

Oneida County Emergency Management
Fire Prevention and Life Safety Equipment Form

1. ____ Life Safety House (trailer)

Instructions:

1. Complete the form including signature/typed name and date.
2. Email data using the submit button, or print as a pdf and email to kmgray@ocgov.net or print and fax to 315-765-2529 or mail to Office of the Fire Coordinator, 120 Base Road, Oriskany, NY 13424
3. You will receive a confirmation letter when the resource is scheduled.

Department Name Contact Person: _____
Fire Department Name: _____
Email: _____
Phone Number: _____ Alternate Number: _____
Fax Number: _____

Event Information

- Date m/d/yy: _____ Start Time : _____ End Time: _____
- Event Start Notes: _____
- Event End Notes: _____
- Location of event:
 - Address: _____
 - Phone: _____
- Delivery Location, if different:
 - Address: _____
- For the Life Safety House, describe exactly where to place the trailer: _____

AGREEMENT:

I agree that while in the above listed organization's possession, we will follow all policies for the Life Safety House. In addition, I agree to notify the county Fire Coordinator's Office of any damages to the Life Safety House or any of its contents. We will follow all applicable laws while using the Life Safety House and hold harmless the County of Oneida, and the Office of the Fire Coordinator for any negligence as a result of misconduct or improper use by the user.

Signature (by typing in your name you agree to the above statement)

Date: _____

For office use only

Approval: _____ Date Conf: _____ Sent Assigned to: _____

Date/Time of Delivery: _____ Date/Time of Pick-up: _____

Delivery Condition Note any item in need of attention Pickup Condition Note any item in need of attention
Outside – frame, tires, chocks, stabilizers, generator, fuel, hitch, cords, tools, doors, stairs, vents, lights, ladder, keys,
Clean

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Inside - Carpets, furniture, fixtures, vents, lights, props, smoke machine, remote/control panel, tools, spare fluid, electrical panel, blinds, A/V equip and videos, garbage empty

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