



# ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

Gerald J. Fiorini  
Chairman  
(315) 798-5900

Mikale Billard  
Clerk  
(315) 798-5404

George Joseph  
Majority Leader

Philip M. Sacco  
Minority Leader

## COMMUNICATIONS FOR DISTRIBUTION

March 9, 2016

(Correspondence relating to upcoming legislation, appointments, petitions, etc.)

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ONEIDA COUNTY  
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.  
County Executive  
ce@ocgov.net

February 25, 2016

Gerald J. Fiorini, Chairman  
Oneida County Board of Legislators  
800 Park Avenue  
Utica, New York 13501

FN 20 16 - 119

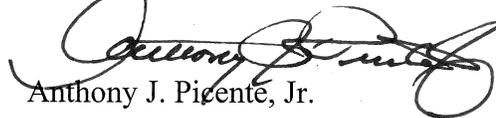
Re: Legislative District 21 Vacancy

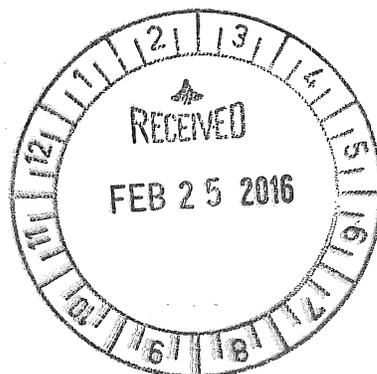
*To Board 3/9/16*

Dear Chairman Fiorini:

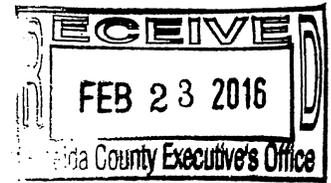
With regard to the vacancy in Legislative District 21, pursuant to Section 2206 of the Oneida County Charter, upon the recommendation of the Oneida County Democratic Committee (attached hereto), I submit to you Lori Washburn of 1217 City Street, Utica, New York, to fill the vacancy and, hereby, request that the Board confirm this appointment at the next meeting of the Oneida County Board of Legislators.

Very truly yours,

  
Anthony J. Picente, Jr.



*2*



February 23, 2016

Oneida County Executive Anthony Picente

Oneida County Office Building

800 Park Ave

Utica, NY 13501

Dear Mr. County Executive,

After much discussion, interviewing and deliberation, the Oneida County Democratic Committee recommends the appointment of Lori Washburn, 1217 City St, Utica, NY, to fill the vacant seat in the 21<sup>st</sup> Legislative District in the Oneida County Legislature.

On behalf of the Oneida County Democratic Committee, thank you for your time and attention on this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Mitchell G. Ford". The signature is written in a cursive style with some loops and flourishes.

Mitchell G. Ford

Oneida County Democratic Committee Chair

**PETITION BY ONEIDA COUNTY, N. Y., BOARD OF LEGISLATORS**  
for  
**MEMORIALIZING PETITION**

FN 20 10-22  
**READ & FILED**

**A MEMORIALIZING PETITION SUPPORTING NEW YORK STATE ASSEMBLY BILL NO. 9108/  
SENATE BILL NO. 6452-A, COMBINING THE FEDERAL NON-PRESIDENTIAL PRIMARY ELECTION  
WITH THE STATE AND LOCAL ELECTION**

**SPONSORS: Messrs. Fiorini, Joseph, Paparella, Porter, Welsh, Mandryck, Idzi, Flisnik, Koenig, Schiebel**

William Goodman; Clancy, Michael; Calandra, Barbara; Davis, Chad

**WHEREAS**, in a presidential election year, New Yorkers head to the primary polls on three separate occasions: once in April for the presidential primary, again in June for the federal primaries and a third time in September for the state and local office under the current system; and

**WHEREAS**, establishing one primary date for non-presidential elections will prevent New Yorkers from going to the polls on three separate primaries; and

**WHEREAS**, merging the primary dates will ensure that military personnel and New Yorkers living abroad have an opportunity to vote; and

**WHEREAS**, enacting this legislation could save taxpayers \$25 million of which Oneida County alone could see \$100,000 in savings; and

**WHEREAS**, New Yorkers typically rank below average in voter turnout; in 2012, New York State ranked 44<sup>th</sup> among all states in voter turnout, only 53% of eligible New York voters cast a ballot. The national average that year was 58.2%. This dismal voter-turnout pattern has been the case in New York for the last several election cycles. Going as far back as the 1980 presidential election, New York's voter turnout seldom matched the national average; and

**WHEREAS**, holding one election for non-presidential primaries can improve voter turnout by decreasing the number of times a voter needs to go to the polls; and

**WHEREAS**, passage of this legislation will bring New York State in line with the Military Overseas Voter Empowerment (MOVE) Act which expanded the Uniformed and Overseas Citizens Absentee Voting Act requiring states to allow members of the US uniformed services and merchant marines, their family members and the US citizens residing outside the United States to register and vote absentee in elections for federal offices. Currently, New York State is out of compliance with a 45-day requirement codified in the MOVE Act; and

**WHEREAS**, passage of this legislation will prevent politicians from campaigning for two offices simultaneously as they will not be able to lose a national election and then gather signatures to keep their state or local seat in between the primary dates; and

**NOW THEREFORE BE IT HEREBY RESOLVED**, that the Oneida County Board of Legislators moves that saving taxpayers money and creating greater efficiencies in the election process is of upmost importance; and

**BE IT FURTHER RESOLVED**, that the Oneida County Board of Legislators hereby offers their support for the passage of Assembly Bill No. 9108/ Senate Bill No. 6452-A; and

**BE IT FURTHER RESOLVED**, that a copy of this Petition shall be forwarded by mail or email to the following:

New York State Governor Andrew Cuomo, New York State Senator Joseph A. Griffo, New York State Assembly Representative Anthony Brindisi, New York State Assembly Representative Claudia R. Tenney, New York State Assembly Representative Ken Blankenbush, New York State Assemblyman Marc Butler, New York State Senator David Valesky, New York State Assembly Representative William Magee, County Executive Anthony Picente, Jr., Oneida County Board of Elections Commissioners Rose Grimaldi and Jordan Karp and all others deemed necessary and proper.

Legislators Supporting Petition

Legislators Opposing Petition

<i>Ann E. ...</i>	
<i>David ...</i>	
<i>...</i>	
<i>Storm Leach</i>	
<i>Ben Mansky</i>	
<i>Emil R. ...</i>	
<i>Lili ...</i>	
<i>...</i>	
<i>...</i>	
<i>John E. ...</i>	
<i>Edna P. ...</i>	
<i>Chad ...</i>	
<i>...</i>	
<i>Jose Ann ...</i>	
<i>...</i>	
<i>William ...</i>	
<i>Barbara ...</i>	
<i>...</i>	
<i>...</i>	

The enclosed petition represents the opinion of those members of the Oneida County Board of Legislators signing the same regarding the contents or subject matter of the petition. Under the Rules of the Board, a Legislator may sign said petition or may, in the alternative, elect not to sign the petition. There are 23 members of the Oneida County Board of Legislators.

Date: February 10, 2016

**PETITION BY ONEIDA COUNTY, N. Y., BOARD OF LEGISLATORS  
for  
MEMORIALIZING PETITION**

**READ & FILED**

F.N.

**A MEMORIALIZING PETITION SUPPORTING NEW YORK STATE ASSEMBLY BILL NO. 6202-B/  
SENATE BILL NO. 6341, ESTABLISHING A SYSTEM OF 100% STATE FUNDING FOR INDIGENT  
DEFENSE SERVICES AS A MEANS OF MANDATE RELIEF**

**SPONSORS: Messrs. Mandryck, Flisnik, Fiorini, Welsh, Waterman, Koenig, Leach, Joseph, Hendricks,  
Convertino, Porter, Paparella**

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**WHEREAS**, the right to counsel for one charged with a crime is a fundamental right as upheld in the 1965 Supreme Court *Gideon v. Wainwright* decision; and

**WHEREAS**, States, under the 14<sup>th</sup> amendment, have a responsibility to supply lawyers for those unable to afford representation; and

**WHEREAS**, in 1965, to meet the constitutional mandates of *Gideon v. Wainwright*, Governor Nelson A. Rockefeller and the Legislature enacted Article 18-B of the New York County Law, requiring each of the state’s 62 counties to establish its own plan for providing public defense services; and

**WHEREAS**, for half a century, counties have taken on the fiscal responsibilities of indigent defense services; and

**WHEREAS**, in 2006, the Kaye Commission on the Future of Indigent Defense released a report concluding, “the indigent defense system in New York State is both severely dysfunctional and structurally incapable of providing each poor defendant with effective legal representation that he or she is guaranteed by the Constitution of the United States and the Constitution and Laws of the State of New York; and

**WHEREAS**, in 2007, the New York Civil Liberties Union sued the State of New York in *Hurrell-Harring*, alleging that the State was “knowingly and systematically violating the fundamental rights of its poorest citizens to meaningful and effective legal representation in criminal cases” by depriving them of the right to counsel guaranteed by the New York and United States Constitutions; and

**WHEREAS**, based on the *Hurrell-Harring* settlement, which ruled in favor of the New York Civil Liberties Union, the State will adopt major reforms focusing on the five New York counties identified in the lawsuit – Ontario, Onondaga, Schuyler, Suffolk and Washington, ensuring that every poor criminal defendant will have a lawyer at the first court appearance; requires New York to hire sufficient lawyers, investigators and support staff to ensure that all poor criminal defendants have lawyers with the time and support necessary to vigorously represent the defendant; provides for the setting of caseload standards that will substantially limit the number of cases any lawyer can carry; requires New York to spend \$4 million over two years to increase attorney communications with poor criminal defendants, promote the use of investigators and experts, and improve the qualifications, training and supervision of lawyers representing indigent defendants; mandates the creation of eligibility standards for representation; strengthens the Office of Indigent Legal Services as a state-level oversight entity tasked with ensuring the constitutional provision of public defense services and commits New York to

provide the office with the resources it needs to develop plans and implement and monitor reforms mandated by the settlement; and provides that the plaintiffs will receive detailed reports allowing them to monitor compliance with the agreement and, if necessary, return to court to enforce it; and

**WHEREAS**, establishing a system of adequate funding, resources and standards to all counties will eliminate geographic disparities; and

**WHEREAS**, if passed and signed into law, this systemic change would directly lead to improvements for our indigent population and would provide meaningful fiscal mandate relief for counties and property taxpayers; and

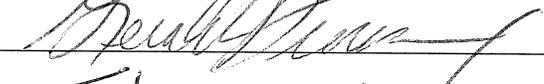
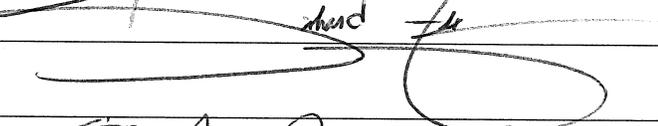
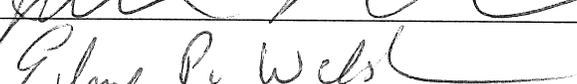
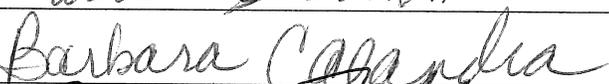
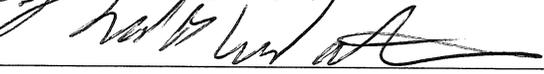
**NOW THEREFORE BE IT HEREBY RESOLVED**, that the Oneida County Board of Legislators believes the right to counsel for one charged with a crime is a fundamental right; and

**BE IT FURTHER RESOLVED**, that the Oneida County Board of Legislators hereby offers their support for the passage of Assembly Bill No. 6202-B/ Senate Bill No. 6341, and encourages the members of the New York State Legislature to move this legislation ensuring all of its indigent citizens have a right to effective counsel; and

**BE IT FURTHER RESOLVED**, that a copy of this Petition shall be forwarded by mail or email to the following: New York State Governor Andrew Cuomo, New York State Senator Joseph A. Griffo, New York State Assembly Representative Anthony Brindisi, New York State Assembly Representative Claudia R. Tenney, New York State Assembly Representative Ken Blankenbush, New York State Assemblyman Marc Butler, New York State Senator David Valesky, New York State Assembly Representative William Magee, County Executive Anthony Picente, Jr., Oneida County District Attorney Scott McNamara, Oneida County Public Defender (Criminal Division) Frank J. Nebush, Jr., Oneida County Sherriff Robert M. Maciol and all others deemed necessary and proper.

Legislators Supporting Petition

Legislators Opposing Petition

The enclosed petition represents the opinion of those members of the Oneida County Board of Legislators signing the same regarding the contents or subject matter of the petition. Under the Rules of the Board, a Legislator may sign said petition or may, in the alternative, elect not to sign the petition. There are 23 members of the Oneida County Board of Legislators.

Date: February 10, 2016



# ONEIDA COUNTY BOARD OF LEGISLATORS

*Brian P. Mandryck ♦ 9245 Sly Hill Road ♦ Ava, New York 13303 ♦ (315) 336-0469*

January 25, 2016

FN 20 16-124

Mikale Billard, Clerk  
Board of Legislators  
800 Park Avenue  
Utica, NY 13501

**READ & FILED**

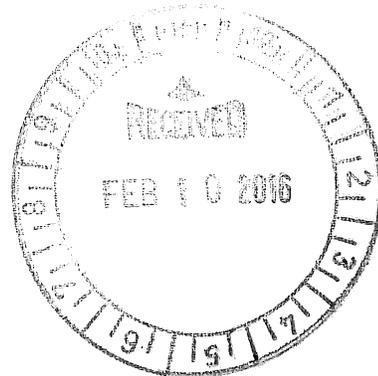
Dear Mr. Billard:

Please be advised that I am currently employed by Lochner Engineers, PC, 181 Genesee St, Utica as a Senior Associate and I serve as a Commissioner for the Town of Lee Fire District.

I am making this disclosure of interest in the aforementioned in compliance with Section 803 of the General Municipal Law. It is my understanding that this letter of disclosure will become a part of the official record of this Board.

Respectfully submitted,

BRIAN P. MANDRYCK  
Oneida County Legislator  
17th District



12.



# ONEIDA COUNTY BOARD OF LEGISLATORS

*James M. D'Onofrio ♦ PO Box 29 ♦ Utica, NY 13503*

January 22, 2016

Mikale Billard, Clerk  
Board of Legislators  
800 Park Avenue  
Utica, NY 13501

Dear Mr. Billard:

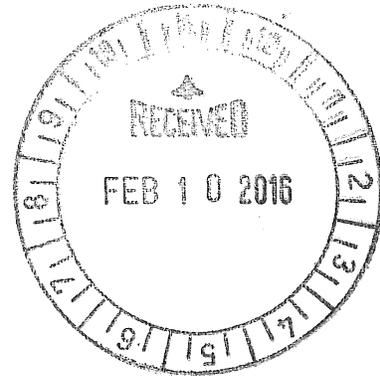
Please be advised that I am President and majority stockholder of Arlott's Office Products, Inc., 820 Charlotte St, Utica, NY; I am a member of the Board of Directors for Insight House, a member of the Board of the Oneida-Herkimer Solid Waste Authority and a member of the ARC Board of Oneida-Lewis Counties.

I am making this disclosure of interest in the aforementioned in compliance with Section 803 of the General Municipal Law. It is my understanding that this letter of disclosure will become a part of the official record of this Board.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "James D'Onofrio".

James M. D'Onofrio  
Oneida County Legislator  
15<sup>th</sup> District





# ONEIDA COUNTY BOARD OF LEGISLATORS

*Les Porter ♦ 9692 Main St., PO Box 236 ♦ Remsen, NY 13438 ♦ 831-2191*

January 21, 2016

Mikale Billard, Clerk  
Board of Legislators  
800 Park Avenue  
Utica, NY 13501

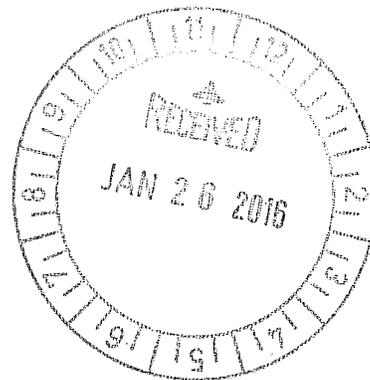
Dear Mr. Billard:

Please be advised that I am a self-employed auctioneer with Auctions by Les Porter, Main Street, Remsen, NY. In addition, I volunteer my services as an auctioneer at Oneida County land auctions.

I am making this disclosure of interest of the aforementioned in compliance with Section 803 of the Municipal Law. It is my understanding that this letter of disclosure will become a part of the official record of this Board.

Respectfully submitted,

Les Porter  
Oneida County Legislator  
6<sup>th</sup> District





# ONEIDA COUNTY BOARD OF LEGISLATORS

*Gerald J. Fiorini, Chairman ♦ 800 Park Avenue ♦ Utica, New York 13501*  
*Work Phone: 798-5900 ♦ Home Phone: 337-9045*

January 22, 2016

Mikale Billard, Clerk  
Board of Legislators  
800 Park Avenue  
Utica, NY 13501

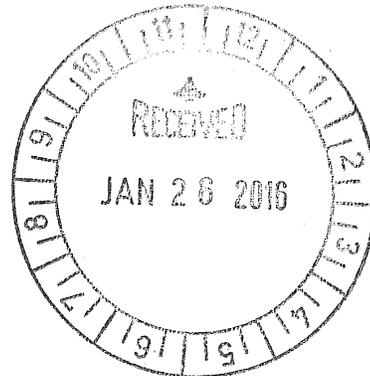
Dear Mr. Billard:

Please be advised that I am currently a member of the Board of Directors for the Rome Baseball Association and my wife, Frances Fiorini works part-time as an usher at the Turning Stone Casino.

I am making this disclosure of interest in the aforementioned in compliance with Section 803 of the General Municipal Law. It is my understanding that this letter of disclosure will become a part of the official record of this Board.

Respectfully submitted,

Gerald J. Fiorini  
Oneida County Legislator  
7th District





## ONEIDA COUNTY BOARD OF LEGISLATORS

*Emil R. Paparella*

*613 Locust Dr.*

*Utica, New York 13502*

January 22, 2016

Mikale Billard, Clerk  
Board of Legislators  
800 Park Avenue  
Utica, NY 13501

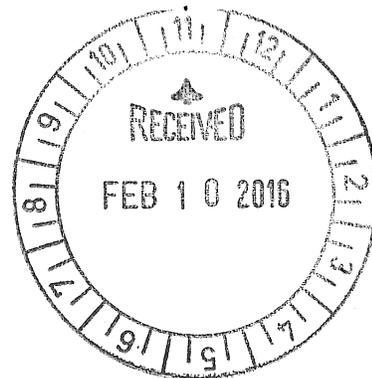
Dear Mr. Billard:

Please be advised that I am associated with the North Utica Senior Citizens Recreation Center, Inc. located at 121 Herkimer Road, Utica, NY 13502.

I am making this disclosure of interest in the aforementioned in compliance with Section 803 of the General Municipal Law. It is my understanding that this letter of disclosure will become a part of the official record of this Board.

Respectfully submitted,

Emil R. R. Paparella  
Oneida County Legislator  
23rd District



16.



# ONEIDA COUNTY BOARD OF LEGISLATORS

*Michael B. Waterman ♦ 2384 Brewster Rd. ♦ Camden, NY 13316  
Cell Phone: (315) 225-7958*

January 25, 2016

Mikale Billard, Clerk  
Board of Legislators  
800 Park Avenue  
Utica, NY 13501

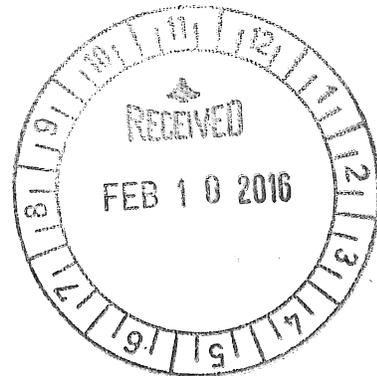
Dear Mr. Billard:

Please be advised that I am employed at RTD Manufacturing Company in Rome, NY and my wife Debra is employed by MVCC.

I am making this disclosure of interest in the aforementioned in compliance with Section 803 of the General Municipal Law. It is my understanding that this letter of disclosure will become a part of the official record of this Board.

Respectfully submitted,

MICHAEL B. WATERMAN  
Oneida County Legislator  
5<sup>th</sup> District





## ONEIDA COUNTY BOARD OF LEGISLATORS

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*Chad Davis ♦ 3438 Martin Road ♦ Clinton, New York 13323*  
*Home Phone: (315) 853-4037 ♦ Business Phone: (315) 732-0324*

January 25, 2016

Mikale Billard, Clerk  
Board of Legislators  
800 Park Avenue  
Utica, NY 13501

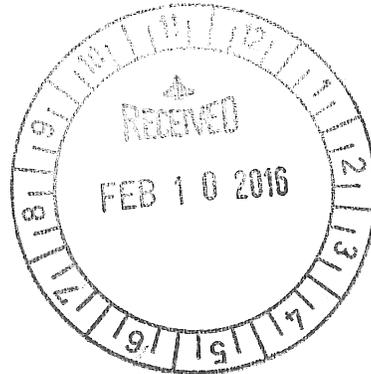
Dear Mr. Billard:

Please be advised that I am an owner/managing partner with Advantage Abstract Company Inc. with an office at 258 Genesee Street in Utica, NY.

I am making this disclosure of interest of the aforementioned in compliance with Section 803 of the Municipal Law. It is my understanding that this letter of disclosure will become a part of the official record of this Board.

Respectfully submitted,

D. CHAD DAVIS  
Oneida County Legislator  
14th District





**ONEIDA COUNTY DEPARTMENT OF  
WATER QUALITY & WATER POLLUTION CONTROL**

51 Leland Ave., PO Box 442, Utica, NY 13503-0442

(315) 798-5656

wpc@ocgov.net

(FAX) 724-9812

**Anthony J. Picente, Jr.**  
County Executive

**Steven P. Devan, P.E.**  
Commissioner

**MEMORANDUM**

**TO:** Mike *Billard*  
Clerk of the Oneida County Board of Legislators

FN 20

*16-125*

**FROM:** Steven P. Devan, P.E.  
Commissioner

**READ & FILED**

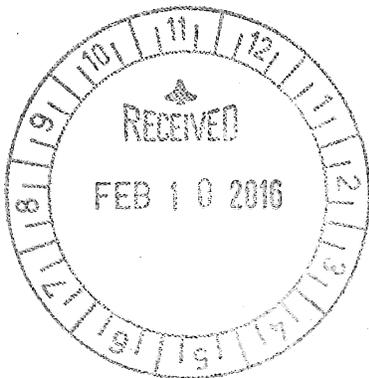
**SUBJECT:** Filing of Engineering Amended Report  
Phase 5B – SCPS Upgrades and New Forcemain Upgrades  
Phase 6A – Water Pollution Control Plant Physical Condition and Process Upgrades  
Phase 6C – WPCP Solids Handling Upgrades (Digesters) Construction  
CWSRF No. C6-6070-08-04

**DATE:** February 9, 2016

---

Attached is the engineering report for Phase 5B, SCPS Upgrades and New Forcemain Upgrades, Phase 6A, Water Pollution Control Plant Physical Condition and Process Upgrades and Phase 6C, WPCP Solids Handling Upgrades (Digesters) Construction. This report was amended on February 4, 2016. I am required to file this report with you pursuant to Section 268 of the County Law.

Thank you for your cooperation in this matter. Please feel free to contact me if you have any questions.



# ONEIDA COUNTY DEPARTMENT OF PUBLIC WORKS

ANTHONY J. PICENTE JR.  
COUNTY EXECUTIVE

DENNIS S. DAVIS  
COMMISSIONER



DIVISIONS:  
BUILDINGS & GROUNDS  
ENGINEERING  
HIGHWAYS, BRIDGES & STRUCTURES  
REFORESTATION

6000 Airport Road, Oriskany, New York 13424  
Phone: (315) 793-6213 Fax: (315) 768-6299

February 23, 2016

Anthony J. Picente Jr.  
Oneida County Executive  
800 Park Ave.  
Utica, NY 13501

FN 20 16-120

## PUBLIC WORKS

Dear County Executive Picente,

### WAYS & MEANS

The Oneida County Board of Legislators approved a \$2,000,000.00 budget increase in Capital Project H-505 for the purpose of continuing restoration and renovation of the Railway Express Agency Building (REA) at Union Station.

Proposals were received from qualified consultants to provide professional consulting services required for preparation of plans and specifications. On November 25, 2015 the Oneida County Board of Acquisition and Contract accepted a proposal from Alesia & Crewell Architects, P.C. with a fee of \$66,125.00 plus asbestos abatement project monitoring expenses.

Please consider the enclosed contract for the above mentioned services.

Thank you for your support.

Sincerely,

Dennis S. Davis  
Commissioner

cc: Mark E. Laramie, PE, Deputy Commissioner

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

Date 3/3/16

20.

Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name of Proposing Organization:** Alesia & Crewell Architects  
Four Oxford Crossing  
Tibbitts Rd – Suite 104  
New Hartford, NY 13413

**Title of Activity or Service:** Railway Express Agency Building  
Contract for Professional Consulting Services

**Proposed Dates of Operation:** Start on Execution – 31Dec2016

**Client Population/Number to be Served:** N/A

**Summary Statements**

**1) Narrative Description of Proposed Services:**

The Oneida County Board of Legislators approved a \$2,000,000.00 budget increase in Capital Project H-505 for the purpose of continuing restoration and renovation of the Railway Express Agency Building (REA) at Union Station.

Proposals were received from qualified consultants to provide professional consulting services required for preparation of plans and specifications. On November 25, 2015 the Oneida County Board of Acquisition and Contract accepted a proposal from Alesia & Crewell Architects, P.C. with a fee of \$66,125.00 plus asbestos abatement project monitoring expenses.

**2) Program/Service Objectives and Outcomes:** N/A

**3) Program Design and Staffing:** N/A

**Total Funding Requested:** \$66,125.00      **Account #:** H505

**Oneida County Dept. Funding Recommendation:** \$66,125.00

**Proposed Funding Sources (Federal \$/ State \$/County \$):** \$66,125.00 County

**Cost Per Client Served:** N/A

**Past Performance Data:** N/A

**O.C. Department Staff Comments:** None

*21.*

ANTHONY J. PICENTE JR.  
County Executive

DENNIS S. DAVIS  
Commissioner



DIVISIONS:  
Buildings & Grounds  
Engineering  
Highways, Bridges & Structures  
Reforestation

## Oneida County Department of Public Works

6000 Airport Road w Oriskany, New York 13424  
Phone: (315) 793-6213 w Fax: (315) 768-6299

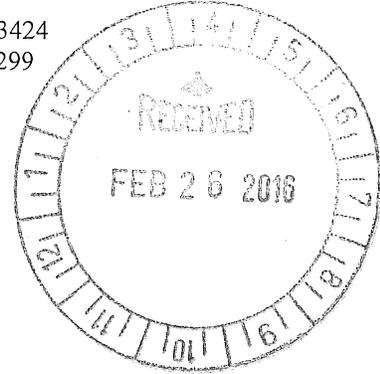
February 12, 2016

FN 20

16-127

Anthony J. Picente Jr  
Oneida County Executive  
800 Park Avenue  
Utica, NY 13501

**PUBLIC WORKS**



Dear County Executive Picente,

**WAYS & MEANS**

Reconstruction and expansion of the MVCC Plumley Building in Rome is progressing on schedule. Foundation work and steel erection has been completed. The south addition is substantially enclosed and enclosure of the north addition has started. At this time the possibility of significant unforeseen expenses has been minimized.

A favorable bidding environment allowed the project to come in under budget. During design development there were a number of work items eliminated to make sure total expenses were within the available budget. Based on meetings with the college and county, a list of project enhancements based on eliminated work was created. Project enhancement would fulfill critical building and program requirements.

Project enhancements have been separated into Phase 1 and Phase 2 work items. Please reference the enclosed amendment for a description of Phase 1 work items. Plans and specifications must be prepared for all work items. Required professional consulting services are outside the existing agreement with JMZ Architects. The total proposed fee for professional services associated with Phase 1 work items is \$30,869.00. A request for Phase 2 work items will be forwarded at a later date.

On January 27, 2016 the Oneida County Board of Acquisition and Contracted approved Amendment No. 3 to the contract with JMZ Architects in the amount of \$30,869.00 to provide professional consulting services associated with Phase 1 project enhancements. If acceptable, please forward Amendment No. 3 to the Oneida County Board of Legislators for consideration.

### Fee Summary

Original Contract Fee:	\$1,228,689.00	Schematic design, design development, & construction documents for building addition(s).
Amendment 001:	\$0.00	Fee reallocation: schematic design & design development for Plumley Bldg. renovations
Amendment 002:	\$1,314,325.00	Construction documents, bidding phase, and contract administration services.
Proposed Amendment 003:	\$30,869.00	Project enhancements - Phase 1
Proposed Contract Fee:	\$2,573,883.00	

Thank you for your continued support.

Sincerely,

Dennis S. Davis  
Commissioner

cc: Thomas Squires, MVCC Vice President of Admin. Svcs.  
Mark E. Laramie, PE, Deputy Commissioner

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

Date 2/26/16

22.

Oneida Co. Department: Public Works

Competing Proposal   X    
Only Respondent             
Sole Source RFP           

## ONEIDA COUNTY BOARD OF LEGISLATORS

**Name of Proposing Organization:** JMZ Architects and Planners, P.C.  
190 Glen Street - P.O. Box 725  
Glens Falls, New York 12801

**Title of Activity or Service:** Professional Consulting Services

**Proposed Dates of Operation:** 3/1/2014 – 12/31/2016

**Client Population/Number to be Served:** N/A

### Summary Statements

#### 1) Narrative Description of Proposed Services:

Amendment No. 3 to contract with JMZ Architects in the amount of \$30,869.00 to prepare plans and specifications for project enhancements – Phase 1. Total contract fee will be increased to \$2,573,883.00.

2) Program/Service Objectives and Outcomes: N/A

3) Program Design and Staffing: N/A

Total Funding Requested: \$2,573,883.00      Account #: H-497

Oneida County Dept. Funding Recommendation: \$2,573,883.00

Proposed Funding Sources (Federal \$/ State \$/County \$): \$1,286,941.50 County  
\$1,286,941.50 State

Cost Per Client Served: N/A

Past Performance Data: N/A

O.C. Department Staff Comments: None



**ONEIDA COUNTY DEPARTMENT OF  
WATER QUALITY & WATER POLLUTION CONTROL**

51 Leland Ave, PO Box 442, Utica, NY 13503-0442  
(315) 798-5656 wpc@ocgov.net FAX 724-9812

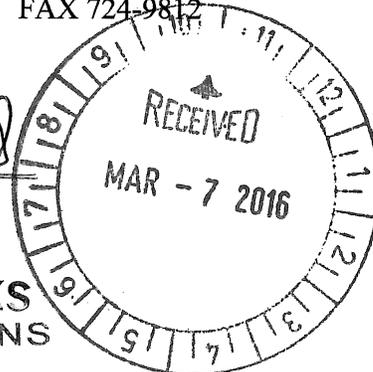
**Anthony J. Picente, Jr.**  
County Executive

**Steven P. Devan, P.E.**  
Commissioner

February 1, 2016

The Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Ave.  
Utica, NY 13501

FN 20 16-128



Re: Work Order #34.1  
Easement Surveying Services, Amendment 1  
GHD Consulting Services, Inc.

**PUBLIC WORKS  
WAYS & MEANS**

Dear County Executive Picente:

On March 29, 2013 the Master Agreement to provide engineering services for compliance with the consent order issued by the New York State Department of Environmental Conservation (NYSDEC) and for resolving permit issues affecting the Oneida County Water Pollution Control Plant between Oneida County and Shumaker Consulting Engineering and Land Surveying, PC was assigned to GHD Consulting Services, Inc. The Master Agreement calls for the submission of work orders with associated pricing for specific tasks that are needed as the project develops.

The purpose of this work order is to provide continuing surveying and mapping services in support of easement acquisition for the new force main(s) that will be constructed from the Sauquoit Creek Pumping Station (SCPS) in Yorkville to the Oneida County Water Pollution Control Plant in Utica for FY2016. Work on this project started in 2015 and this work order allows continuing this work in 2016. The services of this work order will also include assistance with addressing historical easement issues with the existing force main route.

Finalization of easements will be required in order to access EFC funding for this project. Funding for this work order will come from the 2016 department operating budget as EFC does not fund land or easement acquisition. Department staff has reviewed this work order and its scope of work and find it acceptable. It is recommended that this work order be approved with an estimated cost of \$27,400.

I would appreciate consideration of this work order by you and the Board of Legislators so that could be placed on the agenda of the March 9<sup>th</sup> Board meeting. I am available to meet with you or the Board at your convenience to discuss this request and explain it in more detail. Thank you for your consideration in this matter.

Sincerely,  
**THE ONEIDA COUNTY DEPARTMENT OF  
WATER QUALITY AND WATER POLLUTION CONTROL**

Steven P. Devan, P.E.  
Commissioner

Cc: Karl E. Schrantz, P.E. – O'Brien & Gere Engineering, Inc.  
John J. LaGorga, P.E. – GHD Consulting Services, Inc.

Attachments: Six (6) copies of Work Order #34.1  
Contract Summary Sheet

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

Date: 3/7/16

24.

Oneida Co. Department: WQ&WPC

Competing Proposal   X    
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name & Address of Vendor:** GHD Consulting Services, Inc.  
1 Remington Park Dr.  
Cazenovia, NY 13035

**Title of Activity or Service:** Work Order #34, Amendment 1  
Easement Surveying Services

**Proposed Dates of Operation:** This work is planned for FY2016

**Client Population/Number to be Served:** Oneida County Sewer District/  
approximately 110,000 people.

**Summary Statements**

**1) Narrative Description of Proposed Services:** This work order provides surveying and mapping services in support of easement acquisition for the new force main(s) that will be constructed from the Sauquoit Creek Pumping Station in Yorkville to the Oneida County Water Pollution Control Plant in Utica for FY2016. The services of this work order will also include assistance with addressing historical easement issues with the existing force main route.

**2) Program/Service Objectives and Outcomes:** The objective of the work order is to provide accurate easements for the Sauquoit Creek Pumping Station force main.

**3) Program Design and Staffing:** GHD Consulting Services, Inc. will provide the services with oversight from WQ&WPC

**Total Funding Requested:** \$27,400

**Account #:** G8110.195

**Oneida County Dept. Funding Recommendation:** \$27,400

**Proposed Funding Sources (Federal \$/ State \$/County \$):** Funding will come through revenue from the sewer rates charged by the district.

**Cost Per Client Served:** \$0.25

**Past Performance Data:** N/A

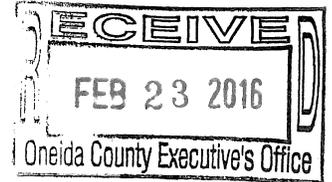
**O.C. Department Staff Comments:** Accurate and complete easements are necessary to complete the force main project.



Undersheriff Robert Swenszkowski  
Chief Deputy Jonathan G. Owens

Chief Deputy Gregory Pflieger  
Chief Deputy Joseph Lisi

Sheriff Robert M. Maciol



February 22, 2016

FN 20 16-129

The Honorable Anthony J. Picente, Jr. **PUBLIC SAFETY**

Oneida County Executive  
Oneida County Office Building  
800 Park Avenue  
Utica, NY 13501

**WAYS & MEANS**  
Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by  
*Anthony J. Picente, Jr.*  
Anthony J. Picente, Jr.  
County Executive

Dear County Executive Picente,

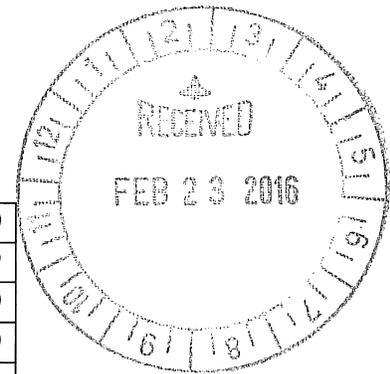
Date 2/23/16

The Commissary Account is offset by revenues from Inmates in the Correctional Facility. Per the New York State Commission of Corrections Minimum Standards 7016.1c "profits resulting from Commissary sales shall be deposited in a separate bank account and shall be utilized only for purposes of prisoner welfare and rehabilitation."

In 2015, there was a profit of \$139,364.09 which will be rolled over into 2016, as indicated in the attached audit trail for revenue account A1525. Annually, a supplemental appropriation is prepared for the profit to fund programs, equipment, or supplies for the purposes set forth by the Commission. In 2016, the surplus will be used for horticulture programming, educational services and supplies, a life skills program, sewing projects, recreational items, worker pod, library, notary and other services.

I respectfully request that this matter be acted on at the April 2016 meeting.

The 2016 Supplemental Appropriation request is as follows:



A3152.102	Temp Help	\$ 10,000.00
A3152.211	Office Equipment	\$ 14,364.09
A3152.212	Computer Hardware	\$ 10,000.00
A3152.295	Other Equipment	\$ 75,000.00
A3152.411	Office Supplies	\$ 5,000.00
A3152.454	Travel – Meetings & Seminars	\$ 5,000.00
A3152.425	Training & Special Schools	\$ 5,000.00
A3152.471	Recreational Supplies	\$ 5,000.00
A3152.491	Other Material & Supplies	\$ 10,000.00
<b>Total Expenses:</b>		<b>\$139,364.09</b>

*He*



Undersheriff Robert Swenszkowski  
Chief Deputy Jonathan G. Owens

Chief Deputy Gregory Pflieger  
Chief Deputy Joseph Llsi

*Sheriff Robert M. Maciol*

A1525	Revenue Prisoner Commissary	\$139,364.09
		=====
Total Revenue:		<b>\$139,364.09</b>

I would like to thank you for your time and diligent attention to this matter in advance. If you have any questions, require clarification or seek additional information from me in order to help you make a decision regarding my request, please do not hesitate to contact me at any point in time.

Sincerely,

Robert M. Maciol,  
Oneida County Sheriff

CC: Tom Keeler, Budget

29.

# Revenue / Appropriation Analysis Report

Reporting for all funds, selected departments, for dates from 01/01/15 to 12/31/15 for fiscal year 2015

Department : 3152 - Sheriff - Inmate Commissary

### Revenue Analysis

Account	Description	Estimated	Receipts	Revenue	Percentages	
		Revenue		Remaining	Rcvd	Remaining
A1523	Inmate Print Shop Sales	\$2,000.00	\$1,583.19	\$416.81	79.16	20.84
A1525	Prisoner Charges Commissary	\$254,970.00	\$275,169.26	(\$20,199.26)	107.92	-7.92
A1533	Rent Inmate Visitation Lockers	\$2,500.00	\$3,600.00	(\$1,100.00)	144.00	-44.00
A1534	Inmate Commissary Copy Fees	\$3,000.00	\$3,839.47	(\$839.47)	127.98	-27.98
A1535	Inmate Commissary Bus Passes	\$150.00	\$282.50	(\$132.50)	188.33	-88.33
Total:		\$262,620.00	\$284,474.42	\$0.00		(\$21,854.42)

### Appropriation Analysis

Account	Description	Budget	Expenditures	Outstanding	Unencumbered	Percentages	
		Amount		Encumbrances	Balance	Used	Remaining
A3152.102	Temporary Help	\$22,990.00	\$20,561.70		\$2,428.30	89.44	10.56
	A3152.1:	\$22,990.00	\$20,561.70	\$0.00	\$2,428.30	89.44	10.56
A3152.211	Office Equipment	\$8,000.00	\$1,429.29		\$6,570.71	17.87	82.13
A3152.212	Computer Hardware	\$26,000.00	\$1,206.12		\$24,793.88	4.64	95.36
A3152.271	Recreational Equipment	\$2,400.00	\$26.73		\$2,373.27	1.11	98.89
A3152.295	Other Equipment	\$44,600.00	\$43,939.06		\$660.94	98.52	1.48
	A3152.2:	\$81,000.00	\$46,601.20	\$0.00	\$34,398.80	57.53	42.47
A3152.411	Office Supplies	\$4,700.00	\$1,661.43		\$3,038.57	35.35	64.65
A3152.412	Insurance & Bonding	\$500.00	\$242.64		\$257.36	48.53	51.47
A3152.413	Rent/Lease - Equipment	\$4,200.00	\$1,434.00		\$2,766.00	34.14	65.86
A3152.425	Training & Special Schools	\$6,000.00	\$0.00		\$6,000.00		100.00
A3152.431	Commissary Sales	\$2,300.00	\$1,000.00		\$1,300.00	43.48	56.52
A3152.454	Travel - Meetings, seminars etc.	\$8,000.00	\$2,485.85		\$5,514.15	31.07	68.93
A3152.471	Recreational Supplies	\$9,300.00	\$9,272.80		\$27.20	99.71	0.29
A3152.472	Recreational Activities	\$9,800.00	\$5,571.79		\$4,228.21	56.86	43.15
A3152.491	Other Materials & Supplies	\$33,279.40	\$7,016.92	\$660.26	\$25,602.22	23.07	76.93
A3152.492	Computer Software & Licenses	\$45,620.00	\$7,087.24	\$561.37	\$37,971.39	16.77	83.23
A3152.493	Maintenance, Repair & Services Contracts	\$36,527.00	\$27,300.00		\$9,227.00	74.74	25.26
A3152.4951	Other Expenses	\$10,800.00	\$7,664.90		\$3,135.10	70.97	29.03
	A3152.4:	\$171,026.40	\$70,737.57	\$1,221.63	\$99,067.20	42.07	57.93
A3152.810	Retirement	\$2,892.00	\$5,227.16		(\$2,335.16)	180.75	-80.75
A3152.830	Social Security	\$1,759.00	\$1,572.70		\$186.30	89.41	10.59
A3152.840	Workers Compensation	\$506.00	\$410.00		\$96.00	81.03	18.97
A3152.850	Unemployment Insurance	\$58.00	\$0.00		\$58.00		100.00
	A3152.8:	\$5,215.00	\$7,209.86	\$0.00	(\$1,994.86)	138.25	-38.25
Total:		\$280,231.40	\$145,110.33	\$1,221.63	\$133,899.44		

139,364.69

28.



ONEIDA COUNTY  
 DEPARTMENT OF EMERGENCY SERVICES  
 FIRE COORDINATOR  
 911 CENTER

ANTHONY J. PICENTE, JR.  
 County Executive

KEVIN W. REVERE  
 Director

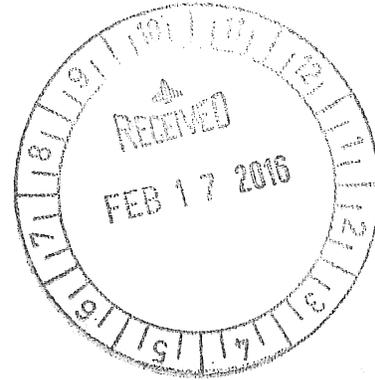
120 Base Road ♦ Oriskany, New York 13424  
 Phone: (315) 765-2526 ♦ Fax: (315) 765-2529

December 23, 2015

Anthony J. Picente Jr.  
 Oneida County Executive  
 800 Park Ave.  
 Utica, NY 13501

FN 20 16-130

PUBLIC SAFETY  
 WAYS & MEANS



Dear County Executive Picente,

Oneida County is in the process of upgrading and improving its county-wide Public Safety radio system. Additional tower sites will be added and major modifications to existing tower sites are required.

On December 23, 2015 the Oneida County Board of Acquisition & Contract accepted a proposal from C&S Engineers, Inc. in the amount of \$234,356.00 to provide program/project management and engineering services for an Oneida County emergency communications system project. The scope of work shall include the following.

- Transmission site identification/acquisition.
- System hardware procurement and implementation documents.
- Tower, generator and equipment shelter procurement documents.
- SEQRA/NEPA environmental compliance.
- Permitting.
- Construction documents.
- Construction management and administration.

Please consider the enclosed contract for the above mentioned services. If acceptable, please forward to the Oneida County Board of Legislators for further consideration.

Thank you for your support.

Sincerely,

Kevin W. Revere  
 Director

Reviewed and Approved for submittal to the  
 Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
 County Executive

Date 2/16/16

Oneida Co. Department: Public Works

Competing Proposal   X    
Only Respondent         
Sole Source RFP       

## ONEIDA COUNTY BOARD OF LEGISLATORS

**Name of Proposing Organization:** C & S Engineers, Inc.  
499 Col. Eileen Collins Blvd.  
Syracuse, NY 13212

**Title of Activity or Service:** Professional Consulting Services

**Proposed Dates of Operation:** Start on Execution – 12/31/2017

**Client Population/Number to be Served:** N/A

### Summary Statements

#### 1) Narrative Description of Proposed Services:

On December 23, 2015, the Oneida County Board of Acquisition & Contract accepted a proposal from C&S Engineers, Inc. in the amount of \$234,356.00 to provide program/project management and engineering services for an Oneida County emergency communications system project. The scope of work shall include the following.

- Transmission site identification/acquisition.
- System hardware procurement and implementation documents.
- Tower, generator and equipment shelter procurement documents.
- SEQRA/NEPA environmental compliance.
- Permitting.
- Construction documents.
- Construction management and administration.

Funding would be provided through a State grant and accounted for in Capital Project H-533.

2) Program/Service Objectives and Outcomes: N/A

3) Program Design and Staffing: N/A

Total Funding Requested: \$234,356.00                      Account #: H-533  
Oneida County Dept. Funding Recommendation: \$234,356.00  
Proposed Funding Sources (Federal \$/ State \$/County \$): \$234,356.00 (State)

Cost Per Client Served: N/A

Past Performance Data: N/A

O.C. Department Staff Comments: None



## Oneida County Department of Planning

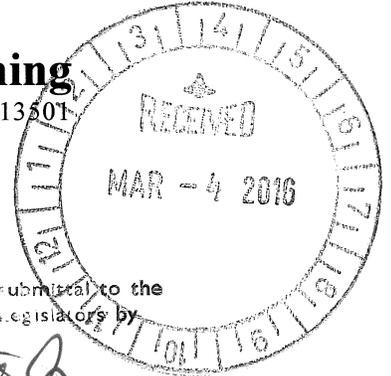
Boehlert Center at Union Station, 321 Main Street, Utica, NY 13501

FN 20 16-131

March 4, 2016

**ECONOMIC DEVELOPMENT  
& TOURISM**

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by



Anthony J. Picente, Jr. **WAYS & MEANS**  
County Executive  
Oneida County Office Building  
800 Park Avenue  
Utica, New York 13501

Anthony J. Picente, Jr.  
County Executive

Date 3/4/16

Re: NYS Office of Community Renewal – 2016 Economic Development Application  
– Sherrill Manufacturing, Inc. Project

Dear County Executive Picente:

In a continuing effort to assist businesses throughout Oneida County, we are proposing to apply for Community Development Block Grant (CDBG) funding made available by the New York State Office of Community Renewal (OCR) through their 2016 Economic Development Program. The New York State Office of Community Renewal (OCR) has created a more flexible, year-round process for funding eligible economic development projects under the CDBG Program. The open funding round allows municipalities with projects that are ready to move forward to apply for funding at any time throughout the year.

Based on the requirements from the OCR, Oneida County will apply for an amount not to exceed \$180,000 for Sherrill Manufacturing, Inc. located in the City of Sherrill. This funding will assist the company with the purchase of machinery and equipment as part of its equipment upgrade to remain competitive and build market share. This project will create 12 new jobs and retain 35 employees at the Sherrill facility.

Since the CDBG program does not require a local match, no Oneida County dollars will be expended on these projects. Upon award of the CDBG grant, Mohawk Valley EDGE will administer the program on behalf of Oneida County.

Therefore, we respectfully request that you submit to the Oneida County Board of Legislators a request to authorize you to submit an application to the New York State Office of Community Renewal for an Economic Development grant totaling \$180,000. Included in this resolution is the authorization to conduct the mandated public hearings on the Community Development Block Grant application, as required by the statutory

requirements of the CDBG program, and, if awarded the grant, authorization to enter into an agreement with the Mohawk Valley EDGE to administer the program.

Should you have any questions regarding this matter please contact me.

Sincerely,

*John R. Kent, Jr.*

John R. Kent, Jr.  
Commissioner of Planning

Cc: Edward Welsh  
Keith Scheibel  
Rose Ann Convertino

RE: AUTHORIZATION FOR ONEIDA COUNTY TO MAKE APPLICATION TO THE NEW YORK STATE OFFICE OF COMMUNITY RENEWAL (OCR) FOR GRANTS TOTALING \$180,000 TO SUPPORT ECONOMIC DEVELOPMENT EFFORTS IN ONEIDA COUNTY

WHEREAS, Oneida County Executive Anthony J. Picente, Jr., is in receipt of correspondence from John R. Kent, Jr., Commissioner of Planning, requesting submittal of an application by Oneida County to the State of New York Office of Community Renewal (OCR) for Community Development Block Grant (CDBG) direct grants totaling \$180,000, and

WHEREAS, The Community Development Block Grant funds will provide funding assistance to Sherrill Manufacturing, Inc. in the City of Sherrill that will result in the creation of 12 new jobs, and

WHEREAS, The CDBG program requires the holding of two public hearings by the County, a minimum of one prior to the submission of said application to obtain the views of citizens regarding the proposed application, and one following the award to report on project accomplishments, and

WHEREAS, The CDBG program requires that the Community Development Block Grant application must comply with the program requirements set forth in 24 CFR Part 85 and 570, as amended, now, therefore, be it hereby

RESOLVED, That Oneida County Executive Anthony J. Picente, Jr., is authorized to submit the application and amendments thereto and all understandings and assurances contained therein, and is further authorized to act in connection with the application to provide such additional information as may be required to request and implement said funds, and it is further

RESOLVED, That the Oneida County Executive is authorized and directed to hold any required public hearings and execute all documents and certifications required as part of the submission of the application, and it is further

RESOLVED, That the County Executive is hereby authorized to execute such documents as may be required in order to implement the program and hold the required public hearing if the application is approved and enter into agreements with beneficiaries of the funds.

APPROVED: Ways & Means Committee

DATED:

Adopted by the following vote:

AYES\_\_\_NAYS\_\_\_

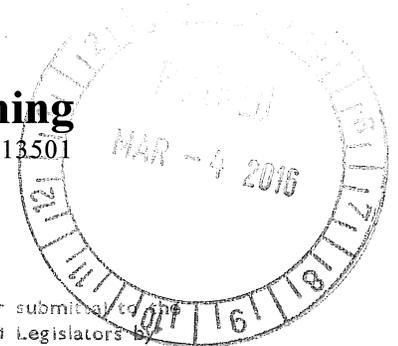


## Oneida County Department of Planning

Boehlert Center at Union Station, 321 Main Street, Utica, NY 13501

March 4, 2016

FN 20 16-138



**ECONOMIC DEVELOPMENT  
& TOURISM**

Reviewed and Approved for submission to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive  
Oneida County Office Building  
800 Park Avenue  
Utica, New York 13501

**WAYS & MEANS**

*Anthony J. Picente, Jr.*  
Anthony J. Picente, Jr.  
County Executive

Date 3/4/16

Re: NYS Office of Community Renewal – 2016 Economic Development Application  
– S.R. Sloan, Inc. Project

Dear County Executive Picente:

In a continuing effort to assist businesses throughout Oneida County, we are proposing to apply for Community Development Block Grant (CDBG) funding made available by the New York State Office of Community Renewal (OCR) through their 2016 Economic Development Program. The New York State Office of Community Renewal (OCR) has created a more flexible, year-round process for funding eligible economic development projects under the CDBG Program. The open funding round allows municipalities with projects that are ready to move forward to apply for funding at any time throughout the year.

Based on the requirements from the OCR, Oneida County will apply for an amount not to exceed \$120,000 for S.R. Sloan, Inc. located in the town of Whitestown. This funding will assist the company with the purchase of ancillary production and delivery equipment and working capital. The company is expanding their truss manufacturing pre-engineered wall panel construction to take advantage of a burgeoning economy and rapidly expanding product niche. This project will create 8 new jobs at the Whitestown facility.

Since the CDBG program does not require a local match, no Oneida County dollars will be expended on these projects. Upon award of the CDBG grant, Mohawk Valley EDGE will administer the program on behalf of Oneida County.

Therefore, we respectfully request that you submit to the Oneida County Board of Legislators a request to authorize you to submit an application to the New York State Office of Community Renewal for an Economic Development grant totaling \$120,000.

Included in this resolution is the authorization to conduct the mandated public hearings on the Community Development Block Grant application, as required by the statutory requirements of the CDBG program, and, if awarded the grant, authorization to enter into an agreement with the Mohawk Valley EDGE to administer the program.

Should you have any questions regarding this matter please contact me.

Sincerely,

*John R. Kent, Jr.*

John R. Kent, Jr.  
Commissioner of Planning

Cc: Edward Welsh  
Keith Scheibel  
Rose Ann Convertino

RE: AUTHORIZATION FOR ONEIDA COUNTY TO MAKE APPLICATION TO THE NEW YORK STATE OFFICE OF COMMUNITY RENEWAL (OCR) FOR GRANTS TOTALING \$120,000 TO SUPPORT ECONOMIC DEVELOPMENT EFFORTS IN ONEIDA COUNTY

WHEREAS, Oneida County Executive Anthony J. Picente, Jr., is in receipt of correspondence from John R. Kent, Jr., Commissioner of Planning, requesting submittal of an application by Oneida County to the State of New York Office of Community Renewal (OCR) for Community Development Block Grant (CDBG) direct grants totaling \$120,000, and

WHEREAS, The Community Development Block Grant funds will provide funding assistance to S.R. Sloan, Inc. in the Town of Whitestown that will result in the creation of 8 new jobs, and

WHEREAS, The CDBG program requires the holding of two public hearings by the County, a minimum of one prior to the submission of said application to obtain the views of citizens regarding the proposed application, and one following the award to report on project accomplishments, and

WHEREAS, The CDBG program requires that the Community Development Block Grant application must comply with the program requirements set forth in 24 CFR Part 85 and 570, as amended, now, therefore, be it hereby

RESOLVED, That Oneida County Executive Anthony J. Picente, Jr., is authorized to submit the application and amendments thereto and all understandings and assurances contained therein, and is further authorized to act in connection with the application to provide such additional information as may be required to request and implement said funds, and it is further

RESOLVED, That the Oneida County Executive is authorized and directed to hold any required public hearings and execute all documents and certifications required as part of the submission of the application, and it is further

RESOLVED, That the County Executive is hereby authorized to execute such documents as may be required in order to implement the program and hold the required public hearing if the application is approved and enter into agreements with beneficiaries of the funds.

APPROVED: Ways & Means Committee

DATED:

Adopted by the following vote:

AYES \_\_\_ NAYS \_\_\_

ANTHONY R. CARVELLI  
COMMISSIONER

ONEIDA COUNTY



DEPARTMENT OF FINANCE

ANTHONY J. PICENTE JR.  
COUNTY EXECUTIVE

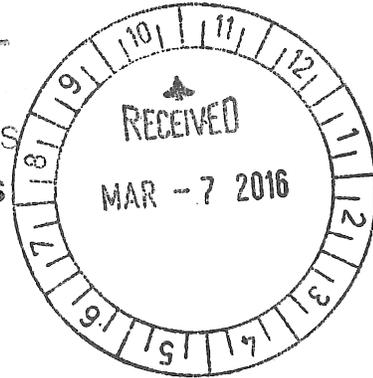
County Office Building ♦ 800 Park Avenue ♦ Utica, New York 13501  
(315) 798-5750 ♦ Fax: (315) 735-8371 ♦ www.ocgov.net

February 12, 2016

FN 20 16-133

GOVERNMENT OPERATIONS  
WAYS & MEANS

Bowne Management Systems, Inc.  
Mr. Richard Annitto, Executive Vice President  
P.O. Box 109  
Mineola, New York 11501



Dear Mr. Annitto:

It was a pleasure meeting with you to discuss your interest in the Oneida County Tax Map Conversion Request for Proposals. We appreciate your time and patience during the interview process. We had several highly qualified firms submit proposals for the project and are pleased to inform you we have selected Bowne Management Systems, Inc. to perform the conversion.

We thank you for your interest in working with Oneida County and look forward to a successful GIS Data Conversion Project.

Enclosed please find a contract for your review and signature. Upon acceptance of terms return four (4) signed copies of the contract and addendum to: Kathy Pilbeam, Oneida Real Property Tax Director, 800 Park Avenue, Utica, New York 13501.

Sincerely,

*Kathy A. Pilbeam*

Kathy Pilbeam  
Real Property Tax Director

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

Date 3/7/16

ONEIDA COUNTY

ANTHONY J. PICENTE JR.  
COUNTY EXECUTIVE



DEPARTMENT OF FINANCE

County Office Building ♦ 800 Park Avenue ♦ Utica, New York 13501  
(315) 798-5750 ♦ Fax: (315) 735-8371 ♦ www.ocgov.net

February 17, 2016

Mr. Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

Dear Mr. Picente:

Enclosed, please find three (3) original Consultant Agreements between Oneida County and Bowne Management Systems, Inc. The purpose of this Agreement is to provide assistance to the Department of Finance, Real Property Division for conversion of the County's real property tax parcel records to a Geographic Information Systems platform.

Bowne Management Systems, Inc. was selected after submitting a proposal in response to the County's RFP #2015-154. The term of this contract covers the Part A tasks which will include conversion of the county's tax map data into an Esri Geodatabase format which will eventually allow the county to use standard editing tools under the ArcGIS 10.x software. When those tasks are completed, we will need to implement Part B of the proposal which includes the design and development of Oneida County's viewer, a custom web-based application. Funding for this contract is provided under Capital Project H499. .

Our office agrees with this request, and respectfully submits this agreement for your approval. Upon your approval, we are requesting that you forward this to the Board of Legislators for further action.

Sincerely yours,

A handwritten signature in black ink, appearing to read 'Anthony Carvelli', written over the 'Sincerely yours,' text.

Anthony Carvelli  
Commissioner of Finance

AC/bad

Oneida Co. Department: FINANCE

Competing Proposal   X    
Only Respondent             
Sole Source RFP             
Other           

**ONEIDA COUNTY BOARD OF LEGISLATORS  
CONTRACT SUMMARY**

**Name & Address of Vendor:**

Bowne Management Systems, Inc.  
235 E. Jericho Turnpike  
PO Box 109  
Mineola, NY 11501

RFP# 2015-154

**Title of Activity or Service:**

Consultant Service for GIS Data Conversion Project

**Proposed Dates of Operation:**

Begins on execution of contract, ends one year after

**Client Population/Number to be Served:** General public

**Summary Statements**

**1) Narrative Description of Proposed Services:** Dept. of Finance-Real Property Division requires the specialized services of a consultant to assist the department with conversion of the County's real property tax parcel records to a Geographic Information Systems platform.

**2) Program/Service Objectives and Outcomes:** Consultant shall perform: tax map conversion, produce tax maps, maintain workflow & interface, provide training and technical support that will allow the county to use standard editing tools under the ArcGIS 10.x software.

**3) Program Design and Staffing:** Provided by the Consultant.

**Total Funding Requested:** \$107,677                      **Account #:** H499

**Oneida County Dept. Funding Recommendation:** \$107,677

**Proposed Funding Sources (Federal \$/ State \$/County \$):** County

**Cost Per Client Served:** N/A

**Past Performance Data:** N/A

**O.C. Department Staff Comments:**

# ONEIDA COUNTY HEALTH DEPARTMENT

Adirondack Bank Building, 5th Floor, 185 Genesee St., Utica, NY 13501

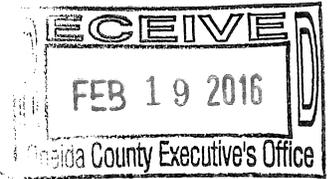
ANTHONY J. PICENTE, JR.  
ONEIDA COUNTY EXECUTIVE



PHYLLIS D. ELLIS, BSN, MS, F.A.C.H.E.  
DIRECTOR OF HEALTH

## ADMINISTRATION

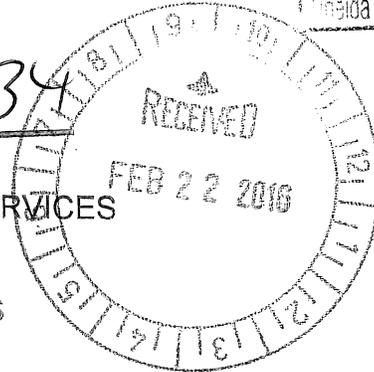
Phone: (315) 798-6400 Fax: (315) 266-6138



February 16, 2016

Anthony J. Picente Jr., County Executive  
Oneida County Office Building  
800 Park Avenue  
Utica, New York 13501

FN 20 16-134  
HEALTH & HUMAN SERVICES



## WAYS & MEANS

Dear Mr. Picente:

On September 24, 2015, the Oneida County Health Department was awarded a COLA of \$21,139 to purchase a van by the New York State Department of Health (NYSDOH) for the Healthy Neighborhoods Program (HNP).

Therefore, the Health Department is requesting the following supplemental appropriation for the **2016** fiscal year.

To: A4018.2515 – HN – Automotive Equipment..... \$ 21,139

This appropriation will be supported by revenue in A3418 – State Aid – Healthy Neighborhoods for \$21,139.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Phyllis D. Ellis, BSN, MS, F.A.C.H.E.,  
Director of Health

cc: T. Keeler, Director of Budget

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

Date 2/22/16



**Oneida County**

**Office for the Aging & Continuing Care**

**Anthony J. Picente, Jr.**  
County Executive

**Michael J. Romano**  
Director

120 Airline Street, Oriskany, NY 13424

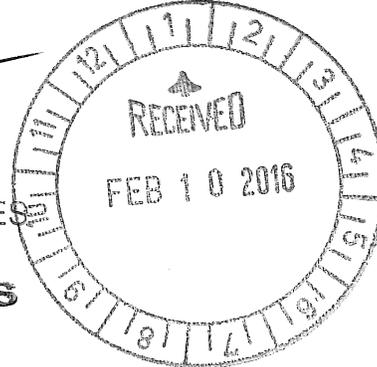
Phone 315-798-5456

Fax 315-798-6444

E-mail: ofa@ocgov.net

January 27, 2016

FN 20 16-135



Anthony J. Picente, Jr.  
Oneida County Executive  
Oneida County Office Building  
800 Park Avenue  
Utica, New York 13501

HEALTH & HUMAN SERVICES

**WAYS & MEANS**

Dear Mr. Picente:

I am submitting the following Contract Agreement between the Office for the Aging and Continuing Care, and the North Utica Senior Citizen's Recreation Center, Inc., for the Board of Legislature's review and approval.

The purpose of this Agreement is to combine two separate fiscal intermediary agencies and streamline them into one agency agreement. The two separate agencies are the Alzheimer's Disease and Related Disorders Association, Inc. – Central New York Chapter, and the Greater Mohawk Valley Community and Elder Wellness Council, Inc. The service programs provided under these agencies are the Caregiver Support Program Emergency Respite Services, the Community Living Program (CLP), and the Veteran's Directed Home and Community Based Services Program (VDHCBS). The total amount of this Agreement is \$171,600.00.

These programs are supported by the following funds, Federal \$108,540.00; State \$41,250.00; and **County \$21,810.00** funds. This Agreement will commence on January 1, 2016 and will terminate on December 31, 2016.

I am available at your convenience to answer to any questions you might have regarding this Agreement.

Sincerely,

Michael J. Romano  
Director

MJR/mac

Enclosures

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

Date 2/10/16

41

Oneida County Board of Legislators  
Contract Summary

Name of Proposing Organization: North Utica Senior Citizen's Recreation Center, Inc.  
50 Riverside Drive  
Utica, New York 13502

Type of Activity or Service: Fiscal Intermediary Services

- a) Caregiver Support Program Emergency Respite Services
- b) Community Living Program (CLP)
- c) Veteran's Directed Home and Community Based Services Program (VDHCBS)

Proposed Dates of Operation: January 1, 2016 – December 31, 2016

Client Population/ Number to be Served:

- a) **Caregiver Support Program Emergency Respite Services –**  
Approximately fifty (50) clients are expected to be in need of respite services caregivers and care receivers.
- b) **Community Living Program (CLP) -** Approximately forty (40) elderly and disabled individuals most at risk for Medicaid spend down and Nursing Home Placement.
- c) **Veteran's Directed Program (VDHCBS) –** Approximately thirty (30) disabled Veterans most at risk for nursing home placement in need of community based long term care services.

Summary Statements:

1. Narrative Description of Proposed Services:

- a) **Caregiver Support Program Emergency Respite Services** addresses the immediate, intermittent respite needs for a caregiver and care receiver.
- b) **Community Living Program (CLP)** will provide Oneida County with the ability to develop a flexible consumer directed model of service to allow clients to remain in their community.
- c) **Veteran's Directed Program (VDHCBS)** will provide disabled Veterans with the ability to develop a flexible consumer directed model of service which will allow them to remain in the community.

2. Program/Service Objectives and Outcomes:

- a) **Caregiver Support Program Emergency Respite Services** will provide support service activities that are temporary, substitute supports or short-term living arrangements, thus allowing a brief period of relief or rest for caregivers that ultimately assist in keeping the care receiver in the community.

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North Utica Senior Citizen's Recreation Center, Inc.

Fiscal Intermediary Services:

- Caregiver Respite Services
- Community Living Program
- Veteran's Directed Program

- b) **Community Living Program (CLP)** will link individuals with home and community based services and supports, using a budget based consumer driven plan of care, with services and goods selected by the consumer or primary caregiver.
- c) **Veteran's Directed Program (VDHCBS)** will link Veterans with home and community based services and supports, using a budget-based consumer driven plan of care, with services and goods selected by the consumer or primary caregiver.

3. Program Design and Staffing Level: N/A

**Total Funding Requested:** \$ 171,600.00      **Account:** #A6772.495135  
 #A6774.49599  
 #A6772.495149

**Oneida County Department Funding Recommendations:** \$ 171,600.00

**Proposed Funding Source:**

- **Caregiver Respite Program (#A6772.495135)** \$ 26,000.00  
 Federal-75% (\$ 19,500.00) / State-0% / **County-25% (\$ 6,500.00)**
- **Community Living Program (CLP) (#A6774.49599)** \$ 55,000.00  
 Federal-0% / State-75% (\$ 41,250.00) / **County-25% (\$ 13,750.00)**
- **Veteran's Directed Program (VDHCBS) (#A6772.495149)** \$ 75,000.00  
 Federal-100% (\$ 75,000.00) / State-0% / **County-0%**
- **Administrative Fee** \$ 15,600.00

**Oneida County Department Staff Comments:** New Combined Fiscal Intermediary Services Agreement. This replaces two separate Fiscal Intermediary agencies and streamlines them into one agency agreement.

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North Utica Senior Citizen's Recreation Center, Inc.

Fiscal Intermediary Services:

- Caregiver Respite Services
- Community Living Program
- Veteran's Directed Program

**CONTRACT SUMMARY - 2016**

Anthony J. Picente Jr.  
County Executive

Lucille A. Soldato  
Commissioner



**ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES**

County Office Building, 800 Park Avenue, Utica, NY 13501  
Phone (315) 798-5733 Fax (315) 798-5218

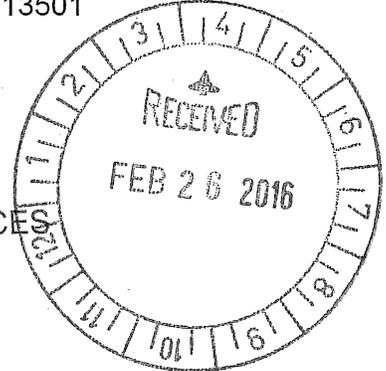
January 19, 2016

Honorable Anthony J. Picente Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

FN 20 16-136

HEALTH & HUMAN SERVICES

WAYS & MEANS



Dear Mr. Picente:

I am submitting the following Purchase of Services Agreement for review and approval by the Board of Legislators.

Enclosed is a Purchase of Services Agreement with Cayuga Home for Children d/b/a Cayuga Centers for Family Functional Therapy & Multisystemic Therapy services.

- Functional Family Therapy (FFT) is a family-based prevention and intervention program for high-risk youth that addresses complex and multidimensional problems through clinical practice that is flexibly structured and culturally sensitive. The FFT clinical model concentrates on decreasing risk factors and on increasing protective factors that directly affect adolescents, with a particular emphasis on familial factors.
- Multisystemic Therapy (MST) is an intensive family- and community-based treatment that addresses the multiple determinants of serious antisocial behavior in at-risk youth. The multisystemic approach views individuals as being nested within a complex network of interconnected systems that encompass individual, family, and extra-familial (peer, school, neighborhood) factors. Intervention may be necessary in any one or a combination of these systems.

The term of this Agreement is January 1, 2016 through December 31, 2016. The maximum amount to provide this service is \$ 213,440.80 with a local cost of 27.18 % or \$ 58,013.21.

I am respectfully requesting that this matter be forwarded to the Board of Legislators.

Thank you for your consideration.

Sincerely,

Lucille A. Soldato  
Commissioner

LAS/tms  
attachment

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

Date 2/26/16

44

1/19/2016  
# 45401

**Oneida Co. Department Social Services**

**Competing Proposal**   X    
**Only Respondent** \_\_\_\_\_  
**Sole Source RFP** \_\_\_\_\_

**Oneida County Board of Legislators**  
**Contract Summary**

**Name of Proposing Organization:** Cayuga Home for Children d/b/a Cayuga Centers  
101 Hamilton Avenue  
Utica, New York 13501

**Title of Activity or Services:** Family Functional Therapy & Multisystemic Therapy

**Proposed Dates of Operations:** January 1, 2016 – December 31, 2016

**Client Population/Number to be Served:** Youth at risk of out of home placement.

- Family functional Therapy will have a case load of 10-15 Children and their Families at any given time.
- Multisystemic Therapy will have a case load of 4-6 children and their families at any given time.

**SUMMARY STATEMENTS**

**1). Narrative Description of Proposed Services**

- Functional Family Therapy (FFT) is a family-based prevention and intervention program for high-risk youth that addresses complex and multidimensional problems through clinical practice that is flexibly structured and culturally sensitive. The FFT clinical model concentrates on decreasing risk factors and on increasing protective factors that directly affect adolescents, with a particular emphasis on familial factors.
- Multisystemic Therapy (MST) is an intensive family- and community-based treatment that addresses the multiple determinants of serious antisocial behavior in at-risk youth. The multisystemic approach views individuals as being nested within a complex network of interconnected systems that encompass individual, family, and extra-familial (peer, school, neighborhood) factors. Intervention may be necessary in any one or a combination of these systems.

**2). Program/Service Objectives and Outcomes -**

- Program target and outcomes:
  - families will increase their ability to resolve conflict
  - families will show improvement in effective communication skills

45.

- families will increase their formal and/or informal support network
- youth will reduce occurrences of unexcused absences
- youth will reduce their use of drugs
- youth will reduce their use of alcohol
- youth will engage in pro-social activities
- program graduates will avoid out-of-home care within 12 months from graduating the program

**3). Program Design and Staffing Level -**

- One (1) - Full-time Family Functional Therapist which requires a Master's degree and compliant with all required trainings to provide Functional Family Therapy.
- One (1) – Full-time Multisystemic Therapist which requires a Master's degree and compliant with all required trainings to provide Multi-Systemic Therapy.

**Total Funding Requested:** \$ 213,440.80

**Oneida County Dept. Funding Recommendation:** Account # A6070.49548

**Mandated or Non-mandated:** Preventive services are mandated

**Funding Source (Federal \$ /State \$ / County \$):**

<b>Federal</b>	38.39 %	\$ 81,939.92
<b>State</b>	34.43 %	\$ 73,487.67
<b>County</b>	27.18 %	\$ 58,013.21

**Cost Per Client Served:**

**Past performance Served:** This is the third year the Department has contracted with this provider for this service. The maximum cost for 2015 was \$ 213,440.80.

**O.C. Department Staff Comments:**

This program was submitted through the Request for proposal process and was the only agency that responded. As this is a very specialized service they are the only vendor in the area that is qualified to provide this service at this time.

*46,*



Anthony J. Picente, Jr., County Executive

Robin E. O'Brien, Commissioner



120 Airline Street  
Suite 200  
Oriskany, New York 13424

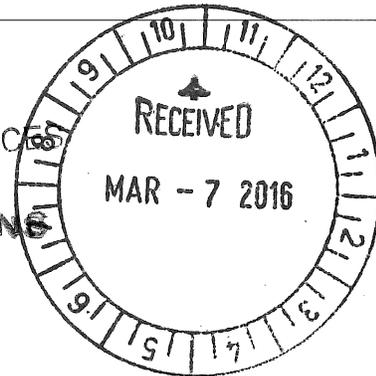
Phone: (315) 768-3660  
Fax: (315) 768-3670  
Website: www.ocgov.net  
Email: mentalhealth@ocgov.net

November 03, 2015

FN 20 16 - 137

Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

HEALTH & HUMAN SERVICES  
WAYS & MEANS



Dear Mr. Picente:

I am forwarding six (6) copies of the Amendment to the 2014-2016 Purchase of Services Agreement between the Oneida County Department of Mental Health and **The Neighborhood Center, Inc.** for your review and signature. If this meets with your approval, please forward this to the Board of Legislators upon completing your review.

The gross amount of this Agreement is **\$2,404,309.00** for year 2014; and **\$2,406,626.00** annually for both 2015 and 2016. This results in a three year total of **\$7,217,561.00**. The funding changes for this amendment results in an increase for each year 2015 and 2016 in the amount of **\$2,317.00**. The amount reflects **100%** OMH State Aid Funding for all years 2014-2016.

Thank you very much for your time and consideration of this request. I would be pleased to respond to any questions or concerns you might have with regard to this Agreement.

Respectfully,

*Robin E. O'Brien*  
Robin E. O'Brien  
Commissioner

REO/ms  
Encs.

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

*Anthony J. Picente, Jr.*  
Anthony J. Picente, Jr.  
County Executive

Date 3/7/16

Oneida Co. Department: Mental Health

Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_  
Other \_\_\_\_\_

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name & Address of Vendor:** The Neighborhood Center, Inc.  
293 Genesee Street  
Utica, NY 13501

**Title of Activity or Service:** Emergency/Crisis Services  
Psychosocial Club - ARS  
Supportive Case Management  
Supportive Case Management Service Dollars  
Assisted Competitive Employment (ACE)  
Outreach  
Advocacy

**Proposed Dates of Operation:** January 1, 2014 through December 31, 2016

**Client Population/Number to be Served:** Adults and Children with a serious and persistent mental illness.

**Summary Statements**

**1) Narrative Description of Proposed Services:**

**a. Mobile Crisis Assessment Team (MCAT)**

Outreach and public education of services with community agencies, hospitals, and law enforcement. Transportation to Hutchings Psychiatric Center; and mandatory programs to ensure they maintain program eligible and avoid program sanctions.

**b. Psychosocial Club – Adult Recovery Services (ARS)**

Programs in both Utica and Rome to enhance independent living skills, increase wellness and understanding of mental illness, provide socialization, and peer-support for adults diagnosed with mental illness.

**c. Supportive Case Management (SCM)**

Services to adults who are 18 years of age and older that meet NYS OMH criteria for severe and persistent mental illness.

**d. SCM Service Dollars**

Supportive Case Management utilizes service dollars to assist the clients in developing and maintaining situations for living, working and socializing in the community.

**e. Assisted Competitive Employment (ACE)**

Job readiness training and needed supports to enter or re-enter the employment arena.

**f. Outreach**

Psychosocial club setting and outreach services to enhance independent living skills.

**g. Advocacy**

Short term services to assist in the transition from an inpatient psychiatric unit and brief support services for stabilization.

**2) Program/Service Objectives and Outcomes:**

The primary objective of all services is to support individuals to help them achieve and maintain the most independent level of functioning possible in their lives.

**3) Program Design and Staffing**

All services are licensed by the NYS Office of Mental Health (OMH), as applicable. Assisted Competitive Employment is monitored and certified through the NYS Education Department Bureau of Vocational & Educational Services for Individuals with Disabilities (ACCESS-VR). All programs meet the appropriate staffing models developed and monitored by the NYS Office of Mental Health (OMH) in concert with the NYS Division of Budget (DOB) and in conjunction with guidelines and regulations.

**Total Funding Requested:** \$7,217,561.00

**Account #A4310.49526**

**Oneida County Dept. Funding Recommendation:** \$7,217,561.00

**Proposed Funding Sources (Federal \$/ State \$/County \$):** State \$7,217,561.00

**Cost Per Client Served:** (N/A)

**Past Performance Data:** (N/A)

**O.C. Department Staff Comments:** (N/A)



Anthony J. Picente, Jr., County Executive

Robin E. O'Brien, Commissioner



120 Airline Street  
Suite 200  
Oriskany, New York 13424

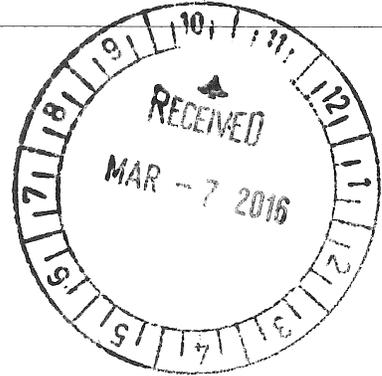
Phone: (315) 768-3660  
Fax: (315) 768-3670  
Website: www.ocgov.net  
Email: mentalhealth@ocgov.net

November 03, 2015

FN 20 16-138

Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

HEALTH & HUMAN SERVICES  
WAYS & MEANS



Dear Mr. Picente:

I am forwarding six (6) copies of the Amendment to the 2014-2016 Purchase of Services Agreement between the Oneida County Department of Mental Health and **The Rescue Mission of Utica, N.Y.** for your review and signature. If this meets with your approval, please forward this to the Board of Legislators upon completing your review.

The gross amount of this Agreement is **\$1,055,395.00** for year 2014; and **\$1,060,842.00** annually for both 2015 and 2016. This results in a three year total of **\$3,177,079.00**. The funding changes for this amendment results in an increase for both 2015 and 2016 in the amounts of **\$5,447.00**. The amount reflects **100%** OMH and OASAS State Aid Funding for all years 2014-2016.

Thank you very much for your time and consideration of this request. I would be pleased to respond to any questions or concerns you might have with regard to this Agreement.

Respectfully,

*Robin E. O'Brien*  
Robin E. O'Brien  
Commissioner

REO/ms  
Encs.

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

*Anthony J. Picente, Jr.*  
Anthony J. Picente, Jr.  
County Executive

Date 3/2/14

**Oneida Co. Department: Mental Health**

**Competing Proposal** \_\_\_\_\_  
**Only Respondent** \_\_\_\_\_  
**Sole Source RFP** \_\_\_\_\_  
**Other** \_\_\_\_\_

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name & Address of Vendor:** The Rescue Mission of Utica, New York  
212 Rutger Street  
Utica, NY 13501

**Title of Activity or Service:** Enriched Single Room Occupancy (ESRO)  
Addictions Crisis Center

**Proposed Dates of Operation:** January 1, 2014 through December 31, 2016

**Client Population/Number to be Served:** Adults with a serious and persistent mental illness;  
and individuals who are alcohol dependent and require a structured living environment.

**Summary Statements**

**1) Narrative Description of Proposed Services:**

**a. Enriched Single Room Occupancy (ESRO) Program**

Program for adults with mental illness promotes individual recovery and functioning.

**b. Addictions Crisis Center (ACC)**

Provides linkage to services for persons with a dual diagnosis.

**2) Program/Service Objectives and Outcomes:**

The primary objective of all services is to support individuals to help them achieve and maintain the most independent level of functioning possible in their lives.

**3) Program Design and Staffing**

The Mental Health programs meet the appropriate staffing models developed and monitored by the NYS Office of Mental Health (OMH) in concert with the NYS Division of Budget (DOB) and in conjunction with the NYS Office of Alcoholism and Substance Abuse Services (OASAS) guidelines and regulations.

**Total Funding Requested:** \$3,177,079.00

**Account #A4310.49522**

**Oneida County Dept. Funding Recommendation:** \$3,177,079.00

**Proposed Funding Sources (Federal \$/ State \$/County \$):** State \$3,177,079.00

**Cost Per Client Served:** (N/A)

**Past Performance Data:** (N/A)

**O.C. Department Staff Comments:** (N/A)



Anthony J. Picente, Jr., County Executive

Robin E. O'Brien, Commissioner



120 Airline Street  
Suite 200  
Oriskany, New York 13424

Phone: (315) 768-3660

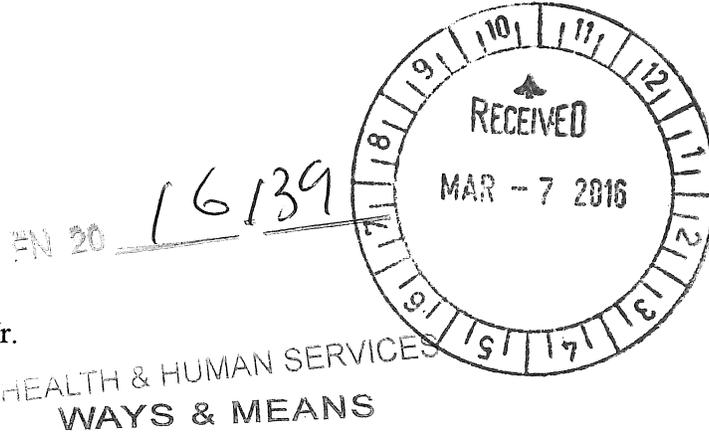
Fax: (315) 768-3670

Website: www.ocgov.net

Email: mentalhealth@ocgov.net

November 03, 2015

Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501



Dear Mr. Picente:

I am forwarding six (6) copies of the 2nd Amendment to the 2014-2016 Purchase of Services Agreement between the Oneida County Department of Mental Health and **Insight House Chemical Dependency Services, Inc.** for your review and signature. If you approve of these changes, please forward this to the Board of Legislators upon completing your review.

The gross amount of this Agreement is **\$1,543,283.00** for year 2014; **\$1,590,742.00** for both 2015 and 2016. This results in a three year total of **\$4,724,767.00**. The funding changes for this amendment results in an increase for 2015 and 2016 in the amount of **\$47,459.00** for each year. The amount reflects a three year amount of **\$4,616,767.00** in OASAS State Aid Funding; and a three year County amount of **\$108,000.00**.

Thank you very much for your time and consideration of this request. I would be pleased to respond to any questions or concerns you might have with regard to this Agreement.

Respectfully,

Robin E. O'Brien  
Commissioner

REO/ms  
Encs.

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

Date: 3/7/16

Oneida Co. Department: Mental Health

Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_  
Other  X

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name & Address of Vendor:** Insight House Chemical Dependency Services, Inc.  
500 Whitesboro Street  
Utica, NY 13502

**Title of Activity or Service:** Outpatient Substance Abuse Clinic Treatment; Intensive Residential Treatment and Substance Abuse School-Based Prevention

**Proposed Dates of Operation:** January 1, 2014 through December 31, 2016

**Client Population/Number to be Served:** Adults and Children with an alcohol and/or substance abuse or dependency problem, and their families.

**Summary Statements**

**1) Narrative Description of Proposed Services:**

a. **Outpatient Substance Abuse Treatment Clinic:** Evaluation/assessment services, referral, individual, family and group counseling, and discharge aftercare planning.

b. **Chemical Dependence Intensive Residential Treatment:** 48 bed intensive level of care within this controlled therapeutic environment. Additional skill training is provided in the following areas: vocational and educational, life, parenting, community living, personal hygiene/care, socialization and leisure activities.

c. **Substance Abuse School Based Prevention Services:** Prevention Outreach and to plan community prevention education.

**2) Program/Service Objectives and Outcomes:** The primary objective of all services is to support individuals to help them achieve and maintain the most independent level of functioning possible in their lives.

**3) Program Design and Staffing:**

The OASAS programs meet the appropriate staffing models developed and monitored by the NYS Office of Alcoholism and Substance Abuse Services (OASAS) in concert with the NYS Division of Budget (DOB) and in conjunction with the NYS Office of Alcoholism and Substance Abuse Services (OASAS) guidelines and regulations.

**Total Funding Requested:** \$4,724,767.00

**Account #A4310.49515**

**Oneida County Dept. Funding Recommendation:** \$4,724,767.00

**Proposed Funding Sources (Federal \$/ State \$/County \$):** State \$4,616,767.00; County \$108,000.00

**Cost Per Client Served:** (N/A)

**Past Performance Data:** (N/A)

**O.C. Department Staff Comments:** (N/A)



Anthony J. Picente, Jr., County Executive

Robin E. O'Brien, Commissioner



Phone: (315) 768-3660  
Fax: (315) 768-3670  
Website: www.ocgov.net  
Email: mentalhealth@ocgov.net

120 Airline Street  
Suite 200  
Oriskany, New York 13424

November 03, 2015

FN 20 16-140

Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

HEALTH & HUMAN SERVICES

WAYS & MEANS



Dear Mr. Picente:

I am forwarding six (6) copies of the Amendment to the 2014-2016 Purchase of Services Agreement between the Oneida County Department of Mental Health and The ARC Oneida-Lewis Chapter, NYSARC, Inc. for your review and signature. If this meets with your approval, please forward this to the Board of Legislators upon completing your review.

The gross amount of this Agreement is \$390,321.00 for year 2014; and \$296,607.00 for both 2015 and 2016. This results in a three year total of \$983,535.00. The funding changes for this amendment results in a decrease for both 2015 and 2016 in the amount of \$93,714.00. The amount reflects 100% OMH and OPWDD State Aid Funding for 2014; and 100% OMH State Aid Funding for years 2015 and 2016.

Thank you very much for your time and consideration of this request. I would be pleased to respond to any questions or concerns you might have with regard to this Agreement.

Respectfully,

*Robin E. O'Brien*  
Robin E. O'Brien  
Commissioner

REO/ms  
Encs.

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

*Anthony J. Picente, Jr.*  
Anthony J. Picente, Jr.  
County Executive

Date: 3/5/16

54.

Oneida Co. Department: Mental Health

Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_  
Other \_\_\_\_\_

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name & Address of Vendor:** NYSARC, Inc.  
245 Genesee Street  
Utica, NY 13501

**Title of Activity or Service:** Assisted Competitive Employment (ACE)  
Ongoing Integrated Supported Employment (OISE)

**Proposed Dates of Operation:** January 1, 2014 through December 31, 2016

**Client Population/Number to be Served:** Adults with a serious and persistent mental illness.

**Summary Statements**

**1) Narrative Description of Proposed Services:**

**a. Assisted Competitive Employment (ACE)**

Provides intake/assessment, individualized job development, job shadowing, community internships, benefits counseling, transportation, and life skills advocacy.

**b. Ongoing Integrated Supported Employment (OISE)**

Direct placement into community based employment accompanied by needed support and follow along services.

**2) Program/Service Objectives and Outcomes:**

The primary objective of all services is to support individuals to help them achieve and maintain the most independent level of functioning possible in their lives.

**3) Program Design and Staffing**

All services are licensed by the NYS Office of Mental Health (OMH), as applicable. Assisted Competitive Employment is monitored and certified through the NYS Education Department Bureau of Vocational & Educational Services for Individuals with Disabilities (ACCESS-VR). All programs meet the appropriate staffing models developed and monitored by the NYS Office of Mental Health (OMH) in concert with the NYS Division of Budget (DOB) and in conjunction with guidelines and regulations.

**Total Funding Requested:** \$983,535.00

**Account #A4310.49516**

**Oneida County Dept. Funding Recommendation:** \$983,535.00

**Proposed Funding Sources (Federal \$/ State \$/County \$):** State \$983,535.00

**Cost Per Client Served:** (N/A)

**Past Performance Data:** (N/A)

**O.C. Department Staff Comments:** (N/A)



Anthony J. Picente, Jr., County Executive

Robin E. O'Brien, Commissioner



120 Airline Street  
Suite 200  
Oriskany, New York 13424

Phone: (315) 768-3660

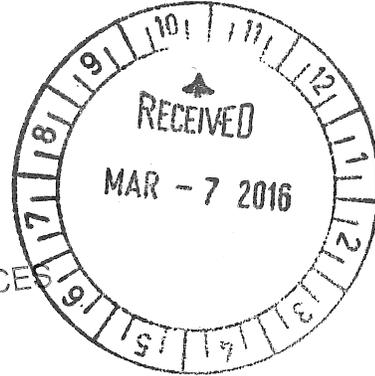
Fax: (315) 768-3670

Website: www.ocgov.net

Email: mentalhealth@ocgov.net

November 03, 2015

EN 20 16 - 141



Honorable Anthony J. Picente, Jr. HEALTH & HUMAN SERVICES  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

WAYS & MEANS

Dear Mr. Picente:

I am forwarding six (6) copies of the Amendment to the 2014-2016 Purchase of Services Agreement between the Oneida County Department of Mental Health and **Catholic Charities of the Roman Catholic Diocese of Syracuse, NY** for your review and signature. If this meets with your approval, please forward this to the Board of Legislators upon completing your review.

The gross amount of this Agreement is **\$1,220,641.00** for year 2014; **\$1,294,050.00** for year 2015; and **\$1,305,712.00** for year 2016. This results in a three year total of **\$3,820,403.00**. The funding changes for this amendment results in an increase for 2015 in the amount of **\$73,409.00** and an increase for 2016 in the amount of **\$85,071.00**. The amount reflects **100%** OMH and OASAS State Aid Funding for all years 2014-2016.

Thank you very much for your time and consideration of this request. I would be pleased to respond to any questions or concerns you might have with regard to this Agreement.

Respectfully,

*Robin E. O'Brien*  
Robin E. O'Brien  
Commissioner

REO/ms  
Encs.

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

*Anthony J. Picente, Jr.*  
Anthony J. Picente, Jr.  
County Executive

Date 3/2/16

59.

Oneida Co. Department: Mental Health

Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_  
Other \_\_\_\_\_

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name & Address of Vendor:** Catholic Charities of the Roman Diocese of Syracuse, NY  
1408 Genesee Street  
Utica, NY 13502

**Title of Activity or Service:** Social Recreation/Psychosocial Club, Transportation &  
Various Residential Services:

**Proposed Dates of Operation:** January 1, 2014 through December 31, 2016 (contract  
amendment to reflect changes in State funding)

**Client Population/Number to be Served:** Adults with a serious and persistent mental illness;  
and individuals who are alcohol dependent and require a structured living environment.

**Summary Statements**

**1) Narrative Description of Proposed Services:**

**a. Psychosocial Club**

Social Recreation is provided via a psychosocial club format primarily on evenings and weekends.

**b. Transportation:** The Transportation Program provides services to individuals meeting OMH criteria for serious and persistent mental illness to attend a variety of local mental health programs.

**c. Residential OMH Supported Housing:** This includes Regular Supported Housing and Long Stay Supported Housing. The primary goal of the Supported Housing Program is to enhance the quality of life for seriously and persistently mentally ill adults ages 18 and over, who find themselves homeless, at risk of becoming homeless or in a substandard housing environment.

**d. Residential OMH Services: Men's Halfway House; Women's House**

The program is an OASAS Certified Chemical Dependency Community Residence for both men and woman. The program is designed to assist residents in expanding competencies required for successful independent living and continued recovery.

**2) Program/Service Objectives and Outcomes:**

The primary objective of all services is to support individuals to help them achieve and maintain the most independent level of functioning possible in their lives.

**3) Program Design and Staffing**

The Mental Health programs meet the appropriate staffing models developed and monitored by the NYS Office of Mental Health (OMH) in concert with the NYS Division of Budget (DOB). Additionally, the NYS Office of Alcoholism and Substance Abuse Services (OASAS) certify the Chemical Dependency Community Residence programs.

**Total Funding Requested: \$3,820,403.00**

**Account #A4310.49523**

**Oneida County Dept. Funding Recommendation: \$3,820,403.00**

**Proposed Funding Sources (Federal \$/ State \$/County \$): State \$3,820,403.00**

**Cost Per Client Served: (N/A)**

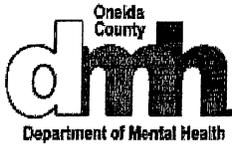
**Past Performance Data: (N/A)**

**O.C. Department Staff Comments: (N/A)**



Anthony J. Picente, Jr., County Executive

Robin E. O'Brien, Commissioner



Phone: (315) 768-3660

Fax: (315) 768-3670

Website: www.ocgov.net

Email: mentalhealth@ocgov.net

120 Airline Street  
Suite 200  
Oriskany, New York 13424

November 03, 2015

Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

EN 20 16-142

HEALTH & HUMAN SERVICES



WAYS & MEANS

Dear Mr. Picente:

I am forwarding six (6) copies of the Amendment to the 2014-2016 Purchase of Services Agreement between the Oneida County Department of Mental Health and **Resource Center for Independent Living Inc.** for your review and signature. If this meets with your approval, please forward this to the Board of Legislators upon completing your review.

The gross amount of this Agreement is **\$404,837.00** for year 2014; and **\$407,182.00** for both 2015 and 2016. This results in a three year total of **\$1,219,201.00**. The funding changes for this amendment results in an increase for each year 2015 and 2016 in the amount of **\$2,345.00**. The amount reflects **100% OMH State Aid Funding** for all years 2014-2016.

Thank you very much for your time and consideration of this request. I would be pleased to respond to any questions or concerns you might have with regard to this Agreement.

Respectfully,

*Robin E. O'Brien*  
Robin E. O'Brien  
Commissioner

REO/ms  
Encs.

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

*Anthony J. Picente, Jr.*  
Anthony J. Picente, Jr.  
County Executive

Date 3/5/16

60.

Oneida Co. Department: Mental Health

Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_  
Other \_\_\_\_\_

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name & Address of Vendor:** Resource Center for Independent Living, Inc.  
409 Columbia Street  
Utica, NY 13502

**Title of Activity or Service:** Service Dollars Intensive Case Management Services ICM)  
Children & Youth Intensive Case Management  
Intensive Case Management Emergency & Non-Emergency Services  
Assisted Competitive Employment (ACE)  
Ongoing Integrated Supported Employment (OISE)

**Proposed Dates of Operation:** January 1, 2014 through December 31, 2016

**Client Population/Number to be Served:** Adults with a serious and persistent mental illness.

**Summary Statements**

**1) Narrative Description of Proposed Services:**

**a. ICM Management Services/Health Home Management**

Services include: bookkeeping, check processing, audit and evaluation.

**b. ICM Children & Youth Services**

The program links the consumer to service systems, various services and offer continued care and support. Services may include linking, monitoring, and case-specific advocacy.

**c. ICM and Health Home Emergency/Non-Emergency Services**

Emergency dollars designated to meet the basic needs of the consumer.

**d. Ongoing Integrated Supported Employment (OISE)**

The program services include short term job coaching, employer consultation and other relevant supports needed to assist an individual in maintaining a job placement.

**e. Assisted Competitive Employment (ACE)**

Long term supports in all areas of life to allow the consumer to be successful in employment.

**2) Program/Service Objectives and Outcomes:**

The primary objective of all services is to support individuals to help them achieve and maintain the most independent level of functioning possible in their lives.

**3) Program Design and Staffing**

All services are licensed by the NYS Office of Mental Health (OMH), as applicable. Assisted Competitive Employment is monitored and certified through the NYS Education Department Bureau of Vocational & Educational Services for Individuals with Disabilities (ACCESS-VR). All programs meet the appropriate staffing models developed

6/1.

and monitored by the NYS Office of Mental Health (OMH) in concert with the NYS Division of Budget (DOB) and in conjunction with guidelines and regulations.

**Total Funding Requested:** \$1,219,201.00

**Account #A4310.49525**

**Oneida County Dept. Funding Recommendation:** \$1,219,201.00

**Proposed Funding Sources (Federal \$/ State \$/County \$):** State \$1,219,201.00

**Cost Per Client Served:** (N/A)

**Past Performance Data:** (N/A)

**O.C. Department Staff Comments:** (N/A)

62.

# ONEIDA COUNTY DEPARTMENT OF PUBLIC WORKS

ANTHONY J. PICENTE JR.  
COUNTY EXECUTIVE

DENNIS S. DAVIS  
COMMISSIONER



DIVISIONS:  
BUILDINGS & GROUNDS  
ENGINEERING  
HIGHWAYS, BRIDGES & STRUCTURES  
REFORESTATION

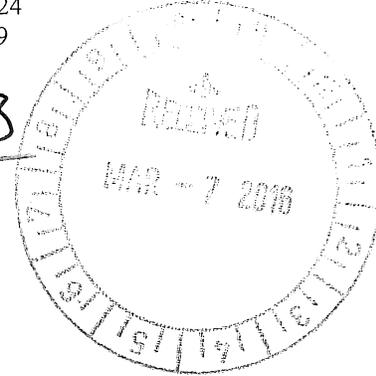
6000 Airport Road, Oriskany, New York 13424  
Phone: (315) 793-6213 Fax: (315) 768-6299

February 12, 2016

Anthony J. Picente Jr.  
Oneida County Executive  
800 Park Ave.  
Utica, NY 13501

FN 20. 16-143

**PUBLIC WORKS  
WAYS & MEANS  
WAYS & MEANS**



Dear County Executive Picente,

Oneida County contracted with Alesia & Crewell Architects to prepare plans and specifications for renovation and reconstruction projects at various County facilities. The original contract inadvertently excluded the cost of asbestos containing materials sampling and analysis.

On November 25, 2015 the Oneida County Board of Acquisition & Contract accepted a proposal from Alesia & Crewell Architects in the amount of \$4,623.00 to provide required asbestos containing materials sampling and analysis.

Original Contract Fee	\$61,450.00
Change Order No. 01	\$4,623.00 (ACM sampling & analysis)
Proposed Contract Fee	\$66,073.00

Please consider the enclosed contract amendment for the aforementioned services.

Thank you for your support.

Sincerely,

Dennis S. Davis  
Commissioner

cc: Mark E. Laramie, PE, Deputy Commissioner

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Date 3/7/16

Oneida Co. Department: Public Works

Competing Proposal	<u>  X  </u>
Only Respondent	<u>          </u>
Sole Source RFP	<u>          </u>

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name & Address of Vendor:** Alesia & Crewell Architects, P.C.  
Four Oxford Crossing  
New Hartford, NY 13413

**Title of Activity or Service:** Professional Consulting Services

**Proposed Dates of Operation:** Start on Execution – 12/31/2016

**Client Population/Number to be Served:** N/A

**Summary Statements**

**1) Narrative Description of Proposed Services:**

Oneida County contracted with Alesia & Crewell Architects to prepare plans and specifications for renovation and reconstruction projects at various County facilities. The original contract inadvertently excluded the cost of asbestos containing materials sampling and analysis.

On November 25, 2015 the Oneida County Board of Acquisition & Contract accepted a proposal from Alesia & Crewell Architects, P.C. for Change Order No. 01 in the amount of \$4,623.00 to provide required asbestos containing materials sampling and analysis.

Original Contract Fee	\$61,450.00	
Change Order No. 01	\$4,623.00	(ACM sampling & analysis)
<u>Proposed Contract Fee</u>	<u>\$66,073.00</u>	

**2) Program/Service Objectives and Outcomes:** N/A

**3) Program Design and Staffing:** N/A

**Total Funding Requested:** \$66,073.00                      **Account #:** H-473

**Oneida County Dept. Funding Recommendation:** \$66,073.00

**Proposed Funding Sources (Federal \$/ State \$/County \$):** \$66,073.00 County

**Cost Per Client Served:** N/A

**Past Performance Data:** N/A

**O.C. Department Staff Comments:** None

64



ONEIDA COUNTY  
DEPARTMENT OF EMERGENCY SERVICES  
FIRE COORDINATOR  
911 CENTER

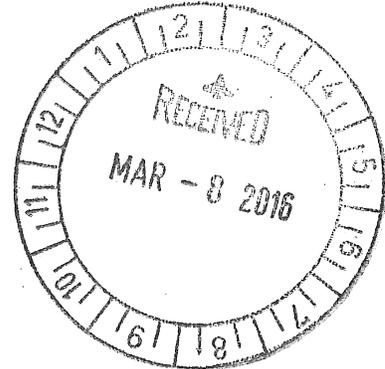
ANTHONY J. PICENTE, JR.  
County Executive

KEVIN W. REVERE  
Director

120 Base Road ♦ Oriskany, New York 13424  
Phone: (315) 765-2526 ♦ Fax: (315) 765-2529

November 20, 2015

FN 20 16-144  
PUBLIC SAFETY



Honorable Anthony J. Picente Jr.  
Oneida County Executive  
800 Park Ave  
Utica, New York 13501

WAYS & MEANS

Dear County Executive Picente,

The 911 Center requests to renew the maintenance agreement we currently have with Tiburon for a term beginning January 1, 2016 through December 31, 2016. The maintenance agreement is to provide 24x7 access to our customer call center for product support. It will provide on-site and remote diagnostic capabilities. The cost of this maintenance agreement will be \$90,127.00 and will be supported with County dollars.

If you are in agreement with this request, we also request approval from the Board of Legislators to enter into this agreement.

If I can be of further assistance, please feel free to contact me.

Thank you.

Sincerely,

Kevin W. Revere  
Director of Emergency Services

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

Date 3/8/14

kmg

Oneida Co. Department Emergency Services

Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_

**Oneida County Board of Legislators**  
**Contract Summary**

**Name of Proposing Organization** Tiburon  
3000 Executive Parkway  
Suite 300  
San Ramon, CA 94583

**Title of Activity or Services:** Maintenance for 911 Equipment

**Proposed Dates of Operations:** 1/1/2016 – 12/31/2016

**Client Population/Number to be Served:** Oneida County

**SUMMARY STATEMENTS**

**1). Narrative Description of Proposed Services:**

Services designed to provide 24X7 access to our customer call center for product support.

**2). Program/Service Objectives and Outcomes**

To provide on-site and remote diagnostic capabilities.

**3). Program Design and Staffing Level**

N/A

**Total Funding Requested:** \$90,127.00.

**Oneida County Dept. Funding Recommendation:**

**Proposed Funding Source (Federal \$ /State \$ / County \$):** Account: 3020.493

**Cost Per Client Served:** N/A

**Past performance Served:** N/A

**O.C. Department Staff Comments:**

lde

ANTHONY J. PICENTE JR.  
County Executive

DENNIS S. DAVIS  
Commissioner



DIVISIONS:  
Buildings & Grounds  
Engineering  
Highways, Bridges & Structures  
Reforestation

## Oneida County Department of Public Works

6000 Airport Road w Oriskany, New York 13424  
Phone: (315) 793-6213 w Fax: (315) 768-6299

March 9, 2016

Anthony J. Picente Jr  
Oneida County Executive  
800 Park Avenue  
Utica, NY 13501

FN 20

16-145

Dear County Executive Picente,

### WAYS & MEANS

Reconstruction of the MVCC Rome Campus includes a new electric utility service for the Plumley Building.

Niagara Mohawk Power Corporation requires permanent easements for all utility connections. A proposed easement is enclosed.

If acceptable, please forward the enclosed easement to the Oneida County Board of Legislators for consideration on.

Thank you for your continued support.

Sincerely,  
Dennis S. Davis  
Commissioner

By,

Mark E. Laramie, PE  
Deputy Commissioner

cc: File

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

Date 3/9/16

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name of Proposing Organization:** Niagara Mohawk Power Corporation  
Real Estate Asset Management  
221 Old Campion Road  
New Hartford, NY 13413

**Title of Activity or Service:** Utility Easement

**Proposed Dates of Operation:** Upon Execution - Perpetual

**Client Population/Number to be Served:** N/A

**Summary Statements**

**1) Narrative Description of Proposed Services:**

Reconstruction of the MVCC Rome Campus includes a new electric utility service for the Plumley Building.

Niagara Mohawk Power Corporation requires permanent easements for all utility connections.

**2) Program/Service Objectives and Outcomes:** N/A

**3) Program Design and Staffing:** N/A

**Total Funding Requested:** \$0.00                      **Account #:**

**Oneida County Dept. Funding Recommendation:** \$0.00

**Proposed Funding Sources (Federal \$/ State \$/County \$):** \$0.00

**Cost Per Client Served:** N/A

**Past Performance Data:** N/A

**O.C. Department Staff Comments:** None

GRANT OF EASEMENT

COUNTY OF ONEIDA, NEW YORK, a municipal corporation, with its principal address at 800 Park Avenue, Utica, New York 13501, (hereinafter referred to as "Grantor"), for consideration of One Dollar (\$1.00), and other valuable considerations paid, the receipt and sufficiency of which are hereby acknowledged under seal, hereby grants to NIAGARA MOHAWK POWER CORPORATION, a New York corporation, having an address at 300 Erie Boulevard West, Syracuse, New York 13202, (hereinafter collectively referred to as "Grantee"), for Grantee and its lessees, licensees, successors, and assigns, the perpetual non-exclusive right and easement as described in Section 1 below (the "Easement") in, under, through, over, across, and upon a portion of Grantor's land, as described in Section 2 below (the "Grantor's Land").

**Section 1. Description of the Easement.** The "Easement" granted by the Grantor to the Grantee consists of a perpetual easement and right-of-way, with the non-exclusive right, privilege, and authority to:

a. Construct, reconstruct, relocate, extend, repair, maintain, operate, inspect, patrol, and, at its pleasure, abandon or remove underground electric and gas facilities including a line or lines of wires or cables (either direct-buried or installed in underground conduits), handholes, manholes, conduit, vaults, junction boxes, pad-mount transformers, housings, connectors, switches and switching equipment, pipes, pedestals, closures, ducts and duct work, markers, cables, connections to overhead and underground wires, any poles or lines of poles, supporting structures, cables, crossarms, overhead and underground wires, guys, guy stubs, insulators, transformers, braces, fittings, foundations, anchors, lateral service lines, communications facilities, and other fixtures and appurtenances; and underground gas distribution facilities including a line or lines of pipe, valves, fittings, handholes, manholes, conduit, vaults, housings, connectors, pedestals, closures, markers, cables, connections to aboveground facilities, braces, fittings, foundations, anchors, lateral service lines, and other fixtures and appurtenances; (collectively, the "Facilities"), which the Grantee shall require now and from time to time, for the transmission and distribution of high and low voltage electric current, transmission and distribution of natural and manufactured gas, and for the transmission of intelligence and communication purposes, by any means, whether now existing or hereafter devised, for public or private use, in, upon, over, under, and across that portion of the Grantor's Land described in Section 3 below (the "Easement Area"), and the highways abutting or running through the Grantor's Land, and to renew, replace, add to, and otherwise change the Facilities and each and every part thereof and the location thereof within the Easement Area, and utilize the Facilities within the Easement Area for the purpose of providing service to the Grantor and others;

b. From time to time, without further payment therefore, clear and keep cleared, by physical means, the Easement Area of any and all trees, vegetation, roots, aboveground or belowground structures and improvements constructed, placed or installed subsequent to this Grant of Easement, or other natural obstructions and trim and/or remove other trees, roots and vegetation adjacent to the Easement Area that, in the reasonable opinion of the Grantee, may interfere with the construction, operation, and maintenance of the Facilities. The first clearing may be for less than the full width and may be widened from time to time to the full width;

c. Excavate or change the grade of the Grantor's Land as is reasonable, necessary, and proper for any and all purposes described in this Section 1; provided, however, that the Grantee will, upon completion of its work, backfill and restore any excavated areas to reasonably the same condition as existed prior to such excavation; and

d. Pass and repass along the Easement Area to and from the adjoining lands and pass and repass over, across, and upon the Grantor's Land to and from the Easement Area, and construct, reconstruct, relocate, use, and maintain such temporary footbridges, causeways, and ways of access, if any, upon the Easement Area, as is reasonable and necessary in order to access the Easement Area, provided that any such temporary footbridge, causeway and/or way of access constructed, reconstructed, located or relocated by the Grantee shall be removed, at Grantor's request, upon conclusion of Grantee's need for access and provided further that Grantee shall return Grantor's land to its condition prior to access by the Grantee.

**Section 2. Description of Grantor's Land.** The "Grantor's Land" is described in a certain Deed recorded in the Oneida County Clerk's Office on 08/23/1916, in Liber 726 of Deeds at Page 96, and consists of land described as being part of Tax Parcel No. 243.006-0001-001 of the city of Rome, County of Oneida, State of New York, commonly known as the Mohawk Valley Community College, and located on the northerly side of Floyd Avenue.

**Section 3. Location of the Easement Area.** The "Easement Area" shall consist of a portion of the Grantors Land as shown on a survey map entitled "Survey Map Showing Permanent Electric Easement PE-3" prepared by LaFave, White & McGivern, L.S., P.C., dated December 7, 2015, a copy of which is annexed hereto and marked as Exhibit B, and more particularly described in a metes and bounds description attached hereto and marked as Exhibit A.

**Section 4. Facilities Ownership.** It is agreed that the Facilities shall remain the property of the Grantee, its successors and assigns.

**Section 5. General Provisions.** The Grantor, for itself, its successors, and assigns, hereby covenants and agrees with the Grantee that no act will be permitted within the Easement Area which is inconsistent with the Easement hereby granted; no buildings or structures, or replacements thereof or additions thereto, swimming pools, or obstructions will be erected or constructed above or below grade within the Easement Area; no trees shall be grown, cultivated, or harvested, and no excavating, mining, or blasting shall be undertaken within the Easement Area without the prior written consent of the Grantee, which consent shall not be unreasonably withheld, conditioned or



***LaFAVE WHITE & McGIVERN LS PC***

LAND SURVEYORS AND PHOTOGRAMMETRISTS  
101 East Schuyler Street, Boonville, NY 13309-0347  
Tel.(315)942-4424 Fax (315)942-2262

December 10, 2015, revised 3/8/2016  
Page 1 of 1

**Oneida County to Niagara Mohawk Power Corporation  
Permanent Electric Easement (PE-3)**

All that tract or parcel of land in the City of Rome, County of Oneida, State of New York, as shown on a map entitled "Survey Map Showing Permanent Electric Easement PE-3 to be conveyed by Oneida County to Niagara Mohawk Power Corporation" prepared by Lafave White & McGivern LS PC, Andrew R. Bailey LS, dated December 7, 2015, more particularly described as follows:

Beginning at a point on the north boundary line of Floyd Ave being located the following four (4) courses and distances from the its intersection with the west boundary line of Bell Road; 1) S 50 degrees 38 minutes 01 seconds W, 75.00 feet to appoint; 2) S 50 degrees 48 minutes 10 seconds W, 114.09 feet to a point; 3) S 51 degrees 59 minutes 47 seconds W, 46.42 feet to a point; 4) S 54 degrees 55 minutes 05 seconds W, 52.53 feet to the Point of Beginning of the easement herein described; thence continuing along road boundary line the following two (2) courses and distances; 1) S 54 degrees 55 minutes 05 seconds W, 14.21 feet to a point; 2) S 58 degrees 36 minutes 55 seconds W, 8.94 feet to a point; thence through the lands of Oneida County the following seven (7) courses and distances; 1) N 15 degrees 55 minutes 25 seconds E, 39.31 feet to a point; 2) N 35 degrees 02 minutes 35 seconds E, 153.57 feet to a point; 3) N 23 degrees 44 minutes 20 seconds W, 5.28 feet to a point on the south face of the new addition to the Plumley Science & Technology Building; 4) thence along said building face N 66 degrees 15 minutes 40 seconds E, 15.00 feet to a point; 5) S 23 degrees 44 minutes 20 seconds E, 13.72 feet to a point; 6) S 35 degrees 02 minutes 35 seconds W, 159.50 feet to a point; 7) S 15 degrees 55 minutes 25 seconds W, 19.17 feet to the Point of Beginning.

Together with and subject to any public, municipal and/or private rights to the lands within the right-of-way of Floyd Ave.

The above described parcel of land owned by Oneida County and is occupied by the Rome Campus of Mohawk Valley Community College.

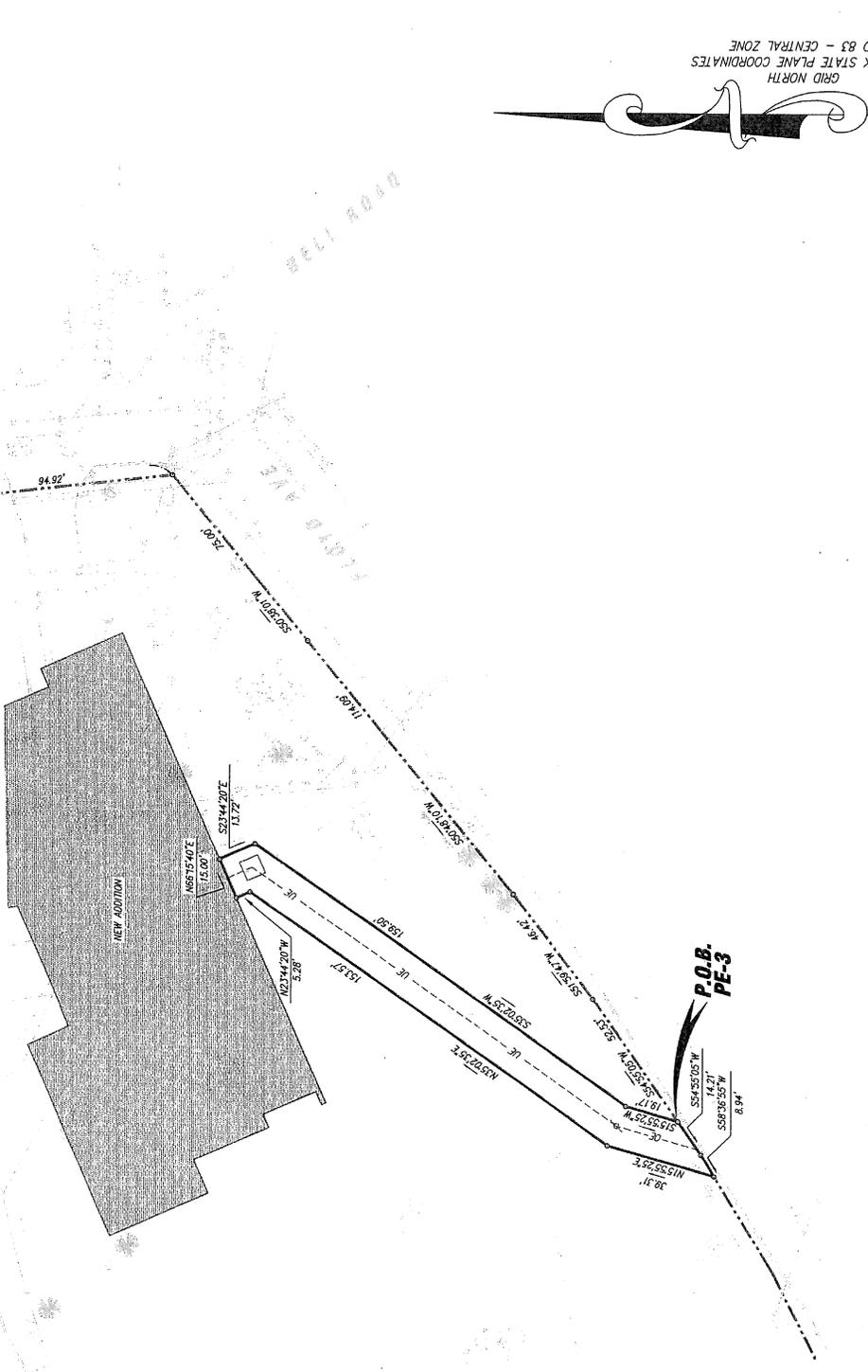
Exhibit B

SURVEY MAP SHOWING PERMANENT ELECTRIC EASEMENT PE-3  
**TO BE CONVEYED BY THE COUNTY OF ONEIDA TO  
 NIAGARA MOHAWK POWER CORPORATION**  
 ONEIDA COUNTY CITY OF ROME NEW YORK  
 LGFAVE, WHITE & MCGIVERN, L.S., P.C.  
 LAND SURVEYORS PHOTOGRAMMETRISTS  
 THERESA BOONVILLE ROME  
 NEW YORK

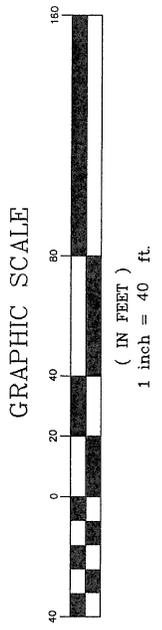
DRAWN	CHECKED	DATE	SCALE	FILE	SHEET
A.R.B.	A.R.B.	12/7/2015	1" = 40'	14-103-B	1 OF 1



LOCATION MAP - ROME USS QUAD - NOT TO SCALE



GRID NORTH  
 NEW YORK STATE PLANE COORDINATES  
 MAD 83 - CENTRAL ZONE



72.

ANTHONY J. PICENTE JR.  
County Executive

DENNIS S. DAVIS  
Commissioner



DIVISIONS:  
Buildings & Grounds  
Engineering  
Highways, Bridges & Structures  
Reforestation

## Oneida County Department of Public Works

6000 Airport Road w Oriskany, New York 13424  
Phone: (315) 793-6213 w Fax: (315) 768-6299

March 9, 2016

Anthony J. Picente Jr  
Oneida County Executive  
800 Park Avenue  
Utica, NY 13501

FN 20 16 - 146

### WAYS & MEANS

Dear County Executive Picente,

Reconstruction of the MVCC Rome Campus includes a new natural gas utility service for the Plumley Building.

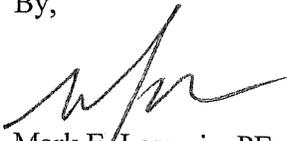
Niagara Mohawk Power Corporation requires permanent easements for all utility connections. A proposed easement is enclosed.

If acceptable, please forward the enclosed easement to the Oneida County Board of Legislators for consideration on.

Thank you for your continued support.

Sincerely,  
Dennis S. Davis  
Commissioner

By,

  
Mark E. Laramie, PE  
Deputy Commissioner

cc: File

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

  
Anthony J. Picente, Jr.  
County Executive

Date 3/9/16

73.

Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name & Address of Vendor:** Niagara Mohawk Power Corporation  
Real Estate Asset Management  
221 Old Campion Road  
New Hartford, NY 13413

**Title of Activity or Service:** Utility Easement

**Proposed Dates of Operation:** Upon Execution - Perpetual

**Client Population/Number to be Served:** N/A

**Summary Statements**

**1) Narrative Description of Proposed Services:**

Reconstruction of the MVCC Rome Campus includes a new natural gas utility service for the Plumley Building.

Niagara Mohawk Power Corporation requires permanent easements for all utility connections.

**2) Program/Service Objectives and Outcomes: N/A**

**3) Program Design and Staffing: N/A**

**Total Funding Requested: \$0.00**                      **Account #:**

**Oneida County Dept. Funding Recommendation: \$0.00**

**Proposed Funding Sources (Federal \$/ State \$/County \$): \$0.00**

**Cost Per Client Served: N/A**

**Past Performance Data: N/A**

**O.C. Department Staff Comments: None**

14.

## GRANT OF EASEMENT

**COUNTY OF ONEIDA, NEW YORK, a municipal corporation, with its principal address at 800 Park Avenue, Utica, New York 13501**, (hereinafter referred to as "Grantor"), for consideration of One Dollar (\$1.00), and other valuable considerations paid, the receipt and sufficiency of which are hereby acknowledged under seal, hereby grants to **NIAGARA MOHAWK POWER CORPORATION, a New York corporation, having an address at 300 Erie Boulevard West, Syracuse, New York 13202**, (hereinafter collectively referred to as "Grantee"), for Grantee and its lessees, licensees, successors, and assigns, the perpetual non-exclusive right and easement as described in Section 1 below (the "Easement") in, under, through, over, across, and upon a portion of Grantor's land, as described in Section 2 below (the "Grantor's Land").

**Section 1. Description of the Easement.** The "Easement" granted by the Grantor to the Grantee consists of a perpetual easement and right-of-way, with the non-exclusive right, privilege, and authority to:

a. Construct, reconstruct, relocate, extend, repair, maintain, operate, inspect, patrol, and, at its pleasure, abandon or remove underground electric and gas facilities including a line or lines of wires or cables (either direct-buried or installed in underground conduits), handholes, manholes, conduit, vaults, junction boxes, pad-mount transformers, housings, connectors, switches and switching equipment, pipes, pedestals, closures, ducts and duct work, markers, cables, connections to overhead and underground wires, any poles or lines of poles, supporting structures, cables, crossarms, overhead and underground wires, guys, guy stubs, insulators, transformers, braces, fittings, foundations, anchors, lateral service lines, communications facilities, and other fixtures and appurtenances; and underground gas distribution facilities including a line or lines of pipe, valves, fittings, handholes, manholes, conduit, vaults, housings, connectors, pedestals, closures, markers, cables, connections to aboveground facilities, braces, fittings, foundations, anchors, lateral service lines, and other fixtures and appurtenances; (collectively, the "Facilities"), which the Grantee shall require now and from time to time, for the transmission and distribution of high and low voltage electric current, transmission and distribution of natural and manufactured gas, and for the transmission of intelligence and communication purposes, by any means, whether now existing or hereafter devised, for public or private use, in, upon, over, under, and across that portion of the Grantor's Land described in Section 3 below (the "Easement Area"), and the highways abutting or running through the Grantor's Land, and to renew, replace, add to, and otherwise change the Facilities and each and every part thereof and the location thereof within the Easement Area, and utilize the Facilities within the Easement Area for the purpose of providing service to the Grantor and others;

b. From time to time, without further payment therefore, clear and keep cleared, by physical means, the Easement Area of any and all trees, vegetation, roots, aboveground or belowground structures and improvements constructed, placed or installed subsequent to this Grant of Easement, or other natural obstructions and trim and/or remove other trees, roots and vegetation adjacent to the Easement Area that, in the reasonable opinion of the Grantee, may interfere with the construction, operation, and maintenance of the Facilities. The first clearing may be for less than the full width and may be widened from time to time to the full width;

c. Excavate or change the grade of the Grantor's Land as is reasonable, necessary, and proper for any and all purposes described in this Section 1; provided, however, that the Grantee will, upon completion of its work, backfill and restore any excavated areas to reasonably the same condition as existed prior to such excavation; and

d. Pass and repass along the Easement Area to and from the adjoining lands and pass and repass over, across, and upon the Grantor's Land to and from the Easement Area, and construct, reconstruct, relocate, use, and maintain such temporary footbridges, causeways, and ways of access, if any, upon the Easement Area, as is reasonable and necessary in order to access the Easement Area, provided that any such temporary footbridge, causeway and/or way of access constructed, reconstructed, located or relocated by the Grantee shall be removed, at Grantor's request, upon conclusion of Grantee's need for access and provided further that Grantee shall return Grantor's land to its condition prior to access by the Grantee.

**Section 2. Description of Grantor's Land.** The "Grantor's Land" is described in a certain Deed recorded in the Oneida County Clerk's Office on 08/23/1916, in Liber 726 of Deeds at Page 96, and consists of land described as being part of Tax Parcel No. 243.006-0001-001 of the city of Rome, County of Oneida, State of New York, commonly known as the Mohawk Valley Community College, and located on the northerly side of Floyd Avenue.

**Section 3. Location of the Easement Area.** The "Easement Area" shall consist of a portion of the Grantors Land as shown on a survey map entitled "Survey Map Showing Permanent Gas Easement PE-2" prepared by LaFave, White & McGivern, L.S., P.C., dated November 5, 2015, a copy of which is annexed hereto and marked as Exhibit B, and more particularly described in a metes and bounds description attached hereto and marked as Exhibit A.

**Section 4. Facilities Ownership.** It is agreed that the Facilities shall remain the property of the Grantee, its successors and assigns.

**Section 5. General Provisions.** The Grantor, for itself, its successors, and assigns, hereby covenants and agrees with the Grantee that no act will be permitted within the Easement Area which is inconsistent with the Easement hereby granted; no buildings or structures, or replacements thereof or additions thereto, swimming pools, or obstructions will be erected or constructed above or below grade within the Easement Area; no trees shall be grown, cultivated, or harvested, and no excavating, mining, or blasting shall be undertaken within the Easement Area without the prior written consent of the Grantee, which consent shall not be unreasonably withheld, conditioned or

15.

delayed, it being the intent that the Easement herein conveyed is intended to prohibit the longitudinal or parallel use or occupancy of said Easement Area by surface or subsurface activities or structures which might damage or interfere with the Facilities; the Easement shall not be modified nor the Easement Area relocated by the Grantor without the Grantee's prior written consent; which shall not be unreasonably withheld, conditioned or delayed; the present grade or ground level of the Easement Area will not be changed by excavation or filling; the Grantee shall quietly enjoy the Grantor's Land; and the Grantor will forever warrant title to the Grantor's Land. The Grantee, its successors and assigns, are hereby expressly given and granted the right to assign this Easement, or any part thereof, or interest therein. This Grant of Easement shall at all times be deemed to be and shall be a continuing covenant running with that portion of the Grantor's Land comprising the Easement Area and shall inure to and be binding upon the successors, heirs, legal representatives, and assigns of the parties named in this Grant of Easement.

**Section 6. No Cutting of Paved Areas or Sidewalks.** Notwithstanding anything to the contrary contained in this Grant of Easement or contained in the survey map annexed hereto and marked as Exhibit A, to the extent that the Facilities are to be installed underneath any paved area or sidewalk, the Grantee shall, when feasible, perform such installation by "boring" underneath said paved area or sidewalk (at the appropriate depth) rather than "cutting" said paved area or sidewalk, "trenching and placing" the Facilities in said "cut" and "restoring" said paved area or sidewalk.

IN WITNESS WHEREOF, the Grantor has duly executed this Grant of Easement under seal this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

COUNTY OF ONEIDA

By: \_\_\_\_\_ (L.S.)  
Gerald J. Fiorini  
Chairman, Oneida County Board of Legislators

STATE OF NEW YORK )  
                                  )  
                                  )       ss.:  
COUNTY OF ONEIDA )

On the \_\_\_\_\_ day of \_\_\_\_\_, 2016, before me, the undersigned, personally appeared Gerald J. Fiorini, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

\_\_\_\_\_  
Notary Public – Oneida County, NY  
My Commission Expires:

176

***LaFAVE WHITE & MCGIVERN LS PC***

LAND SURVEYORS AND PHOTOGRAMMETRISTS  
101 East Schuyler Street, Boonville, NY 13309-0347  
Tel.(315)942-4424 Fax (315)942-2262

October 2, 2015  
Page 1 of 1

**Oneida County to Niagara Mohawk Power Corporation  
Permanent Gas Easement (PE-2)**

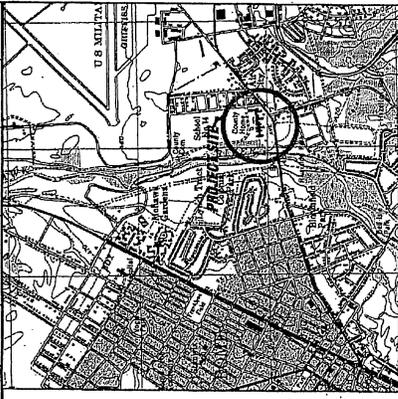
All that tract or parcel of land in the City of Rome, County of Oneida, State of New York, as shown on a map entitled "Survey Map Showing Permanent Electric and Gas Easement to be conveyed by Oneida County to Niagara Mohawk Power Corporation" prepared by Lafave White & McGivern LS PC, Andrew R. Bailey LS, dated October 5, 2015, more particularly described as follows:

Beginning at a point on the west boundary line of Bell Road being located N 06 degrees 31 minutes 23 seconds W 94.92 feet from the intersection with the north boundary line of Floyd Avenue; thence through the lands of Oneida County the following five (5) courses and distances; 1) S 80 degrees 50 minutes 26 seconds W, 76.74 feet to a point; 2) N 09 degrees 09 minutes 34 seconds W, 15.50 feet to the south face of the Plumley Science & Technology Building; 3) thence along said building face N 80 degrees 50 minutes 26 seconds E, 27.50 feet to a point; 4) S 09 degrees 09 minutes 34 seconds E, 0.50 feet to a point; 5) N 80 degrees 50 minutes 26 seconds E, 49.93 feet to a point on the west boundary line of the Bell Road; thence along said road boundary line S 06 degrees 31 minutes 23 seconds E, 15.02 feet to the Point of Beginning.

Together with and subject to any public, municipal and/or private rights to the lands within the right-of-way of Bell Road.

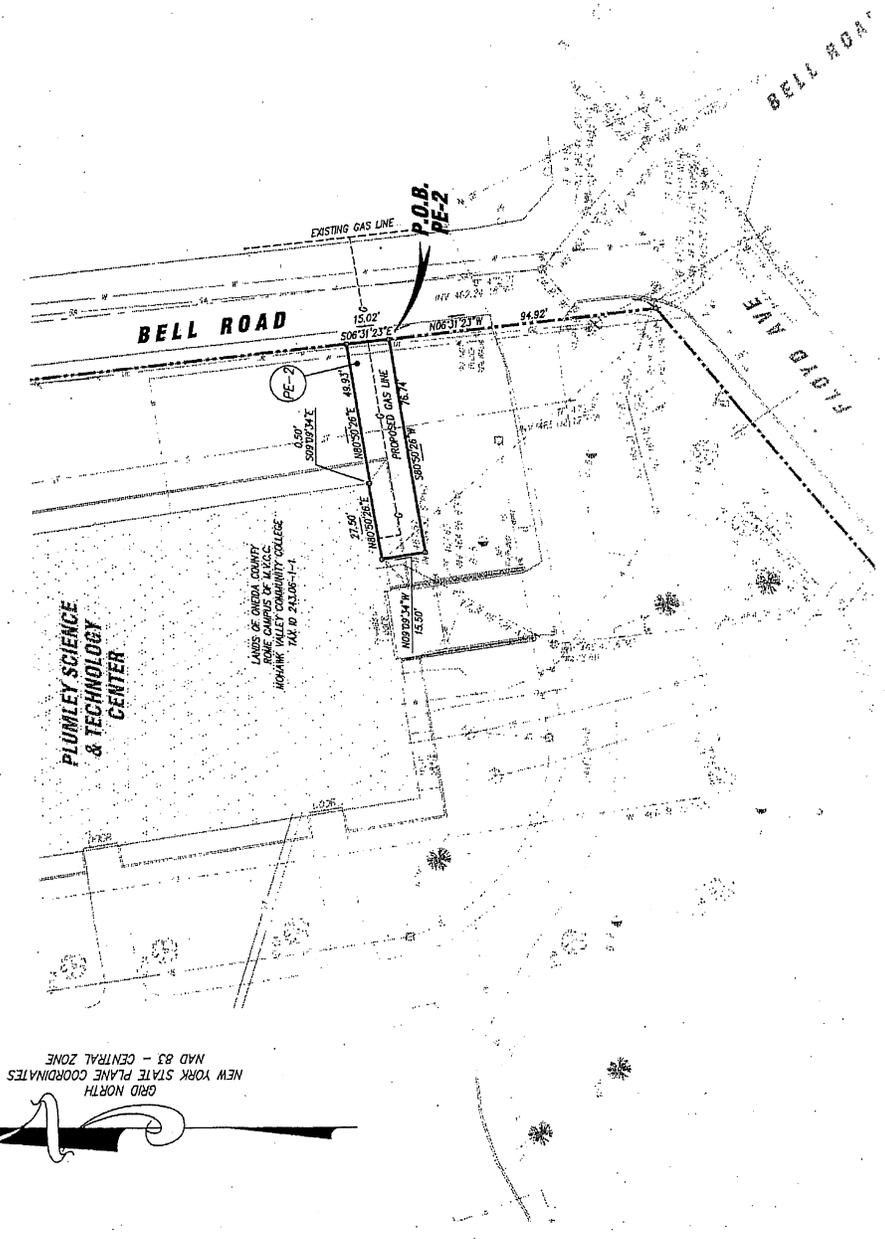
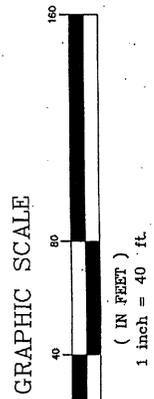
The above described parcel of land owned by Oneida County and is occupied by the Rome Campus of Mohawk Valley Community College.

SURVEY MAP SHOWING PERMANENT GAS EASEMENT PE-2  
**TO BE CONVEYED BY THE COUNTY OF ONEIDA TO  
 NIAGARA MOHAWK POWER CORPORATION**  
 CITY OF ROME  
 ONEDA COUNTY NEW YORK  
**LtFAVE, WHITE & MCGIVERN, L.S., P.C.**  
 LAND SURVEYORS PHOTOGRAMMETRISTS  
 THERESA BOONVILLE ROME  
 NEW YORK



DRAWN A.R.B.	CHECKED A.R.B.	DATE 10/5/2015	SCALE 1" = 40'	FILE 14-1032-B	SHEET 1 OF 1
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LOCATION MAP - ROME (SEE GRID) - NOT TO SCALE



GRID NORTH  
 NEW YORK STATE PLANE COORDINATES  
 NAD 83 - CENTRAL ZONE