

<b>Liens</b>			
Building load agreement	\$ 25.00	<b>Release Lien Estate Tax</b>	
File mechanic's lien	\$ 15.00	Record	\$ 25.00
Cancel mechanic's lien	No fee	Per Page	\$ 5.00
Discharge by payment into court	\$ 3.00	<b>R.J.I.</b>	
Affidavit of service	\$ 5.00	Issue	\$ 95.00
Continue Affidavit of service	No fee	<b>Searches</b>	
Hospital lien	\$ 5.00	Criminal search per 2 years	\$ 5.00
Notice of lending	\$ 15.00	Judgment search per 2 years	\$ 5.00
		Historical record search - per name in book series	\$ 5.00
<b>Maps</b>		<b>Separation Agreement</b>	
File	\$ 10.00	File	\$ 5.00
Copies	\$ 5.00	<b>Small Claims Assessment Review</b>	
<b>Mortgages</b>		File	\$ 30.00
Record	\$ 25.00	<b>Subpoena Duces Tecum</b>	
Per page	\$ 5.00	Each day or part	\$ 20.00
1/2% basic mortgage tax		<b>Transcript of Judgment</b>	
1/4% special mortgage tax		Issue	\$ 5.00
1/4% additional mortgage tax (exempt the first \$10,000 for property principally improved or to be improved by a one or two family residence)		File	\$ 10.00
<b>Notary Public</b>		<b>Uniform Commercial Code (UCC)</b>	
Notary appointment (4 year)	\$ 60.00	File	\$ 40.00
Renewal	\$ 60.00	Copy	\$ 5.00
Issue certificate of official character	\$ 5.00	UCC Search	\$ 25.00
Issue certificate of authentication	\$ 5.00	<b>Wage Assignment</b>	
Filing certificate of official character	\$ 10.00	File	\$ 5.00
		Satisfy	No Fee
<b>Notice of Appeal</b>			
File	\$ 65.00		
<b>Notice of Attachment</b>			
Index number	\$210.00		
<b>Notice of Issue</b>			
Fee	\$ 30.00		
<b>Notice of Pendency (Lis Pendens)</b>			
Index Number	\$400.00		
Record (includes cover page)	\$ 55.00		
Amend (includes cover page)	\$ 55.00		
<b>Power of Attorney</b>			
Record	\$ 25.00		
Per Page	\$ 5.00		
File	\$ 5.00		

**Legible Copies:** When a paper or document is not legible or otherwise suitable for copying or recording, the County Clerk may require a legible copy.

**Copies:** .65 per page - minimum of \$1.30.

**Certify prepared copy:** .65 per page to review - minimum of \$5.00.

**Prepare & Certify:** \$1.25 per page - minimum of \$5.00.

## CLERK'S OFFICE

## ONEIDA COUNTY NEW YORK

## SCHEDULE OF FEES



**Sandra J. DePerno**  
County Clerk

**Effective: April 2018**

# SCHEDULE OF FEES

CPLR 8018-8021

## Oneida County Clerk's Office

800 Park Avenue  
Utica, New York 13501

## Phone Numbers

Sandra J. DePerno,  
County Clerk . . . . . (315) 798-5776

Diane B. Abraham,  
First Deputy County Clerk . . . . .  
(315) 798-5791

Naturalization /Passports . . . . .  
(315) 798-5778

Map Room . . . . . (315) 798-5799

Civil Action / Divorce . . (315) 798-5797

Filing Information . . . . .  
(315) 798-5054 or (315) 798-5075

Veterans Discharges . . . (315) 798-5775

Mortgage / Transfer Tax (315) 798-5792

### Assignments

Assignment Judgment	No Fee
Assignment Mortgage	\$ 25.00
Per Page	\$ 5.00
Noting fee for each cross-reference	\$ .50

### (DBA) Assumed Name / Partnership (Cash Only)

Forms (3)	\$ 1.95
File or Amend	\$ 25.00
Certify Copy	\$ 5.00
TOTAL	\$ 31.95

### Bonds / Undertakings

Individual Surety Bonds Lien	\$ 5.00
Discharge	\$ 5.00
Conservator's bond per page	\$ 3.00

### Building Loan Agreement

File	\$25.00
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### Certificates (other than covered by statute)

Certificates	\$ 5.00
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### Commissioner of Deeds

File appointment	\$10.00
Certificate of authentication	\$ 3.00

### Consolidation Agreements

Record	\$25.00
Per page	\$ 5.00
Noting fee for each cross reference	\$ .50
Affidavit	\$ 5.00

### Correction Deed / Mortgages

All fees and paperwork apply except for original tax

### Divorce

Issue index number	\$210.00
RJI	\$ 95.00
Note of issue	\$ 30.00
File motion	\$ 45.00
File separation agreement	\$ 5.00
Dissolution of Marriage	\$ 5.00
Certified Copy of Divorce*	\$ 5.00

\*(4 pages or less)

### Deeds

Record	\$ 25.00
Per Page	\$ 5.00
Referee's Deed-noting fee	\$ .50
Capital Gains Tax Affidavit	\$ 5.00
TP 584	\$ 5.00
RP5217 - residential /agricultural	\$125.00
RP5217- all others	\$250.00
Transfer Tax Rate - \$4.00 per thousand	

### Discharge of Mortgage

Cover Page	\$ 20.00
Record	\$ 25.00
Per page	\$ 5.00
Noting Fee	\$ .50
1 Page Discharge	\$ 50.50

### Exemplified Copy

Includes Preparation, Certification and Copy	\$ 15.00
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### Federal Tax Liens

File	\$ 40.00
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### Filing

Per instrument (other than covered by statute)	\$ 5.00
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### Gold Seal

Gold seal	\$ 5.00
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### Index Number

Issue	\$210.00
Foreclosure Issue	\$400.00
File motion or cross motion	\$ 45.00
File stipulation of settlement or Voluntary Discontinuance	\$ 35.00

### Judgments

Satisfy	No fee
Record Release Lien on Real Property	\$ 25.00
Per page	\$ 5.00
Noting Fee	\$ .50
Issue - Transcript of judgment	\$ 5.00
File - Transcript of judgment	\$ 10.00
Issue - Certificate of Disposition	\$ 5.00
File - Certificate of Disposition	No fee
Default Judgment	\$ 45.00

### Jury Demand

File	\$ 65.00
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## IMPORTANT

Add \$20.00 cover page fee to  
all recorded documents.

The cover page will be generated at the  
time of filing in our computer system.