

# **NOTICE OF VACANCY**

**DEPARTMENT:** Emergency Services  
**TITLE:** STOP-DWI COORDINATOR  
**GRADE/SALARY:** 32M - \$47,780 plus Excellent Benefits

## **THIS IS A NON-TESTED CIVIL SERVICE POSITION.**

**DISTINGUISHING FEATURES OF THE CLASS:** This position involves the responsibility for planning, budgeting, evaluating, administering, and reporting requirements of the County Special Traffic Options Program for individuals convicted of alcohol related offenses. The incumbent coordinates efforts of County, local police, court agencies and community organizations in attempting to reduce alcohol related injuries and fatalities by improving law enforcement and adjudication and promoting traffic safety education and driver rehabilitation following program guidelines. The incumbent performs related work as required.

**MINIMUM QUALIFICATIONS:** Candidates must meet the minimum qualifications at time of application. Either:

- (A) Graduation from a regionally accredited or NYS registered college or university with a Bachelor's Degree **AND** two (2) years of experience\* in alcohol or drug abuse counseling, the judicial system dealing with problems of drinking and driving, law enforcement, coordination of training programs, or advertising, public service announcements, promotions, or public relations; **OR**
- (B) Graduation from a regionally accredited or NYS registered college or university with an Associate's Degree **AND** four (4) years of experience in alcohol or drug abuse counseling, the judicial system dealing with problems of drinking and driving, law enforcement, coordination of training programs, or advertising, public service announcements, promotions, or public relations.

\*Possession of a Master's Degree from a regionally accredited or New York State registered college or university may be substituted for one year of the required experience.

**SPECIAL REQUIREMENT:** Possession of a valid New York State driver's license at time of appointment. License must remain valid throughout appointment.

**NOTE:** Applicants **MUST** submit a copy of transcripts showing degree area and date degree conferred.

**MAIL APPLICATION TO:** Oneida County Department of Personnel  
John P. Talerico, Commissioner  
800 Park Avenue  
Utica, New York 13501

**APPLICATIONS MUST BE RECEIVED NO LATER THAN:** March 28, 2019

Blank applications may be picked up in Personnel – 6th Floor of the Oneida County Office Building or downloaded and printed from our web site at [www.ocgov.net/personnel](http://www.ocgov.net/personnel). You may also call (315) 798-5726 and request that an application be sent to you.

**\*\*Oneida County is an equal opportunity employer\*\***