

ADVERTISEMENT – NOTICE TO BIDDERS

Sealed Bids, subject to the conditions contained herein, will be received by the ONEIDA COUNTY DEPARTMENT OF WATER QUALITY AND WATER POLLUTION CONTROL until **11:00 AM local time (Official Dymo Time Stamp) on February 28, 2018**, and then publicly opened and read, for furnishing all labor and materials and performing all work for:

**EASEMENT MAINTENANCE CONTRACT
BID REFERENCE NO. 1956**

The Contract Documents may be viewed and ordered through the **Avalon Plan Room** website at: www.avalonplanroom.com in the “Public Bid” section. If you do not have internet access or have questions on ordering from the site, please contact Avalon Document Services at (315) 724-5555. Drawings can be picked up at any of Avalon Document Services’ locations.

A non-refundable deposit of Thirty Dollars (\$30.00) payable to Avalon Document Services will be required to obtain the Proposal Booklet and a CD with an electronic version of the Contract Documents. Cash payments will not be accepted. The payment includes shipping of the Proposal Booklet and CD to anywhere in the Continental United States **via UPS or FedEx ground. Should potential bidders want expedited shipping they should include their UPS or FedEx account number with their planroom order, or be charged additional shipping at their expense.** By submission of the \$30.00 non-refundable payment, bidder will be registered as an official planholder. **Only official planholders are eligible to bid on the project.** Subcontractors, suppliers, equipment vendors, etc. will also be required to submit the non-refundable payment in order to receive the Proposal Booklet and CD with electronic version of the Contract Documents.

If bidders wish to purchase printed copies of the Contract Documents (beyond the Proposal Booklet), they may be obtained through Avalon. Only official planholders will be allowed to obtain printed copies of the Contract documents. Bidders acknowledge that they are responsible for review of all components of the Contract documents. Including all specification sections and drawings, regardless of how many drawings they print and in which format/size they are printed. Full-size drawings are on 22” x 34” paper. Bidders acknowledge they are responsible for properly scaling drawings if they are printed at any other size.

Bids must be submitted upon the proposal form(s) furnished in the Proposal Booklet, and must not be detached from the booklet. A bid security in the amount of 5% of the total bid payable to “Oneida County” will be required and is subject to the conditions provided in the Instructions to Bidders. Failure to submit a bid bond or certified check with bid will result in automatic disqualification of bid. Failure to submit a bid upon the proposal form(s) furnished in the Proposal Booklet or submittal of form(s) detached from the Proposal Booklet will result in automatic disqualification of bid.

The successful bidder must furnish at the time of Contract Execution a Performance Bond for an amount not less than 100% of bid price and a Labor and Material Payment Bond in accordance with the Instructions to Bidders.

Packages containing bids must be sealed, marked, and delivered to the **Oneida County Department of Water Quality and Water Pollution Control, 51 Leland Avenue, Utica, New York 13503**. Also mark on the envelope the project name, package number, and the type of work or equipment for which the proposal is submitted.

For the convenience of the potential Bidders and other interested parties, the Bidding Documents may be examined at the following locations:

Avalon Plan Room at the following website: www.avalonplanroom.com
Oneida County Purchasing Department at the following website: <http://ocgov.net/ocpb> or at their office located at 6th Floor, 800 Park Avenue, Utica, NY
Oneida County Department of Water Quality and Water Pollution Control, 51 Leland Avenue, Utica, NY.

The Owner reserves the right to revise or amend the bidding documents prior to the date set for opening bids. Such revisions and amendments, if any, will be announced by addenda to this advertisement. Any inquiries regarding details on specifications must be directed in writing to the Project Engineer, c/o O’Brien & Gere Engineers, Inc. Attn: Amy Mowers, 101 First Street, 4th Floor, Utica, NY 13501, Fax No. 315-790-5434. The Owner also reserves the right to waive any irregularity and reject any or all bids received.

The County of Oneida, in order to promote its established Affirmative Action Plan, invites sealed bids from NYS Certified MBE/WBE Contractors. This Affirmative Action Policy regarding sealed bids and contracts applies to all persons without regard to race, color, national origin, age, sex, or handicap.

This contract is subject to compliance with Article 8 of the New York State Labor Law regarding prevailing rate of wages.

No Bidder may withdraw his Bid within Forty-five (45) days after the date set for the opening thereof.

Only Bidders properly registered as plan holders by the Owner will be allowed to submit a bid.

A Prebid meeting will be held at 11:00 AM on February 15, 2018, at O’Brien & Gere Engineers, 101 First Street, 4th Floor, Utica, New York.

February 12, 2018
Date

Mello J. Testa
Director of Purchasing