

**DENTAL CONSULTANT (PART-TIME)**

**DISTINGUISHING FEATURES OF THE CLASS:** This is responsible, professional work calling for the services of an experienced dentist. The work is performed under the administrative direction of the Commissioner of Social Services, and involves responsibility for the supervision and direction of all public dental care activities, under the jurisdiction of the Department of Social Services. Does related work as required.

**TYPICAL WORK ACTIVITIES:** (Illustrative Only)

Reviews and decides on requests for routine or special dental work from clients;  
Passes on acceptability of charges for dental service to clients submitted by other dentists;  
Acts as liaison officer between the dental profession and the Department of Social Services;  
Interprets the Social Welfare Law and local welfare program, as they relate to dental care, to the dental profession;  
Interprets the professional aspects of dental care to Social Service officials and their staff;  
Assists in the establishment of dental policies and programs;  
Consults with Social Service officials, their staff, dentists and other professional personnel and/or vendors, who may require this service;  
Prepares activity reports.

**FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL**

**CHARACTERISTICS:** Thorough knowledge of the dental facilities, resources and activities of the community; thorough knowledge of the principles and practices of dentistry; working knowledge of the laws and departments in the field of social services, public health, education and labor, as they relate to the local dental program; ability to get along well with others; ability to plan and direct a dental program for a public welfare agency; conscientiousness and thoroughness; interest in maintaining a high standard of professional ethics; good motor and hand and eye coordination; good professional judgement.

**MINIMUM QUALIFICATIONS:** Three (3) years of active practice of dentistry **AND** graduation from a school of dentistry of recognized standing.

**NOTE:** Verifiable part-time experience will be pro-rated toward meeting full-time experience requirements.

**SPECIAL REQUIREMENT:** Possession of a valid NYS Dentist license at time of appointment.