



**ONEIDA COUNTY  
DEPARTMENT OF EMERGENCY SERVICES  
FIRE COORDINATOR  
911 CENTER**

120 Base Road ♦ Oriskany, New York 13424  
Phone: (315) 765-2526 ♦ Fax: (315) 765-2529

ANTHONY J. PICENTE, JR.  
County Executive

KEVIN W. REVERE  
Director

January 21, 2019

Oneida County Fire Advisory Board  
800 Park Avenue  
Utica, NY 13501

Dear members:

In conformance with sections 3 and 4 of the Oneida County Fire Mutual Aid Plan, I've enclosed the updated 2019 Plan.

No changes were made from the 2018 plan.

In compliance with the Plan, the Fire Advisory Board is to review the Plan no later than the May meeting before it is forwarded to the New York State Office of Fire Prevention and Control.

Sincerely,

Kevin W. Revere  
Oneida County Fire Coordinator

Cc: Alison Stanulevich, County Attorney's Office  
file

ONEIDA COUNTY FIRE MOBILIZATION AND MUTUAL AID PLAN

An Annex to the Comprehensive Emergency Management Plan (CEMP)

ONEIDA COUNTY DEPARTMENT OF EMERGENCY SERVICES



2019

# ONEIDA COUNTY FIRE MOBILIZATION AND MUTUAL AID PLAN

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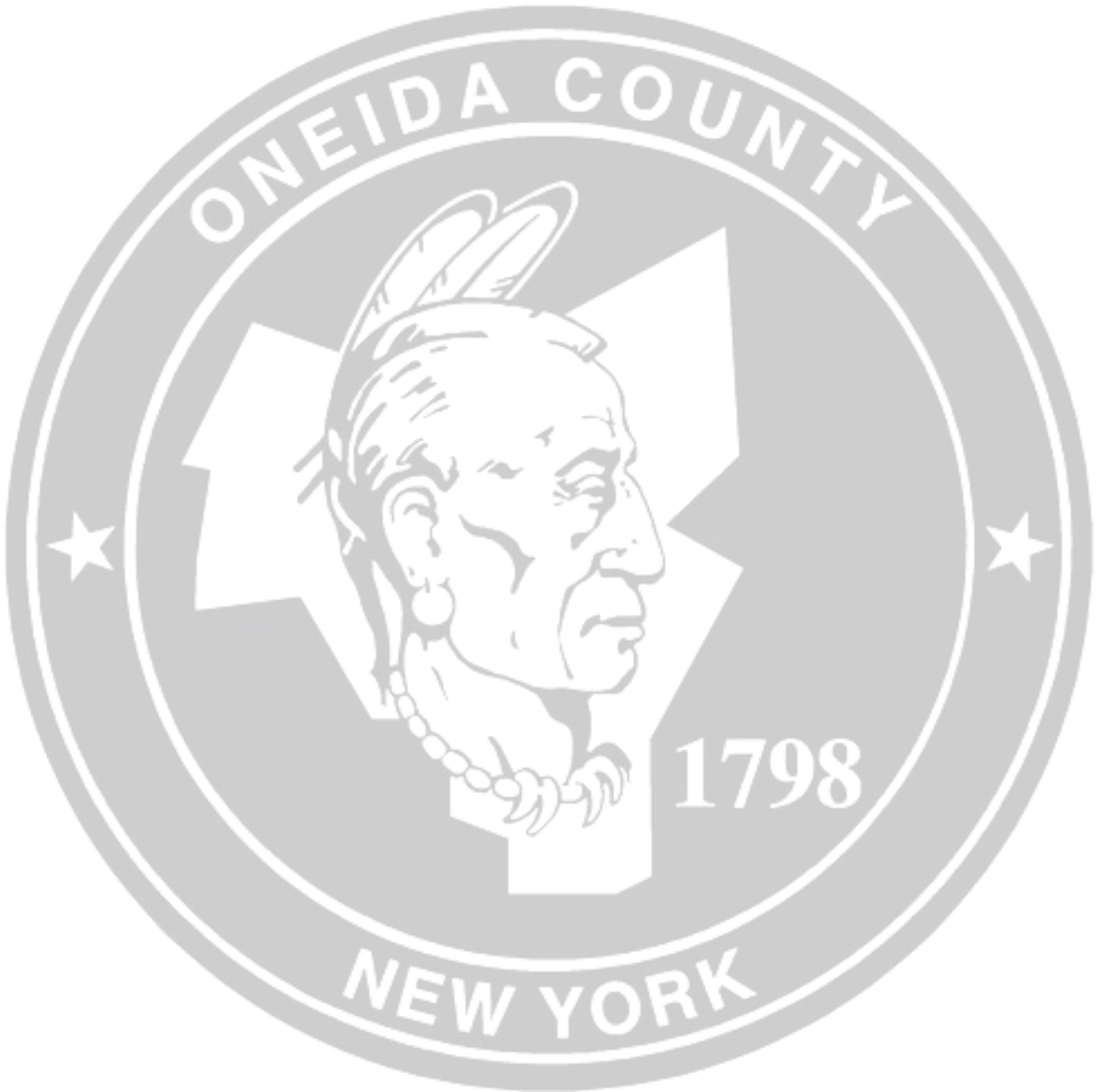
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# ONEIDA COUNTY FIRE MOBILIZATION AND MUTUAL AID PLAN

## **1 PURPOSE:**

The purpose of this document is to establish best practice guidelines for administration of the Oneida County Fire Mutual Aid Plan.

## **2 DEFINITIONS:**

Mutual Aid is organized, supervised, coordinated, cooperative, and reciprocal assistance in which personnel, equipment, and physical facilities of all participating fire departments, regardless of type and size, are utilized for fire or other emergency in which the services of firefighters would be used throughout the County of Oneida.

## **3 AMENDMENTS AND RECOMMENDED UPDATES:**

Amendments to this plan may be periodically made and will follow this procedure:

- 3.1 Any and all amendments or recommendations shall be presented in writing to the Oneida County Fire Coordinator with an explanation and supporting documents for the proposed amendment or update prior to January 1<sup>st</sup>.
- 3.2 Prepared by the Office of the Oneida County Fire Coordinator and provided to the Oneida County Fire Advisory Board.
- 3.3 All Mutual Aid Plan members will have an opportunity to provide input. Review will be finalized by resolution at the May Fire Advisory Board meeting.
- 3.4 Changes and additions will be sent to the Office of Fire Prevention and Control for admission to the State Fire Mobilization and Mutual Aid Plan after the May Fire Advisory Board Meeting.

## **4 ANNUAL REVIEWS:**

This plan shall be reviewed annually by the County Fire Coordinator for changes and corrections. In January, the County Fire Coordinator shall offer changes and updates to the County Fire Advisory Board.

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## **5 PARTICIPATION:**

Any duly established fire department or fire company existing in the County of Oneida is a participant in the Oneida County Fire Mobilization and Mutual Aid Plan (hereafter referred to as the Plan).

The following is a listing of Fire Departments, Fire Districts or Companies in Oneida County that are participants in The Plan:



Barneveld	Boonville	Bridgewater
Camden	Cassville	Clark Mills
Clayville	Clinton	Deansboro
Deerfield	Durhamville	Florence
Floyd	Forestport	Griffiss Intl. Airport Fire Brigade
Holland Patent	Lake Delta	Lee Center
Maynard	McConnellsville	New London
New Hartford	New York Mills	North Bay
Oneida Castle	Oriskany	Oriskany Falls
Otter Lake	Paris Hill	Remsen
Rome	Sauquoit	Sherrill
Stanwix Heights	Stittville	Sylvan Beach
Taberg	Trenton	Utica
Vernon	Vernon Center	Verona
Vienna	Waterville	Western
Westmoreland	Whitesboro	Willowvale
Woodgate	Yorkville	

Participation in The Plan, which is filed as a portion of the NYS Fire Service Mobilization and Mutual Aid Plan, allows the fire departments or fire companies within Oneida County immediate access to the fire resources of the contiguous counties:

Madison      Oswego      Lewis      Herkimer      Otsego

Mutual Aid is received from these counties in accordance with Section 209 of the General Municipal Law from their respective County 911 Communication Centers under the direction of their County Fire Coordinators or legally appointed Deputies. Participation in The Plan also obligates the fire departments or fire companies of Oneida County to render reciprocal mutual aid as requested to the fire service within the five contiguous counties.

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## **6 OBLIGATION TO RESPOND:**

Each participating fire department or fire company must respond to any calls for assistance from another fire department or fire company made pursuant to the provisions of The Plan.

## **7 ADDITIONAL PARTICIPATION REQUIREMENTS:**

**7.1.0** Annual National Fire Protection Association (NFPA) Service Tests should be conducted by the participants of The Plan. These tests include but are not limited to the following:

**7.1.1** Pump testing per NFPA 1911

**7.1.2** Third party SCBA service testing per NFPA 1404, 1500 and 1582, as well as Occupational Safety and Health Administration (OSHA) 29 CFR part 1910.134

**7.1.3** Third party air compressor testing and service per NFPA 1989

**7.1.4** Ground ladder testing per NFPA 1932

**7.1.5** Hose testing per NFPA 1962

**7.1.6** A Respiratory Protection Plan in place per 29 CFR 1910.134 serving as a minimum standard that all fire departments shall meet.

**7.1.7** All County firefighters should have the following NIMS Certification as required by Homeland Security Directive #5 and NYS Executive Order #26: I-100/Intro to Incident Command, I-700/An Intro to National Incident Management System.

**7.1.8** All Line Officers should have the following NIMS Certification as required by Homeland Security Directive #5 and NYS Executive Order #26: I-200/ ICS for Single Resource and Initial Action Incidents.

**7.1.9** All Chief Officers, Deputy Fire Coordinators and Assistant Fire Coordinator staff should have the following NIMS Certification as required by Homeland Security Directive #5 and NYS Executive Order #26: I-300/ICS Intermediate.

**7.1.10** Fire Coordinator and Deputy Directors of Emergency Services should have the following NIMS certification as required by Homeland Security Directive #5 and NYS Executive Order #26: I-400 / ICS Advanced.

**7.1.11** Participants using Large Diameter Hose should standardize to the Storz ¼ turn style of couplings and manifolds

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**7.1.12** All apparatus are to be adaptable to the 1 1/2 "National Standard Thread and 2 1/2" National Standard Thread for fire hose and equipment as defined by the National Bureau of Standards.

**7.1.13** Each Fire Chief shall at least annually submit a report of inventory change in his/her department to the Oneida County Fire Coordinator who is responsible for maintaining and updating the County Emergency Service Inventory.

**7.1.14** The County Fire Coordinator will ensure on an annual basis that the County's Emergency Service Inventory is up to date and will submit any changes to the NYS Office of Fire Protection and Control.

**7.1.15** Each Chief or designated officer of the fire department or company participating in this plan shall regularly report fires and all other emergency response on National Fire Incident Reporting System for their fire department to the NYS Office of Fire Prevention and Control on an annual basis. Departments participating in this plan are asked to have reports completed by February 28 for fiscal year end state reporting.

**7.1.16** It is expected that the responding department or company send enough firefighters qualified to perform the task requested.

## **8 ACTIVATION OF THE ONEIDA COUNTY FIRE MOBILIZATION AND MUTUAL AID PLAN:**

**8.1** The Plan may be activated by anyone aware of the need for assistance as indicated in Section 209 of the General Municipal Law.

**8.2** Activation of Mutual Aid by the department in need of assistance must be specific in what resources are being requested. The responding department shall only respond with what is being requested of them.

**8.3** All requests for mutual aid assistance shall be made through the Oneida County 911 Communication Center.

**8.4** Any department of company participating in The Plan can set up automatic mutual aid response by utilizing "Recommendations" or "Box Alarms" Submitted in writing to the Office of the County Fire Coordinator. It is recommended that all departments participate in the Box Alarm program.



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## **9 RESPONSIBILITIES OF ASSISTED AND ASSISTING AGENCIES:**

**9.1** The jurisdiction receiving mutual aid assistance is responsible for “any loss or damage to, or expense incurred in the operation of, fire apparatus and other equipment...” (SS 209, General Municipal Law).

**9.2** Only the apparatus or equipment requested or authorized will be covered under this Plan.

**9.3** The jurisdiction rendering the mutual aid is responsible for both the conduct of, and insurance coverage of its responding personnel.

## **10 RESTRICTION OF SERVICE:**

**10.1** Pursuant to Section 209 of the General Municipal Law, the legislative board or board holding overall governing authority for any of the participants may restrict the mutual aid activities of said fire department or company as it deems necessary.

**10.2** A copy of the resolution, local law, or ordinance restricting the outside service of any participant of The Plan shall be promptly filed with the Oneida County Fire Coordinator.

## **11 MAINTENANCE OF INDIVIDUALITY:**

Each fire department participating in this plan shall retain its internal command structure and individuality.

**11.1** Authority of requesting fire chief or officer-in-charge is one who requests mutual aid for his/her department in accordance with this Plan, and in accordance with Section 204d Duties of Fire Chief in the General Municipal Law.

**11.2** The chain of command at a fire or other emergency where the enlistment of mutual aid department or company is necessary remains with the fire department or company requesting the mutual aid.

**11.3** The fire officer in command of the requesting department will work with chiefs, senior officers and company officers of departments providing mutual aid. Those officers of the mutual aid company will supervise their firefighters under the command of the requesting department or company.

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## **12 NON PARTICIPATION IN THE PLAN:**

**12.1** Any participating fire department or fire company may elect to NOT PARTICIPATE in The Plan by adopting a resolution to such effect.

**12.2** Such withdrawal shall become effective thirty (30) days after the filing of the resolution with the County Fire Coordinator. The withdrawal shall remain in effect until reinstated by appropriate resolution pursuant to Section 209 of the General Municipal Law.

**12.3** Withdrawal from the Plan will result in SUSPENSION OF ALL MUTUAL AID PRIVLEDGES rendered to or by the non-participating party which includes the services of the Oneida County Fire Coordinators office, the Oneida County Origin and Cause Team, Oneida County Haz Mat Teams, and Oneida County Air Van Service. All Radio Identifiers and call signs issued to the non-participating department or company are cancelled upon the effective non-participation date.

**12.4** Any participant withdrawing from the Plan shall, upon the effective date, surrender and return upon the request of the Oneida County Fire Coordinator, to the County of Oneida, New York, all county owned equipment.

## **13 EXTENTS AND LIMIT OF AUTHORITY OF THE FIRE COORDINATOR/DIRECTOR OF EMERGENCY SERVICES, DEPUTY DIRECTOR, AND DEPUTY FIRE COORDINATORS:**

**13.1 COUNTY FIRE COORDINATOR / DIRECTOR OF EMERGENCY SERVICES (Car 280):** As chief administrative fire officer of Oneida County fire service will have the following duties and responsibilities:

**13.1.1** Administers the County Fire Mobilization and Mutual Aid Plan for intra-county and inter-county operations.

**13.1.2** When responding to Emergency incidents, reports to the Incident Commander acting in an advisory role to Incident Commander following NIMS/ICS guidelines to coordinate mutual aid response to an incident requiring the services of the Fire Coordinator.

**13.1.3** Administers, supervises, controls and maintains the Oneida County Fire Radio System under the authority of the Federal Communications Commission. Coordinates emergency communications and warning system planning and equipment procurement and staffing of the Oneida County 911 Center.

**13.1.4** Maintains the County Inventory of staffing and equipment under the guidelines of the National Incident Management System.

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**13.1.5** Administers the state fire training program, any and all training programs developed by the State of New York, or by the Office of Fire Coordinator, throughout the County of Oneida.

**13.1.6** Selects and establishes the locations for training courses.

**13.1.7** Oversees instruction by State Fire Instructors and County Fire Instructors assigned to Oneida County.

**13.1.8** Determines the need for existing and new courses.

**13.1.9** Maintains records indicating staffing and equipment in the County, including the type and extent of training in each department.

**13.2** Acts as a liaison officer between the fire service of Oneida County and the State of New York, the Oneida County Legislature, Oneida County Fire Chiefs Association, and The Oneida County Fire Advisory Board.

**13.3** Supervises the Deputy Directors of Emergency Services and the Deputy Fire Coordinators appointed by the Oneida County Executive.

**13.3.1** Plans and estimates the need for additional or unique equipment, or special services for the County.

**13.3.2** Arranges for speaking engagements and programs to promote better public relations.

**13.3.3** Oversees the functioning of the New York State Fire Reporting System and Burn Incident Reporting conducted by the NYS Office of Fire Prevention and Control.

**13.3.4** Prepares local emergency plans in cooperation with local government, emergency services and private sector.

**13.3.5** Administers funds provided by the County for emergency service organizations.

**13.3.6** Represents the County Executive at meetings and conference dealing with emergency planning.

**14** **DEPUTY DIRECTORS OF EMERGENCY SERVICES** (Car281 & 282): Serves at the direction of the Director of Emergency Services in the following duties and responsibilities:

**14.1** Assists in equipping and training personnel required to assume a wide variety of emergency responsibilities.

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**14.2** Assists in the preparation of local emergency plans, creation and implementation of policy and procedure in cooperation with local government, emergency services and the private sector.

**14.3** Represents the Director of Emergency Services at meetings and conferences as needed.

**14.4** Assists in the coordination of emergency communications, warning system planning, equipment procurement, maintenance, programming and operation of radio, telephone, and computer equipment.

**14.5** Assists in the coordination of multi-agency emergency response exercises, including representing the local chief executive during emergency situations.

**14.6** Prepares verbal and written reports requested by the Director of Emergency Services, state and federal agencies.

**14.7** Provide expert advice to local government of emergency services capabilities, equipment and budgetary requirements.

**14.8** Promotes comprehensive emergency management through speeches and the media, as required.

**14.9** Supervisors of the Oneida County 911 Communications Center, assigns dispatchers and regulates their hours.

**14.10** Enforces and maintains standard operating policy and procedure for the County Communications Center.

**15** **DEPUTY FIRE COORDINATORS**: The appointed Deputy Fire Coordinators are directly responsible to the County Fire Coordinator. The Deputy Fire Coordinators each will be assigned by the County Fire Coordinator with one or more of the following responsibilities:

**15.1** **Deputy Coordinator of Fire Training**

Determine the need for existing courses and new courses and make recommendations to the County Fire Coordinator.

**15.1.1** Encourage enrollment of firefighters to attend training courses.

**15.1.2** Responsible for the scheduling of all New York State Office of Fire Prevention and Control training courses.

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**15.1.3** Oversees the Oneida County Fire Instructors and the New York State OFPC Fire Instructors assigned to Oneida County.

**15.2** Deputy Coordinator of Facilities and Equipment.

**15.2.1** Responsible for the maintenance and testing of all Oneida County Training Facilities

**15.2.2** Maintains county own equipment.

**15.3** Deputy Coordinator of Specialized Services.

**15.3.1** Assists in the administration and coordination of training programs for Specialized Services; i.e., Origin and Cause Team, Water Rescue, etc.

**15.3.2** Assists in the administration of the Origin and Cause Team.

**15.3.3** Attend the regular meetings of the Origin and Cause Team and report to the County Fire Coordinator and County Fire Advisory Board.

**15.3.4** Assist in determining need for and organizing training programs for the Origin and Cause Team.

**15.4** Deputy Coordinator for Hazardous Materials Incidents.

**15.4.1** Responsible for the equipment training, and coordination of responses to hazardous material incidents. Assistant Fire Coordinator for Hazardous Materials: Assists the County Fire Coordinator/Director of Emergency Services in an administrative role, supporting and developing policy and procedure related to hazardous material response. This includes but not limited to coordinating the administration of the two County Haz Mat Teams, attend meetings of the Haz Mat Teams reporting back to the Fire Coordinator.

**16** GENERAL DUTIES OF DEPUTY FIRE COORDINATORS:

Represents the County Fire Coordinator at incidents requiring the assets of Oneida County including but not limited to:

**16.1** County Air Vans (278, 279)

**16.2** County Haz Mat Team

**16.3** County Origin and Cause Team

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- 16.4 Upon request of Incident Command or by established recommendations in the Communication Center CAD program.
- 16.5 Perform the duties and functions of the Fire Coordinator when so directed or authorized in the absence of the Fire Coordinator and Deputy Directors of Emergency Services.
- 16.6 When responding to Emergency incidents, reports to the Incident Commander acting in an advisory role to Incident Commander following NIMS/ICS guidelines to coordinate mutual aid response to an incident.
- 16.7 Responsible for conducting regular County Zone Meetings representing the County Fire Coordinator in matters affecting their zone.
- 16.8 Inventory maintenance of zone fire department equipment and manpower, reporting changes and updates to the fire coordinator.
- 16.9 See that radio communications are carried out properly in their respective zones.
- 16.10 Meet with fire officers in their respective zones when requested and report to the Fire Coordinator.
- 16.11 Deputy Fire Coordinators are designated the following identifiers that correlate with the County Zone Map attached to this Plan: 271, 272, 273, 274 .

**17 ASSISTANT FIRE COORDINATOR DUTIES AND RESPONSIBILITIES:** Assists the County Fire Coordinator/Director of Emergency Services as a non-compensated county employee in the following areas:

**17.1 Assistant Fire Coordinator for Operations:** Assists the Fire Coordinator/Director of Emergency Services in an administrative role, supporting and developing County policy and procedure including but not limited to the County Mutual Aid Plan as directed by the Fire Coordinator. Attends meetings as directed by the Fire Coordinator, reports to the County Fire Advisory Board on activities related to the role of Assistant Fire Coordinator. Attends zone meetings at the request of the Deputy Fire Coordinators reporting on activities related to their respective zones.

**17.2 Assistant Fire Coordinator For Communications:** Assists the County Fire Coordinator/Director of Emergency Services in an administrative role supporting and developing County communications policy and procedure including but not limited to enhancement of the County Communications System, interoperability between radio systems, and long range planning of communication upgrades. Attends meetings as directed by the Fire Coordinator, attends zone

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meetings at the request of the Deputy Fire Coordinator on activities related to their respective zones.

**17.3 Assistant Fire Coordinator for Fire Prevention:** Assists the County Fire Coordinator/Director of Emergency Services in the implementation of County fire prevention education and development for the County. Responsible for the County Fire Prevention Smokehouse and County Tow Vehicle activity and maintenance logs. Responds to fire prevention activities in the County as directed by the County Fire Coordinator. Attends meetings as directed by the County Fire Coordinator, and County Fire Advisory Board.

## **18 DESCRIPTION OF COUNTY ASSETS AVAILABLE TO PARTICIPANTS OF THIS PLAN:**

**18.1 COUNTY AIR VANS:** As part of this Plan, any participating Fire Department or Company can request the services of the Air Van to replenish the supply of breathable air for SCBA's at an incident. This request is to be made by the Incident Commander or Deputy Fire Coordinator to the County Communications Center via radio or telephone. The County Air Vans will be dispatched by the County Communications Center via radio to the incident requested. All Air Van responses will be conducted as a "normal traffic" response unless upgraded by a Deputy Fire Coordinator or Incident Commander due to special circumstances.

**18.1.1 VAN 278:** Housed at the Verona Fire Station through a Memorandum of Understanding with Oneida County.

**18.1.2 VAN 279:** Housed at Utica Fire Department through a Memorandum of Understanding with Oneida County.

**18.2 COUNTY ORIGIN AND CAUSE TEAM:** As part of this plan, any participating Fire Department or Company can request the services of the Oneida County Origin and Cause Team to assist the Incident Commander in determining the Origin and Cause of a fire as required by SS 204d of the General Municipal Law. The Origin and Cause Team functions as part of the Oneida County Arson Control Plan and is governed by its own policy and procedure which is attached as an annex to this document. The request for the Origin and Cause Team is made by the Incident Commander. The County Communications Center will dispatch the request via the iamresponding paging network to members of the team with any pertinent information related to the response. The Origin and Cause Team leader will report to the Incident Commander for a briefing of the situation upon arrival.

**18.2.1 Oneida County Origin and Cause Vehicle:** Contains equipment, tools and other support items for use of the Origin and Cause Team. It will respond in a "normal traffic" mode.

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**18.3 COUNTY FIRE INSTRUCTORS:** As part of the training section of this Plan, County Fire Instructors are temporary non-compensated employees, recommended by the County Fire Coordinator and approved by the NYS Office of Fire Prevention and Control. These volunteers are coordinated by the County Fire Coordinator and the Deputy Fire Coordinator for Training to supplement the State Fire Instructors assigned to Oneida County to provide fire training. These County Fire Instructors are required to have received training at the NYS Training Academy at Montour Falls for the courses they are to be instructing.

**18.4 ONEIDA COUNTY COMMUNICATIONS CENTER:** Located at 120 Base Road, Oriskany, New York 13424 is the primary location for receiving all communications emergent and non-emergent for the County Fire Service. An alternate Communications Center in the event of a failure of the primary center is located at 800 Park Avenue, Utica, New York Level B-2.

**18.4.1 Supervision and Dispatch:** The County Fire Coordinator/Director of Emergency Services is responsible for the continuous operation and maintenance of the County Communications Center. This includes adequate staffing of dispatchers, call takers and supervisors to ensure the safe operation of communication with the participating fire departments and companies.

**18.4.2 Standard operating Policy and Procedure of the Communications Center** is outlined in OG-300 as an annex to this document. As part of OG-300, the following frequencies are approved for use of the participants in this Plan:

**18.4.3 Oneida County Fire Control:** 154.3700(Repeater output)PL110.9, 161.2500 (Repeater Input)PL162.2 Call Sign KNCE 722

**18.4.4 Oneida County Approach:** Monitored at Fire Control 159.2550 (Repeater Output)PL110.9, 150.8050(Repeater Input)PL162.2

**18.4.5 OC Fire Ground 1:** NOT Monitored at Fire Control 154.2800 PL162.2

**18.4.6 OC Fire Ground 2:** NOT Monitored at Fire Control 154.2950 PL162.2

**18.4.7 OC FAST:** NOT Monitored at Fire Control 154.1750 PL162.2

**18.4.8 OC EMS:** NOT Monitored at Fire Control 155.3250 PL162.2

**18.4.9 OC EMS Hospital:** NOT Monitored at Fire Control 155.3400

**18.4.10 OC Fire Police:** NOT Monitored at Fire Control 154.0100 PL 162.2

**18.4.11 Home Alert Frequencies and Licensing Requirements** are the responsibility of the Local Fire Departments



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**18.4.12** Oneida County does not use 10 codes and will follow NIMS guidelines for plain language usage on frequencies licensed to Oneida County

**18.4.13** Emergency power is provided at the communications center, the alternate center, and repeater sites located in Whitestown, Kirkland, Steuben, Florence, Utica, New Hartford, Rome and Bridgewater.

## **19 PARTICIPATION IN THE STATE FIRE MOBILIZATION AND MUTUAL AID PLAN:**

**19.1** The County Fire Coordinator or designee in Line of Authority pursuant to Section 401 of the County Law, after utilizing all available assistance from the counties of Herkimer, Lewis, Madison, Oswego and Otsego, may call the NYS Office of Fire Prevention and Control to obtain activation of the State Fire Mobilization and Mutual Aid Plan. The County Fire Coordinator has the Authority and Responsibility as the Regional Fire Administrator under the NYS Fire Mobilization and Mutual Aid Plan and is assigned county number "33" under the State Plan.

## **20 ONEIDA COUNTY FIRE MUTUAL AID PLAN LINE OF AUTHORITY:**

**20.1** In the absence of the County Fire Coordinator, in accordance with authority designated by the County Board of Legislators, the Following Line of Authority is authorized in order to possess his powers and authority:

Deputy Directors of Emergency Services

**20.2** In the event of a vacancy in the County Fire Coordinator position, in accordance with the authority designated by the County Board of Legislators, the following officer is authorized to act temporarily as County Fire Coordinator until the County Board of Legislators shall appoint a County Fire Coordinator under Section 225a of the County Law:

Deputy Directors of Emergency Services.

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## **21 RESOURCE TYPING:**

Background:

The National Mutual Aid and Resource Management Initiative supports the National Incident Management System (NIMS) by establishing a comprehensive, integrated national mutual aid and resource management system that provides the basis to type, order, and track all (Federal, State, and local) response assets.

Resource Typing: FEMA 508-4, Fire and Hazardous Materials Resources

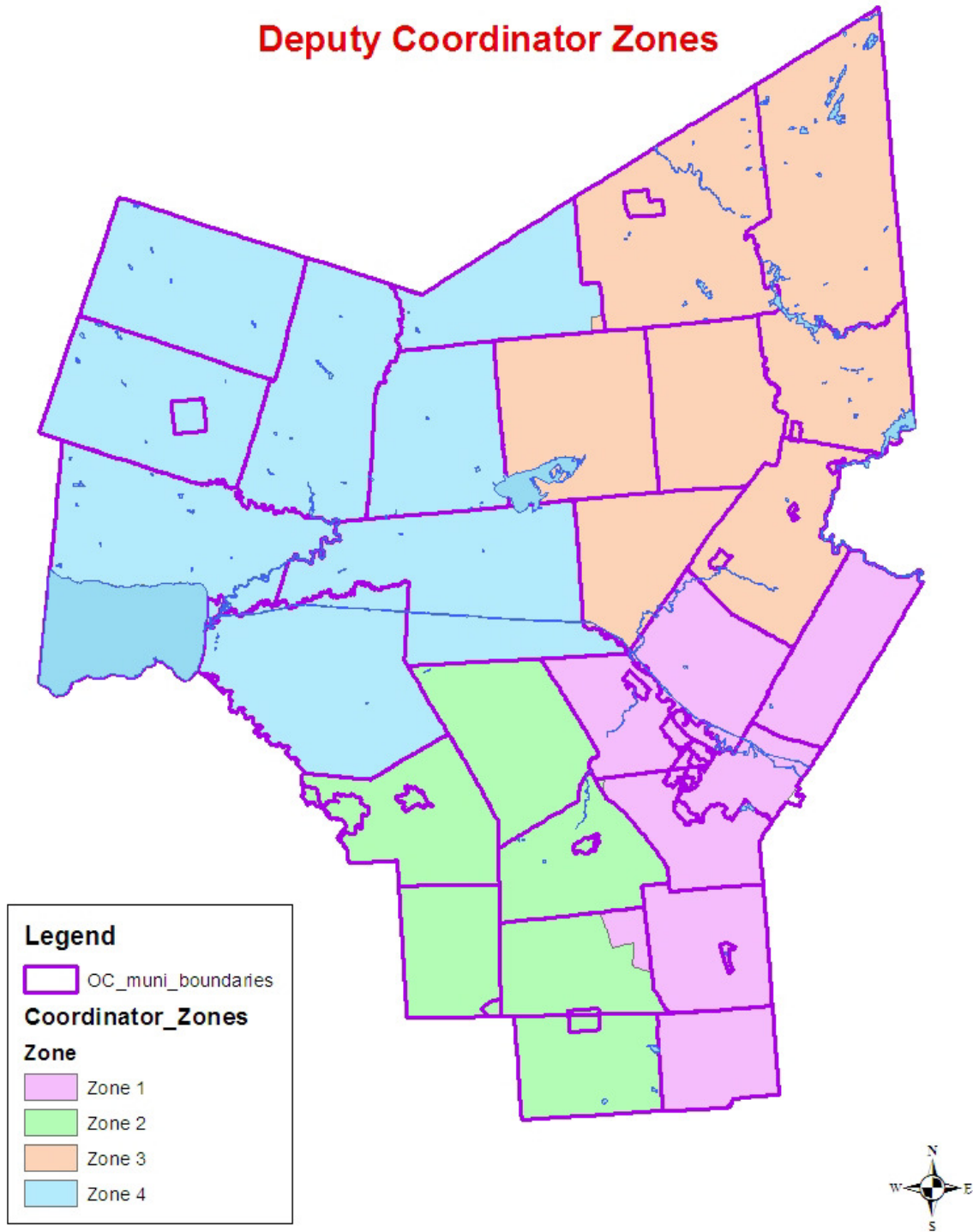
For ease of ordering and tracking, response assets need to be categorized via resource typing. Resource typing is the categorization and description of resources that are commonly exchanged in disasters via mutual aid, by capacity and/or capability. Through resource typing, disciplines examine resources and identify the capabilities of a resource's components (i.e., personnel, equipment, training). During a disaster, an emergency manager knows what capability a resource needs to have to respond efficiently and effectively. Resource typing definitions will help define resource capabilities for ease of ordering and mobilization during a disaster. As a result of the resource typing process, a resource's capability is readily defined and an emergency manager is able to effectively and efficiently request and receive resources through mutual aid during times of disaster.

Web Site:

For more information, you can also refer to the National Mutual Aid and Resource Management Web site located at: [http://www.fema.gov/nims/mutual\\_aid.shtm](http://www.fema.gov/nims/mutual_aid.shtm).

# ONEIDA COUNTY FIRE MOBILIZATION AND MUTUAL AID PLAN

## Deputy Coordinator Zones



# ONEIDA COUNTY FIRE MOBILIZATION AND MUTUAL AID PLAN

## **23N.Y. GMU. LAW § 209 : NY Code - Section 209: Outside service by local fire departments, companies, ambulance districts and airport crash-fire-rescue units**

1. The fire department of any city, village or fire district, the fire companies serving territory outside of villages and fire districts in any town and the fire departments of any town which has a town fire department, an ambulance district and a county or public authority which operates an airport crash-fire-rescue unit, may answer calls for assistance outside the area regularly served and protected by such fire department or fire companies, ambulance district or crash-fire-rescue unit and may engage and participate in fire training programs in territory outside the area regularly served and protected by such fire department, fire companies, ambulance districts or crash-fire-rescue unit. While in the performance of their duties under this subdivision, the members of such departments, companies, districts or crash-fire-rescue units shall have the same immunities and privileges as if such duties were performed within the area regularly served and protected by such departments, companies, districts or crash-fire-rescue units. While responding to a call for assistance under this subdivision a city, village, fire district, ambulance district, town or county or public authority operating an airport crash-fire-rescue unit shall be liable for the negligence of firemen of the city fire department, village fire department, fire district fire department, town fire department, ambulance district or crash-fire-rescue unit, respectively, occurring in the performance of their duties in the same manner and to the same extent as if such negligence occurred in the performance of their duties within the area regularly served and protected by such departments, districts or units.

The legislative body of any county, city or village, the board of fire commissioners or other governing board of any fire district, ambulance district or public authority or the town board of any town in relation to the fire companies serving territory outside of villages and fire districts or in relation to a town fire department, or ambulance district, as the case may be, by resolution may restrict such outside service and training to such extent as it shall deem advisable. Any such resolution shall continue in effect until amended or repealed by the adoption of a subsequent resolution. The officer in charge of any fire department or fire company or ambulance district shall be notified promptly of the adoption of any such resolution and of any amendment or repeal thereof. In a county, city, or in a village or town, such action may be taken by local law or by ordinance instead of by resolution. As used in this section, the terms "fire department", "fire companies", "ambulance service" and "crash-fire-rescue unit" shall include all companies, squads, patrols or other units of such departments, companies or units, or volunteer ambulance services organized pursuant to section one hundred twenty-two-b of this chapter, and the term "assistance" includes the services of

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firefighting forces, fire police squads, ambulance services, emergency rescue and first aid squads rendered in case of a fire or other emergency, including stand-by service, to aid

(1) a fire department or fire company, and (2) owners or occupants of property, and other persons, whether or not such owners, occupants or persons are receiving fire or other emergency service from another fire department or fire company or ambulance service. Except as otherwise provided by law in the case of natural disaster emergencies, a call to furnish assistance may be made by any person aware of the peril involved and the need for assistance or pursuant to any legally authorized or recognized plan for the furnishing of mutual aid in cases of fire or other emergency. The call need not originate in the municipal corporation, district or area liable for the payment of financial benefits in the event of the death or injury of a fireman or ambulance or rescue squad member engaged in rendering such assistance. The call may be relayed through one or more persons or mediums of communication. The provisions of this subdivision shall supersede the provisions of any general, special or local law to the extent that there is a conflict between the provisions of this subdivision and such law, except that if (1) any city had, prior to April fifteenth, nineteen hundred fifty, restricted in any manner the fire department of the city from engaging in service outside the city or (2) any city, village, fire district or town has heretofore restricted in any manner a fire department or fire company or ambulance service from engaging in service or training pursuant to the provisions of this subdivision, such restrictions shall continue in effect until changed pursuant to the provisions of this subdivision.

2. Any loss or damage to, or expense incurred in the operation of, fire apparatus or other equipment answering a call for assistance from outside territory, as provided for in subdivision one of this section or otherwise, and the cost of any materials used in connection with such call, shall be a charge against and paid by the city, village, fire district, ambulance district or by the town in relation to territory in the town located in (1) a fire protection district, (2) a fire alarm district, (3) or ambulance district or (4) the territory in the town outside of any village, fire district or any such fire protection district or fire alarm district, ambulance district, which issued the call for assistance. No such claim, however, shall be allowed unless, within sixty days after such loss or damage has been sustained, or such expense has been incurred, or such materials have been used, written notice thereof be served by mail or otherwise on the comptroller or chief financial officer of the city, the village clerk of the village, the secretary of the fire district, the clerk of the ambulance district or the town clerk of the town in relation to the territory in the town located as aforesaid, from which issued the call for assistance.

3. In cities such loss, damage, expense or cost shall be a city charge and audited and paid as other city charges. In villages such loss, damage, expense or cost shall be a village charge

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and shall be audited and paid in the same manner as village charges, and shall be assessed upon the property liable to taxation in said village, and levied and collected in the same manner as village taxes. In fire districts or ambulance districts such loss, damage, expense or cost shall be audited and paid in the same manner as other fire district or ambulance district charges, and shall be assessed and levied upon the property liable to taxation in such district and collected in the same manner as other fire or ambulance district charges. The limitations on fire district expenditures set forth in subdivision eighteen of section one hundred seventy-six of the town law shall not be applicable to appropriations or expenditures for the purpose of paying any such loss, damage, expense or cost.

4. In towns which do not contain a city, village, fire district, fire protection district, ambulance district or fire alarm district, such loss, damage, expense or cost shall be a town charge audited and paid in the same manner as town charges. In fire protection districts, fire alarm districts, or territory outside of cities, villages, fire districts, ambulance districts or any such fire protection or fire alarm district, such loss, damage, expense or cost shall be a town charge, audited and paid in the same manner as town charges, and shall be assessed upon the property liable to taxation in such fire protection district, fire alarm district or territory outside of cities, villages, fire districts, ambulance districts or such fire protection and fire alarm districts, as the case may be.

5. Provided, however, that nothing contained in this section shall preclude a city, village, fire district, ambulance district or town from entering into a reciprocal fire protection agreement with the state of New York and the head of any military department of the United States government, which agreement shall waive all compensation for any loss, damage, personal injury, or death occurring in consequence of the performance of said reciprocal fire protection agreement. Provided further, however, that any reciprocal fire protection agreement entered into under the authority of this subdivision may provide for the reimbursement for any and all costs incurred by the party issuing the call for assistance.

### **24 N.Y. GMU. LAW § 209-e: NY Code - Section 209-E: Fire mobilization and mutual aid plan**

1. Plan. The state fire administrator shall prepare a state fire mobilization and mutual aid plan which may provide for the establishment of fire mobilization and mutual aid zones of the state. Upon filing of the plan in the office of the department of state such plan shall become the state fire mobilization and mutual aid plan. Such plan may be amended from time to time in the same manner as originally adopted.

2. Regional fire administrators. The state fire administrator may appoint and remove a regional fire administrator for each fire mobilization and mutual aid zone established pursuant to the state fire mobilization and mutual aid plan. Before he enters on the duties of

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the office, each regional fire administrator shall take and subscribe before an officer authorized by law to administer oaths the constitutional oath of office, which shall be administered and certified by the officer taking the same without compensation and shall be filed in the office of the department of state.

3. Regulations. The state fire administrator may make regulations and issue orders which he may deem necessary to implement the state fire mobilization and mutual aid plan and carry out the purposes of this section.

4. Powers. Whenever a county, city, town, village or fire district shall request, or whenever the governor shall determine that the public interest so requires, the state fire administrator shall possess and exercise the powers, functions and duties set forth in the state fire mobilization and mutual aid plan.

5. Standard thread. The state fire mobilization and mutual aid plan shall prescribe a standard hose thread for the state, and each county, city, town, village or fire district not equipped with the same may be required either to recut its threads to such standard or provide adapters whereby the same may be brought to such standards.

6. Records. The state fire administrator shall keep a permanent public record of the activations of the state fire mobilization and mutual aid plan, showing how, when and where it was activated and when such activation was terminated.

7. Reimbursement of assisting municipal corporations or fire districts. Whenever the governor activates the state fire mobilization and mutual aid plan pursuant to subdivision four of this section, claims submitted by an assisting municipal corporation or fire district for expenses allowed by subdivision two of section two hundred nine-g of this article made in performance of its duties on behalf of a receiving municipality or fire district pursuant to such plan may be reimbursed in the first instance by the state from any local assistance appropriation established for such purpose. Reimbursements of such claims from such appropriation may be made only upon certification of such claim by the state fire administrator to the state comptroller and audit of such claim by the state comptroller prior to payment. Expenditures for such reimbursements from such appropriation shall be considered a liability for outside aid as described in section two hundred nine-g of this article and shall be repaid by the municipality or fire district receiving assistance pursuant to the state fire mobilization and mutual aid plan.

8. Hazardous materials incident plan. The state fire administrator shall prepare a hazardous materials incident plan which shall complement and become a part of the plan required by subdivision one of this section. The plan shall provide for the mobilization and coordination of fire service resources in response to emergencies which involve or may involve hazardous

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materials and shall establish hazardous materials incidents response zones and criteria for recognized regional hazardous materials incidents response teams. The office of fire prevention and control, by and through the state fire administrator or his duly authorized officers and employees, is authorized to approve grants of funds from monies allocated and appropriated therefore for expenditures of municipal corporations for hazardous materials incidents planning and equipment, pursuant to applicable rules and regulations promulgated by the secretary of state and approved by the director of the budget.

### **25 N.Y. GMU. LAW § 204-d: NY Code - Section 204-D: Duties of the fire chief**

The fire chief of any fire Department or company shall, in addition to any other duties assigned to him by law or contract, to the extent reasonably possible determine or cause to be determined the cause of each fire or explosion which the fire department or company has been called to suppress. He shall file with the office of fire prevention and control of the department of state a report containing such determination and any additional information required by such office regarding the fire or explosion. The report shall be in the form designated by such office. He shall contact or cause to be contacted the appropriate investigatory authority if he has reason to believe the fire or explosion is of incendiary or suspicious origin. For all fires that are suspected to have been ignited by a cigarette, within fourteen days after completing the investigation into such fire, the fire chief shall forward to the office of fire prevention and control information detailing, to the extent possible:

(a) the specific brand and style of the cigarette suspected of having ignited such fire; (b) whether the cigarette package was marked as required by subdivision six of section one hundred fifty-six-c of the executive law; and (c) the location and manner in which such cigarette was purchased.