

# ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

## EXPEDITED COMMUNICATIONS FOR DISTRIBUTION August 9, 2017

(Correspondence relating to upcoming legislation, appointments, petitions, etc.)

**Gerald J. Fiorini**  
Chairman  
(315) 798-5900

**Mikale Billard**  
Clerk  
(315) 798-5404

**George Joseph**  
Majority Leader

**Philip M. Sacco**  
Minority Leader

<u>FILE NO.</u>	<u>COMMITTEE</u>	<u>PAGES</u>
2017-265 . . .	Public Works, Ways & Means.....	2-4
2017-264.1 . . .	Ways & Means .....	5-7
2017-264.2 . . .	Ways & Means .....	8-10

AVAILABLE ON WEBSITE ONLY  
[www.ocgov.net](http://www.ocgov.net)





**ONEIDA COUNTY DEPARTMENT OF  
WATER QUALITY & WATER POLLUTION CONTROL**

51 Leland Ave, PO Box 442, Utica, NY 13503-0442  
(315) 798-5656 wpc@ocgov.net FAX 724-9812

Anthony J. Picente, Jr.  
County Executive

Steven P. Devan, P.E.  
Commissioner

July 10, 2017

The Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Ave.  
Utica, NY 13501

FN 20 17-265 Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by  
**PUBLIC WORKS**  
  
Anthony J. Picente, Jr.  
County Executive

Re: Climate Smart Communities Grant  
Project #66981 Contract No. C00351GG  
Consolidated Funding Application (CFA) Program 2016  
Execution of Grant Agreement for Construction of Upgrades for Organic Processing

**WAYS & MEANS**  
Date 7/24/17

Dear County Executive Picente:

Oneida County received a New York State Department of Environmental Conservation (NYSDEC) Climate Smart Communities Grant award under the 2016 Consolidated Funding Application (CFA) program to cover a portion of the cost of constructing an Organics Processing Facility at the Oneida-Herkimer Solid Waste Authority Recycling Center/Transfer Station. The amount of the grant is \$1,327,500 which is 50% of the projected cost of \$2,655,000.

Under this grant, the Solid Waste Authority (Authority) would construct a processing facility for commercial and institutional source separated food waste at their recycling center/transfer station. Once processed into a slurry, this material will be pumped to the Oneida County Water Pollution Control Plant for processing through the new anaerobic digester complex currently being constructed. This material will be mixed with the sludge that will be processed by the facility, enhancing its digestibility and ability to produce methane gas. The methane gas will be burned in micro turbines to produce electricity for use within the plant.

It should be noted that the Authority will be responsible for the entire project, at no cost to Oneida County. They will own the equipment when the project is done and be responsible for its operation and maintenance. The County partnered with the Authority on this project as only New York State municipalities were eligible for grant monies under this program. Proceeds received from the grant will be passed through to the Solid Waste Authority for use in completing the project.

The partnership that the County has developed with the Solid Waste Authority as reflected in this grant is beneficial to both parties. The Authority will have a facility that will help them comply with future New York State Solid Waste Regulations which will prohibit the disposal of large volumes of institutional organic waste into landfills. The project also project also avoids fuel consumption related to transferring waste to landfills and promotes the conservation of landfill space. The Department benefits by receiving a material that it can receive a disposal fee for that also enhances the digestibility of the normal feedstock to the anaerobic digester complex.

From an environmental perspective, the project will limit energy production from virgin materials and improve air quality due to the recovery of energy and reduction of greenhouse gas emissions. The project is also consistent with the New York State Solid Waste Management Plan, Beyond Waste, which identifies anaerobic digestion as an available technology for organics management with the added benefit of more efficient biogas production than landfills and the greater potential for energy recovery. The project is also consistent with the Mohawk Valley Regional Sustainability Plan.

The Honorable Anthony J. Picente, Jr.  
May 18, 2017  
Page 2 of 2



The NYSDEC, who will be administering the grant on behalf of New York State, has also strongly suggested that Oneida County, as recipient of the grant, adopt a resolution embracing the ten (10) elements of the Climate Smart Communities Pledge. If you look at the elements of the pledge, our community is already embracing most of them. I have attached some information that explains the pledge and a model resolution that the NYSDEC suggests be used as a basis of developing a local resolution.

In order for the grant process to move forward, the Oneida County Board of Legislators must accept the grant and designate you as the person that has permission to execute any documents necessary to receive and administer the grant. It would also be beneficial to the project if the Board would adopt the Climate Smart Communities Pledge resolution as discussed above.

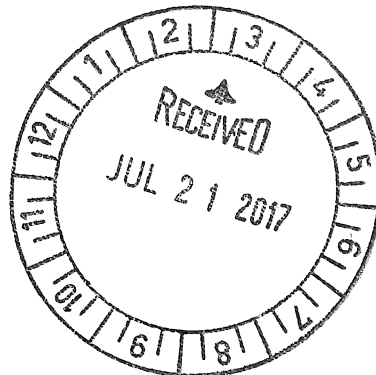
I respectfully request that you and the Board of Legislators act on this matter at you earliest possible convenience.

Thank you for your attention to this matter.

Sincerely,  
**THE ONEIDA COUNTY DEPARTMENT OF  
WATER QUALITY AND WATER POLLUTION CONTROL**

Steven P. Devan, P.E.  
Commissioner

Attachments: Grant Agreement  
Climate Smart Communities Pledge information



Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_  
Other Grant \_\_\_\_\_

**ONEIDA COUNTY BOARD OF LEGISLATORS  
CONTRACT SUMMARY**

**Name & Address of Vendor:** Department of Environmental Conservation  
625 Broadway  
Albany, New York 12233-1080

**Title of Activity or Service:** Climate Smart Communities Grant  
Project #66981 Contract No. C00351GG  
Construction of Upgrades for Organic Processing

**Proposed Dates of Operation:** 3/8/2017-3/7/2022

**Client Population/Number to be Served:** 110,000 people

**Summary Statements**

**1) Narrative Description of Proposed Services:** Oneida County received a NYSDEC Climate Smart Communities Grant award under the 2016 Consolidated Funding Application (CFA) program to cover a portion of the cost of constructing an Organics Processing Facility at the Oneida-Herkimer Solid Waste Authority Recycling Center/Transfer Station.

**2) Program/Service Objectives and Outcomes:** Under this grant, the Oneida-Herkimer Solid Waste Authority would construct a processing facility for commercial and institutional source separated food waste at their recycling center/transfer station.

**3) Program Design and Staffing:** Work will be conducted by the Oneida-Herkimer Solid Waste Authority with participation from WQ&WPC staff.

**Total Funding Requested:** \$1,327,500.00      **Account #:** H559

**Oneida County Dept. Funding Recommendation:** The amount of the grant is \$1,327,500 which is 50% of the projected cost of \$2,655,000

**Proposed Funding Sources (Federal \$/ State \$/County \$):** State \$ No cost to the County. The Oneida-Herkimer Solid Waste Authority will be funding the entire project. Grant money goes to them.

**Cost Per Client Served:** \$0.00

**Past Performance Data:** None

**O.C. Department Staff Comments:** The Department benefits by receiving a material that it can receive a disposal fee for that also enhances the digestibility of the normal feedstock to the anaerobic digester complex.



*Boehlert Center*  
at UNION STATION

**Oneida County Department of Planning**

Boehlert Center at Union Station, 321 Main Street, Utica, NY 13501

July 13, 2017

Anthony J. Picente, Jr.  
County Executive  
Oneida County  
800 Park Avenue  
Utica, New York 13501

FN 20 17-264-1

**WAYS & MEANS**

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

*[Signature]*  
Anthony J. Picente, Jr.  
County Executive

Date 7/18/17

Re: NYS Office of Community Renewal (OCR) Community Development Block Grant funding for Housing Activities

Dear County Executive Picente:

In a continuing effort to assist Oneida County residents, we are proposing to apply for Community Development Block Grant (CDBG) funding available through the New York State Office of Community Renewal (OCR) 2017 Competitive Round for Housing Activities.

Based on requirements from the OCR and The HomeOwnership Center's success with several existing programs in the County, we intend to apply for \$600,000 from the OCR to continue a Housing Rehabilitation/Manufactured Home Replacement Program. The proposed project for this year will provide housing rehabilitation/manufactured home replacement services for five (5) low income, frail elderly and/or disabled households of Oneida County.

Due to the OCR requirement that CDBG funding cannot be used in entitlement communities, the proposed funding for the Housing Rehabilitation/Manufactured Home Replacement Program will be for residents and communities outside of the Cities of Utica and Rome.

Since the OCR program does not require a local match, no Oneida County dollars will be expended on these projects. Upon award of the OCR grant, The HomeOwnership Center will administer the Community Development Block Grant program on behalf of Oneida County.

Therefore, we respectfully request that you submit to the Oneida County Board of Legislators a request to authorize you to submit an application to the New York State Office of Community Renewal for a Housing grant totaling \$600,000. Included in this

5.

resolution is the schedule to conduct the mandated public hearings on the Community Development Block Grant application, as required by the statutory requirements of the CDBG program, and, if awarded the grant, authorization to enter into an agreement with The HomeOwnership Center to administer the program.

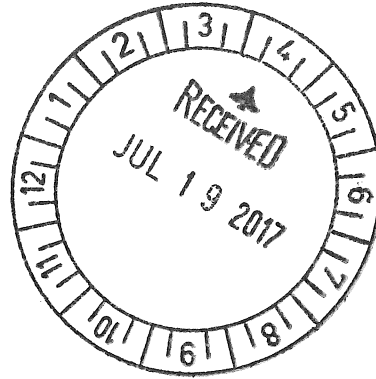
Should you have any questions regarding this matter please contact me.

Sincerely,

*John R. Kent, Jr.*

John R. Kent, Jr.  
Commissioner of Planning

cc: Edward P. Welsh  
Keith Scheibel  
Rose Ann Convertino



6.

RE: AUTHORIZATION FOR ONEIDA COUNTY TO MAKE APPLICATION TO THE NEW YORK STATE OFFICE OF COMMUNITY RENEWAL (OCR) FOR GRANTS TOTALING \$600,000 TO SUPPORT HOUSING EFFORTS IN ONEIDA COUNTY

WHEREAS, Oneida County Executive Anthony J. Picente, Jr., is in receipt of correspondence from John R. Kent, Jr., Commissioner of Planning, requesting submittal of an application by Oneida County to the State of New York Office of Community Renewal (OCR) for Community Development Block Grant (CDBG) direct grants totaling \$600,000, and

WHEREAS, The Community Development Block Grant funds will provide funding assistance to continue the Housing Rehabilitation/Manufactured Home Replacement Program in Oneida County. The program will provide housing rehabilitation/manufactured home replacement services for low income, frail elderly and/or disabled homeowners, and

WHEREAS, The CDBG program requires the holding of two public hearings by the County, a minimum of one prior to the submission of said application to obtain the views of citizens regarding the proposed application, and one following the award to report on project accomplishments, and

WHEREAS, The CDBG program requires that the Community Development Block Grant application must comply with the program requirements set forth in 2 CFR Part 200 and applicable subparts and 24 CFR Part 570, as amended, now, therefore, be it hereby

RESOLVED, That Oneida County Executive Anthony J. Picente, Jr., is authorized to submit the application and amendments thereto and all understandings and assurances contained therein, and is further authorized to act in connection with the application to provide such additional information as may be required to request and implement said funds, and it is further

RESOLVED, That the Oneida County Board of Legislators will hold the first required public hearing on September 13, 2017 and the second on a date to be determined, and it is further

RESOLVED, That the County Executive is hereby authorized to execute all documents and certifications required as part of the submission of the application and to execute such documents as may be required in order to implement the program and enter into agreements as are necessary to accept the award and distribute the funds.

APPROVED: Ways & Means Committee

DATED:

Adopted by the following vote:  
AYES \_\_\_ NAYS \_\_\_

7.





## Oneida County Department of Planning

Boehlert Center at Union Station, 321 Main Street, Utica, NY 13501

July 13, 2017

FN 20 17-264.0 Reviewed and Approved for submittal to the Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
 County Executive  
 Oneida County  
 800 Park Avenue  
 Utica, New York 13501

**WAYS & MEANS**

*Anthony J. Picente, Jr.*  
 \_\_\_\_\_  
 Anthony J. Picente, Jr.  
 County Executive  
 Date 7/19/17

Re: NYS Office of Community Renewal (OCR) Community Development Block Grant funding for Housing Activities

Dear County Executive Picente:

In a continuing effort to assist Oneida County residents, we are proposing to apply for Community Development Block Grant (CDBG) funding available through the New York State Office of Community Renewal (OCR) 2017 Competitive Round for Housing Activities.

Based on requirements from the OCR and The HomeOwnership Center's success with several existing programs in the County, we intend to apply for \$250,000 from the OCR to establish an Oneida County Well and Septic Program. The proposed program will assist low and moderate income existing homeowners with repairing/replacing their individual well and septic systems. A total of thirteen (13) households will receive assistance through a five-year forgivable loan program.

Due to the OCR requirement that CDBG funding cannot be used in entitlement communities, the proposed funding for the Well and Septic Program will be for residents and communities outside of the Cities of Utica and Rome.

Since the OCR program does not require a local match, no Oneida County dollars will be expended on these projects. Upon award of the OCR grant, The HomeOwnership Center will administer the Community Development Block Grant program on behalf of Oneida County.

Therefore, we respectfully request that you submit to the Oneida County Board of Legislators a request to authorize you to submit an application to the New York State Office of Community Renewal for a Housing grant totaling \$250,000. Included in this resolution is the schedule to conduct the mandated public hearings on the Community

Development Block Grant application, as required by the statutory requirements of the CDBG program, and, if awarded the grant, authorization to enter into an agreement with The HomeOwnership Center to administer the program.

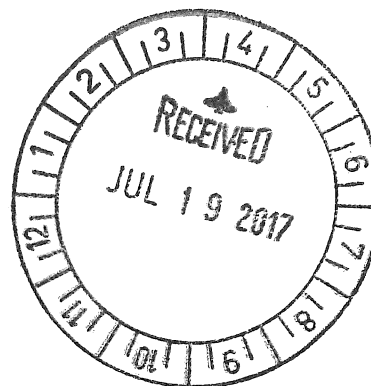
Should you have any questions regarding this matter please contact me.

Sincerely,

*John R. Kent, Jr.*

John R. Kent, Jr.  
Commissioner of Planning

cc: Edward P. Welsh  
Keith Scheibel  
Rose Ann Convertino



RE: AUTHORIZATION FOR ONEIDA COUNTY TO MAKE APPLICATION TO THE NEW YORK STATE OFFICE OF COMMUNITY RENEWAL (OCR) FOR GRANTS TOTALING \$250,000 TO SUPPORT HOUSING EFFORTS IN ONEIDA COUNTY

WHEREAS, Oneida County Executive Anthony J. Picente, Jr., is in receipt of correspondence from John R. Kent, Jr., Commissioner of Planning, requesting submittal of an application by Oneida County to the State of New York Office of Community Renewal (OCR) for Community Development Block Grant (CDBG) direct grants totaling \$250,000, and

WHEREAS, The Community Development Block Grant funds will provide funding assistance to establish an Oneida County Well and Septic Program, that will assist thirteen (13) low and moderate income households with repairing/replacing their individual well and septic systems, and

WHEREAS, The CDBG program requires the holding of two public hearings by the County, a minimum of one prior to the submission of said application to obtain the views of citizens regarding the proposed application, and one following the award to report on project accomplishments, and

WHEREAS, The CDBG program requires that the Community Development Block Grant application must comply with the program requirements set forth in 2 CFR Part 200 and applicable subparts and 24 CFR Part 570, as amended, now, therefore, be it hereby

RESOLVED, That Oneida County Executive Anthony J. Picente, Jr., is authorized to submit the application and amendments thereto and all understandings and assurances contained therein, and is further authorized to act in connection with the application to provide such additional information as may be required to request and implement said funds, and it is further

RESOLVED, That the Oneida County Board of Legislators will hold the first required public hearing on September 13, 2017 and the second on a date to be determined, and it is further

RESOLVED, That the County Executive is hereby authorized to execute all documents and certifications required as part of the submission of the application and to execute such documents as may be required in order to implement the program and enter into agreements as are necessary to accept the award and distribute the funds.

APPROVED: Ways & Means Committee

DATED:

Adopted by the following vote:

AYES \_\_\_ NAYS \_\_\_