

ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

Gerald J. Fiorini
Chairman
(315) 798-5900

Mikale Billard
Clerk
(315) 798-5404

George Joseph
Majority Leader

Timothy Julian
Minority Leader

COMMUNICATIONS FOR DISTRIBUTION

August 9, 2023

MEETING

(Correspondence relating to upcoming legislation, appointments, petitions, etc.)

FILE NO.

COMMITTEE

2023-254 . . .	Government Operations Ways & Means	1-7
2023-255 . . .	Public Safety, Ways & Means	8-12
2023-256 . . .	Public Safety, Ways & Means	13-15
2023-257 . . .	Public Safety, Ways & Means	16
2023-258 . . .	Public Safety, Ways & Means	17-18
2023-259 . . .	Public Safety, Ways & Means	19-20
2023-260 . . .	Health & Human Services, Ways & Means	21-23
2023-261 . . .	Public Works, Ways & Means	24
2023-262 . . .	Public Works, Ways & Means	25
2023-263 . . .	Public Works, Ways & Means	26-28
2023-264 . . .	Public Works, Ways & Means	29-33
2023-265 . . .	Read & Filed	34
2023-253 . . .	Workers' Compensation, Ways & Means	35-37

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ONEIDA COUNTY
DEPARTMENT OF INFORMATION TECHNOLOGY
 Oneida County Office Building ♦ 800 Park Avenue ♦ Utica, NY 13501

ANTHONY J. PICENTE JR.
 County Executive

CHUCK KLEIN
 Director

July 17, 2023

Mr. Anthony J. Picente, Jr.
 Oneida County Executive
 800 Park Avenue
 Utica, New York 13501

FN 20 23-254

GOVERNMENT OPERATIONS

WAYS & MEANS

Dear County Executive Picente:

Attached for your review is an agreement (Contract 178012) to renew an Information Technology Master Service Agreement (Contract 88132) (“Original Agreement”) for its first and second renewal terms. The Board of Legislators approved the Original Agreement pursuant to Resolution 2019-260. The Original Agreement was for a three-year term ending September 16, 2022, but authorized two annual renewals of one year each. The Department of Information Technology seeks to renew the Original Agreement for *both* renewal terms, through September 16, 2024, in order to avoid the need to come before the Board of Legislators again in a few months. No additional renewals are authorized.

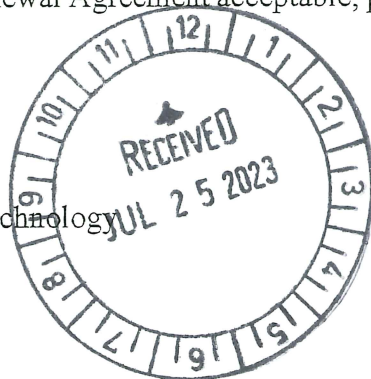
The Original Agreement was with Integrated Strategic Systems, Inc. (“ISSI”), which had long partnered with JDE Computer Staffing, Inc. (“JDE”) to provide scanning services under the Original Agreement. This partnership was described in the County in ISSI’s response to the County’s request for proposals issued in 2019. Effective August 26, 2022, ISSI assigned the Original Agreement to JDE, an act requiring the written consent of the County pursuant to General Municipal Law Section 109 and Sections 10.5 and 10.16 of the Original Agreement. ISSI and JDE have documented the assignment and the Department has found JDE’s performance under the partnership to be adequate.

When the Board first approved the agreement in 2019, it anticipated that the contract would cost \$300,000 per year, which would result in a total cost over five years (three years of the initial term and two years of renewals) of \$1,500,000. However, the Information Technology Department anticipates that it will require \$500,000 for the year 2023 renewal and \$500,000 for the year 2024 renewal, for a combined total of \$1,000,000 for the two renewals. This means that the total cost of the agreement is \$1,900,000 (\$900,000 for the first three years plus \$1,000,000 for the renewal terms) rather than the \$1,500,000 initially anticipated.

The Board of Acquisition and Contract approved of these renewals at its meeting on April 5, 2023. If you find the enclosed renewal Agreement acceptable, please forward to the Board of Legislators for further consideration.

Respectfully submitted,

Chuck Klein
 Director of Information Technology



Reviewed and Approved for submittal to the
 Oneida County Board of Legislator by

Anthony J. Picente, Jr.
 Anthony J. Picente, Jr.
 County Executive

Date 7-25-23

Oneida Co. Department: Information Technology

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____
Other _____

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name & Address of Vendor: JDE Computer Staffing, Inc.
P.O. Box 314
Whitesboro, NY 13492

Title of Activity or Service: Renewal of Information Technology Master Services Agreement

Proposed Dates of Operation: 9/16/2022 – 9/15/2024 (renewals terms)

Client Population/Number to be Served: Various Departments

Summary Statements

1) Narrative Description of Proposed Services: In 2019, the Board of Legislators approved an Information Technology Master Services Agreement with Integrated Strategic Systems, Inc. (“ISSI”) (County Contract Number 88132). The agreement involved scanning and shredding services and was for a three-year term (ending September 2022) with two optional renewal terms of one year each. In August 2022, ISSI assigned the agreement to its partner, JDE Computer Staffing, Inc., which had long performed the staffing component of the agreement. This amendment consents to the assignment and authorizes the renewal of the agreement for its first renewal term (September 16, 2022 through September 16, 2023) and its second renewal term (September 16, 2023 through September 16, 2024). The Department seeks approval to exercise *both* renewals now, in order to avoid the need to come before the Board again in a few months.

2) Program/Service Objectives and Outcomes: Provides scanning and shredding services.

3) Program Design and Staffing: N/A

Total Funding Requested: When the Board first approved the agreement in 2019, it anticipated that the contract would cost \$300,000 per year, which would result in a total cost over five years (three years of the initial term and two years of renewals) of \$1,500,000. However, the Information Technology Department anticipates that it will require \$500,000 for the year 2023 renewal and \$500,000 for the year 2024 renewal, for a combined total of \$1,000,000 for the two renewals. This means that the total cost of the agreement is \$1,900,000 (\$900,000 for the first three years plus \$1,000,000 for the renewal terms) rather than the \$1,500,000 initially anticipated.
Account: A1610 1610.195-000

Oneida County Dept. Funding Recommendation: \$1,000,000.00 (\$500,000 for each renewal term) and \$1,900,000 (for the full five years, three of which have elapsed).

Proposed Funding Sources (Federal \$/State \$/County \$): County

Cost Per Client Served: N/A

Past Performance Data: N/A

Not Mandated

O.C. Department Staff Comments: None

MINUTES
ONEIDA COUNTY BOARD OF ACQUISITION AND CONTRACT

DATE: April 5, 2023; 11:00 a.m.

LOCATION: Via-Teleconference

Roll Call:

County Executive: Present

Chairman of the Board: Present

Commissioner of Public Works: Present

Report of Officials:

Motion to accept all items on the April 5, 2023, Board of Acquisition and Contract Agenda: Mr. Laramie

Second By: Mr. Fiorini

Ayes: 3

Nays: 0

1. Approval of an agreement between Black Creek Integrated Systems Corp., and Oneida County. Black Creek Integrated Systems Corp. will provide 24/7 maintenance and support of the Oneida County Correctional Facility's Sally Port Inmate Management System which is used by Oneida County's Correctional Facility. Black Creek Integrated Systems Corp. is the developer and owner of the systems software and has been designated a Sole Source by the purchasing director. The cost of this agreement is \$54,092.25. The term of this agreement begins January 1, 2023 and ends December 31, 2023. Upon the recommendation of Sheriff Robert Maciol and Al Barbato.
2. Approval of an agreement between Black Creek Integrated Systems Corp., and Oneida County. Black Creek Integrated Systems Corp. will provide a Level 2 Service Plan for the Oneida County Correctional Facility's Jail Management System which is used by Oneida County's Correctional Facility. Black Creek Integrated Systems Corp. is the developer and owner of the systems software and has been designated a Sole Source by the purchasing director. The cost of this agreement is \$52,217.76. The term of this agreement begins January 1, 2023 and ends December 31, 2023. Upon the recommendation of Sheriff Robert Maciol and Al Barbato.
3. Approval of a Change Order No.10, in the amount of \$572,219.00 to Murnane Building Contractors, Inc. (Contract H2050601) for the construction of a new parking lot as part of the Plaza Deck Reconstruction Project-General Construction. The original contract amount is \$1,942,000.00 and the new proposed contract amount to date is \$2,671,591.67. Upon recommendation of Nicholas DiGennaro, P.E., CFM.
H-GEN-011

H

Acquisition and Contract

Page 2

April 5, 2023

4. Approval of a settlement between Sharon Nash and Oneida County for a property damage claim. On January 12, 2023, the claimant's vehicle was struck by a county vehicle that was being operated by an Oneida County Department of Public Works employee. It is recommended payment in the amount of up to \$237.43 be awarded to Sharon Nash to settle the property damage claim. Upon recommendation of Adjuster Gus Boucher and County Attorney Peter Rayhill.
5. Approval of a Change Order No.11, in the amount of \$64,461.00 to Murnane Building Contractors, Inc. (Contract H2050601) for a garage entrance membrane upgrade as part of the Plaza Deck Reconstruction Project-General Construction. The original contract amount is \$1,942,000.00 and the new proposed contract amount to date is \$2,736,052.67. Upon recommendation of Nicholas DiGennaro, P.E., CFM.
H-GEN-011
6. Approval of a Change Order No.6, in the amount of \$8,225.00 to Edgebrook Construction Co., Inc. (Contract H2254201) for new fire doors as part of the MVCC Academic Classrooms Renovation Project. The original contract amount is \$998,240.00 and the new proposed contract amount to date is \$1,041,457.00. Upon recommendation of Nicholas DiGennaro, P.E., CFM.
H-MVC-072
7. Approval of a Change Order No.7, in the amount of \$7,735.00 to Edgebrook Construction Co., Inc. (Contract H2254201) for additional asbestos abatement work necessary in Room 101A and additional floor work in Room C-107 as part of the MVCC Academic Classrooms Renovation Project. The original contract amount is \$998,240.00 and the new proposed contract amount to date is \$1,049,192.00. Upon recommendation of Nicholas DiGennaro, P.E., CFM.
H-MVC-072
8. Approval of a Change Order No.4, in the amount of \$55,465.00 to Murnane Building Contractors, Inc. (Contract H2249701) to compensate the Contractor for additional work needed for the Public Parking Facility that involves the removal of contaminated soil from the site. The original contract amount is \$43,962,000.00 and the new proposed contract amount to date is \$43,728,375.92. Upon recommendation of Nicholas DiGennaro, P.E., CFM.
H-DPW-043
9. Acceptance of a proposal from Environmental Design & Research, Landscape Architecture, Engineering & Environmental Services, D.P.C. (Contract #171820) for Consulting Services associated with Supervisor Control and Data Acquisition (SCADA) hardware and software system. The SCADA system is a combination of specialty hardware and software that enables the 24/7/365 real-time data automation of the wastewater processes. Oneida County solicited proposals from qualified contractors and an award to Environmental Design and research is recommended with a compensation amount not to exceed \$40,000.00 for the year of 2023 which will begin upon execution and end on December 31, 2023 with an option to renew the agreement for up to Four additional one-year terms. Upon recommendation of Karl Schrantz and Al Barbato.

10. Approval to reject all bids for BRN 2217, Uniform Service. On March 6, 2023 bids were opened for Bid Reference #2217. A detailed review of the sole bid submitted by Cintas failed to meet minimum requirements. Therefore, it is recommended to reject the bid from Cintas. Upon recommendation of Christopher Burtch and Al Barbato.
11. Acceptance of a Proposal from Beebe Construction Services, Inc. (Contract #H2356199) in the amount of \$629,532.00 for the MVCC Science & Technology Building Renovation Project. Beebe Construction will provide construction management services related to the project. Oneida County solicited proposals from qualified contractors and an award to Beebe Construction Services, Inc. is recommended. Upon recommendation of Nicholas DiGennaro, P.E., CFM and Al Barbato.
H-MVC-051
12. Acceptance of a Proposal from March Associates (Contract #H2356299) in the amount of \$197,150.00 for the MVCC Dental Hygiene Program, Rome Campus Project. March Associates will provide complete design services for the renovation of the basement level in the Plumley Complex. Oneida County solicited proposals from qualified contractors and an award to March Associates is recommended. Upon recommendation of Nicholas DiGennaro, P.E., CFM and Al Barbato.
H-MVC-117
13. Approval of a Change Order No.1, in the amount of \$151,333.10 to Slate Hill Constructors (Contract #H2051701) for additional quantities of materials utilized during construction necessary for the County Highway Bridge Program-Phase 4, Rehabilitation of Hamilton Ave. Bridge. The original contract amount is \$492,495.88 and the new proposed contract amount to date is \$643,828.98. Upon recommendation of Nicholas DiGennaro, P.E., CFM.
H-DPW-020
14. Acceptance of a Proposal from Alesia & Crewell Architects in the amount of \$9,650.00 for the Oneida County Building at 4681 State Route 233-Garage and Entrance Door Replacement Project. Alesia & Crewell will provide architectural design services related to the project. Oneida County solicited proposals from qualified contractors and an award to Alesia & Crewell Architects is recommended. Upon recommendation of Nicholas DiGennaro, P.E., CFM and Al Barbato.
H-DPW-071
15. Acceptance of a Proposal from March Associates in the amount of \$34,559.00 for the MVCC Payne Hall Cooling Tower Replacement Project. March Associates will provide architectural design services related to the project. Oneida County solicited proposals from qualified contractors and an award to March Associates is recommended. Upon recommendation of Nicholas DiGennaro, P.E., CFM and Al Barbato.
H-MVC-113

16. Award Bid Reference #2218 for Apron 1 & 2 Reconstruction Project-Phase 1. On March 21, 2023, bids were opened for Bid Reference #2218. Oneida County received bids from multiple vendors which were analyzed for accuracy and all computations verified. An award to the lowest possible responsive bidder, Rifenburg Construction in the amount of \$5,827,115.00 is recommended. 90% (\$5,244,403.50) FAA Grant Funded, 5% (\$291,355.75) State Funding, and 5% (\$291,355.75) County Funds. Upon recommendation of Edward Arcuri and Al Barbato.
H-AIR-084
17. Approval of an Amendment and renewal request between Integrated Strategic Systems, Inc, and Oneida County (Contract #17801). Integrated Strategic Systems, Inc provides scanning and shredding services related to Oneida County Records. The Amendment is to reassign the agreement from Integrated Strategic Systems, Inc. to JDE Computer Staffing, Inc. The original agreement authorized two one-year term renewals, this renewal request begins on September 16, 2022 and ends on September 16, 2023. The cost of this agreement is \$500,000.00 annually, with a total cost of \$1,000,000.00. Upon recommendation of Chuck Klein and Al Barbato.
18. Approval of Extension #4 and Amendment to a contract between Oneida County and CNY Cab & Car Service LLC for cab service that provides rides to those who have been released from the County's Centralized Arraignment Part (CAP) Court located at the Correctional Facility. The term of the 4th extension period is from December 1, 2022 to November 30, 2023. The amendment would increase the yearly cost allowed to no more than \$20,000.00. Upon recommendation of Tina Hartwell and Al Barbato.
19. Acceptance of a Proposal from March Associates in the amount of \$28,700.00 for Union Station Entrance Corridor Renovation Project (Contract #H2356499). March Associates will provide design services related to the renovation and upgrades of an existing corridor on the first floor of Union Station. Oneida County solicited proposals from qualified contractors and as the sole responder an award to March Associates is recommended. Upon recommendation of Nicholas DiGennaro, P.E., CFM and Al Barbato.
H-DPW-071
20. Correction to item #2 on March 15, 2023 Agenda. O'Connell Electric Company, Inc (Contract #18783) to include Final payment and release retainage is requested as all work for project is complete.

Motion to Adjourn:

Second By:

Submitted by



Mark E. Larajnie, P.E., Secretary
Board of Acquisition and Contract



**ONEIDA COUNTY PUBLIC DEFENDER
CRIMINAL DIVISION**

Boehlert Center at Union Station
321 Main St., Utica NY 13501

Phone: (315) 798-5870 Fax: (315) 734-0364

TINA L. HARTWELL, ESQ.
Public Defender

DAVID A. COOKE, ESQ.
Chief Appellate Counsel

LUKE A. NEBUSH, ESQ.
Chief Trial Counsel

June 26, 2023

Hon. Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

FN 20 23-255

PUBLIC SAFETY

Re: Certification of Section 606 Expenses

WAYS & MEANS

H. Abreau, J. Alcide, J. Almonte, G. Alvarez, J. Anderson, R. Armstrong, C. Baez, C. Bell, B. Bennett, G. Breen, R. Brito, M. Burks, L. Butts, V. Contreras, S. Edwards, A. Ellison, J. Field, D. Flanagan, H. Gissentaner, L. Hahn, T. Hale, T. Harrigan, J. Hawkins, K. Haynes, D. Hernandez, K. Hidaigo, F. Hidalgo, R. Hill, A. Hixon, J. Jastrebski, V. Lilly, A. Lozada, A. Marquis, C. Marrow, S. Martinez, E. Montes, J. Moore, K. Moore, J. Navarro, J. Olivo, E. Padro-Mercado, J. Pettingell, W. Perez, M. Pierce, C. Ramos, E. Reyes, T. Robinson, S. Royal, B. Royer, J. Simpson, J. Smith, D. Stuckey, E. Svendsen, C. Talbert, J. Terry, M. Thomas, J. Torres, M. Walker, K. Wedgran, and B. Williams, being inmates of the State of New York.

Dear Mr. Picente:

Enclosed are the following documents I am requesting be submitted to the Oneida County Board of Legislators for a resolution from them certifying my claim for reimbursement from the State of New York for representing the above state inmates pursuant to Section 606 of the Correction Law and Title 7, Part 410 of the NYCRR:

- 1) Proposed resolution certifying our expenses,
- 2) Sworn affidavit of the Oneida County Public Defender, Criminal Division setting forth the indictments and the time spent representing the above clients.

Upon approval by the Board of Legislators, the certification needs to be attached to this packet and forwarded to the Oneida County Comptroller for his signature on the payment voucher prior to submission to the State.

Should you need further information regarding this matter, please do not hesitate to contact me.

Sincerely,

Tina L. Hartwell, Esq.
Oneida County Public Defender, Criminal Division



Reviewed and Approved for submittal to the
Oneida County Board of Legislator by

Anthony J. Picente, Jr.
County Executive

Date 6-29-23

PROPOSED RESOLUTION

WHEREAS, certain inmates in the custody of the New York State Department of Correctional Services were charged with crimes while residing in a New York State correctional facility located in the County of Oneida, and said inmates having required the services of the Oneida County Public Defender, Criminal Division to represent them before the various courts in Oneida County while incarcerated herein, and

WHEREAS, the Oneida County Public Defender, Criminal Division duly represented said inmates, and

WHEREAS, Section 606 of the Correction Law of the State of New York mandates reimbursement for such services to the County of Oneida for such legal defense, and

WHEREAS, the Oneida County Public Defender, Criminal Division has certified to the Oneida County Board of Legislators that the expenses incurred by him while undertaking said legal representation amounted to the sum of **\$26,876.58** for undertaking the legal defense of:

H. Abreau, J. Alcide, J. Almonte, G. Alvarez, J. Anderson, R. Armstrong, C. Baez, C. Bell, B. Bennett, G. Breen, R. Brito, M. Burks, L. Butts, V. Contreras, S. Edwards, A. Ellison, J. Field, D. Flanagan, H. Gissentaner, L. Hahn, T. Hale, T. Harrigan, J. Hawkins, K. Haynes, D. Hernandez, K. Hidaigo, F. Hidalgo, R. Hill, A. Hixon, J. Jastrebski, V. Lilly, A. Lozada, A. Marquis, C. Marrow, S. Martinez, E. Montes, J. Moore, K. Moore, J. Navarro, J. Olivo, E. Padro-Mercado, J. Pettingell, W. Perez, M. Pierce, C. Ramos, E. Reyes, T. Robinson, S. Royal, B. Royer, J. Simpson, J. Smith, D. Stuckey, E. Svendsen, C. Talbert, J. Terry, M. Thomas, J. Torres, M. Walker, K. Wedgran, and B. Williams, being inmates of the State of New York.

WHEREAS, we have examined the documents provided by the Oneida County Public Defender, Criminal Division and find them to be a true and accurate account of his expenses concerning these matters,

NOW, THEREFORE BE IT RESOLVED, that this resolution and the vouchers, documents and affidavits of the Oneida County Public Defender, Criminal Division be forwarded to the Budget and Finance Office of the New York State Department of Correctional Services as required by Section 606 of the Correction Law and Title 7, Part 410 of the New York Code of Rules and Regulations for payment.

In the Matter of the Claim of the

Oneida County Public Defender, Criminal Division

under Section 606 of the Correction Law for Payment
of Legal Expenses Incurred in the Defense of Inmates
of the State of New York

**AFFIDAVIT IN SUPPORT OF
CLAIM FOR PAYMENT OF
OF
SECTION 606 EXPENSES**

STATE OF NEW YORK) ss:
COUNTY OF ONEIDA)

Tina L. Hartwell, being duly sworn, deposes and says:

1. I am a duly licensed attorney-at-law in the State of New York and the Public Defender, Criminal Division in and for the County of Oneida and make this affidavit for the purpose of certifying to the Oneida County Board of Legislators and the State of New York that the legal services of the attorneys and staff assigned to the above-mentioned matters are true and accurate.

2. All rates for legal services are based upon Section 722-b of the County Law of the State of New York.

3. The following times and dates represent legal services provided by this office on behalf of the following inmates, to wit:

H. Abreau, J. Alcide, J. Almonte, G. Alvarez, J. Anderson, R. Armstrong, C. Baez, C. Bell, B. Bennett, G. Breen, R. Brito, M. Burks, L. Butts, V. Contreras, S. Edwards, A. Ellison, J. Field, D. Flanagan, H. Gissentaner, L. Hahn, T. Hale, T. Harrigan, J. Hawkins, K. Haynes, D. Hernandez, K. Hidaigo, F. Hidalgo, R. Hill, A. Hixon, J. Jastrebski, V. Lilly, A. Lozada, A. Marquis, C. Marrow, S. Martinez, E. Montes, J. Moore, K. Moore, J. Navarro, J. Olivo, E. Padro-Mercado, J. Pettingell, W. Perez, M. Pierce, C. Ramos, E. Reyes, T. Robinson, S. Royal, B. Royer, J. Simpson, J. Smith, D. Stuckey, E. Svendsen, C. Talbert, J. Terry, M. Thomas, J. Torres, M. Walker, K. Wedgran, and B. Williams, being inmates of the State of New York.

A true and accurate copy of the indictment follows the itemization of expenses for each inmate.

TOTAL OF EXPENSES

People v. Hector Abreau	\$159.65
People v. James Alcide	\$248.09
People v. Juan Almonte	\$559.81
People v. Giovanni Alvarez	\$544.77
People v. James Anderson	\$183.46
People v. Rasheed Armstrong	\$328.40
People v. Chris Baez	\$142.67
People v. Christopher Bell	\$295.96
People v. Brennon Bennett	\$178.40
People v. George Breen	\$94.91
People v. Richard Brito	\$400.96
People v. Matthieu Burks	\$1,479.21
People v. Liam Butts	\$728.98
People v. Victor Contreras	\$638.52
People v. Stephon Edwards	\$193.61
People v. Alonzo Ellison	\$378.46
People v. Jeffrey Field	\$435.59
People v. Dennis Flanagan	\$243.25
People v. Henry Gissentaner	\$253.40
People v. Leonard Hahn	\$331.80
People v. Terrance Hale	\$684.65
People v. Tajhion Harrigan	\$253.38
People v. Jashawn Hawkins	\$94.91
People v. Kaiden Haynes	\$592.53
People v. Daniel Hernandez	\$178.40
People v. Karlin Hidaigo	\$217.67
People v. Franklin Hidalgo	\$327.10
People v. Ricky Hill	\$142.67
People v. Asad Hixon	\$4,667.61
People v. John Jastrebski	\$290.90
People v. Vincent Lilly	\$94.91
People v. Angel Lozada	\$272.15
People v. Andrew Marquis	\$122.15
People v. Counsel Marrow	\$142.67
People v. Stanley Martinez	\$834.65
People v. Eric Montes	\$1,470.55
People v. Johnathan Moore	\$415.96
People v. Keary Moore	\$551.63
People v. Jaevin Navarro	\$159.65
People v. Jose Olivo	\$1,976.14
People v. Edgardo Padro-Mercado	\$309.65
People v. James Pettingell	\$142.67

People v. William Perez	\$439.13
People v. Michael Pierce	\$214.13
People v. Christopher Ramos	\$159.65
People v. Edwin Reyes	\$272.15
People v. Tayhime Robinson	\$140.90
People v. Shavon Royal	\$159.65
People v. Brandon Royer	\$637.00
People v. Javiel Simpson	\$212.47
People v. Julian Smith	\$964.94
People v. Danterius Stuckey	\$439.13
People v. Elijah Svendsen	\$197.15
People v. Christopher Talbert	\$122.15
People v. Julian Terry	\$151.16
People v. Michael Thomas	\$159.65
People v. Juan Torres	\$432.27
People v. Malcolm Walker	\$105.17
People v. Dakota Wedgran	\$159.65
People v. Boyd Williams	\$147.73
TOTAL:	\$26,876.58

18

TOTAL OF EXPENSES

I hereby certify that the above statement is a true and accurate account of the expenses incurred in the defense of the above matters.

Dated: June 26, 2023


Tina L. Hartwell, Esq.

Sworn and subscribed to before me this
26th day of June, 2023



JENNIFER M. COMPO-BARNES
Notary Public, State of New York
Qualified in Oneida County
My Commission Expires 7/28/24



ONEIDA COUNTY
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.
County Executive
ce@ocgov.net

June 28, 2023

Gerald Fiorini, Chairman
Oneida County
800 Park Avenue
Utica, NY 13501

FN 20 23-256

PUBLIC SAFETY
WAYS & MEANS

Dear Board Chairman,

On January 11, 2023, your Board approved Resolution # 017, which approved a grant of \$93,567.00 from New York State's Division of Homeland Security and Emergency Services. This grant was awarded to Oneida County to assist the Department of Emergency Services by supporting personnel cost and the purchase of an Incident Response Vehicle.

Unfortunately, this grant was never included in the 2023 Budget, so it is necessary to due a supplemental appropriation for the part of the grant which is for the Incident Response Vehicle.

I therefore request your Board's approval for the following 2023 Supplemental Appropriation:

TO:


A-3120-3120.251-000 – Emergency Services - Auto.....\$ 60,000.00

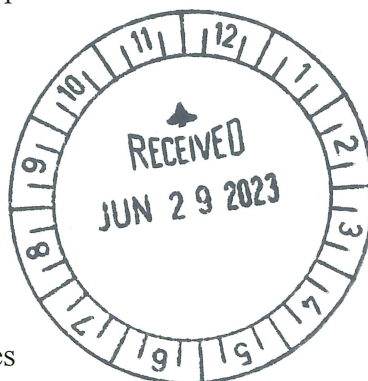
These Supplemental Appropriations will be fully funded by:

A-3120-3120-4389-110 – NYS – EMPG\$ 60,000.00

Thank you for kind attention to this request.

Very truly yours,


Anthony J. Picente, Jr.
County Executive



CC: Comptroller
County Attorney
Director of Emergency Services

13

ONEIDA COUNTY BOARD OF LEGISLATORS

RESOLUTION NO. 017

**INTRODUCED BY: Messrs. Flisnik, Idzi
2ND BY: Mr. Joseph**

RE: APPROVAL OF GRANT AGREEMENT BETWEEN ONEIDA COUNTY, THROUGH ITS DEPARTMENT OF EMERGENCY SERVICES, AND THE STATE OF NEW YORK, THROUGH ITS DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES

WHEREAS, This Board is in receipt of correspondence from Edward T. Stevens, Director of Emergency Services, requesting approval of a Grant Agreement between the County of Oneida ("County"), through its Department of Emergency Services ("DES"), and the State of New York ("State"), through its Division of Homeland Security and Emergency Services, through the FY2022 Emergency Management Performance Grant, pursuant to which the State will award the County \$93,567.00, to assist DES by supporting personnel costs and the purchase of an Incident Response Vehicle and related items, and which requires an equal match of County funds, and

WHEREAS, In accordance with Oneida County Charter Section 2202, said Grant Agreement must be approved by the Oneida County Board of Legislators, now, therefore, be it hereby

RESOLVED, That the Oneida County Board of Legislators hereby approves of, and authorizes Oneida County Executive, Anthony J. Picente, Jr. to electronically execute, the Grant Agreement between the County and the State, and any and all documents related thereto, in the amount of \$93,567.00, for a term commencing October 1, 2021 and ending September 30, 2024.

APPROVED: Public Safety Committee (January 10, 2023)
Ways and Means Committee (January 11, 2023)

DATED: January 11, 2023

Adopted by the following vote:
AYES 22 NAYS 0 ABSENT 1 (Mme. Ervin)

Oneida Co. Department: _____

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____
Other _____

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name & Address of Vendor: New York State Division of Homeland Security
And Emergency Services
1220 Washington Avenue
Building, 7A, Suite 710
Albany, NY 12242

Title of Activity or Service: FY2022 Emergency Management Performance Grant
(EMPG)

Proposed Dates of Operation: 10/1/2021 – 9/30/2024

Client Population/Number to be Served: Oneida County

Summary Statements

- 1) **Narrative Description of Proposed Services**
Funding to assist in the operations of the Department of Emergency Services and with the purchase of an Incident Response Vehicle.
- 2) **Program/Service Objectives and Outcomes:**
To support the development and maintenance of a comprehensive emergency management effort in the County.
- 3) **Program Design and Staffing N/A**

Total Funding Requested: \$187,134.00 **Account #A3020**

Oneida County Dept. Funding Recommendation: \$187,134.00

Proposed Funding Sources (Federal \$/ State \$/County \$):

State: \$93,567.00 (50%) **County Match:** \$93,567.00 (50%)

Cost Per Client Served: N/A

Past Performance Data: N/A

O.C. Department Staff Comments: Yearly grant application that requires a County match of funds. Please note that electronic signature is required.

Office of the Sheriff



County of Oneida

Undersheriff Joseph Lisi
Chief Deputy Lisa Zurek

Chief Deputy Jonathan Owens
Chief Deputy Derrick O'Meara

Sheriff Robert M. Maciol

June 23, 2023

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
Oneida County Office Building
800 Park Avenue
Utica, NY 13501

FN 20 23-27

PUBLIC SAFETY

Dear County Executive Picente:

WAYS & MEANS

The Sheriff's Office would like to request a 2023 Supplemental Appropriation of Funds of \$20,648. These funds will be used for the Basic Course for Police Officers (new recruits) at the Mohawk Valley Police Academy.

This supplemental appropriation is supported by unbudgeted revenue from housing juveniles in the Oneida County Jail; Account A3110 3150.3389-115.

I respectfully request that this matter be acted on at the next Board of Legislators meeting.

<u>Expense Account for the Supplemental Appropriation</u>	<u>Amount</u>
A3110 3120.425-000 Training & Special Schools	\$20,648

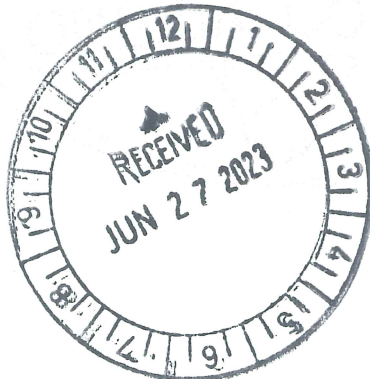
The Supplemental Appropriation will be fully supported by:

<u>Revenue Account</u>	<u>Amount</u>
A3150.3389-115 Public Safety Reimb. Juveniles	\$20,648

I would like to thank you for your time and diligent attention to this matter in advance. If you have any questions, require clarification or seek additional information from me in order to help you make a decision regarding my request, please do not hesitate to contact me at any point in time.

Sincerely,

Robert M. Maciol,
Oneida County Sheriff



Reviewed and Approved for submittal to the
Oneida County Board of Legislator by

Anthony J. Picente, Jr.
County Executive

Date 6-27-23

Administrative Office
6065 Judd Road Oriskany, NY 13424
Voice (315) 736-8364
Fax (315) 765-2205

Law Enforcement Division
6065 Judd Road Oriskany, NY 13424
Voice (315) 736-0141
Fax (315) 736-7946

Correction Division
6075 Judd Road Oriskany, NY 13424
Voice (315) 768-7804
Fax (315) 765-2327

Civil Division
200 Elizabeth Street Utica, NY 13501
Voice (315) 798-5862
Fax (315) 798-6495

16

**ONEIDA COUNTY
OFFICE OF THE DISTRICT ATTORNEY
Scott D. McNamara
DISTRICT ATTORNEY**

Todd C. Carville
Chief Assistant District Attorney

Grant J. Garramone
Executive Administrative Assistant

Laurie Lisi
Sarah F. DeMellier
William J. Barry III
Stephanie N. Singe
Paul S. Kelly
Travis J. Yoxall
Maria Murad Blais
Rebecca G. Kelleher
Kimberly R. Sudakow
Sara D. Lupi

Jennifer M. Scholl
Angelo J. Partipelo III
Michael A. LaBella
Amanda M. Tucciarone
Nicholas T. Fletcher
Rachel B. McNamara
Andrew K. Rahme
Dawn C. Lupi
Thomas B. Luka
Kathleen Arcuri
Robert Rose

FN 20 23-258
PUBLIC SAFETY

July 6, 2023

WAYS & MEANS

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

Dear Mr. Picente:

Enclosed is the proposed Crimes Against Revenue grant which the New York State Division of Criminal Justice Services has awarded our office in the amount of \$160,878.00. Reimbursable grant funds will be used to assist investigators Scott Cifonelli, Edward D'Alessandro, James Watson and Don Cinque in investigating and prosecuting economic crimes. Matching funds are not required. The grant period is from January 1, 2023 through December 31, 2023.

I am hereby requesting your review and approval of this grant. After doing so, please forward this information to the Oneida County Board of Legislators for its review and approval. Should you have any questions or concerns, please notify me.

Thank you for your time and assistance in this matter.

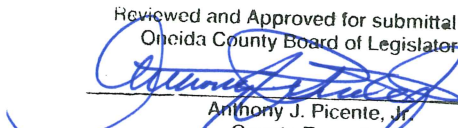
Sincerely,


Scott D. McNamara
Oneida County District Attorney

SDM/kn
Enc.

235 Elizabeth Street, Utica, NY 13501 Phone: (315) 798-5766 Fax: (315) 798-5582

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by


Anthony J. Picente, Jr.
County Executive

Date 7-19-23

17

Oneida Co. Department: District Attorney

Competing Proposal	_____
Only Respondent	_____
Sole Source RFP	_____
Other	<u> X </u>

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name & Address of Vendor: NYS Division of Criminal Justice Services
80 South Swan Street
Albany, NY 12210

Title of Activity or Service: Crimes Against Revenue Program

Proposed Dates of Operation: 01/01/2023 – 12/31/2023

Client Population/Number to be Served: Oneida County

Summary Statements

1) Narrative Description of Proposed Services:

Funds will be used by the District Attorney for continuation of the Crimes Against Revenue Program (CARP). The program will provide effective investigation and prosecution of crimes that have adverse effects on governmental revenues, including state revenues and qualifying local revenues (revenue crimes).

2) Program/Service Objectives and Outcomes:

Increased investigation and prosecution of revenue crimes.

3) Program Design and Staffing

Scott Cifonelli, Investigator; James Watson, Investigator; Edward D'Alessandro, Investigator; Don Cinque, Investigator

Total Funding Requested: \$160,878.00

Account #A1165.495-160
#A3047

Oneida County Dept. Funding Recommendation: \$160,878.00

Proposed Funding Sources (Federal \$/ State \$/County \$): State (reimbursing initial County funding)

Cost Per Client Served: N/A

Past Performance Data: N/A

O.C. Department Staff Comments: None

**ONEIDA COUNTY
OFFICE OF THE DISTRICT ATTORNEY
Scott D. McNamara
DISTRICT ATTORNEY**

Todd C. Carville
Chief Assistant District Attorney

Grant J. Garramone
Executive Administrative Assistant

FN 20 23-259

Laurie Lisi
Sarah F. DeMellier
William J. Barry III
Stephanie N. Singe
Paul S. Kelly
Travis J. Yoxall
Maria Murad Blais
Rebecca G. Kelleher
Kimberly R. Sudakow
Sara D. Lupi

Jennifer M. Scholl
Angelo J. Partipelo III
Michael A. LaBella
Amanda M. Tucciarone
Nicholas T. Fletcher
Rachel B. McNamara
Andrew K. Rahme
Dawn C. Lupi
Thomas B. Luka
Kathleen Arcuri
Robert Rose

PUBLIC SAFETY

WAYS & MEANS

July 6, 2023

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

Dear County Executive Picente:

Enclosed is the proposed Non-Fatal Shooting Initiative grant award which the New York State Division of Criminal Justice Services has awarded our office in the amount of \$47,600.00. Grant funds will be used to purchase forensic investigative equipment, send employees to training, and fund a rotating on-call gun phone. These expenses will be focused on the investigation and prosecution of non-fatal shootings in Oneida County.

The grant period is from March 1, 2023 to June 30, 2023. Matching funds are not required.

I am hereby requesting your review and approval of this grant. After doing so, please forward this information to the Oneida County Board of Legislators for their review and approval. Should you have any questions or concerns, please notify me.

Thank you for your time and assistance in this matter.

Sincerely,

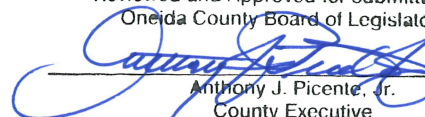


Scott D. McNamara
Oneida County District Attorney

SDM/kn (w/enc.)

235 Elizabeth Street, Utica, NY 13501 Phone: (315) 798-5766 Fax: (315) 798-5582

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by



Anthony J. Picente, Jr.
County Executive

Date 7-19-23

Oneida Co. Department: District Attorney

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____
Other X

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name & Address of Vendor: NYS Division of Criminal Justice Services
80 South Swan Street
Albany, NY 12210

Title of Activity or Service: Non-Fatal Shooting Initiative Grant

Proposed Dates of Operation: 03/01/2023 – 06/30/2023

Client Population/Number to be Served: Oneida County

Summary Statements

1) Narrative Description of Proposed Services:

Grant funds will be used to purchase forensic investigative equipment, send employees to trainings, and fund a rotating on-call gun phone. These expenses will be focused on the investigation and prosecution of non-fatal shootings in Oneida County.

2) Program/Service Objectives and Outcomes:

3) Program Design and Staffing

Assistant District Attorney William Barry
Assistant District Attorney Travis Yoxall
Assistant District Attorney Amanda Tucciarone
Assistant District Attorney Rachel McNamara
Assistant District Attorney Angelo Partipelo
Senior Confidential Investigator Shane Yoxall

Total Funding Requested: \$47,600.00

Account: A1165-1165-439-100

Oneida County Dept. Funding Recommendation: \$47,600.00

Proposed Funding Sources (Federal \$/ State \$/County \$): State \$

Cost Per Client Served: N/A

Past Performance Data: N/A

O.C. Department Staff Comments: None

Anthony J. Picente Jr.
County Executive

Colleen Fahy-Box
Commissioner



ONEIDA COUNTY DEPARTMENT OF FAMILY AND COMMUNITY SERVICES
Contract Administration, 4th Floor
County Office Building, 800 Park Avenue, Utica, NY 13501
Phone (315) 798-5073 Fax (315) 793-6044

July 14, 2023

FN 20 23-260

Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

HEALTH & HUMAN SERVICES

WAYS & MEANS

Dear Mr. Picente:

I am submitting the following Agreement between Oneida County, through its Department of Family and Community Services, and U.S. Care Systems Inc., for your review and approval. If this Agreement meets with your approval, please forward to the Board of Legislators for further consideration.

This Agreement is for the provision of in-home Personal Care Services to the frail and elderly, which assist older consumers to delay or divert nursing home placement. The total amount of this Agreement is \$204,954.00, with 75% State (\$153,715.50) and 25% (\$51,238.50) County funds. This Agreement commences April 1, 2022 and terminates March 31, 2023.

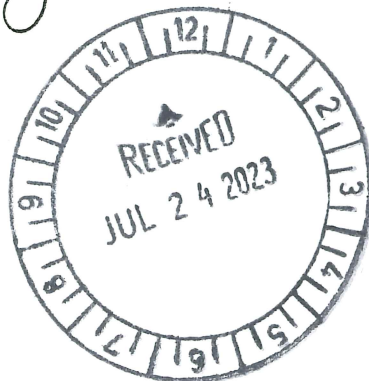
I am available at your convenience to answer any questions you may have regarding this Agreement.

Sincerely,

Colleen Fahy-Box
Colleen Fahy-Box
Commissioner

CFB/md

Enclosure



Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
Anthony J. Picente, Jr.
County Executive

Date 7-24-23

Oneida Co. Department: OFA/OCC

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____
Other X

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name & Address of Vendor: U.S. Care Systems Inc.
2416 Genesee Street
Utica, New York 13502

Title of Activity or Service: Home Health Care Agency (Personal Care Services)

Proposed Dates of Operation: April 1, 2022 through March 31, 2023

Client Population/Number to be Served: Approximately 117 clients, age 60 or older.

Summary Statements:

1) Narrative Description of Proposed Services

To provide non-medical homemaker/personal care services to Oneida County residents, age 60 and older who are functionally impaired in at least one Activity of Daily Living (i.e., bathing, dressing, toileting) or two Instrumental Activities of Daily Living (i.e., housekeeping, shopping, and preparing meals).

2) Program/Service Objectives and Outcomes:

- To provide personal care services to frail, disabled, or homebound individuals who are limited in their activities of daily living.
- Usual tasks that may be performed by the Housekeeper/Chore Worker (PCA Level I) include:
 - Making/changing beds, dusting/vacuuming, light cleaning of kitchens, bedrooms and bathrooms, dishwashing, shopping for client, laundering, transportation to various appointments and community activities.
- Usual tasks that may be performed by the Personal Care Worker (PCA Level II) include:
 - All of PCA Level I tasks as well as bathing, dressing, grooming, assistance toileting, preparation of meals, feeding, and administering medications.

3) Program Design and Staffing

Personal Care Workers will provide a variety of services that include physically assisting clients with non-medical needs. Housekeeper/Chore Workers will provide clients with assistance with regular housekeeping and chores. Designated qualified supervisors will train both PCA I and PCA II workers and make regularly scheduled visits to the clients' home to ensure the client's satisfaction with their services.

Total Funding Requested: \$ 204,954.00 **Account #:** A6774.49599

Oneida County Dept. Funding Recommendation: \$204,954.00

Proposed Funding Sources (Federal \$/ State \$/County \$):

Federal: 0% (\$0) State: 75% (\$153,715.50) County: 25% (\$51,238.50)

22

Cost Per Client Served: \$29.00 per hour for homemaker/personal care (PCA Level II)
\$28.00 per hour for housekeeper/chore (PCA Level I)

Past Performance Data: Current provider of personal care services for OFA EISEP clients.

O.C. Department Staff Comments: N/A



ONEIDA COUNTY
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.
County Executive
ce@ocgov.net

July 14, 2023

Gerald Fiorini, Chairman
Board of Legislators
Oneida County
800 Park Avenue
Utica, NY 13501

FN 20 23 - 261

PUBLIC WORKS

WAYS & MEANS

Dear Chairman:

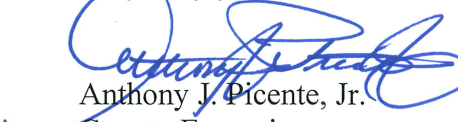
It is time to start the additional work on the REA Wing at the train station in order to make it a functioning building again. I am proposing using \$2 million in the American Rescue Plan Act (ARPA), to fund the additional work needed. Currently, the architects envision making the area into a four-season room incorporating a "Utica Food Hub". The plans for this area need to be drawn up and contracts awarded to get the project completed by the December 31, 2026 deadline.

I therefore request your Board's approval to amend **Capital Project H-GEN 023 19972 – Capital Outlay – UNION STATION REA WING:**

	<u>Current</u>	<u>Change</u>	<u>Proposed</u>
Trans from General GEN 023-5031-000	\$ 2,323,900.00	\$ 00.00	\$ 2,323,900.00
State Aid - ESD GEN 023- 3097	\$ 500,000.00	\$ 00.00	\$ 500,000.00
Trans ARPA Funds GEN 023-5031-500	\$ 00.00	\$ 2,000,000.00	\$ 2,000,000.00
Totals	<u>\$ 2,823,900.00</u>	<u>\$ 2,000,000.00</u>	<u>\$ 4,823,900.00</u>

Thank you for kind attention to this request.

Very truly yours,


Anthony J. Picente, Jr.
County Executive

CC: Comptroller
County Attorney
Commissioner DPW



ONEIDA COUNTY
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.
County Executive
ce@ocgov.net

July 14, 2023

Gerald Fiorini, Chairman
Board of Legislators
Oneida County
800 Park Avenue
Utica, NY 13501

FN 20 23 262

PUBLIC WORKS

WAYS & MEANS

Dear Chairman:

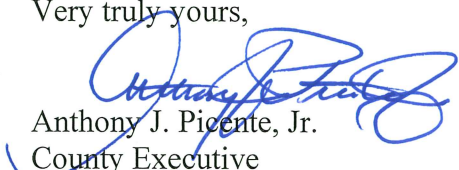
I have been informed by the president of Mohawk Valley Community College, Randall J. VanWagoner, he recently received the bids to complete the sofit work on Wilcox Hall. Unfortunately, these bids are approximately \$100,000 over the original capital project amount of \$310,000. I have agreed to pay for fifty percent of the shortfall from the County's American Recovery Program Act (ARPA), with the additional funding coming from New York State due to the fact this is eligible for reimbursement as a capital project.

I therefore request your Board's approval to amend **Capital Project H-MVC 094 24972 – Capital Outlay – COMMUNITY COLLEGE – WILCOX HALL:**

	<u>Current</u>	<u>Change</u>	<u>Proposed</u>
BONDING MVC 094-2770-500	\$ 155,000.00	\$ 00.00	\$ 155,000.00
State Aid - ESD MVC 094- 3285	\$ 155,000.00	\$ 50,000.00	\$ 205,000.00
Trans ARPA Funds MVC 094-5031-500	\$ 00.00	\$ 50,000.00	\$ 50,000.00
Totals	<u>\$ 310,000.00</u>	<u>\$ 100,000.00</u>	<u>\$ 410,000.00</u>

Thank you for kind attention to this request.

Very truly yours,


Anthony J. Picente, Jr.
County Executive

CC: Comptroller
County Attorney
Commissioner DPW



ONEIDA COUNTY
DEPARTMENT OF PUBLIC WORKS
George E. Carle Complex
5999 Judd Road, Oriskany, NY 13424
Phone: (315) 793-6235 Fax: (315) 768-6299

ANTHONY J. PICENTE JR.
County Executive

MATTHEW S. BAISLEY
Commissioner

July 7, 2023

Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, NY 13501

FN 20 23 - 263

PUBLIC WORKS

Dear County Executive Picente,

WAYS & MEANS

The New York State Department of Transportation (NYSDOT) is assisting Oneida County for the Replacement of the Gridley Paige Road Bridge over Big Creek in the Town of Marshall has been added to the State Transportation Improvement Plan. Eligible project expenditures qualify for 80% Federal aid and 15% State aid. The balance remaining is paid by local funds. The subject bridge is owned by the Town of Marshall.

New York State Department of Transportation rules and regulations for Locally Administered Federal Aid Projects apply. Due to the complexity of these rules and regulations, it is very difficult for local municipalities to complete projects within budget and schedule constraints. Oneida County has the experience, expertise, and financial flexibility required to successfully complete Locally Administered Federal Aid Projects. Therefore, Oneida County has agreed to act as project sponsor. An Inter-municipal agreement between Oneida County and the Town of Marshall has been executed establishing the Town's responsibility for 100% of any local and/or unfunded expense.

The enclosed Federal aid Local Project Agreement will allow Oneida County to be reimbursed up to \$134,400.00 in Federal and State Marcheselli funds for preliminary engineering and design services as eligible expenditures are made per Schedule A of the agreement. The Town of Marshall would be responsible for 100% of the local matching share, currently estimated to be \$6,720.00.

If acceptable, please forward the enclosed Federal aid Local Project Agreement to the Oneida County Board of Legislators for consideration.

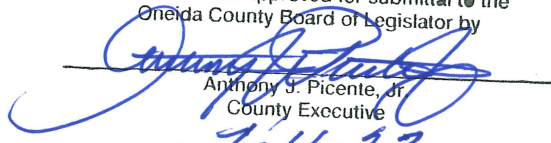
Thank you for your continued support.

Sincerely,

Matthew S. Baisley

Matthew S. Baisley
Commissioner

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by


Anthony J. Picente, Jr.
County Executive

Date 7-11-23

ONEIDA COUNTY BOARD OF LEGISLATORS

Name & Address of Vendor: New York State Department of Transportation
50 Wolf Road
Albany, NY 12232

Title of Activity or Service: Grant

Proposed Dates of Operation: 09/13/2022 – 09/30/2027

Client Population/Number to be Served: N/A

Summary Statements

1) Narrative Description of Proposed Services: The enclosed grant agreement funds the preliminary engineering and design services for the replacement of the Gridley Paige Road Bridge over Big Creek, Town of Marshall following Locally Administered Federal Aid Projects.

Replacement of the Gridley Paige Road Bridge has been added to the State Transportation Improvement Plan. Eligible project expenditures qualify for 80% Federal aid and 15% State aid. The balance remaining is paid by local funds and will be the responsibility of the Town of Marshall, which owns the bridge.

New York State Department of Transportation rules and regulations for Locally Administered Federal Aid Projects apply. Due to the complexity of these rules and regulations, it is very difficult for local municipalities to complete projects within budget and schedule constraints. Oneida County has the experience, expertise, and financial flexibility required to successfully complete Locally Administered Federal Aid Projects. Therefore, Oneida County has agreed to act as project sponsor. An Inter-municipal agreement between Oneida County and the Town of Marshall has been executed establishing the Town's responsibility for 100% of any local and/or unfunded expense.

The enclosed Federal aid Local Project Agreement will allow Oneida County to be reimbursed up to \$134,400.00 in Federal and State Marchiselli funds for preliminary engineering and design services as eligible expenditures which are made per Schedule A of the agreement. The Town of Marshall would be responsible for 100% of the local matching share, currently estimated to be \$6,720.00.

2) Program/Service Objectives and Outcomes: N/A

3) Program Design and Staffing: N/A

4) Funding	Account #:	H569
	Total Funding Requested:	\$134,400.00
	Oneida County Dept. Funding Recommendation:	\$134,400.00
Proposed Funding Sources	Federal:	\$107,520.00
	New York State:	\$20,160.00
	County:	\$0.00
	Town of Marshall:	\$6,720.00

Past Performance Data: N/A

O.C. Department Staff Comments: None



ONEIDA COUNTY
 DEPARTMENT OF PUBLIC WORKS
 George E. Carle Complex
 5999 Judd Road, Oriskany, NY 13424
 Phone: (315) 793-6200 Fax: (315) 768-6299

ANTHONY J. PICENTE JR.
 County Executive

MATTHEW S. BAISLEY.
 Commissioner

FN 20 23 264

July 14, 2023

Anthony J. Picente, Jr.
 Oneida County Executive
 800 Park Avenue
 Utica, New York 13501

PUBLIC WORKS

WAYS & MEANS

Dear County Executive Picente,

Attached, please find a proposed contract with MARCH Associates, Architects & Planners, P.C. to provide architectural services for the Oneida County Office Building 9th Floor asbestos abatement and interior renovation project. The Oneida County Board of Acquisition and Contract approved the award to MARCH Associates on May 17, 2023, in the amount of \$160,900.00 (plus an indeterminate additional amount for project monitoring and onsite representation and inspection).

Please consider the enclosed contract for the aforementioned services. If acceptable, please forward to the Oneida County Board of Legislators for approval.

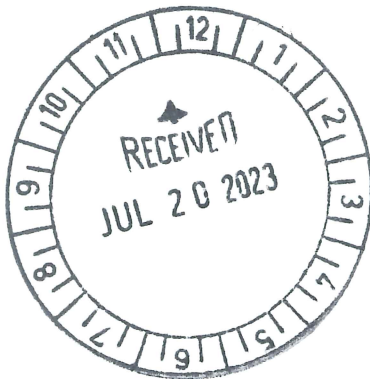
Thank you for your continued support.

Sincerely,

Matthew S. Baisley

Matthew S. Baisley
 Commissioner

Enclosures



Reviewed and Approved for submittal to the
 Oneida County Board of Legislator by

Anthony J. Picente, Jr.

 Anthony J. Picente, Jr.
 County Executive

Date 7-20-23

29

Oneida Co. Department: Public Works

Competing Proposal X
Only Respondent _____
Sole Source RFP _____

ONEIDA COUNTY BOARD OF LEGISLATORS

Name of Proposing Organization: MARCH Associates, Architects & Planners, P.C.
258 Genesee Street, Suite 300
Utica, NY 13502

Title of Activity or Service: Asbestos Abatement and Interior Renovations
Architectural Services - Oneida County Office
Building 9th Floor

Proposed Dates of Operation: Start on Execution – 12/31/2025

Client Population/Number to be Served: N/A

Summary Statements

1) **Narrative Description of Proposed Services:** On May 17, 2023, the Oneida County Board of Acquisition and Contract approved a contract with MARCH Associates Architects and Planners, P.C., in the amount of \$160,900.00 for professional architectural consulting services for the 9th floor asbestos abatement and interior renovations project, plus reimbursable expense for asbestos abatement project monitoring and on-site project representation and inspection. The scope of work includes preparation of plans and specifications and asbestos abatement project monitoring for reconstruction of the Oneida County Office Building 9th Floor.

2) **Program/Service Objectives and Outcomes:** N/A

3) **Program Design and Staffing:** N/A

Total Funding Requested: \$160,900.00+ **Account #:** H-GEN-004 (H305)

Oneida County Dept. Funding Recommendation: \$160,900.00+

Proposed Funding Sources (Federal \$/ State \$/County \$): \$160,900.00+ (County)

Cost Per Client Served: N/A

Past Performance Data: N/A

O.C. Department Staff Comments: None

AGENDA
ONEIDA COUNTY BOARD OF ACQUISITION AND CONTRACT

DATE: May 17, 2023; 11:00 a.m.

LOCATION:

Roll Call:

County Executive: *AP 5-17-23*

Chairman of the Board:

Commissioner of Public Works:

Report of Officials:

Motion to accept all items on the May 17, 2023, Board of Acquisition and Contract Agenda:

Second By:

Ayes:

Nays:

1. Approval of an Agreement between Dr. Susan Blatt and Oneida County (Contract #179036) to provide medical exams for children alleged to have been the victims of sexual assault. Dr. Blatt will conduct training in specific procedures to performing childhood sexual abuse examinations and performing these examinations upon request by the Department of Social Services. The cost of the agreement shall not exceed \$50,000.00, billed at \$800.00 per exam with a \$5,000.00 local share paid 100% through the Child Advocacy Grant. The term of this agreement starts on November 1, 2022, and ends on June 30, 2023. Upon recommendation of Michael Romano and Al Barbato.
A6011.49537
2. Approval of an Agreement between Oneida County and Dr. Susan Blatt (Contract #179061) for the provision of Medical Director services for the Department of Family and Community Services. Dr. Blatt reviews cases and makes medical care recommendations for all the Department's divisions. The term of the agreement runs from January 1, 2023, through December 31, 2025 for a fee that will not exceed \$50,000.00, with Federal Funding of 62% (\$31,000.00), State Funds of 28% (\$14,000.00) and with the local cost of 10% (\$5,000.00). Upon recommendation of Michael Romano and Al Barbato.
A6013.195
3. Acceptance of a Proposal from March Associates for design services in the amount of \$160,900.00 for the Oneida County Office Building Asbestos Abatement & Interior Renovations-9th Floor. March Associates will prepare plans associated with the completion of the work for the accommodation of the Department of Health. Oneida County solicited proposals from qualified contractors and an award to March Associates is recommended. Upon recommendation of Nicholas DiGennaro, P.E., CFM and Al Barbato.
H-GEN-004/ H2356999

Acquisition and Contract

Page 2

May 17, 2023

4. Approval of a Change Order No.12, (Contract #128702) in the amount of \$16,650.00 to Murnane Building Contractors, Inc. for the replacement of the Emergency Operations Center areaway grate as part of the COB Plaza Deck Reconstruction Project. The original contract amount is \$1,942,000.00 and the new proposed contract amount to date is \$2,752,702.67. Upon recommendation of Nicholas DiGennaro, P.E., CFM.
H-DPW-106/ H2050601
5. Acceptance of a Proposal from Venesky Training & Support Services, LLC (Contract #179904) for Indirect Cost Allocation plans which identify various indirect costs incurred by the County to administer State and Federal Programs. This allows the County to obtain maximum reimbursements from the Federal and State governments as required under the Office of Management and Budget's regulations. The agreement begins upon execution and is in effect for the fiscal periods ending on December 31, 2022, 2023, and 2024 with an option to renew for two additional one-year terms. The cost is \$15,850.00 per fiscal year, total compensation will not exceed \$47,550.00. Funding is allocated per fiscal period between the Department of Finance at \$4,750.00, the Department of Social Services at \$9,600.00 and the Department of Health at \$1,500.00. Upon recommendation of Anthony Carvelli and Al Barbato.
6. Acceptance of a Proposal from C&S Engineers, Inc. in the amount of \$400,000.00 to prepare plans, specifications and estimates for the replacement of the Gridley Paige Road Bridge over Big Creek in the Town of Marshall. An inter-municipal agreement between the Town and County was put in place granting Oneida County the authority to act as project sponsor through our County Board of Legislators. This agreement also makes the Town responsible for all costs (\$20,000.00) not eligible for Federal aid (\$380,000.00) all of which is reimbursable to the County. Construction inspection services will be added at a later date via addendum. Upon recommendation of Nicholas DiGennaro, P.E., CFM and Al Barbato.
H-DPW-045 / H2356699
7. Approval of a Change Order No.2, (Contract #138062) in the amount of \$18,962.00 to Delta Engineers for additional work associated with the Construction Inspection Services as part of the Highway Bridge Program-Phase 5. The original contract amount is \$43,000.00 and the new proposed contract amount to date is \$78,762.00. Upon recommendation of Nicholas DiGennaro, P.E., CFM.
H-DPW-077 / H2152699
8. Acceptance of a Proposal from Barton & Loguidice for design services in the amount of \$29,000.00. Barton & Loguidice will prepare design services for the slope stabilization on Beaver Creek Road as part of the County Highway Bridge Program-Phase 5. Oneida County solicited proposals from qualified contractors and an award to Barton & Loguidice is recommended. Upon recommendation of Nicholas DiGennaro, P.E., CFM and Al Barbato.
H-DPW-077
9. Approval of Change Order No. 1, a no cost change, to Kascon, LLC. (Contract #173550) to extend the date of completion from May 26, 2023, to May 24, 2024 on the Asbestos Abatement and Fireproofing for the 7th floor of the COB as part of the COB Asbestos Abatement project. Upon recommendation of Nicholas DiGennaro, P.E., CFM
H-GEN-004

10. Approval of a one-year extension of a contract between Oneida County and Tyler Technologies, LLC. (Contract #176074) regarding a maintenance agreement for civil software. The software assists to efficiently and accurately track civil transactions. Tyler Technologies, LLC has a centralized contract with New York state that runs until November 29,2025. The annual cost of the software is \$8,125.77 and the contract term is from January 1, 2023, to December 31, 2023. Upon recommendation of Robert Maciol and Al Barbatò.
A3115.492

11. Approval of an Agreement between Oneida County and Watch Systems, LLC (Contract #177322) for its web based and proprietary system Offender Watch. The Offender Watch system provides law enforcement with sex offender registration, management, and community notification services. Watch Systems, LLC has been designated a Sole Source by the Purchasing Department as they are the only vendor who is able to provide this type of internet accessible turnkey system, as they are the originators of the proprietary Offender Watch system. The cost of this agreement is \$32,014.38. The term of the agreement begins on November 1, 2022, and ends on October 31, 2025. Upon recommendation of Robert Maciol and Al Barbatò.
A3120.4951 / A3151.4951

Motion to Adjourn:

Second By:

Submitted by

Nicholas P. DiGennaro, P.E., CFM, Interim Secretary
Board of Acquisition and Contract



ONEIDA COUNTY
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.
County Executive
ce@ocgov.net

FN 20

23-265

June 30, 2023

READ & FILED

Oneida County Board of Legislators
800 Park Avenue
Utica, New York 13501

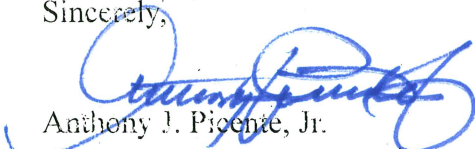
Re: Extension of Overtime Incentive Memorandum of Agreement with Oneida County Sheriff's Department Employees Local 1249

Dear Honorable Members:

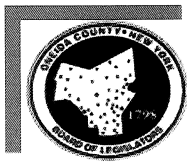
Board of Legislators' resolution 192 of 2023 approved a Memorandum of Agreement between the County, the Sheriff, and the Oneida County Sheriff's Department Employees Local 1249 to provide an overtime incentive payment. The approved Memorandum of Agreement had an original expiration date of June 28, 2023, and gave me the authority to extend the same under specified terms and conditions.

Please allow this correspondence to serve as notification that I am exercising my authority to extend the Memorandum of Agreement beginning on June 29, 2023 and continuing through August 23, 2023.

Sincerely,


Anthony J. Picente, Jr.

cc: Robert M. Maciol, Sheriff
Joseph J. Timpano, Comptroller
Amanda L. Cortese-Kolasz, Commissioner of Personnel
Luis Roman, President, OCSDE Local 1249



**ONEIDA COUNTY
WORKERS' COMPENSATION DEPARTMENT**

ONEIDA COUNTY OFFICE BUILDING, 800 PARK AVENUE, UTICA, NY 13501

Oneida County
Board of Legislators
Gerald J. Fiorini, Chairman

PHONE: (315) 798-5688 FAX: (315) 798-5924
Dennis Brenon, Director
Email: dbrenon@ocgov.net

Workers' Compensation
Committee
Norman Leach, Chairman

July 25, 2023

Honorable, Gerald J. Fiorini
Oneida County Board of Legislators
800 Park Avenue
Utica, New York 13501

FN 20 23-253

WORKERS' COMPENSATION

WAYS & MEANS

Dear Chairman, Fiorini:

Please see the attached proposed 2024 Workers' Compensation Budget. I respectfully request that this proposed 2024 budget be referred to the Workers' Compensation and Ways & Means Committees for their consideration.

Sincerely yours,

Norman Leach
Workers' Compensation Committee Chairman

ATT: DB

BUDGET APPROPRIATIONS

PROGRAM ADMINISTRATION AND SUPPORT

S1710.109	Salaries & Fringes	\$	126,587
S1710.195	Other Fees & Services (See attachment)	\$	548,007
S1710.416	Telephone	\$	550
S1710.418	Meter Postage	\$	630
S1710.455	Travel	\$	3550
S1710.491	Other Materials & Supplies	\$	100
S1710.492	Zixmail	\$	59
S1710.495	Other Expenses	\$	250
S1990.9	Contingent Account	\$	<u>30,000</u>
	Total Administrative Expense		\$ 709,733

S1720.410	Indemnity & Medical	\$	4,268,334
S1720.412	Insurance & Bonding	\$	400
S1720.495	WCB Assessments	\$	<u>350,000</u>
	Total Claims Expense	\$	4,618,734

TOTAL ADMINISTRATIVE & CLAIMS EXPENSES **\$ 5,328,467**

ESTIMATED REVENUES

S2222	Participant Assessments	\$	4,575,141
S2401	Interest Earnings	\$	30,000
S2701	Refund of Prior Years - Expenditures	\$	16,000
S2705	Revenues	\$	<u>707,326</u>

TOTAL ESTIMATED REVENUES **\$ 5,328,467**

2024 Budget - "Other Fees and Services" Breakdown

"Other Fees & Services" - Account S1710.195

Estimated cost to place in reserves for Excess	\$ 300,000
Cost for 3 rd Party Administration 2022	\$ 189,000
Department of Finance annual service charge for 2022	\$ 9,507
Estimated cost for an actuarial analysis in 2022	\$ 7,500
Department of Audit & Control accounting fee for 2022	\$ 12,000
Miscellaneous expert attorney fees and other contract fees	<u>\$ 30,000</u>
Total proposed "Other Fees and Services"	<u>\$ 548,007</u>