

## **PSYCHIATRIC SOCIAL WORKER II**

**DISTINGUISHING FEATURES OF THE CLASS:** Performs psychiatric social work at an advanced professional level designed to help patients with social, emotional and related difficulties associated with their disabilities. The work involves responsibility for the social work of a clinic, counseling of the more difficult and/or unusual cases in a clinic, and for cooperating with psychiatrists, psychologists and other social workers. Work is performed under the direct supervision of the Commissioner of Mental Health or other designated supervisor, with leeway allowed for the exercise of independent judgement in carrying out the details of the job. Does related work as required.

**TYPICAL WORK ACTIVITIES:** (Illustrative Only)

Plans and supervises the work of other staff;  
Participates as a team member in individual, group and family therapy;  
Participates in the intake and screening of new patients, evaluating and diagnosing the patient and problems;  
Provides social work services to help patients adjust to their disabilities and social environment;  
Refers clients to other governmental and non-governmental agencies;  
Compiles case studies, recording pertinent information;  
Plans with the community mental health team and with community agencies to relate the patient's treatment and rehabilitation program to his/her social situation prior to discharge;  
Collects and maintains appropriate data from various sources, such as professional staff and patient's family to establish an overall approach to the solution of patient's mental and social problems;  
Maintains information on community and health resources which can be utilized during the patient's care and subsequent to his discharge;  
Participates in the process of transfer of patients to other levels of treatment, as appropriate.

**FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:** Thorough knowledge of the principles, methods, techniques and practices of psychiatric social work; thorough knowledge of the functioning of psychiatric outpatient clinics and of community resources; ability to provide professional leadership; ability to analyze and evaluate psychiatric reports; ability to work effectively with a clinical team setting; ability to plan and supervise the work of other staff.

**MINIMUM QUALIFICATIONS:** Possession of a Master's Degree in Social Work from a graduate school of social work approved by the New York State Department of Education, **AND** two (2) years of clinical social work experience in a clinical social work setting\*; one (1) year of which must have been post Master's Degree experience.

**NOTE:** \***Clinical social work setting** is defined as any facility/agency in which individual, family and group treatment is provided directly to clients, who are experiencing emotional difficulties, and further, that supervision is provided by an approved clinical professional (certified social worker, psychiatrist or licensed psychologist).

**SPECIAL REQUIREMENT:** Certain assignments made to employees in this class will require access to transportation to meet field work requirements in a timely and efficient manner.