



# ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

Gerald J. Fiorini  
Chairman  
(315) 798-5900

Mikale Billard  
Clerk  
(315) 798-5404

George Joseph  
Majority Leader

Philip M. Sacco  
Minority Leader

## COMMUNICATIONS FOR DISTRIBUTION

January 13, 2016

(Correspondence relating to upcoming legislation, appointments, petitions, etc.)

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FN 20 16-008

WAYS & MEANS

Dated 12/21/15

We, the undersigned Democratic members of the Oneida County Board of Legislators, hereby petition and designate the Utica Observer Dispatch and the Rome Daily Sentinel as the official newspapers representing the Democratic Party to publish the concurrent resolutions, election notices, official canvasses, local laws, notices and other matters required by law to be published in the year 2016.

*William Goodman*

*[Signature]*

*Barbara Calandra*

*Chad Davis*

*Philip M. Sacco*

*John Long*

# Griffiss International Airport



660 Hangar Road, Suite 223  
Rome, NY 13441

Telephone: 315-736-4171 / Fax: 315-736-0568

**ANTHONY J. PICENTE, JR.**  
County Executive

FN 20 18-009

**RUSSELL STARK**  
Commissioner of Aviation

December 10, 2015

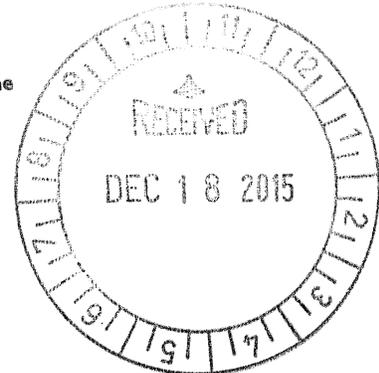
**AIRPORT**

Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Ave  
Utica, NY 13501

**WAYS & MEANS**

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive  
Date 12/18/15



Dear Mr. Picente:

This letter is regarding the proposed 2016 Griffiss International Airport Rate and Fee Schedule.

The County of Oneida, through the Oneida County Department of Aviation, operates Griffiss International Airport and provides a safe well maintained facility serving the local, regional, interstate and international markets from the commercial, corporate, governmental and general aviation communities.

To assist in the continued improvements at the airport, The County of Oneida has applied for and accepted funding through the Federal Aviation Administrations (FAA) Airport Improvement Program). Acceptance of AIP funds requires Oneida County (Griffiss International Airport) to comply with FAA Grant Assurances. In the case of the rate and fee schedule Grant Assurance #24 that states in part:

“It will maintain a fee and rental structure for the facilities and services at the airport which will make the airport as self-sustaining as possible under the circumstances existing at the particular airport, taking into account such factors as the volume of traffic and economy of collection.”

Additionally, the June 19, 1996 FAA Policy Regarding Airport Rates and Charges, and Principals Applicable to Airport Rates and Charges, provides that rates, fees, rentals, landing fees, and other service charges (“fees”) imposed on aeronautical users for aeronautical use of Airport facilities (“aeronautical fees”) must be fair and reasonable, and aeronautical fees may not unjustly discriminate against aeronautical users or groups.

In accordance with FAA Policy regarding Airport Rates and Fees and FAA Order 5190.6B Airport Compliance Manual, the County is required to adopt and implement a Rates and Fee Schedule in an effort to recover operating and capital costs.

The County of Oneida has previously established an Airport Rate and Fee schedule effective in 2012. A copy of Board Resolution 216, dated 14 September 2011 and the Rate and Fee Schedule for 2012 are attached as Exhibit 1 for comparison purposes.

This update is essential due to the addition of the new facilities and office space at the Airport.

If you concur with the proposed Airport Rate and Fee Schedule, I request that it be forwarded to the Board of Legislators for their consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Russell Stark", with a long horizontal flourish extending to the right.

Russell Stark  
Commissioner  
Oneida County Department of Aviation

Competing Proposal	_____
Only Respondent	_____
Sole Source RFP	_____
Other	X _____

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name & Address of Vendor:**

Oneida County Department of Aviation  
660 Hangar Road Suite 223  
Rome, NY 13441

**Title of Activity or Service:**

2016 Airport Rate and Fee Schedule  
(Proposed)

**Proposed Dates of Operation:**

**Client Population/Number to be Served:** N/A

**Summary Statements**

1) Narrative Description of Proposed Services:

This is a proposed Rate and Fee Schedule for Griffiss International Airport beginning January 2016. The new Rates and Fees are needed due to the new facilities at Griffiss which include the Customs Facility and new office space.

2) Program/Service Objectives and Outcomes:

**This New Rate and Fee Schedule would replace the Rate and Fee Schedule passed by the Legislature on 14 Sep 2011 and continues Oneida County's (Griffiss International Airport) compliance with FAA Grant Assurances and Policy.**

3) Program Design and Staffing: N/A

**Total Funding Requested: \$0.00**

**Account #: A5620**

**Oneida County Dept. Funding Recommendation:**

**Proposed Funding Sources (Federal \$/ State \$/County \$): This is a no cost Rate and Fee Schedule.**

**Cost Per Client Served: \$0.00**

**Past Performance Data: N/A**

**O.C. Department Staff Comments:**

6.



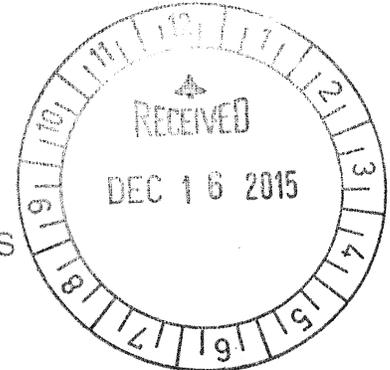
David L. Mathis  
 Director, Workforce Development

Anthony J. Picente, Jr.  
 Oneida County Executive

November 4, 2015

Anthony J. Picente, Jr.  
 Oneida County Executive  
 800 Park Avenue  
 Utica, New York 13501

FN 20 15-010



HEALTH & HUMAN SERVICES  
**WAYS & MEANS**

Dear County Executive Picente:

Attached for your approval and signature are three (3) copies of a revenue-generating Lease Agreement between Oneida County Workforce Development and the New York State Office of General Services/New York State Department of Labor.

This is a renewal of a Lease Agreement which expired on April 30, 2015. The terms remain unchanged.

By means of this Lease Agreement, the NYS Department of Labor will pay Workforce Development \$20,364 annually for space DOL uses at the Rome Working Solutions One-Stop Center, located at 300 West Dominick Street, Rome. As you know, Workforce Development manages the Rome One-Stop Center on behalf of the Local Workforce Investment Area. The attached Lease Agreement is for a five-year term and is retroactive to May 1, 2015.

**Board of Legislators' approval is required for you to sign the attached Lease Agreement.** As this is a revenue-generating Lease, **no Oneida County dollars will be expended.** Once Board approval has been secured and you have affixed your signature, please return all three copies to my office for forwarding to the Office of General Services to complete the signature process.

Thank you for your assistance. I can be reached at x5908, if you have any further questions regarding this matter.

Sincerely,

*David Mathis*

David L. Mathis, Director  
 Oneida County Workforce Development

Reviewed and Approved for submittal to the  
 Oneida County Board of Legislators by

*Anthony J. Picente, Jr.*  
 Anthony J. Picente, Jr.  
 County Executive

Date 12/16/15

7.

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name of Proposing Organization:** New York State Department of Labor  
Mayor Erastus Corning 2<sup>nd</sup> Tower  
Empire State Plaza  
Albany, New York 12242

**Title of Activity or Service:** REVENUE Lease Agreement between Workforce  
Development and New York State Department of Labor

**Proposed Dates of Operation:** May 1, 2015 to April 30, 2020

**Client Population/Number to Be Served:** Visitors to the Rome Working Solutions One-Stop  
Center Number to be served varies from year to year.

**Summary Statements**

**1) Narrative Description of Proposed Services**

The NYS Department of Labor will pay Workforce Development \$20,364 annually for space DOL uses at the Rome Working Solutions One-Stop Center, located at 300 West Dominick Street, Rome. Workforce Development manages the Rome One-Stop Center on behalf of the Local Workforce Investment Area. The Lease Agreement is for a five-year term and is retroactive to May 1, 2015. The Lease Agreement also contains a five-year renewable option.

**2) Program/Service Objectives and Outcomes**

Oneida County Workforce Development manages the Rome Working Solutions One-Stop Center and is charging NYS DOL rent as one of the “partner agencies” housed in the One Stop.

**3) Program Design and Staffing**

No additional staffing is required as a result of this Lease Agreement.

**Total Funding Requested:** \$101,820 **REVENUE Account # J4824**

**Oneida County Dept. Funding Recommendation:** \$101,820

**Proposed Funding Sources (Federal \$/State \$/County \$):** This is a revenue-generating Lease.

**Cost per Client Served:** N/A

**Past Performance Data:** This is a renewal of a previous Lease Agreement.

**O.C. Department Staff Comments:** This Lease Agreement will generate \$20,364 in annual income for Oneida County Workforce Development. Approval is strongly recommended.

81

**Anthony J. Picente Jr.**  
County Executive

**Lucille A. Soldato**  
Commissioner



**ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES**  
County Office Building 800 Park Avenue Utica, NY 13501  
Phone (315) 798-5733 Fax (315) 798-5218

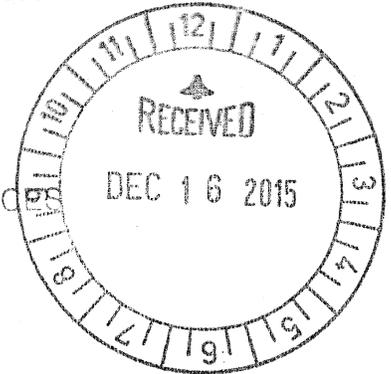
September 1, 2015

Honorable Anthony J. Picente Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

FN 20 15-011

HEALTH & HUMAN SERVICES

**WAYS & MEANS**



Dear Mr. Picente:

I am submitting the Purchase of Service Agreement between Oneida County Department of Social Services and House of the Good Shepherd for review and approval by the Board of Legislators.

The House of the Good Shepherd provides placement services for children and offer various levels of care. The contractor provides specialized Institutional Foster Care for those children who are unable to remain at home with their biological parents due to behavioral issues at home or in the community, voluntary transfers of custody to Oneida County Department of Social Services and children who have been determined by Family Court to be delinquent or persons in need of supervision.

New York State Office of Children and Family Services assign the rates for the facilities. The term of these Agreements is July 1, 2015 – June 30, 2018. Total cost in 2014 was \$8,392,558.30 with a local share of 30 % or \$ 2,517,767.49. The anticipated cost for three years is \$ 25,177,674.90 with a maximum contract amount of \$ 36,000,000 with a local cost of 10,800,000.00.

I am respectfully requesting that this matter be forwarded to the Board of Legislators for action. Thank you for your consideration.

Sincerely,

Lucille A. Soldato  
Commissioner

tms  
Attachment

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente Jr.  
County Executive

Date 12/16/15

9.

8/25/15  
92101

Oneida Co. Department Social Services

Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_

**Oneida County Board of Legislators**  
**Contract Summary**

**Name of Proposing Organization:**

House of the Good Shepherd  
1550 Champlin Avenue  
Utica, New York 13502

**Title of Activity or Services:** Institutional Foster Care for Children

**Proposed Dates of Operations:** July 1, 2015 through June 30, 2018

**Client Population/Number to be Served:** Children in need of Institutional Foster Care up to age 18 or in some cases 21.

**SUMMARY STATEMENTS**

**1). Narrative Description of Proposed Services**

To provide institutional foster care for those children under the age 18 or in some cases 21 who have been adjudicated as a Person In Need of Supervision (PINS) or Juvenile Delinquent (JD) and those whose parents or legal guardians have voluntarily transferred custody to Oneida County Department of Social Services or those children whose custody has been involuntary committed by the court to an authorized agency or a foster parent in accordance with section 384-b of the Social Services Law or article 6 of the Family Court Act.

**2). Program/Service Objectives and Outcomes -**

Placement services including Family Foster Care and/or Institutional levels of care for children who are unable to remain at home with their biological parents due to behavior issues in the home or community, voluntary transfer of custody to Oneida County Department of Social Services or those children who have been determined by Family Court to be JD or PINS.

**3). Program Design and Staffing Level - N/A**

10

**Total Funding Requested:**

Rates are determined by New York State Office of Children and Family Services.

- Institutional - \$ 262.83
- Foster Board Home - \$ 33.87
- Foster Board Home Therapeutic - \$ 52.41
- Group Home - \$ 149.64
- Institutional Emergency - \$ 319.90

**Oneida County Dept. Funding Recommendation:** Account #:A6119.495

**Mandated or Non-Mandated:** Mandated Service

**Proposed Funding Source (Federal \$ /State \$ / County \$):**

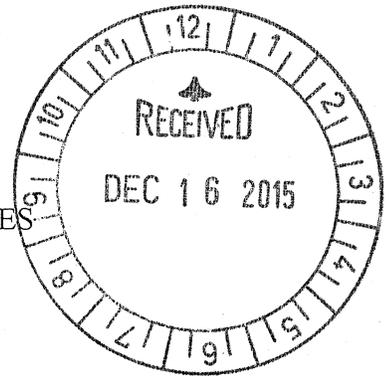
Federal	36.5 % =	\$ 13,140,000.00
State	33.5 % =	\$ 12,060,000.00
County	30.0 % =	\$ 10,800,000.00

**Cost Per Client Served:** The Department paid a total of \$ 8,392,558.30 in 2014. The anticipated cost for three years is \$ 25,177,674.90. Contract has a maximum amount allowed at \$ 36,000,000.

**Past performance Served:**

**O.C. Department Staff Comments:** The Department is satisfied with the performance of the contractor and the Department contracts with a number of Institutions to ensure the availability of services when needed.

- The provider has specific areas of specialization
- Drug/alcohol program
  - Diagnostic unit
  - Emotionally disturbed
  - Residential Facility
  - Critical care unit
  - Sexual offender program
  - Multi-handicapped
  - Respite
  - Fire Setters



ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES  
County Office Building 800 Park Avenue Utica, NY 13501  
Telephone (315) 798-5733 Fax (315) 798-5218

October 17, 2015

Honorable Anthony J. Picente Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

FN 20

15 012

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

HEALTH & HUMAN SERVICES

*Anthony J. Picente Jr.*  
Anthony J. Picente, Jr.  
County Executive

Date 12/16/15

Dear Mr. Picente:

**WAYS & MEANS**

I am submitting the following sample contract for all twenty seven (27) Purchase of Service Agreements for Review and approval by the Board of Legislators.

I am respectfully requesting that this sample contract for Day Care Centers be approved for all twenty seven (27) Agreements under one resolution, however if there are concerns with any individual Day Care Center, that Day Care Center maybe omitted and processed separately.

The following is a list of the twenty seven (27) Day Care Centers:

- Cazenovia Children's House, Inc., 2757 Route 20 E. Cazenovia, NY
- Celebration Children's Center of Canastota Inc., 206 Wilson Ave, Canastota, NY
- Center for Family Life & Recovery Inc., 253 Silverstone Road, Remsen, NY
- Chenango Nursery School Inc., 59 W. Kendrick Ave., Hamilton, NY
- North Utica Senior Citizens Recreation Center Inc., 50 Riverside Drive, Utica, NY
- The Children's Center at Morrisville State College, Inc., Bailey Hall, Morrisville, NY
- Clinton Child Care Center, Inc. DBA Clinton Early Learning Center, 75 Chenango Avenue, Clinton, NY
- Court Street Children's Center, Inc., 415 Court Street, Utica, NY
- The Eastern Star, Day Care Center Inc., 8280 St. RT 69, Oriskany, NY
- First Nursery School of Utica, 1605 Genesee Street, Utica, NY
- Kathleen M. Lloyd DBA Half Pint Academy Child Care Center, 7829 State Route 5, Kirkland, NY
- The Jewish Community Federation of the Mohawk Valley, NY, Inc., 2310 Oneida Street, Utica, NY
- Junior Junction, Inc., 2215 Genesee Street, Utica, NY
- Learning Care Group, Inc. a/k/a Childtime Learning Center, 5112 Taft Rd. Liverpool, New York 13088
- Griffiss Federal Employee Child Care Group, Inc. a/k/a Little Learners on Campus, 808 Cypress Street, Rome, NY
- Trustees of the Masonic Hall and Asylum Fund a/k/a Masonic Care Community of New York, 2150 Bleecker Street, Utica, NY

12r

- Mohawk Valley Community Action Agency, Inc., a/k/a MVCAA, Inc. Griffiss Child Development Center, 9882 River Road, Utica, NY
- The Neighborhood Center Inc., 615 Mary Street, Utica, NY
- Oneida Area Day Care Center, Inc., 447 Sayles Street, Oneida, NY
- Young Men's Christian Association and Woman's Community Center of Rome, New York a/k/a YMCA of the Greater Tri-Valley, Inc., 301 Bloomfield Street, Rome, NY
- St. Paul's Church a/k/a St Paul's Church – Nazareth Child Care Center, 11 Parkway Drive, Whitesboro, NY
- Sitrin Child Day Care Facility, Inc., 3 Kavod Road, New Hartford, NY
- Thea Bowman House Inc., 731 Lafayette Street, Utica, NY
- GCFA a/k/a United Methodist Church a/k/a Trinity United Methodist Church a/k/a Treehouse After School Program, 8595 Westmoreland Road, Whitesboro, NY
- Trinity Nursery and Day Care Center, 215 Lancaster Street, Albany, New York 12210
- Upstate Cerebral Palsy, Inc., a/k/a United Cerebral Palsy, Inc. a/k/a United Cerebral Palsy, Inc. - New Discoveries Day Care, 1020 Mary Street, Utica, NY
- Westmoreland Elementary After School Program Inc., Route 233, Westmoreland, NY

The Centers provides safe Day Care Services for children. The Department pays them to care for children of eligible families. This resource helps to ensure safe care of children while their families participate in training and/or employment.

The term of these Agreements is October 1, 2015 through September 30, 2018, which is paid at Day Care "Market Rates" as determined by New York State Office of Children and Family Services. Total cost of these Day Care Centers from September 2014 through August 2015 was \$2,387,207.13 with an approximate local share of 18.20% or \$434,471.70 per year. These agreements are for three years with an estimated cost of \$7,161,621.39 and local share of \$1,303,415.09.

I am respectfully requesting that this matter be forwarded to the Board of Legislators for action. Thank you for your consideration.

Sincerely,



Lucille A. Soldato  
Commissioner  
LAS/tms  
Attachment

10/17/15

**Oneida Co. Department Social Services**

**Competing Proposal** \_\_\_\_\_

**Only Respondent** \_\_\_\_\_

**Sole Source RFP** \_\_\_\_\_

**Oneida County Board of Legislators**  
**Contract Summary**

**Name of Proposing Organization:**

Various Day Care Agencies  
(See Attached Summary for listing of all twenty seven (27)  
Day Care Agencies)

**Title of Activity or Services:** Day Care Services for Children

**Proposed Dates of Operations:** October 1, 2015 through September 30, 2018

**Client Population/Number to be Served:** Children in need of Day Care Services up to age 12.

**SUMMARY STATEMENTS**

**1). Narrative Description of Proposed Services**

Provide Day Care Services to eligible families.

**2). Program/Service Objectives and Outcomes -**

To provide safe quality Day Care Services to eligible low income employed families or public assistance recipients involved in approved educational, vocational job search or work experience activities.

**3). Program Design and Staffing Level - N/A**

**Total Funding Requested:**

Rates are determined by New York State Office of Children and Family Services current rates attached.

**Oneida County Dept. Funding Recommendation:** Account #:A6055.495

**Mandated or Non-Mandated:** Mandated Service

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**Proposed Funding Source (Federal \$ /State \$ / County \$): (Per Year)**

Federal	63.80 % =	\$ 1,523,038.15
State	18.00 % =	\$ 429,697.28
County	18.20 % =	\$ 434,471.70

**Cost Per Client Served:** Attached Summary lists all twenty seven (27) Day Care Centers being approved. The Department paid a total of \$ 2,387,207.13 for all twenty seven (27) Day Care Centers from the time frame of September 1, 2014 through August 30, 2015.

**Past performance Served:**

**O.C. Department Staff Comments:** The Department is satisfied with the performance of all Day Care Centers and the Department contracts with a number of Centers to ensure the availability of services when needed.

15.

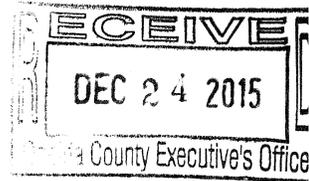
Anthony J. Picente, Jr  
Oneida County Executive



John P. Talerico  
Commissioner of Personnel

**ONEIDA COUNTY DEPARTMENT OF PERSONNEL**

County Office Building 800 Park Avenue Utica, New York 13501-2986  
Phone: (315) 798-5725 Fax: (315) 798-6490 Email: personnel@ocgov.net  
Web site: www.ocgov.net



December 23, 2015

FN 20 15-013

GOVERNMENT OPERATIONS

Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

**WAYS & MEANS**

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

*[Signature]*  
Anthony J. Picente, Jr.  
County Executive

Date 12/23/15

Dear County Executive Picente:

Attached for your review and approval is correspondence from County Attorney Peter M. Rayhill, requesting the creation of one (1) new Paralegal Assistant positions (Grade 25W, Step 1 \$33,516) in the Law Department, Cost Center 1420.

The new full time positions will perform various paralegal work and related duties for the Law Department.

This action will require Board of Legislator approval.

Sincerely,

*[Signature]*

John P. Talerico  
Commissioner of Personnel

Copy: County Attorney  
Budget

16-



**ONEIDA COUNTY DEPARTMENT OF PERSONNEL**

County Office Building 800 Park Avenue Utica, New York 13501-2986  
Phone: (315) 798-5725 Fax: (315) 798-6490 Email: [personnel@ocgov.net](mailto:personnel@ocgov.net)  
Web site: [www.ocgov.net](http://www.ocgov.net)

December 22, 2015

Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

Dear County Executive Picente:

Attached for your review and approval is correspondence from County Attorney Peter M. Rayhill, requesting the creation of two (2) new Assistant County Attorney III positions (Grade 36P, Step 1 \$49,123) in the Law Department, Cost Center 1420.

The new full time positions will perform various legal work and related duties for the Law Department.

This action will require Board of Legislator approval.

Sincerely,

John P. Talerico  
Commissioner of Personnel

Copy: County Attorney  
Budget

17.



**ONEIDA COUNTY DEPARTMENT OF LAW**

Oneida County Office Building  
800 Park Avenue ♦ Utica, New York 13501-2975  
(315) 798-5910 ♦ fax: (315) 798-5603  
[www.ocgov.net](http://www.ocgov.net)

**ANTHONY J. PICENTE, JR.**  
COUNTY EXECUTIVE

**PETER M. RAYHILL**  
COUNTY ATTORNEY

December 23, 2015

John P. Talerico  
Commissioner of Personnel  
County of Oneida  
800 Park Avenue  
Utica, New York 13501

**RE: Request to Create Two New Assistant County Attorney Positions**

Dear John:

I am requesting that two (2) new Assistant County Attorney positions and one (1) new Paralegal Assistant position (Grade 25, Step 1, \$33,516) be created for the Law Department. These attorney positions are necessitated by the work load here and the paralegal position will provide necessary assistance to the two attorneys.

I have enclosed form MSD-222, New Position Duties Statement for your review. Should the enclosed meet with your approval, kindly sign and forward to the Board of Legislators for their consideration.

Should you have any questions or concerns, please do not hesitate to contact me.

Very truly yours,

Peter M. Rayhill  
County Attorney

  
Enclosure