

Civil Division: Oneida County Government
Jurisdictional Class: Competitive
EEO Category: Skilled Craft
Revised: 04/18/11

AIRCRAFT SERVICE WORKER

DISTINGUISHING FEATURES OF THE CLASS: This position exists at the Oneida County Airport and involves responsibility to perform duties related to mechanical servicing and operation of various types of aircraft. The position entails the operation of various types of specialized equipment used in providing services to various classes and sizes of aircraft--from small single engine propeller to large commercial jet driven aircraft, including helicopters. Since the fixed base operation (FBO) requires knowledge in a highly technical field and use of specialized equipment, the use of which deals with functions vital to sustaining life by proper applications, the incumbent is required to operate in a position with a higher consequence of error than workers assigned to other sections. General instructions are received, and work is performed, under immediate or general supervision, depending upon the nature of the task. The incumbent may be required to complete in-house training in fire and rescue techniques in order to assist fire and rescue crews in an emergency. The incumbent performs related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative Only)

Meets, parks and ties down aircraft;
Performs pre-flight services which include pre-heating, de-icing and starting of all types of aircraft, along with the operation of necessary equipment;
Provides fueling function of both high octane and jet fuel;
Operates fuel trucks in conjunction with services;
Moves aircraft in and out of hangars, using hand methods and tow bars with aircraft tugs;
Operates, maintains and performs minor repairs to specialized aircraft servicing equipment;
Performs various aircraft custodial tasks ranging from complete washing to cleaning windscreens;
Performs snow removal tasks with both hand tools and small motorized equipment;
Performs janitorial services in the custodial care of buildings and grounds;
May assist fire and rescue crews in an emergency.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Good knowledge of the practices, tools and materials used in the servicing of various types of aircraft; good knowledge of the operation of vehicles and other specialized aircraft servicing equipment; ability to operate a variety of fixed base motor equipment used in servicing aircraft; ability to learn aircraft rescue, fire rescue and disaster techniques; good hand and eye coordination; mechanical aptitude.

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MINIMUM QUALIFICATIONS: Either:

- (A) One (1) year of experience in the operation of aircraft servicing motor equipment;
OR
- (B) Two (2) years of experience involving operation and servicing of large motor vehicles, such as trucks or buses.

NOTE: Verifiable part-time experience as described in (B) above will be pro-rated toward meeting full-time experience requirements.

SPECIAL REQUIREMENT: Eligibility for New York State Commercial Driver's License (CDL) at time of application. Possession of a valid CDL at time of appointment. This license must be maintained throughout appointment.

Adopted: 07/07/88
Revised: 10/31/90, 09/06/95, 04/22/97, 04/18/11