

Civil Division: Oneida County
Jurisdictional Class: Competitive
EEO Category: Officials/Administrators
Revised: 06/12/06

SUPERVISING PUBLIC HEALTH SANITARIAN

DISTINGUISHING FEATURES OF THE CLASS: This position exists in the County Health Department and involves responsibility for supervising, directing, planning and administering the work of the environmental unit in application of the principles of the physical, biological and social sciences for the detection, evaluation, control and management of factors in the environment influencing health. Work is performed under the general supervision of the Director of Environmental Health in accordance with established policies and procedures. Directs Department Policy with regard to Environmental Division activities. Supervision is exercised over Environmental Division staff. The incumbent performs related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative Only)

Directs environmental health programs concerned with inspection of food service establishments, private water supplies, private sewage disposal, rodent control, housing, bathing beaches and swimming pools, children's camps, temporary residences and farm labor camps to ensure compliance with State and local Sanitary Codes; public water supplies, realty sub-divisions, lead poisoning, Environmental Health Assessments;

Directs investigations of facility operators and prepares reports, recommendations and deficiencies;

Testifies at code enforcement hearings;

Serves as consultant to local jurisdictions involving discussions, instructions and demonstrations;

Proposes local regulations to provide conformity with the State Sanitary Codes and confers with local officials regarding their impact;

Oversees training and supervision of Environmental staff;

Reviews inspection activities and reports for problems, deficiencies and completeness;

Conducts office and field conferences concerning environmental problems and issues.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Comprehensive knowledge of environmental health principles, sanitation laws, regulations and modern inspection methods; ability to inspect for, and detect, evaluate and abate, environmental health problems and hazards; ability to develop and maintain good public relations; ability to secure the interest and cooperation of public officials, civic groups and the general public in environmental sanitation inspection activities; ability to plan and supervise the work of staff; good professional judgment.

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MINIMUM QUALIFICATIONS: Either:

- (A) Graduation from a regionally accredited or New York State registered four year college or university with a Bachelor's Degree, including thirty credit hours in the physical and biological sciences, **AND** either four (4) years of experience as a Public Health Sanitarian; **OR** two (2) years of supervisory experience as Senior Public Health Sanitarian; **OR**
- (B) Five years of experience as a Public Health Technician deemed satisfactory to the local Commissioner of Health or Public Health Director, **AND** either four (4) years of experience as a Public Health Sanitarian; **OR** two (2) years of supervisory experience as Senior Public Health Sanitarian.

NOTE: Appointees must satisfactorily complete a training course approved by the State Health Department within one year of appointment.

SPECIAL REQUIREMENT: Possession of a valid New York State driver's license at time of application. License must remain valid throughout appointment in order to meet the transportation requirements of the job.

Adopted: 12/10/85
Revised: 08/23/96, 09/19/96, 07/19/01, 06/12/06

Title in promotional series: Public Health Technician I, Public Health Technician II, Public Health Sanitarian, Senior Public Health Sanitarian, Principal Public Health Sanitarian, Supervising Public Health Sanitarian