ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING • 800 PARK AVENUE • UTICA, N.Y. 13501-2977

Gerald J. Fiorini
Chairman
(315) 798-5900

Mikale Billard
Clerk
(315) 798-5404

George Joseph
Majority Leader

Frank D. Tallarino
Minority Leader

COMMUNICATIONS FOR DISTRIBUTION
November 14, 2012

(Correspondence relating to upcoming legislation, appointments, petitions, etc)

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ALL SUPPORTING DOCUMENTATION AVAILABLE AT
www.ocgov.net

ONEIDA-HERKIMER SOLID WASTE AUTHORITY

BOARD MEMBERS

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Robert J. Roberts, III
James M. Williams

William A. Rabbia, Executive Director
Peter M. Rayhill, Authority Counsel
Jodi M. Tuttle, Authority Secretary

FN 20 12 - 409

October 29, 2012

READ & FILED

Budget on file

Mr. Mikale Billard
Clerk
Oneida County Board of Legislators
800 Park Ave.
Utica, NY 13501

Dear Mr. Billard:

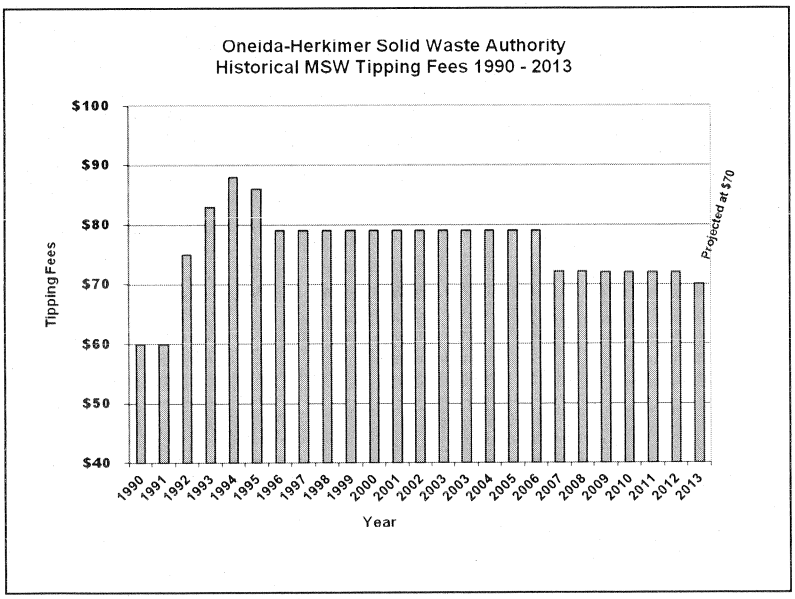
Please find enclosed for your information and file a copy of the proposed 2013 budget for the Oneida-Herkimer Solid Waste Management Authority. This is being forwarded to you pursuant to Article IX, Section 9.2 of the Authority Bylaws and the Public Authorities Accountability Act of 2005. Highlights of the Authority's proposed budget and rates for 2013 include:

- Authority budget has been reduced for the fourth consecutive year.
- **Solid Waste Tipping fees reduced for 2013:**

	2012 Rates	Proposed 2013 Rates
Municipal Solid Waste (MSW)	**$72.15/ton**	**$70.00/ton**
Sludge	**$72.15/ton**	**$70.00/ton**
Direct Haul Asbestos	**$120.00/ton**	**$100.00/ton**

All other rates remain the same.

- The proposed 2013 tipping fees remain lower than tipping fees in 1992.



RECEIVED
OCT 29 2012

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- Oneida-Herkimer recyclables will be accepted at no charge for the 22nd consecutive year.

- The Authority receives no funding from the Counties. 2013 will mark the 25th consecutive year of a financially self-sufficient and stable operation.

- The proposed budget includes revenue from the opening of a gas to energy facility at the Regional Landfill.

- 2013 will mark the 2nd year of operation of the Authority's new single stream Recycling Center in Utica. The new single stream program has increased participation, reduced waste and recovered more material for sale to markets. **Marketed recyclables have increased by 10%. It has also allowed for more efficient collection of recyclables by municipalities and haulers, which means stabilized or lower collection costs. Recent bids by the City of Utica and Village of Ilion have seen over a 6% reduction in collection expenses.**

- In 2013, landfill reserve accounts (established in 2006) will be continued to insure there will not need to be additional future borrowing for the landfill. These reserves cover future cell expansion, equipment replacement, cell capping/closure, and post-closure monitoring.

- The Authority manages the waste and recyclables collection systems for the City of Utica and the Villages of Ilion, Frankfort, Mohawk, Herkimer and Dolgeville. The Authority currently maintains a separate accounting system for each municipality.

An overview of the proposed 2013 budget is being presented at the November 19, 2012 Board meeting. A public hearing and action by the Board is anticipated for the December 17, 2012 meeting.

Please feel free to contact me if you have any questions.

Sincerely,

William A. Rabbia
Executive Director

WAR/jmt

Enclosure

ANOTHONY J. PICENTE, Jr., *County Executive*
JOHN R. KENT, Jr., *Commissioner*

Boehlert Center at UNION STATION

(315) 798-5710
FAX (315) 798-5852
planning@ocgov.net

Oneida County Department of Planning

Boehlert Center at Union Station, 321 Main Street, Utica, NY 13501

FN 20 12 - 410

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NOV 13 2012

ECONOMIC DEVELOPMENT & TOURISM

WAYS & MEANS

November 6, 2012

Mr. Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

Re: Federal Transit Operating Assistance Agreement

Dear County Executive Picente:

For many years Oneida County has been receiving federal funds to support transportation services in the rural areas. Section 5311 of Title 49, United States Code, provides federal financial assistance for public transportation in rural and small urban areas by way of a formula grant program to be administered by the State. NYS DOT initiated signing of the new six year agreement with Oneida County to insure continuation of this federal program.

The enclosed agreement, effective 01/01/13 – 12/31/18, will enable future payments through the 2018 contract year with program compliance. Provided that such Federal Operating Assistance is made available by the Federal Transit Administration, this continuing agreement will ensure the receipt by the County of Federal Operating Assistance payments for annual project applications.

Oneida County is the sponsor of the rural transportation services in the County provided by Birnie Bus Tours. This amount will be matched with funds from Federal Operating Assistance and Birnie Bus Tours own funds, to cover operating expenses. There are no Oneida County funds involved in the Section 5311 Operating Assistance Agreement.

The Federal Transit Administration provides funds to cover up to 50 percent of the operating deficits for public transportation systems providing scheduled mass transit services in the non-urbanized and rural areas of the country. The federal funds are distributed on a bi-annual basis through the Section 5311 Urbanized Areas Formula program which is administered by the New York State Department of Transportation.

I request that you recommend to the Oneida County Board of Legislators for its consideration and approval the attached resolution authorizing you, as the Oneida County Executive, to sign the agreement.

If you have any question regarding this agreement, Dana Crisino and I would be pleased to discuss this matter with you at your convenience.

Sincerely,

John R. Kent, Jr.

John R. Kent, Jr.
Commissioner

Reviewed and Approved for submittal to the Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 11/13/12

Department
Planning

Competing Proposal_____
Only Respondent_____
Sole Source RFP_____

Oneida County Board of Legislators
Contract Summary

Name of Proposing Organization: NYS Department of Transportation

Title of Activity or Service: This agreement is between NYS Department of Transportation and Oneida County for a new six year agreement to insure continuation of the federal Section 5311 program. This amount will be matched with funds from Federal Operating Assistance and Birnie Bus Tours to cover operating expenses. There are no Oneida County funds involved in the Section 5311 Operating Assistance Agreement.

Oneida County is the sponsor of the rural transportation services in the County provided by Birnie Bus Tours. Oneida County will make annual applications to NYSDOT for operating assistance to provide public mass transportation service on a continuing basis in all rural and small urban areas of Oneida County within the Metropolitan Planning Boundary.

Proposed Dates of Operations: This agreement is effective 1/1/2013 through 12/31/18 and will enable future payments through the 2018 contract year with program compliance.

Client Population/Number to be Served: N/A

SUMMARY STATEMENTS
Narrative Description of Proposed Services- This agreement is between NYS Department of Transportation and Oneida County for a new six year agreement to insure continuation of the federal Section 5311 and Birnie Bus Tours to cover operating expenses.

Oneida County is the sponsor of the rural transportation services in the County provided by Birnie Bus Tours. Oneida County will make annual applications to NYSDOT for operating assistance to provide public mass transportation service on a continuing basis in all rural and small urban areas of Oneida County within the Metropolitan Planning Boundary.

1) **Program/Service Objectives and Outcomes** N/A
2) **Program Design and Staffing Level** N/A

Total Funding Requested: **$282,200**

Oneida County Funding Recommendation: N/A

Proposed Funding Source (Federal $ /State $ /County $):
Federal $141,100 / State $0/ Local $141,100 (paid by Birnie Bus Tours)
There are NO COUNTY FUNDS involved.

Cost Per Client Served: N/A

Past Performance Served: N/A

O.C. Department Staff Comments: None

ANTHONY R. CARVELLI
COMMISSIONER

ONEIDA COUNTY

ANTHONY J. PICENTE JR.
COUNTY EXECUTIVE

DEPARTMENT OF FINANCE
County Office Building ◆ 800 Park Avenue ◆ Utica, New York 13501
(315) 798-5750 ◆ Fax: (315) 735-8371 ◆ www.ocgov.net

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FN 2012 - 411

GOVERNMENT OPERATIONS

November 7, 2012

WAYS & MEANS

Mr. Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

Dear Mr. Picente:

Enclosed, please find a proposed resolution regarding the semi-annual report on Mortgage Tax Receipts.

Please submit this to the Board of Legislators for their approval.

Very truly yours,

Anthony Carvelli
Commissioner of Finance

Reviewed and Approved for submittal to the Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 11/8/12

AC/bad

Enclosure

cc: Mikale Billard, Clerk of the Board

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MORTGAGE TAX RECEIPTS AND DISTRIBUTION

FOR THE PERIOD ENDING SEPTEMBER 2012

WHEREAS: The Oneida County Clerk and the Commissioner of Finance Have prepared and submitted to the Board of County Legislators their joint Semi-annual report on the Mortgage Tax Receipts, and:

WHEREAS: This report shows the credit statement to the sum of $1,380,507.57 to be Distributed to the various towns, cities and villages pursuant to Section 261 of the Tax Law, now therefore, be it hereby

RESOLVED: That the Oneida County Commissioner of Finance be, and hereby is Authorized and directed to remit payments in the amount shown in Said semi-annual report on the Mortgage Tax Receipts.

APPROVED:

NEW YORK STATE MORTGAGE TAX SEMI-ANNUAL REPORT

RECEIVED
NOV 06 2012
ONEIDA COUNTY
COMMISSIONER OF FINANCE

COUNTY OF **Oneida** FOR THE PERIOD OF April 2012 THROUGH September 2012

CASH STATEMENT FOR TAXES COLLECTED PURSUANT TO ARTICLE 11

TAX RATE:0.9221336759

Months	BASIC TAX DISTRIBUTED					TREASURER			ALL OTHER TAXES DISTRIBUTED			
	1 Basic Tax Collected	2 Interest Received by Recording Officer	3 Recording Officer's Expense	4 Refunds or Adjustments	5 Amount Paid Treasurer (Col 1 + Col 2 - Col 3 - Col 4)	6 Interest Received by Treasurer	7 Treasurers Expense	8 Tax Districts Share (Col 5 + Col 6 - Col 7)	9 Local Tax	10 Additional Tax CNY	11 Special Assistance Fund	12 Special Additional Tax SONYMA
Oct												
Nov												
Dec												
Jan												
Feb												
Mar												
Apr	234,137.09	7.06	18,792.84	0.00	215,351.31	0.00		215,351.31	0.00	94,560.76		76,772.65
May	242,924.45	12.53	19,905.80	0.00	223,031.18	0.00		223,031.18	0.00	98,494.49		69,539.37
Jun	243,564.50	2.45	19,591.28	0.00	223,975.67	0.00		223,975.67	0.00	99,200.01		75,850.17
Jul	234,286.50	3.10	19458.07	0.00	214,831.53	0.00		214,831.53	0.00	95,548.69		74,975.07
Aug	302,901.62	1.98	19,250.32	0.00	283,653.28	0.00		283,653.28	0.00	128,701.55		101,940.77
Sep	239,265.50	2.65	19,603.55	0.00	219,664.60	0.00		219,664.60	0.00	98,246.84		73,189.01
Totals	1,497,079.66	29.77	116,601.86	0.00	1,380,507.57	0.00		1,380,507.57	0.00	614,752.34		472,267.04

Diane S. Alder Recording Officer

James Cusack Treasurer

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Distribution Statement
(Columns 1 through 5) The "taxes collected" shown in column 2 were produced by mortgages covering real property in the respective tax districts. Additions and deductions to make adjustments and correct errors are recorded in column 3 and 4, respectively. Authority for these additions and deductions is given by the orders of the Taxation Department noted on the bottom of this part.

PART II

Credit Statement
(Column 6) This column is the net amount due to each tax district for which the Board of Supervisors shall issue its warrant or warrants.

MUNICIPALITY	2 Taxes Collected	3 *Additions	4 *Deductions	5 Taxes Adj. Corr	6 Amount Due Tax District
ANNSVILLE	12,085.50	0.00	0.00	12,085.50	11,144.45
AUGUSTA	11,123.71	0.00	0.00	11,123.71	10,257.55
AVA	2,415.00	0.00	0.00	2,415.00	2,226.95
BOONVILLE	26,292.80	0.00	0.00	26,292.80	24,245.48
BRIDGEWATER	2,895.50	0.00	0.00	2,895.50	2,670.03
CAMDEN	31,848.32	0.00	0.00	31,848.32	29,368.41
DEERFIELD	38,317.00	0.00	0.00	38,317.00	35,333.40
FLORENCE	3,354.50	0.00	0.00	3,354.50	3,093.30
FLOYD	26,003.00	0.00	0.00	26,003.00	23,978.23
FORESTPORT	17,088.50	0.00	0.00	17,088.50	15,757.88
KIRKLAND	97,970.88	0.00	0.00	97,970.88	90,342.25
LEE	42,429.00	0.00	0.00	42,429.00	39,125.21
MARCY	68,704.50	0.00	0.00	68,704.50	63,354.73
MARSHALL	12,494.77	0.00	0.00	12,494.77	11,521.85
NEW HARTFORD	241,935.50	0.00	0.00	241,935.50	223,096.87
PARIS	33,612.00	0.00	0.00	33,612.00	30,994.76
REMSEN	16,155.50	0.00	0.00	16,155.50	14,897.53
ROME	186,252.90	0.00	0.00	186,252.90	171,750.07
SANGERFIELD	8,371.23	0.00	0.00	8,371.23	7,719.39
STEUBEN	5,531.50	0.00	0.00	5,531.50	5,100.78
TRENTON	59,604.00	0.00	0.00	59,604.00	54,962.86
UTICA	163,631.50	0.00	0.00	163,631.50	150,890.12
VERNON	84,323.36	0.00	0.00	84,323.36	77,757.41
VERONA	44,169.42	0.00	0.00	44,169.42	40,730.11
VIENNA	44,099.15	0.00	0.00	44,099.15	40,665.31
WESTERN	20,099.50	0.00	0.00	20,099.50	18,534.43
WESTMORELAND	50,930.62	0.00	0.00	50,930.62	46,964.84
WHITESTOWN	145,340.50	0.00	0.00	145,340.50	134,023.37
Total Tax Districts	**1.497.079.66**	**0.00**	**0.00**	**1.497.079.66**	**1.380.507.57**

*See refund, adjustment and special adjustment orders of Commissioner of Taxation and Finance, case numbers

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ONEIDA COUNTY DEPARTMENT OF LAW

Oneida County Office Building
800 Park Avenue ◆ Utica, New York 13501-2975
(315) 798-5910 ◆ fax (315) 798-5603

ANTHONY J. PICENTE JR.
COUNTY EXECUTIVE

GREGORY J. AMOROSO
COUNTY ATTORNEY

FN 20 12-412

GOVERNMENT OPERATIONS

RECEIVED
NOV 02 2012

WAYS & MEANS

Hon. Anthony J. Picente, Jr.
Oneida County Executive
Oneida County Office Building
800 Park Avenue
Utica, New York 13501

Re: Abstractor License Agreements

Dear County Executive Picente:

The current license agreements for the abstract companies in the County Clerk's office will expire soon. The Clerk has requested that the licenses be renewed for another year, with an automatic renewal of an additional year, as has previously been done, on the same terms as now exist.

In keeping with past practice, we have proposed a model license agreement for the Board's consideration. Please seek Board approval of this model agreement, and we will then enter into individual agreements with the various companies based on the terms therein. Thank you.

Very truly yours,

Harris J. Samuels
Assistant County Attorney

Reviewed and approved for submittal to the Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 10/29/12

10

Sandra J. DePerno
County Clerk

Diane B. Abraham
1st Deputy Clerk

Deputy County Clerks
Gary Artessa
Brenda Breen
Patricia Ferrone
Lynarda J. Girmonde
Mary Bowee

CLERK OF ONEIDA COUNTY

County Office Building ◆ 800 Park Avenue ◆ Utica, New York 13501
Phone: (315) 798-5776 ◆ Fax: (315) 798-6440

Oct. 22, 2012

Hon. Anthony J. Picente Jr.
Oneida County Executive
Oneida County Office Building
800 Park Avenue
Utica NY 13501

RE: Abstractor License Agreements

Dear County Executive Picente:

The license agreements between the County of Oneida and the abstract companies are due to expire at the end of 2012. I respectfully request that the licenses be renewed on the existing terms for another period of one year with automatic renewal of an additional year.

Respectfully submitted,

Sandra J. DePerno
Oneida County Clerk

Cc: Harris Samuels, Asst. County Attorney

Oneida Co. Department: Clerk

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____

ONEIDA COUNTY BOARD
OF LEGISLATORS

Name of Proposing Organization: Abstractor License Agreements

Title of Activity or Service: Licenses

Proposed Dates of Operation: 11/01/2012 to 10/31/2013

Client Population/Number to be served:

Summary Statements
Narrative Description of Proposed Services: use of space

Program/Service Objectives and Outcomes: N/A

Program Design/Staffing: N/A

Total Funding Requested: $0 **Account:**

Oneida County Dept. Funding Recommendation: $0

Proposed Funding Sources (Federal/State/County) N/A

Cost per Client Served: N/A

Past Performance Data: N/A

OC Department Staff Comments: N/A

Anthony J. Picente Jr.
County Executive

NOV 02 2012

Anne B. Hartman
Director

ONEIDA COUNTY DEPARTMENT OF CENTRAL SERVICES

Oneida County Office Building ◆ 800 Park Avenue ◆ Utica, New York 13501
(315) 798-5905 ◆ Fax: (315) 798-4042 ◆ Email: helpdesk@ocgov.net

October 17, 2012

FN 20 12 - 413

Reviewed and Approved for submittal to the Oneida County Board of Legislators by

Anthony J. Picente Jr.
County Executive

Date 10/23/12

GOVERNMENT OPERATIONS

WAYS & MEANS

Mr. Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, NY 13501

Subject: Information Systems Assessment Contract Recommendation – Integrated Strategic Systems, Inc. (Issys)

Dear Mr. Picente:

Oneida County recently conducted a competitive acquisition for Information Technology (IT) and Network Engineering Services. A 3-year contract for these services was awarded to Integrated Strategic Systems, Inc. (Issys) in July 2012. Through this contract, Issys is currently supporting Central Services in maintaining the County Network.

For many years preceding the award of the contract to Issys, Oneida County received IT support and network engineering services almost exclusively from a different vendor via a New York State contract. That vendor did a good job for the county in designing the network, setting up servers, installing switches and helping to keep email and internet available for users. Unfortunately, documentation was never developed as our network was built out over time and virtually no reference materials are available now to help us maintain current systems. We presently have no documentation of the configurations or setup of our more than 35 servers, 2 Storage Area Networks (SANs), the county firewall, core switch, or the numerous switches and routers that direct electronic traffic throughout the county. There is also currently no documentation of the Sprint Microwave connection that links the County Office Building to Oriskany or of the internet connections we have with Northland Communications and Time Warner Cable. The near complete lack of documentation makes it very challenging for Central Services to trouble-shoot issues when they occur, to develop viable solutions or to plan for upgrades and improvements to the network.

In order to correct the issues we face due to the lack of documentation, I recommend that we undertake a special project with Issys to investigate, document, assess and make recommendations for improvements to the Oneida County Network. Under the project, Issys will first address critical areas of concern over data backups, servers and switches and identify any choke points that exist in our network. Documentation of our network will be written and delivered to Central Services along with an Assessment Report containing a list of recommendations in priority order based on perceived urgency. This Assessment Report will become a valuable tool for planning and prioritizing the infrastructure upgrades required to simultaneously maintain security and deliver high-quality network availability to our users.

The Issys Information Systems Assessment Project Plan is included in the recommended contract attached for your consideration. Please note that Issys has provided a range of hours

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anticipated to complete each task outlined in their plan. They provided a range of hours because it's difficult to anticipate precisely how many hours tasks will take to complete. Therefore, based on their many years of IT experience, they chose to provide a range consisting of a low-end and high-end estimate of hours for each task. Under the competitively awarded support contract in place with Issys an hourly rate of $78 for their services has been established. So, based on the range of total number of hours outlined in the Project Plan, the cost of this project will be between $108,771 and $130,475. I therefore recommend an award of $130,475 and to encumber funds at that level. Then, if the project comes in lower at the end of the contract, Oneida County will unencumber any excess funds and make them available for other Countywide Computerization Capital Projects.

I respectfully request approval of the attached contract for an Information Systems Assessment Project with Issys.

Respectfully submitted,

Anne B. Hartman
Director, Central Services

Attachments: 3 Copies of Information Systems Assessment Contract Signed by Issys

Oneida Co. Department: Central Services

Competing Proposal – NO
Only Respondent – N/A
Sole Source RFP - N/A

Oneida County Board of Legislators

Name of Proposing Organization: Central Services Department

Title of Activity or Service: Information Systems Assessment Project

Proposed Dates of Operation: From execution for 12 months.

Client Population/Number to be Served: All users connected to the County Network

Summary Statements:

1. **Narrative Description of Proposed Services**: Evaluation of current IT Network and recommendations for improvement.
2. **Program/Service Objectives and Outcomes**: Computer systems documentation assessment and recommendations.
3. **Program Design and Staffing:** Issys will draw upon the skillsets of all company resources to complete project.
4.

Total Funding Requested: Not to exceed $130,475.00.

Account #: H-433

Oneida County Dept. Funding Recommendation: Special project to be funded by H-433 Capital.

Proposed Funding Sources (Federal $/State $/County $): County

Cost per Client Served: Annual cost of $58.00 per network user.

Past Performance Data: Issys won competitive RFP for County IT services in July 2012.

O.C. Departmental Staff Comments: Recommend contract based on best value for Oneida County.

Griffiss International Airport

592 Hangar Road, Suite 200
Rome, NY 13441
Telephone: 315-736-4171 / Fax: 315-736-0568

ANTHONY J. PICENTE, JR.
County Executive

F. RICHARD GIFFORD, II
Commissioner of Aviation

FN 20 12 - 414

RECEIVED
NOV 02 2012

October 24, 2012

AIRPORT

WAYS & MEANS

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Ave.
Utica, NY 13501

Dear County Executive Picente,

Enclosed for your consideration are four (4) copies of a *State Grant Agreement which* matches the FFY- '12 federal Airport Improvement Program grants. The State Grant Agreement establishes their unique Project Identification Number (PIN). These projects are:

Project Id No. and Description	**Estimated Total Cost**	**Federal Share**	**State Share (max. 15% incr.)**	**Local Share**
PIN 2905.29 Rehabilitate Taxiways	$5,925,000.00	$5,332,500.00	$296,250.00 ($340,687.50 max.)	$296,250.00
PIN 2905.30 Airport Master Plan Update (w/GIS)	$ 528,000.00	$ 475,200.00	$26,400.00 ($30,360.00 max.)	$26,400.00
PIN 2905.31 Rehabilitate Nose Dock Hangars 785 & 786 (Design Only)	$ 300,000.00	$ 270,000.00	$15,000.00 ($17,250.00 max.)	$15,000.00
Totals	$6,753,000.00	$6,077,700.00	$337,650.00 ($388,297.50 max.)	$337,650.00

The NYSDOT requires a municipal resolution be passed to accept the grant offer (sample enclosed). Therefore, we respectfully request you forward the agreements to the Oneida County Board of Legislators for authorization to execute the State Grant Agreement with the New York State Department of Transportation. Capital Account H-339, Griffiss Airfield Redevelopment, is established to progress these projects.

Upon Board approval, please *return three (3) signed and notarized copies as well as three (3) notarized resolutions* authorizing acceptance of the grant. Should you have any questions please contact me.

Sincerely,

F. Richard Gifford II

F. RICHARD GIFFORD, II
Commissioner of Aviation

FRG/wfa
Attach.

Reviewed and approved for submittal to the Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 11/2/12

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Oneida County Department: **Aviation**

Competing Proposal ____
Only Respondent ____
Sole Source RFP ____

Contract Summary

Name of Proposing Organization: New York State Dept. of Transportation

Title of Activity or Service: State Grant Agreement – Airport Improvement Program

Client Population/No. to be Served: N/A

Summary Statements:
1)Narrative Description of Proposed Services:
State Grant Agreement matching Federal AIP grants for federal fiscal year 2012.

2)Program/Service Objectives and Outcomes:
This State Grant Agreement provides the State's Share (5%) to the FFY-'12 Federal AIP Grant Program Projects. See projects listed at bottom of page.

3) Program Design and Staffing Level: N/A

Total Funding Requested: $6,753,000.00

Oneida County Department Funding Recommendation: $6,753,000.00 **Account #** H-339

Proposed Funding Source: **Federal** $6,077,700.00 **State** $337,650.00 ($388,297.50max.) **County** $337,650.00

Cost Per Client Served: **N/A**

Past Performance Data: **N/A**

Oneida County Department Staff Comments:

Projects included in this Supplemental Grant Agreement are:

Project Id No. and Description	Estimated Total Cost	Federal Share	State Share (max. 15% incr.)	Local Share
PIN 2905.29 Rehabilitate Taxiways	$5,925,000.00	$5,332,500.00	$296,250.00 ($340,687.50 max.)	$296,250.00
PIN 2905.30 Airport Master Plan Update (w/GIS)	$ 528,000.00	$ 475,200.00	$26,400.00 ($30,360.00 max.)	$26,400.00
PIN 2905.31 Rehabilitate Nose Dock Hangars 785 & 786 (Design Only)	$ 300,000.00	$ 270,000.00	$15,000.00 ($17,250.00 max.)	$15,000.00
Totals	$6,753,000.00	$6,077,700.00	$337,650.00 ($388,297.50 max.)	$337,650.00

Oneida County Department of Public Works

ANTHONY J. PICENTE JR.
County Executive

DENNIS S. DAVIS
Commissioner

6000 Airport Road
Oriskany, New York 13424
Phone: (315) 793-6213
Fax: (315) 768-6299

DIVISIONS:
Buildings & Grounds
Engineering
Highways, Bridges & Structures
Reforestation

October 9, 2012

FN 20 12 - 415

PUBLIC WORKS
WAYS & MEANS

RECEIVED
NOV 02 2012

Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

RE: Lease Agreement with Utica & Mohawk Valley Chapter
National Railway Historical Society

Dear County Executive Picente,

Attached please find the Lease Agreement with Utica & Mohawk Valley Chapter National Railway Historical Society. The Agreement commences on January 1, 2013 and ends December 31, 2015 with one additional three (3) year lease after the expiration of this new original lease.

The total revenue generated for the life of the lease is $3,411.60 with per year revenue of $1,147.20 with monthly payments of $95.60 due on the 1st of the each month.

Thank you in advance for your consideration.

Sincerely,

Dennis S. Davis
Commissioner

DSD/jj
Enclosure(s)

Cc: Brian N. Scala, Deputy Commissioner

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 11/2/12

18

Oneida County Department: Public Works

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____

Oneida County
Contract Summary Sheet

Name of Proposing Organization: Utica & Mohawk Valley Chapter
National Railway Historical Society

Title of Activity or Service: Lease

Client Population/Number to be Served: N/A

Summary Statements:
1) Narrative Description: Lease Agreement between Oneida County and National Railway Historical Society for space at Union Station. Three (3) year lease commencing on January 1, 2013 and ending December 31, 2015 with one additional three (3) year lease after the expiration of this new original lease.

2)Program/Service Objectives and Outcomes: N/A

3) Program Design and Staffing Level: N/A

Total Revenue: $3,441.60 ($1,147.20 per year with monthly payments of $95.60 due on the 1st of the month.)

Oneida County Department Funding Recommendation: Account A1740

Proposed Funding Source: Federal n/a State n/a County n/a

Cost Per Client Served: N/A

Past Performance Data: N/A

Oneida County Department Staff Comments

Oneida County Department of Public Works

ANTHONY J. PICENTE JR.
County Executive

DENNIS S. DAVIS
Commissioner

6000 Airport Road
Oriskany, New York 13424
Phone: (315) 793-6213
Fax: (315) 768-6299

DIVISIONS:
Buildings & Grounds
Engineering
Highways, Bridges & Structures
Reforestation

October 11, 2012

FN 20 12-416

PUBLIC WORKS

WAYS & MEANS

Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

RE: Lease Agreement with Adirondack Railway Preservation Society, Inc.

Dear County Executive Picente,

Attached please find the Lease Agreement with Adirondack Railway Preservation Society, Inc. for space located in and adjacent to Union Station Building. The Agreement commences on January 1, 2013 and ends December 31, 2017 with the option to renew this lease on the same terms for one (1) additional five (5) year lease after the expiration of the original lease, except that the rental payment will be reconsidered and adjusted by the County, as appropriate, prior to renewal.

The total revenue generated for the life of the lease is $28,200 with the breakdown for the yearly revenue and monthly payments outlined in the lease agreement.

Thank you in advance for your consideration.

Sincerely,

Dennis S. Davis
Commissioner

Reviewed and Approved for submittal to the Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 10/23/12

DSD/jj
Enclosure(s)

Cc: Brian N. Scala, Deputy Commissioner

20

Oneida County Department: Public Works

Competing Proposal _____
Only Respondent _____
Sole Source RFP_____

Oneida County
Contract Summary Sheet

Name of Proposing Organization: Adirondack Railway Preservation Society, Inc.

Title of Activity or Service: Lease

Client Population/Number to be Served: N/A

Summary Statements:
1) Narrative Description: Lease Agreement between Oneida County and Adirondack Railway Preservation Society, Inc. for space located in and adjacent to Union Station Building. Five (5) year lease commencing on January 1, 2013 and ending December 31, 2017 with the option to renew this lease on the same terms for one (1) additional five (5) year lease after the expiration of the original lease, except that the rental payment will be reconsidered and adjusted by the County, as appropriate, prior to renewal.

2)Program/Service Objectives and Outcomes: N/A

3) Program Design and Staffing Level: N/A

Total Revenue: $28,200 (Various yearly rental payments as outline in Agreement)

Oneida County Department Funding Recommendation: Account A1740

Proposed Funding Source: Federal n/a State n/a County n/a

Cost Per Client Served: N/A

Past Performance Data: N/A

Oneida County Department Staff Comments

Oneida County Department of Public Works

ANTHONY J. PICENTE JR.
County Executive

DENNIS S. DAVIS
Commissioner

6000 Airport Road
Oriskany, New York 13424
Phone: (315) 793-6213
Fax: (315) 768-6299

DIVISIONS:
Buildings & Grounds
Engineering
Highways, Bridges & Structures
Reforestation

Hon. Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

FN 20 12 - 417 November 7, 2012

PUBLIC WORKS

WAYS & MEANS

RE: 2012 M Fund Transfers

Dear County Executive Picente,

There is a need for additional funds in the Road Machinery Fund for Automotive Supplies, Other Materials/Supplies and Other Expenses as we are doing more repairs in house in lieu of contracting to the private sector. This has allowed the department to stretch the limited funding for repairs and has reduced the time frame due to schedule control.

Therefore, I am requesting the following **2012** Transfers:

From:	**M5130.452 Automotive Repairs**	**$ 40,000.00**
To:	**M5130.451 Automotive Supplies**	**$ 40,000.00**
From:	**M5130.456 Gasoline and Oil**	**$ 10,000.00**
To:	**M5130.491 Other Materials/Supplies**	**$ 10, 000.00**
From:	**M 5130.456 Gasoline and Oil**	**$10,000.00**
To:	**M5130.495 Other Expenses**	**$10,000.00**

If you concur with this request, please forward to the Public Works and Ways and Means Committees for approval with presentation to the Board of Legislators at their regular scheduled meeting.

Thank you in advance for your consideration.

Sincerely,

Dennis S. Davis
Commissioner

Reviewed and Approved for submittal to the Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 11/13/12

DSD/mk
Enclosure(s)

cc: Joseph Timpano, Comptroller
Thomas Keeler, Budget Director

22

Office of the Sheriff

County of Oneida

Undersheriff Robert Swenszkowski
Chief Deputy Jonathan G. Owens

Chief Deputy Gabrielle O. Liddy
Chief Deputy Dean Obernesser

Sheriff Robert M. Maciol

RECEIVED
NOV 07 2012
Oneida County Executive's Office

RECEIVED
NOV 09 2012

October 26, 2012

FN 20 12-418

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
Oneida County Office Building
800 Park Avenue
Utica, NY 13501

WAYS & MEANS

Dear County Executive Picente:

The Sheriff's Office has been awarded funds from the United States Marshalls Service to pay for overtime of officers to capture fugitives from justice (See Attached). As such, I would like to respectfully request the following 2012 supplemental appropriation:

Increase:	A3115.103	Civil- Overtime	$10,000
	A3120.103	Law Enforcement- Overtime	$13,809
	A3113.103	Special Iniatives- Overtime	$10,000

This supplemental appropriation will be fully supported by revenue currently held in:

Increase:	A4389.2	US Marshalls Office Fugitive Task Force	$33,809

I would like to thank you for your time and diligent attention to this matter in advance. If you have any questions, require clarification or seek additional information from me in order to help you make a decision regarding my request, please do not hesitate to contact me at any point in time.

Sincerely,

Robert M. Maciol, Sheriff

Cc: Tom Keeler, Budget Director

Reviewed and Approved for submittal to the Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 11/8/12

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U.S. Department of Justice
United States Marshals Service

JOINT LAW ENFORCEMENT OPERATIONS TASK FORCE OBLIGATION DOCUMENT

Section 1: Obligation Number

JLEO-12-0183

Section 2: Participating Agencies

Notification to state and local agencies of funding provided in support of Joint Law Enforcement Operations, pursuant to the Memorandum of Understanding (MOU) between:

Oneida County, NY Sheriff Department

And

The United States Marshals Service (USMS)
NYNJRFTF

Section 3: Period of Performance

October 4 , 2011 through September 30 , 2012

Section 4: Vehicle Information

Vehicle Quantity	Fuel/Maintenance and Retrofitting
Quantity of vehicles:	Quantity of vehicles:
Total vehicle purchase: $0.00	Total vehicle fuel/maintenance and retrofit:

Section 5: Appropriation Data

Fiscal Year	Organization	Fund	Project	SOC	Purpose	Dollar Amount
FY: 2012		5042X	[Select]	2570	Vehicle	$0.00
FY: 2012	A3403	5042X	JLEOTFS5	2607	Fuel/Maintenance	$3,000.00
FY: 2012		5042X	[Select]	2544	Retrofit	$0.00
FY: 2012		5042X	[Select]	2650	Radios	$0.00
FY: 2012		5042X	[Select]	2100	Travel	$0.00
FY: 2012		5042X	[Select]	2523	Training	$0.00
FY: 2012		5042X	[Select]	2614	Equipment	$0.00
FY: 2012	A3403	5042X	JLEOTFS5	2599	Overtime	$40,000.00
					Total Obligation Amount:	$43,000.00

Section 6: Contact Information

District/RFTF POC:	State/Local POC:
Name: Brenda Catalano	Name:
Phone: 631-715-6227	Phone:
Email: Brenda.Catalano@usdoj.gov	Email:

Section 7: Authorization

This obligation document serves as notification of funding provided to support state and local agencies participating in Joint Law Enforcement Operations subject to the availability of funds. The United States Marshals Service reserves the right to remove unused residual funds upon completion of payments under this obligation.

Certification of Funds: _____ 10/04/2011
Kimberly Grunett — Date
USMS Representative

Obligation Approval: _____ 10/04/2011
Jose Chavarria, Chief DIB — Date
Chief Deputy or RFTF Commander

Acknowledgement: _____ 11/1/11
SHERIFF — Date
Department Representative

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Form USM-607
Rev. 09/11

ONEIDA COUNTY
OFFICE OF THE DISTRICT ATTORNEY

Scott D. McNamara
District Attorney

Michael A. Coluzza
First Assistant

Kurt D. Hameline
Laurie Lisi
Matthew P. Worth
Joseph A. Saba
Grant J. Garramone
Steven G. Cox
Stacey L. Paolozzi
Bernard L. Hyman, Jr.
Todd C. Carville
Robert L. Bauer

Dawn Catera Lupi
First Assistant

Michael R. Nolan
Kurt D. Schultz
Kara E. Wilson
Joshua L. Bauer
Christopher D. Hameline
Steven P. Feiner
Sarah E. DeMellier
Luke C. Davignon
Lacy J. Redwine

FN 20 12-419

PUBLIC SAFETY

WAYS & MEANS

October 23, 2012

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

Dear Mr. Picente:

By this letter, I am requesting your approval, as well as that of the Board of Legislators, for the following 2012 budgetary transfer within the District Attorney cost center to balance the current deficit and cover anticipated expenses in the Other Fees and Services cost center:

TO:

A1165.1951 District Attorney, Other Fees and Services.....$5,000

FROM:

A1165.101 District Attorney, Salaries.....$5,000

Due to numerous staff changes within the District Attorney's Office, at the present time there is money within the salary account to cover this transfer.

At your earliest convenience, please submit this request to the Board of Legislators for their approval.

If you have any questions or concerns, please contact me.

Reviewed and Approved for submittal to the Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 10/26/12

25

235 Elizabeth Street • Utica, NY 13501 • Phone: (315) 798-5766 • Fax: (315) 798-5582

Thank you.

Very truly yours,

Scott D. McNamara
Oneida County District Attorney

se

cc: Hon. Gerald J. Fiorini, Chairman
Hon. George Joseph, Majority Leader
Hon. Frank Tallarino, Minority Leader
Hon. Les Porter, Chairman, Ways & Means Comm.
Hon. Richard A. Flisnik, Chairman, Public Safety
Thomas Keeler, Budget Director

26

PUBLIC DEFENDER
Frank J. Nebush, Jr., Esq.

CHIEF TRIAL COUNSEL
Leland D. McCormac III, Esq.

CHIEF APPELLATE COUNSEL
Patrick J. Marthage, Esq.

CONFIDENTIAL SECRETARY
Patricia A. Potter

SENIOR INVESTIGATOR
James J. Laribee

CONFIDENTIAL INVESTIGATOR
Christian M. Nebush

SPECIAL INVESTIGATOR
Nicholas J. LaBella

PAROLE REVOCATION SECTION
James F. Kehoe, Esq.
First Assistant Public Defender

Oneida County Public Defender
Criminal Division
250 Boehlert Center at Union Station
321 Main Street
Utica, New York 13501
Telephone: (315) 798-5870 • Fax: (315) 734-0364
e-mail: Pubdef@ocgov.net

Branch Offices

Utica City Court
411 Oriskany Street, West
Utica, New York 13502
Telephone: (315) 735-6671
Fax: (315) 724-3407

Rome City Court
100 West Court Street
Rome, New York 13440
Telephone: (315) 334-7012
Fax: (315) 334-1196

VIOLENT CRIMES SECTION
First Assistant Public Defenders
David A. Cooke, Esq.
Luke A. Nebush, Esq.
Paralegal, *Jennifer M. Compo*

MAJOR CRIMES SECTION
First Assistant Public Defenders
Tina L. Hartwell, Esq.
Assistant Public Defenders
Adam P. Tyksinski, Esq.
JoAnna R. Feiner, Esq.
Cory A. Zennamo, Esq
Elizabeth M. Cesari, Esq

CITY COURTS SECTION
First Assistant Public Defender
David L. Arthur, Esq. – Rome
Assistant Public Defenders
James P. Godemann, Esq. – Utica
Sarah A. Mietz, Esq. – Utica
Jonathan B. Stroble, Esq. – Utica
Doreen M. St. Thomas, Esq.

FN 20 12-420

PUBLIC SAFETY

WAYS & MEANS

RECEIVED
NOV 02 2012
ONEIDA COUNTY

Wednesday, October 24, 2012

Hon. Anthony J. Picente, Jr.
Oneida County Executive
Oneida County Office Building
800 Park Avenue
Utica, New York 13501

Re: Certification of Section 606 Expenses
Jorge V. Abrams, Warren Braxton, Omar Correa, Michael P. Davis, Anthony Reyes, Calvin Scantlebury, Lorraine Scott, Angel Silva, Anthony Smith and Emerson Whitemore, being inmates of the State of New York

Dear Mr. Picente:

Enclosed are the following documents I am requesting be submitted to the Oneida County Board of Legislators for a resolution from them certifying my claim for reimbursement from the State of New York for representing the above state inmates pursuant to Section 606 of the Correction Law and Title 7, Part 410 of the NYCRR:

1) Proposed resolution certifying our expenses,
2) Sworn affidavit of the Oneida County Public Defender, Criminal Division setting forth the indictments and the time spent representing the above clients,

Upon approval by the Board of Legislators, the certification needs to be attached to this packet and forwarded to the Oneida County Comptroller for his signature on the payment voucher prior to submission to the State.

Sincerely,

Frank J. Nebush, Jr.
Oneida County Public Defender, Criminal Division

Reviewed and Approved for submittal to the Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 10/25/12

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PROPOSED RESOLUTION

WHEREAS, certain inmates in the custody of the New York State Department of Correctional Services were charged with crimes while residing in a New York State correctional facility located in the County of Oneida, and said inmates having required the services of the Oneida County Public Defender, Criminal Division to represent them before the various courts in Oneida County while incarcerated herein, and

WHEREAS, the Oneida County Public Defender, Criminal Division duly represented said inmates, and

WHEREAS, Section 606 of the Correction Law of the State of New York mandates reimbursement for such services to the County of Oneida for such legal defense, and

WHEREAS, the Oneida County Public Defender, Criminal Division has certified to the Oneida County Board of Legislators that the expenses incurred by him while undertaking said legal representation amounted to the sum of **$13,786.44** for undertaking the legal defense of:

Jorge V. Abrams, Warren Braxton, Omar Correa, Michael P. Davis, Anthony Reyes, Calvin Scantlebury, Lorraine Scott, Angel Silva, Anthony Smith and Emerson Whitemore, being inmates of the State of New York, and

WHEREAS, we have examined the documents provided by the Oneida County Public Defender, Criminal Division and find them to be a true and accurate account of his expenses concerning these matters,

NOW, THEREFORE BE IT RESOLVED, that this resolution and the vouchers, documents and affidavits of the Oneida County Public Defender, Criminal Division be forwarded to the Budget and Finance Office of the New York State Department of Correctional Services as required by Section 606 of the Correction Law and Title 7, Part 410 of the New York Code of Rules and Regulations for payment.

In the Matter of the Claim of the Oneida County Public Defender, Criminal Division

under Section 606 of the Correction Law for Payment of Legal Expenses Incurred in the Defense of Inmates of the State of New York

AFFIDAVIT IN SUPPORT OF CLAIM FOR PAYMENT OF OF SECTION 606 EXPENSES

STATE OF NEW YORK) ss:
COUNTY OF ONEIDA)

Frank J. Nebush, Jr., being duly sworn, deposes and says:

1. I am a duly licensed attorney-at-law in the State of New York and the Public Defender, Criminal Division in and for the County of Oneida and make this affidavit for the purpose of certifying to the Oneida County Board of Legislators and the State of New York that the legal services of the attorneys and staff assigned to the above-mentioned matters are true and accurate.

2. All rates for legal services are based upon Section 722-b of the County Law of the State of New York.

3. The following times and dates represent legal services provided by this office on behalf of the following inmates, to wit: Jorge V. Abrams, Warren Braxton, Omar Correa, Michael P. Davis, Anthony Reyes, Calvin Scantlebury, Lorraine Scott, Angel Silva, Anthony Smith and Emerson Whitemore, being inmates of the State of New York pursuant to Section 606 of the Correction Law of the State of New York. A true and accurate copy of the indictment follows the itemization of expenses for each inmate.

TOTAL OF EXPENSES

People v. Jorge V. Abrams	$2,555.57
People v. Warren Braxton	$691.06
People v. Omar Correa	$736.77
People v. Michael P. Davis	$1,044.25
People v. Anthony Reyes	$1,200.16
People v. Calvin Scantlebury	$1,055.41
People v. Lorraine Scott	$810.59
People v. Angel Silva	$1,179.63
People v. Anthony Smith	$3,049.58
People v. Emerson Whitemore	$1,463.42
TOTAL:	**$13,786.44**

I hereby certify that the above statement is a true and accurate account of the expenses incurred in the defense of the above matters.

Dated: October 24, 2012

Frank J. Nebush, Jr.

Subscribed and sworn to before me this
24th day of October, 2012

Karrie L. Livingston

KARRIE L. LIVINGSTON
Notary Public, State of New York
Qualified in Oneida County
My Commission Expires 7/28/16
R# - 01LI6190619

ONEIDA COUNTY
OFFICE OF THE DISTRICT ATTORNEY

Scott D. McNamara
District Attorney

Michael A. Coluzza
First Assistant

Kurt D. Hameline
Laurie Lisi
Matthew P. Worth
Joseph A. Saba
Grant J. Garramone
Steven G. Cox
Stacey L. Paolozzi
Bernard L. Hyman, Jr.
Todd C. Carville
Robert L. Bauer

Dawn Catera Lupi
First Assistant

Michael R. Nolan
Kurt D. Schultz
Kara E. Wilson
Joshua L. Bauer
Christopher D. Hameline
Steven P. Feiner
Sarah F. DeMellier
Luke C. Davignon
Lacy J. Redwine

FN 20 12 -421

October 19, 2012

PUBLIC SAFETY

WAYS & MEANS

RECEIVED
NOV 02 2012

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

Dear Mr. Picente:

Enclosed is the proposed grant award which the New York State Division of Criminal Justice Services has rewarded our office in the amount of $145,300.00. The grant period is from July 1, 2012 through June 30, 2013. Matching funds are not required.

I am hereby requesting your review and approval of this grant. After doing so, please forward this information to the Oneida County Board of Legislators for their review and approval.

Should you have any questions or concerns, please notify me.

Thank you for your time and assistance in this matter.

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 10/30/12

Sincerely,

Scott D. McNamara
Oneida County District Attorney

SDM/jb
Enc.

31

Oneida County District Attorney **Competing Proposal: JB**

ONEIDA COUNTY BOARD
OF LEGISLATORS

Name of Proposing Organization:
Oneida County District Attorney

Title of Activity or Service:
IMPACT IX

Proposed Dates of Operation:
07/01/12 – 06/30/13

Client Population/Number to be Served:

Summary Statements:

1) **Narrative Description of Proposed Services**
Funds will be used to support coordinated strategic crime fighting and violence prevention initiatives. This project is New York State's multi-agency crime fighting program designed to achieve sustained, long term crime reduction through intelligence-led policing.

2) **Program/Service Objectives and Outcomes:**

3) **Program Design and Staffing**

Total Funding Requested:
$145,300.00

Account #:
A3038
A1165.495124

Oneida County Dept. Funding Recommendation:

Proposed Funding Sources (Federal $/ State $/County $):
$145,300.00 in state dollars.

Cost Per Client Served:

Past Performance Data:

O.C. Department Staff Comments:

ONEIDA COUNTY SERVICE AGREEMENT

COUNTY

County of Oneida
800 Park Avenue
Utica, New York 13501
Acting through Oneida
County District Attorney

(Hereinafter referred to
as the County)

FUNDING SOURCE

NYS Division of Criminal Justice
4 Tower Place
Albany, New York 12203-3702

(Hereinafter referred to as the Contractor)

PERIOD OF AGREEMENT
From: 07/01/12
To: 06/30/13

COUNTY RESOLUTION NO.
Adopted on:

FINANCIAL TERMS OF AGREEMENT:

Total Program Budget: $145,300.00	Approved Funds:	Matching Funds: $0

GENERAL LIABILITY INSURANCE:
$ 1 Million

This agreement is made between the County, a municipal corporation of the State of New York, identified above, acting through its duly constituted Oneida County District Attorney, and the Service Provider referred to above.
IN WITNESS WHEREOF, the parties hereto have executed this Agreement for the consideration and in accordance with the terms, provisions and conditions of the Agreement as set forth within the following pages, as of the first day of the period of agreement.

COUNTY OF ONEIDA

By:_____
County Executive

By:_____
District Attorney

Approved as to form

By: _____
Oneida County Attorney

Office of the Sheriff

County of Oneida

Undersheriff Robert Swenszkowski
Chief Deputy Jonathan G. Owens

Chief Deputy Gabrielle O. Liddy
Chief Deputy Dean Obernesser

Sheriff Robert M. Maciol

RECEIVED
NOV 02 2012

October 25, 2012

FN 20 12-422
PUBLIC SAFETY
WAYS & MEANS

Oneida County Executive Anthony J. Picente
800 Park Avenue
Utica, NY 13501

Subject: Acceptance of Donated Server for use by Oneida County Child Advocacy Center

Dear County Executive Picente:

In January 1990, a Child Sexual Abuse Task Force was established in Oneida County and in 1998, that Task Force was renamed the Oneida County Child Advocacy Center (CAC). The CAC handles investigations of child sexual abuse in which the victim is under 17 years of age. The Oneida County CAC initiates approximately 500 investigations each year. Where evidence warrants, criminal arrests are made and or Family Court petitions are filed. The Oneida County Sheriff's Office assumed the position as lead agency for the CAC in 2012.

Oneida County is in the process of upgrading CAC computers and their facility network connection. By the end of October, we anticipate that the CAC will be operating on Windows 7 PCs and have a standard MPLS connection to the county network in place.

CAC maintains a database of information related to their investigations on a server located within their York Street facility. The server is old and also needs to be updated. In order to save Oneida County the $6,000 to $8,000 cost of a new server, Integrated Strategic Systems, Inc. (Issys) has offered to donate a refurbished used server to replace the one currently in use at the CAC. Issys is the new Oneida County IT and Network Engineering Services contractor and is supporting the county on the CAC upgrade. The value of the server Issys has offered to donate $2,200. Additional descriptive details for this server are:

Manufacturer/Model:	HP DL380
Description:	Quad Core 2.8 GHz processor, qty 5 146 GB Hard drives, Redundant Power Supplies, DVD player, 8 GB RAM
Serial Number:	use934n112

If you and the Board of Legislators agree to accept this donation from Issys, the server will become the property of Oneida County and it will be added to our inventory. An asset tag will be generated and the server will be tracked accordingly by Audit & Control.

I request your acceptance of this generous donation on behalf of the Oneida County Sheriff's Office and the Child Advocacy Center.

Respectfully submitted,

Robert M. Maciol
Sheriff

Reviewed and Approved for submittal to the Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 10/25/12

Cc: Joseph Timpano, Comptroller
Gregory Amoroso, County Attorney

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Administrative Office
6065 Judd Road Oriskany, NY 13424
Voice (315) 736-8364
Fax (315) 765-2205

Law Enforcement Division
6065 Judd Road Oriskany, NY 13424
Voice (315) 736-0141
Fax (315) 736-7946

Correction Division
6075 Judd Road Oriskany, NY 13424
Voice (315) 768-7804
Fax (315) 765-2327

Civil Division
200 Elizabeth Street Utica, NY 13501
Voice (315) 798-5862
Fax (315) 798-6495

RECEIVED
NOV 01 2012
Oneida County Executive's Office

Office of the Sheriff County of Oneida

Robert M. Maciol, Sheriff

Robert S. Swenszkowski, Undersheriff

Jonathan G. Owens, Chief Deputy

Gabrielle O. Liddy, Chief Deputy

October 31, 2012

FN 20 12 - 423

PUBLIC SAFETY

WAYS & MEANS

RECEIVED
NOV 02 2012

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
Oneida County Office Building
800 Park Avenue
Utica, NY 13501

Dear County Executive Picente:

The Sheriff's Office has been awarded funds from the Bureau of Justice Services for its participation in the State Criminal Alien Assistance Program (SCAAP) for FY 2012. See the attached awards announcement. The County has a contract with Justice Benefits, Inc. to prepare the application for inmates meeting certain criteria that must be retrieved from our inmate database and submitted to the Bureau of Justice Assistance. Use of these SCAAP funds is limited and must be earmarked for a specific purpose. The FY 2012 grant funds will be used to upgrade security equipment in the jail.

The FY 2012 grant award is $17,239. Justice Services Inc. is entitled to a commission of 22% of the award. The remaining funds will be used to upgrade security equipment in the jail.

The Supplemental Appropriation request is as follows:

Increase:	A3110.1951	Fees/Service	$3,792.58
	A3150.295	Jail- Other Equipment	$13,446.42

These supplemental appropriations will be fully supported by revenue currently held in:

Increase:	A4250	Federal Aid-Alien Assistance	$17,239.00

I would like to thank you for your time and diligent attention to this matter in advance. If you have any questions, require clarification or seek additional information from me in order to help you make a decision regarding my request, please do not hesitate to contact me at any point in time.

Sincerely,

Robert M. Maciol,
Sheriff
Cc: Tom Keeler, Budget Director

Reviewed and Approved for submittal to the Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 11/2/12

35

Administrative Office
6065 Judd Road Oriskany, NY 13424
Voice (315) 736-8364
Fax (315) 765-2205

Law Enforcement Division
6065 Judd Road Oriskany, NY 13424
Voice (315) 736-0141
Fax (315) 736-7946

Correction Division
6075 Judd Road Oriskany, NY 13424
Voice (315) 768-7804
Fax (315) 765-2327

Civil Division
200 Elizabeth Street Utica, NY 13501
Voice (315) 798-5862
Fax (315) 798-6495

Artessa, Joseph M

To: JBI Help Desk
Subject: RE: WONDERFUL NEWS!!! The FY 2012 SCAAP Awards have been announced

Justice Benefits, Inc.

October 15, 2012

VIA EMAIL

Joe Artessa
Principal Accounting Supervisor
Oneida County, NY

RE: GREAT NEWS!!! FY2012 SCAAP AWARDS ANNOUNCED

Justice Benefits, Inc. is very excited to inform you that the Bureau of Justice Assistance (BJA) has released the Award Payment List for the FY2012 State Criminal Alien Assistance Program (SCAAP).

Congratulations! **Oneida County** was awarded **$17,239.00**.

BJA has also stated that they will activate the drawdown link in the Grants Management System within the next week, and you will then be able to accept your award.

There is a deadline to drawdown the money. Once you receive the official notification from BJA that your award is available for drawdown, you must accept your award through the GMS within 45 calendar days. Once 45 days elapses, the award may no longer be available.

Once we (JBI) discover that BJA has activated the drawdown link in the GMS, we will email you the detailed drawdown procedures. JBI's Help Desk will also be available to provide assistance with the drawdown procedure, if needed. Please feel free to call us at **800-576-3518.**

Finally and most importantly, we would like to commend the many individuals on your staff for the wonderful spirit of cooperation in working with JBI as we analyzed data and prepared Oneida County's claim. It was only through the "partnership" of Oneida County and JBI that led to the ultimate success of this most deserved award for the FY2012 State Criminal Alien Assistance Program.

As we have in past years, attached at the end of this email you will also find a document that can be used as a press release suitable for your local newspaper and other media.

Please do not hesitate to contact JBI regarding any questions to this email or other questions pertaining to the SCAAP.

Sincerely,

Amy E. Hoffmann
Senior Vice President
Justice Benefits,Inc

36

ONEIDA COUNTY
OFFICE OF THE DISTRICT ATTORNEY

Scott D. McNamara
District Attorney

Michael A. Coluzza
First Assistant

Kurt D. Hameline
Laurie Lisi
Matthew P. Worth
Joseph A. Saba
Grant J. Garramone
Steven G. Cox
Stacey L. Paolozzi
Bernard L. Hyman, Jr.
Todd C. Carville
Robert L. Bauer

Dawn Catera Lupi
First Assistant

Michael R. Nolan
Kurt D. Schultz
Kara E. Wilson
Joshua L. Bauer
Christopher D. Hameline
Steven P. Feiner
Sarah F. DeMellier
Luke C. Davignon
Lacy J. Redwine

RECEIVED
NOV 01 2012
County Executive's Office

RECEIVED
NOV 02 2012

FN 20 12 - 424

October 29, 2012

PUBLIC SAFETY

WAYS & MEANS

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

Dear Mr. Picente:

By this letter, I am requesting your approval, as well as that of the Board of Legislators, for the following 2012 budgetary transfer within the District Attorney cost center to balance the current deficit and cover anticipated expenses in the Prosecution cost center:

TO:

A1165.496 District Attorney, Prosecution.....$10,000

FROM:

A1165.101 District Attorney, Salaries.....$10,000

Due to numerous staff changes within the District Attorney's Office, at the present time there is money within the salary account to cover this transfer.

At your earliest convenience, please submit this request to the Board of Legislators for their approval.

If you have any questions or concerns, please contact me.

Reviewed and Approved for submittal to the Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 11/2/12

37

Thank you.

Very truly yours,

Scott D. McNamara
Oneida County District Attorney

se

cc: Hon. Gerald J. Fiorini, Chairman
Hon. George Joseph, Majority Leader
Hon. Frank Tallarino, Minority Leader
Hon. Les Porter, Chairman, Ways & Means Comm.
Hon. Richard A. Flisnik, Chairman, Public Safety
Thomas Keeler, Budget Director

235 Elizabeth Street • Utica, NY 13501 • Phone: (315) 798-5766 • Fax: (315) 798-5582

Office of the Sheriff

County of Oneida

Undersheriff Robert Swenszkowski
Chief Deputy Jonathan G. Owens

Chief Deputy Gabrielle O. Liddy
Chief Deputy Dean Obernesser

Sheriff Robert M. Maciol

RECEIVED
OCT 31 2012
Oneida County Executive's Office

October 30, 2012

FN 20 12 - 425

PUBLIC SAFETY

WAYS & MEANS

RECEIVED
OCT 31 2012

Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

Commissioner John Talerico
Oneida County Department of Personnel
800 Park Avenue
Utica, New York 13501

Dear County Executive Picente & Commissioner Talerico:

As you know, Deputy Michael Burger was shot on July 29th, 2010 while pursuing a fleeing bank robber and as a result, is permanently disabled by the injury. Deputy Burger has been a member of the Sheriff's Office who served with distinction and dedication since 2003.

I am requesting that Deputy Burger be granted the same cost-sharing benefit for health insurance offered by the County for its regular retirees so that he may retire from active duty. This request of mine applies only to Deputy Burger and his dependents and will not serve as a precedent in regards to any other employee or retiree of the Sheriff's Office.

I am respectfully requesting that you review the attached resolution and if you support my proposal that I feel strongly that Deputy Burger deserves, that you forward it to the Board of Legislators for their approval.

In closing, I thank you for your assistance with this matter. If you have any questions regarding this proposal, please do not hesitate to contact me at any time.

Sincerely,

Robert M. Maciol
Oneida County Sheriff

Reviewed and Approved for submittal to the Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 10/31/12

39

Administrative Office
6065 Judd Road Oriskany, NY 13424
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6065 Judd Road Oriskany, NY 13424
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Fax (315) 798-6495

INTRODUCTORY NO. *F.N. 2012-*

ONEIDA COUNTY BOARD OF LEGISLATORS

RESOLUTION NO.

INTRODUCED BY:
2ND BY:

RE: GRANTING OF SPECIFIC PREMIUM COST-SHARING BENEFIT FOR HEALTH INSURANCE FOR ONEIDA COUNTY DEPUTY SHERIFF MICHAEL BURGER UPON HIS RETIREMENT

WHEREAS, the Oneida County Personnel Rules, as adopted by the Oneida County Board of Legislators by Resolution #164 of 1995, sets forth the rules for a premium sharing benefit for health insurance for retirees from Oneida County employment who retire on or after January 1, 1994, and

WHEREAS, Deputy Sheriff Michael Burger was hired as a Deputy Sheriff for the Oneida County Sheriff's Office on August 7, 2003, and has served with distinction, as evidenced by numerous letters of commendation and agency awards such as the Grand Cordon (4 times), Good Conduct, Honorable Service, and Outstanding Deputy, and

WHEREAS, On July 29, 2010, Deputy Burger was shot in the ankle while pursuing an armed fleeing felon, and has been permanently disabled as a result of the injury, and

WHEREAS, As a result of his actions on July 29, 2010, Deputy Burger received the Medal of Valor and Legion of Honor from Sheriff Robert Maciol, among numerous other awards from state, local, and other organizations, and

WHEREAS, Sheriff Maciol has requested that Deputy Burger be granted a specific premium cost-sharing benefit for health insurance upon his retirement, and said specific benefit is not in accordance with the Oneida County Personnel Rules, and

WHEREAS, Said request must be approved by the Oneida County Board of Legislators, now, therefore, be it hereby

RESOLVED, That upon retirement from active duty, Deputy Burger shall receive the following premium cost-sharing benefit for health insurance:

The County will pay 80% of the gross premium cost for health insurance benefits for individual coverage and 75% of the gross premium cost for health insurance benefits for any form of dependent coverage, based on a health insurance plan

offered by the County for its retirees. Deputy Burger shall bear the remaining gross premium costs of both individual and dependent coverage.

And be it further

RESOLVED, That all other sections and language of the Oneida County Personnel Rules, other than language specifically related to premium cost sharing for health insurance, shall be applicable to Deputy Burger and his dependents as written and previously adopted by this Board, and be it further

RESOLVED, That this Resolution shall apply only to Deputy Burger and his dependents, and shall not serve as precedent in regards to any other employee or retiree of Oneida County.

APPROVED:
Ways & Means Committee

DATED:

Adopted by the following roll call vote:
AYES: _____ NAYS:_____ ABSENT: _____

Office of the Sheriff — County of Oneida

Undersheriff Robert Swenszkowski
Chief Deputy Jonathan G. Owens

Chief Deputy Gabrielle O. Liddy
Chief Deputy Dean Obernesser

Sheriff Robert M. Maciol

RECEIVED
OCT 22 2012
Oneida County Executive's Office

RECEIVED
OCT 23 2012

October 17, 2012

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
Oneida County Office Building
800 Park Avenue
Utica, NY 13501

FN 20 12 - 426

PUBLIC SAFETY
WAYS & MEANS

Dear County Executive Picente:

The Sheriff's office performs background checks on prospective pistol permit holders and any new employees. These background checks are paid in full by those requesting permits and any new hires. For 2012, the Sheriff's office has experienced an explosion in demand for this service. Therefore, I am requesting the following 2012 supplemental appropriation:

To:	Amount
A3110.1965 Fingerprint Processing	$7,500

This supplemental appropriation will be fully supported by revenue account:

	Amount
A2376 Fingerprint Processing Fees	$7,500

I would like to thank you for your time and diligent attention to this matter in advance. If you have any questions, require clarification or seek additional information from me in order to help you make a decision regarding my request, please do not hesitate to contact me at any point in time.

Sincerely,

Robert M. Maciol,
Sheriff

Reviewed and Approved for submittal to the Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 10/23/12

Cc: Tom Keeler, Budget Director

42

Administrative Office
6065 Judd Road Oriskany, NY 13424
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ONEIDA COUNTY
OFFICE OF THE DISTRICT ATTORNEY

Scott D. McNamara
District Attorney

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First Assistant

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Laurie Lisi
Matthew P. Worth
Joseph A. Saba
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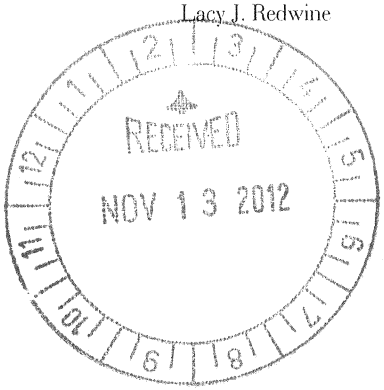
Kara E. Wilson
Joshua L. Bauer
Christopher D. Hameline
Steven P. Feiner
Sarah F. DeMellier
Luke C. Davignon
Lacy J. Redwine

FN 20 12 - 427

PUBLIC SAFETY

WAYS & MEANS

November 1, 2012



The Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

Dear Mr. Picente:

Enclosed is the proposed grant award which the New York State Division of Criminal Justice Services has rewarded our office in the amount of $79,200.00. The grant period is from January 1, 2012 through December 31, 2012. Matching funds are not required.

I am hereby requesting your review and approval of this grant. After doing so, please forward this information to the Oneida County Board of Legislators for their review and approval.

Should you have any questions or concerns, please notify me.

Thank you for your time and assistance in this matter.

Sincerely,

Scott D. McNamara
Oneida County District Attorney

SDM/jb
Enc.

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 11/13/12

43

Oneida County District Attorney **Competing Proposal: JL**

ONEIDA COUNTY BOARD OF LEGISLATORS

Name of Proposing Organization:
Oneida County District Attorney

Title of Activity or Service:
Crimes Against Revenue Program (CARP)

Proposed Dates of Operation:
01/01/2012 – 12/31/2012

Client Population/Number to be Served:

Summary Statements:

1) **Narrative Description of Proposed Services**
   Funds will be used by the District Attorney for continuation of the Crimes Against Revenue Program (CARP). The program will provide effective investigation and prosecution of crimes that have adverse effects on governmental revenues, including state revenues and qualifying local revenues (revenue crimes).
2) **Program/Service Objectives and Outcomes:**

3) **Program Design and Staffing**

Total Funding Requested:
$79,200.00

Account #:
A3047
A1165.495130

Oneida County Dept. Funding Recommendation:

Proposed Funding Sources (Federal $/ State $/County $):
$79,200.00 in state dollars.

Cost Per Client Served:

Past Performance Data:

O.C. Department Staff Comments:

ONEIDA COUNTY SERVICE AGREEMENT

COUNTY

County of Oneida
800 Park Avenue
Utica, New York 13501
Acting through Oneida
County District Attorney

(Hereinafter referred to
as the County)

FUNDING SOURCE

NYS Division of Criminal Justice
4 Tower Place
Albany, New York 12203-3702

(Hereinafter referred to as the Contractor)

PERIOD OF AGREEMENT
From: 01/01/12
To: 12/31/12

COUNTY RESOLUTION NO.
Adopted on:

FINANCIAL TERMS OF AGREEMENT:

Total Program Budget: $79,200.00	Approved Funds:	Matching Funds: $0

GENERAL LIABILITY INSURANCE:
$ 1 Million

This agreement is made between the County, a municipal corporation of the State of New York, identified above, acting through its duly constituted Oneida County District Attorney, and the Service Provider referred to above.
IN WITNESS WHEREOF, the parties hereto have executed this Agreement for the consideration and in accordance with the terms, provisions and conditions of the Agreement as set forth within the following pages, as of the first day of the period of agreement.

COUNTY OF ONEIDA

By:_____
County Executive

By:_____
District Attorney

Approved as to form

By: _____
Oneida County Attorney

Anthony J. Picente, Jr.
County Executive

Bochlert Center at UNION STATION

David Tomidy
Director

Oneida County Probation Department

321 Main Street, 2nd Floor, Utica, New York 13501

Utica ~ Phone: (315) 798-5914 *Fax*: (315) 798-6467
Rome ~ Juvenile: (315) 337-0080 *Adult*: (315) 337-0073
E-mail: probation@ocgov.net · *Web Site*: www.ocgov.net

Deputy Director
Patrick Cady

Supervisors

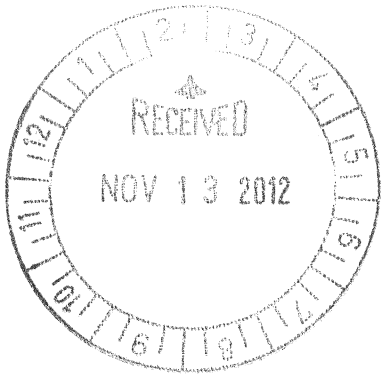
Thomas Brognano
Mark F. Joseph
Holly Matthews
Paula Mrzlikar

October 15, 2012

FN 20 12 - 428

PUBLIC SAFETY

WAYS & MEANS



Mr. Anthony J. Picente, Jr.
Oneida County Executive
Oneida County Office Building
800 Park Avenue – 10th Floor
Utica, New York 13501

RE: Oneida-Herkimer-Madison BOCES
Safe Schools/Healthy Students Programs

Dear Mr. Picente:

Enclosed is an Agreement for Services Addendum that involves our five year BOCES Contract. Federal funding for this program is scheduled to expire on June 30, 2013. This Contract pays 100% salaries, fringes, and travel for three Probation Officers and one Probation Assistant.

Currently, just the Assistant position is Contingent on this grant as we have absorbed the work and reassignment of personnel to maximize revenue. However, per our previous discussions, we will be seeking to add a Temporary Probation Officer in January for the duration of the grant.

We have been working diligently on a sustainability plan with our BOCES partners. This collaborative venture has had a positive impact on school safety, students' behavior/achievement, and reduced the reliance on the Juvenile Justice System. We are quite proud of this innovative, preventive, and cost effective approach.

Please forward this on to the Board for their consideration. Your support for all of our programming continues to be most appreciated.

Very truly yours,

DAVID TOMIDY
PROBATION DIRECTOR

DT:kas

Reviewed and Approved for submittal to the Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 11/13/12

46

Oneida Co. Department: Probation

Competing Proposal____
Only Respondent_____
Sole Source RFP___X___

AMENDED
Oneida County Board of Legislators
Contract Summary

Name of Proposing Organization: Oneida County Probation Department

Title of Activity or Service: Oneida Madison BOCES Safe Schools (IRT)

Proposed Dates of Operation: 9/7/10 to 06/30/2013

Client Population/Number to be served: 200 juveniles between the ages of 12 and 18

Narrative Description of Proposed Services: Provides school based probation services to designated Oneida County Schools in Oneida-Madison BOCES District to reduce PINS and Juvenile Delinquency actions in the Probation Department and Family Court. Backbone of project is the IRT (Initial Response Team) approach of identifying at risk youth early and providing school based and community preventive services, overseen by the Probation Department.

1) Program/Service Objectives and Outcomes: Reduce formal Family Court PINS filings. The Rome IRT project reduced filings from (60) in 2005-06 to (13) in 2006-07 and (9) in 2007-08 and (7) in 2008-09 which significantly reduced the incidence of costly residential placement at over $100,000.00 p/youth p/yr.

   The BOCES project targets schools such as Remsen, Holland Patent, Whitesboro, Westmoreland, Sauquoit, and Alternative Education at BOCES etc. that on their own could not support an IRT process.

2) Program Design and Staffing: Program employs (4) Probation Officers who will be assigned to (Mobil) IRT teams to cover the designated schools on a needs be basis based on numbers of PINS cases at each.

3) Total Funding Requested: (NONE) Account #: 3140

   Federally funding @ 100% of program cost for (3) years. Fifth year $293,847

Funding Recommendation: Oneida County does not have to supply any additional funding. Reimbursement from the school is used to offset the total cost of 3140 Office of Probation positions.

Cost Per Client Served: Based on an estimate of (200) clients served the reimbursement will be approximately $432.00 p/client paid in full by the school district

Past Performance Data: based on the Rome model we anticipate at minimum an 85% reduction in new cases presented for formal PINS services by the county.

O.C. Department Staff Comments: Probation Department highly recommends approving the Probation Department's partnership with Utica Schools as a cost effective method of reducing incidents of PINS and JD behavior and in reducing county cost of formal programming and residential placement.

David L. Mathis
Director, Workforce Development

Anthony J. Picente, Jr.
Oneida County Executive

October 4, 2012

FN 20 12 - 429

HEALTH & HUMAN SERVICES

WAYS & MEANS

Hon. Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, NY 13501

Dear County Executive Picente:

Attached for your approval are five (5) copies of a Grant Award Contract (RE12-1016-E00) from the New York State Division of Criminal Justice Services (DCJS) to once again fund the local Re-Entry Task Force.

This Grant Award Agreement will run from July 1, 2012 to June 30, 2013 and is for a total of $114,240. It is completely funded by the New York State Division of Criminal Justice Services. The money for this program originates from a Re-Entry Task Force Enhancement Grant and its goal is to expand services to returning offenders and parolees. As in past years, this will continue to be accomplished through improved coordination and collaboration among local criminal justice, social services, educational, health and mental health systems.

The attached five (5) copies of the Division of Criminal Justice Services Project Award Documents represent the contractual mechanism by which the actual grant money is transferred.

No Oneida County tax dollars will be used to cover the costs of administering the local Re-Entry Task Force through this Grant Award.

Approval of the Oneida County Board of Legislators is required for you to sign the Grant Award Documents.

Upon approval of the Board of Legislators, please sign and date the attached copies of the Grant Award Documents where indicated, and return them to Anthony Ricci of my staff (ext. 5908). Please note that your electronic signature will also be required in order to secure the grant funds.

If you have any questions, please feel free to contact me.

Sincerely yours,

David L. Mathis, Director
Oneida County Workforce Development

Reviewed and Approved for submittal to the Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 11/2/12

48

ONEIDA COUNTY WORKFORCE DEVELOPMENT
209 Elizabeth Street, Utica, NY 13501
315-798-5908
e-mail: dmathis@ocgov.net

Working Solutions
Herkimer • Madison • Oneida

"We are an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities"

Oneida Co. Department: Workforce Development

Competing Proposal
Only Respondent
Sole Source RFP
Competitive Grant X

ONEIDA COUNTY BOARD OF LEGISLATORS

Name of Proposing Organization: Oneida County Workforce Development

Title of Activity or Service: Local Re-Entry Task Force Initiative

Proposed Dates of Operation: July 1, 2012 to June 30, 2013

Client Population/Number to Be Served: 143 Moderate to High Risk and/or Special Population formerly-incarcerated individuals.

Summary Statements

1) Narrative Description of Proposed Services

The goal of New York State's Re-Entry strategy is to reduce recidivism and promote community safety. Additional goals are as follows: 1. To help individuals returning from prison to the community, to assess and address their criminogenic needs and provide linkages to services which will reduce their criminality and increase public safety; 2. To coordinate a system of resources and services necessary to address the criminogenic and stabilization needs of formerly incarcerated individuals; 3. To build support for re-entry as a public safety initiative through public education initiatives.

2) Program/Service Objectives and Outcomes

Intake, assess and hold the first case conference for 143 Moderate to High Risk and/or Special Population formerly-incarcerated individuals.

3) Program Design and Staffing

The program is currently staffed by one (1) Coordinator and one (1) part-time Community Liaison. Linkage is provided to local Re-Entry Task Force.

The Re-Entry Task Force receives referrals from the NYS Department of Corrections and Community Supervision (DOCCS), screens individuals for eligibility, determines each individual's service needs, reviews cases with DOCCS and Parole, and develops appropriate service plans and refers individuals to appropriate services.

Total Funding Requested: $114,240

Account # Revenue: J3764
Appropriation: J6342.495

Oneida County Dept. Funding Recommendation: Oneida County Workforce Development recommends acceptance of NYS Dept. of Criminal Justice Services grant to fund Local Re-Entry Task Force initiative.

Proposed Funding Sources (Federal $/ **State $/** County $: NYS Dept. of Criminal Justice Services Grant totaling $114,240.

Cost per Client Serviced: $798.88, based on proposed intake of 143 individuals

Past Performance Data:

For the period July 1, 2011 to June 30, 2012:

- Objective: The Oneida County Re-Entry Program proposed to serve a minimum of 120 formerly-incarcerated individuals, at least 96 of which must be "Moderate to High Risk and/or Special Population Individuals."
  Result: 134 individuals served

- Objective: The Oneida County Re-Entry Program proposed to serve a minimum of individuals in obtaining housing that is conducive to maintaining a law abiding lifestyle (i.e., parole stabilization housing, residential treatment and halfway house).
  Result: 72 individuals referred to or provided housing services; 64 individuals obtained housing.

- Objective: The Oneida County Re-Entry Program proposed to serve a minimum of individuals in obtaining employment or employment programs/services (i.e., One Stop Center, Department of Labor, ACCES, transitional employment, temp agency).
  Result: 109 individuals referred to or provided employment programs and/or services; 40 individuals obtained full-time employment; 47 individuals obtained part-time employment.

- Objective: The Oneida County Re-Entry Program proposed to serve a minimum of individuals in pursuing education and vocational services (i.e., GED training program, educational program, or vocational training program).
  Result: 50 individuals attended a GED, educational, or vocational program

- Objective: Social Services Assistance: The Oneida County Re-Entry Program proposed to serve a minimum of individuals in obtaining social services (i.e., SSI, SSD, Food Stamps, Medicaid, TANF).
  Result: 145 individuals were referred for social service benefits; 134 individuals obtained social service benefits.

- Objective: Treatment: The Oneida County Re-Entry Program proposed to serve a minimum of individuals in obtaining treatment (i.e., Substance Abuse treatment, Mental Health treatment, and Sex Offender treatment).
  Result: 121 individuals were referred to or provided with treatment; 108 individuals received treatment.

- Objective: Domestic Violence/Offender Accountability: The Oneida County Re-Entry Program proposed to serve a minimum of individuals in receiving Domestic Violence/Offender Accountability program treatment.
  Result: 19 individuals were referred for domestic violence treatment; 14 individuals were enrolled in treatment.

- Objective: Cognitive Behavioral Intervention (CBI) Programs: The Oneida County Re-Entry Program proposed to serve a minimum of individuals in obtaining cognitive behavioral intervention programs.
  Result: 42 individuals referred for treatment; 31 individuals enrolled in treatment.

- Objective: Mentoring Services: The Oneida County Re-Entry Program proposed to serve a minimum of individuals in obtaining mentoring services.
  Result: 8 individuals referred to mentoring services; 8 individuals enrolled in mentoring services.

Additional results during the July 1, 2011 to June 30, 2012 period:

- 8 Low-Risk individuals were referred to services
- 8 Walk-ins were referred to services
- 10 Low-Risk individuals were referred to housing services
- 15 Low-Risk individuals were referred to employment or vocational services
- 14 Low-Risk individuals were referred to social services
- 12 Low-Risk individuals were referred to treatment services
- 3 Low-Risk individuals were referred to domestic violence/offender accountability programs.
- 7 Low-Risk individuals were referred to cognitive behavioral intervention programs
- 3 Low-Risk individuals were referred to mentoring services

O.C. Department Staff Comments

This program was funded at $161,300 during the period July 1, 2011 to June 30, 2012.
This program was funded at $175,100 during the period July 1, 2010 to June 30, 2011.
This program was funded at $224,332 during the period July 1, 2009 to June 30, 2010.

ONEIDA COUNTY HEALTH DEPARTMENT

Adirondack Bank Building, 5th Floor, 185 Genesee St., Utica, NY 13501

ANTHONY J. PICENTE, JR.
ONEIDA COUNTY EXECUTIVE

PATRICE A. BOGAN, MS, FNP
INTERIM DIRECTOR OF HEALTH

ADMINISTRATION

Phone: (315) 798-6400 Fax: (315) 266-6138

October 17, 2012

FN 20 12 430

HEALTH & HUMAN SERVICES

WAYS & MEANS

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

Dear Mr. Picente:

Re: C-023257 X-4 (IAP)

Attached are five (5) copies of Appendix X-4 of the Immunization Action Plan (IAP) between Oneida County through its Health Department and the New York State Department of Health Bureau of Immunization.

Goals of the Immunization Action Plan (IAP) are as follows: The NYS Bureau of Immunization seeks to meet or exceed a 90% statewide immunization coverage level for two year old children with 4 DTP (DTaP), 3 polio, 1 MMR, 3 Hib, and 3 Hep B and 1 dose of varicella; increase awareness of the benefits of adult immunization against influenza, pneumococcal, HPV, hepatitis A and B, tetanus, diphtheria, pertussis, varicella, measles, mumps, and rubella disease; increase the proportion of children less than six years of age with two or more shots in an immunization information system, provide access for up-to-date information, education and training for local health departments and partnerships, be a liaison with local and state perinatal hepatitis B program managers and conduct perinatal hepatitis B activities to reduce perinatal hepatitis B virus transmission in accordance with New York State Public Health Law Section 2500-3 and Title 10 NYCCRR, subpart 69-3.

The term of Appendix X-4 is for the period of April 1, 2012 through March 31, 2013 in the amount of $116,939. This will result in new amended contract of $582,356 from April 1, 2008 through March 31, 2012. Grant is 100% state funded and is not a program mandated by Public Health Law.

Please note: Both copies of the Appendix X-4 must be signed in ink (photocopies and signature stamps cannot be accepted). Each copy of the contract must contain date of signature and notary stamp with notary's original signature and all information completed.

If this grant meets with your approval, please forward to the Board of Legislators. The reason this grant is being forwarded to you after the effective date is due to the late receipt from the New York State Department of Health. Please feel free to contact me should you have any questions.

Sincerely,

Patrice A. Bogan

Patrice A. Bogan, MS, FNP
Interim Director of Health

Reviewed and Approved for submittal to the Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 10/23/12

attachments
ry

CONTRACT SUMMARY SHEET - ONEIDA COUNTY HEALTH DEPARTMENT

DIVISION: Diagnostic & Treatment Services (D&T)

NAME AND ADDRESS OF VENDOR: NYS Dept. of Health Bureau of Immunization
Room 649, Corning Tower, ESP
Albany, New York 12237-0627

VENDOR CONTACT PERSON: Jodi Schoen, Program Administrator

SUMMARY OF STATEMENTS: Goals of the Immunization Action Plan (IAP) are as follows: The NYS Bureau of Immunization seeks to meet or exceed a 90% statewide immunization coverage level for two year old children with 4 DTP (DTaP), 3 polio, 1 MMR, 3 Hib, and 3 Hep B and 1 dose of varicella; increase awareness of the benefits of adult immunization against influenza, pneumococcal, HPV, hepatitis A and B, tetanus, diphtheria, pertussis, varicella, measles, mumps, and rubella disease; increase the proportion of children less than six years of age with two or more shots in an immunization information system, provide access for up-to-date information, education and training for local health departments and partnerships, be a liaison with local and state perinatal hepatitis B program managers and conduct perinatal hepatitis B activities to reduce perinatal hepatitis B virus transmission in accordance with New York State Public Health Law Section 2500-3 and Title 10 NYCCRR, subpart 69-3.

PREVIOUS CONTRACT YEAR: April 1, 2011 through March 31, 2012
TOTAL: $116,939

THIS CONTRACT YEAR: April 1, 2012 through March 31, 2013
TOTAL: $116,939

_____**NEW** _____**RENEWAL** ___X__**AMENDMENT**

FUNDING SOURCE: Grant Award	A3408	$116,939
Less Revenues:	_____	_____
State Funds:		$116,939
County Dollars – Previous Grant		-0-
County Dollars – This Grant		-0-

SIGNATURE: Patrice A. Bogan, MS, FNP Interim Director of Health
DATE: October 17, 2012

Contract Reviewed By: _____
Gregory J. Amoroso, Esq.
County Attorney

Date: _____

ONEIDA COUNTY HEALTH DEPARTMENT

Adirondack Bank Building, 5th Floor, 185 Genesee St., Utica, NY 13501

ANTHONY J. PICENTE, JR.
ONEIDA COUNTY EXECUTIVE

PATRICE A. BOGAN, MS, FNP
INTERIM DIRECTOR OF HEALTH

ADMINISTRATION

Phone: (315) 798-6400 Fax: (315) 266-6138

September 12, 2012

FN 20 12 - 431

HEALTH & HUMAN SERVICES

WAYS & MEANS

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

Dear Mr. Picente:

Attached are five (5) copies of a grant from Health Research, Inc. and Oneida County through its Health Department for the provision of public health emergency preparedness.

The purpose of this grant is to provide the Health Department with the tools for withstand, and recover, in both the short and long terms, from public health incidents, for the ability of community recovery to collaborate with community partners to plan and advocate for the rebuilding of public health, medical, and mental/behavioral health systems to at least a level of functioning comparable to pre-incident levels, and improved levels where possible, for the ability of emergency operations to direct and support an event or incident with public health or medical implications by establishing a standardized, scalable system of oversight, organization, and supervision consistent with jurisdictional standards and practices with the National Incident Management System (NIMS). Many other coordination tools are included in the grant and are listed within the attached contract.

The term of this agreement shall become available on July 1, 2012 and remain in effect through June 30, 2013 with reimbursement in the amount of $137,268. This grant is 100% state and federally funded.

If this grant meets with your approval, please forward to the Board of Legislators.

This grant is being submitted for your approval after the commencement date due to the grant being received on August 30, 2012.

This is not a program mandated by Public Health Law.

Feel free to contact me at 798-5220 should you require additional information.

Sincerely,

Patrice A. Bogan, MS, FNP

Patrice A. Bogan, MS, FNP
Interim Director of Health

Reviewed and Approved for submittal to the Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 11/5/12

attachments
ry

CONTRACT SUMMARY SHEET - ONEIDA COUNTY HEALTH DEPARTMENT

DIVISION: Administration Contract Number: 1577-10

NAME AND ADDRESS OF VENDOR: Health Research Inc.
150 Broadway, Suite 560
Menands, New York 12204

VENDOR CONTACT PERSON: Heather Elden, Contract Administrator

SUMMARY STATEMENTS: This grant provides the tools for withstand and recover, in both the short and long terms, from public health incidents, for the ability of community recovery to collaborate with community partners to plan and advocate for the rebuilding of public health, medical, and mental/behavioral health systems to at least a level of functioning comparable to pre-incident levels, and improved levels where possible. For the ability of emergency operations to direct and support an event or incident with public health or medical implications by establishing a standardized, scalable system of oversight, organization, and supervision consistent with jurisdictional standards and practices with the National Incident Management System. To prepare for the ability to develop, coordinate, and disseminate information, alerts, warnings, and notifications to the public and incident management responders and develop the ability to share information to conduct multijurisdictional, multidisciplinary exchange of health-related information and situational awareness data among federal, state, local, territorial, and tribal levels of government, including the private sector. Coordinate with partner agencies to address the public health, medical, and mental/behavioral health needs of those impacted by an incident at a congregate location. For the ability to provide medical countermeasures (including vaccines, antiviral drugs, antibiotics, antitoxin in support of treatment. This grant will also provide for medical material management and distribution, medical surge, non-pharmaceutical interventions, public health laboratory testing, public health surveillance and epidemiological investigation and responder safety and health to include volunteer management.

PREVIOUS CONTRACT YEAR: August 10, 2011 through August 9, 2012
TOTAL: $133,756

THIS CONTRACT YEAR: July 1, 2012 through June 30, 2013
TOTAL: $137,268

_____NEW ____X____RENEWAL _____AMENDMENT

55

FUNDING SOURCE: A3481 Grant Award (Federally Funded)

Less Revenues:	
State Funds:	$ 137,268
County Dollars – Previous Grant	$ -0-
County Dollars – This Grant	$ -0-

SIGNATURE: Patrice A. Bogan, MS, FNP
DATE: September 12, 2012

Contract Reviewed By: _____
Gregory J. Amoroso, Esq.
County Attorney

Date: _____

Anthony J. Picente Jr.
County Executive

Lucille A. Soldato
Commissioner

ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES

County Office Building, 800 Park Avenue, Utica, NY 13501
Phone (315) 798-5733 Fax (315) 798-5218

November 1, 2012

FN 20 12 - 432

RECEIVED
NOV 13 2012
HEALTH & HUMAN SERVICES
WAYS & MEANS

Honorable Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

Dear Mr. Picente:

I am submitting the following Purchase of Services Agreement for review and approval by the Board of Legislators per Board Resolutions and Local Law #3 of 2001, amending Article VIII, Section 802 of the Administrative Code.

Enclosed is a Purchase of Services Agreement with Kids Oneida Inc., 310 Main Street, Utica, New York, to prove a Case Planning Program for the Department's active Child Preventive and Protective caseload. This year's program will be operational from January 1, 2013 through December 31, 2013. The maximum cost of this Contract is $ 655,953 with a local cost of 27.18% or $ 178,288.03.

This program has served the Department well as a key component of our Preventive Services efforts. The prevention of foster care must be an intensive effort if we are to achieve any success with families. Additionally, we must improve our ability to both return children from foster care at a faster rate, or if this is not possible to legally free them for Adoption.

I am respectfully requesting that this matter be submitted to the Board of Legislators as soon as possible.

Thank you for your consideration.

Sincerely,

Lucille A. Soldato
Commissioner

LAS/tms
attachment

Reviewed and Approved for submittal to the Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 11/6/12

11/1/12
23805

Oneida Co. Department Social Services

Competing Proposal X
Only Respondent_____
Sole Source RFP_____

Oneida County Board of Legislators
Contract Summary

Name of Proposing Organization: Kids Oneida Inc.
310 Main Street
Utica, New York 13501

Title of Activity or Services: Case Planning

Proposed Dates of Operations: January 1, 2013 through December 31, 2013

Client Population/Number to be Served: Children & families in need of child welfare services in addition to all adolescents with a goal of independent living.

SUMMARY STATEMENTS

1). Narrative Description of Proposed Services

The need for preventive services is projected to increase substantially both for the adolescent population and/or a significant number of young children. In addition to maintaining children in their own homes by use of community-based services (Case Planners) there is need to provide these services to families in order to return children from foster care. There is additional need to provide skills in everyday living for children in foster care with a goal of independent living.

2). Program/Service Objectives and Outcomes

Outcome: The case planning contract will work with participant families to prevent children from entering care, to reduce the length of stay of children in placement, to reduce the number of children needing replacement and to provide community oversight to high risk cases in order to monitor and insure children's safety.

Performance: Family service needs will be identified and participants will become engaged in services. Family assessment will be done in a manner that reflects culturally competent and family focused planning. Case planning responsibilities will include casework counseling, advocacy and referral, service coordination, assistance with transportation, supervision and oversight of open cases. The case planner will provide community oversight for children in high risk families through frequent contact and/or monitoring of court orders as well as the identification and utilization of appropriate community based resources as well as contact with individuals in a position to assess safety and well being of the children.

3). Program Design and Staffing Level -

14	Full-time Case Planners
1	Full-time Program Manager
1	Part-time Clinical Director

Total Funding Requested: $ 655,953

Oneida County Dept. Funding Recommendation: Account #:A6070.49547

Mandated or Non-mandated: Mandated preventive service

Proposed Funding Source (Federal $ /State $ / County $):

Federal	38.39 %	=	$ 251,820.36
State	34.43 %	=	$ 225,844.61
County	27.18 %	=	$ 178,288.03

Cost Per Client Served:

Past performance Served: The Contractor has provided the Department with Case Planning Services since 2011. The Contractor's budget for this service in 2012 was $641,872.00.

O.C. Department Staff Comments: The Department is satisfied with the Providers service.

Anthony J. Picente Jr.
County Executive

Lucille A. Soldato
Commissioner

ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES

County Office Building, 800 Park Avenue, Utica, NY 13501
Phone (315) 798-5733 Fax (315) 798-5218

RECEIVED
NOV 13 2012

November 1, 2012

Honorable Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

FN 20 12 - 433
HEALTH & HUMAN SERVICES
WAYS & MEANS

Dear Mr. Picente:

I am submitting the following Purchase of Services Agreement for review and approval by the Board of Legislators per Board Resolutions and Local Law #3 of 2001, amending Article VIII, Section 802 of the Administrative Code.

Enclosed is a Purchase of Services Agreement with Kids Oneida Inc., 310 Main Street, Utica, New York for operation of the Return Home Early Project. The program will monitor all youth who are placed in residential treatment centers to assess the youth's, as well as the family's "readiness" or ability to be returned home successfully.

The program will identify children in placement that would benefit from existing community based services and reside in their home communities as soon as possible with appropriate community services, therefore, shorten lengths of stay for children currently in out-of-home care, reduce the need for children to re-enter out-of-home care, and ensure they are placed at an appropriate level of care closer to home.

The term of this Agreement shall be from January 1, 2013 through December 31, 2013. The maximum amount of this contract is $ 132,513 with a local cost of 27.18 % or $ 36,017.03.

I am respectfully requesting that this matter be forwarded to the Board of Legislators.

Thank you for your consideration.

Sincerely,

Lucille A. Soldato
Commissioner

LAS/tms
attachment

Reviewed and Approved for submittal to the Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 11/6/12

60

10/31/12
23806

Oneida Co. Department Social Services

Competing Proposal X
Only Respondent _____
Sole Source RFP _____

Oneida County Board of Legislators
Contract Summary

Name of Proposing Organization: Kids Oneida Inc.
310 Main Street
Utica, New York 13501

Title of Activity or Services: Return Home Early Program

Proposed Dates of Operations: January 1, 2013 – December 31, 2013

Client Population/Number to be Served: Youth placed in Residential Treatment Centers (RTC) the general population of youth placed in RTC's is Juvenile Delinquents or Persons in need of Supervision, also some youth placed are from Child Protective Services Cases.

SUMMARY STATEMENTS

1). Narrative Description of Proposed Services

The program will monitor all youth who are placed in residential treatment centers to assess the youth's, as well as the family's "readiness" or ability to be returned home successfully. The program will identify children in placement that would benefit from existing community based services and able to reside in their home communities. These intensive services will serve as a less intense option for youth to continue their treatment once they have stabilized in out of home placement. The program will be based on a collaborative team based approach with Department, Contractor, placement facilities, families, school districts, and community partners.

2). Program/Service Objectives and Outcomes -

The Return Home Early Project will return children from out of home placement as soon as possible with appropriate community services, therefore, shorten lengths of stay for children currently in out-of-home care, reduce the need for children to re-enter out-of-home care, and ensure they are placed at an appropriate level of care closer to home.

3). Program Design and Staffing Level -

One Residential Outreach Worker, file and record keeping assistance through Client Tracker by a support staff member, direct oversight form the Director of Operations, and consultation by the Medical Director.

Total Funding Requested: $ 132,513

Oneida County Dept. Funding Recommendation: Account # A6119.495

Mandated or Non-mandated: Preventive services are mandated

Funding Source (Federal $ /State $ / County $):

Federal	38.39 %	$ 50,871.74
State	34.43 %	$ 45,624.23
County	27.18 %	$ 36,017.03

Cost Per Client Served:

Past performance Served: The Department has contracted with this provider for this service since 2011. The maximum contract cost for 2012 is $ 129,253.

O.C. Department Staff Comments:

This program was submitted through the Request for proposal process and the Department received three (3) respondents and Kids Oneida was awarded the contract

Anthony J. Piecente Jr.
County Executive

Lucille A. Soldato
Commissioner

ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES

County Office Building, 800 Park Avenue, Utica, NY 13501
Phone (315) 798-5733 Fax (315) 798-5218

RECEIVED
NOV 13 2012

November 7, 2012

Honorable Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

FN 20 12 - 434

HEALTH & HUMAN SERVICES

WAYS & MEANS

Dear Mr. Picente:

I am submitting the following Purchase of Services Agreement for review and approval by the Board of Legislators per Board Resolutions and Local Law #3 of 2001, amending Article VIII, Section 802 of the Administrative Code.

Enclosed is a Purchase of Service Agreement with the Neighborhood Center, Inc. for PINS Detention Diversion, Case Planning. We are confident that they will provide an innovative managed care approach to the children in our community that are in need of these services. This program has been successful in diverting out-of-home placement of the children it serves.

The contract term is January 1, 2013 through December 31, 2013 at a cost of $ 865,954. The local cost to support this effort is 27.18% or $ 235,366.30.

I am respectfully requesting that this matter be forwarded to the Board of Legislators for action as soon as possible. Thank you for your consideration.

Sincerely,

Lucille A. Soldato
Commissioner

LAS/tms
attachment

Reviewed and Approved for submittal to the Oneida County Board of Legislators by

Anthony J. Picente Jr.
County Executive

Date 11/13/12

11/7/12
18607

Oneida Co. Department Social Services

Competing Proposal X
Only Respondent_____
Sole Source RFP_____

Oneida County Board of Legislators
Contract Summary

Name of Proposing Organization: The Neighborhood Center, Inc.
293 Genesee Street
Utica, New York 13501

Title of Activity or Services: PINS Detention Diversion, Case Planning

Proposed Dates of Operations: January 1, 2013 – December 31, 2013

Client Population/Number to be Served: 75 school age children and their families who are at serious risk of Foster Care or Institutional placement through Family Court due to their behavior in school, home or community.

SUMMARY STATEMENTS

1). Narrative Description of Proposed Services

This program is designed to manage the care of its children, both preventive and aftercare, from the point of entry into the program through resolution of the risk. Children and families will be able to access this program at whatever point they are in the system. The services will be provided for up to six months from the time of admission, commencing with a rapid comprehensive assessment and quick identification of needs, with the intention that the family be transitioned to and supported by appropriate established community-based services within that time frame. The services are designed to be flexible and to meet the individual needs of children and their families; agency staff will work in whatever capacity is needed to coordinate individualized 'wrap-around' services for referred families. Program provides 24 hour crisis management service and flexible working hours. This program is designed to be a no refusal program that will accept all referrals with adequate referral information within one business day. In the event that no openings exist at the time of the referral, a prioritized waiting list will be established based upon immediacy of need. All cases will receive a comprehensive assessment with an individualized comprehensive family plan developed in partnership with the child and family within seven days of admission. Services to be offered by program staff include but are not limited to, the following: Clinical Service, Case Management, Family Support, Support Groups and Referral with follow-up at any point necessary to any appropriate service. Referrals to other support services, will be individualized, many to be coordinated as a gradual transition, if necessary. The Neighborhood Center will maintain its support until the transition to appropriate community-based service/programs is complete and deemed successful.

2). Program/Service Objectives and Outcomes -

- Outcome: Youth involved with this program will demonstrate an increased ability to live within the laws of the community, Family Court directives and parent controls.
- Performance: Families will be engaged in services and assisted in monitoring their children through the development of individualized programs that utilize and coordinate community based services/resources such as educational support, advocacy and referral, health and mental services, recreational and vocational Programs and casework counseling in order to deter further JD/PINS related behavior.

3). Program Design and Staffing Level -

1 Program Supervisor – Full-time
4 Youth Service Workers– Full-time
8 Case Planners – Full-time
1 Clinician – Part -time
1 Support Staff – Full-time
1 Psychologist – Part – time (35% time)

Total Funding Requested: $ 865,954

Oneida County Dept. Funding Recommendation: Account #: A6070.49547

Mandated or Non-mandated; Preventive mandated service

Proposed Funding Source (Federal $ /State $ / County $):

Federal	38.39 %	- $ 332,439.74
State	34.43 %	- $ 298,147.96
County	27.18 %	- $ 235,366.30

Cost Per Client Served:

Past performance Served: The Department has contracted with this provider since 2011 for these services. The 2012 contract for this service was $ 840,607.

O.C. Department Staff Comments: The program has been successful in diverting out-of-home placements. The program has significantly decreased the length of out-of-home stays of children in the program, when the placement has become necessary.

Anthony J. Picente Jr.
County Executive

Lucille A. Soldato
Commissioner

ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES

County Office Building, 800 Park Avenue, Utica, NY 13501
Phone (315) 798-5733 Fax (315) 798-5218

RECEIVED
NOV 02 2012

October 29, 2012

FN 20 12-435

Honorable Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

HEALTH & HUMAN SERVICES

WAYS & MEANS

Dear Mr. Picente:

I am submitting the following Purchase of Services Agreement for review and approval by the Board of Legislators per Board Resolutions and Local Law #3 of 2001, amending Article VIII, Section 802 of the Administrative Code.

This Agreement is with the Oneida County Workforce Development which will provide Oneida County Department of Social Services with employment functions for employable recipients of Temporary Assistance.

The term of the Agreement is January 1, 2013 through December 31, 2013. The total cost for this Purchase of Services Agreement is $ 572,727 there is no local cost to support this contract.

I am respectfully requesting that this matter be forwarded to the Board of Legislators for their review.

Thank you for your consideration.

Sincerely,

Lucille A. Soldato
Commissioner

Reviewed and Approved for submittal to the Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 11/2/12

LAS/tms
attachment

10/29/12
67307

Oneida Co. Department Social Services

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____

Oneida County Board of Legislators
Contract Summary

Name of Proposing Organization:

Oneida County Department Workforce Development
209 Elizabeth Street
Utica, New York 13501

Title of Activity or Services: Employment Unit

Proposed Dates of Operations: January 1, 2013 through December 31, 2013

Client Population/Number to be Served: Employable recipients of Temporary Assistance.

SUMMARY STATEMENTS

1). Narrative Description of Proposed Services: Workforce Development will provide the Department with Employment functions.

The Contractor will be responsible for but not limited too:

All assessments, employability plans, referral to activity, assignment to activity, actual attendance monthly, job attainment/loss, non-compliance, conciliation, end of activity, and narration on each case activity done according to State mandates and the Department's local Employment Plan.

Communicate with corresponding Temporary Assistance Worker pertinent information concerning case to include but not limited to: employability code changes, reimbursement requests, activity updates, and other general information concerning cases which would have an impact on budgeting or eligibility.

2). Program/Service Objectives and Outcomes This program designed to help Employable Family Assistance, Temporary Assistance for Needy Families and Safety Net recipients of Temporary Assistance to reduce their need for public assistance.

3). Program Design and Staffing Level –

Staffing: 1 Full-time Coordinator
1 Full-time Sr. Employment Advisor
9 Full-time Employment Advisors
1 Full-time Principal Account Clerk

Total Funding Requested: $ 572,727

Oneida County Dept. Funding Recommendation: Account # A6014.49543

Mandated or Non-mandated: Mandated

Proposed Funding Source (Federal $ /State $ / County $):

Federal	100 % =	$ 572,727.00
State	0 % =	$ 0.00
County	0 % =	$ 0.00

Cost Per Client Served:

Past performance Served: The Workforce Development began providing this service to the Department in February of 2011 the program was rolled out over a 5 month time frame becoming fully staffed July 1, 2011. The cost of the contract in 2012 was $ 577,336.

O.C. Department Staff Comments: The Department is satisfied with the services that the Contractor has provided.

Anthony J. Picente Jr.
County Executive

Lucille A. Soldato
Commissioner

ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES
County Office Building, 800 Park Avenue, Utica, NY 13501
Phone (315) 798-5733 Fax (315) 798-5218

October 18, 2012

Honorable Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

FN 20 12 436

HEALTH & HUMAN SERVICES
WAYS & MEANS

Dear Mr. Picente:

I am submitting the following Purchase of Services Agreement for review and approval by the Board of Legislators per Board Resolutions and Local Law #3 of 2001, amending Article VIII, Section 802 of the Administrative Code.

The Department has contracted with Catholic Charities for several years for Parent Aide Services. The Parent Aide provides intensive in-home services to our most dysfunctional families. The goal is to provide Preventive Services and re-direct the families to avoid child abuse, neglect and foster care placement.

Parent Aide Services is defined by New York State Office of Children and Family Services as those services provided in the home and community that focus on the need of the parent for instruction and guidance and are designed to maintain and enhance parental functioning and family/parent role performance. Techniques may include but not limited to role modeling, listening skills, home management assistance and education in parenting skills, personal coping behavior, personal hygiene and anger management.

The agreements term runs from January 1, 2013 through December 31, 2013 and has an annual cost of $199,451.00. The local cost to the County for this effort is 27.18 % or $ 54,210.78. The provision of this service is a vital element in our Preventive Services Program.

I am respectfully requesting that this matter be submitted to the Board of Legislators for their consideration. Thank you for your attention to this matter.

Sincerely,

Lucille A. Soldato
Commissioner

LAS/tms
attachment.

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 10/23/12

69

10/18/12
19903

Oneida Co. Department Social Services

Competing Proposal X .
Only Respondent _____.
Sole Source RFP_____.

Oneida County Board of Legislators
Contract Summary

Name of Proposing Organization: Catholic Charities
1408 Genesee Street
Utica, New York 13502

Title of Activity or Services: Parent Aide Services

Proposed Dates of Operations: January 1, 2013 through December 31, 2013

Client Population/Number to be Served: Catholic Charities Parent Aides will provide community-based services to 48 families in order to prevent foster care and to return children from foster care. The major priority of preventive services is to decrease the number of children coming into foster care and to return children to a permanent living arrangement. The Agency will pursue an aggressive policy regarding permanency planning for children at risk of coming into care and children in care.

SUMMARY STATEMENTS

1). Narrative Description of Proposed Services

Parent Aide Service is defined as those services provided in the home and community that focus on the need of the parent for instruction and guidance and are designated to maintain and enhance parental functioning and family/parent role performance. Techniques may include but not limited to role modeling, listening skills, home management assistance and education in parenting skills, personal coping behavior, personal hygiene and anger management.

2). Program/Service Objectives and Outcomes

- Outcome: Parents will demonstrate an improved ability to appropriately parent their children through an increased knowledge of child development, as well as, improved skills in regards to issues related to child care such as discipline, nurturing and role modeling.
  Performance: Every parent referred to parent aide program will successfully complete the core curriculum, designed to improve the parent's child rearing competence within 6 months from the initiation of service.
- Outcome: There will be observable improvement in the parent's ability to provide a safe home and appropriate supervision for their children.

Performance: There will not be any new allegations of abuse or neglect during program participation.

- Outcome: Parent aide services will provide family centered and culturally competent services to the target population.
  Performance: Families will remain engaged in services until service plan goals are successfully completed.

3). Program Design and Staffing Level -

4 Fulltime Caseworkers
1 Less than Part-time Case Manager (oversees staff)

Total Funding Requested: $ 199,451

Oneida County Dept. Funding Recommendation: Account # A6070.49547

Mandated or Non-mandated: Mandated service

Proposed Funding Source (Federal $ /State $ / County $):

FEDERAL	38.39 % -	$ 76,569.24
STATE	34.43 % -	$ 68,670.98
COUNTY	27.18 % -	$ 54,210.78

Cost Per Client Served:

Past performance Served: The Department has contracted with Catholic Charities for this service since 2006. The contract cost for 2012 was $ 194,234.00.

O.C. Department Staff Comments: The Department believes to provide the best service for it's dollar utilizing the Parent aide services of two different agencies Mohawk Valley Community Action and Catholic Charities.

Anthony J. Picente Jr.
County Executive

Lucille A. Soldato
Commissioner

ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES

County Office Building, 800 Park Avenue, Utica, NY 13501
Phone (315) 798-5733 Fax (315) 798-5218

RECEIVED
OCT 02 2012

October 18, 2012

FN 20 12 - 432

Honorable Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

HEALTH & HUMAN SERVICES
WAYS & MEANS

Dear Mr. Picente:

I am submitting the following Purchase of Services Agreement for review and approval by the Board of Legislators per Board Resolutions and Local Law #3 of 2001, amending Article VIII, Section 802 of the Administrative Code.

The Department has contracted with Mohawk Valley Community Action for several years for Parent Aide Services. The Parent Aide provides intensive in-home services to our most dysfunctional families. The goal is to provide Preventive Services and re-direct the families to avoid child abuse, neglect and foster care placement.

Parent Aide Services is defined by New York State Office of Children and Family Services as those services provided in the home and community that focus on the need of the parent for instruction and guidance and are designed to maintain and enhance parental functioning and family/parent role performance. Techniques may include but not limited to role modeling, listening skills, home management assistance and education in parenting skills, personal coping behavior, personal hygiene and anger management.

This Agreement has the term January 1, 2013 through December 31, 2013 and totals an annual cost of $346,392. The local cost to support this effort is 27.18 % or $ 94,149.34. The provision of this service is a vital element in our Preventive Services Program.

I am respectfully requesting that this matter be submitted to the Board of Legislators for their consideration.

Thank you for your attention to this matter.

Sincerely,

Lucille A. Soldato
Commissioner

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 10/23/12

LAS/tms
attachment.

10/17/12
14901

Oneida Co. Department Social Services

Competing Proposal X
Only Respondent_____
Sole Source RFP_____

Oneida County Board of Legislators
Contract Summary

Name of Proposing Organization: Mohawk Valley Community Action
9882 River Road
Utica, New York 13502

Title of Activity or Services: Parent Aide Services

Proposed Dates of Operations: January 1, 2013 through December 31, 2013

Client Population/Number to be Served: Parents whose children are considered at risk of placement, however, this service will result in an earlier return from foster care then would have otherwise been possible or to avoid or reduce the possibility that a child who has been discharged from foster care would return to such care. Numbers to be served: approximately 98 families at any given time.

SUMMARY STATEMENTS

1). Narrative Description of Proposed Services Parent Aide Service is defined as those services provided in the home and community that focus on the need of the parent for instruction and guidance and are designated to maintain and enhance parental functioning and family/parent role performance. Techniques may include but not limited to role modeling, listening skills, home management assistance and education in parenting skills, personal coping behavior, personal hygiene and anger management.

2). Program/Service Objectives and Outcomes

- Outcome: Parents will demonstrate an improved ability to appropriately parent their children through an increased knowledge of child development, as well as, improved skills in regards to issues related to child care such as discipline, nurturing and role modeling.
  Performance: Every parent referred to parent aide program will successfully complete the core curriculum, designed to improve the parent's child rearing competence within 6 months from the initiation of service.
- Outcome: There will be observable improvement in the parent's ability to provide a safe home and appropriate supervision for their children.
  Performance: There will not be any new allegations of abuse or neglect during program participation.
- Outcome: Parent aide services will provide family centered and culturally competent services to the target population.
  Performance: Families will remain engaged in services until service plan goals are successfully completed.

3). Program Design and Staffing Level -

1 Part-time Program Manager
7 Family Specialists

Total Funding Requested: $ 346,392

Oneida County Dept. Funding Recommendation: Account # A6070.49547

Mandated or Non-mandated: Preventive Mandated service

Proposed Funding Source (Federal $ /State $ / County $):

FEDERAL	38.39 % -	$ 132,979.89
STATE	34.43 % -	$ 119,262.77
COUNTY	27.18 % -	$ 94,149.34

Cost Per Client Served:

Past performance Served: Mohawk Valley Community Action has had a contract with Oneida County Department of Social services for Parent Aides since 1985. The total contracted cost of this contract in 2012 was $ 339,688.

O.C. Department Staff Comments: The Department believes to provide the best service for it's dollar awarding the Parent aide services to two different agencies Mohawk Valley Community Action and Catholic Charities.

Anthony J. Picente Jr.
County Executive

Lucille A. Soldato
Commissioner

ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES

County Office Building, 800 Park Avenue, Utica, NY 13501
Phone (315) 798-5733 Fax (315) 798-5218

November 7, 2012

FN 20 12 - 438

Honorable Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

HEALTH & HUMAN SERVICES

WAYS & MEANS

Dear Mr. Picente:

I am submitting the following Purchase of Services Agreement for review and approval by the Board of Legislators per Board Resolutions and Local Law #3 of 2001, amending Article VIII, Section 802 of the Administrative Code.

The Department has contracted with the Neighborhood Center since 1992 for the Recruitment, Homefinding, Certification, Training of Family Day Care homes, as well as client Day Care eligibility and Day Care placement activities.

The enclosed contract with the Neighborhood Center will cover the costs incurred by the Center for Family Day Care and School-Age Day Care, Certification and Inspections and will be operational from January 1, 2013 – December 31, 2013. The $ 230,297.00 agreement with the Neighborhood Center will be funded 100 % through the New York State Office of Children and Family Services Grant.

I am respectfully requesting that this matter be forwarded to the Board of Legislators for action as soon as possible. Thank you for your consideration.

Sincerely,

Lucille A. Soldato
Commissioner

Reviewed and Approved for submittal to the Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 11/13/12

LAS/tms
Attachment

75

11/7/12
14502

Oneida Co. Department Social Services

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____

Oneida County Board of Legislators
Contract Summary

Name of Proposing Organization: Neighborhood Center
293 Genesee Street
Utica, New York 13501

Title of Activity or Services: Day Care Registration/Inspection

Proposed Dates of Operations: January 1, 2013 – December 31, 2014

Client Population/Number to be Served: Individuals in Oneida County interested in or currently providing child care in a residence.

SUMMARY STATEMENTS

1). Narrative Description of Proposed Services

To recommend Registration/and renewal for those individuals satisfactorily completing a FDC initial/renewal application. To provide technical assistance to potential and current providers regarding application and regulations. To provide regularly scheduled orientation throughout Oneida County. To complete an inspection/investigation on Registered homes in response to a complaint, request by provider for additional school age children or for failure to meet training requirements. Complete 50% annual random inspections on existing providers. Respond to complaints on non-regulated child care providers. The Contract now includes performance standards for: initial registrations, renewal registration, complaint investigations, safety assessments, inspections, and on-site registration case and management review.

2). Program/Service Objectives and Outcomes -

To increase the number of Registered FDC & School Age Day Care homes throughout Oneida County and to ensure through the Inspection process that they meet the standards set forth in the NYS Regulations.

3). Program Design and Staffing Level -

(1) Program Coordinator
(4) Caseworkers
(1) Program Assistant
(1) Clerk

Total Funding Requested: $ 230,297.00

Oneida County Dept. Funding Recommendation: Account # A6055.495

Mandated or Non-mandated: Mandated service

Proposed Funding Source (Federal $ /State $ / County $):

Federal	**0 %**	**$**	**0.00**
State	**100 %**	**$**	**230,297.00**
County	**0 %**	**$**	**0.00**

Cost Per Client Served: This Contract is reimbursed through a Memorandum of Understanding with the State of New York for $ 230,297.00.

Past performance Served: The Department has contracted with this provider since June 1, 1992. Starting in 2007 the contract has performance measures that must be met for the contractor to receive full reimbursement. The cost of the contract in 2012 was $ 230,297.

O.C. Department Staff Comments: There is no local share to support this effort.

Anthony J. Picente Jr.
County Executive

Lucille A. Soldato
Commissioner

ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES
County Office Building, 800 Park Avenue, Utica, NY 13501
Phone (315) 798-5733 Fax (315) 798-5218

November 1, 2012

FN 20 12-439

RECEIVED
NOV 13 2012
HEALTH & HUMAN SERVICES

Honorable Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

WAYS & MEANS

Dear Mr. Picente:

I am submitting the following Purchase of Services Agreement for review and approval by the Board of Legislators per Board Resolutions and Local Law #3 of 2001, amending Article VIII, Section 802 of the Administrative Code.

Enclosed is a Purchase of Services Agreement with Kids Oneida Inc. for operation of an Integrated Service delivery system based on wrap-around care principles.

The service will be provided as a care management system for clientele referred by the committee on appropriate placement (JD/PINS), DSS placement committee (Abuse/Neglect) and Committees on Special Education. The children placed in this program are assessed and begin to receive the appropriate level of community based services. The goals are to divert out-of-home placements, shorten the length of stay of placements, and significantly improved child and family functioning.

The services are paid on rate of $ 2,034.00 per month per child. The term of this Agreement is January 1, 2013 through December 31, 2013. The Contractor was paid $ 3,095,487.11 for the period of August 2011 through July 2012 with a local cost of 27.18 % or $ 841,353.40.

I am respectfully requesting that this matter be forwarded to the Board of Legislators.

Thank you for your consideration.

Sincerely,

Lucille A. Soldato
Commissioner

LAS/tms
attachment

Reviewed and Approved for submittal to the Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 11/6/12

10/31/12
23801

Oneida Co. Department Social Services

Competing Proposal X
Only Respondent _____
Sole Source RFP _____

Oneida County Board of Legislators
Contract Summary

Name of Proposing Organization: Kids Oneida Inc.
310 Main Street
Utica, New York 13501

Title of Activity or Services: Case Management System

Proposed Dates of Operations: January 1, 2013 – December 31, 2013

Client Population/Number to be Served: Youth placed by committees on appropriate placement (PINS/JD), DSS Placement Committee (Abuse/Neglect), and Committees on Special Education.

135 Children (Maximum at any given time)

SUMMARY STATEMENTS

1). Narrative Description of Proposed Services

The Contractor will provide an Integrated Service delivery system based upon wrap-around care principals. The system would operate as a capitated, care management system for clientele referred through the committee on appropriate placement and placement committee.

2). Program/Service Objectives and Outcomes -

Outcome # 1: Children and caretakers will demonstrate an increased knowledge and understanding of the mental illness that affects their family and develop the appropriate skills to successfully live with their illness and remain in the community.
Performance: Children and caretakers will jointly develop with Kids Oneida a "plan of care" that specifically addresses the needs of the family through linkages to an integrated system of community-based services as an alternative to institutionalization.
Outcome # 2: Children with mental illness enrolled in the Kids Oneida program will experience a decreased number of out of home placements and care days in mental health facilities or Department of Social Services child care agencies as compared to previous years.
Performance: Children and caretakers will jointly develop with Kids Oneida a "plan of care" that specifically addresses the needs of the child in temporary placement and supports for the family through linkages to an integrated system of community-based services as an alternative to

institutionalization.

3). Program Design and Staffing Level -

See number one (1)

Total Funding Requested: $ 2,034 per month per child

Oneida County Dept. Funding Recommendation: Account # A6119.495

Mandated or Non-mandated: Preventive services are mandated

Funding Source (Federal $ /State $ / County $):

Federal	38.39 %	$ 780.85
State	34.43 %	$ 700.31
County	27.18 %	$ 552.84

Cost Per Client Served: $ 2,034 per child per month.

Past performance Served: The Department has contracted with this provider for this service since 1998. The Contractor was paid $ 1,994 per child per month at a cost of $ 3,095,487.11 for the period August 1, 2011 through July 2012.

O.C. Department Staff Comments:
The contractor puts additional resources into the children currently institutionalized, this will save Oneida County money because the length of stay in the Institution will decrease and the cost of the Institution will be paid by the Contractor while under the care of the Contractor.

This program was submitted through the Request for proposal process and the Department received three (3) respondents and Kids Oneida was awarded the contract

Anthony J. Picente Jr.
County Executive

Lucille A. Soldato
Commissioner

ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES

County Office Building, 800 Park Avenue, Utica, NY 13501
Phone (315) 798-5733 Fax (315) 798-5218

RECEIVED
NOV 13 2012

November 1, 2012

FN 20 12-440

HEALTH & HUMAN SERVICES
WAYS & MEANS

Honorable Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

Dear Mr. Picente:

I am submitting the following Purchase of Services Agreement for review and approval by the Board of Legislators per Board Resolutions and Local Law #3 of 2001, amending Article VIII, Section 802 of the Administrative Code.

Enclosed is a renewal Purchase of Services Agreement with Kids Oneida Inc. for operation of the Step Down Program.

The services will be a scaled back wrap around model with less intense service and lower cost than the Kids Oneida Program. The children entering the Step Down Program will be selected from the high cost residential care and Kids Oneida Program. This program will create a less intense, less costly option for the entire service system forcing residential care institutions and Kids Oneida to expedite cases through the system. The Step Down Program will continue to reduce the cost of out of home placements by appropriately placing the identified children in a lower level of care.

The services are paid on rate of $ 1249.00 per month per child. The term of this Agreement is January 1, 2013 through December 31, 2013. The Contractor was paid $ 513,853.39 for the period of August 2011 through July 2012 with a local cost of 27.18 % or $ 139,665.35.

I respectfully requesting that this matter be forwarded to the Board of Legislators.

Thank you for your consideration.

Sincerely,

Lucille A. Soldato
Commissioner

Reviewed and Approved for submittal to the Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 11/6/12

LAS/tms
Attachment

10/31/12
23803

Oneida Co. Department Social Services

Competing Proposal X
Only Respondent _____
Sole Source RFP _____

Oneida County Board of Legislators
Contract Summary

Name of Proposing Organization: Kids Oneida Inc.
310 Main Street
Utica, New York 13501

Title of Activity or Services: Step Down Program

Proposed Dates of Operations: January 1, 2013 – December 31, 2013

Client Population/Number to be Served:

40 Children (Maximum at any given time)

SUMMARY STATEMENTS

1). Narrative Description of Proposed Services

The Contractor will provide children with a scaled back wrap-around model. Children will have a service coordinator and service providers on a less intensive basis and lower cost than Kids Oneida.

2). Program/Service Objectives and Outcomes -

Outcome/Measurements for Step Down Program:

- **Outcome #1:** Reduce the length of residential placement stays for children and reduce the number of children requiring replacement after discharge from a child care facility.
  Performance: Identify children who are appropriate for early discharge and return them to their caretakers with linkages to an integrated system of community-based services as an alternative to institutionalization.
  Outcome #2: Children with mental health and significant behavioral difficulties will have access to specialized community services in order to lessen the likelihood of an out of home placement or to prevent a movement to a more restrictive level of care for children currently in placement.
  Performance: Children remaining in the home or children residing in least restrictive levels of placement will be afforded specialized community-based services that will address the specific child need and prevent the need for an out of home placement or prevent a child from requiring a higher level of care.

3). Program Design and Staffing Level -

See number one (1)

Total Funding Requested: $ 1,249 per month per child

Oneida County Dept. Funding Recommendation: Account # A6119.495

Mandated or Non-mandated: Preventive services are mandated

Proposed Funding Source (Federal $ /State $ / County $):

Federal	38.39 %	$ 479.49	per month per child
State	34.43 %	$ 430.03	per month per child
County	27.18 %	$ 339.48	per month per child

Cost Per Client Served: $ 1,249 per child per month. The Program will serve a maximum of 40 children at any one time.

Past performance Served: This contract has been in place since 2005. It is an effective tool to lower the level of care of the child and ease the transition from institution to home. The Contractor was paid $ 1,225 per child per month at a cost of $ 513,853.39 for the period August 2011 through July 2012.

O.C. Department Staff Comments:

The Step Down Program will:

- Continue to reduce the cost of out of home placements in Oneida County.
- Trade a high cost placement for Kids Oneida Regular Step down program.
- Mechanism-Kids Oneida will identify children who can move directly from High Cost Residential Care to the Step-Down option of Services.

This program was submitted through the Request for proposal process and the Department received three (3) respondents and Kids Oneida was awarded the contract.