



Dan Patrick Sullivan  
Assistant Pistol Licensing Officer

## OFFICE OF PISTOL LICENSING

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### IN ORDER TO TRANSFER OWNERSHIP OF A LEGALLY OWNED GUN OF A DECEASED PERSON, FOLLOW THE OPTIONS LISTED BELOW:

#### OPTION 1

- A:** Verify whether or not an estate proceeding has ever been commenced in a Surrogate Court for the deceased. If a proceeding has been established, you should contact that Court and obtain a “*Certificate of Appointment*”. In New York State there is a \$5.00 fee for the Certificate.

*If no proceeding has been commenced on behalf of the decedent in a Surrogate’s Court, you should discuss the matter with an attorney or personnel from the Surrogate’s Court.*

*The Pistol Permit Office will require a “Certificate of Appointment” from a Surrogate Court having jurisdiction over the decedent’s estate and it will be up to you to take whatever steps are necessary to obtain the certificate.*

- B:** A Bill of Sale (Transfer) from the Fiduciary of the Estate.  
and  
All gun information: Make, Caliber and Serial Number.
- C:** Copy of the decedent’s death certificate.  
and  
The decedent’s pistol license number and/or permit.

#### OPTION 2

If you do not wish to commence any type of an Estate Proceeding, you may transfer the guns through a licensed New York State Dealer’s book. A receipt from that dealer will be used to transfer ownership