

Jurisdiction: Oneida County
Jurisdictional Class: Competitive
Revised: 5/18/99

GROUNDS SUPERVISOR

DISTINGUISHING FEATURES OF THE CLASS: This is supervisory work involving responsibility for the maintenance of building grounds. The work is performed under general supervision in accordance with established policies, requiring the exercise of independent judgement in carrying out details of the work. General instructions are received outlining routine activities, with more detailed instructions given when new or unusual assignments are begun. Supervision is exercised over a regular grounds keeping crew. Does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative Only)

Assigns and directs activities of grounds keeping personnel;
Supervises seeding and mowing of lawns, raking of leaves and snow removal;
Plans the landscaping of grounds including the location of flower beds, trees and shrubbery;
Assists in building maintenance activities.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Thorough knowledge of planting and maintenance of flower beds, nurseries, hedges, trees, and lawns; ability to read sketches, and plans; ability to plan and supervise the work of others; ability to understand and carry out and supervise the work of others; ability to understand and carry out oral and written directions; ability to get along well and secure the cooperation of others; ability to keep records and make reports; good judgement; initiative and resourcefulness; reliability; thoroughness.

MINIMUM QUALIFICATIONS: Two (2) years of experience in landscaping, or related activities.

NOTE: Verifiable part-time experience will be pro-rated toward meeting full-time experience requirements.

NOTE: This position will be a Murnane Field from early May through September. The remaining months will be at Oneida County DPW Buildings and Grounds. There will be a variety of shifts, day shift on off game days, 4pm to 12pm on game days, some Saturdays and Sundays. This position will include extensive overtime.