

Civil Division: Oneida County Government  
Jurisdictional Class: Non-Competitive  
EEO Category: Skilled Craft  
Revised: 09/12/14

## **CARPENTER II**

**DISTINGUISHING FEATURES OF THE CLASS:** The incumbent in this class is responsible for applying a higher level of skilled knowledge than a Carpenter I. This skill level is gained through several years of experience as a carpenter, in the completion of small and large projects. The incumbent will apply this knowledge through participating in and overseeing the day to day or project to project activities of crews engaged in similar work. Assignments are outlined in general terms, requiring the exercise of independent judgment in planning the details of the jobs. Trains or assists carpenters and helpers with specific assignments. The incumbent performs related work as required

**TYPICAL WORK ACTIVITIES:** (Illustrative Only)

Reads and interprets blueprints, plans and specifications;  
Prepares work in accordance with blueprints, plans and specifications;  
Prepares material quantity and cost estimates;  
Assists in preparation of material orders and coordination of delivery dates;  
Repairs cabinets, desks, chairs, tables, office equipment, doors, windows, floors and stair components;  
Constructs and installs cabinets, book cases, shelves, closets, tables, platforms, posts and bulletin boards;  
Removes, repairs or constructs walls and partitions;  
Installs new doors, door hardware, windows, screens and miscellaneous glass and glazing;  
Lays out and installs carpet and carpet seams;  
Replaces glass and glazing;  
Refinishes floors, desks, woodwork, chairs and tables;  
Builds and strips forms for concrete work;  
Operates woodworking machinery, such as lathes, planers, drum and belt sanders, borers, mortises, and rip, cross-cut and jig saws;  
Coordinates work activities required for the completion of small and large projects;  
Inspects the work of subordinates engaged in similar tasks.

**FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:** Thorough knowledge of the common practices, tools, terminology and safety precautions of the carpentry trade; working knowledge of local and national codes; skill in the application of carpentry techniques to work assignments; ability to work from plans and specifications, and to follow rough sketches and oral instructions; ability to operate common power and hand woodworking equipment; ability to rig and work from scaffolds; ability to get along well with others; good motor and hand and eye coordination; manual dexterity.

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**MINIMUM QUALIFICATIONS:** Five (5) years as a journey level carpenter.

**SPECIAL REQUIREMENTS:** Certain assignments made to employees in this class will require access to transportation to meet field work requirements in a timely and efficient manner.

Title change from "Senior Carpenter"

Adopted:

01/23/02

Revised:

06/06/06, 09/19/07, 09/12/14