

# ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

Gerald J. Fiorini  
Chairman  
(315) 798-5900

Mikale Billard  
Clerk  
(315) 798-5404

George Joseph  
Majority Leader

## EXPEDITED COMMUNICATIONS FOR DISTRIBUTION October 14, 2015

(Correspondence relating to upcoming legislation, appointments, petitions, etc)

Frank D. Tallarino  
Minority Leader

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ANTHONY J. PICENTE JR.  
County Executive

DENNIS S. DAVIS  
Commissioner



DIVISIONS:  
Buildings & Grounds  
Engineering  
Highways, Bridges & Structures  
Reforestation

## Oneida County Department of Public Works

6000 Airport Road w Oriskany, New York 13424  
Phone: (315) 793-6213 w Fax: (315) 768-6299

August 31, 2015

FN 20 15-316

Hon. Anthony J. Picente Jr.  
County Executive  
800 Park Avenue  
Utica, New York 13501

### PUBLIC WORKS

WAYS & MEANS  
\* Replaces prior letter  
in 9/9/15 Comm. Packet

Dear County Executive Picente,

Oneida County experienced above average snowfall this past snow season. There is need to increase State Snow Removal D5144.109 Salaries, Maintenance of Highways & Bridges D5110.103 Overtime and State Snow Removal D5144.491 Other Materials & Supplies due to the prolonged harsh winter conditions. These supplemental appropriations will be supported by unanticipated revenue in D2302 State Snow Removal Revenue and D2834 NYS Reimbursement Snow.

Therefore, I request the following 2015 supplemental appropriations and transfer be considered:

<b>D5110.103</b>	<b>OVERTIME (Maintenance of H&amp;B)</b>	<b>\$140,000.00</b>
<b>D5144.109</b>	<b>SALARIES, OTHER (State Snow)</b>	<b>\$140,000.00</b>
<b>D5144.491</b>	<b>OTHER MATERIALS &amp; SUPPLIES (State Snow)</b>	<b><u>\$325,000.00</u></b>
<b>TOTAL</b>		<b>\$605,000.00</b>

Supported by unanticipated revenue in:

<b>D2302 REIMBURSE ST. SNOW REMOVAL</b>	<b>\$465,000.00</b>
<b>D2834 NYS REIMBURSEMENT SNOW</b>	<b><u>\$140,000.00</u></b>
<b>TOTAL</b>	<b>\$605,000.00</b>

From: **M5130.414 UTILITIES** \$ 20,000.00

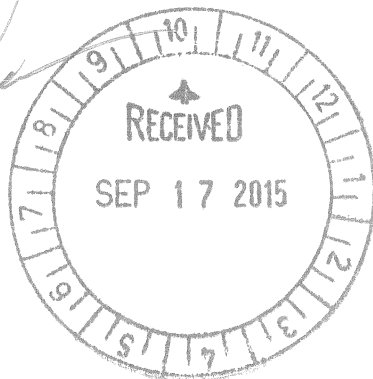
To: **M5130.295 OTHER EQUIPMENT** \$ 20,000.00

I respectfully request that the Public Works and Ways and Means Committees consider these supplemental appropriations and transfer with presentation to the Board of Legislators at their regular scheduled meeting.

Sincerely,

Dennis S. Davis  
Commissioner

DSD/mp



Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive  
Date 9/15/15

2.

# ONEIDA COUNTY HEALTH DEPARTMENT

Adirondack Bank Building, 5<sup>th</sup> Floor, 185 Genesee St., Utica, NY 13501

ANTHONY J. PICENTE, JR.  
ONEIDA COUNTY EXECUTIVE



PHYLLIS D. ELLIS, BSN, MS, F.A.C.H.E.  
DIRECTOR OF HEALTH

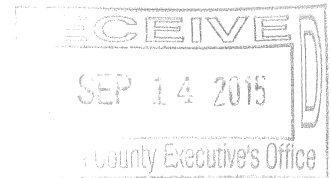
## ADMINISTRATION

Phone: (315) 798-6400 Fax: (315) 266-6138

September 10, 2015

Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

FN 20 15-324



## HEALTH & HUMAN SERVICES

Dear Mr. Picente:

### WAYS & MEANS

As you are aware, the Early Intervention Program is a statewide program that provides many types of early intervention services to infants and toddlers with disabilities and their families.

In 2015 we are experiencing a shortage of Early Intervention providers to service some of our children in their homes, especially if they live in more rural areas. As a result, we offered those families services in a center based environment, frequently in group settings. Since New York State regulations require that we ensure there are no out of pocket expenses to families, we offer mileage reimbursement to offset the transportation costs. Currently a larger number of children are receiving services this way than what was originally budgeted.

As a result we are anticipating a deficit in the A2970.495116 account.

We are, therefore, requesting the following transfer for the 2015 fiscal year:

<b>From:</b> A2970.495115 – EI Services .....	\$10,000
<b>To:</b> A2970.495116 – EI Transportation .....	\$10,000

Please request the Board of Legislators to act upon the above-mentioned transfer.

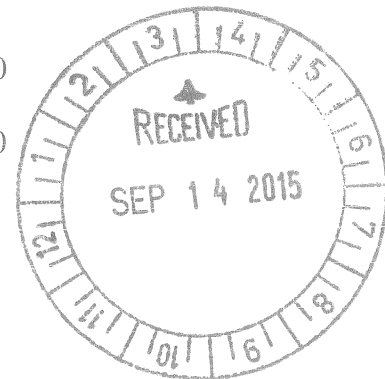
If you have any questions, please do not hesitate to contact me.

Sincerely,

*Phyllis D. Ellis*

Phyllis D. Ellis, BSN, MS, F.A.C.H.E.  
Director of Health

cc: T. Keeler, Director of Budget  
T. Engle, Fiscal Services Administrator



Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

*Anthony J. Picente, Jr.*  
Anthony J. Picente, Jr.  
County Executive

Date 9/14/15

# ONEIDA COUNTY HEALTH DEPARTMENT

Adirondack Bank Building, 5<sup>th</sup> Floor, 185 Genesee St., Utica, NY 13501

ANTHONY J. PICENTE, JR.  
ONEIDA COUNTY EXECUTIVE



PHYLLIS D. ELLIS, BSN, MS, F.A.C.H.E.  
DIRECTOR OF HEALTH

## ADMINISTRATION

Phone: (315) 798-6400 Fax: (315) 266-6138

May 27, 2015

FN 20 15-325

Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

HEALTH & HUMAN SERVICES

WAYS & MEANS

Dear Mr. Picente:

Re: HRI Contract #: 5031-01  
HRI Account #: 15-0804-03

Attached are three (3) copies of the Agreement between Oneida County through its Health Department and Health Research, Inc.


The goal of the Public Health Emergency Preparedness Program is to protect the health of the community from disease outbreaks and natural and man-made disasters. The threat of Ebola virus disease (EVD) is a top national public health priority. To protect the nation, the Centers for Disease Control and Prevention (CDC) is providing funding to Public Health Emergency Preparedness planning and operational readiness for responding to Ebola.

The term of this Agreement shall become effective on April 1, 2015 and remain in effect through September 30, 2016. The total amount of this Agreement is \$200,000. Of the \$200,000, \$100,000 are restricted funds and will be released by New York State if/when anticipated funds become available.

This is a program mandated by Public Health Law.

If this Agreement meets with your approval, please forward to the Board of Legislators.

Sincerely,

  
Phyllis D. Ellis, BSN, MS, FACHE  
Director of Health

attachments  
ry

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

  
Anthony J. Picente, Jr.  
County Executive

Date 9/10/15

Oneida County Department: Public Health

Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_  
Other   X  

**Oneida County Board of Legislators**

**NAME AND ADDRESS OF VENDOR:** Health Research, Inc.  
Attn: Heather Elden  
Contract Administrator  
**HRI Contract #: 5031-01** 150 Broadway, Suite 560  
**HRI Account #: 15-0804-03** Menands, New York 12204

**SUMMARY STATEMENT:** The goal of the Public Health Emergency Preparedness Program is to protect the health of the community from disease outbreaks and natural and man-made disasters. The threat of Ebola virus disease (EVD) is a top national public health priority. To protect the nation, the Centers for Disease Control and Prevention (CDC) is providing funding to Public Health Emergency Preparedness planning and operational readiness for responding to Ebola.

**DATES OF OPERATION:** April 1, 2015 through September 30, 2016

**TOTAL FUNDING REQUESTED:** \$200,000

   NEW   X   RENEWAL    AMENDMENT    APPLICATION

**FUNDING SOURCE:** 100% State Funding

**DEPARTMENT STAFF COMMENTS:** The total amount of this Agreement is \$200,000. Of the \$200,000, \$100,000 are restricted funds and will be released by New York State if/when anticipated funds become available.

Expense Account: A4092

Revenue Account: A3481

# ONEIDA COUNTY HEALTH DEPARTMENT

Adirondack Bank Building, 5<sup>th</sup> Floor, 185 Genesee St., Utica, NY 13501

ANTHONY J. PICENTE, JR.  
ONEIDA COUNTY EXECUTIVE



PHYLLIS D. ELLIS, BSN, MS, F.A.C.H.E.  
DIRECTOR OF HEALTH

## ADMINISTRATION

Phone: (315) 798-6400 Fax: (315) 266-6138

June 2, 2015

FN 20 15-326

Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

## HEALTH & HUMAN SERVICES

### WAYS & MEANS

Re: C-030113 Drinking Water Enhancement

Dear Mr. Picente:

Attached are five (5) copies of the Drinking Water Enhancement Program grant between Oneida County through its Health Department – Environmental Health and the New York State Department of Health – Bureau of Water Supply Protection.

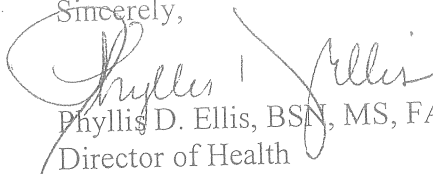
The Drinking Water Enhancement Program was established to increase the capacity of local health departments in the implementation of the Public Water System Supervision (PWSS) Program, including new programmatic and regulatory requirements, as well as other initiatives in the area of drinking water protection. The primary mechanism for disbursement of funds has been through a formal contractual obligation. The Department issues a call for work plan submittals to County Health Departments and New York City Health Department. The call for work plan submittals outlines the work plan requirements in a “template”, specifies the applicable annual funding amount and disbursements applicable to the local health department, provides the local health department with vouchers to be used for submittal of quarterly funding disbursements, and a template for reporting of expenditures.

The term of this renewal will commence April 1, 2015 through March 31, 2020 with reimbursement in the amount of \$633,910. This is a five year grant. Oneida County will receive \$126,782 for each grant year. This grant is 100% funded by the New York State Department of Health.

This is a program mandated by public health law.


If this meets with your approval, please forward to the Board of Legislators.

Sincerely,

  
Phyllis D. Ellis, BSN, MS, FACHE  
Director of Health

attachments  
ry

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

  
Anthony J. Picente, Jr.  
COUNTY EXECUTIVE

Date 9/10/15

Oneida County Department: Public Health      Competing Proposal:         
Only Respondent:         
Sole Source RFP:         
Other: Five Year Grant

Oneida County Board of Legislators

**NAME AND ADDRESS OF VENDOR:** New York State Department of Health  
Regional Environmental Health Director  
Syracuse Regional Office  
217 South Salina Street, Third Floor  
Syracuse, New York 13202

**VENDOR CONTACT PERSON:** John Strepelis, P.E., M.E. (C-030113)

**SUMMARY STATEMENT:** The Drinking Water Enhancement Program was established to increase the capacity of local health departments in the implementation of the Public Water System Supervision (PWSS) Program, including new programmatic and regulatory requirements, as well as other initiatives in the area of drinking water protection. The primary mechanism for disbursement of funds has been through a formal contractual obligation. The Department issues a call for work plan submittals to County Health Departments and New York City Health Department. The call for work plan submittals outlines the work plan requirements in a "template", specifies the applicable annual funding amount and disbursements applicable to the local health department, provides the local health department with vouchers to be used for submittal of quarterly funding disbursements, and a template for reporting of expenditures.

**DATES OF OPERATION:** April 1, 2015 through March 31, 2020 (This is a five year grant. Oneida County Health Department will receive \$126,782 annually for all five years of the grant).

**TOTAL:** \$633,910

       NEW        X   RENEWAL             AMENDMENT             APPLICATION

**FUNDING SOURCE:** 100% state funded

**DEPARTMENT STAFF COMMENTS:** Drinking Water Enhancement project goals, tasks, desired outcomes and performance measurements are provided in Attachment C, Workplan Summary.

Expense Account: A4018.101  
Revenue Account: A3417

ANTHONY J. PICENTE, JR.  
County Executive



KEVIN GREEN  
Director

### ONEIDA COUNTY YOUTH BUREAU

County Office Building ♦800 Park Avenue ♦Utica, New York 13501  
Phone: (315) 798-5027 ♦Fax: (315) 798-6438

FN 20

15-327

#### HEALTH & HUMAN SERVICES

August 24, 2015

#### WAYS & MEANS

Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, NY 13501

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

Date 9/14/15

Dear Mr. Picente:

Re: 2015 Resource Allocation Plan # Y11400

We are submitting the attached Resource Allocation Plan for the year 2015 for review and approval by the Board of Legislators.

The Plan allocates funding from the New York State Office of Children and Family Services to the agencies contracting with the Oneida County Youth Bureau. The allocation of state funding is in the amount of \$ 319,603 which provides support to 30 different agency programs and 23 different programs provided by localities in Oneida County.

I am respectfully requesting your approval and that this matter be forwarded to the Board of Legislators for action as soon as possible. Thank you for your consideration.

Very truly yours,

Kevin Green  
Director, Oneida County Youth Bureau

Attachment

8,



Oneida Co. Department Youth Bureau  
# Y11400

Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name of Proposing Organization:** NYS Office of Children & Family Services  
**Title of Activity or Service:** Resource Allocation Plan (RAP)  
**Proposed Dates of Operation:** January 1, 2015 to December 31, 2015  
**Client Population/Number to be Served:** 62,265 youth throughout Oneida County

**Summary Statements**

**Narrative Description of Proposed Services**

The Resource Allocation Plan (RAP) for 2015 outlines the distribution of state funds received from the New York State Office of children and Family Services to provide youth services, delinquency prevention, recreation and runaway/homeless youth programs to the young people, whose ages include birth to 21 years, in Oneida County. In FY 2015 these funds are to be distributed to 30 agency programs and 23 municipality programs, which are responsible for the design and delivery of youth services at their level. All programs are monitored annually by Youth Bureau administrative staff and Advisory Board members appointed by the County Executive.

**Total Funding:** \$ 319,603 Account # A3820, A3823, A3902

**Oneida County Dept. Funding Recommendation:** \$ 319,603

**Proposed Funding Sources (Federal \$/ State \$/County \$):** New York State Office of Children and Family Services (NYSOCFS)

**Cost Per Client Served:** Varies by program

**Past Performance Data:** Agencies are reviewed annually to assure they meet NYS OCFS performance standards. Agencies which do not meet standards may receive a reduction in, or elimination of fund allocations.

# ONEIDA COUNTY HEALTH DEPARTMENT

Adirondack Bank Building, 5<sup>th</sup> Floor, 185 Genesee St., Utica, NY 13501

ANTHONY J. PICENTE, JR.  
ONEIDA COUNTY EXECUTIVE



PHYLLIS D. ELLIS, BSN, MS, F.A.C.H.E.  
DIRECTOR OF HEALTH

## SPECIAL CHILDREN SERVICES

Phone: (315) 798-5223 Fax: (315) 798-6441 Email: publichealth@ocgov.net

June 3, 2015

Anthony J. Picente Jr.  
County Executive  
Oneida County Office Building  
800 Park Avenue  
Utica, New York 13501

FN 20 15-328

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

HEALTH & HUMAN SERVICES

Date 9/14/15

Dear Mr. Picente:

## WAYS & MEANS

Under Section 4410 of the New York State Education Law and in compliance with Part 200 of the Regulations of the Commissioner of Education of the State of New York, municipalities are to provide payment for related services rendered to eligible preschool aged children with disabilities.

Enclosed please find (3) three copies of an Agreement between 3 Circles Therapy and the Oneida County Health Department, Education/Transportation of Handicapped Children Program. This is for the reimbursement of related services for the period of September 2, 2015 through June 30, 2018.

This is a New York State mandated program. We anticipate reimbursement will be \$520,000.00 for the above stated period of time.

Please contact me if you have any questions or require additional information.

*This contract requires Board of Legislatures approval prior to September 2, 2015.*

Sincerely,

Phyllis D. Ellis, BSN, MS, F.A.C.H.E.  
Director of Health

Enclosures

Oneida Co. Department: Public Health

Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_  
Other X

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name of Proposing Organization:** 3 Circles Therapy OT PT, SLP Services PLLC

**Title of Activity or Service:** Related Services of Speech Language Pathology, Occupational Therapy and Physical Therapy for Preschool Students with Disabilities

**Proposed Dates of Operation:** September 1, 2015 to June 30, 2018

**Client Population/Number to be Served:** Preschool Students with Disabilities/ Varies

**Summary Statements**

- 1) **Narrative Description of Proposed Services:** The Oneida County Health Department contracts with agencies employing individual therapists who are qualified to provide Related Services according to Section 4410 of Education Law, Part 200 Regulations of the Commissioner of Education, New York State Education Department Individual and Disabilities Act of 1990, Part 300 of Federal Regulations
  
- 2) **Program/Service Objectives and Outcomes:** Speech/Language and Motor remediation of Students with Disabilities
  
- 3) **Program Design and Staffing:** Contract staff to provide Related Services in the location of the student (home, preschool classroom, community)

**Total Funding Requested:** \$520,000.00

**Account #** A2960.1953

**Oneida County Dept. Funding Recommendation:** \$520,000.00

**Proposed Funding Sources (Federal \$/ State \$/County \$):** County: \$210,600.00  
State: \$309,400.00

**Cost Per Client Served:** Varies based on recommendations of the Committee on Preschool Special Education. Rate set by New York State Department of Education is \$48.00 per half hour session.

**Past Performance Data: County \$ Previous Contract: \$209,428.00**

**O.C. Department Staff Comments:**

# ONEIDA COUNTY HEALTH DEPARTMENT

Adirondack Bank Building, 5th Floor, 185 Genesee St., Utica, NY 13501

ANTHONY J. PICENTE, JR.  
ONEIDA COUNTY EXECUTIVE



PHYLLIS D. ELLIS, BSN, MS, F.A.C.H.E.  
DIRECTOR OF HEALTH

## SPECIAL CHILDREN SERVICES

Phone: (315) 798-5223 Fax: (315) 798-6441 Email: [publichealth@ocgov.net](mailto:publichealth@ocgov.net)

June 3, 2015

Anthony J. Picente Jr.  
County Executive  
Oneida County Office Building  
800 Park Avenue  
Utica, New York 13501

FN 20

15-329

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

HEALTH & HUMAN SERVICES

Date

9/14/15

Dear Mr. Picente:

### WAYS & MEANS

Under Section 4410 of the New York State Education Law and in compliance with Part 200 of the Regulations of the Commissioner of Education of the State of New York, municipalities are to provide payment for related services rendered to eligible preschool aged children with disabilities.

Enclosed please find (3) three copies of an amended Agreement between Building Blocks Learning Center and the Oneida County Health Department, Education/Transportation of Handicapped Children Program. This is for the reimbursement of related services for the period of September 2, 2015 through June 30, 2018.

This is a New York State mandated program. We anticipate reimbursement will be \$550,000.00 for the above stated period of time.

Please contact me if you have any questions or require additional information.

*This contract requires Board of Legislatures approval prior to September 2, 2015.*

Sincerely,

Phyllis D. Ellis, BSN, MS, F.A.C.H.E.  
Director of Health

Enclosures

Oneida Co. Department: Public Health

Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_  
Other X

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name of Proposing Organization:** Building Blocks Learning Center, LLC

**Title of Activity or Service:** Related Services of Speech Language Pathology, Occupational Therapy and Physical Therapy for Preschool Students with Disabilities

**Proposed Dates of Operation:** September 1, 2015 to June 30, 2018

**Client Population/Number to be Served:** Preschool Students with Disabilities/ Varies

**Summary Statements**

- 1) **Narrative Description of Proposed Services:** The Oneida County Health Department contracts with agencies employing individual therapists who are qualified to provide Related Services according to Section 4410 of Education Law, Part 200 Regulations of the Commissioner of Education, New York State Education Department Individual and Disabilities Act of 1990, Part 300 of Federal Regulations
  
- 2) **Program/Service Objectives and Outcomes:** Speech/Language and Motor remediation of Students with Disabilities
  
- 3) **Program Design and Staffing:** Contract staff to provide Related Services in the location of the student (home, preschool classroom, community)

**Total Funding Requested:** \$550,000.00

**Account #** A2960.1953

**Oneida County Dept. Funding Recommendation:** \$550,000.00

**Proposed Funding Sources (Federal \$/ State \$/County \$):** County: \$222,750.00  
State: \$327,250.00

**Cost Per Client Served:** Varies based on recommendations of the Committee on Preschool Special Education. Rate set by New York State Department of Education is \$48.00 per half hour session.

**Past Performance Data: County \$ Previous Contract: \$209,428.00**

**O.C. Department Staff Comments:**

INTRODUCTORY  
NO.

F.N. 2015-330

## ONEIDA COUNTY BOARD OF LEGISLATORS

RESOLUTION NO.

FN 20 15-330

INTRODUCED BY: *Mr. Porter*  
2ND BY:

WAYS & MEANS

RE: RESOLUTION SCHEDULING PUBLIC HEARINGS ON PROPOSED 2016 ONEIDA COUNTY BUDGET AND CAPITAL PROGRAM

WHEREAS, Pursuant to Section 359 of the County Law and Section 606 of the Oneida County Administrative Code, it is necessary to have a public hearing with regard to the proposed County Budget for the year 2016, and

WHEREAS, It is the desire of this Board to hold two public hearings with regard to said budget; one in the City of Rome and the other in the City of Utica, now, therefore, be it hereby

RESOLVED, That the Clerk of this Board be, and hereby is, authorized and directed to cause notices to be published in the Utica Observer Dispatch and the Rome Sentinel in which will be stated the time, place, and purpose of such hearings, and be it further

RESOLVED, That the time and place of the first public hearing shall be Monday, November 9, 2015 at 7:00 P.M. in the Rome Court House, Rome, New York, and be it further

RESOLVED, That the time and place of the second public hearing shall be Tuesday, November 10, 2015 at 7:00 P.M. in the Legislative Chamber, Oneida County Office Building, Utica, New York.

APPROVED: Ways & Means Committee ( )

DATED: October 14, 2015

Adopted by the following vote:

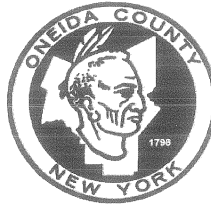
AYES:    NAYS:    ABSENT:

160



Anthony J. Picente Jr.  
County Executive

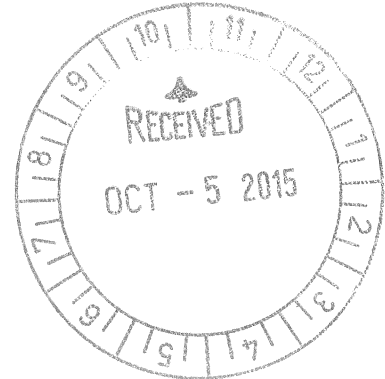
Lucille A. Soldato  
Commissioner



**ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES**  
County Office Building 800 Park Avenue Utica, NY 13501

October 5, 2015

FN 20 15-332



Mr. Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

HEALTH & HUMAN SERVICES

WAYS & MEANS

Dear Mr. Picente:

The Department of Social Services is requesting a transfer of \$ 16,929.00 from the A6010.251, Automotive Equipment Account, to the A6011.212, Computer Hardware Account for the calendar year 2015. This is for the purchase of laptop computers that are utilized by the CPS Unit.

Therefore, we are asking for your approval and, subsequent Board approval of the following transfer:

To:  
A6011.212 Computer Hardware Account \$ 16,929.00

From:  
A6012.251 Automotive Equipment Account \$ 16,929.00

Sincerely,

Lucille A. Soldato  
Commissioner

Cc: T. Keeler, Budget

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by  
  
Anthony J. Picente, Jr.  
County Executive  
Date 10/5/15

171



## ONEIDA COUNTY BOARD OF LEGISLATORS

George Joseph, Majority Leader  
7315 Merriman Road ♦ Clinton, New York 13323  
Phone: (315) 853-3006 ♦ Email: nrthstr40@aol.com

October 6, 2015

FN 20 15-333

Hon. Gerald J. Fiorini, Chairman  
Board of Legislators  
Oneida County  
800 Park Avenue  
Utica, New York 13501

WAYS & MEANS

Dear Chairman Fiorini:

In accordance with Local Law #1 of 1991, I am required to submit two names to serve on the Oneida County Board of Ethics.

I am therefore submitting the name of Steve Fortnam of 7052 Lowell Road, Westmoreland, NY 13490 whose term expired on October 10, 2014 to be reappointed for a three-year term ending October 10, 2017. Also the appointment of Dean Dzwonkas of 5102 Stop 7 Road, Whitesboro, NY 13492 will expire on October 10<sup>th</sup> of this year and I respectfully submit that he also be reappointed to a three year term which will expire October 10<sup>th</sup> 2018.

I ask that the Board confirm these appointments at the regular session on **October 14, 2015**.

Thank you.

Sincerely,

George Joseph (R-10)  
Majority Leader

Cc: Steve Fortnam  
Dean Dzwonkas  
County Executive Picente  
Assistant County Attorney Amanda Cortese

ONEIDA COUNTY DEPARTMENT OF LAW

800 Park Avenue  
Utica, New York 13501  
[www.ocgov.net](http://www.ocgov.net)

Telephone: 798-5910

Fax: 798-5603

Anthony J. Picente, Jr.  
County Executive

Peter M. Rayhill  
County Attorney

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MEMORANDUM

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**TO:** George E. Joseph  
Majority Leader

**FROM:** Amanda Lynn Cortese  
Assistant County Attorney

**RE:** Ethics Board Membership

**DATE:** August 25, 2015

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Please be advised that one (1) of the Ethics Board Members you appointed is now holding over on expired term. Specifically, Steven Fortnam is holding over a two-year term that expired on October 10, 2014.

It is necessary for you to make an appointment to this expired term at an upcoming Board of Legislators meeting. The term held by Steven Fortnam would now be a three-year term, from October 11, 2014 through October 10, 2017. He can be re-appointed to fulfill this term.

I suggest that you submit this appointment, or a new member for appointment to that term for the next Board of Legislators meeting.

Also, please note that the term held by Dean Dzwonkas expires on October 10, 2015. He may be reappointed to an additional three-year term upon expiration of his current term if you choose. Please submit his reappointment, or appointment of a new member to fill the upcoming term to the Board of Legislators in time for appointment prior to the term expiration.



ONEIDA COUNTY  
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.  
County Executive  
ce@ocgov.net

FN 20 15-334

October 5, 2015

WAYS & MEANS

Board of Legislators  
Oneida County  
800 Park Avenue  
Utica, New York, 13501

RE: Appointment to the Oneida County Board of Ethics

Honorable Members:

In accordance with Section VII(1) of Local Law No. 1 of 1991, I submit to you the name of a recommended appointment to the Oneida County Board of Ethics.

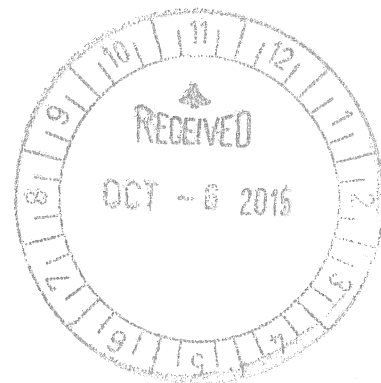
Louis F. Parrotta  
1220 Greenvue Drive  
Utica, New York 13501  
3 year term: Expires 10/14/2018

I request that this be placed on your Agenda for consideration at your October 14, 2015 meeting.

Thank you for the Board's kind attention to this matter.

Very truly yours,

Anthony J. Picente, Jr.  
Oneida County Executive



# LOUIS F. PARROTTA

1220 Greenview Drive

Utica, New York 13501

(315) 793-3405

[LFParrota@aol.com](mailto:LFParrota@aol.com)

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## Education:

**University of New England**, Bedford, Maine

Graduated: August 2005

MS Degree: *Education*

**Utica College**, Utica, NY

Graduated: *May 1996*

B.A. Degree: *Political Science*

Minor: *American History*

Additional Concentration: *Business Administration*

**New York State Teaching Certification: 7-12 Social Studies**

## Career Experience:

- 09/01 – Present **Thomas R. Proctor High School**, Utica, NY – *Social Studies Teacher*
- Teacher of United States History, Participation in American Government, and Multicultural Studies
  - American National Government Instructor – Mohawk Valley Community College-level, Dual Credit course
  - Ambassador – Utica Teacher Center (2007-2011)
  - American Education Week Coordinator, Business & Finance Academy (2003)
  - Mentor to new teachers
  - Attendance Mentor
  - History Teachers Network Facilitator
  - Participant, ADAPTING Project History
  - Past Advisor – Future Educators of America
- 02/08 – 05/13 **Utica College**, Utica, NY – *Adjunct Lecturer*
- American Political Parties and Elections
  - Congress & The Legislative Process
  - Civil Rights, Public Policy & Social Change
  - Campaign Management
  - State & Local Government
  - Government 101
- 01/02 – 06/04 **Mohawk Valley Community College**, Utica, NY – *Adjunct Instructor*
- Teacher of ED 100 Freshman Seminar to High School Seniors
- 08/00 – 11/05 **Utica School of Commerce**, Utica, NY – *Coordinator of Continuing Education*
- Administered the Evening Program for the Department of Continuing Education
  - Scheduled and counseled students in their degree/certificate programs
  - Hired, mentored, and evaluated adjunct faculty instructors
  - Oversaw the Service Club for academically gifted students
  - Published weekly newsletter regarding on and off campus happenings
- 03/99 – 11/05 **Utica School of Commerce**, Utica, NY – *Adjunct Instructor*
- At various times, Adjunct Instructor for Business Mathematics, Business English, Labor Management Relations, Macroeconomics, Microeconomics, Fund Raising and Human Resources Management
- 07/01 – 08/01 **Pinefield School**, New York State Department of Mental Health, Utica, NY – *Transitional Teacher for Summer School*
- Taught transitional learning classes to mentally challenged students.
- 01/99 – 05/99 **New York Mills High School**, New York Mills, NY – *11<sup>th</sup> Period Social Studies Teacher*
- Taught remedial Social Studies for grades 7 – 12
- 07/97 – Present **Oneida County B.O.C.E.S.**, Utica, NY – *Summer School Teacher*
- Teach students deficient in U.S. History, American Government and Economics
- 09/96 – 06/01 **Rome Catholic High School**, Rome, NY – *U.S. History and Government, Participation in American Government, Economics, Recent American History, Contemporary Issues, and Civil Rights Teacher*
- Social Studies Department Chairperson: 1999 - 2001
  - Student Council Advisor: 1999
  - Senior Class Advisor: 1996 – 1998
  - Teacher Representative to Finance Committee: 1997 – 1998
- 01/96 – 05/96 **Utica College**, Utica, NY – *Teacher Assistant for World Geography*

## Work Experience:

07/09 – 04/15	<i>USC The Business College</i> , Utica, NY – Public Relations Consultant
11/08 – 03/09	<i>Utica Phoenix</i> , Utica, NY – Occasional History Columnist
02/06 – 12/08	<i>City of Utica</i> , Utica, NY – <i>Director of Communications, Mayor's Office</i>
05/06 – 01/09	<i>My Hometown Sports</i> , Rome, NY - <i>Columnist</i>
12/03 – 03/04	<i>The Mid-York Weekly and PennySaver</i> , Clinton, NY - <i>Columnist</i>
01/02 – 12/13	<i>Boonville Herald &amp; Adirondack Tourist</i> , Boonville, NY – <i>Sports Columnist</i>
01/02 – 09/07	<i>LegionBaseball.com</i> , Utica NY – <i>Features Writer</i>
01/00 – 12/06	<i>The Diamond Angle</i> , Kihei, HI – <i>Baseball Writer</i>
06/98 – 08/98	<b>New York-Pennsylvania Professional Baseball League</b> , Utica, NY – <i>Traveling Secretary to the President and League Receptionist</i>
04/97 – 10/97	<b>Stonebridge Golf and Country Club</b> , New Hartford, NY – <i>Assistant to the Golf Professional</i>
07/92 – 03/01	<b>Price Chopper Supermarkets</b> Utica, NY – <i>Cashier, Seafood Clerk; Store Trainer and Shift Supervisor</i>

## Community Involvement:

11/12 – 06/14	City of Utica Scenic & Historic Commission – <i>Board Commissioners</i>
04/10 – Present	Oneida County Historical Society Member – <i>Board of Trustees Chairman (2011-Present) Past Member Board of Trustees (2001-2004)</i>
04/09 – 07/11	St. Mary of Mt. Carmel/Blessed Sacrament Church Parish Festival, <i>Public Relations Chairperson</i>
01/09 – Present	Publisher, Editor of <i>The Utica Times</i> Newsletter
01/08 – Present	Utica Municipal Housing Authority, <i>Board of Commissioners (Vice Chairman 2015-Present)</i>
10/07 – Present	City Historian, City of Utica
07/06 – 07/07	City of Utica Golf Commission – <i>Chairman</i>
06/06 – 11/07	City of Utica Common Council Charter Revision Commission
06/06 – 11/13	Utica Dollars for Scholars – <i>President (2008-2012) Vice President, Scholarships (2007-2008)</i>
05/06 – 12/08	City of Utica Youth Bureau Board – <i>Chairman of the Board</i>
11/03 – Present	The Landmarks Society of Utica ( <i>Recording Secretary &amp; Trustee 2013-2014; President 2015</i> )
02/03 – 09/06	Utica Transit Authority – <i>Board of Directors</i>
09/02 – Present	Greater Utica Sports Hall of Fame – <i>President (2008 – 2013; 2014-Present), Vice President ((2003-2006)</i>
09/02 – 06/07	East Utica Optimist E.J. Herrmann Run – <i>Volunteer; Public Relations Chair (2004 – present)</i>
05/02 – 11/05	Utica School of Commerce Foundation Golf Tournament – <i>Co-Chairperson</i>
07/01 – 07/07	Utica Boilermaker 15K Road Race - <i>Volunteer</i>
12/00 – Present	Monsignor Carl J. Denti Foundation for Disabled Individuals – <i>Board of Directors (12/00-12/07; 11/14-Present)</i>
09/98 – 07/12	Salvation Army of Utica, NY – <i>Advisory Board Member (Chairman 2007-2012)</i>
03/98 – 07/10	Michelle Adey Memorial Fund – <i>Board of Directors</i>
08/97 – 08/98	Upstate New York Region of Mickey Mantle Foundation for Organ and Tissue Donation
07/92 – 07/96	Utica's Good Ole Summertime Festival - <i>Volunteer</i>
06/92 – 02/94	Cornhill Pop Warner Football League - <i>Board Member</i>

## Professional Memberships:

08/13 – Present	Historian, Utica Teachers Association
05/13 – 05/14	National Women's Hall of Fame
01/13 – Present	National Archives Trust
01/13 – Present	Association of Public Historians of New York State
09/09 – 12/11	General Butterfield Civil War Roundtable
07/09 – 12/11	Town of Bridgewater Historical Society
04/09 – 12/11	Homer Searle Civil War Group
04/09 – Present	Town of Western Historical Society
04/09 – Present	Town of Paris Historical Society
03/09 – Present	Whitesboro Historical Society
01/09 – 12/11	Town of Webb Historical Society
07/08 – Present	Philadelphia Athletics Historical Society
07/08 – Present	Boston Braves Historical Association
11/07 – 12/10	Floyd Historical Society
11/07 – Present	Oneida County Historians Association – <i>Secretary (2012 – Present), Trustee (2008-2011)</i>
12/03 – Present	Clinton Historical Society
06/03 – Present	New Hartford Historical Society
06/03 – 12/11	The Canastota Canal Town Corporation
05/03 – Present	The History Club
09/97 – 06/01	National Catholic Education Association

## Community Memberships:

01/15 – Present	The Utica Stamp Club
06/13 – Present	The Mohawk Valley Antique Bottle Club
11/03 – 12/12	The National Association for the Advancement of Colored People
11/03 – 01/05	Empire State Baseball Association – <i>Member of Steering Committee</i>
11/03 – 06/07	East Utica Optimist Club – <i>Essay Contest and Student-of-the-Month Committee Chair</i>
07/03 – 12/08	Munson-Williams-Proctor Arts Institute
01/03 – 01/04	New York Press Association
01/03 – 12/12	The Celiac Support Group of the Mohawk Valley
06/02 – 12/12	All American Girls Professional Baseball Association
01/02 – 12/06	Genesis Young Professionals
09/01 – 09/04	Ted Williams Museum
08/01 – Present	The National Baseball Hall of Fame and Museum
05/01 – 05/04	Negro Leagues Baseball Museum
07/00 – 12/12	Lupus Foundation of America, Margaret Curri Chapter
06/00 – 06/12	International Boxing Hall of Fame and Museum
07/97 – 07/04	Society for American Baseball Research, Cooperstown/Leatherstocking Chapter – <i>Publisher, Chapter Newsletter</i>
01/96 – 12/04	Order Sons of Italy in America, Utica Co-Ed Lodge #2054 – <i>Trustee/1<sup>st</sup> Vice President</i>
09/95 – 05/96	Utica College 50 <sup>th</sup> Anniversary Planning Committee – <i>Postal Cancellation Chairperson</i>
10/94 – Present	Knights of St. John International, St. Anthony of Padua Commandery #385 – <i>President, 2004-2005; 2015-Present</i>
10/92 – 01/94	Notre Dame High School Alumni Association – <i>Vice President</i>

## Honors and Awards:

2012	President's Award, Knights of St. John International, St. Anthony of Padua Commandery No. 385
2011	President's Award, Knights of St. John International, St. Anthony of Padua Commandery No. 385
2008	Wal*Mart Stores 2008 Teacher of the Year
2006	Who's Who Among American High School Teachers
2005	Certificate of Appreciation, American Red Cross Hurricane Katrina Effort
2005	Knight of the Year, Knights of St. John International, St. Anthony of Padua Commandery No. 385
2004	Who's Who Among American High School Teachers
2003	Certificate of Appreciation, Oneida County Historical Society
2003	Mohawk Valley 40 Under 40 Award
2001	Rome Catholic High School Commencement Speaker
2001	Rome College Foundation Most Influential Educator Award
1998-2000	Who's Who Among American High School Teachers
1998	Teacher Appreciation Certificate
1997	Rome College Foundation Most Influential Educator Award
1996	WUTR-TV's Hometown Hero Award

## Publications:

“Roscoe Conkling”, April 2012, Oneida County Historical Society Publication

Gloves Along the Mohawk: Ballplayers of the Mohawk Valley, Volume 1 co-author with Scott Fiesthumel. Erie Canal Productions, Clinton, NY, 2012

Forest Hill Cemetery: The Stories Behind the Epitaphs co-author with Scott Fiesthumel. Erie Canal Productions, Clinton, NY, 2012

Former Editor, *The Autograph Review Online Edition* Weekly Newsletter

“Audrey ‘Audie’ Haine (Daniels).” Encyclopedia of Women And Baseball. McFarland & Company, Inc.: Jefferson, NC, 2006

“Sarah Jane ‘Salty’ Sands (Ferguson).” Encyclopedia of Women And Baseball. McFarland & Company, Inc.: Jefferson, NC, 2006

“Our First Major Leaguer.” Fra Noi, June 2002; p. 37

“Edward Abbaticchio: The First Italian American Ballplayer.” The Diamond Angle Quarterly, Summer 1999; p. 47



ONEIDA COUNTY  
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.  
County Executive  
ce@ocgov.net

October 5, 2015

Board of Legislators  
Oneida County  
800 Park Avenue  
Utica, New York, 13501

RE: Appointment to the Oneida County Board of Ethics

Honorable Members:

In accordance with Section VII(1) of Local Law No. 1 of 1991, I submit to you the name of a recommended re-appointment to the Oneida County Board of Ethics.

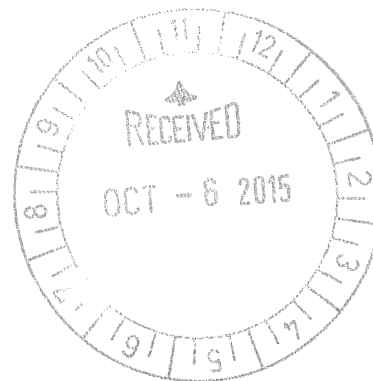
Michael Damsky  
2 Jordan Road  
New Hartford, New York 13413  
3 year term: Expires 10/14/2017  
(Michael Damsky is currently holding over in a term that expired 10/10/2014)

I request that this be placed on your Agenda for consideration at your October 14, 2015 meeting.

Thank you for the Board's kind attention to this matter.

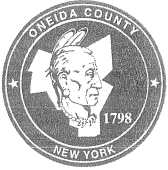
Very truly yours,

Anthony J. Picente, Jr.  
Oneida County Executive



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ONEIDA COUNTY  
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.  
County Executive  
ce@ocgov.net

October 5, 2015

Board of Legislators  
Oneida County  
800 Park Avenue  
Utica, New York, 13501

RE: Appointment to the Oneida County Board of Ethics

Honorable Members:

In accordance with Section VII(1) of Local Law No. 1 of 1991, I submit to you the name of a recommended re-appointment to the Oneida County Board of Ethics.

Darlene Burns  
179 Wakefield Lane  
Ava, New York 13303  
3 year term: Expires 10/14/2016  
(Michael Damsky is currently holding over in a term that expired 10/10/2013)

I request that this be placed on your Agenda for consideration at your October 14, 2015 meeting.

Thank you for the Board's kind attention to this matter.

Very truly yours,

Anthony J. Picente, Jr.  
Oneida County Executive

