# ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ◆ 800 PARK AVENUE ◆ UTICA, N.Y. 13501-2977

Gerald J. Fiorini
Chairman
(315) 798-5900

Mikale Billard
Clerk
(315) 798-5404

George Joseph
Majority Leader

Frank D. Tallarino
Minority Leader

## COMMUNICATIONS FOR DISTRIBUTION
**October 10, 2012**

**(Correspondence relating to upcoming legislation, appointments, petitions, etc)**


| FILE NO. | COMMITTEE | PAGES |
|---|---|---|
| 2012-363 | Read & Filed | 2-4 |
| 2012-373 | Ways & Means | 5-6 |
| 2012-365 | Economic Development & Tourism, Ways & Means | 7 |
| 2012-367 | Read & Filed | 8-9 |
| 2012-377 | Public Works, Ways & Means | 10-15 |
| 2012-378 | Economic Development & Tourism, Ways & Means | 16-17 |
| 2012-379 | Government Operations, Ways & Means | 18-21 |
| 2012-380 | Government Operations, Ways & Means | 22,23 |
| 2012-381 | Public Safety, Ways & Means | 24-25 |
| 2012-382 | Public Safety, Ways & Means | 26-27 |
| 2012-383 | Public Safety, Ways & Means | 28-29 |
| 2012-384 | Airport, Ways & Means | 30-31 |
| 2012-385 | Health & Human Services, Ways & Means | 32-33 |
| 2012-386 | Health & Human Services, Ways & Means | 34-35 |
| 2012-387 | Health & Human Services, Ways & Means | 36-37 |
| 2012-388 | Health & Human Services, Ways & Means | 38-40 |
| 2012-389 | Health & Human Services, Ways & Means | 41-43 |
| 2012-390 | Airport, Ways & Means | 44-45 |
| 2012-391 | Public Works, Ways & Means | 46-47 |
| 2012-392 | Public Works, Ways & Means | 48-49 |
| 2012-393 | Public Works, Ways & Means | 50-51 |


**ALL SUPPORTING DOCUMENTATION AVAILABLE AT**
**www.ocgov.net**

# PETITION BY ONEIDA COUNTY, N. Y., BOARD OF LEGISLATORS

for

READ & FILED

MEMORIALIZING PETITION

F.N. 2012-363

SPONSORS: PATRICK BRENNAN (R-3RD); HOWARD REGNER (R-2ND), GEORGE JOSEPH (R-10TH),

A MEMORIALIZING PETITION OPPOSING THE CLEAN WATER ACT DRAFT GUIDANCE PROPOSED BY THE ENVIRONMENTAL PROTECTION AGENCY.

WHEREAS, the Oneida County Board of Legislators of our natural resources, and recognizes the need to harmonize Municipal programs and services with the legislative intent and objectives of the Clean Water Act (CWA); and

WHEREAS, the CWA was not intended to protect ditches and other channels through which water flows intermittently nor was it intended to capture seeps, wet areas, isolated man-made ponds and other structures not currently subject to the CWA; and

WHEREAS, the Environmental Protection and Agency (EPA) and the United States Corps of Engineers (Corps) has developed draft guidance on Identifying Waters Protected by the Clean Water Act (draft guidance) to clarify the EPA and Corps' understanding and definition of the CWA that will inform all of EPA's regulatory programs and policy actions; and

WHEREAS, this draft guidance creates uncertainty, confusion and would now capture a significant number of public works activities and transportation infrastructure that will now be subject to the CWA and its costly and time-consuming permitting and regulatory protocols; and

WHEREAS, the draft guidance greatly expands the number of projects subject to jurisdictional determination or CWA permitting which do not currently require such oversight at great expense to the taxpayers of Oneida County with little, if any environmental benefit while diverting scarce resources from other programs that do provide environmental protection and conservation benefits; and

WHEREAS, the Oneida County believes that it is improper to so significantly change the scope of the Clean Water Act without Legislative authorization by the U.S. Congress or through the formal rulemaking process to allow pubic and stakeholder comments on this critically important and complex issue; and

NOW THEREFORE BE IT HEREBY RESOLVED, that the Oneida County Board of Legislators urges EPA and the Corps to withdraw the draft CWA guidance immediately, work collaboratively with states and local governments to enforce the current scope of the CWA while respecting the authority of state and local governments in ensuring the protection of our water resources; and

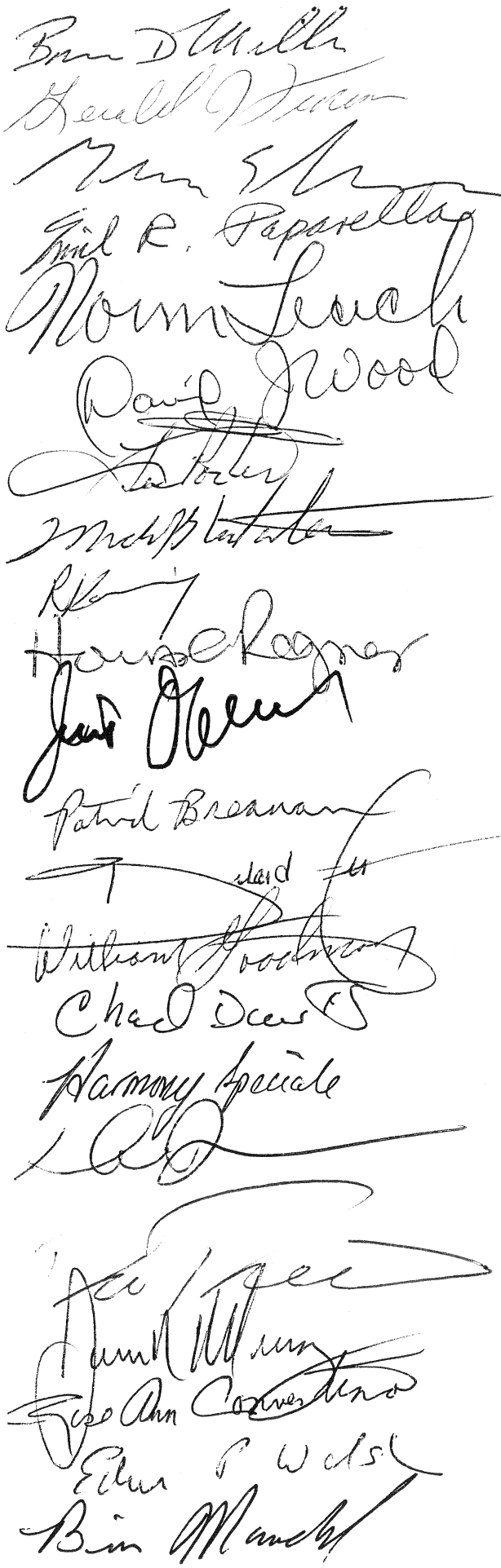
BE IT FURTHER RESOLVED, that the Oneida County Board of Legislators support any federal legislation consistent with the above recommendations and urges it Congressional and State representatives to intercede with EPA and request that EPA report to them on their response and adaptations regarding the aforementioned concerns; and

BE IT FURTHER RESOLVED, that a copy of this Resolution, suitably engrossed, should be transmitted to U.S. Senators Charles Schumer and Kirsten Gillibrand, U.S. House of Representative Richard Hanna, EPA Administrator Lisa Jackson, New York Governor Andrew Cuomo, New York State Senator Joseph A. Griffo, New York State Assembly Representative Anthony Brindisi, New York State Assembly Representative Claudia Tenney, and EPA Region 2 Administrator Judith Enck.

2.

LEGISLATORS SUPPORTING PETITION

LEGISLATORS OPPOSING PETITION



The enclosed petition represents the opinion of those members of the Oneida County Board of Legislators signing the same regarding the contents or subject matter of the petition. Under the Rules of the Board, a Legislator may sign said petition or may, in the alternative, elect not to sign the petition. There are 29 members of the Oneida County Board of Legislators.

Dated: September 12, 2012

# ONEIDA COUNTY BOARD OF LEGISLATORS

*Gerald J. Fiorini, Chairman • 800 Park Avenue • Utica, New York 13501*
*Work Phone: 798-5900 • Home Phone: 337-9045*

September 13, 2012

FN 20 12 - 373

Board of Legislators
800 Park Ave.
Utica, NY 13501

WAYS & MEANS

Honorable Members:

It has come to my attention that Local Law No. 1 of 2000, which provides for clearly displayed pricing of certain goods offered for sale at retail in Oneida County and for Scanner Accuracy Certifications, inadvertently expired on September 1, 2002. On advice of the County Attorney's office, I offer this curative local law to retroactively correct and cure the inadvertent expiration. I have been informed by the County Attorney's office that this curative local law will not impair any vested property rights, as all affected establishments have complied with Local Law No. 1 of 2000 during the time period in question.

The curative local law would extend the expiration date until September 1, 2013. I ask for your support in enacting this curative local law.

Sincerely,

Gerald J. Fiorini
Chairman

5.

*INTRODUCTORY NO.* *F.N.*

# ONEIDA COUNTY BOARD OF LEGISLATORS

*RESOLUTION NO.*

*INTRODUCED BY:*
*2ND BY:*

**RE: A LOCAL LAW CURING LOCAL LAW NO. 1 OF 2000, WHICH PROVIDES FOR CLEARLY DISPLAYED PRICING OF GOODS OFFERED FOR SALE AT RETAIL IN ONEIDA COUNTY, AND SCANNER ACCURACY CERTIFICATION**

Legislative Intent: Local Law No. 1 of 2000, which provides for clearly displayed pricing of goods offered for sale at retail in Oneida County and for Scanner Accuracy Certifications, inadvertently expired on September 1, 2002. The intent of this curative local law is to retroactively correct and cure the inadvertent expiration. This curative local law will not impair any vested property rights, as all affected establishments have complied with Local Law No. 1 of 2000 during the time period in question.

BE IT ENACTED by the Board of County Legislators of the County of Oneida, State of New York, as follows:

That Section 14 of Local Law No. 1 of 2000 shall be amended by the deletion of all matters that are in italics and *(parenthesis)* and the addition of all matters in bold and **underlined** as set forth below:

Section 14. EFFECTIVE DATE

This local law shall take effect upon filing with the Secretary of State in accordance with Section 20, 21 and 27 of the New York State Municipal Home Rule Law and shall remain in effect until the first day of September, *(2002)* **2013**.

This curative Local Law shall take effect in accordance with Sections 20, 21 and 27 of the Municipal Home Rule Law

6.

COUNTY OF ONEIDA
**OFFICE OF THE COUNTY EXECUTIVE**
ONEIDA COUNTY OFFICE BUILDING
800 PARK AVENUE
UTICA, NEW YORK 13501
(315) 798-5800
FAX: (315) 798-2390
www.ocgov.net

**ANTHONY J. PICENTE JR.**
County Executive
ce@ocgov.net

September 11, 2012

RECEIVED
SEP 14 2012

FN 20 12-365

ECONOMIC DEVELOPMENT & TOURISM

WAYS & MEANS

Oneida County
Board of Legislators
800 Park Ave.
Utica, NY 13501

Honorable Members:

Pursuant to Article XX, Section 2002 of the Oneida County Charter and Section 6306 of the New York State Education Law, I submit to the Board of Legislators for their approval the appointment of Camille Tauroney Kahler to serve on the Mohawk Valley Community College Board of Trustees. The term for this appointment is for seven years effective immediately and to expire on June 30, 2019.

Ms. Kahler has an extensive legal background and has assisted a large number of community based enterprises including serving as a Director for the Utica First Insurance Company, a Director for the YWCA of the Mohawk Valley, a Trustee of Jervis Library and both a Director and the Chair of the Community Foundation of Herkimer and Oneida Counties, Inc.

It is my belief that Ms. Kahler's appointment to the MVCC Board of Trustees will provide the Board with an enhanced and diverse point of view in its governance of the community college.

I respectfully request that you approve of this appointment at your earliest convenience.

Thank you.

Very truly yours,

Anthony J. Picente Jr.
Oneida County Executive

Cc: Randall Van Wagoner

7.

# PETITION BY ONEIDA COUNTY, N. Y., BOARD OF LEGISLATORS

## For

## MEMORIALIZING PETITION READ & FILED

F.N. 2012-367

**SPONSOR(S): David J. Gordon**

**RE: RESOLUTION FULLY SUPPORTING AN ACT OF CONGRESS TO ELIMINATE ANY AND ALL FEES THAT ARE CHARGED BY ALL FINANCIAL INSTITUTIONS KNOWN PRIMARILY AS BANKS AND CREDIT UNIONS IN WHICH A FEE IS ASSESSED FOR RETURNED / UNPAID SERVICES KNOWN AS ACH'S/DRAFTS AND PAPER/ELECTRONIC CHECKS.**

**WHEREAS,** in these tough economic times it is relevant and pertinent for consumers to be protected against fees that occur from the result of having a lack of resources available to pay certain drafts from their accounts, and

**WHEREAS,** no service or financial protection is granted by the financial institution, and

**WHEREAS,** the financial institution has not furnished any financials to cover the drafts, and

**WHEREAS,** the people of the United States of America bailed out the banking industry and the banking industry should be bailing out the people, and

**WHEREAS,** the people of the United States of America need to be protected against "Bank Gouging", and

**WHEREAS,** the consumers of the United States of America need every penny they have in order to stimulate its economy.

**RESOLVED,** that the Oneida County Board of Legislators fully supports the proposal to end these fees, and

**RESOLVED,** that the Oneida County Board of Legislators implores the UNITED STATES CONGRESS to approve legislation that ELIMINATES ANY AND ALL FEES THAT ARE CHARGED BY ALL FINANCIAL INSTITUTIONS KNOWN PRIMARILY AS BANKS AND CREDIT UNIONS IN WHICH A FEE IS ASSESSED FOR RETURNED/UNPAID SERVICES KNOWN AS ACH'S/DRAFTS AND PAPER/ELECTRONIC CHECKS, and

**RESOLVED,** That the Clerk of the Board shall transmit copies of this memorializing petition to Congressman Richard Hanna (R-23), US Senator Charles Schumer (D-NY), Senator Tim Johnson, Chairman Senate Committee on Banking, Housing and Urban Affairs (D-SD), Senator Richard Shelby Ranking Member of the Senate Committee on Banking, Housing and Urban Affairs (R-AL), Senator Jack Reed (D-RI), Senator Mike Crapo (R-ID), Senator Bob Corker (R-TN), Senator Robert Menendez (D-NJ), Senator Jim DeMint (R-SC), Senator Daniel K. Akaka (D-HI), Senator David Vitter (R-LA), Senator Sherrod Brown (D-OH), Senator Mike Johanns (R-NE), Senator Jon Tester (D-MT), Senator

Patrick J. Toomey (R-PA), Senator Herb Kohl (D-WI), Senator Mark Kirk (R-IL), Senator Mark R. Warner (D-VA), Senator Jerry Moran (R-KS), Senator Jeff Merkley (D-OR), Senator Roger F. Wicker (R-MS), Senator Michael F. Bennet (D-CO), Senator Kay Hagan (D-NC), Untied States Vice President Joe Biden, United States President Barack Obama.

| LEGISLATORS SUPPORTING PETITION | LEGISLATORS OPPOSING PETITION |
|---|---|

The enclosed petition represents the opinion of those members of the Oneida County Board of Legislators signing the same regarding the contents or subject matter of the petition. Under the Rules of the Board, a Legislator may sign said petition or may, in the alternative, elect not to sign the petition. There are 29 members of the Oneida County Board of Legislators.

DATED: 9/12/12

# ONEIDA COUNTY DEPARTMENT OF WATER QUALITY & WATER POLLUTION CONTROL

51 Leland Ave, PO Box 442, Utica, NY 13503-0442

(315) 798-5656 wpc@ocgov.net FAX 724-9812

**Anthony J. Picente, Jr.**
County Executive

**Steven P. Devan, P.E.**
Commissioner



RECEIVED
OCT 08 2012


October 9, 2012

FN 20 12 - 377

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, NY 13501

PUBLIC WORKS
WAYS & MEANS

Re: Public Hearing
Capital Project HG449 - C/O Sauquoit Creek Pump Station & Forcemain – Planning & Design

Dear County Executive Picente:

The Department of Water Quality and Water Pollution Control is in the process of preparing the necessary documents to secure funding for the capital project listed above. EFC has notified the County that they now have funding for this portion of the project. Consequently, it is time to move forward with the bonding process.

Article 5-A, Section 268 of the County Law requires, among other things, that a public hearing be held by the Board of Legislators to consider the improvements that will be made by the capital project in question. This public hearing is required before the Board can consider a bonding resolution for the project. The Board must pass the attached resolution establishing the public hearing to continue the funding process.

I have calculated estimated cost of the project on annual basis for the average Sewer District ratepayer to be approximately $3.00 for HG449 per year using the conservative assumption that the annual debt service translates directly to the sewer rate. Normally, this is a worst case assumption as debt service is part of the total Department budget and the sewer rate is derived from considering all expenses and revenues that affect the entire budget.

I would appreciate consideration of this request by you and Board of Legislators so that the legislation could be acted upon during the November 14th meeting. This would allow the public hearing to be held prior to the board meeting on November 28th. I am available to meet with you or the Board at your convenience to discuss this request and explain the project in more detail.

Thank you for you consideration in this matter.

Sincerely,
**THE ONEIDA COUNTY DEPARTMENT OF**
**WATER QUALITY AND WATER POLLUTION CONTROL**

Steven P. Devan, P.E.
Commissioner

Reviewed and Approved for submittal to the Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 10/8/12

10.

Cc: Brian D. Miller, Chairman-DPW Committee
Joseph J. Timpano, Comptroller

ORRICK

ORRICK, HERRINGTON & SUTCLIFFE LLP
51 WEST 52ND STREET
NEW YORK, NY 10019-6142
*tel* 212-506-5000
*fax* 212-506-5151
WWW.ORRICK.COM

Thomas E. Myers
(212) 506-5212
tmyers@orrick.com

September 17, 2012

**VIA E-MAIL** (jtimpano@ocgov.net)

Mr. Joseph J. Timpano
County Comptroller
County of Oneida
County Office Building
800 Park Avenue
Utica, NY 13501

Re: County of Oneida, New York
Oneida County Sewer District
Orrick File: 42439-2-37

Dear Joe:

In accordance with your request, I have drafted and enclose herewith the form of resolution calling for the public hearing. Notice of such hearing must be published at least ten days prior to the date of the hearing. Please let me know if the cost will be allocated to only a portion of the District. If this is the case, we will have to indicate the zone or zones to which such costs will be allocated.

When available, we look forward to being provided with the following:

1. A certified copy of the enclosed resolution calling for the public hearing.

2. An affidavit of publication of the notice of public hearing.

With best wishes,

Very truly yours,

Tom

Thomas E. Myers
/es

cc: Ms. Sheryl Brown (sbrown@ocgov.net)
Mr. John C. Shehadi (jshehadi@fiscaladvisors.com)

Motion Made By _____ RESOLUTION NO. _____

A RESOLUTION CALLING A PUBLIC HEARING FOR THE PURPOSE OF CONSIDERING PROPOSED IMPROVEMENTS FOR THE ONEIDA COUNTY SEWER DISTRICT

WHEREAS, it is proposed that the County establish improvements to the Oneida County Sewer District to fix various problems concerned with the wet weather overflows from the Sauquoit Creek Pumping Station in order to comply with a Consent Order issued by the State of New York Department of Environmental Conservation; and

WHEREAS, it is now proposed to authorize forcemain-planning and design, at a maximum estimated cost of $3,000,000; and

WHEREAS, it is now desired to call a public hearing thereon; now therefore, BE IT

RESOLVED, by the County Legislature of the County of Oneida, New York, as follows:

Section 1. A meeting of the County Legislature, the County of Oneida, New York, to be held at the County Office Building, in Utica, New York, in said County, on the _____ day of _____, 2012, at _____ o'clock P.M., prevailing time, for the purpose of conducting a Public Hearing upon the aforesaid matter. The Clerk of said County Legislature is hereby authorized and directed to cause a notice of such public hearing to be published and posted in the manner provided by law.

Section 2. The Clerk of the Legislature is hereby authorized and directed to cause a copy of the Notice of Public Hearing hereinafter provided to be published once in the official newspaper not less than ten, nor more than twenty, days before the date designated for the hearing.

Section 3. The notice of public hearing shall be in substantially the following form:

**NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that the County Legislature of the County of Oneida, New York, will meet at the County Office Building, in Utica, New York, in Oneida, New York, on _____, 2012, at _____o'clock __.M., Prevailing Time, for the purpose of conducting a public hearing in relation to the proposed increase and improvement of the facilities of the Oneida County Sewer District in said County, consisting of forcemain-planning and design for improvements to the Oneida County Sewer District to fix various problems concerned with the wet weather overflows from the Sauquoit Creek Pumping Station at a maximum estimated cost of $3,000,000. The estimated annual cost to the typical property owner in said Sewer District as a result thereof is $3 for a single family home and $5 for a two family home.

Dated: Utica, New York,

_____, 2012.

BY ORDER OF THE COUNTY
LEGISLATURE OF THE COUNTY
OF ONEIDA, NEW YORK

_____
Clerk, County Legislature

Section 4. This resolution shall take effect immediately.

APPROVED:

DATED:

Adopted by the following roll call vote:

AYES _____ NAYS _____ ABSENT _____

## CERTIFICATION FORM

STATE OF NEW YORK )
) ss.:
COUNTY OF ONEIDA )

I, the undersigned Clerk of the County Legislature of the County of Oneida, New York (the "Issuer"), DO HEREBY CERTIFY:

1) That a meeting of the Issuer was duly called, held and conducted on the 10th day of October, 2012.

2) That such meeting was a **special regular** (circle one) meeting.

3) That attached hereto is a proceeding of the Issuer which was duly adopted at such meeting by the Board of the Issuer.

4) That such attachment constitutes a true and correct copy of the entirety of such proceeding as so adopted by said Board.

5) That all members of the Board of the Issuer had due notice of said meeting.

6) That said meeting was open to the general public in accordance with Section 103 of the Public Officers Law, commonly referred to as the "Open Meetings Law".

7) That notice of said meeting ***(the meeting at which the proceeding was adopted)*** was caused to be given **PRIOR THERETO** in the following manner:

**PUBLICATION** (here insert newspaper(s) and date(s) of publication - should be a date or dates falling prior to the date set forth above in item 1)

**POSTING** (here insert place(s) and date(s) of posting- should be a date or dates falling prior to the date set forth above in item 1)

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the County Legislature this _____ day of October, 2012.

_____
Clerk, County Legislature

(CORPORATE SEAL)

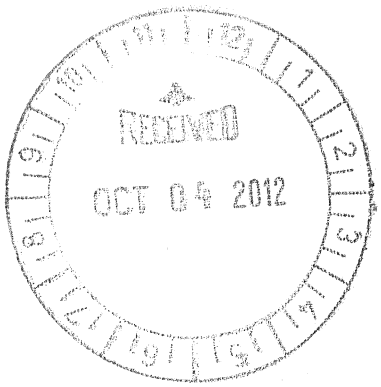
# ONEIDA COUNTY DEPARTMENT OF LAW

Oneida County Office Building
800 Park Avenue ◆ Utica, New York 13501-2975
(315) 798-5910 ◆ fax (315) 798-5603

**ANTHONY J. PICENTE JR.**
COUNTY EXECUTIVE

**GREGORY J. AMOROSO**
COUNTY ATTORNEY


FN 20 12 - 378




October 3, 2012

**ECONOMIC DEVELOPMENT & TOURISM**

**WAYS & MEANS**

Hon. Anthony Picente
Oneida County Executive
Oneida County Office Building
800 Park Avenue
Utica, New York 13501

Re: Oneida County Tourism

Dear Mr. Picente:

Enclosed is proposed updated contract with the Convention and Visitor Bureau d/b/a Oneida County Tourism to promote tourism for another year, from October 1, 2012 through September 30, 2013. As discussed, the contract term is for one year. Ms. Blazosky requested a longer term, and that can certainly be considered upon expiration of this proposed contract.

Otherwise, the contract is the same as last year's. If you approve, please forward to the Board for its consideration.

Very truly yours,

Harris J. Samuels
Assistant County Attorney

Reviewed and Approved for submittal to the Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 10/4/12

16.

**Oneida Co. Department:** Law

**Competing Proposal** _____
**Only Respondent** _____
**Sole Source RFP** _____

**ONEIDA COUNTY BOARD OF LEGISLATORS**

**Name of Proposing Organization:** Convention and Visitors Bureau for Oneida County

**Title of Activity or Service:** Promote and market Oneida County as a visitor destination and also as a site for meetings and conventions

**Proposed Dates of Operation:** 10/01/2012 to 9/30/2013

**Client Population/Number to be served:** All residents and visitors of Oneida County

**Summary Statements**

1. **Narrative Description of Proposed Services**
2. Promote and market Oneida County as a visitor destination and also as a site for meetings and conventions
3. **Program/Service Objectives and Outcomes:** **Increased tourism**
4. **Program Design/Staffing:**

**Total Funding Requested:** **N/A** **Account:** **N/A**

**Oneida County Dept. Funding Recommendation:** **N/A**

**Proposed Funding Sources (Federal/State/County)**

**Cost per Client Served:**

**Past Performance Data:**

**OC Department Staff Comments:**

17.

Anthony J. Picente Jr.
County Executive

John P. Talerico
Commissioner

# ONEIDA COUNTY
# DEPARTMENT OF PERSONNEL

County Office Building • 800 Park Avenue • Utica, New York 13501-2986
Phone: (315) 798-5725 • Fax: (315) 798-6490
E-Mail: labor@ocgov.net

October 1, 2012

FN 20 12 379

GOVERNMENT OPERATIONS

RECEIVED
OCT 04 2012

Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

WAYS & MEANS

Dear County Executive Picente:

This letter is to request the addition of the title Paralegal Assistant II Grade W 27 ($32,231) to the Oneida County Classification plan. A draft job specification is attached for your review. The title is in the Civil Service Competitive Class.

County Attorney Amoroso has expressed concern regarding the ability to recruit and retain Paralegal professionals. The addition of Paralegal Assistant II to our Classification Plan will provide promotional opportunity within the Departments that employ Paralegal Assistants. The additional opportunity will allow for retention of staff that has acquired knowledge, skills and ability in the area Law. I am not asking that a position be created only that the title be added to our Classification Plan.

Therefore, I am respectfully requesting that you forward to the Oneida County Board of Legislators my request to add Paralegal Assistant II to the Oneida County Classification Plan.

Thank you for your prompt attention to this matter.

Sincerely,

John P Talerico
Commissioner

CC: G Amoroso

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 10/1/12

18.

Civil Division: Oneida County Government
Jurisdictional Class: Competitive
EEO Category: Paraprofessionals
Adopted: xx/xx/xx

DRAFT

## PARALEGAL ASSISTANT II

**DISTINGUISHING FEATURES OF THE CLASS:** This position is paralegal work of a complex nature, involving performance of a variety of paralegal duties in a county department or other local municipal office. The incumbent is responsible for performing tasks, that while not requiring the skills of an attorney, nevertheless, entail the application of limited legal procedures and research techniques, to facilitate the preparation and checking of legal documents and matters for litigation. Depending upon the department or municipality involved, the incumbent's specific duties may vary within the broad framework of paralegal skills. This position differs from Paralegal Assistant in the complexity of duties performed and in the degree of responsibility. Work is performed under general supervision in accordance with the specific policies and objectives of the department or office that assigns the work and projects. Supervision may be exercised over the work of Paralegal Assistants and/or others depending on the assignment. The incumbent performs related work as required.

**TYPICAL WORK ACTIVITIES** (Illustrative Only)

Researches law, and analyzes law sources such as statues, recorded judicial decisions, legal articles, etc.;

Prepares legal documents such as briefs, pleadings, appeals, notices, contracts, deeds, tax foreclosures, closing papers, and binders, tax sales, etc. for review, approval, and use;

Incorporates legal references and includes an analysis of precedents involved in relation to the case of matter under discussion;

Searches legal reference files and other sources for information and data required by the Attorney concerned in conducting interviews and answering correspondence;

Prepares and types petitions, condemnation proceedings, affidavits, renewal contracts and legal notices for a department or municipality;

Reviews juvenile delinquency petitions received from the County Probation Department and makes necessary follow-up with complaining agencies;

Arranges for appointments and execution of juvenile delinquency petitions;

Prepares resolutions and local law draft for review and passage by the legislative body;

Assembles exhibits, affidavits, legal documents, etc., for the use of attorneys in the preparation for trail of cases, and collects any additional information which is needed;

Prepares supporting depositions and affidavits based on statement taken from petitioners and witnesses;

Assists with preparation of standardized forms concerning extradition, return of bail and other proceedings ancillary to prosecution of criminal cases;

Verifies citations in briefs, memos and opinions, rechecks the accuracy of cites cases;

Assists in the preparation of cases by identifying and interviewing prosecution witnesses, police officers, victims, and coroners, and takes appropriate steps to insure that priority is given to cases in local courts and Grand Jury motions and trials;

continued...

**TYPICAL WORK ACTIVITIES:** continued

Maintains close contact with local and State Police agencies, Probation, and Sheriff's Office to insure complete communication and coordination of information on cases;

Composes and prepares correspondences applying a knowledge of department operations and regulations;

Prepares bid contracts for purchase of supplies and materials;

Prepares proposed juvenile delinquency program proposals with assistance of staff attorneys;

Prepares drafts of motions and responses to motions, takes complaints, determines status of cases and responds to inquiries;

Informs Department of court decisions and returns files to the appropriate unit;

Assists in the preparation for hearings and trials by coordinating conferences, appointment times for witnesses, gathering of evidence, interviewing witness, issuing subpoenas; etc.;

Analyzes and promulgates procedures and methods of presentation to be used by State Policy, Sheriff's Office, Village, Town and City Policy Departments concerning Juvenile Delinquency Petitions and PINS Petitions and to thoroughly coordinate all such activities between such staffs and the County Attorney's office and the Family Court;

May coordinate and monitor juvenile delinquent services for the county including integration with state programs and representatives;

May file pleadings with court clerk;

May act as law librarian, keeping and monitoring legal volumes and ensuring legal volumes are up-to-date.

**FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:** Thorough knowledge of the methods and techniques of legal research; good knowledge of legal instruments and documents; good knowledge of legal terminology; good knowledge of police routines and court routines and procedures; ability to conduct legal research; ability to verbally express facts in a concise manner; ability to follow complex oral and written instructions; ability to read and analyze legal materials, including court cases and opinions; ability to prepare legal documents appropriate to a municipal law office; ability to deal with highly confidential and sensitive cases and material; ability to plan and supervise the work of others, if a component of the position; initiative; resourcefulness; good judgment.

RAFT

continued...

**MINIMUM QUALIFICATIONS:** Either:

(A) Graduation from a regionally accredited or New York State registered two year college or university with an Associate's Degree in paralegal studies **AND** three (3) years of experience as a paralegal assistant, legal secretary or closely related work in a law office which shall have involved drafting motions, contracts, and doing legal research; **OR**

(B) Possession of a Certificate in Paralegal Studies* from a program accredited by the New York State Education Department **AND** three (3) years of experience as a paralegal assistant, legal secretary or closely related work in a law office which shall have involved drafting motions, contracts, and doing legal research; **OR**

(C) Graduation from high school or possession of a high school equivalency diploma **AND** five (5) years of experience as a paralegal assistant, legal secretary or closely related work in a law office which shall have involved drafting motions, contracts, and doing legal research.

**NOTE:** Verifiable part-time experience as described in (A) above will be pro-rated toward meeting full-time experience requirements.

***Substitution:** Completion of one (1) year of law school from a regionally accredited or New York State registered college or university may be substituted for a Certificate in Paralegal Studies.

Adopted: xx/xx/xx

DRAFT

ONEIDA COUNTY

ANTHONY J. PICENTE JR.
COUNTY EXECUTIVE

DEPARTMENT OF FINANCE
County Office Building ◆ 800 Park Avenue ◆ Utica, New York 13501
(315) 798-5750 ◆ Fax: (315) 735-8371 ◆ www.ocgov.net

ANTHONY R. CARVELLI
COMMISSIONER

RECEIVED
OCT 03 2012
Oneida County Executive's Office

October 2, 2012

FN 2012-380

GOVERNMENT OPERATIONS

WAYS & MEANS

Mr. Anthony J. Picente, Jr.
Oneida County Executive
800 Park Ave.
Utica, N.Y. 13501

Dear Mr. Picente:

Pursuant with Title 3 of Article 5 of the Real Property Tax Law, the enclosed petitions are submitted with the recommendations as cited.

Please forward said petitions to the Oneida County Board of Legislators for their consideration.

| NUMBER | | AMOUNT |
|---|---|---|
| 8 | REFUNDS | $ 4,042.01 |
| 6 | CORRECTIONS | $ 5,800.47 |

Sincerely,

Anthony Carvelli
Commissioner of Finance

AC:kp
Enclosure

Reviewed and Approved for submittal to the Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 10/4/12

22.

| | | ERROREOUS ASSESSMENTS | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| MUNICIPALITY | YEAR | NAME | TAX MAP NUMBERS | TAX UNPAID | AMOUNT TO ADJUST | TAX PAID | AMOUNT REFUND | CORRECT | AMOUNT TO "0" |
| Kirkland | 2012 | Joshua M. Richardson | 4089 315.019-2-3 QE | | | $ 1,642.29 | $ 318.48 | $ 1,323.81 | $ - |
| Kirkland | 2011 | Joshua M. Richardson | 4089 315.019-2-3 QE | | | $ 1,857.57 | $ 326.31 | $ 1,531.26 | $ - |
| Kirkland | 2010 | Joshua M. Richardson | 4089 315.019-2-3 QE | | | $ 1,829.45 | $ 335.02 | $ 1,494.43 | $ - |
| Remsen | 2011 | Jeffrey & Barbara Sauter | 5289 104.000-1-25.8 TV | | | $ 2,785.13 | $ 1,453.16 | $ 1,331.97 | $ - |
| Remsen | 2010 | Jeffrey & Barbara Sauter | 5289 104.000-1-25.8 TV | | | $ 732.53 | $ 382.20 | $ 350.33 | $ - |
| Vernon | 2012 | John A. & Carol P. Wight | 6089 323.000-2-3.19 TW | | | $ 2,838.19 | $ 429.39 | $ 2,408.80 | $ - |
| Vernon | 2011 | John A. & Carol P. Wight | 6089 323.000-2-3.19 TW | | | $ 2,662.72 | $ 402.85 | $ 2,259.87 | $ - |
| Vernon | 2010 | John A. & Carol P. Wight | 6089 323.000-2-3.19 TW | | | $ 2,608.23 | $ 394.60 | $ 2,213.63 | $ - |
| Camden | 2012 | Daniel Carver | 3089 109.000-2-60.3 QN | $ 752.73 | $ 752.73 | | | $ - | $ - |
| Camden | 2012 | Bruce J. Brown | 3089 109.000-2-60.4 RJ | $ 424.27 | $ 424.27 | | | $ - | $ - |
| Remsen | 2012 | Jeffrey & Barbara Sauter | 5289 104.000-1-25.8 TV | $ 4,948.95 | $ 3,426.64 | | | $ 1,522.31 | $ - |
| Vernon | 2012 | Deborah Esch | 6089 334.004-2-25 QU | $ 849.20 | $ 198.85 | | | $ 650.35 | $ - |
| Vernon | 2011 | Deborah Esch | 6089 334.004-2-25 QU | $ 904.25 | $ 206.86 | | | $ 697.39 | $ - |
| Vernon | 2010 | Deborah Esch | 6089 334.004-2-25 QU | $ 1,020.00 | $ 791.12 | | | $ 228.88 | $ - |
| | | | TOTAL: | | $ 5,800.47 | | $ 4,042.01 | | |

23

# ONEIDA COUNTY EMERGENCY COMMUNICATIONS

*Anthony J. Picente., County Executive*
*120 Base Rd. Oriskany, NY 13424*

*Kevin W. Revere, Director*
*(315)765-2526 Fax (315) 765-2529*

FN 20 12 - 381

RECEIVED
OCT 04 2012

PUBLIC SAFETY

WAYS & MEANS

September 20, 2012

Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

Re: Contract with NYS Department of Homeland Security, FY '12

Dear County Executive Picente,

Attached is a copy of a grant award letter, application and an email stating approval of a NYSDHSES grant, effective from September 1, 2012 through August 31, 2014. It covers costs of some needed radio equipment, continuation of the "iamresponding' program used by all fire departments in Oneida County, and a MPLS computer system for law enforcement. The total award for Oneida County is $214,00. The Department of Emergency Services' portion of this grant is $160,500 with the remaining amount awarded to the Sheriff's Department.

I request that you seek approval from the Board of Legislators for this grant, and that a separate capital account be created for Emergency Services NYSDHSES Grant FY '12. Please note that NYSDHSES has modified their process and now requires electronic signature for all grants.

If you have any questions please contact me.

Sincerely,

Kevin Revere
Director

Cc: Tony Carvelli, Finance
Tom Keeler, Budget

Reviewed and Approved for submittal to the Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 10/2/12

24.

**Oneida Co. Department** Emergency Services

**Competing Proposal** _____
**Only Respondent**_____
**Sole Source RFP**_____

**Oneida County Board of Legislators**
**Contract Summary**

**Name of Proposing Organization:** New York State Office of Homeland Security and Emergency Services

**Title of Activity or Services:** Contract

**Proposed Dates of Operations:** 9/1/12-8/31/14

**Client Population/Number to be Served:** Oneida County

**SUMMARY STATEMENTS**

**1). Narrative Description of Proposed Services:**
Communications equipment, software, development of CEMP

**2). Program/Service Objectives and Outcomes**
Updated computer system, communications equipment and CEMP

**3). Program Design and Staffing Level**
**N/A**

**Total Funding Requested:** $160,500

**Oneida County Dept. Funding Recommendation:**

**Proposed Funding Source (Federal $ /State $ / County $):** No cost to the county

**Cost Per Client Served:** N/A

**Past performance Served: N/A**

**O.C. Department Staff Comments:** Ongoing DHS funding

25.

Office of the Sheriff

County of Oneida

**Sheriff Robert M. Maciol**
**Undersheriff Robert Swenszkowski**

**Chief Deputy Gabrielle O. Liddy**
**Chief Deputy Jonathan G. Owens**
**Chief Deputy Dean A. Obernesser**

September 27, 2012

FN 20 12 - 382

RECEIVED
OCT 04 2012

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
Oneida County Office Building
800 Park Avenue
Utica, New York 13501

PUBLIC SAFETY

WAYS & MEANS

Dear County Executive Picente:

The Sheriff's Office is requesting that Oneida County enter into a contract with the New York State Office of Homeland Security for the 2012 State Law Enforcement Terrorism Prevention Program grant. The Sheriff's Office has been awarded $53,500. This grant will expire August 31, 2014.

The money obtained from the grant will be used for several purposes. This grant will help to sustain and expand our AVL (Automatic Vehicle Locator) System. This project pays for a cellular based system that helps coordinate manpower and vehicle resources in critical incidents. We will also be able to sustain and expand the Records Management System implemented by the Law Enforcement Unit. By being able to purchase wireless modems we will be able to connect to Mobile Data Terminals anywhere in the County. We also plan to purchase portable scene lighting equipment and personnel protective equipment such as air purifying respirators and replacement filters.

If you find the enclosed grant contract acceptable, I am requesting your approval by way of signature. I would like to thank you for your time and diligent attention to this matter in advance. If you have any questions, require clarification or seek additional information from me in order to help you make a decision regarding my request, please do not hesitate to contact me at any point in time.

Sincerely,

Robert M. Maciol
Sheriff

Reviewed and Approved for submittal to the Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 10/2/12

26.

**Administrative Office**
6065 Judd Road Oriskany, NY 13424
Voice (315) 736-8364
Fax (315) 765-2205

**Law Enforcement Division**
6065 Judd Road Oriskany, NY 13424
Voice (315) 736-0141
Fax (315) 736-7946

**Correction Division**
6075 Judd Road Oriskany, NY 13424
Voice (315) 768-7804
Fax (315) 765-2327

**Civil Division**
200 Elizabeth Street Utica, NY 13501
Voice (315) 798-5862
Fax (315) 798-6495

**Oneida County Department/Office:** Sheriff's Office

Competing Proposal:
Only Respondent:
Sole Source RFP:
Revenue:
**Grant: XXX**
Other:

## ONEIDA COUNTY BOARD OF LEGISLATORS

**Name of Proposing Organization:** NYS Office of Homeland Security

**Title of Activity or Service:** Grant (2012 State Law Enforcement Terrorism Prevention Program Grant)

**Proposed Dates of Operation:** September 1, 2012 – August 31, 2014

**Client Population/Number to be Served:** Sheriff's Office

**Summary Statements**

**1) Narrative Description of Proposed Services:** The grant helps to fund the continuation of the Automatic Vehicle Locator (AVL) Project. This is a cellular based system that assists in mobilizing resources in critical incidents. This effort is coordinated with other Town and/or Village Police Departments and the City of Rome and the City of Sherrill. (It is in place, but has operation costs that must be paid) Additionally, this grant funds the continuation of the Records Management System that was installed in the Law Enforcement Unit. Also, some response equipment will be purchased.

**2) Program/Service Objectives and Outcomes:** Coordination of manpower equipment is critical in high risk incidents. Location of the incident, assessment of the incident by properly trained staff and mobilization of physical resources are critical in a high risk situation. Proper record maintenance is also vital so that information is accessible, comprehensive and current. The program is designed to continue to AVL project and to eventually offer the Records Management System to all County agencies, just like the AVL.

**3) Program Design and Staffing:** This grant will allow for the overtime for Deputies backfilling for shifts when Deputies are being trained in Homeland Security.

**Total Funding Requested:** $53,500.00

**Account #:** A3110

**Oneida County Dept. Funding Recommendation:** N/A

**Proposed Funding Sources (Federal $/ State $/County $):** N/A

**Oneida County Department/Office Staff Comments:** Please create a new Capital Account.

Anthony J. Picente, Jr.
***County Executive***

Boehlert Center at UNION STATION

David Tomidy
***Director***

# *Oneida County Probation Department*

*321 Main Street, 2nd Floor, Utica, New York 13501*

*Utica ~ Phone*: (315) 798-5914 *Fax*: (315) 798-6467
*Rome ~ Juvenile*: (315) 337-0080 *Adult*: (315) 337-0073
*E-mail*: probation@ocgov.net · *Web Site*: www.ocgov.net

***Deputy Director***
Patrick Cady

***Supervisors***

Thomas Brognano
Mark F. Joseph
Holly Matthews
Paula Mrzlikar

September 7, 2012

FN 2012-383.

RECEIVED
OCT 04 2012

PUBLIC SAFETY

WAYS & MEANS

Mr. Anthony J. Picente, Jr.
Oneida County Executive
Oneida County Office Building
800 Park Avenue, 10th Floor
Utica, New York 13501

Re: Edward Byrne Memorial Justice Grant

Dear Mr. Picente:

We have been awarded a Federal Grant that will allow us to pay overtime salaries and fringes for our Officers to conduct Domestic Violence related home visits in conjunction with Rome Police Department. We currently conduct these visits for Comp. Time or Impact Funds. This will allow us to use our Over Time funds more creatively and formalize our partnership with Rome Police Department in this very important initiative.

Attached is the Grant, Contract Summary, and Tracking Sheet. Upon approval of the County Attorney and your consent, an electronic signature will be needed. As the term is April 1, 2012 through February 28, 2013 we will be able to charge back a few retro-active overtime hours.

Your support of this and all of our efforts continue to be appreciated.

Very truly yours,

DAVID TOMIDY
PROBATION DIRECTOR

Reviewed and Approved for submittal to the Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 10/2/12

DT:kas
Attachments

C: Judi Smith

28

Oneida Co. Department: Probation

Competing Proposal____
Only Respondent_____
Sole Source RFP____X____

**Oneida County Board of Legislators**
**Contract Summary**

**Name of Proposing Organization:** Oneida County Probation Department

**Title of Activity or Service:** Edward Byrne Memorial Justice Grant (Federal Bureau of Justice Assistance) that will reimburse Overtime Salary and Fringe Benefits for evening Domestic Violence visits in conjunction with the Rome Police Department. These visits are consistent with our philosophy and practice of holding our Domestic Violence offenders accountable, stressing the importance of Domestic Violence Prevention in Oneida County and reassuring Domestic Violence Victims of our commitment to them.

**Proposed Dates of Operation:** 4/1/2012 – 2/28/2013

**Client Population/Number to be Served:** 75 Domestic Violence Offenders in the Rome area.

**Total Funding Requested:** This Grant will reimburse the Probation Department up to $4,291 for Over Time hours worked.

**Oneida County Dept. Funding Recommendation:** There are no county funds used for this Overtime and we respectfully request the County approve this Grant/Contract.

# Griffiss International Airport

592 Hangar Road, Suite 200
Rome, NY 13441
Telephone: 315-736-4171 / Fax: 315-736-0568

ANTHONY J. PICENTE, JR.
County Executive

Michael C. Lawrence, Jr.
Acting Commissioner of Aviation

FN 2012-384

AIRPORT

WAYS & MEANS

September 4, 2012

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Ave.
Utica, NY 13501

Re: FAA AIP Project - Rehabilitation of Taxiways (Phase/Contract I, Construction)
CHA Consulting, Capt. Acct. H-339

Dear County Executive Picente,

The Oneida County Board of Legislators Resolution No. 7 of 2011 provided the County Executive authorization to apply for Federal Aviation Administration (FAA) Griffiss Redevelopment Grants identified in Capital Project H-339. FAA has subsequently recommended advancement of a potential grant for the Rehabilitation of Taxiways, Phase 1 - Construction and Phase II - Design. This project grant application is estimated at $5,925,000 with 90% Federal share ($5,332,500), 5% State share ($296,250) and 5% County share ($296,250).

In anticipation of a grant offer from the Federal Aviation Administration (FAA), the Department of Aviation is submitting for approval an agreement from CHA Consulting, to provide professional Construction Administration services with additional Survey and Design (T/W "K") for the Taxiway Rehabilitation, Phase/Contract I - Construction. The fee for the construction services phase is $93,781.21. (CHA as our Phase I design consultant will also share separate construction administration duties with C&S Engineers, selected for as our project's full time construction observation and administration consultant).

An Independent Fee Estimate (IFE), as required by FAA, was performed and determined CHA Consulting's fee as fair and reasonable. The Oneida County Board of Legislators (F.N. 2009-415, Res. No. 348) has designated CHA Consulting as an approved Airport Consultant. Board of Acquisition and Contract acceptance was received on August 29, 2010.

Please consider acceptance of this agreement with CHA Consulting for professional Construction Administration services at a fee of $93,781.21 *conditional upon FAA concurrence and grant offer*. The FAA Airport Improvement Program will provide 90% Federal funding ($84,403.09). The State funding match is anticipated at 5% ($4,689.06) and the local county share also 5% ($4,689.06). Funding is provided through Capital Account H-339. Upon acceptance, please forward to the Oneida County Board of Legislators at the earliest date possible for their consideration and approval. Charge Capital Account H-339.

Sincerely,

Michael C. Lawrence, Jr
Acting Commissioner

wfa/Attach.
cc: W.Applebee

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 10/4/12

30.

Oneida County Department: **Aviation**

Competing Proposal x
Only Respondent
Sole Source RFP

# Oneida County - Contract Summary

**Name of Proposing Organization:** CHA Consulting

**Title of Activity or Service:**
Construction Administration Services
for Phase 1 Taxiway rehabilitation

**Client Population/No. to be Served:** N/A

**Summary Statements:**
**1)Narrative Description of Proposed Services:**

This contract is to provide services for the Construction Administration and additional Design work for the Phase 1 taxiway project

**2)Program/Service Objectives and Outcomes:**
This contract is to provide services for the Construction Administration and additional Design work for the Phase 1 taxiway project

**3) Program Design and Staffing Level:** N/A

**Total Funding Requested:** $ 93,781.21

**Oneida County Department Funding Recommendation:** **Account #** H-339

**Proposed Funding Source:** **Federal** $84,403.09 **State** $4689.06 **County** $4689.06

**Cost Per Client Served:** **N/A**

**Past Performance Data:**

**Oneida County Department Staff Comments: Approved by A&C on 8-29-2012**

# ONEIDA COUNTY HEALTH DEPARTMENT

*Adirondack Bank Building, 5th Floor, 185 Genesee St., Utica, NY 13501*

ANTHONY J. PICENTE, JR.
ONEIDA COUNTY EXECUTIVE

PATRICE A. BOGAN, MS, FNP
INTERIM DIRECTOR OF HEALTH

**ADMINISTRATION**

*Phone: (315) 798-6400 Fax: (315) 266-6138*

FN 20 12 -385

September 24, 2012

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

HEALTH & HUMAN SERVICES

WAYS & MEANS

Dear Mr. Picente:

Re: HRI Contract Number: 3492-05

Attached are three (3) copies of an agreement between Oneida County through its Health Department and Health Research, Inc. (HRI)

The New York State Department of Health Cancer Services Program functions to improve access to, and utilization of, high quality, guideline-concordant cancer screening services for all residents of New York State. The NYSDOH Cancer Services Program oversees the delivery of comprehensive breast, cervical and colorectal cancer screening services to eligible New York State residents through contracts with community-based coalitions known as Cancer Service partnerships. Cancer Services Program partnerships include both the contracting agency (Cancer Service Program contractor) and the area's participating health care providers and community organizations. These partnerships provide patient education, screening and diagnostic services and assist those diagnosed with cancer to obtain prompt treatment. Contractors are expected to comply with the New York State Department of Health Cancer Service Program Operations Manual. This manual and any updates to the manual will be provided to all contractors.

The term of this agreement shall become effective on June 30, 2012 and remain in effect through June 29, 2013. Reimbursement is in the amount of $52,824 and is 100% federally funded.

The reason this agreement is being forwarded for signature after the effective date is due to the late receipt of agreement. This is not a program mandated by Public Health Law.

If this agreement meets with your approval, please forward to the Board of Legislators.

Sincerely,

Patrice A. Bogan, MS, FNP

Patrice A. Bogan, MS, FNP
Interim Director of Health

attachments
ry

Reviewed and Approved for submittal to the Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 10/2/12

32.

**CONTRACT SUMMARY SHEET - ONEIDA COUNTY HEALTH DEPARTMENT**

**DIVISION:** Community Wellness

**NAME AND ADDRESS OF VENDOR:** Health Research, Inc.
150 Broadway – Suite 560
Menands, New York 12204

**VENDOR CONTACT PERSON:** Sherrie L. Abate, Contract Administrator II

**SUMMARY STATEMENTS**: The New York State Department of Health Cancer Services Program functions to improve access to, and utilization of, high quality, guideline-concordant cancer screening services for all residents of New York State. The NYSDOH Cancer Services Program oversees the delivery of comprehensive breast, cervical and colorectal cancer screening services to eligible New York State residents through contracts with community-based coalitions known as Cancer Service partnerships. Cancer Services Program partnerships include both the contracting agency (Cancer Service Program contractor) and the area's participating health care providers and community organizations. These partnerships provide patient education, screening and diagnostic services and assist those diagnosed with cancer to obtain prompt treatment. Contractors are expected to comply with the New York State Department of Health Cancer Service Program Operations Manual. This manual and any updates to the manual will be provided to all contractors.

**PREVIOUS CONTRACT YEAR:** June 30, 2011 through June 29, 2012
**TOTAL**: $45,469

**THIS CONTRACT YEAR:** June 30, 2012 through June 29, 2013
**TOTAL:** $52,824

_____**NEW** ___X_____**RENEWAL** _____**AMENDMENT**

**FUNDING SOURCE**: A4090.495 A3451

| | |
|---|---|
| Less Revenues: | _____ |
| Federal Funds (HRI) | $52,824 |
| County Dollars – Previous Contract | $ -0- |
| County Dollars – This Contract | $ -0- |

**SIGNATURE:** Patrice A. Bogan, MS, FNP
**DATE**: September 24, 2012

# ONEIDA COUNTY HEALTH DEPARTMENT

*Adirondack Bank Building, 5th Floor, 185 Genesee St., Utica, NY 13501*

ANTHONY J. PICENTE, JR.
ONEIDA COUNTY EXECUTIVE

PATRICE A. BOGAN, MS, FNP
INTERIM DIRECTOR OF HEALTH

**ADMINISTRATION**

*Phone: (315) 798-6400 Fax: (315) 266-6138*

FN 20 12 - 386

HEALTH & HUMAN SERVICES

RECEIVED
OCT 04 2012

**WAYS & MEANS**

September 6, 2012

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

Dear Mr. Picente:

Attached are three (3) copies of a grant between Oneida County through its Health Department and The Central New York Affiliate of Susan G. Komen for the Cure.

Breast cancer continues to be the second leading cause of death in women, the first being lung cancer. Although breast cancer is less common in younger women, it is usually more aggressive and may explain the poor survival rates in this age group. This grant will provide clinical breast examinations, screening mammography and diagnostic services to underserved women in Oneida, Herkimer and Madison Counties. There will be an increase in the number of women encouraged to obtain regular breast cancer screenings through education and outreach to underserved women in Oneida, Herkimer and Madison Counties, as well as supportive services.

The term of this grant will become effective on April 1, 2012 and remain in effect through March 31, 2013 in the amount of $30,000. This grant is 100% state funded. The reason this grant is being submitted for approval after the effective date is due to the late receipt from affiliate.

This is not a program mandated by public health law.

If this grant meets with your approval, please sign where indicated.

Sincerely,

Patrice A. Bogan, MS, FNP

Patrice A. Bogan, MS, FNP
Interim Director of Health

attachments
ry

Reviewed and Approved for submittal to the Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 10/2/12

**CONTRACT SUMMARY SHEET - ONEIDA COUNTY HEALTH DEPARTMENT**

**DIVISION:** The Susan G. Komen Breast Cancer Foundation

**NAME AND ADDRESS OF VENDOR:** The Central New York Affiliate of Susan G. Komen for the Cure
5008 Brittonfield Parkway, Suite 300
East Syracuse, New York 13057

**VENDOR CONTACT PERSON:** Elaine Jacobs, President of the Board

**SUMMARY STATEMENTS:** Breast cancer continues to be the second leading cause of death in women, the first being lung cancer. Although breast cancer is less common in younger women, it is usually more aggressive and may explain the poor survival rates in this age group. This grant will provide clinical breast examinations, screening mammography and diagnostic services to underserved women in Oneida, Herkimer and Madison Counties. There will be an increase in the number of women encouraged to obtain regular breast cancer screenings through education and outreach to underserved women in Oneida, Herkimer and Madison Counties, as well as supportive services.

**PREVIOUS CONTRACT YEAR:** April 1, 2010 through March 31, 2011
**TOTAL**: $23,000

**THIS CONTRACT YEAR:** April 1, 2012 through March 31, 2013
**TOTAL:** $30,000

_____**NEW** ____X____**RENEWAL** _____**AMENDMENT**

**FUNDING SOURCE**: A3415
Less Revenues: _____ _____
State Funds: $30,000
County Dollars – Previous Grant $ -0-
County Dollars – This Grant $ -0-

**SIGNATURE:** Patrice A. Bogan, MS, FNP Interim Director of Health
**DATE:** September 6, 2012

Contract Reviewed By: Mary J Ann

Date: 9/11/12

35.

**Anthony J. Picente Jr.**
County Executive

**Lucille A. Soldato**
Commissioner

# ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES

County Office Building, 800 Park Avenue, Utica, NY 13501
Phone (315) 798-5733 Fax (315) 798-5218

RECEIVED
OCT 04 2012

September 25, 2012

FN 2012 - 387

Honorable Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

HEALTH & HUMAN SERVICES

WAYS & MEANS

Dear Mr. Picente:

Oneida County is in receipt of a grant from Office of Children and Family Services in the amount of $ 199,464.00. These funds will be used by the Oneida County Child Advocacy Center. This Grant has a Contract period for October 1, 2012 through September 30, 2013.

This grant enhances and maintains the daily functions needed to run the Oneida County Child Advocacy Center as a whole. The main objective for the program and what makes the Oneida County Child Advocacy Center an asset to the County is all facets are located under one roof, which is a child friendly site where children and their families receive coordinated services. The Center is home to the multidisciplinary team which provides on-site law-enforcement, Oneida County DSS Caseworkers, victim advocacy, scheduled medical examinations, counseling, preventive support, child fatality review and a state of the art training facility.

I am available at any time to further discuss this grant should you have any questions.

I am respectfully requesting that this matter be forwarded to the Board of Legislators for acceptance of these grant funds as soon as possible.

Sincerely,

Lucille A. Soldato
Commissioner

Reviewed and Approved for submittal to the Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 10/2/12

LAS/tms
attachment

36.

#35402

**Oneida Co. Department Social Services**

**Competing Proposal _____**
**Only Respondent_____**
**Sole Source RFP_____**

## Oneida County Board of Legislators
## Contract Summary

**Name of Proposing Organization:** Office of Children and Family Services
52 Washington Street
Rensselaer, New York 12144

**Title of Activity or Services:** Oneida County Child Advocacy Center **Grant**

**Proposed Dates of Operations:** October 1, 2012 through September 30, 2013

**Client Population/Number to be Served:**

**SUMMARY STATEMENTS**

**1). Narrative Description of Proposed Services**

This grant enhances and maintains the daily functions needed to run the Oneida County Child Advocacy Center as a whole. The main objective for the program and what makes the Oneida County Child Advocacy Center an asset to the County is all facets are located under one roof, which is a child friendly site where children and their families receive coordinated services. The Center is home to the multidisciplinary team which provides on-site law-enforcement, Oneida County DSS Caseworkers, victim advocacy, scheduled medical examinations, counseling, preventive support, child fatality review and a state of the art training facility.

**2). Program/Service Objectives and Outcomes**

These funds will be utilized to support Contractual/Consultants, travel and trainings, a vehicle lease for victim/witness transport, office supplies, and other operating expenses.

**3). Program Design and Staffing Level -**

**Total Grant Amount**: $ 199,464.00

**Oneida County Dept. Funding Recommendation:** A2703 - 100% funds through New York State Office of Children and Family Services

**Proposed Funding Source (Federal $ /State $ / County $):**

| | |
|---|---|
| Federal | 100% |
| State | 0% |
| County | 0% |

**Cost Per Client Served:**

**Past performance Served:**

37.

**O.C. Department Staff Comments:**

David L. Mathis
Director, Workforce Development

Anthony J. Picente, Jr.
Oneida County Executive

September 26, 2012

FN 20 12 - 348

Oneida County Executive Anthony J. Picente Jr.
Oneida County Office Building
800 Park Avenue
Utica, NY 13501

HEALTH & HUMAN SERVICES

Dear County Executive Picente,

WAYS & MEANS

Attached for your approval are five (5) copies of an Agreement that has been reviewed and is recommended for your signature.

This Agreement is with the Mohawk Valley Community Action Agency to provide Oneida County with case management and counseling services for up to 50 WIA eligible ex-offender older youth. This program is known as *Second Start*.

This Agreement will run from October 1, 2012 to June 30, 2013 and is for a total of $86,845. It is completely funded under the Workforce Investment Act. As a result, no Oneida County tax dollars will be used to cover the costs of this Agreement. **Due to the amount of this Agreement, Board of Legislators' approval is required prior to your signature.**

Please sign and date the attached Agreements where clipped, and return them to Anthony Ricci of my staff (ext. 5908).

If you have any questions, please feel free to contact me.

Sincerely,

David Mathis

David Mathis, Director
Oneida County Workforce Development

RECEIVED
OCT 09 2012

Reviewed and Approved for submittal to the Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 10/9/12

ONEIDA COUNTY WORKFORCE DEVELOPMENT
209 Elizabeth Street, Utica, NY 13501
315-798-5908
e-mail: dmathis@ocgov.net

Working Solutions
Herkimer·Madison·Oneida

"We are an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities"

38

**Oneida Co. Department:** Workforce Development

**Competing Proposal** X
**Only Respondent**
**Sole Source RFP**

**ONEIDA COUNTY BOARD**
**OF LEGISLATORS**

**Name of Proposing Organization:** **Oneida County Workforce Development**

**Title of Activity or Service:** *Second Start for Older Youth*

**Proposed Dates of Operation:** *October 1, 2012 to June 30, 2013*

**Client Population/Number to Be Served:** *Fifty (50) youths ages 19-21 who are residents of Central or Western Oneida County, who have a current or past involvement with the criminal justice system, and who have not obtained a high school diploma or GED.*

**Summary Statements**

**1) Narrative Description of Proposed Services:** *Second Start's focus is to provide youths with work readiness skills and prepare them for employment and/or vocational training with a successful re- entry into the community. Second Start offers classes in basic life skills and employment techniques to youths. TABE (basic education) testing is given to youth enrollees to assess secondary education level. Individual case management and discharge planning is provided for post release, in addition to follow-up services to link youth to the community.*

**2) Program/Service Objectives and Outcomes:** *The goal of the program is to successfully enroll 50 youths into Workforce Investment Act (WIA) Youth Services. Thirty (30) youths will be enrolled in a GED Program or will have obtained a GED by programs end.*

**3) Program Design and Staffing:** *The Oneida County Second Start Older Youth Program is funded through the Workforce Investment Act (WIA), in partnership with Oneida County Workforce Development, Oneida county Sheriff's Office, and administered by Mohawk Valley Community Action Agency. The program is operated out of The Oneida County Correctional Facility and services are provided at the Oneida-Herkimer- Madison BOCES /Madison- Oneida-Herkimer BOCES, ACCESS Site- BOCES in Utica, as well as Working Solutions One Stop in Rome/Utica sites. The program is currently staffed by one (1) Program Manager*

**Total Funding Requested:** *$86,845* **Account #** *J6300.495*

**Oneida County Dept. Funding Recommendation:** *Workforce Development recommends funding this program.*

**Proposed Funding Sources (Federal $/ State $/ County $:** *Federal WIA Youth Funding. No Oneida County Dollars are utilized to fund this program.*

**Cost per Client Serviced:** *$1,736.90, based on 50 enrollments.*

**Past Performance Data:**

*During 2011-2012, Second Start provided the following sessions to enrolled youths:*

- *53 Enrolled in WIA Youth Services. (Program goal met to enroll 50 WIA Youths)*
- *5 WIA released youth completed on-line test and earned a National Work Readiness Certificate (WRC)- The online test is used to determine level of work readiness skills and demonstrates knowledge and skills to perform entry level work in four areas; Math, Reading, Listening and Situational Judgment skills.*
- *24 Participants attended an MVCC-sponsored session to gain an overview of college, and financial aid information for ex- offenders.*
- *29 Participants attended Anger Management classes held at the Oneida County Correctional Facility and earned a completion certificate.*
- *30 participants attended Employment Techniques classes, created resumes, developed goal action plans, learned interviewing techniques, and pre-employment skills. Students identified transferrable skills, career and educational choices, gained knowledge of anger management techniques and communication. Participants applied for and obtained birth certificates, social security cards, and (RAP) Record or Arrest and Prosecutions. All were TABE tested and were followed-up with GED status. Referrals and links into the community were made based on individual needs.*
- *11 participants have earned a GED from the BOCES GED Program and 35 are enrolled in a GED Program.*

**O.C. Department Staff Comments:** *The Second Start program has been an integral component of WIA Youth services in Oneida County since 2009.*

David L. Mathis
Director, Workforce Development

Anthony J. Picente, Jr.
Oneida County Executive

October 3, 2012

FN 20 12 - 385

Oneida County Executive Anthony J. Picente Jr.
Oneida County Office Building
800 Park Avenue
Utica, NY 13501

HEALTH & HUMAN SERVICES

WAYS & MEANS

Dear County Executive Tony Picente,

Attached for your approval are five (5) copies of an Agreement that has been reviewed and is recommended for your signature.

This Agreement is with the BOCES Consortium of Continuing Education to provide a portion of the job placement and job search training program known as *Pride in Work* for nearly 800 potential public assistance recipients in Oneida County. It is expected that successful completers of this program will be placed into unsubsidized employment and not enter the local welfare system.

**The term of this Agreement will be July 1, 2012 to June 30, 2013 and is for a total of up to $163,194.00.**

**This Agreement is completely funded by the Oneida County Department of Social Services.**

**Board of Legislators' approval is required.**

Funding for this Agreement is received via Revenue Account #J1910-1910/2 and is expended by my office via J6300.495.

Please sign and date the attached Agreements where clipped, and return them to Anthony Ricci of my staff (ext. 5908).

Thank you for your continued support of our initiatives. If you have any questions, please feel free to contact me.

Sincerely,

David Mathis

David Mathis, Director
Oneida County Workforce Development

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OCT 09 2012

Reviewed and Approved for submittal to the Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 10/9/12

ONEIDA COUNTY WORKFORCE DEVELOPMENT
209 Elizabeth Street, Utica, NY 13501
315-798-5908
e-mail: dmathis@ocgov.net

Working Solutions
Herkimer·Madison·Oneida

"We are an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities"

**Oneida Co. Workforce Development**

**Competing Proposal _____**
**Only Respondent _____**
**Sole Source RFP X**

**Oneida County Board of Legislators**
**Contract Summary**

**Name of Proposing Organization:**

Oneida County Workforce Development
209 Elizabeth Street
Utica, New York 13501

**Title of Activity or Services:** JOB Readiness/ JOB Placement & *Pride in Work* Program

**Proposed Dates of Operations:** July 1, 2012 through June 30, 2013

**Client Population/Number to be Served:** Safety Net Applicants and Temporary Assistance Recipients TANF/Safety Net. Numbers are unlimited.

**SUMMARY STATEMENTS**

**1). Narrative Description of Proposed Services:** Oneida County Workforce Development will provide these services with the assistance of Madison Oneida BOCES. This is a full time four week program operated at the Access Center in Utica & the Adult Learning Center in Rome. A class begins every week in Utica & on a bi-weekly basis in Rome. The first two weeks are classroom training involving life skills, personal hygiene, decision making, work ethics, employment expectations, resume' writing, interviewing techniques and budgeting. The second two weeks involves an active job search combined with an assignment to a work experience.

The Contractor agrees to perform the "Pride in Work" program as follows:

- Administer TABE test or equivalent instrument to measure educational level,
- Teach Job finding skills to include resume preparation, application and interviewing skills,
- Computer and internet based application skills and communication,
- Oral communication and phone skills,
- Attendance, dress and workplace etiquette, including conflict resolution,
- Motivation, self confidence, perseverance,
- Assist with job placement through a variety of methods including directing clients to appropriate job openings, and the use of employer incentive programs such as those operated by Social Services and the Workforce Investment Board/ Wage Subsidy Program,

**2). Program/Service Objectives and Outcomes** This is a full time four week program designed to help Temporary Assistance Applicants/Safety Net find employment which would negate their need for temporary assistance benefits. Public Assistance Recipients that are considered employable will also be placed into the program to reduce their need for public assistance by obtaining employment.

**3). Program Design and Staffing Level** - This Contract is between Workforce Development and Madison/Oneida BOCES (Utica and Rome locations)

Staffing with Madison-Oneida BOCES is as follows:

1 Full-time Work Skills Teacher I
1 Full-time Work Skills Teacher II
1 Full-time Work Skills Teacher III
1 Part-time Program Supervisor

**Total Funding Requested:** $ 163,194.00

**Mandated or Non-mandated:** Non-mandated, however this program helps Safety Net and Temporary Assistance applicants find employment which reduces the need for Temporary Assistance benefits.

**Proposed Funding Source (Federal $ /State $ / County $):**

| | | |
|---|---|---|
| **Federal** | 100 % = | $ 163,194 |
| **State** | 0 % = | $ 0 |
| **County** | 0 % = | $ 0 |

Funding is part of a $311,000 grant from Oneida County Department of Social Services utilizing New York State TANF funding.

**Cost per Client Serviced:** Varies as per number of applicants.

**Past Performance Data:** During the period July 1, 2011 through June 30, 2012, the results were as follows:

| | Utica | Rome | Total |
|---|---|---|---|
| Referred | 1,077 | 454 | 1,531 |
| No Show | 483 | 205 | 688 |
| Showed | 594 | 249 | 843 |
| Terminated | 311 | 98 | 409 |
| Employed | 94 | 40 | 134 |
| Completed | 143 | 87 | 230 |

**O.C. Department Staff Comments:** Pride in Work has been run successfully under this partnership for the past 15 years.

**Staff Comments:** DSS originally contracted for this service with both Madison/Oneida BOCES and the Office of Employment and Training. The two agencies have combined their programs since 1997. The program has proved to be one of the most successful employment readiness programs operated by the Department.

**Oneida County Dept. Funding Recommendation:** Workforce Development staff recommends funding this important program.

# Griffiss International Airport

592 Hangar Road, Suite 200
Rome, NY 13441
Telephone: 315-736-4171 / Fax: 315-736-0568

ANTHONY J. PICENTE, JR.
County Executive

Michael C. Lawrence, Jr.
Acting Commissioner of Aviation

October 4, 2012

FN 20 12-390

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Ave.
Utica, NY 13501

AIRPORT

Re: FAA AIP Project - Rehabilitation of Nose Docks #785 & #786 (Design)
C&S Engineers, Capt. Acct. H-339

WAYS & MEANS

Dear County Executive Picente,

The Oneida County Board of Legislators Resolution No. 7 of 2011 provided the County Executive authorization to apply for Federal Aviation Administration (FAA) Griffiss Redevelopment Grants identified in Capital Project H-339. FAA has subsequently advanced a grant for the Rehabilitation of Nose Docks #785 and #786 - Design. The total design project grant application is estimated at $300,000 with 90% Federal share ($270,000), 5% State share ($15,000) and 5% County share ($15,000).

The Department of Aviation is submitting for approval an agreement from C&S Engineers, Inc., to provide professional design services for the Rehabilitation of Nose Docks #785 and #786 - Design. C&S's fee for the design services phase is $290,952.00. An Independent Fee Estimate (IFE), as required by FAA, was performed and determined the fee as fair and reasonable. Under SEQR this work is a type 2 action as described in 6NYCRR 617.5(c)(1) requiring no further review.

The Oneida County Board of Legislators (F.N. 2009-415, Res. No. 348) has designated C&S Companies as an approved Airport Consultant.

Please consider acceptance of this agreement with C&S Engineers for professional design services at a fee of $290,952.00 *conditional upon FAA concurrence*. The FAA Airport Improvement Program will provide 90% Federal funding ($261,856.80). The State funding match is 5% ($14,547.60) and the local county share also 5% ($14,547.60). Funding is provided through Capital Account H-339. Upon acceptance, please forward to the Oneida County Board of Legislators at the earliest date possible for their consideration and approval. Charge Capital Account H-339. Thank you.

Sincerely,

Michael C. Lawrence, Jr
Acting Commissioner

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OCT 09 2012

Reviewed and Approved for submittal to the Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 10/9/12

wfa/Attach.
cc: W.Applebee

44

Oneida County Department: **Aviation**

Competing Proposal X
Only Respondent ____
Sole Source RFP ____

# Oneida County - Contract Summary

**Name of Proposing Organization:** C&S Engineers, Inc.

**Title of Activity or Service:** Professional Services

**Client Population/No. to be Served:** N/A

**Summary Statements:**
**1)Narrative Description of Proposed Services:**

C&S Engineers, Inc., will design and prepare for public bidding the necessary contract drawings and specifications to accomplish the Rehabilitation of Nose Docks #785 and #786. Funding is provided by FAA Airport Improvement Project No. 3-36-0119-30-12. (Fed. 90%, State 5% and County 5%).

Under SEQRA this is a type 2 action as described in 6NYCRR 617.5(c) (1).

**2)Program/Service Objectives and Outcomes:**

The preparation of this design and subsequent bidding positions the County to move forward with requesting a FAA construction grant for the rehabilitation of the final two nose dock hangars.

**3) Program Design and Staffing Level:** N/A

**Total Funding Requested:** $290,952.00

**Oneida County Department Funding Recommendation:** $290,952.00 **Account #** H-339

**Proposed Funding Source:** **Federal** $261,856.80 **State** $14,547.60 **County** $14,547.60

**Cost Per Client Served:** **N/A**

**Past Performance Data:** **N/A**

**Oneida County Department Staff Comments:**
C&S Engineers is an FAA / County approved Airport Consultant selected by a competitive RFP process (F.N. 2009-415, Res. No. 348).

Agreement approved by the Board of Acquisition & Contract on September 26, 2012.

45

# Oneida County Department of Public Works

ANTHONY J. PICENTE JR.
County Executive

DENNIS S. DAVIS
Commissioner

6000 Airport Road
Oriskany, New York 13424
Phone:(315) 793-6235
Fax: (315) 768-6299

DIVISIONS:
Buildings & Grounds
Engineering
Highways, Bridges & Structures
Reforestation

September 26, 2012

FN 20 12 - 391

PUBLIC WORKS

WAYS & MEANS

Anthony J. Picente Jr.
Oneida County Executive
800 Park Ave.
Utica, NY 13501

Dear County Executive Picente,

On September 12, 2012, the Oneida County Board of Acquisition & Contract accepted a proposal from C&S Engineers for $98,300.00 to prepare plans and specifications for reconstruction of the following bridges and structures.

Replace Structure C1-70, Redfield Road over Perry Brook
Replace Structure C2-70, Redfield Road over Spellicy Brook.
Replace BIN 3311020, Steuben Valley Road over Branch Steuben Creek.
Replace Structure C1-18A, Doolittle Road over Sauquoit Creek
Rehabilitation of BIN 3311400, South Street over Branch Oriskany Creek

Please review the enclosed contract for the above mentioned services and if acceptable forward to the Oneida County Board of Legislators for consideration.

Thank you for your support.

Sincerely,

Dennis S. Davis
Commissioner

cc: Mark E. Laramie, P.E., Deputy Commissioner

46

# Oneida County DPW Contract Summary

Division: Engineering
Contact: Mark Laramie
Telephone Number: (315) 793-6236

Board of Legislators Approval Required Yes

Commodity and/or Labor Contract ___
Professional Services Contract X
NYSOGS Contract ___
Competitive Bid or Proposal X
Sole Source ___

Name of Contracting Organization: **C&S Companies**
**499 Col. Eileen Collins Blvd.**
**Syracuse, NY 13212**

Title of Activity or Service: **Professional Consulting (Design) Services**

Description of Proposed Services: **Provide design services for the following bridge and structure projects:**

**Replace Structure C1-70, Redfield Road over Perry Brook**
**Replace Structure C2-70, Redfield Road over Spellicy Brook.**
**Replace BIN 3311020, Steuben Valley Road over Branch Steuben Creek.**
**Replace Structure C1-18A, Doolittle Road over Sauquoit Creek**
**Rehabilitation of BIN 3311400, South Street over Branch Oriskany Creek**

Total Funding Requested: **$98,300.00** Account Number **H374**

Proposed Funding Source:
Federal ___
State ___
County **100%**
Other ___

Oneida County Department Staff Comments: ___

47.

# Oneida County Department of Public Works

ANTHONY J. PICENTE JR.
County Executive

DENNIS S. DAVIS
Commissioner

6000 Airport Road
Oriskany, New York 13424
Phone:(315) 793-6235
Fax: (315) 768-6299

DIVISIONS:
Buildings & Grounds
Engineering
Highways, Bridges & Structures
Reforestation

October 1, 2012

FN 2012-392

**PUBLIC WORKS**

**WAYS & MEANS**

Anthony J. Picente Jr.
Oneida County Executive
800 Park Ave.
Utica, NY 13501

Dear County Executive Picente,

Full redevelopment of the former Oriskany Airfield will require a land release from the Federal Aviation Administration. In accordance with a letter from Steven Urlass, of the FAA, Oneida County must provide an updated reuse plan, an environmental assessment based on this plan, and possibly an update property value appraisal.

Enclosed is an agreement with C&S Companies for $86,237.00 to provide an updated reuse plan and environmental assessment. An updated property value would be performed under a separate agreement or amendment. In accordance with Resolution #348/F.N. 2009-415, the Oneida County Board of Legislators designated C&S Companies an FAA approved Airport Consultant.

Please consider the enclosed agreement and if acceptable forward to the Oneida County Board of Legislators for consideration.

Thank you for your support.

Sincerely,

Dennis S. Davis
Commissioner

cc: Division of Aviation
Mark E. Laramie, P.E., Deputy Commissioner

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OCT 09 2012

Reviewed and Approved for submittal to the Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 10/9/12

48

# Oneida County DPW Contract Summary

Division: **Engineering**
Contact: **Mark Laramie**
Telephone Number: **(315) 793-6236**

Board of Legislators Approval Required **No**

Commodity and/or Labor Contract ___
Professional Services Contract **X**
NYSOGS Contract ___
Competitive Bid or Proposal **X**
Sole Source ___

Name of Contracting Organization: **C&S Companies**
**499 Col. Eileen Collins Blvd.**
**Syracuse, NY 13212**

Title of Activity or Service: **Professional Consulting Services**

Description of Proposed Services: **Prepare environmental assessment based on updated reuse plan for FAA release of former Oriskany Airfield.**

Total Funding Requested: **$86,237.00** Account Number **A1620.4951**

Proposed Funding Source:
Federal ___
State ___
County **100%**
Other ___

Oneida County Department Staff Comments: ___

# *Oneida County Department of Public Works*

ANTHONY J. PICENTE JR.
County Executive

DENNIS S. DAVIS
Commissioner

6000 Airport Road
Oriskany, New York 13424
Phone: (315) 793-6213
Fax: (315) 768-6299

DIVISIONS:
Buildings & Grounds
Engineering
Highways, Bridges & Structures
Reforestation

September 5, 2012

FN 20 12 - 353

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OCT 01 2012
ONEIDA COUNTY ATTORNEY

RECEIVED
OCT 09 2012

PUBLIC WORKS

WAYS & MEANS

Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

Dear County Executive Picente,

Enclosed is an Agreement of Lease by and between Oneida County and National Grid for their tower on Skyline Drive in the Town of Kirkland. The existing lease for this space expired on June 30, 2012. The original agreement was with Niagara Mohawk, and with the merger with National Grid, it took quite a long time to track down who the agreements now go through. It is agreed upon by both parties to exercise the option to renew this lease on the same terms for three (3) additional terms of five (5) years each with this being their first option to renew.

The new annual payment for 2012 is $7,300.08 with a 4% increase per year.

| Period | Annual Payment | Monthly Payment |
|---|---|---|
| July 1, 2012- June 30, 2013 | $7,300.08 | $608.34 |
| July 1, 2013-June 30, 2014 | $7,592.16 | $632.68 |
| July 1, 2014-June 30, 2015 | $7,895.88 | $657.99 |
| July 1, 2015-June 30, 2016 | $8,211.72 | $684.31 |
| July 1, 2016-June 30, 2017 | $8,540.28 | $711.69 |

If you concur with this request, please forward to the Public Works and Ways and Means Committee for approval with presentation to the full Board at their earliest convenience.

Thank you in advance for your consideration.

Sincerely,

Dennis S. Davis
Commissioner

Reviewed and Approved for submittal to the Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 10/9/12

DSD/mk
Enclosure(s)

50.

Oneida County Department: Public Works

Competing Proposal _____
Only Respondent _____
Sole Source RFP_____

# Oneida County
# Contract Summary Sheet

Name of Proposing Organization: National Grid

Title of Activity or Service: Lease

Client Population/Number to be Served: N/A

Summary Statements:
1) Narrative Description: Lease Agreement between Oneida County and National Grid for their tower on skyline Drive in the Town of Kirkland.

2)Program/Service Objectives and Outcomes: N/A

3) Program Design and Staffing Level: N/A

Total Revenue: $7,300.08 for 2012 with a 4% increase per year.

Oneida County Department Funding Recommendation: Account # A2411

Proposed Funding Source: Federal n/a State n/a County n/a

Cost Per Client Served: N/A

Past Performance Data: N/A

Oneida County Department Staff Comments

51.