



# ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

Gerald J. Fiorini  
Chairman  
(315) 798-5900

Mikale Billard  
Clerk  
(315) 798-5404

George Joseph  
Majority Leader

Timothy Julian  
Minority Leader

## EXPEDITED COMMUNICATIONS FOR DISTRIBUTION FOR THE NOVEMBER 9, 2022 MEETING

(Correspondence relating to upcoming legislation, appointments, petitions, etc.)

<u>FILE NO.</u>	<u>COMMITTEE</u>	<u>PAGES</u>
2022-349 . . .	Ways & Means .....	1-3
2022-350 . . .	Ways & Means .....	4
2022-351 . . .	Ways & Means .....	5-6
2022-352 . . .	Public Safety, Ways & Means .....	7-8
2022-353 . . .	Public Safety, Ways & Means .....	9-12
2022-354 . . .	Economic Development & Tourism, Ways & Means .....	13-16
2022-355 . . .	Economic Development & Tourism, Ways & Means .....	17-18
2022-356 . . .	Government Operations, Ways & Means .....	19-20
2022-357 . . .	Government Operations, Ways & Means .....	21-22
2022-358 . . .	Government Operations, Ways & Means .....	23-27
2022-359 . . .	Health & Human Services, Ways & Means .....	28-30
2022-360 . . .	Health & Human Services, Ways & Means .....	31-33
2022-361 . . .	Health & Human Services, Ways & Means .....	34-36
2022-333 . . .	Economic Development & Tourism, Ways & Means .....	37
2022-334 . . .	Replacement Agreement.....	38-47
2022-363.....	Public Safety, Ways & Means.....	48-49

AVAILABLE ON WEBSITE ONLY  
[www.ocgov.net](http://www.ocgov.net)



ONEIDA COUNTY  
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.  
County Executive  
ce@ocgov.net

October 25, 2022

FN 20 22-349

William A. Rabbia  
Oneida-Herkimer Solid Waste Authority  
1600 Genesee Street  
Utica, New York 13502

WAYS & MEANS

RE: Oneida-Herkimer Solid Waste Authority Board of Directors

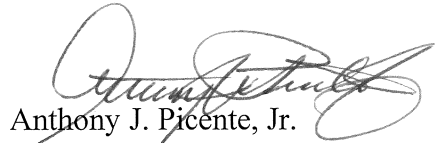
Dear Mr. Rabbia:

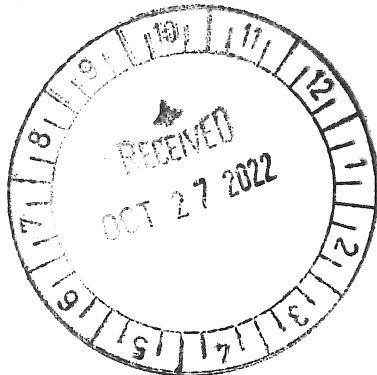
Pursuant to Title 13-FF Section 2049-cc of the New York Public Authorities Law, I hereby reappoint Nancy Novak to serve on the Oneida-Herkimer Solid Waste Authority Board of Directors.

Ms. Novak is being reappointed for a term ending December 31, 2027.

Thank you.

Very truly yours,

  
Anthony J. Picente, Jr.  
Oneida County Executive



Preserving the environment through integrated recovery and disposal.

October 21, 2022

Mr. Anthony Picente  
Oneida Co. Executive  
800 Park Ave.  
Utica, NY 13501

Dear County Executive Picente:

The term of Ms. Nancy Novak on the Board of Directors of the Oneida-Herkimer Solid Waste Authority expires on December 31, 2022. I am writing to request and recommend reappointment of Ms. Novak to the Authority Board for a five-year term (January 1, 2023 - December 31, 2027) pursuant to Title 13-FF Section 2049-cc of New York Public Authorities Law.

Ms. Novak has been an active, contributing member of the Board since her initial appointment in March 2015. She has been instrumental in guiding the Authority's actions to implement the Local Solid Waste Management Plan and operation of Authority facilities. Nancy currently serves on the Authority's Governance Committee.

Nancy has been and continues to be one of the key members of the Authority Board and her reappointment will continue to benefit our region. Therefore, I respectfully request and recommend her reappointment for a full five-year term. For your reference, I have enclosed is a copy of Nancy's prior reappointment letter.

Sincerely,



William A. Rabbia  
Executive Director

WAR/jmt

Enclosure

O:\odit\AUTHORITY BOARD\AUTH BOARD\_Ltr\_Picente\_Reappoint Nancy Novak\_20221014.docx

**BOARD OF  
DIRECTORS**

Kenneth A. Long  
*Chairman*

Harry A. Hertline  
*Treasurer*

James M. D'Onofrio

Nancy A. Novak

William A. Rabbia  
*Executive Director*

Vincent J. Bono  
*Vice Chairman*

Neil C. Angell

James A. Franco

Richard G. Redmond

Jodi M. Tuttle  
*Authority Board Secretary*

Barbara Freeman

James M. Williams

Find us on 



ONEIDA COUNTY  
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.  
County Executive  
ce@ocgov.net

January 9, 2018

RECEIVED

FEB 15 2018

William A. Rabbia  
Oneida-Herkimer Solid Waste Authority  
1600 Genesee Street  
Utica, New York 13502

Oneida-Herkimer Solid Waste  
Management Authority

RE: Oneida-Herkimer Solid Waste Authority Board of Directors

Dear Mr. Rabbia:

Pursuant to Title 13-FF Section 2049-cc of the New York Public Authorities Law, I hereby reappoint Nancy Novak to serve on the Oneida-Herkimer Solid Waste Authority Board of Directors.

Ms. Novak is being reappointed for a term ending December 31, 2022.

Thank you.

Very truly yours,

Anthony J. Picente, Jr.  
Oneida County Executive



# ONEIDA COUNTY BOARD OF LEGISLATORS

*Gerald J. Fiorini, Chairman ♦ 800 Park Avenue ♦ Utica, New York 13501*  
*Work Phone: 315-798-5900 ♦ Home Phone: 315-337-9045*

October 24, 2022

FN 20 22-350

Oneida County Board of Legislators  
800 Park Avenue  
Utica, New York 13501

WAYS & MEANS

Honorable Members:

The term of Barbara Freeman to the Oneida-Herkimer Solid Waste Management Authority Board of Directors expires on December 31, 2022. Pursuant to Section 2049-cc, Title 13-FF, of the Public Authority Law, I hereby recommend the reappointment of Barbara Freeman, to the Oneida-Herkimer Solid Waste Management Authority Board for a term of five years beginning January 1, 2023 through December 31, 2027.

I hereby refer this matter to the Ways and Means Committee and request that it be considered by the full Board at the meeting of November 9, 2022.

Respectfully submitted,

Gerald J. Fiorini  
Chairman of the Board

cc: William A. Rabbia, Executive Director, OHSWA

JOSEPH J. TIMPANO  
Comptroller



SHERYL A. BROWN  
Deputy Comptroller

DEBORAH S. JOANIS  
Deputy Comptroller - Administration

**ONEIDA COUNTY DEPARTMENT OF AUDIT & CONTROL**

County Office Building ♦ 800 Park Avenue ♦ Utica, New York 13501  
315-798-5780 ♦ Fax: 315-798-6415  
E-Mail: jtimpano@ocgov.net

**MEMO**

TO: Anthony J. Picente, Jr. *Tony*  
County Executive

FROM: Joseph J. Timpano *Joe*  
Comptroller

DATE: 10/19/2022

RE: Close-out of Completed Capital Projects

FN 20 22-351

**WAYS & MEANS**

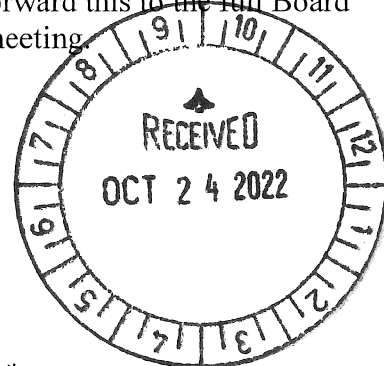
Through our efforts, we were able to identify for closure **11** capital projects. Please see attached list. These **11** projects have a combined total of **\$940,026.10** in unused, unspent funds. Of this total **\$414,926.76** applies to General Fund Debt, while the remaining **\$525,099.34** is applicable to Sewer Fund Debt. Upon approval of the board to commence closure, all **\$940,026.10** will be transferred to our Debt Service Funds for payment of bonds. This transaction reduces the burden on our General and Sewer Funds by decreasing the amount of money needed to be transferred to their respective Debt Service Funds. Thus, this helps us maintain a stable tax levy and sewer fee.

During my term in office, including this request, my office has closed out **237** capital projects, while using **5,910,118.27** of surplus funds to help pay down bonded debt.

Subsequent to your review and approval, would you please forward this to the full Board of Legislators for their adoption at their **November 9, 2022** meeting.

As always, thank you for your support and consideration.

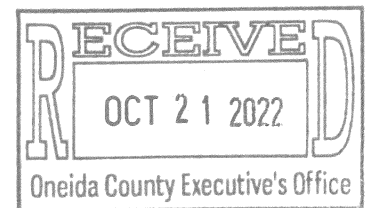
Cc: Mike Billard, Clerk of the Board  
Sheryl Brown, Deputy Comptroller  
Yuriy Rybalkin, Auditor II



Reviewed and Approved for submittal to the  
Oneida County Board of Legislator by

*Anthony J. Picente, Jr.*  
Anthony J. Picente, Jr.  
County Executive

Date 10/21/22



JOSEPH J. TIMPANO  
Comptroller



SHERYL A. BROWN  
Deputy Comptroller

DEBORAH S. JOANIS  
Deputy Comptroller - Administration

## ONEIDA COUNTY DEPARTMENT OF AUDIT & CONTROL

County Office Building ♦ 800 Park Avenue ♦ Utica, New York 13501  
315-798-5780 ♦ Fax: 315-798-6415  
E-Mail: jtimpano@ocgov.net

### MEMO

TO: Joseph J. Timpano  
Comptroller

FROM: Yuriy Rybalkin  
Auditor II

DATE: 10/19/2022

RE: Recommendations for Capital Projects to be closed 2022

After approvals from Mark Laramie, Thomas Squires and Karl Schrantz, the following **11** projects have been identified for closure. The remaining excess revenue amounts will be transferred to their respective debt service funds upon board approval.

### 2022 Capital Project Closures

Account Project	Balance
H244 DEMOLITION OF STRUCTURES	\$26,299.48
H497 MVCC - PLUMLEY BLDG ADDITION & RENO	\$316,084.69
H502 DPW - LIGHT DUTY EQUIPMENT PH 4	\$15,142.80
H537 MVCC - BOOKSTORE & STUDENT COMMON RENO	\$0.00
H538 MVCC - RENOVATION/RELO OF LEARNING COMMONS	\$0.01
H578 MVCC - ACC BASEMENT FLOOD MITIGATION	\$57,399.77
H587 PLANNING - WHITESTOWN EFC FLOOD MITIGATION	\$0.01
<b>Capital fund Total</b>	<b>\$414,926.76</b>

### 2022 Capital Sewer Project Closures

HG407 WPC FACILITIES & EQUIP IMPROVEMENTS	\$3,613.88
HG449 CONSENT ORDER SAUQUOIT PUMP STATION & FORCEMAIN	\$521,364.00
HG487 NY EDAP FLOW MONITORING EQUIPMENT	\$371.50
HG526 SOLIDS HANDLING UPGRADES	-\$250.04
<b>Capital Sewer fund Total</b>	<b>\$525,099.34</b>

<b>Total of Closed Projects to be transferred to Debt Service fund</b>	<b>\$940,026.10</b>
--	---------------------

ONEIDA COUNTY

DEPARTMENT OF EMERGENCY SERVICES

Anthony J. Picente, Jr.  
County Executive

FIRE COORDINATOR

911 CENTER

STOP-DWI PROGRAM

Edward T. Stevens  
Director

120 Base Road \* Oriskany, New York 13424  
Phone: 315-765-2526 \* Fax: 315-765-2529



FN 20 22-352

October 21, 2022

Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

**PUBLIC SAFETY**

**WAYS & MEANS**

Dear County Executive Picente:

Attached, please find an agreement that requires both Board of Legislators action and your signature between the Oneida County Stop-DWI Program and the City of Utica, through its Utica Police Department. This agreement provides funding for the City of Utica to conduct High Visibility Engagement Campaigns, formerly called Crackdown Patrols, during the holidays. This funding is 100% reimbursable to Oneida County from a grant received from the New York State Stop-DWI Foundation. No County dollars are needed for this contract.

I am respectfully requesting that this contract with the City of Utica be approved as a template agreement by the Board of Legislators for all listed police agency conduct High Visibility Engagement Campaigns contracts, which are all the same content, with the exception of agency name, locality, and dollar amount.

The total funds for Stop-DWI conduct High Visibility Engagement Campaigns amount to \$28,000.00. The Police Agencies are:

New Hartford Police Department, 32 Kellogg Road, New Hartford, NY 13413	\$3,620.00
New York Mills Police Department, 3 Maple Street, New York Mills, NY 13417	\$4,424.00
Oneida County Sheriff's Office, 6065 Judd Road, Oriskany, NY 13424	\$6,184.00
Rome Police Department, 301 North James Street, Rome, NY 13440	\$6,184.00
City of Utica Police Department, 413 Oriskany St W, Utica, NY 13502	\$4,424.00
Yorkville Police Department, 30 Sixth Street, Yorkville, NY 13495	\$3,164.00

Thank you for your personal attention to this matter. Should you have any further questions, please contact my office.

Sincerely,

Eric Townsend  
STOP DWI Coordinator

Reviewed and Approved for submittal to the  
Oneida County Board of Legislator by

Anthony J. Picente, Jr.  
County Executive

Date 10/21/22



Oneida Co. Department: Stop-DWI Program

Completing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_  
Other  X  \_\_\_\_\_

**ONEIDA COUNTY BOARD OF LEGISLATORS  
CONTRACT SUMMARY**

**Name & Address of Vendor:** City of Utica  
1 Kennedy Plaza  
Utica, NY 13502

**Title of Activity or Service:** STOP-DWI High Visibility Engagement Campaigns  
(formerly called Crackdown Patrols)

**Proposed Dates of Operation:** October 31, 2022 – October 30, 2023

**Client Population/Number to be Served:**

**Summary Statements**

**1) Narrative Description of Proposed Services:** Agency will provide special holiday patrols, in addition to their normally scheduled patrols, with the sole function focusing on STOP-DWI High Visibility Engagement Campaigns. This agreement will serve as the template for the other 2022-2023 STOP-DWI High Visibility Engagement Campaigns.

**2) Program/Service Objectives and Outcomes:** To increase annually the number of enforcement patrols and corresponding arrests for DWI and its related offenses.

**3) Program Design and Staffing:** Staff is drawn from the agency’s sworn police officers

**Total Funding Requested:** \$4,424.00

**Account#:** A3313.495

**Oneida County Dept. of Funding Recommendation:** \$4,424.00

**Proposed Funding Sources (Federal \$ /State\$ / County \$):** County dollars, 100% reimbursed from the New York State STOP-DWI Foundation High Visibility Engagement Campaigns grant.

**Cost per Client Served:** N/A

**Past Performance Data:** Agency currently participates in enforcement activities and other STOP-DWI Program initiative and special operations.

**O.C. Department Staff Comments:**



ONEIDA COUNTY  
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.  
County Executive  
ce@ocgov.net

FN 20 22-353

October 31, 2022

Board of Legislators  
Oneida County  
800 Park Avenue  
Utica, New York, 13501

**PUBLIC SAFETY**

**WAYS & MEANS**

**Re: Appointment of Tina L. Hartwell, Esq. as Public Defender**

Honorable Members:

In accordance with § 2401 of the Oneida County Charter and § 2401 of the Oneida County Administrative Code, I submit to you my appointment of Tina L. Hartwell, Esq. as Public Defender with a start date of September 19, 2022. A copy of Ms. Hartwell's resume is enclosed herewith.

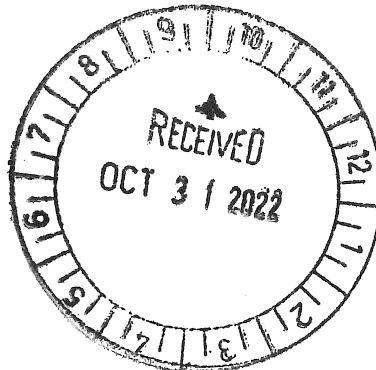
I respectfully request that Ms. Hartwell be appointed at Grade 49H, Step 13 with a salary of \$138,936, effective September 19, 2022. I ask that you place this request on the Agenda for consideration at your November meeting.

Thank you for the Board's kind attention to this matter. I am available to answer any questions you may have.

Very truly yours,

Anthony J. Picente, Jr.  
Oneida County Executive

Enclosure



# Tina L. Hartwell, Esq.

103 Melrose Ave S.  
Utica, NY 13502  
315.264.9217  
Hartwell5547@gmail.com

## QUALIFICATIONS

I have worked for the Oneida County Public Defender - Criminal Division for 19 years in a variety of positions that have allowed me to serve the indigent defendant population of Oneida County while providing me with the opportunity to supervise and manage attorneys and staff and gaining knowledge about administering a critical office within the county that works closely with State offices to advance quality representation for all indigent defendants through grants, database and training.

## EXPERIENCE

### **Oneida County Public Defender - Criminal Division September 2001 - PRESENT**

Represent indigent clients throughout Oneida County in village, town, city and county courts. Worked with the New York State Defenders Association to bring a new database program to track and manage defender cases for the office. Helped write grants for financial assistance to enhance criminal defense services in Oneida County. Implemented and supervised a record retention project that transfers old physical case files into electronic records. Supervised attorneys and staff starting in 2004.

- **2017 - PRESENT: CRIMINAL LAW DIRECTOR  
Regional Immigration Assistance Center, Region 2**

The RIAC office provides training, technical assistance and other legal support to 16 counties located throughout the Central New York region to attorneys representing indigent immigrants in criminal and family courts. Provide legal advice regarding the potential negative immigration consequences of a plea in criminal court or an admission in family court as it relates to Deportability, Inadmissibility and Future Applications pursuant to *Padilla v. Kentucky* and its progeny. Provide training to judges in the Fifth and Sixth Judicial Districts along with invitations to train at several state-wide judges' annual conferences.

- **2004 - 2017: ASSISTANT PUBLIC DEFENDER  
Major Crimes Division**

Represented indigent criminal defendants charged with non-violent felony offenses, including drug, larceny, fraud and DWI cases, in Oneida County Court. Handled some post-conviction motions (e.g. Article 440 motions). Became the Drug Court defense attorney representing all defendants participating in Drug Court throughout Oneida County. Part of the installation team for Mental Health Court and Integrated Domestic Violence Court. Unofficial liaison to City Courts and the attorneys assigned to Utica and Rome City courts.

- **2001 - 2004: ASSISTANT PUBLIC DEFENDER  
City Courts Section**

Represented indigent criminal defendants charged with low-level offenses in City, Town and Village courts through the criminal process from arraignment to trial. Assisted the Drug Court defense attorney with selecting clients for participation in the Drug Court Program.

## EDUCATION

### **Utica College**

*no degree conferred*  
*Economic Crime Management*  
*(a Master's degree program)*  
January 2005 – December 2006

### **Albany Law School**

*Juris Doctorate*  
August 1996 - May 1999  
\*Moot Court Board, Sr. Prize Trial Chair  
\*Moot Court, First Amendment  
Appellate Team

### **Syracuse University**

*Master of Arts, Speech Communication*  
August 1991 - May 1993  
\*Graduate Teaching Assistant  
\*S.U. Intercollegiate Debate Coach

### **Syracuse University**

*Bachelor of Arts*  
*Political Science &*  
*Speech Communication*  
August 1987 - May 1991  
\*Intercollegiate Debate Team  
\*Undergraduate Peer Advisor

## PROFESSIONAL ORGANIZATIONS

- \*New York State Bar Association
- \*New York State Defenders Association
- \*Women's Bar Association of the State of New York
- \*New York State Academy of Trial Lawyers
- \*American Immigration Lawyers Association
- \*Oneida County Bar Association

## GRANT PROGRAM PARTICIPATION

## PROFESSIONAL REFERENCES

### 2011 UPSTATE QUALITY IMPROVEMENT & CASELOAD REDUCTION GRANT, NYS OILS (Distribution #1)

This grant allowed the Public Defender Office to hire 1 full-time attorney, 1 full-time paralegal and 1 full-time investigator. The purpose of the grant was to help reduce the caseload of the city court attorneys whose caseloads averaged 1000 cases per year. This is a 3-year grant and has been renewed in 2014 and 2017 (see below).

### 2013 COUNSEL AT FIRST APPEARANCE GRANT, NYS OILS

This grant allowed the Public Defender Office to hire 2 full-time attorneys and 1 part-time attorney. The purpose of the grant was to develop and maintain a program within the office to ensure an attorney at every first-appearance (i.e. arraignment) for an indigent defendant charged with criminal offenses throughout the county of Oneida's 43 town and village courts as well as city courts after-hour arraignments. Oneida County was one of the first "small" counties to provide this representation at arraignment in Upstate New York. This grant is a 3-year grant and was renewed in 2017 (see below).

### 2013 UPSTATE QUALITY IMPROVEMENT & CASELOAD REDUCTION GRANT, NYS OILS (Distribution #2)

This grant allowed the Public Defender Office to hire 1 full-time case worker to assist attorneys with clients in need of supplemental assistance such as drug/alcohol treatment, mental health treatment, parenting classes, domestic violence classes. Oneida County was one of the first "small" counties to have a case worker of this kind in Upstate New York.

### 2016 REGIONAL IMMIGRATION ASSISTANCE CENTER GRANT, NYS OILS

This was a competitive grant awarded to Oneida County through the Public Defender - Criminal Division Office to hire 2 full-time, experienced attorneys and 1 full-time paralegal dedicated 100% to the design, implementation and advancement of a regional immigration assistance center. The office provides training to mandated representation attorneys and judges in the Fifth and Sixth Judicial Districts covering 16 counties. The two co-directors provide legal assistance to attorneys in those 16 counties regarding possible immigration consequences of charges in criminal court and admissions in family court pursuant to *Padilla v. Kentucky*. Oneida County hosts one of six Centers awarded this grant in all of New York State.

### 2017 CENTRALIZED ARRAIGNMENT PART GRANT, NYS OILS

This grant allowed the Public Defender Office to hire 1 full-time attorney to cover all after-hour arrangements for all county, city, town and village courts in Oneida County. The purpose of this grant is to ensure that all defendants are represented at all times, for any court, at the critical time of arraignment. Oneida County was one of four counties to pilot the program in Upstate New York.

### 2019 UPSTATE QUALITY IMPROVEMENT & CASELOAD REDUCTION GRANT, NYS OILS (Distributions #3 & #4)

This grant, in continuing its commitment to providing quality defense services, is to address the lack of sufficient personnel in light of the caseload "cap" on cases established by the Indigent Legal Services Board and the Hurrell-Harrington (HH) settlement court. The caseload cap provides the maximum number of cases allowed by an attorney representing defendants with specific types of cases. The PD-Crim office is currently in the process of coming into compliance with these caseload limits with the

### Joanne Macri, Esq.

New York State Office of Indigent Legal Services  
Former Statewide Chief Implementation  
Attorney; currently, Executive Director at The  
International Centre for Criminal Law Reform  
and Criminal Justice Policy  
[Jmacri8@gmail.com](mailto:Jmacri8@gmail.com) 716-913-3200

### Darlene Dollard

New York State Defenders Association  
Director of Software Development  
[ddollard@nysda.org](mailto:ddollard@nysda.org) 518-465-3524

### Hon. Michael L. Dwyer

Judge, Oneida County Court  
[mdwyer@nycourts.gov](mailto:mdwyer@nycourts.gov) 315-266-4322

### Hon. Randall B. Caldwell

Judge, Oneida County Family Court  
[rcaldwell@nycourts.gov](mailto:rcaldwell@nycourts.gov) 315-266-4455

### Hon. Joseph A. Saba

Judge-elect, Utica City Court  
Assistant District Attorney, Oneida County  
[jsaba@ocgov.net](mailto:jsaba@ocgov.net) 315-798-5766

### Michael Baker, Esq.

Chief Defender, Broome County  
[Michael.baker@broomecounty.us](mailto:Michael.baker@broomecounty.us) 607-778-2403

### Steven G. Ballan, Esq.

Former Chief Defender, St. Lawrence County  
Assistant Public Defender  
[Sballan@stlawco.org](mailto:Sballan@stlawco.org) 315-323-2729

### Anthony J. LaFache, Esq.

Attorney at Law, Utica, NY  
315-793-8800

funding provided by these grants so as to prevent liability such as the HH counties experienced.



ONEIDA COUNTY  
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.  
County Executive  
ce@ocgov.net

October 31, 2022

FN 20 22-354

Gerald Fiorini, Chairman  
Board of Legislators  
Oneida County  
800 Park Avenue  
Utica, NY 13501

**ECONOMIC DEVELOPMENT  
& TOURISM**

**WAYS & MEANS**

Dear Chairman:

I am in receipt of a letter from the president of MVCC, Randall VanWagoner, requesting your Board amend Capital Project H610, MVCC – Academic Classrooms Renovations. This amendment will not cost the County any more money and will allow MVCC to capture \$350,000 in state aid which was not captured under Capital Project H580.

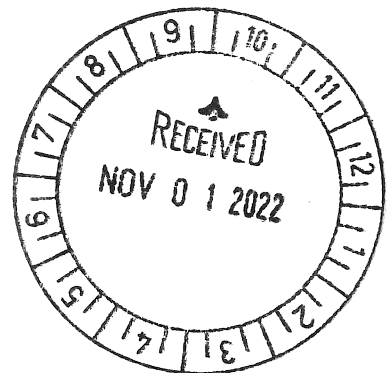
I therefore request your Board's approval to amendment to **Capital Project H-610  
MVCC – Academic Classrooms Renovations:**

	<u>Current</u>	<u>Change</u>	<u>Proposed</u>
H610 – 3597 - State Aid	\$ 1,173,000	\$ 350,000	\$ 1,523,000
H610 – 5710 – Bonding	\$ 1,173,000	\$ 00	\$ 1,173,000
H610 – 2770 – Other	\$ 00	\$ 350,000	\$ 350,000
Totals	<u>\$ 2,346,000</u>	<u>\$ 700,000</u>	<u>\$ 3,046,000</u>

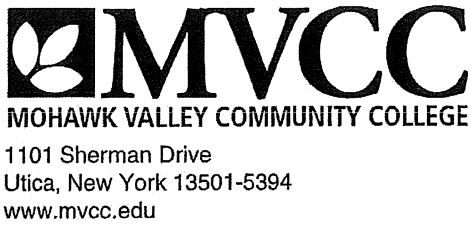
Thank you for kind attention to this request.

Very truly yours,

Anthony J. Picente, Jr.  
County Executive



CC: Comptroller  
County Attorney  
Budget  
MVCC



Office of the President  
Tel 315-792-5333  
Fax 315-792-5678

September 28, 2022

Hon. Anthony Picente  
Oneida County Executive  
800 Park Avenue  
Utica, NY 13501

Dear Hon. Picente,

I write to request Oneida County approval for an increase to Capital Project account H-610 Academic Classrooms & Spaces Renovation. We have been working with County staff to secure New York State reimbursement relative to the classroom and lab renovations for the Airframe & Powerplant program. I am requesting an increase in the project account of \$700,000 to bring the total budget to \$3,046,000. There will be no additional cost to the County. County consideration of this resolution through submission in the October communications for a vote in November would be appreciated.

I am including a copy of the College Board of Trustee's resolution which I anticipate will be approved at the October 17, 2022 Board of Trustee's meeting.

Thank you for your kind attention to this request. I am happy to supply more information at your request.

Sincerely,

Randall J. VanWagoner, Ph.D.  
President

MOHAWK VALLEY COMMUNITY COLLEGE  
Utica and Rome, New York

MEMORANDUM

October 17, 2022

**To:** MVCC Board of Trustees  
**From:** Randall J. VanWagoner, PhD.  
President  
**Subject:** Capital Project - Academic Classrooms & Spaces Renovation

I recommend that the Board of Trustees adopt the following resolution:

RESOLVED that the capital construction budget for the Academic Classrooms & Spaces Renovation project be increased by \$700,000, from \$2,346,000 to \$3,046,000 and be it further,

RESOLVED that the College's Administration is authorized to secure required sponsor and SUNY approvals.

**BACKGROUND**

Program regulations (8 NYCCR §603) require SUNY to obtain documents indicating approvals by the college Trustees, sponsor(s) and State University Trustees for any capital project budget.

The \$700,000 increase includes both the local share and the State matching share. The additional local share will be contributed by Oneida County, the College's local sponsor County.



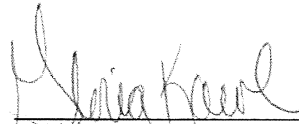
**RESOLUTION PASSED BY THE  
MOHAWK VALLEY COMMUNITY COLLEGE  
BOARD OF TRUSTEES ON  
October 17, 2022**

RESOLVED that the capital construction budget for the Academic Classrooms & Spaces Renovation project be increased by \$700,000, from \$2,346,000 to \$3,046,000;

AND BE IT FURTHER RESOLVED that the College's Administration is authorized to secure required sponsor and SUNY approvals.

October 18, 2022

Date



Gloria Karol

Secretary, MVCC Board of Trustees



ONEIDA COUNTY  
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.  
County Executive  
ce@ocgov.net

October 26, 2022

FN 20 22-355

Gerald J. Fiorini  
Chairman, Board of Legislators  
800 Park Avenue  
Utica, New York 13501

**ECONOMIC DEVELOPMENT  
& TOURISM**

RE: Local Law extending Hotel Occupancy Tax

**WAYS & MEANS**


Dear Chairman Fiorini:

I enclose herewith a proposed Local Law extending the Hotel Occupancy Tax, which currently expires at the end of this year.

If you wish the tax to be extended, please forward to the Board for their approval at their November 9<sup>th</sup> meeting.

Thank you.

Very truly yours,



Anthony J. Picente, Jr.

Enc.







**ONEIDA COUNTY  
DEPARTMENT OF PERSONNEL**

County Office Building ♦ 800 Park Avenue ♦ Utica, New York 13501-2986  
Phone: (315) 798-5726 ♦ Fax: (315) 798-6490

FN 20 22-356

October 20, 2022

Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

GOVERNMENT OPERATIONS

WAYS & MEANS

**Re: Reallocation of Senior Payroll Clerk**

Dear County Executive Picente:

Attached for your review and approval is correspondence from Comptroller, Joseph J. Timpano, requesting the reallocation of Senior Payroll Clerk from Grade 19W, Step 4 at \$33,469 to Grade 22W, Step 4 at \$37,464.

This title exists only in the Comptroller's department, and there are currently two (2) positions classified in this title.

It is believed that the reallocation of this title will more accurately reflect the duties and requirements of the position, and will assist in recruitment and retention, as the Comptroller has experienced a high rate of turnover in this title.

If you concur, I respectfully request that this recommendation be forwarded to the Board of Legislators for consideration at their next meeting. As always, I am available to answer any questions either you or the Board may have regarding this request.

Respectfully submitted,

Amanda L. Cortese-Kolasz  
Commissioner of Personnel



Enclosure

cc: Comptroller  
County Attorney  
Budget Director

Reviewed and Approved for submittal to the  
Oneida County Board of Legislator by  
  
Anthony J. Picente, Jr.  
County Executive

Date 10-21-22

JOSEPH J. TIMPANO  
Comptroller



SHERYL A. BROWN  
Deputy Comptroller

DEBORAH S. JOANIS  
Deputy Comptroller - Administration

**ONEIDA COUNTY DEPARTMENT OF AUDIT & CONTROL**

County Office Building ♦ 800 Park Avenue ♦ Utica, New York 13501  
315-798-5780 ♦ Fax: 315-798-6415  
E-Mail: jtimpano@ocgov.net

October 17, 2022

Amanda Cortese-Kolasz  
Commissioner of Personnel  
800 Park Avenue  
Utica, NY 13501

Re: Senior Payroll Clerk positions

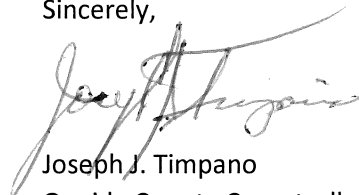
Dear Mrs. Cortese-Kolasz:

Our department employs two Senior Payroll Clerks that are responsible for processing bi-weekly payrolls, maintaining employee records, posting rate adjustments (including the recent contract changes that affected nearly all employees), answering retirement system inquiries and assisting employees on a daily basis. During my tenure we have experienced the most turnover in my department with these critical positions as the salary does not accurately reflect the requirements of the job. One of these two positions will again become vacant in two weeks as an employee will be transferring to a much higher paying position in the Planning Department.

In an effort to recruit and retain experienced, dedicated employees in this crucial position, we are requesting an upgrade of the title of Senior Payroll Clerk from a 19W to a 22W. For 2023 this would be an increase of \$4,095.

Your timely consideration is appreciated as the vacancy is currently posted.

Sincerely,

  
Joseph J. Timpano  
Oneida County Comptroller

Received  
ONEIDA  
COUNTY  
OCT 19 2022  
PERSONNEL  
DEPARTMENT  
Received



ANTHONY R. CARVELLI  
COMMISSIONER



**ONEIDA COUNTY  
DEPARTMENT OF FINANCE**

County Office Building ♦ 800 Park Avenue ♦ Utica, New York 13501  
(315) 798-5750 ♦ Fax: (315) 735-8371 ♦ [www.ocgov.net](http://www.ocgov.net)

ANTHONY J. PICENTE JR.  
COUNTY EXECUTIVE

October 27, 2022

FN 20 22-357

GOVERNMENT OPERATIONS

Mr. Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Ave.  
Utica, N.Y. 13501

**WAYS & MEANS**

Dear Mr. Picente:

Pursuant with Title 3 of Article 5 of the Real Property Tax Law, the enclosed petitions are submitted with the recommendations as cited.

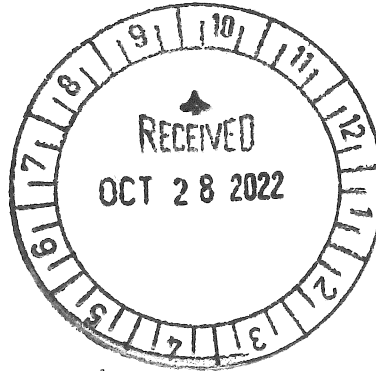
As a number of applications request refunds, we would respectfully request that you please forward said petitions to the Oneida County Board of Legislators for full board consideration on November 9th.

<u>NUMBER</u>		<u>AMOUNT</u>
4	REFUNDS	\$ 2,755.00
2	CORRECTIONS	\$ 8,373.56

Sincerely,

Anthony Carvelli  
Commissioner of Finance

AC:kp  
Enclosure

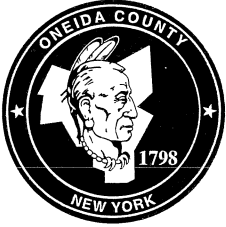


Reviewed and Approved for submittal to the  
Oneida County Board of Legislator by

  
Anthony J. Picente, Jr.  
County Executive

Date 10-27-22





ANTHONY R. CARVELLI  
COMMISSIONER



**ONEIDA COUNTY  
DEPARTMENT OF FINANCE**

County Office Building ♦ 800 Park Avenue ♦ Utica, New York 13501  
(315) 798-5750 ♦ Fax: (315) 735-8371 ♦ [www.ocgov.net](http://www.ocgov.net)

ANTHONY J. PICENTE JR.  
COUNTY EXECUTIVE

October 24, 2022

FN 20 22-358

Mr. Anthony J. Picente, Jr.  
Oneida County Executive  
County of Oneida  
800 Park Avenue  
Utica, NY 13501

GOVERNMENT OPERATIONS

WAYS & MEANS

Dear Mr. Picente:

Enclosed, please find a proposed resolution regarding the semi-annual report on *Mortgage Tax Receipts*.

Please submit this to the Board of Legislators for their full approval at their meeting in December 2022.

Thank you.

Very truly yours,

Anthony Carvelli  
Commissioner of Finance

AC/ty

Enclosure

Cc: Mike Billard, Clerk of the Board



Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

Date 10-25-22



**MORTGAGE TAX RECEIPTS AND DISTRIBUTION**  
**FOR THE PERIOD ENDING SEPTEMBER 2022**

**WHEREAS:** The Oneida County Clerk and the Commissioner of Finance  
Have prepared and submitted to the Board of County Legislators  
their joint Semi-annual report on the Mortgage Tax Receipts, and:

**WHEREAS:** This report shows the credit statement to the sum of **\$2,305,339.75**  
to be distributed to the various towns, cities and villages pursuant to  
Section 261 of the Tax Law, now therefore, be it hereby

**RESOLVED:** That the Oneida County Commissioner of Finance be, and hereby  
is authorized and directed to remit payments in the amount shown  
in said semi-annual report on the Mortgage Tax Receipts.

**APPROVED:**



**Department of  
Taxation and Finance**

October 21, 2022

Sandra J. DePerno  
Oneida County Clerk  
800 Park Avenue  
Utica, NY 13501

Re: Semi-Annual Report for the period April 1, 2022 through September 30, 2022.

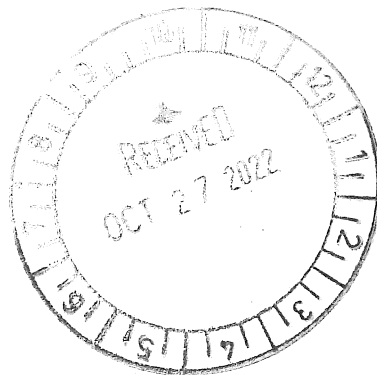
Dear Ms. DePerno,

Your joint Semi-Annual Report, NY Form AU-202, which we received on October 20, 2022 is approved. The net amount of \$2,305,339.75 due to the respective tax districts is recognized. The report may be submitted to your County Legislative Body for their action, pursuant to Section 261 of the Tax Law.

Sincerely yours,

*Joseph Mayer*

Joseph Mayer  
Excise Tax Technician 2  
Telephone: (518) 862-6074

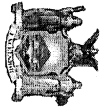


**RECEIVED**

**OCT 21 2022**

ONEIDA COUNTY  
COMMISSIONER OF FINANCE

25



COUNTY OF Oneida  
CASH STATEMENT FOR TAXES COLLECTED PURSUANT TO ARTICLE 11

FOR THE PERIOD OF April 2022 THROUGH September 2022

NEW YORK STATE MORTGAGE TAX SEMANNUAL REPORT

TAX RATE 0.9431667221

Months	BASIC TAX DISTRIBUTED				TREASURER				ALL OTHER TAXES DISTRIBUTED			
	1 Basic Tax Collected	2 Interest Received by Recording Officer	3 Recording Officer's Expense	4 Refunds or Adjustments	5 Amount Paid Treasurer (Col 1 + Col 2 - Col 3 - Col 4)	6 Interest Received by Treasurer	7 Treasurer's Expense	8 Tax Districts Share (Col 5 + Col 6 - Col 7)	9 Local Tax	10 Additional Tax CNY	11 Special Assistance Fund	12 Special Additional Tax SONYMA
Oct												
Nov												
Dec												
Jan												
Feb												
Mar												
Apr	328,258.74	16.31	21,761.89	0.00	306,513.16	0.00	306,513.16	0.00	183,778.94	0.00	105,068.78	
May	351,686.00	25.88	24,394.41	0.00	327,317.47	0.00	327,317.47	0.00	152,516.99	0.00	103,630.31	
Jun	363,592.00	20.28	24,232.84	0.00	339,379.44	0.00	339,379.44	0.00	157,668.15	0.00	111,952.19	
Jul	329,169.00	12.87	23,839.81	0.00	305,342.06	0.00	305,342.06	0.00	148,326.33	0.00	103,285.99	
Aug	639,531.00	32.32	22,603.35	0.00	616,959.97	0.00	616,959.97	0.00	318,891.60	0.00	251,064.50	
Sep	432,018.02	24.87	22,215.24	0.00	409,827.65	0.00	409,827.65	0.00	246,362.77	0.00	146,015.97	
Totals	2,444,254.76	132.53	139,047.54	0.00	2,305,339.75	0.00	2,305,339.75	0.00	1,207,544.78	0.00	821,017.74	

*Thomas J. Albanese*  
Recording Officer

*[Signature]*  
Treasurer

**PART II**

Distribution Statement  
(Column 1 through 5) The "Taxes collected" shown in column 2 were produced by mortgages covering real property in the respective tax districts. Additions and deductions to make adjustments and correct errors are recorded in column 3 and 4, respectively. Authority for these additions and deductions is given by the orders of the Taxation Department noted on the bottom of this part.

Credit Statement  
(Column 6) This column is the net amount due to each tax district for which the Board of Supervisors shall issue its warrant or warrants.

MUNICIPALITY	2 Taxes Collected	3 *Additions	4 *Deductions	5 Taxes Adj Corr	6 Amount Due Tax District
ANNSVILLE	16,266.15	0.00	0.00	16,266.15	15,341.69
AUGUSTA	24,073.73	0.00	0.00	24,073.73	22,705.54
AVA	4,782.50	0.00	0.00	4,782.50	4,510.69
BOONVILLE	40,890.03	0.00	0.00	40,890.03	38,566.12
BRIDGEWATER	9,391.29	0.00	0.00	9,391.29	8,857.55
CAMDEN	43,652.00	0.00	0.00	43,652.00	41,171.11
DEERFIELD	47,871.00	0.00	0.00	47,871.00	45,150.33
FLORENCE	6,002.74	0.00	0.00	6,002.74	5,661.58
FLOYD	40,304.50	0.00	0.00	40,304.50	38,013.86
FORESTPORT	26,726.50	0.00	0.00	26,726.50	25,207.55
KIRKLAND	115,491.04	0.00	0.00	115,491.04	108,927.31
LEE	56,676.77	0.00	0.00	56,676.77	53,455.64
MARCY	121,161.10	0.00	0.00	121,161.10	114,275.12
MARSHALL	22,247.73	0.00	0.00	22,247.73	20,983.32
NEW HARTFORD	279,791.10	0.00	0.00	279,791.10	263,889.65
PARIS	47,926.07	0.00	0.00	47,926.07	45,202.27
REMSEN	12,003.00	0.00	0.00	12,003.00	11,320.83
ROME	300,317.30	0.00	0.00	300,317.30	283,249.28
SANGERFIELD	16,865.35	0.00	0.00	16,865.35	15,906.84
STUBEN	13,983.97	0.00	0.00	13,983.97	13,189.22
TRENTON	74,619.00	0.00	0.00	74,619.00	70,378.16
UTICA	387,174.86	0.00	0.00	387,174.86	365,170.44
VERNON	178,864.62	0.00	0.00	178,864.62	168,699.16
VERONA	171,435.50	0.00	0.00	171,435.50	161,692.26
VIENNA	86,785.50	0.00	0.00	86,785.50	81,853.20
WESTERN	30,173.50	0.00	0.00	30,173.50	28,458.64
WESTMORELAND	76,101.86	0.00	0.00	76,101.86	71,776.74
WHITESTOWN	192,676.05	0.00	0.00	192,676.05	181,725.64
<b>Total Tax Districts 28</b>	<b>2,444,254.76</b>	<b>0.00</b>	<b>0.00</b>	<b>2,444,254.76</b>	<b>2,305,339.75</b>

\*See refund, adjustment and special adjustment orders of Commissioner of Taxation and Finance, case numbers



**ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES**  
County Office Building, 800 Park Avenue, Utica, NY 13501  
Phone (315) 798-5733 Fax (315) 798-5218

November 1, 2022

Honorable Anthony J. Picente Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

FN 20 22-359

HEALTH & HUMAN SERVICES

WAYS & MEANS

Dear Mr. Picente:

I am submitting the following Purchase of Services Agreement for review and approval by the Board of Legislators between Oneida County, through its Department of Family and Community Services, and Rescue Mission of Utica, Inc. for the operation of a Drop-In Center.

The Drop-In Center (Center) will provide services for up to 25 individuals encountering homelessness who experience difficulty accessing accommodations within the established shelter system. The Center shall provide facilities for showering, laundry, hydration, meals/snacks, personal hygiene supplies, seating such as recliners for respite, and other amenities that support cleanliness, care, and well-being. The Center will operate continuously during Code Blue weather declarations, as well as operation throughout the year. Daytime services will incorporate supplementary services such as case management, housing assistance, vocational, spiritual or wellness programs, mental health and substance use screenings, assessments or referrals, or other positive recreational activities.

This Agreement is for the term October 1, 2022, through September 30, 2027 and has a maximum total cost of \$3,776,621.00 for the duration of this Agreement the contract has a start date of October 1, 2022 to cover start-up costs and expenses, with an understanding that, if available, outside funding sources such as HUD Funding Opportunities award would be prioritized for overlapping budget lines. The local cost to support this effort is 29.97% or \$1,131,853.31.

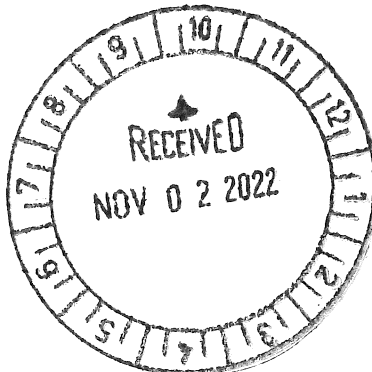
I respectfully request that this matter be submitted to the Board of Legislators for their consideration.

Thank you for your attention to this matter.

Sincerely,

Colleen Fahy-Box  
Commissioner

CFB/mk  
attachment.



Reviewed and Approved for submittal to the  
Oneida County Board of Legislator by  
  
Anthony J. Picente, Jr.  
County Executive  
Date 11-1-22

# 17202

**Oneida Co. Department Social Services**

**Competing Proposal** \_\_\_\_\_  
**Only Respondent**   X    
**Sole Source RFP** \_\_\_\_\_  
**Other** \_\_\_\_\_

**Oneida County Board of Legislators Summary**

**Name of Proposing Organization:** Rescue Mission of Utica, Inc.  
293 Genesee Street  
Utica, New York 13501

**Title of Activity or Services:** Drop-In Center

**Proposed Dates of Operation:** October 1, 2022 through September 30, 2027

**Client Population/Number to be Served:** Oneida County residents experiencing homelessness

**SUMMARY STATEMENTS**

**1). Narrative Description of Proposed Services**

The Drop-In Center (Center) will provide services for individuals encountering homelessness who experience difficulty accessing accommodations within the established shelter system. The Center will be open throughout the year, and operate continuously during Code Blue weather declarations. Hours will accommodate both daytime and nighttime services.

**2). Program/Service Objectives and Outcomes**

The Center shall provide facilities for showering, laundry, hydration, meals/snacks, personal hygiene supplies, seating such as recliners for respite, and other amenities that support cleanliness, care, and well-being. Daytime services will incorporate supplementary services such as case management, housing assistance, vocational, spiritual or wellness programs, mental health and substance use screenings, assessments or referrals, or other positive recreational activities.

**3). Program Design and Staffing Level –**

Staffing and services will be provided for up to 25 individuals.

**Total Funding Requested:** \$ 3,776,621.00

**Oneida County Dept. Funding Recommendation:** Account #: A6141.495

**Mandated Service:**

**Proposed Funding Source (Federal \$ /State \$ / County \$): \$3,776,621.00**

If available, outside housing funding sources such as Code Blue or HUD Notice of Funding Opportunities award will be prioritized by Contractor for overlapping budget lines.

Federal	0.0 %	=	\$	0.00
State	70.03 %	=	\$2,644,767.69	
Local	29.97 %	=	\$1,131,853.31	

**Cost Per Client Served:**

**Past performance Served:** The Department has contracted with this provider for this homeless services for several years.

**O.C. Department Staff Comments:**

**Anthony J. Picente Jr.**  
County Executive

**Colleen Fahy-Box**  
Commissioner



ONEIDA COUNTY DEPARTMENT OF FAMILY AND COMMUNITY SERVICES  
Contract Administration, 4<sup>th</sup> Floor  
County Office Building, 800 Park Avenue, Utica, NY 13501  
Phone (315) 798-5073 Fax (315) 793-6044

October 27, 2022

FN 20 22-360

Anthony J. Picente, Jr.  
Oneida County Executive  
Oneida County Office Building  
800 Park Avenue  
Utica, New York 13501

HEALTH & HUMAN SERVICES

WAYS & MEANS

Dear Mr. Picente:


I am submitting the following agreement, which is the third renewal between Oneida County, through its Department of Family and Community Services, and The North Utica Senior Citizens Recreation Center, Inc., for your review and approval. If this agreement meets with your approval, please forward to the Board of Legislators for further consideration.

The purpose of this agreement is to provide fiscal intermediary services for Oneida County's Aging Programs that include flexible consumer-directed care using budget based care plans provided by program coordinators, consumers and caregivers. This agreement funds Caregiver Support Program Emergency Respite Services, the Community Living Program, the Alzheimer's Association Respite Grant and Community Based Services Program. The total cost of this agreement is \$280,955.00.

This agreement will commence on January 1, 2022 and will terminate on December 31, 2022.

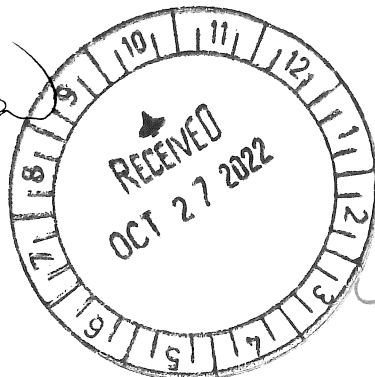
I am available at your convenience to answer to any questions you might have regarding this agreement.

Sincerely,

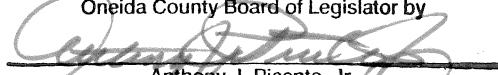
  
Michael J Romano  
Deputy Commissioner

MJR/md

Enclosures



Reviewed and Approved for submittal to the  
Oneida County Board of Legislator by

  
Anthony J. Picente, Jr.  
County Executive

Date 10-27-22



Oneida Co. Department: Office for the Aging

Competing Proposal	_____
Only Respondent	_____
Sole Source RFP	_____
Other	<u>  X  </u>

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name & Address of Vendor:** The North Utica Senior Citizens Recreation Center, Inc.  
50 Riverside Drive  
Utica, New York 13502

**Title of Activity or Service:** Fiscal Intermediary Services

**Proposed Dates of Operation:** January 1, 2022 – December 31, 2022

**Client Population/Number to be Served:** Oneida County residents aged 60+

**Program Narrative:**

The purpose of this agreement is to provide fiscal intermediary services for Oneida County’s Aging Programs that include flexible consumer-directed care using budget based care plans provided by program coordinators, consumers and caregivers. This agreement funds Caregiver Support Program Emergency Respite Services, the Community Living Program, the Alzheimer’s Association Respite Grant and Community Based Services Program.

**Summary Statements**

**1) Narrative Description of Proposed Services**

- (a) **Caregiver Support Program Emergency Respite Services** addresses the immediate, intermittent respite needs for a caregiver and care receiver.
- (b) **Community Living Program (CLP)** will provide Oneida County with the ability to develop a flexible consumer directed model of service to allow clients to remain in their community.
- (c) **Alzheimer’s Association Respite Grant** will address the immediate, intermittent respite needs for caregivers and care receivers who suffer from Alzheimer’s or related disorder.

**2) Program/Service Objectives and Outcomes:**

- (a) **Caregiver Support Program Emergency Respite Services** will provide support service activities that are temporary, substitute supports or short-term living arrangements, thus allowing a brief period of relief or rest for caregivers that ultimately assist in keeping the care receiver in the community.
- (b) **Community Living Program (CLP)** will link individuals with home and community based services and supports, using a budget based consumer driven plan of care, with services and goods selected by the consumer or primary caregiver.
- (c) **Alzheimer’s Association Respite Grant** will provide support services activities that are temporary, substitute supports or short-term living arrangements, thus allowing a brief period of relief or rest for caregivers of clients with Alzheimer or another related disease.

**3) Program Design and Staffing: N/A**

**Total Funding Requested:** \$280,955.00

**Account # A6772.495135**

32

A6774.495.99  
A6772.495149

**Oneida County Dept. Funding Recommendation: \$280,955.00**

**Proposed Funding Sources (Federal \$/ State \$/County \$):**

- **Caregiver Respite Program (IIIIE)** (#A6772.495135) **\$28,000.00**  
Federal: 75% (\$21,000.00) State: 0% (\$0) County: 25% (\$7,000.00)
- **Community Living Program (CLP)** (#A6774.49599) **\$72,000.00**  
Federal: 0% (\$0) State: 75% (\$54,000.00) County: 25% (\$18,000.00)
- **Alzheimer's Association Respite Grant** (#A6772.495135) **\$45,500.00**  
Federal: 0% (\$0) State: 0% (\$0) County: 0% (\$0) Other: 100% (\$45,4500)
- **Unmet Needs Grant** (#A6772.495135) **\$135,455.00**  
Federal: 0% (\$0) State: 100% (\$135,455.00) County: 0% (\$0)

**Cost Per Client Served: N/A**

**Past Performance Data:** The agency has been providing this service since 2016 and the Department is happy with its performance.

**O.C. Department Staff Comments:**

Anthony J. Picente Jr.  
County Executive

Colleen Fahy-Box  
Commissioner



ONEIDA COUNTY DEPARTMENT OF FAMILY AND COMMUNITY SERVICES  
Contract Administration, 4<sup>th</sup> Floor  
County Office Building, 800 Park Avenue, Utica, NY 13501  
Phone (315) 798-5073 Fax (315) 793-6044

October 28, 2022

FN 20 22-361

Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

HEALTH & HUMAN SERVICES

WAYS & MEANS

Dear Mr. Picente:

I am submitting the following Agreement between Oneida County, through its Department of Family and Community Services, and the Resource Center for Independent Living, Inc., for your review. If this Agreement meets with your approval, please forward it to the Board of Legislators for further consideration.

This Agreement is for the provision of Adult Day Care Services. This Agreement will continue to provide community based long-term care services to the frail and elderly, and help older consumers to delay or divert nursing facility placement. The total amount of this Agreement is \$78,000.00 supported by 75% state funds (\$58,500.00), and 25% County funds (\$19,500.00). This Agreement commences January 1, 2022 and terminates December 31, 2022.

I am available at your convenience to answer any questions you may have regarding this Agreement.

Sincerely,

Michael J Romano  
Deputy Commissioner

MJR/md

Enclosures



Reviewed and Approved for submittal to the  
Oneida County Board of Legislator by

Anthony J. Picente, Jr.  
County Executive

Date 10-31-22

Only Respondent	_____
Sole Source RFP	_____
Other	<u>  X  </u>

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name & Address of Vendor:** Resource Center for Independent Living, Inc.  
131 Genesee Street  
Utica, New York 13501

**Title of Activity or Service:** Social Adult Day Care

**Proposed Dates of Operation:** January 1, 2022 through December 31, 2022

**Client Population/Number to be Served:** Frail elderly age 60+ with functional impairment

**Summary Statements**

**1) Narrative Description of Proposed Services**

Social Model Adult Day Care Services are a structured five hour; five day a week adult day care that serves frail elderly individuals in a supervised group setting. The program is in compliance with the New York State Regulations for Social Adult Day Care. Eligible participants must be age 60 or older and functionally impaired, meaning needing assistance of another person in at least one of the following activities of daily living: toileting, mobility, transferring and eating; or needing supervision due to cognitive and /or psycho-social impairment. Services include a noon meal and transportation to and from the program

**2) Program/Service Objectives and Outcomes:**

- To provide 5-hour per weekday adult day care programming
- To provide noon meal and transportation
- To provide services that include socialization, supervision and monitoring, personal care, nutrition, appropriate activities - maintenance and enhancement of daily living skills, caregiver assistance, and transportation.
- To provide intergenerational programming to ensure a mutually beneficial social opportunity for program participants and area youth

**3) Program Design and Staffing**

Each adult day service provider will serve OFA authorized participants with a structured 5-hour program that meets the NY State regulations. Each site will have a coordinator and sufficient staff; both paid and volunteer. The staff will supervise participants in a safe environment and the staff will provide appropriate activities and therapies that will enhance the participants' general wellbeing.

**Total Funding Requested:** \$78,000.00

**Account #:** 6772.495.116

**Oneida County Dept. Funding Recommendation:** \$ 78,000.00

**Proposed Funding Source (Federal/State/County):**

Federal: \$0

State: 75% (\$48,500.00)

County: 25% (\$29,500.00)

**Cost per Client Served:** \$75.00 per client per five hour day

**Past Performance Data:** The Resource Center for Independent Living has provided Social Adult Day Care since 1984.

**O.C. Department Staff Comments:**



**ONEIDA COUNTY DEPARTMENT OF LAW**

Oneida County Office Building  
800 Park Avenue ♦ Utica, New York 13501-2975  
(315) 798-5910 ♦ fax: (315) 798-5603 ♦ [www.ocgov.net](http://www.ocgov.net)

**Anthony J. Picente, Jr.**  
County Executive

**Peter M. Rayhill**  
County Attorney

November 2, 2022

The Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
Oneida County Office Building  
800 Park Avenue, 10<sup>th</sup> Floor  
Utica, New York 13501

FN 20 22 - 333  
**ECONOMIC DEVELOPMENT  
& TOURISM**  
WAYS & MEANS

**Re: Agreement with The Convention and Visitors Bureau for Oneida County, Inc.**

Dear County Executive Picente:

Enclosed, please find two Agreements between the County and The Convention and Visitors Bureau for Oneida County, Inc., which allocate a percentage of the revenue collected from the Hotel Occupancy Tax t for the purpose of promoting tourism and convention activities throughout Oneida County. The first agreement is for the period covering the 2022 calendar year, and the second agreement is for the period covering the 2023 calendar year.

An earlier iteration of these agreements, in the form of a single multi-year agreement ending December 31, 2024 had been submitted to the Board previously. A request was made by the Board to reconfigure the prior version. These new agreements are in response to that request. The previous submission has been withdrawn.

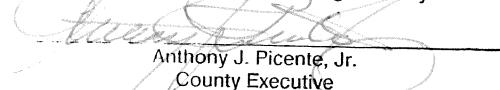
If the enclosed meet with your approval, I respectfully request that you forward the same to the Board of County Legislators for consideration at their November meeting.

Sincerely,

  
Peter M. Rayhill

Enclosures

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

  
Anthony J. Picente, Jr.  
County Executive

Date 11-2-22

2022-334  
Replacement Agreement

MAIN STREET PROGRAM GRANT AGREEMENT BETWEEN

ONEIDA COUNTY

AND

THE VILLAGE OF BOONVILLE

THIS GRANT AGREEMENT (hereinafter “Agreement”) is made between the County of Oneida, a municipal corporation organized and existing under the laws of the State of New York, with its principal place of business located at 800 Park Ave., Utica, New York (hereinafter the “County”), and the Village of Boonville, a municipal corporation organized and existing under the laws of the State of New York, with its principal place of business located at 13149 State Route 12, Boonville, New York (hereinafter the "Grantee").

WHEREAS, on July 28, 2021, County Executive Anthony J. Picente Jr. announced the launch of the Oneida County Main Street Program, a grant program, to provide support to local municipal downtown development projects, assist in the safe and efficient redesign of main streets and promote investment and business growth; and

WHEREAS, the County has authorized five-million dollars in capital funds to be utilized for municipalities within Oneida County to plan and implement complete street and safety projects under the program designated as the Oneida County Main Street Program (hereinafter the “Grant Program”); and

WHEREAS, the Grantee was one of eleven municipalities that applied to and is participating in the Grant Program; and

WHEREAS, it is the County’s intention that the available capital funds will be distributed equally among the participating municipalities; and

WHEREAS, the Grantee through the Grant Program planning process identified projects within the Village of Boonville for funding through the Grant Program; and

WHEREAS, the Grantee’s application has been reviewed and 13 of the proposed projects have been approved (collectively, the “Projects,” individually, the “Project”), and the County has determined that the Grantee should receive such Main Street assistance (said Projects are attached hereto as Exhibits 1 Project List and 2 Project Map, respectively); and

WHEREAS, the County has accepted the estimate of the cost to complete each Project; and

WHEREAS, the Grantee acknowledges the total amount of County funds available for the Grant Program is Five-million Dollars, that the Grant Program funds shall be allocated to multiple projects throughout eleven municipalites in the County and that the County contribution to any one Project shall not exceed fifty percent (50%) of the total cost to complete each Project; and

WHEREAS, the Grantee represents that it is duly qualified and willing to complete the Projects.

NOW, THEREFORE, it is agreed between the County and the Grantee as follows:

1. A. It is within the discretion of the Grantee to determine which Projects to proceed with. This Agreement does not obligate the Grantee to complete all or any of the Projects. However, in order to receive the Grant from the County for any Project, the Grantee must complete the Project.

B. Completion of the Projects shall include the following:

- i. The Grantee shall provide notice of intent to complete a Project to the County's authorized representative, prior to commencing work.
- ii. The Grantee shall complete the Projects as specified in the Grantee's application for the Grant. Once this Agreement is signed, the Grantee will not be allowed to make changes to the Projects without the prior written approval of the County.
- iii. The Grantee shall be responsible for the administration, supervision, management, and Project oversight that may be required for the work performed under this Grant.
- iv. The Grantee shall comply with all federal, state, and local laws and regulations and will obtain any site-specific permits required.
- v. The Grantee will procure any easements from any private property owners necessary to complete the Projects.
- vi. The Grantee agrees to take "before and after" photographs of the Project and shall provide copies of all photographs to the County as part of Grantee's application for payment.
- vii. The Grantee shall arrange for a tour of the Project area with County officials within forty-five days (45) days of completion of the project.
- viii. The Grantee agrees to acknowledge the County's financial support for the Projects. Any statement, press release, bid, solicitation, or other document issued describing the Project shall provide information reflecting that County funds were used to support the Project and will contain the following language:

"This Project is made possible in part by a grant provided by the County of Oneida, through an appropriation made by the Oneida County Board of Legislators, upon a request of the Oneida County Executive, Anthony J. Picente, Jr. "Any site developed or improved by the Project shall display a sign, in a form approved by the County, stating the same information.

C. Upon the completion of each Project, the Grantee shall submit an application for payment to the County setting forth the work performed, and the amounts expended on the Project by the Grantee. Such amounts shall include actual expenditures by the Grantee and may include in-kind services performed by the Grantee (Credit for in-kind services by the Grantee require that proper documentation of the in-kind services is provided to and approved by the County. Intent to use in-kind services must be declared at the time of application for a Project and must have been approved by the County prior to the approval of the Project). Application for payment must be received by the County within sixty (60) days after the completion of the Project or the expiration of this Grant as set forth below, whichever occurs first. Applications for payment received after that date will not be eligible for reimbursement. The County's authorized representative has final approval authority for acceptance of the Grantee's payment application. The County shall



determine whether the expenditures submitted in the payment application are consistent with the Project application and are eligible for reimbursement under this Grant. The County will verify the total amount expended by the Grantee on each Project. The verification of the amount expended shall be used by the County to calculate the Grant payment to be made by the County to the Grantee for each Project. No Grant payment shall be made to the Grantee by the County in excess of fifty percent (50%) of the total amount expended on any one Project with the total amount of grant funds to be awarded to the Grantee not to one eleventh of the Five-million Dollars allocated to the Program, unless excess grant funds are available pursuant to sub-paragraph D below. The Grantee shall not receive credit for work found by the County, in its sole discretion, to be unsatisfactory, or performed in violation of federal, state, or local law, ordinance, rule, or regulation. Upon the review and confirmation of the payment application, the County shall remit to the Grantee that amount of the Grant verified by the County in the review of the Grantee's payment application.

D. In the event any Project is not completed or is completed for less than the cost projected by the Grantee, the County shall retain or adjust the amount of the Grant, as the circumstances dictate. The County may in its sole discretion reallocate such unused or underutilized Grant funds to other Projects of the Grantee or to other municipal projects in the Grant Program.

2. TERMINATION. This Agreement may be terminated upon notification by the Grantee that the Grantee no longer wishes to proceed with the Project.

3. NOTICE. Any notice which any party may desire or is required at any time to give or have served upon another may be delivered personally, or be sent by United States mail, postage prepaid, addressed to the representatives identified in this section, or to such other individuals at such addresses as shall have been last furnished in writing by one party to the other.

The County's authorized representative for the purpose of administration of this Grant Program is:

Dana R. Crisino, AICP  
Deputy Commissioner  
Oneida County Planning Department  
321 Main Street, Union Station  
Utica, NY 13501  
Phone (315) 798-5710  
Fax (315) 798-5852

The Grantee's authorized representative for the Grant Program is:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

17

---

4. ACCOUNTING AND AUDIT. The Grantee shall maintain books, records, documents, and other evidence pertaining to the costs and expenses of implementing this Grant to the extent and in such detail that will accurately reflect the total cost of each Project. The Grantee shall use generally accepted accounting principles. All records shall be retained for five (5) years after completion of the Project. The County or its representatives shall have the right to examine books, records, documents, and other evidence and accounting procedures and practices relevant to the Grant.

5. INDEMNIFICATION. To the fullest extent permitted by applicable law, the Grantee (the "Indemnifying Party") shall indemnify and hold harmless, and at the County's option, defend, the County, and/or its officers, directors, members, agents, employees, contractors and other representatives (each, individually, an "Indemnified Party" and, collectively, the "Indemnified Parties"), from and against any and all liabilities, damages, losses, costs, expenses (including, without limitation, any and all reasonable attorneys' fees and disbursements), causes of action, suits, liens, claims, damages, penalties, obligations, demands or judgments of any nature, including, without limitation, for death, personal injury and property damage, economic damage, and claims brought by third parties for personal injury and/or property damage (collectively, "Damages"), incurred by any Indemnified Party caused by any negligent act or omission, or intentional misconduct of the Indemnifying Party, its officers, agents, employees (including Grantee's authorized personnel) arising out of or in connection with this Agreement.

6. INSURANCE REQUIREMENTS

A. The Grantee shall purchase and maintain insurance of the following types of coverage and limits of liability with an insurance carrier qualified and admitted to doing business in the State of New York. The insurance carrier must have at least an A- (excellent) rating by A. M. Best.

1. Commercial General Liability (CGL) coverage with limits of insurance of not less than \$1,000,000 each occurrence and \$3,000,000 annual aggregate.
  - a. CGL coverage shall be written on ISO occurrence form CG 00 01 1001 or a substitute form providing equivalent coverage and shall cover liability arising from premises, operations, independent contracts, products-completed operations, and personal and advertising injury.
  - b. The County (for purposes of this form, specifically named as "Oneida County"), and any other parties required by the County, shall be included as additional insureds. Coverage for the additional insureds shall apply as primary and non-contributing insurance before any other insurance or self-insurance, including any deductible or self-insured retention, maintained by or provided to the additional insureds.

2. Workers' Compensation and Employer's Liability

- a. Statutory limits apply.

3. Automobile Liability

- a. Business auto liability with limits of at least \$1,000,000 for each accident.
- b. Business auto coverage must include coverage for liability arising out of all owned, leased, hired, and non-owned automobiles.
- c. The County (for purposes of this form, specifically named as "Oneida County"), and any other parties required by the County, shall be included as additional insureds on the auto policy. Coverage for these additional insureds shall be on a primary and non-contributing basis.

4. Commercial Umbrella

- a. Umbrella limits must be not less than \$1,000,000 for each occurrence and \$3,000,000 annual aggregate.
- b. Umbrella coverage must include as additional insureds all entities that are additional insureds on the CGL.
- c. Umbrella coverage for such additional insureds shall apply as primary and non-contributing insurance before any other insurance or self-insurance, including any deductible or self-insured retention, maintained by or provided to the additional insureds.

B. Waiver of Subrogation: the Grantee waives all rights against the County and their agents, officers, directors, and employees for recovery of damages to the extent these damages are covered by CGL or Workers' Compensation and Employer's Liability insurance maintained per requirements stated above.

C. Certificates of Insurance: Prior to the start of any work, the Grantee shall provide certificates of insurance to the County. Attached to each certificate of insurance shall be a copy of the additional insured endorsement that is part of the Grantee's CGL policy. These certificates and the insurance policies required above shall contain a provision that coverage afforded under the policies will not be canceled or allowed to expire until at least thirty (30) days prior to written notice has been given to the County.

7. CHOICE OF LAW. This Agreement shall be governed by and construed in accordance with the laws of the State of New York, exclusive of its choice of laws, rules, and principles. The parties agree that any legal action shall be filed in a court of competent jurisdiction in Oneida County, New York.

8. TERM.

- A. EFFECTIVE DATE: This Grant shall become legally effective upon such date as this Agreement is executed by both parties and shall remain in effect retroactively from February 10, 2022, until December 31, 2026, or until all obligations set forth in this Grant have been satisfactorily fulfilled, whichever occurs first.
  - B. TERMINATION: This Grant may be terminated by the County or the Grantee at any time with or without cause upon thirty (30) days written notice to the other parties.
9. ASSIGNMENT: The Grantee shall neither assign nor transfer any rights or obligations under this agreement without the prior written consent of the County.
10. EXECUTORY NATURE OF AGREEMENT. It is understood and agreed by all parties, that this Grant is funded through the Grant Program, and if, at any time, the Grant Program terminates, Program funds become unavailable or are exhausted, or the Grant Program expires through an act of law or otherwise, the funding for this Agreement shall likewise terminate. Should the Grant Program expire or the Grant Program funding becomes unavailable, the County shall be under no obligation to make any payments under this Agreement. All parties' obligations to the others under this Agreement shall terminate, effective immediately, upon notification of the termination of the Grant Program or the unavailability of the Grant Funds.
11. ENTIRE AGREEMENT:
- A. The terms of this Agreement, including any attachments, amendments, addendums, or appendixes attached hereto, constitute the entire understanding and agreement of the parties and cancel and supersede all prior negotiations, representations, understandings, or agreements, whether written or oral, with respect to the subject matter of this Agreement. By signing below, the parties agree and acknowledge that they have read, understood, and agree to all the terms contained in any addenda attached hereto, including, but not limited to, Addendum I (Standard Oneida County Conditions).
  - B. No waiver, alterations, or modifications of and provisions of this Agreement shall be binding unless in writing and signed by the duly authorized representative of the parties sought to be bound.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties have caused this Grant Agreement to be duly executed intending to be bound thereby.

COUNTY OF ONEIDA

BY: \_\_\_\_\_  
**ANTHONY J. PICENTE, JR.**  
**Oneida County Executive**

VILLAGE OF BOONVILLE

By: \_\_\_\_\_  
**JUDITH DELLERBA**  
**Mayor**

**Approved**

\_\_\_\_\_  
Peter M. Rayhill  
Oneida County Attorney

# Exhibit 1

## Exhibit 2







Undersheriff Robert Swenszkowski  
Chief Deputy Jonathan G. Owens

Chief Deputy Gregory Pflieger  
Chief Deputy Joseph A. Lisi

*Sheriff Robert M. Maciol*

November 4, 2022

The Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
Oneida County Office Building, 10<sup>th</sup> Floor  
800 Park Ave  
Utica, New York 13501

FN 20 22-363

**PUBLIC SAFETY**

**WAYS & MEANS**

Dear County Executive Picente:

The Sheriff's Office is requesting approval of a contact with New York Correct Care Solutions Medical Services, PC (NYCCSMS) and Well Path, LLC for all required medical services at the Correctional Facility.

This Agreement is for a 3-year term, running from January 1, 2023, through December 31, 2025. The cost of the Agreement for the first 12-months shall be \$4,058,794.00.

**This Agreement requires Board Approval at the Board's next meeting date.**

If you find the enclosed contract acceptable, I am requesting your approval by way of signature. I would like to thank you for your time and diligent attention to this matter in advance. If you have any questions, require clarification, or seek additional information from me in order to help you make a decision regarding my request, please do not hesitate to contact me at any point in time.

Sincerely,

Robert M. Maciol  
Sheriff



Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

Date 11-4-22

**Administrative Office**  
6065 Judd Road Oriskany, NY 13424  
Voice (315) 736-8364  
Fax (315) 765-2205

**Law Enforcement Division**  
6065 Judd Road Oriskany, NY 13424  
Voice (315) 736-0141  
Fax (315) 736-7946

**Correction Division**  
6075 Judd Road Oriskany, NY 13424  
Voice (315) 768-7804  
Fax (315) 765-2327

**Civil Division**  
200 Elizabeth Street Utica, NY 13501  
Voice (315) 798-5862  
Fax (315) 798-6495

Oneida Co. Department: Sheriff's Office

Competing Proposal XXX

Only Respondent \_\_\_\_\_

Sole Source RFP \_\_\_\_\_

Other \_\_\_\_\_

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name & Address of Vendor:**

Well Path, LLC  
3340 Perimeter Hill Drive  
Nashville, TN 37211

New York Correct Care Solutions Medical Services  
(NYCCSMS)  
3340 Perimeter Hill Drive  
Nashville, TN 37211

**Title of Activity or Service:** Purchase of Services

**Proposed Dates of Operation:** January 1, 2023 – December 31, 2025

**Client Population/Number to be Served:** Oneida County Correctional Facility  
Inmate Population

**Summary Statements:**

- 1) **Narrative Description of Proposed Services:** This 3-year agreement will provide for all medical services to be provided to the inmates at the Oneida County Correctional Facility, including, but not limited to, health appraisals, emergency services, pharmaceutical services, dental, and eye care services.
- 2) **Program/Service Objectives and Outcomes:** To provide necessary medical services to inmates in a quality and cost-effective manner consistent, with State and Federal regulations.
- 3) **Program Design and Staffing:** Well Path will employ their own staff to carry out the medical services at the Correctional Facility.

**Total Funding Requested:** \$4,058,794.00

**Account #A3150.197**

**Oneida County Dept. Funding Recommendation:** \$4,058,794.00

**Proposed Funding Sources (Federal \$/ State \$/County \$):** County

**Cost Per Client Served:** NA

**Past Performance Data:** NA

**O.C. Department Staff Comments:**