

**Herkimer-Oneida Counties
Governmental Policy & Liaison Committee
September 13, 2018**

The Governmental Policy & Liaison Committee (GP&L) met at Herkimer Community College, Robert McLoughlin Center, Room 282-283, Herkimer, NY on Thursday, September 13, 2018. Chairman Anthony J. Picente, Jr. opened the meeting at 9:38 a.m.

Chairman Picente noted the upcoming retirement of John R. Kent, Jr., the Oneida County Department of Planning Commissioner, on September 28, 2018. He spoke highly of John Kent's service over the past 44 years saying it will be a loss for Oneida County and hard shoes to fill. Several other committee members highlighted his service and congratulated him on his retirement. John also gave some insight on his service years.

Voting Members Present:

Anthony Picente, Chairman	Oneida County Executive
Bernard Peplinski, Vice-Chair	Chairman, Herkimer County Legislature
Jim Wallace	Herkimer County Administrator
V. Jim Bono	Herkimer County Legislator
Raymond Smith	Herkimer County Legislator, Highway Chairman
Tim Seymour	Herkimer County Department of Social Services
Emil Paparella	Oneida County Legislator
Phillip M. Sacco	Oneida County Legislator
Dan Guzewith	Representing Mike Waterman, Oneida County Legislator, DPW Chairman
EJ Moses	Representing Brian M. Schultz, Chairman CNYRTA/Centro of Oneida
Nicolas Choubah	Region 2 Director, Representing Matthew Driscoll, NYSDOT Commissioner
Joseph Smith	Town of Trenton Supervisor
Glenn Asnoe	Town of Frankfort Supervisor
John Kent, Jr	Herkimer-Oneida Counties Comprehensive Planning Program, Program Director

Others Present:

Deborah Windecker	NYSDOT, Region 2, RPPM
Sandra Lusher	NYSDOT, Region 2
Dana Crisino	HOCTS Program Manager
Barb Hauck	HOCTS

Approval of June 7, 2018 Minutes

Chairman Picente asked for a motion to approve, as mailed, the minutes from the June 7, 2018 GP&L meeting. Such a motion was made, seconded, and passed unanimously.

Opportunity for Public Comment

This is in accordance with HOCTS Public Participation Plan 2016 Update. Chairman Picente asked for any public comments. It was noted that none were made.

TIP Solicitation Draft Memo

Dana Crisino reviewed the Draft Memo for the Project Proposal Solicitation for the 2020-2025 TIP (effective October 1, 2019 – September 30, 2024). She asked members to review it and email her any feedback on the draft. It will be sent to all municipalities and interested/partner agencies in Oneida and Herkimer Counties. If there are any other contacts, please forward them to her.

This solicitation helps HOCTS develop the TIP for locally sourced projects. Projects for highway, bridge, transit, and bike/pedestrian/trail projects are considered for the TIP.

Dana reviewed the following timeline:

- NYSDOT is expected to release planning targets in fall of 2018.
- Solicitation letter is sent October 1, 2018.
- Submissions of project proposals are due November 20, 2018 to HOCTS.
- HOCTS coordinates with NYSDOT to review the list of projects and needs from locals December 2018 through February 2019
- TIP is reviewed by the TPC and released for public review.
- Tip is reviewed and voted on by the GP&L by June 30, 2019.
- HOCTS TIP is submitted with Region 2 TIP, to NYSDOT for inclusion in the STIP.
- STIP is submitted to FHWA for review and approval.
- TIP/STIP 2020 – 2025 is effective October 1, 2019.

Presentation: Performance Measures 2 and 3

Dana Crisino presented information on the federally required Performance Measures as stated in the current federal legislation, FACT ACT. In 23 CFR Part 450, 49 CFR Part 613, and 23 CFR Part 490 require that an MPO establish performance measure targets that address established standards to use in tracking progress toward attainment of critical outcomes for the region of the MPO. These targets shall be coordinated with the relevant State to ensure consistency to the maximum extent practicable.

Although HOCTS has reserved the right to establish its own local targets in the future, HOCTS recommends supporting NYSDOT's performance targets for the four performance categories of Bridge Performance, Pavement Performance, System Performance, and Freight Performance. On September 9, 2017, the GP&L approved and adopted HOCTS Resolution 2017-35, which confirms HOCTS recommendation to support the state's targets for Performance Measures #1: Safety Performance, before the calendar year 2018.

Dana reviewed the details of Performance Measure #2: Pavement Performance on the National Highway System (NHS) by Interstate and Non-Interstate; and Performance Measure #3: System Performance on the NHS by Interstate and Non-Interstate. Although HOCTS has reserved the right to establish its own local targets in the future, HOCTS recommends supporting NYSDOT's performance targets for Performance Measures #2 and #3. Dana then proceeded into the related and next agenda item, HOCTS Resolution 2018-19.

HOCTS Resolution 2018-19: To support NYSDOT Targets for Performance Measures

Dana Crisino presented a request for action to support NYSDOT targets for performance measures related to bridges and pavement conditions, and freight on the National Highway System.

Dana explained that Federal legislation 23 CFR Part 450 and 49 CFR Part 613 (Metropolitan Transportation Planning) require that an Metropolitan Planning Organization establish performance targets that address the performance measures or standards established under 23 CFR Part 490 (National Performance Management Measures), 49 U.S.C. 5326(c), and 49 U.S.C. 5329(d) to use in tracking progress toward attainment of critical

outcomes for the region of the metropolitan planning organization. These federal regulations require that the selection of targets that address performance measures described in 23 U.S.C. 150(c) shall be in accordance with the appropriate target setting framework established in 23 CFR Part 490, and shall be coordinated with the relevant State(s) to ensure consistency, to the maximum extent practicable. These federal regulations also require that a Metropolitan Planning Organization establish performance targets no later than 180 days after the date on which the relevant State or provider of public transportation establishes performance targets.

NYSDOT has established statewide performance targets for the National Highway System (NHS), with effective dates of May 20, 2018, for the following categories 1) Bridge Performance on the NHS; 2) Pavement Performance on the NHS (by Interstate and Non-Interstate); 3) System Performance on the NHS (by Interstate and Non-Interstate); and 4) Freight Performance on the NHS (for Interstate Only). NYSDOT coordinated the establishment of its targets for each of these performance categories with the 14 Metropolitan Planning Organizations (MPOs) in New York, through the New York State Association of Metropolitan Planning Organizations (NYSAMPO).

The Herkimer-Oneida Counties Transportation Study (HOCTS) may establish performance measure targets by agreeing to plan and program projects that contribute toward the accomplishment of the State's targets, or establish its own targets within 180 days of the State establishing and reporting its targets. To be consistent with Performance Measure #1, HOCTS agrees to support NYSDOT's performance targets for each of the four performance categories as shown in Attachment 1, and will plan and program projects that contribute to the accomplishment of the targets shown in Attachment 1.

With no further discussion, Chairman Picente asked for a motion to approve HOCTS Resolution 2018-19 to support the NYSDOT targets for performance measures related to bridges and pavement conditions, and freight on the National Highway System. A motion was made, seconded, and passed unanimously.

HOCTS Resolution 2018-20 (a-e): TIP Amendment

Dana Crisino presented a request for action to revise the existing project list of the 2017-2021 Transportation Improvement Program (TIP) for the Utica urbanized area. NYSDOT Main Office has notified HOCTS of the awards of the 2017 Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities grant. Barb Hauck gave the details of the Resolutions and the 2017 awarded Section 5310 project PINS.

HOCTS Resolution 2018-20a

Block PIN 282190 Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities: 2017 Blocked Eligible Projects List shall be deleted from the 2017-2021 TIP. Individual project PINs shall be added to the TIP, and are described in the following Resolutions 2018-20b, 2018-20c, 2018-20d, and 2018-20e.

HOCTS Resolution 2018-20b

PIN 282191 shall be added to the TIP for the 2017 Section 5310 award to Katherine Luther Residential Healthcare & Rehabilitation Center for two OGS 13 passenger (11 adult/2 wheelchair) vehicles with a total cost of \$275,658.

HOCTS Resolution 2018-20c

PIN 282192 shall be added to the TIP for the 2017 Section 5310 award to St. Luke's Home Residential Health Care Facility, Inc. for two OGS vehicles – a 7 passenger (6 adult/1 wheelchair) and a 16 passenger (14 adult/2 wheelchairs) with a total cost of \$126,558.

HOCTS Resolution 2018-20d

Note: Between the TPC meeting and GP&L meeting, HOCTS was notified by NYSDOT Main Office with a change in award for NYARC. Instead of a Lot K Vehicle, which is a larger requested vehicle at a total cost of \$79,390, they will be awarded a Lot A vehicle, which is a smaller requested vehicle for a total cost of \$42,354.

Therefore, PIN 282193 shall be added to the TIP for the 2017 Section 5310 award to NYSARC, Inc. Oneida-Lewis Chapter for one OGS low floor vehicle: a 4 passenger (3 adult/1 wheelchair) with a total cost of \$42,354.

HOCTS Resolution 2018-20e

Note: Between the TPC meeting and GP&L meeting, HOCTS was notified by NYSDOT Main Office with a change in award for ElderLife, Inc. for the Mobility Management Services project. Instead of a total project award of \$19,623.75, they will be awarded a total project cost of \$56,660.

Therefore, PIN 282194 shall be added to the TIP for the 2017 Section 5310 award to ElderLife, Inc. for Mobility Management Services project with a total cost of \$56,660.

With no further discussion, Chairman Picente asked for a motion to approve HOCTS Resolution 2017-20a for the deletion of PIN 282190, and for the approval of HOCTS Resolution 2017-20b for the addition of PIN 282191, HOCTS Resolution 2017-20c for the addition of PIN 282192, HOCTS Resolution 2017-20d for the addition of PIN 282193, and HOCTS Resolution 2017-20e for the addition of PIN 282194 as amendments to the 2017-2021 TIP. A motion was made, seconded, and passed unanimously.

HOCTS Resolution 2018-21: TIP Amendment

EJ Moses, Centro, presented a request for action to revise the existing project list of the 2017-2021 Transportation Improvement Program (TIP) for the Utica urbanized area.

PIN 282170 – FTA Section 5307 FFY 2019 Operating Assistance for Centro of Oneida in Utica shall be revised to have the funding increased from \$2 million Federal to \$3 million, and the Local Share from \$2 million to \$3 million for total funding of \$6 million.

It was noted that this is due to funding shortfall in 2018 only. Due to Uber and Lyft, ridership in Oneida County is flat and there is a slight dip in ridership in Onondaga County. It was also noted that the local share will be from Centro's reserve fund.

With no further discussion, Chairman Picente asked for a motion to approve HOCTS Resolution 2018-21 for the revision of PIN 282170 as an amendment to the 2017-2021 TIP. A motion was made, seconded, and passed unanimously.

HOCTS Resolution 2018-23 (a-b): TIP Amendment

Deb Windecker presented a request for action to revise the existing project list of the 2017-2021 Transportation Improvement Program (TIP) for the Utica urbanized area.

HOCTS Resolution 2018-23a

NYSDOT Region 2 project PIN 280577 – Culvert Repair/Replacement Project 17 – Culvert Replacement and Repairs - Regionwide, shall be revised to have the STP Flex funds of the remaining Construction and

Construction Inspection phases be reduced and moved from FFY 2018 to FFY2019. The NHPP funds for Construction and Construction Inspection phases shall be removed and a new PIN shall be created and described in the following Resolution 2018-23b.

HOCTS Resolution 2018-23b

NYSDOT Region 2 project PIN 201679 (from PIN 280577) SR12 over Mill Creek, Village of Boonville, in Oneida County – Culvert Repair and Rehab, shall be added to the TIP. The NHPP funds for Construction and Construction Inspection phases from PIN 201679 will be added to this project for FFY 2019, with a Construction cost of \$500,000. The total project cost is \$660,000.

With no further discussion, Chairman Picente asked for a motion to approve HOCTS Resolution 2018-23a for the revision of PIN 280577, and for the approval HOCTS Resolution 2018-23b for the addition of PIN 201679 as an amendments to the 2017-2021 TIP. A motion was made, seconded, and passed unanimously as amended.

HOCTS Resolution 2018-24 (a-b): TIP Amendment

Deb Windecker presented a request for action to revise the existing project list of the 2017-2021 Transportation Improvement Program (TIP) for the Utica urbanized area.

HOCTS Resolution 2018-24a

NYSDOT Region 2 project PIN 2TTR19 – Safety Project 19, Safety Traffic Signals/Devices Regionwide, shall be deleted from the TIP and the funds will be added to PIN 204710.

HOCTS Resolution 2018-24b

NYSDOT Region 2 project PIN 204710 – Safety Project 19, Safety Traffic Signals/Oneida County shall be revised by adding the HSIP funds from PIN 2TTR19. Funds will be added to the Preliminary Design Phase in FFY 2019. The Detailed Design and ROW Acquisition Phases will move from FFY2018 to FFY2019. The Construction and Construction Inspection Phases will move from FFY2018 to FFY2019, and adding the Channelization work type to this project. This project ties in with the Route 5s Safety Project.

It was noted that when a PIN is removed, the funds go to other projects, and every year there are Blocked projects on the TIP.

With no further discussion, Chairman Picente asked for a motion to approve HOCTS Resolution 2018-24a for the deletion of PIN 2TTR19 and for HOCTS Resolution 2018-24b for the revision of PIN 204710 as amendments to the 2017-2021 TIP. A motion was made, seconded, and passed unanimously.

HOCTS Resolution 2018-25 (a-c): TIP Amendment

Deb Windecker presented a request for action to revise the existing project list of the 2017-2021 Transportation Improvement Program (TIP) for the Utica urbanized area.

HOCTS Resolution 2018-25a

NYSDOT Region 2 project PIN 2TM192 – Blocked Bridge Preventative Maintenance, Cyclical Highway Maintenance: Bridge Painting-Regionwide, shall be deleted from the TIP. PIN 280622 and PIN 280623 shall replace blocked PIN 2TM192 and absorb the funds of the same, described in the following Resolutions 2018-25b and 2018-25c.

HOCTS Resolution 2018-25b

NYSDOT Region 2 project PIN 280622 (from Block PIN 2TM192) - Blocked Bridge Preventative Maintenance, Cyclical Highway Maintenance: Bridge Painting in Herkimer County shall be added to the TIP with a total project cost is \$4,215,000.

HOCTS Resolution 2018-25c

NYSDOT Region 2 project PIN 280623 (from Block PIN 2TM192) - Blocked Bridge Preventative Maintenance, Cyclical Highway Maintenance: Bridge Painting in Oneida County shall be added to the TIP with a total project cost is \$3,231,000.

With no further discussion, Chairman Picente asked for a motion to approve HOCTS Resolution 2018-25a for the deletion of PIN 2TM192, for HOCTS Resolution 2018-25b for the addition of PIN 280622, and for HOCTS Resolution 2018-25c for the addition of PIN 280623 as amendments to the 2017-2021 TIP. A motion was made, seconded, and passed unanimously.

HOCTS Resolution 2018-26: TIP Amendment

Deb Windecker presented a request for action to add a project to the existing project list of the 2017-2021 Transportation Improvement Program (TIP) for the Utica urbanized area.

NYSDOT Region 2 project PIN 265056 – Erie Canalway Trail Rehabilitation, Travel Demand Management New/Improved Shared Use Paths in Herkimer County shall be added to the TIP. This is a NYS Office of Parks, Recreation & Historic Preservation (OPRHP) generated project with a total project cost of \$563,000. It was noted that a majority of this project is in Montgomery County with only a sliver in Herkimer County.

With no further discussion, Chairman Picente asked for a motion to approve HOCTS Resolution 2018-26 for the addition of PIN 265056 as an amendment to the 2017-2021 TIP. A motion was made, seconded, and passed unanimously.

HOCTS Resolution 2018-27 (a-b): TIP Amendment

Deb Windecker presented a request for action to add a project to the existing project list of the 2017-2021 Transportation Improvement Program (TIP) for the Utica urbanized area.

HOCTS Resolution 2018-27a

NYSDOT Region 2 project PIN 280614 – Roadside Safety/Guiderail Project 19, Various Locations-Regionwide, shall be revised to have the funding reduced on the TIP resulting in a new total project cost of \$1,754,000.

HOCTS Resolution 2018-27b

NYSDOT Region 2 project PIN 280629 (from PIN 280614) – Roadside Safety/Guiderail Project 19, Various Locations-Regionwide, shall be added to the TIP with a total project cost of \$1,978,000.

With no further discussion, Chairman Picente asked for a motion to approve HOCTS Resolution 2018-27a for the revision of PIN 280614 and HOCTS Resolution 2018-27b for the addition of PIN 280629 as amendments to the 2017-2021 TIP. A motion was made, seconded, and passed unanimously.

HOCTS Resolution 2018-28: TIP Amendment

Deb Windecker presented a request for action to add a project to the existing project list of the 2017-2021 Transportation Improvement Program (TIP) for the Utica urbanized area.

NYSDOT Region 2 project PIN 275438 - Bridge Replacement Structural: Bridge NY 2016: Higginsville Rd/ Erie Barge Canal (BIN 4426080) shall be revised. The Construction and Construction Inspection phases shall be increased from \$4.5M to \$4.6M, and \$200,000 to \$576,000, respectively, for an overall project increase of \$5.005M to \$5.481M. The Detailed Design, ROW Acquisition, Construction and Construction Inspection phases shall be moved from FFY 2018 to FFY 2019.

It was noted that the revision to this PIN is over the \$0.350M and under the \$0.749M cost change threshold, therefore it needs only be reviewed and accepted by the Transportation Planning Committee but does not require Governmental Liaison and Policy Committee approval.

With no further discussion, Chairman Picente asked for a motion to approve for the approval HOCTS Resolutions 2018-28 for the revision of PIN 275438 as an amendment to the 2017-2021 TIP. A motion was made, seconded, and passed unanimously.

Report of Administrative Modifications

Dana Crisino presented to the committee a report on the Administrative Modifications made to the TIP for June 2018 – August 2018, which are as follows:

Admin. Mod. #	PIN	DESCRIPTION	AGENCY
2018-14MOD (PENDING)	265053	Mohawk River Trail Phase II, City of Rome (TAP-2016). The ROW Incidental phase is being added for \$26,000. This project is capped, so the offset will be the Construction phase will be reduced by \$26,000.	City of Rome
2018-15MOD	280605	Bridge Cleaning Project 18, Regionwide, will be all phases and funding are being moved out 1 year.	DOT
2018-16MOD	2BNY01	2016 Bridge NY Awards for Oneida and Herkimer Counties. At the sponsor's request, the letting of Richfield Street/Steele Creek project has been moved to December of 2019 (FFY 2020). This project is capped; the offset will be some of the funding for the STP OFF-SYS Bridge funds. The Construction and Construction Inspection phases will be moved from FFY 2019 to FFY 2020.	DOT

Funding Solicitations

Dana Crisino presented an update to the committee. The only new update is that the TAP applications are on track and are under review by NYSDOT Main Office.

NYSDOT Projects Update

Deborah Windecker provided an update regarding the status of the projects within the MPO and Region 2:

- Route 5S Safety Improvement, Oriskany Blvd, Utica: Project work continues in conjunction with the City of Utica storm and sewer line work. The coming months will focus on underground utility work, which includes utility upgrades, and removal of the median.
- Route 8 over Genesee Street: Precast bridge deck replacement took place last month with a successful detour in place for 4 ½ days to allow for an accelerated construction on the \$2.8M project. It was noted that NYSDOT did a great job with no major traffic impact.
- Route 51 Bridge in Ilion (over Mohawk River): Project continues with concrete repairs at piers. Significant delays with accessing the railroad corridor slowed work progress. Completion will extend into 2019. This is a \$4.5 M project.
- Higby Road Paving: Paving is well underway with (guiderail, Centerline Audible Roadway Delineator (CARDS) completed). Shoulder back up delineators and striping still need to be completed. Work was coordinated with the opening of the Tractor Supply Distribution Center. This is a \$1.8M project.
- Fort Herkimer Church Canal Trail: Construction started in mid-April with a scheduled completion of May 2019. This is a \$3.9M project.
- Burrstone Road over Route 5, 8, & 12: Bridge deck has been removed with deck pours and painting continuing. Work is progressing.
- Bridge NY Program: Six projects are progressing: Woodhull Road. Over Woodcreek in Oneida County was let in July and construction was awarded. Richfield Street over Steele Creek Bridge in Town of German Flatts has been delayed one year to December 2019 to allow for 2 other flood mitigation projects to be coordinated that would impact the design of this bridge. The four over projects are on schedule for a late 2018/early 2019 letting. It was noted that the next round of Bridge NY announcements is expected this fall (\$220M for bridges/ \$50M for culverts).
- Transportation Alternative Program (TAP) Projects: The last Transportation Bill, FAST ACT, identified a fund of money as the National Highway Freight Program. New York State is finalizing their statewide freight plan with public stakeholder meetings and looking to present their findings for multi-modal movement of goods via air, rail, truck, ports, and borders. Seventy-eight percent of trucks move our products. Studies note that our e-commerce and supply chain is changing. Manufacturing and agriculture economies were noted as a significant aspect of our statewide freight.

Current solicitation is complete and currently in review. Projects were identified statewide that would help address infrastructure barriers to the movement of these goods such as vertical and horizontal clearances, bridge weight limits, bottlenecks, and economic development. The \$15M Route 8 Bridge replacement at the Route 5/8/12 interchange scheduled for fall 2020 has been recommended as a project to use the freight funds due to its freight corridor significance to our local and global area. This money will be additional money outside of our core capital program. The plan will be presented to FHWA this fall with approval of projects to follow.

Deb noted that at the Freight Plan Stakeholder public meeting the trucking industry noted there is a lack by Town Planners when building distribution centers to consider accommodations for truck parking prior to a scheduled delivery. Many distribution centers restrict trucks from arriving early leaving them nowhere to conveniently wait. Deb cited Region 9- Binghamton also had the same challenge and is currently planning one under this Freight plan proposal.

- Utica Storm Sewer Project on Oriskany Blvd.: Project progressing.
- Griffiss Parkway Route 825: Although there was a ribbon cut ceremony for the opening up a Stewart's convenient store, there was some finishing up of details of the project. Project is basically completed.

Other Business

~Dana noted the Cornell Local Roads Program will be having their 2018 Fall Workshops in September and October 2018 in various locations. Workshop topics are Snow and Ice Control, Work Zone Traffic Control, and Conflict and Delegation. Dana encouraged members to either attend and/or pass along the information to the appropriate people.

Closing

With all scheduled business completed and no other business presented, Chairman Picente adjourned the meeting at 10:33 am.

Respectfully submitted,
Barb Hauck – Associate Planner, HOCTS