



# 2017 Oneida County College Student Corps Employer Request Form



**EMPLOYER:** \_\_\_\_\_

**CONTACT PERSON:** \_\_\_\_\_ **FAX:** \_\_\_\_\_

**PHONE NUMBER:** \_\_\_\_\_ **E-MAIL:** \_\_\_\_\_

**MAILING ADDRESS:** \_\_\_\_\_

*(Once we receive this preliminary form, we will put your request on our active list as we start seeking interns for 2017. In May, we will contact you to start the interview process.)*

**YES!** We would like to sponsor a college student intern in the summer of 2017. We are willing to hire \_\_\_\_\_ interns and fund:

\_\_\_\_\_ Half of the cost (approx. \$995) per intern

\_\_\_\_\_ The entire cost (approx. \$1,990) per intern.

We are looking for interns in the following areas:

\_\_\_\_\_  
\_\_\_\_\_

Job title: \_\_\_\_\_ Vehicle required? Y / N

Works days & hours: \_\_\_\_\_

Work site location: \_\_\_\_\_

Immediate supervisor: (Name/Title/Phone) \_\_\_\_\_

Specific skills required? \_\_\_\_\_

Specific job duties: (attach more sheets if needed) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

***Return to: Oneida County College Corps,  
209 Elizabeth St., Utica, NY 13501. Fax: 798-5909***

Students assigned (for office use only): _____ _____	Contract(s): _____ _____
--	--------------------------------