



# ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

Gerald J. Fiorini  
Chairman  
(315) 798-5900

Mikale Billard  
Clerk  
(315) 798-5404

George Joseph  
Majority Leader

Timothy Julian  
Minority Leader

## COMMUNICATIONS FOR DISTRIBUTION FOR NOVEMBER 8, 2023 MEETING

(Correspondence relating to upcoming legislation, appointments, petitions, etc.)

<u>FILE NO.</u>	<u>COMMITTEE</u>	
2023-328 . . .	Ways & Means	1-2
2023-329 . . .	Ways & Means	3
2023-330 . . .	Ways & Means	4
2023-331 . . .	Ways & Means	5-6
2023-332 . . .	Ways & Means	7-8
2023-333 . . .	Ways & Means	9-11
2023-334 . . .	Health & Human Services, Ways & Means	12-13
2023-335 . . .	Health & Human Services, Ways & Means	14
2023-336 . . .	Health & Human Services, Ways & Means	15-16
2023-337 . . .	Health & Human Services, Ways & Means	17-18
2023-338 . . .	Health & Human Services, Ways & Means	19-20
2023-339 . . .	Health & Human Services, Ways & Means	21-22
2023-340 . . .	Public Works, Ways & Means	23
2023-341 . . .	Public Works, Ways & Means	24-25
2023-342 . . .	Public Works, Ways & Means	26-27
2023-343 . . .	Public Works, Ways & Means	28-34
2023-344 . . .	Public Safety, Ways & Means	35-36
2023-345 . . .	Public Safety, Ways & Means	37-38
2023-346 . . .	Public Safety, Ways & Means	39
2023-347 . . .	Public Safety, Ways & Means	40
2023-348 . . .	Public Safety, Ways & Means	41-42
2023-349 . . .	Public Safety, Ways & Means	43-44
2023-350 . . .	Public Safety, Ways & Means	45-46

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ONEIDA COUNTY  
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.  
County Executive  
ce@ocgov.net

October 18, 2023

Gerald J. Fiorini, Chairman.  
Oneida County Board of Legislators  
800 Park Avenue  
Utica, NY 13501

FN 20 23 - 328

WAYS & MEANS

Dear Chairman Fiorini,

Over the past few weeks, New York State has been notifying county governments that funding changes are coming down the road. The State is going to tighten its belt on spending by passing it on to the local municipalities through increased unfunded mandates. The New York State Association of Counties (NYSAC) issued warnings during its Fall Conference, noting the State has previously passed on its expenses to counties in the following ways:

- o Increasing county share of Safety Net Programs from 50% to 79%.
- o Increasing county share of Child Welfare Services from 35% to 38%.
- o Cutting reimbursements to county health departments by nearly 40% from 2010 to 2020.
- o Creating fixed block grants capping youth detention programs and foster care, forcing counties to fund any growth.

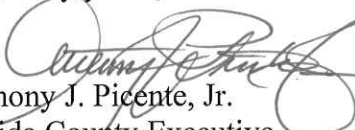
As you can see, past actions by the State to maintain its fiscal stability does not bode well for Oneida County. I therefore request the Board of Legislators to set up a reserve of the fund balance of \$12 million for Medicaid Costs.

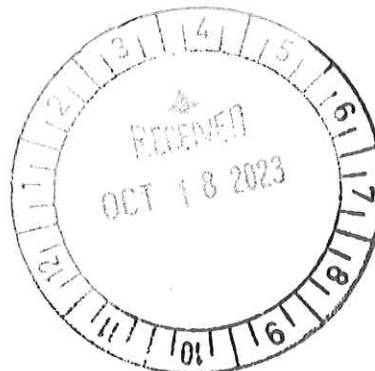
I would also like to increase the Economic Development Reserve an additional \$5 million to ensure Oneida County is poised to act on any economic opportunities that may present themselves in the future.

In summary, I am requesting to reserve \$17 million to help soften the economic impact New York State's future budgets may have on our taxpayers and keep Oneida County nimble enough to act on any economic opportunities.

Thank you for your attention to this request.

Very truly yours,

  
Anthony J. Picente, Jr.  
Oneida County Executive





**Division of  
the Budget**

KATHY HOCHUL  
Governor

BLAKE G. WASHINGTON  
Director of the Budget

September 20, 2023

Dear Commissioners:

Under Governor Hochul's leadership, the State of New York has made historic investments in critical programs New Yorkers depend upon while simultaneously building and maintaining a strong fiscal foundation. The upcoming FY2025 Executive Budget presents our State with the challenge of maintaining these investments amid softening economic activity, a reduction in State tax receipts, and a humanitarian crisis.

Changing economic winds pose a challenge to New York's financial position. Extraordinary amounts of post-pandemic Federal fiscal stimulus have ended. The Federal Reserve tightened its monetary policy, and the robust tax collections fueled by market activity and prior year tax increases have subsided. As a consequence, our revenue forecasts have been revised downward, resulting in multi-year budget gaps. Governor Hochul is committed to addressing these gaps and balancing the budget without raising taxes or relying on one time reserves to fund reoccurring obligations. And yet, we cannot jeopardize the Governor's pledge to make New York more affordable, more livable, and safer.

Commissioners must be mindful of Governor Hochul's commitment to deliver critical services while protecting our state's fiscal health. As you develop agency budget requests for FY 2025, they should not exceed the total FY 2024 Enacted Budget agency funding levels, excluding one-time investments. More importantly, the effectiveness and efficiency of all agency functions and services should be reviewed for savings opportunities; programs and expenditures should be scrutinized; unnecessary duplication or overlaps should be eliminated; and technology efforts to enhance service and program delivery should be thoroughly explored.

Agency budget requests are due no later than October 11, 2023. As always, DOB staff are available to assist and provide guidance. Please engage the Executive Chamber to ensure requests are consistent with Governor Hochul's vision to meet the needs of the people we serve.

Acknowledging our fiscal constraints while ensuring fundamental public services and programs are preserved is the task ahead. The road to a balanced budget might seem daunting, but I am confident that through sound decision-making, strategic investments, and fiscal discipline, we can continue to show the compassion, care, and leadership that New York is known for. Thank you in advance for your partnership.

Sincerely,

Blake G. Washington  
Director of the Budget  
New York State Division of the Budget

2



# ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

Gerald J. Fiorini  
Chairman  
(315) 798-5900

Mikale Billard  
Clerk  
(315) 798-5404

George Joseph  
Majority Leader

Timothy Julian  
Minority Leader

October 13, 2023

Oneida County  
Board of Legislators  
800 Park Avenue  
Utica, New York 13501

FN 20 23-329

## WAYS & MEANS

Honorable Members:

Pursuant to an agreement between the Board of Legislators and the Utica Common Council with respect to appointments to the Water Board, Mr. Brodsky has expressed an interest in staying on as a member.

Therefore, I hereby submit the name of Bruce Brodsky, 1109 Matthews Avenue, Utica for re-appointment to the Upper Mohawk Valley Regional Water Board for another three-year term to begin January 1, 2024 expiring December 31, 2026.

I request that this be considered at the meeting of November 8, 2023.

Respectfully submitted,

Gerald J. Fiorini  
Chairman of the Board

Cc: Mr. Brodsky, Appointee  
Mr. Becher, Executive Director, MV Regional Water Authority



ONEIDA COUNTY  
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.  
County Executive  
ce@ocgov.net

October 17, 2023

Gerald Fiorini  
Board Chairman  
Oneida County  
800 Park Avenue  
Utica, NY 13501

FN 20 23-330

WAYS & MEANS

Dear County Chairman:

The County has received a bill from the Fashion Institute of New York for the fall semester of 2023 of approximately \$113,798.00. Payment of this invoice will cause a deficit in the account of over \$40,000.00. Fortunately, there appears to be a surplus in another Students in Other Community Colleges account which will more than cover the estimated shortfall.

I therefore request your Board's approval for the following 2023 Funds Transfer:

**TO:**

A2400-2490.494-103 - Other Expenses – C. Colleges – Fashion Inst.....\$45,000.00

**FROM:**

A2400-2490.494-101 - Other Expenses – C. Colleges – Herkimer.....\$45,000.00

Thank you for kind attention to this request.

Very truly yours,



Anthony J. Picente, Jr.  
County Executive

CC: Comptroller  
County Attorney





ONEIDA COUNTY  
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.  
County Executive  
ce@ocgov.net

September 26, 2023

Oneida County Board of Legislators  
800 Park Avenue  
Utica, New York 13501

FN 20 23-331

WAYS & MEANS

Honorable Members:

I submit herewith for your approval the reappointment of three (3) members and the new appointment of one (1) member from the Oneida County Fire Chiefs Association to serve on the Oneida County Fire Advisory Board:

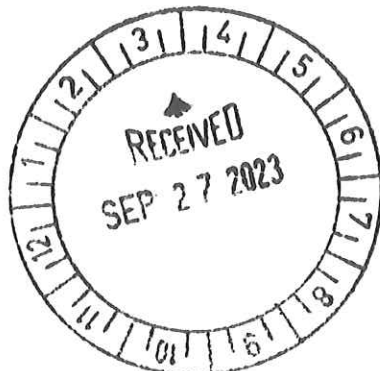
Chief Scott Ingersoll – Utica	Term Expiring December 31, 2025
Chief Joe Morosco – Yorkville	Term Expiring December 31, 2025
Chief William DeKing – Bridgewater	Term Expiring December 31, 2025
Chief Jeff Grube – Westmoreland	Term Expiring December 31, 2025

I respectfully request that you approve their appointments at your earliest convenience.

Thank you.

Very truly yours,

Anthony J. Picente, Jr.  
Oneida County Executive





Oneida County Fire Chiefs Association  
PO Box 47  
Stittville, NY 13469  
315-865-5514/315.525.2670  
William K. Owen III  
Secretary ~ Treasurer

August 15, 2023

Dear County Executive Tony Picente,

The representatives of the Fire Advisory Board from the Oneida County Chief's Association are divided into two groups. Please see members below.

Scott Ingersoll ending December 31, 2023  
Joe Morosco ending December 31, 2023  
Jeff Grube ending December 31, 2023  
William DeKing ending December 31, 2023

Brian Sweatman ending December 31, 2024  
Gary Schreppel ending December 31, 2024  
Tom Iacovissi ending December 31, 2024

Jeff Grube is replacing Rick Johnson to complete the term. Jeff's address is 5222 Tudman Road, Westmoreland, NY 13490

I can be reached at the phone number listed above if you need further information.

Sincerely,

William Owen III

Past Chief William K. Owen, III  
OCFCA Secretary/Treasurer



ONEIDA COUNTY  
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.  
County Executive  
ce@ocgov.net

September 25, 2023

FN 20 23-332

Oneida County  
Board of Legislators  
800 Park Avenue  
Utica, New York 13501

WAYS & MEANS

Honorable Members:

In order to close the County accounting records for 2022, the need for fund transfers appeared in various departmental appropriation accounts throughout the County. These transfers are required primarily due to the need to charge 2022 accounts for actual and anticipated 2022 expenditures occurring in 2022, as required under Generally Accepted Accounting Principles (GAAP).

The transfers are fully covered by surplus funds in the 2022 budgets of other related accounts and will not require the use of funds from the Fund Balance. In most cases, the following transfers are made from unencumbered funds in other appropriation accounts within the respective departments. Several accounts were known to be running high during 2022, but the exact magnitude of the deficit was not known until GAAP charges were computed in January, February and March 2023. GAAP rules also require us to recognize gross sales tax revenues and record amounts that are shared with the cities and towns in the County.

Therefore, in accordance with Section 610, Oneida County Administrative Code, I hereby request your Board approval for the following **2022** fund transfers. I also request that these closeouts be acted on at the **October 11, 2023** meeting.

**TO:**

A 1985 1985.499-999 Dist. of Sales Tax Rev Sharing Sales Tax to Oth Gov. ....	\$ 52,375,205.
A 1410 1411.418-000 Motor Vehicle Postage .....	1,876.
A 1610 1610.195-000 Information Technology Other Fees & Services .....	609.
A 3110 3110.412-000 Sheriff Admin Insurance & Bonding.....	1,222.
A 3110 3111.412-000 Sheriff Stop DWI Insurance & Bonding .....	337.
A 3110 3112.412-000 Sheriff Security Insurance & Bonding .....	1,594.
A 3110 3113.412-000 Sheriff Special Initiatives Insurance & Bonding.....	544.
A 3110 3115.418-000 Sheriff Civil Postage.....	188.
A 3110 3117.412-000 Sheriff Courts Insurance & Bonding .....	71.
A 3110 3150.195-130 Sheriff Jail, Other Fees & Services Med Serv.....	145,466.
A 3110 3152.492-000 Sheriff Inmate Commissary Computer Soft & Lic.....	472.



A 4010 4020.101-000 Health, COVID19, Salaries, Full Time .....	703,607.
A 2900 2960.495-285 Health, Ed H Children, Other Exp NYSSD Exp .....	290,234.
A 4010 4012.491-000 Health, Clinic, Other Materials & Supplies.....	4,671.
A 5610 5610.6100-000 Principal on indebtedness .....	10,000.
A 6010 6012.810-000 DFCS Temporary Assistance Retirement.....	28,544.
A 6010 6070.495-615 DFCS Purchase of Services Other Exp Adol/Adult Care .....	847.
A 6772 6772.109-000 DFCS Office for the Aging Admin Other Salaries.....	6,742.
"A" Fund Totals:	53,572,229.

G 8100 8130.850-000 Water Pollution Sewage Treatment Unemployment Ins. ....	\$ 4,419.
"G" Fund Total:	4,419.

M 5130 5130.451-100 DPW Road Machinery Automotive Repairs.....	\$ 4,074.
"M" Fund Total:	4,074.


**FROM:**

A 1985 1985.1110-999 Sales Tax Receipts for Other Governments.....	\$ 52,375,205.
A 3110 3110.109-000 Sheriff Admin, Other Fees & Services .....	37,040.
A 3110 3120.102-000 Sheriff Law Enforcement, Salaries-PT .....	34,651.
A 3110 3152.102-000 Sheriff Inmate Commissary, Salaries-PT. ....	40,000.
A 3110 3152.212-000 Sheriff Inmate Commissary Computer Hardware. ....	22,199.
A 3110 3152.290-000 Sheriff Inmate Commissary Other Equipment. ....	8,391.
A 3110 3152.290-110 Sheriff Inmate Commissary Other Equipment Recreational. ....	6,170.
A 3110 3152.411-000 Sheriff Inmate Commissary Office Supplies.....	6,379.
A 3110 3152.493-000 Sheriff Inmate Commissary, Maintenance, Repair, & Serv ..	30,449.
A 3110 3152.495-000 Sheriff Inmate Commissary, Other Expenses.....	13,233.
A 4010 4020.495-000 Health, COVID19, Other Expenses.....	703,607.
A 2900 2960.3277-000 Health, Education Handicapped Children, .....	290,234.
A 4010 4012.491-100 Health, Clinic, Other Materials & Supp Med Sup.....	4,671.
"A" Fund Totals:	53,572,229.

G 8100 8130.425-000 Water Pollution Sewage Treatment Training Schools.....	\$ 4,419.
"G" Fund Total:	4,419.

M 5130 5130.451-101 DPW Road Machinery Automotive Parts & Supplies.....	\$ 4,074.
"M" Fund Total:	4,074.

Respectfully submitted,

  
 Anthony J. Picente, Jr.  
 Oneida County Executive

AJP:  
 CC: County Attorney  
 Comptroller  
 Budget Director

JOSEPH J. TIMPANO  
Comptroller



SHERYL A. BROWN  
Deputy Comptroller

DEBORAH S. JOANIS  
Deputy Comptroller - Administration

**ONEIDA COUNTY DEPARTMENT OF AUDIT & CONTROL**

County Office Building ♦ 800 Park Avenue ♦ Utica, New York 13501  
315-798-5780 ♦ Fax: 315-798-6415  
E-Mail: jtimpano@ocgov.net

**MEMO**

*Tony*  
TO: Anthony J. Picente Jr.  
County Executive  
*Joe*  
FROM: Joseph J. Timpano  
County Comptroller  
DATE: October 17, 2023  
RE: Close-out of Completed Capital Projects

FN 20 23-333

WAYS & MEANS

.....

Through our efforts, we were able to identify for closure 7 capital projects. Please see attached list. These 7 projects have a combined total of **\$440,362.77** in unused, unspent funds. All of this total applies to General Fund Debt. Upon approval of the board to commence closure, all **\$440,362.77** will be transferred to our General Debt Service Fund for payment of bonds. This transaction reduces the burden on our General Fund by decreasing the amount of money needed to be transferred to the Debt Service Fund. Thus, this helps us maintain a stable tax levy.

During my term in office, including this request, my office has closed out **244** capital projects, while using **\$6,350,481.04** of surplus funds to help pay down bonded debt.

Subsequent to your review and approval, would you please forward this to the full board for their adoption at their November 8, 2023 meeting.

As always, thank you for your support and consideration.

Cc: Mike Billard, Clerk of the Board  
Sheryl Brown, Deputy Comptroller  
Yuriy Rybalkin, Auditor III



Reviewed and Approved for submittal to the  
Oneida County Board of Legislator by  
*Anthony J. Picente, Jr.*  
Anthony J. Picente, Jr.  
County Executive  
Date 10-17-23

## 2023 Capital Project Closures

Account	Project	Balance
AIR.049	UAS MOBILE OPERATIONS CENTER	\$0.00
AIR.027	GRIFFISS RADAR INSTALLATION	\$19,844.12
AIR.016	NOSE DOCK 785 & 786 REHAB	\$334,683.03
AIR.052	BLDG 782 UPLIFT	\$59,848.96
MVC.035	DATA TELECOM & WIFI INFARSTRUCTION	\$0.00
MVC.074	ADVANCED ACADEMIC & SAFETY TECH	\$25,986.66
MVC.112	ROME CAMPUS PAVILLION	\$0.00
<b>Capital fund Total</b>		<b>\$440,362.77</b>

JOSEPH J. TIMPANO  
Comptroller



SHERYL A. BROWN  
Deputy Comptroller


DEBORAH S. JOANIS  
Deputy Comptroller - Administration

## ONEIDA COUNTY DEPARTMENT OF AUDIT & CONTROL

County Office Building ♦ 800 Park Avenue ♦ Utica, New York 13501  
315-798-5780 ♦ Fax: 315-798-6415  
E-Mail: jtimpano@ocgov.net

### MEMO

TO: Joseph J. Timpano  
Comptroller

FROM: Yuriy Rybalkin   
Auditor III

DATE: 10/17/2023

RE: Recommendations for Capital Projects to be closed 2023

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After approvals from Matthew Baisley, Thomas Squires and Karl Schrantz, the following 7 projects have been identified for closure. The remaining excess revenue amounts will be transferred to their respective debt service funds upon board approval.

### 2023 Capital Project Closures

Account	Project	Balance
AIR.049	UAS MOBILE OPERATIONS CENTER	\$0.00
AIR.027	GRIFFISS RADAR INSTALLATION	\$19,844.12
AIR.016	NOSE DOCK 785 & 786 REHAB	\$334,683.03
AIR.052	BLDG 782 UPLIFT	\$59,848.96
MVC.035	DATA TELECOM & WIFI INFARSTRUCTION	\$0.00
MVC.074	ADVANCED ACADEMIC & SAFETY TECH	\$25,986.66
MVC.112	ROME CAMPUS PAVILLION	\$0.00
	<b>Capital fund Total</b>	<b>\$440,362.77</b>

# ONEIDA COUNTY HEALTH DEPARTMENT



ANTHONY J. PICENTE, JR  
ONEIDA COUNTY EXECUTIVE

DANIEL W. GILMORE, PH.D., MPH  
DIRECTOR OF HEALTH



"PROMOTING & PROTECTING THE HEALTH OF ONEIDA COUNTY"

OCGOV.NET/HEALTH

FN 20 23-337

October 17, 2023

Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

HEALTH & HUMAN SERVICES  
WAYS & MEANS

Dear Mr. Picente:

Attached is a Master Contract between Oneida County through its Health Department and The Governor's Traffic Safety Committee to provide funding for child passenger safety seats as well as training for selection and installation.

Through this grant, the Oneida County Health Department receives funding for child passenger safety restraints and agrees to perform a Child Safety Seat Distribution and Education Program.

This grant period begins on October 1, 2023 and ends September 30, 2024. The grant is for \$13,500.00 which is 100% federal funds administered by New York State.

If this Agreement meets with your approval, I respectfully request that this be forwarded to the Board of Legislators for further consideration.

Sincerely,

Daniel W. Gilmore, Ph.D., MPH



Attachments

Reviewed and Approved for submittal to the  
Oneida County Board of Legislator by

Anthony J. Picente, Jr.  
County Executive

Date 10-18-23

ADMINISTRATION  
ADIRONDACK BANK BLDG., 5TH FL.,  
185 GENESEE ST. UTICA, NY 13501  
TEL: (315) 798-6400 • FAX: (315) 266-6138

SPECIAL CHILDREN SERVICES  
ADIRONDACK BANK BLDG., 5TH FL.,  
185 GENESEE ST. UTICA, NY 13501  
TEL: (315) 798-5249 • FAX: (315) 731-3491

ENVIRONMENTAL HEALTH  
ADIRONDACK BANK BLDG., 4TH FL.,  
185 GENESEE ST. UTICA, NY 13501  
TEL: (315) 798-5064 • FAX: (315) 798-6486

CLINICAL SERVICES  
406 ELIZABETH ST. UTICA, NY 13501  
TEL: (315) 798-5748 • FAX: (315) 798-1057

12

Oneida Co. Department: Public Health

Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_  
Other  X

**Name & Address of Vendor:** NYS Governor's Traffic Safety Committee  
6 ESP Corning Tower- Room 410B  
Albany, New York 12228

**Title of Activity or Service:** Child Passenger Safety Program

**Proposed Dates of Operation:** October 1, 2023 through September 30, 2024

**Client Population/Number to be Served:**

**Summary Statements**

- 1) **Narrative Description of Proposed Services** This Grant provides funding for a Child Passenger Safety Seats Distribution and Education Program.
- 2) **Program/Service Objectives and Outcomes:** Educate parents and caregivers with economic hardships about the proper ways to transport children safely using child safety seats and seat belts including appropriate selection and proper installation. Distribute Child passenger safety seats to eligible residents of Oneida County.
- 3) **Program Design and Staffing:** In accordance with the grant's work plan

**Total Funding Requested:** \$13,500.00    **Account #:** 4010  
**Revenue #:** A2295

**Oneida County Dept. Funding Recommendation:** \$13,500.00

**Proposed Funding Sources (Federal \$/ State \$/County \$):** 100 % Federal funding, administered through NYS.

**Mandated Service:** No

**Cost Per Client Served:** N/A

**Past Performance Data:** N/A

**O.C. Department Staff Comments:** None



# ONEIDA COUNTY HEALTH DEPARTMENT

ANTHONY J. PICENTE, JR  
ONEIDA COUNTY EXECUTIVE

DANIEL W. GILMORE, PH.D., MPH  
DIRECTOR OF HEALTH



"PROMOTING & PROTECTING THE HEALTH OF ONEIDA COUNTY"

OCGOV.NET/HEALTH

20 23 - 335

October 5, 2023

Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

HEALTH & HUMAN SERVICES

WAYS & MEANS

Dear County Executive Picente:

The Health Department is moving to a new Electronic Health Records (EHR) System due to the fact the current system is outdated. The Health Department solicited bids to replace the system and the current vendor did not even respond. Unfortunately, the winning vendor is requiring an upfront charge to replace equipment etc. which was not originally anticipated while preparing the budget. Fortunately, the monthly charge was anticipated in the budget and the County will be able to receive a thirty-six percent reimbursement for these charges. I therefore request your Board's approval for the following 2023 budget transfer for this expenditure:

FROM:

AA# A4010 4015.101-000-Public Health/Lead Screening/Salaries.....\$90,000.00

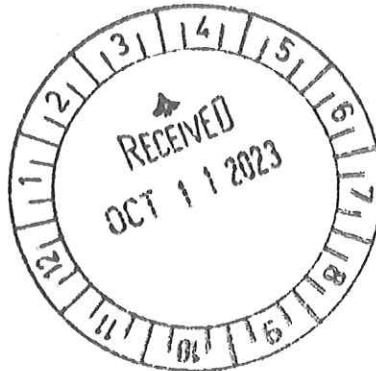
TO:

AA# A4010 4012.495-000-Public Health/Clinic/Other Expenses.....\$90,000.00

Respectfully Submitted,

Daniel W. Gilmore, Ph.D., MPH  
Public Health Director

CC: County Attorney  
Comptroller  
Budget Director



Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

  
Anthony J. Picente, Jr.  
County Executive  
Date 10-11-23

ADMINISTRATION  
ADIRONDACK BANK BLDG., 5<sup>TH</sup> FL.,  
185 GENESEE ST. UTICA, NY 13501  
TEL: (315) 798-6400 • FAX: (315) 266-6138

SPECIAL CHILDREN SERVICES  
ADIRONDACK BANK BLDG., 5<sup>TH</sup> FL.,  
185 GENESEE ST. UTICA, NY 13501  
TEL: (315) 798-5249 • FAX: (315) 731-3491

ENVIRONMENTAL HEALTH  
ADIRONDACK BANK BLDG., 4<sup>TH</sup> FL.,  
185 GENESEE ST. UTICA, NY 13501  
TEL: (315) 798-5064 • FAX: (315) 798-6486

CLINICAL SERVICES  
406 ELIZABETH ST. UTICA, NY 13501  
TEL: (315) 798-5748 • FAX: (315) 798-1057



# ONEIDA COUNTY HEALTH DEPARTMENT

ANTHONY J. PICENTE, JR  
ONEIDA COUNTY EXECUTIVE

DANIEL W. GILMORE, PH.D., MPH  
DIRECTOR OF HEALTH



"PROMOTING & PROTECTING THE HEALTH OF ONEIDA COUNTY"

OCGOV.NET/HEALTH

FN 20 23-336

October 18, 2023

Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

HEALTH & HUMAN SERVICES

WAYS & MEANS

Dear Mr. Picente:

Attached is an Agreement between Oneida County through its Health Department (OCHD) and Health Research, Inc. (HRI) for Strengthening Infrastructure, Workforce, and Data Systems.

The goal of this grant is to address new challenges and future public health emergencies through additional public health positions, retention of current staff, upgrades to the workplace to increase employee satisfaction, public health training, and improving public health infrastructure. This grant will lead to accelerated prevention, preparedness, and response to emerging health threats, and improved outcomes for other public health services.

The term of this Agreement shall commence on December 1, 2022 and remain in effect through November 30, 2027. The total Agreement amount is \$5,818,958.00 which consists of a maximum reimbursable amount of \$16,378.00.

The reason this grant is being forwarded for signature after the commencement date is due to delays in receiving the Agreement from the vendor.

If this Agreement meets with your approval, please forward to the Board of Legislators for consideration.

Sincerely,

*Daniel W. Gilmore*  
Daniel W. Gilmore, PHD, MPH  
Director of Health

Attachments  
DWG/clh



Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

*Anthony J. Picente, Jr.*  
Anthony J. Picente, Jr.  
County Executive

Date 10-19-23

ADMINISTRATION  
ADIRONDACK BANK BLDG., 5<sup>TH</sup> FL.,  
185 GENESEE ST. UTICA, NY 13501  
TEL: (315) 798-6400 • FAX: (315) 266-6138

SPECIAL CHILDREN SERVICES  
ADIRONDACK BANK BLDG., 5<sup>TH</sup> FL.,  
185 GENESEE ST. UTICA, NY 13501  
TEL: (315) 798-5249 • FAX: (315) 731-3491

ENVIRONMENTAL HEALTH  
ADIRONDACK BANK BLDG., 4<sup>TH</sup> FL.,  
185 GENESEE ST. UTICA, NY 13501  
TEL: (315) 798-5084 • FAX: (315) 798-6486

CLINICAL SERVICES  
406 ELIZABETH ST. UTICA, NY 13501  
TEL: (315) 798-5748 • FAX: (315) 798-1057



Oneida Co. Department: Public Health

Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_  
Other Grant

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name & Address of Vendor:** Health Research, Inc.  
Riverview Center  
150 Broadway, Suite 280  
Menands, NY 12204-2893

**Title of Activity or Service:** Strengthening Infrastructure, Workforce, and Data Systems

**Proposed Dates of Operation:** December 1, 2022 through November 30, 2027

**Client Population/Number to be Served:** All County residents

**Summary Statements**

**1) Narrative Description of Proposed Services**

The program strengthens preparedness to address new challenges and future public health emergencies.

**2) Program/Service Objectives and Outcomes:** Improvements in the workforce include hiring new or vacant positions, retaining current staff through various investments or services, or improving foundational public health capabilities through training and other staff enhancements.

**3) Program Design and Staffing:** Program funding supplements the county funded Public Health mandated activities and services.

**Total Funding Requested:** \$5,818,958.00 Total Agreement Amount  
\$16,378.00 Maximum Reimbursable Amount

**Expense Account:** A4092  
**Revenue Account:** A3481

**Oneida County Dept. Funding Recommendation:** \$5,818,958.00

**Proposed Funding Sources (Federal \$/ State \$/County \$):** 100% Grant reimbursement.

**Cost Per Client Served:** N/A

**Past Performance Data:** N/A

**O.C. Department Staff Comments:** This Agreement guarantees a maximum reimbursement of \$16,378.00 for Strengthening Infrastructure, Workforce, and Data Systems Program.



**ONEIDA COUNTY  
OFFICE OF WORKFORCE DEVELOPMENT**

209 Elizabeth Street  
Utica, NY 13501  
Phone: (315)798-5908 Fax: (315)798-5909

ANTHONY J. PICENTE, JR.  
County Executive

DAVID L. MATHIS  
Director, Workforce Development

October 18, 2023

FN 20 23-337

Hon. Anthony J. Picente Jr.  
Oneida County Executive  
Oneida County Office Building  
800 Park Avenue  
Utica, NY 13501

HEALTH & HUMAN SERVICES

WAYS & MEANS

Dear County Executive Picente:

The Oneida County Office of Workforce Development (OCWD) and Mohawk Valley Community College (MVCC) have negotiated the attached Revenue Agreement for grant writer services.

This Agreement provides MVCC with grant writer services in cooperation with my office. Under the scope of this Agreement, OCWD will provide MVCC with assistance in identifying and preparing available state and federal employment and training-related grants.

This Agreement covers the period from September 1, 2022, to August 31, 2023, and OCWD will receive a total of \$35,000 for these services.

We are hoping that this contract can be approved as part of our effort to work in partnership with MVCC for the betterment of our region. If this Agreement meets with your approval, please forward it to the Board of Legislators for their review. If there are questions regarding this contract, please contact my office.

Sincerely,

*David Mathis*

David Mathis, Director  
Oneida County Workforce Development

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

*Anthony J. Picente, Jr.*  
\_\_\_\_\_  
Anthony J. Picente, Jr.  
County Executive

Date 10-18-23



Oneida Co. Department: Workforce Development

Competing Proposal	_____
Only Respondent	_____
Sole Source RFP	_____
Other	<u>  X  </u>

**ONEIDA COUNTY BOARD OF LEGISLATORS**

**Name and Address of Vendor:** Mohawk Valley Community College  
1101 Sherman Drive, Utica, New York 13501

**Title of Activity or Services:** Grant Writing Specialist Services

**Proposed Dates of Operations:** September 1, 2022, through August 31, 2023

**Client Population/Number to be Served:** Employment-related grant preparation for WIOA-eligible enrollees.

**Summary Statements**

- 1) **Narrative Description of Proposed Services:** Through this contract the Grant Writing Specialist will research and identify relevant funding sources, disseminate funding source information to college representatives, prepare and submit proposals to meet institution priorities and goal, and serve as an active member of a grants strategic team. The Grant Writing Specialist provides timely advice and information on funding opportunities, requirements and procedures. The Grant Writing Specialist also serves as a liaison between Oneida County Workforce Development grant efforts and MVCC. The Grant Writing Specialist reports to the Associate Vice President in coordinating efforts.
- 2) **Program/Service Objectives and Outcomes:** The agreement will assist the college and county in providing revenue to operate programs.
- 3) **Program Design and Staffing:** N/A

**Total Funding Requested:** \$35,000                      **Account # J2388**

**Oneida County Dept. Funding Recommendation:** \$35,000

**Proposed Funding Source:** 100 % fully funded by Mohawk Valley Community College

**Cost Per Client Served:** N/A

**Past performance:** This program has proven to be a successful partnership between Oneida County Workforce Development and MVCC in helping to coordinate employment-related grants for eligible area job seekers.

Anthony J. Picente, Jr.  
County Executive

Colleen Fahy-Box  
Commissioner



**ONEIDA COUNTY DEPARTMENT OF FAMILY AND COMMUNITY SERVICES**

Commissioner's Office

County Office Building 800 Park Avenue Utica, NY 13501

Phone: (315) 798-5733 Fax: (315) 798-5218

September 25, 2023

FN 20 23-338

Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

HEALTH & HUMAN SERVICES

WAYS & MEANS

Dear Mr. Picente:

The Oneida County Office for the Aging's Advisory Council serves to advocate on behalf of the needs of older adults and their caregivers. Currently each of the terms of this body have expired and there are several community members recommended to fill the slate of this Council. Pursuant to the Board of Legislators Resolution #291 of 1977 and the Oneida County Charter and Administrative Code, I recommend the following appointments to the Oneida County Office for the Aging Advisory Council.

**Appointment to a Three-Year Term- January 1, 2024 to December 31, 2026**

Adelaide Foresti 1304 Centennial Circle Utica, NY 13501	Jeremy Rutter, President/CEO Community Wellness Partners 110 Utica Road Clinton, NY 13323	Sean V. Miri Director of Substance Use Services- OPWDD Liaison Oneida County Mental Health 800 Park Avenue Utica, NY 13501
Lucretia Hunt 903 Bleecker Street Utica, NY 13501	Maria McNeil, Oneida County Legislator 800 Park Avenue Utica, NY 13501	Kelly Walters, Executive Director 50 Forward Mohawk Valley 220 Memorial Pkwy Utica, NY 13501
Patricia King, RN 139 Park Terrace Sherrill, NY 13461	Cindy Rogers Witt, Oneida County Legislator 800 Park Avenue Utica, NY 13501	Carol Steele 13 Stirling Dr. New Hartford, NY 13413

<p>Mary Brognano, Program Director Resource Center for Independent Living 1607 Genesee Street Utica, NY 13503</p>	<p>Michele Kohl Center for Family Life and Recovery 502 Court St., Suite 401 Utica, NY 13502</p>	<p>Helen M. Sarandrea P.T., PLLC 8200 Seneca Turnpike Clinton, NY 13323</p>
<p>Ann Perry, Assistant Director-Family Resources Mohawk Valley Community Action 9882 River Road Utica, NY 13502</p>	<p>Sarah Burnette-Wollee, PH.D. Utica University 1600 Burrstone Road Utica, NY 13502</p>	<p>James Femia, Pharmacist Parkway Drugs 1256 Albany Street Utica, NY 13501</p>
<p>Craig Grant Home Ownership Center 1611 Genesee Street Utica, NY 13501</p>	<p>Jay Williams, Esq. 4-6 North Park Row Clinton, NY 13323</p>	

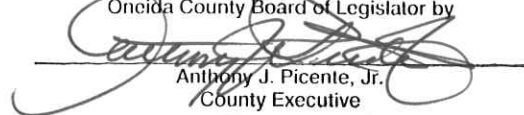
The Federal Older Americans Act requires each Office for the Aging to establish an Advisory Council to represent the interests of senior citizens. Therefore, I respectfully request your approval of these appointments and forward to the County Board of Legislators.

Sincerely,



Michael J. Romano,  
Deputy Commissioner

Reviewed and Approved for submittal to the  
Oncida County Board of Legislator by



Anthony J. Picente, Jr.  
County Executive

Date 9-27-23



**Anthony J. Picente Jr.**  
County Executive

**Colleen Fahy-Box**  
Commissioner



**ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES**  
County Office Building, 800 Park Avenue, Utica, NY 13501

October 11, 2023

FN 20 23-339  
HEALTH & HUMAN SERVICES

Honorable Anthony J. Picente Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

WAYS & MEANS

Dear Mr. Picente:

I am submitting the following amendment and extension to the purchase of service agreement between Oneida County and House of the Good Shepard for review and approval. This Agreement provides four (4) reserved beds for youth in need of temporary respite services that are at risk of delinquent behavior or placement in higher levels of care.

This agreement will amend and extend the current contract period through July 31, 2027. The cost for the term of this agreement will not exceed \$3,737,194.00, and the local cost to support this effort will not exceed \$1,121,158.20 or 30.00%.

If this agreement meets with your approval, I am respectfully requesting that this matter be forwarded to the Board of Legislators for further action.

Thank you for your consideration.

Sincerely,

*Colleen Fahy-Box*

Colleen Fahy-Box  
Commissioner

CFB/vlc  
attachment

Reviewed and Approved for submittal to the  
Oneida County Board of Legislator by

*Anthony J. Picente, Jr.*

Anthony J. Picente, Jr.  
County Executive

Date 10-12-23

21

# 92103

Oneida Co. Department Social Services

Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_

**ONEIDA COUNTY BOARD OF LEGISLATORS**  
**CONTRACT SUMMARY**

**Name of Proposing Organization:** House of the Good Shepard  
100 Lomond Court  
Utica, New York 13502

**Title of Activity or Services:** Respite Beds (4)

**Proposed Dates of Operations:** 8/1/22 through 7/31/27 (extension)

**Client Population/Number to be Served:** At-risk youth in need of temporary respite shelter services.

**SUMMARY STATEMENTS**

- 1) **Narrative Description of Proposed Services** - The Contractor's Program will administer and manage a facility at their location. The Contractor will reserve and provide the Department with four (4) respite beds for at risk youth in need of temporary respite Shelter Services to be utilized by Oneida County youth.
- 2) **Program/Service Objectives and Outcomes** - The respite bed provides for the local temporary placement of youth who are identified as having the need for temporary respite care to prevent delinquent behavior.
- 3) **Program Design and Staffing Level** - A facility providing basic care and maintenance which includes shelter, clothing, showers, meals, laundry, and snacks, and support services such as crisis intervention, referral services, therapy and counseling, case management, education support, job training and placement assistance, socialization skills, and family aftercare and reunification services.

**Total Funding Requested:** \$3,737,194.00

**Oneida County Dept. Funding Recommendation:** Account #: A6119.495

**Mandated or Non-mandated:**

**Proposed Funding Source (Federal \$ /State \$ / County \$)**

<b>FEDERAL</b>	36.5 % -	\$ 1,364,075.81
<b>STATE</b>	33.5 % -	\$ 1,251,959.99
<b>COUNTY</b>	30.0 % -	\$ 1,121,158.20

**Cost Per Client Served:**

**Past performance Served: O.C. Department Staff Comments:** The previous agreement was for an initial one-year period from November 18, 2022 through November 17, 2023. This agreement amends the start date and extends the contract period for an additional four (4) years.

22



ONEIDA COUNTY  
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.  
County Executive  
ce@ocgov.net

September 27, 2023

FN 20 23-340

Gerald Fiorini, Chairman  
Oneida County  
800 Park Avenue  
Utica, NY 13501

**PUBLIC WORKS**

WAYS & MEANS

Dear Board Chairman,

In preparation of the annual audit, it was discovered an entry was missing from the 2023 annual budget and capital budget for the Water Pollution Fund. This entry will correct the omissions in the 2023 Water Pollution Budget.

I therefore request your Board's approval for the following **2023** Supplemental Appropriation:

**TO:**

G-8100-8100.900-000 – Transfer to Other Funds .....\$ 4,945,000.00

This Supplemental Appropriations will be fully funded by:

G-599 Fund Balance.....\$ 4,945,000.00

Thank you for kind attention to this request.

Very truly yours,

Anthony J. Picente, Jr.  
County Executive

CC: Comptroller  
County Attorney  
Comm. of Water Pollution



23





ONEIDA COUNTY  
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.  
County Executive  
ce@ocgov.net

October 18, 2023

Gerald Fiorini  
Chairman of the Board of Legislators  
800 Park Ave.  
Utica, New York 13501

FN 20 23-341

**PUBLIC WORKS**

WAYS & MEANS

Dear Chairman,

A review of the budget for Traffic Control has projected a shortfall in the Other Equipment account. The Traffic Control department needs to replace the sign plotter which is past its useful life, and it is getting harder and harder to find parts to repairs. The estimated deficit through the end of the year is estimated to be \$10,000.00.

Fortunately, there is an estimated surplus in the Traffic Control salary account which will more than cover the shortfall.

Therefore, I respectfully request the following **2023** funds transfer:

**TO:**

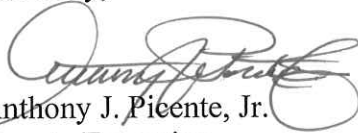
D3310-3310-290-000 – D – Traffic Control – Other Equipment..... \$10,000.00

**FROM:**

D3310-3310- 101-000 – D – Traffic Control – Salaries..... \$10,000.00

Thank you for your expedited attention to this request.

Sincerely,

  
Anthony J. Picente, Jr.  
County Executive



24



**ONEIDA COUNTY**  
**DEPARTMENT OF PUBLIC WORKS**  
 George E. Carle Complex  
 5999 Judd Road, Oriskany, NY 13424  
 Phone: (315) 793-6213 Fax: (315) 768-6299

ANTHONY J. PICENTE, JR.  
 County Executive

MATTHEW S. BAISLEY  
 Commissioner

October 17, 2023

Anthony J. Picente Jr.  
 Oneida County Executive  
 800 Park Avenue  
 Utica, NY 13501

FN 20 



Dear County Executive Picente,

The Division of Highways and Bridges is facing a short fall of monies in various accounts. The shortfall is due to unexpected repairs needed on boilers at the three garages, additional waste removal, higher prices of automobile supplies and automobile repairs. Additional funds are also requested for continuation of installing GPS in County vehicles and to replace the sign plotter in traffic that is past its useful life.

We need to fund the following accounts:

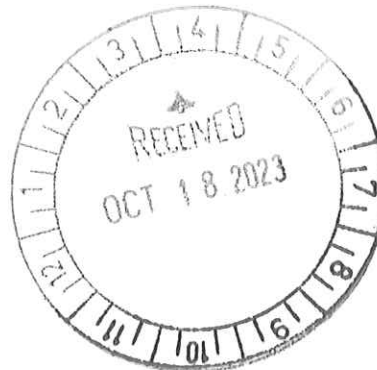
Automobile Supplies	M5130.451-101	\$100,000.00
Automobile Repairs	M5130.451-100	\$ 40,000.00
Computer Software	M5130.451-492	\$ 5,000.00
Mtn Repair Contracts	M5130.493-000	\$ 20,000.00
Other Expenses	M5130.495-000	\$ 35,000.00
Other Equipment	D3310.290-000	\$ 10,000.00

Thank you for your continued support.

Sincerely,



Matthew S. Baisley  
 Commissioner





ONEIDA COUNTY  
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.  
County Executive  
ce@ocgov.net

October 18, 2023

FN 20 23 - 342

Gerald Fiorini, Chairman  
Oneida County  
800 Park Avenue  
Utica, NY 13501

**PUBLIC WORKS**

WAYS & MEANS

Dear Board Chairman,

In the Commissioners of Department of Public Works letter, he expressed the need for additional funds in various accounts of the DPW – Road Machinery Fund. These funds are necessary due to the unexpected repairs to the boilers in the three garages along with higher prices incurred buying supplies and getting repairs done. These additional costs will be passed on to the various recipients of the services rendered,

I therefore request your Board’s approval for the following **2023** Supplemental Appropriation:

**TO:**

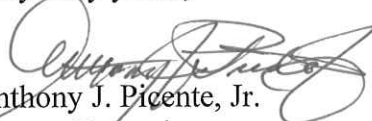
M – 5130 5130-451-100	Road Machinery – Automotive Repairs.....	\$ 40,000.00
M – 5130 5130-451-101	Road Machinery – Automotive Supplies.....	100,000.00
M – 5130 5130-492-000	Road Machinery – Computer Software.....	5,000.00
M – 5130 5130-493-000	Road Machinery – Automotive Supplies.....	20,000.00
M – 5130 5130-495-000	Road Machinery – Other Expenses.....	<u>35,000.00</u>
	Total	\$200,000.00

This Supplemental Appropriation will be fully funded by:

M-5130 5130-2801-110 Interfund Revenue Auto Supplies.....\$200,000.00

Thank you for kind attention to this request.

Very truly yours,

  
Anthony J. Picente, Jr.  
County Executive



CC: Comptroller  
County Attorney  
DPW Commissioner

26



**ONEIDA COUNTY**  
**DEPARTMENT OF PUBLIC WORKS**  
George E. Carle Complex  
5999 Judd Road, Oriskany, NY 13424  
Phone: (315) 793-6213 Fax: (315) 768-6299

ANTHONY J. PICENTE, JR.  
County Executive

MATTHEW S. BAISLEY  
Commissioner

October 17, 2023

Anthony J. Picente Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, NY 13501

Dear County Executive Picente,

The Division of Highways and Bridges is facing a short fall of monies in various accounts. The shortfall is due to unexpected repairs needed on boilers at the three garages, additional waste removal, higher prices of automobile supplies and automobile repairs. Additional funds are also requested for continuation of installing GPS in County vehicles and to replace the sign plotter in traffic that is past its useful life.

We need to fund the following accounts:

Automobile Supplies	M5130.451-101	\$100,000.00
Automobile Repairs	M5130.451-100	\$ 40,000.00
Computer Software	M5130.451-492	\$ 5,000.00
Mtn Repair Contracts	M5130.493-000	\$ 20,000.00
Other Expenses	M5130.495-000	\$ 35,000.00
Other Equipment	D3310.290-000	\$ 10,000.00

Thank you for your continued support.

Sincerely,

Matthew S. Baisley  
Commissioner



**ONEIDA COUNTY**  
**DEPARTMENT OF PUBLIC WORKS**  
 George E. Carle Complex  
 5999 Judd Road, Oriskany, NY 13424  
 Phone: (315) 793-6200 Fax: (315) 768-6299

ANTHONY J. PICENTE, JR.  
 County Executive  
 MATTHEW S. BAISLEY  
 Commissioner

FN 20 23 - ~~75~~ 343

September 20, 2023

Anthony J. Picente Jr.  
 Oneida County Executive  
 800 Park Avenue  
 Utica, NY 13501

**PUBLIC WORKS**

WAYS & MEANS

Dear County Executive Picente,

The enclosed contract is for mechanical construction work at Oneida County Office Building, located at 800 Park Avenue, Utica, NY.

On May 3, 2023, the Oneida County Board of Acquisition and Contract awarded Bid Reference No. 2226, Contract No. H2354102, to the low bidder, H.J. Brandeles Corporation, for base bid work and a bid of \$910,000.00. Funding is provided through Capital Project H-609. The term begins upon execution and ends April 1, 2025.

Please consider the enclosed contract for the aforementioned project. If it meets with your satisfaction, please sign the same.

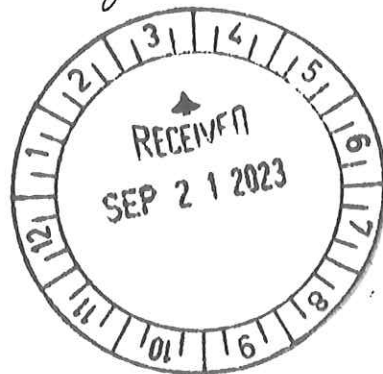
Thank you for your continued support.

Sincerely,

*Matthew S. Baisley*

Matthew S. Baisley  
 Commissioner

Enclosures



Reviewed and Approved for submittal to the  
 Oneida County Board of Legislator by

*Anthony J. Picente, Jr.*  
 Anthony J. Picente, Jr.  
 County Executive

Date 9-21-23

Competing Proposal	<u>  X  </u>
Only Respondent	<u>      </u>
Sole Source RFP	<u>      </u>
Other	<u>      </u>

## ONEIDA COUNTY BOARD OF LEGISLATORS

**Name & Address of Vendor:** H.J. Brandeles Corporation  
8101 Halsey Road  
Whitesboro, NY 13492

**Title of Activity or Service:** Construction Contract – County Office Building  
Bid Reference No. 2226  
Contract H2354102 – Mechanical Construction

**Proposed Dates of Operation:** Start on Execution – April 1, 2025

**Client Population/Number to be Served:** N/A

**Mandated or non-mandated:** Non-mandated.

**Summary Statements**

On May 3, 2023, the Oneida County Board of Acquisition and Contract awarded Bid Reference No. 2226, Contract No. H2354102 – Mechanical Construction for the County Office Building, to H.J. Brandeles Corporation, in the amount of \$910,000.00 for Base Bid work. The term begins upon execution and ends on April 1, 2025.

2) Program/Service Objectives and Outcomes: N/A

3) Program Design and Staffing: N/A

<b>4) Funding</b>	<b>Account #:</b>	H-609
	<b>Total Funding Requested:</b>	\$910,000.00
	<b>Oneida County Dept. Funding Recommendation:</b>	\$910,000.00

<b>Proposed Funding Sources</b>	<b>Federal:</b>	\$0.00
	<b>New York State:</b>	\$0.00
	<b>County:</b>	\$910,000.00

O.C. Department Staff Comments: None

# MEMO

To: Nicholas P. DiGennaro, P.E., CFM  
Interim Secretary, Board of Acquisition &  
Contract

From: Al Barbato  
Director of Purchasing

Date: Nicholas P. DiGennaro, P.E., CFM  
Deputy Commissioner, Division of Engineering

Re: April 28, 2023  
BRN 2226 - 800 Park Ave./Mechanical improvements  
Contract Numbers H2354102 and H2354103  
Capital Account H-609 Comprehensive Building Improvements-Phase 5

Sealed bids were opened on April 18, 2023 for the above referenced contracts. Results are as shown on the attachment as prepared by Purchasing.

I recommend that the lowest responsible Mechanical Construction Base Bid from HJ Brandeles Corp. (Whitestown, NY) be accepted in the amount of \$910,000.00 for Contract No. H2354102 (H-609 County Office Building).

I recommend that the lowest responsible Electrical Construction Base Bid from Oneida Electrical Contractors, Inc. (Utica, NY) be accepted in the amount of \$7,998.00 for Contract No. H2354103 (H-609 County Office Building).

deb/npd

cc: Project File  
DN

Bid Ref# 2226 Oneida County Office Building Mechanical System Upgrades City of Utica Date: April 18, 2023 Time: 10:30 a.m.	Mechanical Construction Gross Sum Bid	Addendum Acknowledged	Electrical Construction Gross Sum Bid	Addendum Acknowledged	Bid Bond
Bidders					
Oneida Electric			\$7,998.00	X	X
HJ Brandeles	\$910,000.00	X			X

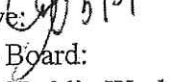


AGENDA  
ONEIDA COUNTY BOARD OF ACQUISITION AND CONTRACT

DATE: May 3, 2023; 11:00 a.m.

LOCATION:

Roll Call:

County Executive:   
Chairman of the Board:  
Commissioner of Public Works:

Report of Officials:

Motion to accept all items on the May 3, 2023, Board of Acquisition and Contract Agenda:

Second By:

Ayes:

Nays:

1. Approval of an agreement between John Talerico (Contract #170914) and Oneida County. Mr. Talerico will act as an independent contractor and will provide the Personnel Department with a variety of services. The contract term is from May 1, 2023, to April 30, 2024. The cost of this agreement is a monthly retainer of \$800.00, which will cover the cost of ten hours of consultation services per month. Service hours in excess of ten per month will be compensated at a rate of eighty dollars (\$80.00) per hour. Total cost will not exceed \$50,000.00 for the year. Designated funds from the Personnel Department will pay for these services. Upon recommendation of Amanda L. Cortese-Kolasz and Al Barbato.  
A1430.1951
2. Approval of a settlement between Farmers Insurance o/b/o Steven Polovick and Oneida County for a property damage claim. On January 13, 2023, the claimant's vehicle was struck by a county vehicle that was being operated by an Oneida County Department of Public Works employee. It is recommended payment in the amount of \$1,913.30 be awarded to Farmers Insurance o/b/o Steven Polovick to settle the property damage claim. Upon recommendation of Adjuster Gus Boucher and County Attorney Peter Rayhill.
3. Approval of an agreement for professional consulting services between Mark Laramie (Contract #179300) and Oneida County. Mr. Laramie will act as an independent contractor and will provide the Department of Public Works with a variety of services including but not limited to the parking garage for the new MVHS Hospital, the development of the REA Wing at Union Station, parking facilities at various County-owned facilities, and the construction and rehabilitation of County-owned facilities. The contract term is from April 20, 2023, to December 31, 2023. Mr. Laramie will be paid \$165.00 per hour with the total amount not to exceed \$30,000.00. Designated County funds will pay for these services. Upon recommendation of James Genovese and Al Barbato.

10. Award Bid Reference #2225 for OC Family Court and DMV Mechanical Systems Upgrades. On April 19, 2023, sealed bids were opened for bid reference #2225. As the sole respondent, an award to HJ Brandeles Corp. in the amount of \$367,000.00 is recommended. Upon recommendation of Nicholas DiGennaro, P.E., and Al Barbato.  
H-609/H2354101

11. Award Bid Reference #2226 for Oneida County Office Building Mechanical Systems Upgrades. On April 18, 2023, bids were opened for bid reference #2226. Oneida County received Bids from multiple vendors, and it is recommended that awards to the lowest bidders go as follows:

MECHANICAL CONSTRUCTION: CONTRACT NO. H2354102  
HJ Brandeles Corp., in the amount of \$910,000.00 for the Base Bid.

ELECTRIAL CONSTRUCTION: CONTRACT NO. H2354103  
Oneida Electrical Contractors, Inc., in the amount of \$7,998.00 for the Base Bid.  
Upon recommendation of Nicholas DiGennaro, P.E., and Al Barbato.  
H-609

12. Acceptance of a Proposal from C & S Engineers for schematic design consulting services in the amount of \$34,900.00 for the Oneida County Office Building Reorganization Project. C & S Engineers will create plans to create vacant space on the first Floor of the OCOB to house the new health Clinic and relocate the Pistol Permit office from the 6<sup>th</sup> to the 1<sup>st</sup> floor. Oneida County solicited proposals from qualified contractors and an award to C & S Engineers is recommended. Upon recommendation of Nicholas DiGennaro, P.E., CFM and Al Barbato.  
H-DPW-106/ H2356799

13. Approval of a Change Order No.13, (Contract #128702) in the amount of \$505,702.00 to Murnane Building Contractors, Inc. for the design of a secure vestibule at the Park Ave. entrance as part of the COB Plaza Deck Reconstruction Project. The original contract amount is \$1,942,000.00 and the new proposed contract amount to date is \$3,258,404.67. Upon recommendation of Nicholas DiGennaro, P.E., CFM.  
H-DPW-106/ H2050601

14. Approval of an agreement for professional consulting services between The John F. Finn Institute for Public Safety (Contract #172042) and Oneida County. The Finn Institute will provide the District Attorney's Office and the Oneida County Gun Violence Elimination (GIVE) Task Force with a researcher to provide gun-related crime intelligence analysis. The contract term is from July 1, 2022, to October 31, 2022. The cost is \$37,332.00 which is paid through grant funding. Upon recommendation of Scott McNamara and Al Barbato.

15. Approval of an Extension of BRN #2140 between Oneida County and Suite-Kote. On September 7, 2021, bids for Bid Reference #2140 were opened and an award to Suite-Kote was made. This is the second one-year extension of two. The term is from May 1, 2023, to April 30, 2024. Per the agreement, the cost is \$1.95 per gallon-Asphalt Emulsion HFRS-2p and \$1.619 per gallon > 150,000 gallons-Asphalt Emulsion HFRS-2P. All other terms and conditions remain the same. Upon recommendation of Christopher Burtch and Al Barbato.

Acquisition and Contract  
Page 5  
May 3, 2023

Motion to Adjourn:

Second By:

Submitted by

Nicholas P. DiGennaro, P.E., CFM, Interim Secretary  
Board of Acquisition and Contract



# ONEIDA COUNTY DIVISION OF BUDGET

ANTHONY J. PICENTE, JR.  
County Executive

Thomas B. Keeler  
Budget Director  
TKeeler@ocgov.net

September 25, 2023

FN 20 23-344

Hon. Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

**PUBLIC SAFETY**

**WAYS & MEANS**

Dear County Executive,

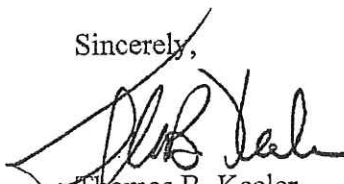
Oneida County has been notified of its successful proposal for a grant award to renew funding to support continuation of the "Counsel at First Appearance Program". Funds will provide continued services through the office of the Oneida County Public Defender. This is the fourth grant for "Counsel at First Appearance Program".

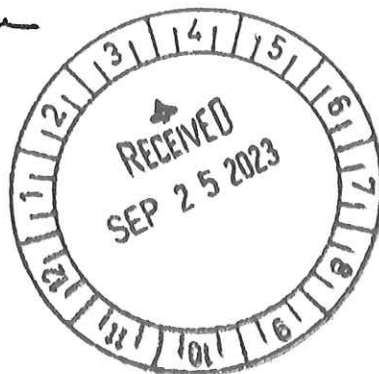
This grant award is for the period of three years, beginning January 1, 2023 through December 31, 2025. Funding is \$250,000 for each of the three years, with a total grant award of \$750,000. There is no County match required for this grant.

At this time, I respectfully request your approval of this award, and if you agree, please forward to the Board of Legislators for action at the next regularly scheduled meeting.

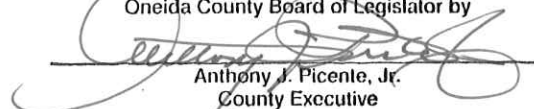
Thank you for your consideration.

Sincerely,

  
Thomas B. Keeler  
Budget Director



Reviewed and Approved for submittal to the  
Oneida County Board of Legislator by

  
Anthony J. Picente, Jr.  
County Executive

Date 9-25-23

Oneida Co. Department: Budget

Competing Proposal	_____
Only Respondent	_____
Sole Source RFP	_____
Other	<u>  X  </u>

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name & Address of Vendor:**

NYS Office of Indigent Legal Services  
A.E. Smith Building, 11<sup>th</sup> Floor  
80 South Swan Street  
Albany, New York 12210

**Title of Activity or Service:**

Indigent Defense Services – Fourth Grant to support Counsel at First Appearance

**Proposed Dates of Operation:**

January 1, 2023 to December 31, 2025

**Client Population/Number to be Served:**

Oneida County residents

**Summary Statements**

- 1) **Narrative Description of Proposed Services:** This is a three-year award for support of the Counsel at First Appearance program for indigent parties. This is the fourth iteration of this grant.
- 2) **Program/Service Objectives and Outcomes:** Funds will be distributed to the Public Defender -Criminal to support staff and training.
- 3) **Program Design and Staffing:** N/A

**Total Funding Requested:** \$750,000.00      **Account #**

**Oneida County Dept. Funding Recommendation:** \$750,000.00

**Proposed Funding Sources (Federal \$/ State \$/County \$):** State \$750,000.00

**Cost Per Client Served:** N/A

**Past Performance Data:** N/A

**O.C. Department Staff Comments:**



# ONEIDA COUNTY DIVISION OF BUDGET

ANTHONY J. PICENTE, JR.

County Executive

Thomas B. Keeler

Budget Director

TKeeler@ocgov.net

September 25, 2023

FN 20 23-345

Hon. Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

**PUBLIC SAFETY**

**WAYS & MEANS**

Dear County Executive,

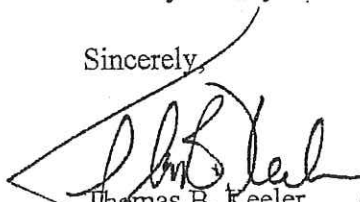
Oneida County has been notified of the award of program funding to support the improved quality of representation and services from NYS Office of Indigent Legal Services (OILS). This award is for the three year distribution of funds for program support. Funds will provide services through the office of the Public Defender – Criminal Division and the Office of the Civil Defender. This will be a continuation of NYS OILS Distribution #10 and other previous OILS grants.

This grant award is for the period of three years, beginning January 1, 2023 through December 31, 2025. Funding is \$179,382 for each of the three years, with a total grant award of \$538,146. There is no County match required for this grant.

At this time, I respectfully request your approval of this award, and if you agree, please forward to the Board of Legislators for action at the next regularly scheduled meeting.

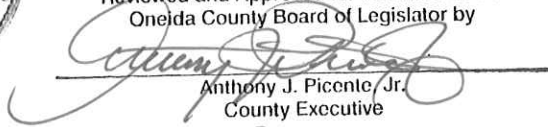
Thank you for your consideration.

Sincerely,

  
Thomas B. Keeler  
Budget Director



Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by



Anthony J. Picente, Jr.  
County Executive

Date 9-25-23

Oneida Co. Department: Budget

Competing Proposal	_____
Only Respondent	_____
Sole Source RFP	_____
Other	<u>  X  </u>

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name & Address of Vendor:**

NYS Office of Indigent Legal Services  
A.E. Smith Building, 11<sup>th</sup> Floor  
80 S. Swan Street  
Albany, New York 12210

**Title of Activity or Service:**

Indigent Defense Services

**Proposed Dates of Operation:**

January 1, 2023 to December 31, 2025

**Client Population/Number to be Served:**

Oneida County residents

**Summary Statements**

- 1) **Narrative Description of Proposed Services:** This three-year award is granted for support for annual program initiatives in this state-mandated plan to provide legal representation for indigent parties.
- 2) **Program/Service Objectives and Outcomes:** Funds will be distributed to the Public Defender offices (Criminal and Civil) to support staff expenses.
- 3) **Program Design and Staffing:** N/A

**Total Funding Requested:** \$538,146.00      **Account #**

**Oneida County Dept. Funding Recommendation:** \$538,146.00

**Proposed Funding Sources (Federal \$/ State \$/County \$):** State \$

**Cost Per Client Served:** N/A

**Past Performance Data:** N/A

**O.C. Department Staff Comments:** This is Distribution #10, which renews Distribution #7.

**ONEIDA COUNTY**  
**OFFICE OF THE DISTRICT ATTORNEY**  
**Scott D. McNamara**  
**DISTRICT ATTORNEY**

**Todd C. Carville**  
Chief Assistant District Attorney

**Grant J. Garramone**  
Executive Administrative Assistant

Laurie Lisi  
Sarah F. DeMellier  
William J. Barry III  
Paul S. Kelly  
Travis J. Yoxall  
Maria Murad Blais  
Rebecca G. Kelleher  
Kimberly R. Sudakow  
Sara D. Lupi  
Jennifer M. Scholl

Angelo J. Partipelo III  
Michael A. LaBella  
Amanda M. Tucciarone  
Nicholas T. Fletcher  
Rachel B. McNamara  
Andrew K. Rahme  
Dawn C. Lupi  
Thomas B. Luka  
Kathleen Arcuri  
Robert Rose  
Stephen McGahey

FN 20 23 - 346

PUBLIC SAFETY

WAYS & MEANS      September 29, 2023

Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

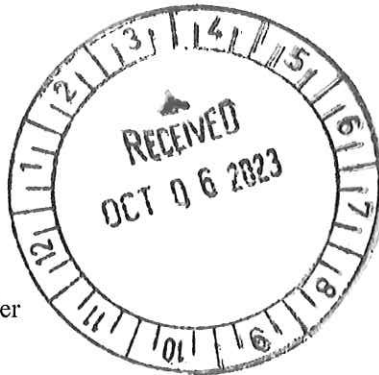
Dear County Executive:

The District Attorney's office would like to transfer \$20,000 from its "salary" budget line into its "other fees and services" budget line. This is to cover the cost of digitizing our old card filing system. Fortunately, the District Attorney's office has a projected surplus in its salary budget line due to two recent Assistant District Attorney resignations.

I therefore request your Board to approve the following 2023 fund transfer:

TO:  
A1165.195-000 – Other Fees and Services.....\$ 20,000.

FROM:  
A1165.101-000 – Salaries, Full Time.....\$ 20,000.



CC: County Attorney  
County Comptroller  
Budget Director  
Central Services

Respectfully submitted,

*Scott D. McNamara*

Scott D. McNamara  
Oneida County District Attorney

Reviewed and Approved for submittal to the  
Oneida County Board of Legislator by

*Anthony J. Picente, Jr.*

Anthony J. Picente, Jr.  
County Executive

Date 10-6-23





ONEIDA COUNTY  
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.  
County Executive  
ce@ocgov.net

October 18, 2023

Gerald Fiorini, Chairman  
Oneida County  
800 Park Avenue  
Utica, NY 13501

FN 20 23 - 347

PUBLIC SAFETY

WAYS & MEANS

Dear Board Chairman,

The Probation Department is requesting to do a supplemental appropriation using the additional funding still available from NYS DCJS Pre-Trial funding the county received earlier this year. The Probation Department would like to purchase Body Armor for twenty-five staff members and to purchase firearms and related equipment for the Departments forty members. Historically, Probation Officers who were approved, carried their own privately purchased firearm while on the job. This would eliminate that and shift the department into the same system used by most law enforcement agencies, including the Sheriff's Department as well as other Probation Departments in New York State. The Probation Department also request funding to purchase two vehicles to be used by the Department while carrying out their various duties.

Fortunately, the Probation received a grant from New York State Division of Criminal Justice Services which will more than cover the increased cost.

I therefore request your Board's approval for the following **2023** Supplemental Appropriation:

TO:


A-3140-3140.251-000 – Automotive Equipment.....	\$140,000.00
A-3140-3140.290-100 – Other Equipment.....	50,000.00
A-3140-3140.436-100 – Uniforms – Body Armor.....	25,000.00
Total.....	\$215,000.00

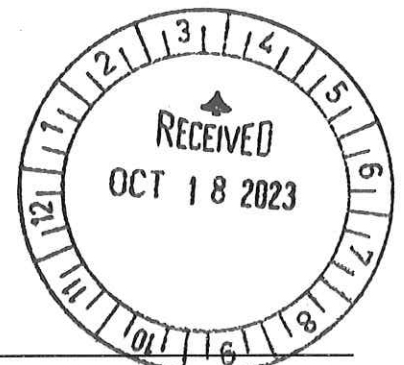
These Supplemental Appropriations will be fully funded by:

A-3140-3140-3310-120 – NYS – Probation DCJS – Pre-Trial....\$211,671.00

Thank you for kind attention to this request.

Very truly yours,

  
Anthony J. Picente, Jr.  
County Executive



Undersheriff Joseph Lisi  
Chief Deputy Jonathan Owens

Chief Deputy Lisa Zurek  
Chief Deputy Derrick O'Meara



*Sheriff Robert M. Maciol*

September 20, 2023

The Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
Oneida County Office Building  
800 Park Avenue  
Utica, New York 13501

FN 20 23 - 348

**PUBLIC SAFETY**

WAYS & MEANS

Dear County Executive Picente:

The Sheriff's Office has been approved for a Payment Award in the amount of \$43,026.00 from the Department of Justice, Office of Justice Programs. This Award is pursuant to the "State Criminal Alien Assistance Program" (SCAAP) and covers costs related to the incarceration of "undocumented criminal aliens" at the Correctional Facility. The Award term is August 30, 2023 through September 30, 2024. There are no County dollars in connection with this Award.

If you find this Payment Award acceptable, please forward it to the Board of Legislators for its approval. Once approved, please sign both on paper and by e-signature. I would like to thank you for your time and diligent attention to this matter in advance. If you have any questions, require clarification or seek additional information from me in order to help you make a decision regarding my request, please do not hesitate to contact me at any point in time.

Sincerely,

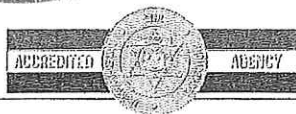
Robert M. Maciol  
Sheriff



Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

Date: 10-2-23



**Administrative Office**  
6065 Judd Road Oriskany, NY 13424  
Voice (315) 736-8364  
Fax (315) 765-2205

**Law Enforcement Division**  
6065 Judd Road Oriskany, NY 13424  
Voice (315) 736-0141  
Fax (315) 736-7946

**Correction Division**  
6075 Judd Road Oriskany, NY 13424  
Voice (315) 768-7804  
Fax (315) 765-2327

**Civil Division**  
200 Elizabeth Street Utica, NY 13501  
Voice (315) 798-5862  
Fax (315) 798-6495

41

Oneida Co. Department: Sheriff

Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_  
Other X

ONEIDA COUNTY BOARD  
OF LEGISLATORS

Name & Address of Vendor: United States Department of Justice  
Office of Justice Programs  
Bureau of Justice Assistance  
950 Pennsylvania Avenue, NW  
Washington, DC 20530

Title of Activity or Service: State Criminal Alien Assistance Program (SCAAP)  
Payment Award

Proposed Dates of Operation: 8/30/2023 - 9/30/2024

Client Population/Number to be Served: Funds are used for "correctional purposes" relative to "undocumented criminal aliens" who are incarcerated at the Correctional Facility

**Summary Statements**

1. **Narrative Description of Proposed Services:** SCAAP funds are applied for every year by an outside corporation (Justice Benefits, Inc.) which charges us a percentage of the funds to write the proposal. The percentage comes out of the awarded amount. The remaining funds are used for programs within the Correctional Facility.
2. **Program/Service Objectives and Outcomes:** Fund costs associated with the incarceration of "undocumented criminal aliens" at the Correctional Facility.
3. **Program Design and Staffing:** N/A

**Total Funding Requested:** \$43,026.00

**Account #**31110-31110.43894-140

**Oneida County Dept. Funding Recommendation:** \$43,026.00

**Proposed Funding Sources (Federal \$/State \$/County \$):** Federal Payment Award

**Cost Per Client Served:** N/A

**Past Performance Data:** The County has received SCAAP funds in previous years for use in the Correctional Facility.

**O.C. Department Staff Comments:** N/A

Office of the Sheriff



County of Oneida

Undersheriff Joseph Lisi  
Chief Deputy Jonathan Owens

Chief Deputy Lisa Zurek  
Chief Deputy Derrick O'Meara

*Sheriff Robert M. Maciol*

FN 20 23-349

October 18, 2023

The Honorable Anthony J. Picente, Jr  
Oneida County Executive  
Oneida County Office Building  
800 Park Avenue  
Utica, New York, 13501

**PUBLIC SAFETY**

**WAYS & MEANS**

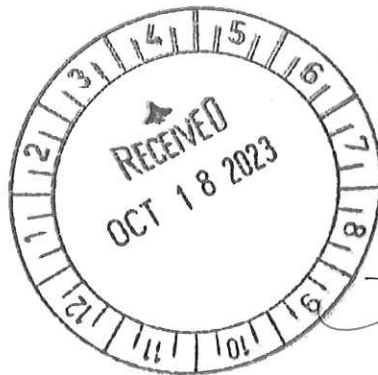
Dear County Executive Picente:

The Sheriff's Office has been awarded a reimbursable "GIVE Initiative" grant from the New York State Division of Criminal Justice Services in the amount of \$500.00. As you know, the GIVE Initiative aims to reduce shootings and homicides. This particular grant reimburses for overtime hours worked by department personnel at MVCAC during the 07/01/2022 - 06/30/2023 contract period. Matching funds are not required.

Assuming this grant meets with your approval, please forward same to the Board of Legislators for its review and approval. I would like to thank you for your time and diligent attention to this matter in advance. If you have any questions, require clarification, or seek additional information from me in order to help you make a decision regarding my request, please do not hesitate to contact me at any point in time.

Sincerely,

Robert M. Maciol  
Oneida County Sheriff



Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

Date 10-18-23



**Administrative Office**  
6065 Judd Road Oriskany, NY 13424  
Voice (315) 736-8364  
Fax (315) 765-2205

**Law Enforcement Division**  
6065 Judd Road Oriskany, NY 13424  
Voice (315) 736-0141  
Fax (315) 736-7946

**Correction Division**  
6075 Judd Road Oriskany, NY 13424  
Voice (315) 768-7804  
Fax (315) 765-2327

**Civil Division**  
200 Elizabeth Street Utica, NY 13501  
Voice (315) 798-5862  
Fax (315) 798-6495

HB

Oneida Co. Department: Sheriff's Office

Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_  
Other   X  

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name & Address of Vendor:** New York State Division of Criminal Justice Services  
80 South Swan Street  
Albany NY, 12210

**Title of Activity or Service:** GIVE Initiative Grant

**Proposed Dates of Operation:** July 1, 2022 - June 30, 2023

**Client Population/Number to be Served:** Oneida County Residents

**Summary Statement**

- 1. Narrative Description of Proposed Services:** This grant is part of the GIVE initiative. The goal of this grant is to assign deputies on an overtime basis to fulfill the initiative's aims of reducing shootings and homicides.
- 2. Program/Service Objectives and Outcomes:** Using an average overtime cost of \$50.00 per hour, the Grant allows the Sheriff's office to schedule approximately 10 overtime hours with respect to the GIVE initiative.
- 3. Program Design and Staffing:** This grant will be used to pay overtime expenses.

**Total Funding Requested:** \$500.00

**Account:** A3384

**Oneida County Dept. Funding Recommendation:** \$500.00

**Proposed Funding Sources (Federal \$/State \$/County \$):** State Grant

**Cost Per Client Served:** N/A

**Past Performance Data:** This grant has proven helpful in the past.

**O.C. Department Staff Comments:** N/A



Undersheriff Joseph Lisi  
Chief Deputy Jonathan Owens

Chief Deputy Lisa Zurek  
Chief Deputy Derrick O'Meara

*Sheriff Robert M. Maciol*

October 18, 2023

The Honorable Anthony J. Picente  
Oneida County Executive  
Oneida County Office Building  
800 Park Avenue  
Utica, New York, 13501

FN 20 23-350

**PUBLIC SAFETY**

**WAYS & MEANS**

Dear County Executive Picente:

The Sheriff's Office has been awarded a reimbursable grant from the New York State Canal Corporation in the amount of \$40,000.00. In addition to the reimbursable grant amount, the grant requires the County to provide a supplemental matching amount of at least 25% of the \$40,000.00 (i.e., \$10,000.00), for a total project expenditure of \$50,000.00. (This \$10,000.00 has already been included in the Sheriff's 2023 budget.) Grant funds will be used by our Marine Patrol to increase safety along that portion of the New York State Canal system situated in Oneida County. The grant term is 04/01/2023 through 03/31/2024. Assuming this grant meets with your approval, please forward same to the Board of Legislators for its review and approval.

I would like to thank you for your time and diligent attention to this matter in advance. If you have any questions, require clarification, or seek additional information from me in order to help you make a decision regarding my request, please do not hesitate to contact me at any point in time.

Sincerely,

Robert M. Maciol  
Oneida County Sheriff



Reviewed and Approved for submittal to the  
Oneida County Board of Legislator by

Anthony J. Picente, Jr.  
County Executive

Date 10-18-23



**Administrative Office**  
6065 Judd Road Oriskany, NY 13424  
Voice (315) 736-8364  
Fax (315) 765-2205

**Law Enforcement Division**  
6065 Judd Road Oriskany, NY 13424  
Voice (315) 736-0141  
Fax (315) 736-7946

**Correction Division**  
6075 Judd Road Oriskany, NY 13424  
Voice (315) 768-7804  
Fax (315) 765-2327

**Civil Division**  
200 Elizabeth Street Utica, NY 13501  
Voice (315) 798-5862  
Fax (315) 798-6495

45

Oneida Co. Department: Sheriff's Office

Competing Proposal	_____
Only Respondent	_____
Sole Source RFP	_____
Other	_____X_____

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name & Address of Vendor:** NYS Canal Corporation  
P.O. Box 1635  
White Plains N.Y. 10602-1635

**Title of Activity or Service:** Grant for the Sheriff's Office Marine Patrol Unit.

**Proposed Dates of Operation:** April 1, 2023 to March 31, 2024

**Client Population/Number to be Served:** Oneida County

**Summary Statements**

1. **Narrative Description of Proposed Services:** This reimbursable grant will be used to help increase safety on that portion of the New York State Canal System situated in Oneida County.
2. **Program/Service Objectives and Outcomes:** To ensure the safety of recreational users of the Canal system in Oneida County.
3. **Program Design and Staffing:** N/A

**Total Funding Requested:** \$40,000.00 **Account # A3120.295**

**Oneida County Dept. Funding Recommendation:** \$40,000.00

**Proposed Funding Sources (Federal \$/State \$/County \$):** NYS Canal Corporation will provide a reimbursable grant up to \$40,000.00.

**Cost Per Client Served:** NA

**Past Performance Data:** NA

**O.C. Department Staff Comments:** The County must provide matching funds of at least 25% of the \$40,000.00 (i.e., \$10,000.00), which is already included in the Sheriff's 2023 budget, making a total project expenditure of \$50,000.00.