehlert Center at Union Station
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MEETING MINUTES October 19, 2021 4:30 PM

Whitestown Town Offices
8539 Clark Mills Road
Whitestown, NY

Present

Chairperson Dave Glenn (T. of Whitestown)
Kyle Tritten (V. of Whitesboro)
Joseph Morosco (V. of Yorkville)
Rick Sherman (T. of New Hartford)
Jake Voelker (NYS DOT)
Gary Kielar (resident)
Jeff Monask (Rep. for Assemblywoman
Buttenschon)

Maggie Reilly (Ramboll)
Gary Colarusso (T. of Kirkland)
Supervisor Meelan (Town of Kirkland)
Jon Scott (T. of Kirkland)
Mayor Tantillo (V. of Clinton)
Chris Burtch (V. of Oriskany)
Adam Palmer (HOCCPP Staff)
Kristin Campbell (HOCCPP Staff)

The meeting was opened at 4:30 pm by Chairperson Dave Glenn. The September 21, 2021 minutes were approved with a motion by Kyle Tritten and a second by Rick Sherman. Approval of the minutes passed unanimously.

Whitestown Flood Plain Bench Project 2 and 3 Update

Maggie R. provided a brief update on the status of the flood plain restoration project 2 near the CSX tracks in Whitesboro. The outlet bench on the north side of the railroad is complete. The jack/bore is to start under the railroad bed on Monday with CSX providing flaggers. This work will take 5 days to complete each culvert with borings running 24 hours a day. This phase of the construction will take approximately 5 weeks total to complete. The plantings/landscaping will be completed during the spring of 2022. The south side bench is currently under construction.

Project 3 has been revised with enhancements to some of the three proposed benches in this section including the Wadas and Gadziala properties. There are further changes to a bench included in Project 2. Once the concept is approved by the funding agencies and draft design is complete, the project can be submitted for permitting.

There was a brief discussion about the USDA NRCS grant status in Whitesboro. The property appraisals are underway with residents now getting home visits from the appraisal company. Based on current progress on the appraisals, it is anticipated purchase offers will go out to home owners in late February/March from NRCS. The offers all are sent at once and the property owner has 30 days

to respond to the purchase offer from NRCS. An RFP for title searches was sent out and the Town of Whitestown is waiting for responses.

Treasurer's Report

Kristin reported the balance in the Commission's bank account is \$68,443.09. Upon a motion by Rick S. and a second by Kyle T., the motion passed to accept the Treasurer's report. There were no bills.

Kristin reported 2021 member contributions are being sent to her office in response to the invoices from September.

Other Business

Member Reports

Chairperson Glenn requested members discuss any projects and concerns in their representative communities.

Town of New Hartford

Rick S. reported the Mud Creek project went out to bid again. There was a misunderstanding with the original request for bids. The Oneida Street project bids were opened for the culverts.

Village of Yorkville

No report other than the CSX inlets still needs to be cleaned to help area near Coventry and Trinity Streets.

Whitesboro

Kyle mentioned that the ditch/outlets that area near the inlets need to be cleaned at the bottom near Ablett and Ellis Aves. Maggie will reach out to CSX about the cleaning.

Oriskany Watershed

Chairperson Glenn welcomed communities from the Oriskany Watershed to the meeting and introduced Adam Palmer from Oneida County Planning Department who will be working with Kristin to assist in organizing communities and providing staff support to the group as they work towards organizing their efforts. Dave spoke briefly about how the SCBIC functions and the history of the group.

Oriskany Watershed communities asked specifics on the running of the SCBIC such as how budgets were set up and was the budget a specific number each year or did it change? Kristin and Dave explained the equitable funding formula used by SCBIC allows them to change the budget based on their coming year's projects but also equitably distribute costs between members. The SCBIC uses a \$25,000 a year budget today and this is divided among the members with each contributing a percentage of the \$25,000 budget. This number has been raised or lowered based on known expenditures. In addition, some communities have used in kind labor/equipment as a contribution.

To take the next step, a resolution will have to be passed by each participating community agrees to become a member of the new "Commission" and appoints a representative. Once communities bring back their resolutions, the group can sign the intermunicipal agreement. Kristin and Adam will find examples of resolutions for communities who are interested in participating.

The next meeting date is November 16, 2021 and will be held in person at the Town of Whitestown Offices at 4:30.