ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ◆ 800 PARK AVENUE ◆ UTICA, N.Y. 13501-2977

Gerald J. Fiorini
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(315) 798-5900

Mikale Billard
Clerk
(315) 798-5404

George Joseph
Majority Leader

Frank D. Tallarino
Minority Leader

EXPEDITED COMMUNICATIONS FOR DISTRIBUTION
December 23, 2015

(Correspondence relating to upcoming legislation, appointments, petitions, etc)

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AVAILABLE ON WEBSITE ONLY
www.ocgov.net

ONEIDA COUNTY DEPARTMENT OF LAW

Oneida County Office Building
800 Park Avenue ◆ Utica, New York 13501-2975
(315) 798-5910 ◆ Fax (315) 798-5603

ANTHONY J. PICENTE JR.
COUNTY EXECUTIVE

PETER M. RAYHILL
COUNTY ATTORNEY

December 9, 2015

FN 20 15-420

ECONOMIC DEVELOPMENT & TOURISM

WAYS & MEANS

Hon. Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

Re: Oneida County Tourism Contract

Dear Mr. Picente:

Enclosed is proposed contract to extend for one year the selection of The Convention and Visitors Bureau for Oneida County, Inc., d/b/a Oneida County Tourism, as the recipient of the County's bed tax funds to promote tourism in Oneida County. The terms are the same as the previous contract, approved by the Board of Legislators on March 12, 2014 as Resolution #2014-97. A copy has been included with these documents for your convenience.

If you concur, please ask the Board of Legislators to approve this contract.

Very truly yours,

Harris J. Samuels, Esq.
Assistant County Attorney

RECEIVED
DEC 9 - 2015

Reviewed and Approved for submittal to the Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 12/8/15

2.

Oneida Co. Department: County Attorney

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____
Other _____

ONEIDA COUNTY BOARD OF LEGISLATORS

Name & Address of Vendor:

The Convention and Visitors Bureau for Oneida County, Inc., d/b/a Oneida County Tourism
PO Box 551
Utica, New York 13503-0551

Title of Activity or Service: Regional tourism promotion

Proposed Dates of Operation: 10/1/15-9/30/16

Client Population/Number to be Served: N/A

Summary Statements

1) Narrative Description of Proposed Services: By way of this agreement the CVB will receive the County's bed tax money to promote tourism and operate the visitors information center.

2) Program/Service Objectives and Outcomes: To help OC tourism & therefore the County's economy

3) Program Design and Staffing: N/A

Total Funding Requested: Revenue **Account #:** A1740

Oneida County Dept. Funding Recommendation:

Proposed Funding Sources (Federal $/ State $/County $): County bed tax net revenues
Cost Per Client Served:
Past Performance Data:
O.C. Department Staff Comments: Yearly contract

3.

AGREEMENT

THIS AGREEMENT, made this day of , 2015 between the

COUNTY OF ONEIDA, a municipal corporation organized and existing under the laws of the State of New York, with its principal office and place of business in the City of Utica, County of Oneida, New York, hereinafter referred to as the "County", and

THE CONVENTION AND VISITORS BUREAU FOR ONEIDA COUNTY, INC., d/b/a Oneida County Tourism, a not-for-profit corporation organized under the laws of the State of New York, with its principal office located at P.O. Box 551, Utica, New York 13503-0551, hereinafter referred to as the "Bureau".

WHEREAS, the Bureau is a not-for-profit corporation, located within the County of Oneida, formed for the purpose, among others, of developing and promoting tourism in Oneida County, and

WHEREAS, tourism is a major local industry having a significant economic impact on commerce in Oneida County, and

WHEREAS, the County is desirous of having the Bureau actively promote and market Oneida County as a visitor destination, and also as a site for meetings and conventions, and

WHEREAS, Section 224 of the County Law authorizes the County to enter into such a contract and the Board of County Legislators of the County of Oneida, by Resolution # ____ of 2015, authorizes the County Executive to sign such contract.

NOW, THEREFORE, in consideration of the mutual covenants herein contained, it is agreed by and between the parties hereto as follows:

1. The Bureau shall actively promote and market local and regional attractions and facilities located in and around Oneida County, for the purpose of encouraging people to visit Oneida County, thus contributing to the economic impact of tourism and visitors in our communities.

2. The Bureau shall consult and collaborate with the Oneida County Board of Legislators, other area officials, tourism industry representatives, business leadership and others so as to enhance commerce in Oneida County through convention and tourism marketing activities.

3. The Bureau shall operate the Information Center located at Exit 31 of the New York State Thruway. This Information Center shall be open to the public as follows:

July 1 - August 31.....9:00 AM - 6:00 PM, Monday - Sunday

Sept 1 - June 30.....9:00 AM - 5:00 PM, Monday - Friday
10:00 AM - 6:00 PM, Saturday - Sunday

However, the Information Center shall be closed on the following holidays: Christmas Day, New Years Day, Thanksgiving Day and Easter.

Information Center programs shall include: attraction and event brochures and promotional literature; travel directions and personalized services when needed and appropriate; assistance in locating overnight lodging; a clean rest stop with accessible washrooms; and additional services required of visitors and travelers entering Oneida County.

4. The Bureau shall conduct the following programs and activities:

* Attendance and participation in travel related shows and displays;
* Promotion of Oneida County as a site for meetings and conventions;
* Assistance of meeting planners;
* Operation of visitor information displays;
* Support and promotion of motor coach programs attracting visitors to Oneida County;
* Management of the NYS Matching Funds Program in Oneida County;

* Collaboration with other tourism/visitor-related organizations, including an annual contribution to the Central New York Region;
* Preparation of materials for use in promoting tourism, encouraging visitors, attracting meetings/conventions, and marketing Oneida County as a visitor destination;
* Conduct a Bureau membership program; and
* At its option, continue its Tourism Marketing Grant Assistance Program, for the promotion of tourism,
* Other activities contributing to accomplishing the mission and purposes of the Bureau.

5. The Bureau shall periodically prepare a strategic vision and marketing/promotional plan of action relating to Bureau activities. Such a Plan shall include provisions for measuring the outcomes of Bureau activities and programs, and reporting such information to the community.

6. In accordance with Section 12 of Local Law #3 of 1993, the net revenue of the Oneida County Occupancy Tax shall be paid to the Bureau by the County in order to enable the Bureau to carry on the above-described activities commencing October 1, 2015 through September 30, 2016.

7. The Bureau shall file with the Clerk of the Oneida County Board of Legislators, the Oneida County Comptroller, and the Oneida County Commissioner of Finance, a record of expenditures and receipts for the periods of October 1, 2015 through September 30, 2016.

8. The Bureau hereby agrees that it will refund all funds remaining in the Bureau's "Cash" and "Cash Equivalent" accounts at the end of the contract term to the Oneida County Commissioner of Finance no later than December 30, 2016, except that the Bureau shall be entitled to keep a $100,000 cash reserve, in addition to any legally or contractually dedicated funds it may be holding; funds being reserved for the Tourism Marketing Grant Assistance Program, and funds being reserved for capital purposes in

amounts necessary for those purposes. The Bureau shall submit to the Commissioner of Finance at the end of such contract period a complete list which specifies all such dedicated and reserved funds.

9. At such time as this contract, and any renewals thereof, shall expire and the Bureau shall cease performing the activities for the County as described herein, the Bureau's assets shall become County property, and the Bureau shall cooperate in changing title to such assets.

10. The Bureau shall indemnify and hold harmless the County and its officers, agents and employees from any claims, demands, causes of action and judgments arising out of injuries to persons or property of whatever kind or nature as a result of furnishing the services provided for in this Agreement.

11. Pursuant to Oneida County Board of Legislators Resolution No. 249 of May 26, 1999, the Contractor agrees to deliver exclusively to the facilities of the Oneida-Herkimer Solid Waste Authority, all wastes and recyclables generated within the Authority's service area by performance of this contract by Contractor and any subcontractors. Upon awarding of this contract, and before work commences, the Contractor will be required to provide Oneida County with proof that Resolution No. 249 of 1999 has been complied with, and that all wastes and recyclables in the Oneida-Herkimer Solid Waste Authority's service area which are generated by the Contractor and any subcontractor in performance of this contract will be delivered exclusively to Oneida-Herkimer Solid Waste Authority facilities.

12. This Agreement shall become effective as of October 1, 2015 and shall terminate September 30, 2016.

IN WITNESS WHEREOF, the parties herein have hereunto set their hands and seals the day and year first above written.

COUNTY OF ONEIDA

By_____
ANTHONY J. PICENTE, JR.
ONEIDA COUNTY EXECUTIVE

CONVENTION & VISITORS BUREAU FOR ONEIDA COUNTY, INC.

By_____
KELLY BLAZOSKY
PRESIDENT

Approved as to form

_____
HARRIS J. SAMUELS, ESQ.
ASSISTANT COUNTY ATTORNEY

ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ◆ 800 PARK AVENUE ◆ UTICA, N.Y. 13501-2977

Gerald J. Fiorini
Chairman
(315) 798-5900

Mikale Billard
Clerk
(315) 798-5404

George Joseph
Majority Leader

Frank D. Tallarino
Minority Leader

December 14, 2015

FN 20 15-421

WAYS & MEANS

Oneida County
Board of Legislators
800 Park Avenue
Utica, New York 13501

Honorable Members:

At the recommendation of Oneida-Herkimer Solid Waste Authority Executive Director, William A. Rabbia, I hereby forward the name of Mr. James D'Onofrio for reappointment to the Oneida-Herkimer Solid Waste Management Authority Board for a five year term to run through from January 1, 2016 – December 31, 2021.

I hereby refer this matter to the Ways and Means Committee and request that it be considered by the full board at the meeting of **December 23, 2015.**

Respectfully submitted,

Gerald J. Fiorini

GERALD J. FIORINI
CHAIRMAN OF THE BOARD

GJF:cd

9.

The Authority
ONEIDA-HERKIMER SOLID WASTE AUTHORITY

1600 Genesee Street, Utica, New York 13502
T 315.733.1224 | F 315.733.2305
ohswa.org

October 15, 2015

Gerald Fiorini, Chairman
Oneida County Board of Legislators
800 Park Avenue
Utica, NY 13501

Dear Chairman Fiorini:

The term of Mr. James M. D'Onofrio on the Board of Directors of the Oneida-Herkimer Solid Waste Authority expires December 31, 2015. I am writing to request and recommend reappointment of Mr. D'Onofrio to the Authority Board for a five-year term (January 1, 2016 – December 31, 2020) pursuant to Title 13-FF Section 2049-cc of New York Public Authorities Law. The Authority Board is appointed by the Herkimer County Legislature (three appointments), the Oneida County Board of Legislators (four appointments), and by the Oneida County Executive (three appointments). As you know, Mr. D'Onofrio's position is one of the Oneida County Board of Legislators' appointments.

Jim has served on the Authority Board since 1990. He has played a vital role in guiding the Authority's actions to implement the County Solid Waste Laws, County Policies, Local Solid Waste Management Plan and successful siting, permitting and operation of Authority Facilities. Jim is also a valuable link with the County Board of Legislators insuring that important information is shared between the County and the Authority.

Jim has been and continues to be one of the key members of the Authority Board and his reappointment will continue to serve the public and the Board of Legislators.

Sincerely,

William A. Rabbia
Executive Director

WAR/jmt

U:\AUTHORITY BOARD\Ltr_Fiorini-Gerald_Reappoint D'Onofrio_20151015_jmt.doc

10.

BOARD OF DIRECTORS
Neil C. Angell, *Chairman*
Kenneth A. Long, *Vice Chairman*
Harry A. Hertline, *Treasurer*
Vincent J. Bono
James M. D'Onofrio
James A. Franco
Barbara Freeman
Nancy A. Novak
Robert J. Roberts, III
James M. Williams
William A. Rabbia, *Executive Director*
Jodi M. Tuttle, *Authority Board Secretary*

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Oneida County
Office for the Aging & Continuing Care

Anthony J. Picente, Jr.
County Executive

Michael J. Romano
Director

120 Airline Street, Oriskany, NY 13424 **Phone 315-798-5456** **Fax 315-798-6444** **E-mail.ofa@ocgov.net**

December 9, 2015

FN 20 15-422

HEALTH & HUMAN SERVICES

WAYS & MEANS

Anthony J. Picente, Jr.
County Executive
Oneida County Office Building
800 Park Avenue
Utica, New York 13501

Dear Mr. Picente:

I am submitting the following Contract Agreement between the Office for the Aging and Continuing Care, and the North Utica Senior Citizen's Recreation Center, Inc., for the Board of Legislature's review and approval.

The purpose of this Agreement is to provide Caregiver Support, Aging Services/Outreach (Information & Assistance), Case Management, Supervision and HIICAP services to the residents of Oneida County. This Agreement will commence on January 1, 2016 and will terminate March 31, 2016. This program is supported by Federal, State, and County dollars up to $275,475.00. The County share is $38,566.50.

I am available at your convenience to answer to any questions you might have regarding this Agreement.

Sincerely,

Michael J. Romano
Director

MJR/mac

Enclosures

RECEIVED
DEC 15 2015

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 12/15/15

11.

Oneida County Department: Office for the Aging

Competing Proposal ____
Only Respondent ____
Sole Source RFP ____

Oneida County Board of Legislators
Contract Summary

Name of Proposing Organization: **North Utica Senior Citizen's Recreation Center, Inc.**
50 Riverside Drive
Utica, New York 13502

Type of Activity or Service:
Family Caregiver Support
Aging Services/Outreach (Information and Assistance)
Case Management
Supervision
Health Insurance Counseling

Proposed Dates of Operation: **January 1, 2016 – March 31, 2016**

Client Population/ Number to be Served:

1. **Narrative Description of Proposed Services**

- **Case Management Services** – an important component of the aging network for they identify frail, elderly and homebound people who are in need of supportive services. Once identified and assessed, the elders are linked to appropriate services that allow them to remain independent.
- **Community Service Coordinator** – assists with outreach activities and other methods to provide support services for informal caregivers. In addition to Case Management the Community Service Coordinator will assist with staff functions such as taking referrals, scheduling and clerical duties.
- **Elder Abuse Coordinator** – Case Management and intervention services for at risk clients
- **Senior Program Coordinator** – Coordinates and oversees various aging services such as Volunteer Bill Payer, Information and Assistance, Intake and Screening, Volunteer Transportation, Community Assistance Programs (CAPS), Intergenerational activities and Administration on Aging Federal Demonstration grants and projects.
- **Program Coordinator** - Coordinates various aging services such as the Chronic Disease Self-Management Program (CDSMP) and veterans outreach and Consumer Directed EISEP Program.
- **Case Aid** – Brokering of care with agencies and performs clerical and support services for case managers.
- **Utica Team Supervisor** - serves as an integral part of the management / supervisory team and requires strong supervisory skills. This position also requires excellent communication and interpersonal skills with ability to lead and motivate direct service staff.
- **I & A Coordinator** - Development and maintenance of a comprehensive and current resource listing of long-term care services, programs and providers in

12.

Oneida County for the Point of Entry initiative, NY Connects: Choices for the Long Term Care. Performs consumer intake and screening.

- **HIICAP Counselor** – Explain medical benefits and coverage; Review Medicare Supplemental Insurance and Long Term Care Insurance plans; Make appropriate referrals for Medicaid, Medicare Buy-In Programs and other related benefits.

2. Program/Service Objectives and Outcomes

- **Case Management** - Seniors will be assisted in securing supportive services by providing: information and referral, case assistance, benefit counseling, health insurance counseling, public presentations, housing assistance, home energy assistance, screening for home delivered meals and nutrition services.
- **Caregiver Support Program** - will predominantly serve primary caregivers that are married and living with the care recipient and adult children who are caring for their parents.
- **Elder Abuse Program** - Assess all elder abuse referrals and develops service plans to address the current needs of each alleged victim.
- **Long Term Care (LTC) Associate (Case Aide)** – Conduct telephone screening assessments that gather consumer information as outlined by the Screening Elements set forth by NYSOFA. Provide information, assistance, and outreach regarding long term care services.

3. Program Design and Staffing Level

12 - Case Managers
- Provide Information and Assistance to target services for individuals who are most economically and socially in need of supportive services.

1 - Community Service Coordinator
- To assist with Caregiver Case Management

5 - Caregiver Case Aids (3 F/T, 2 P/T)
- To assist Case Managers and Caregiver Support Specialist with routine duties and brokerage duties in the Home Care Brokerage Unit.

4 - Long Term Care Associates
- Conduct telephone screening assessments that gather consumer information as outlined by the Screening Elements set forth by NYSOFA.
- Provide information, assistance, and outreach regarding long term care services.

1 - Utica Team Supervisor
- Coordinates the staff activities of the Office for Aging / Continuing Care and Supervises the work of OFA/OCC Program Staff (OFA/OCC Case Management staff, Case Aides; clerical staff).

2 - Program Coordinators
- Coordinates various aging services such as the Chronic Disease Self-Management Program (CDSMP), Veteran's Outreach and Consumer Directed EISEP Program.

13.

1 - **Senior Program Coordinator**
- NY Connects - Screening and Intakes, Information and Assistance, Volunteer Transportation, Legal Services.
- Bill Payers - use volunteers to assist in monthly banking allowing clients to retain independence in their home

1 - **Elder Abuse Coordinator**
- Oversees the Elder Abuse Coalition and sub-committees. Case manages all elder abuse cases.

1 - **I & A Coordinator**
- Set up and maintain a comprehensive and current listing of long-term care services, programs and providers in Oneida County for the Long Term Care Point of Entry Information & Assistance.

3 - **HIICAP Counselors** (1 P/T)
- Explain medical benefits and coverage
- Review Medicare Supplemental Insurance
- Review Long Term Care Insurance
- Make appropriate referrals for Medicaid, Medicare Buy-In Programs and other related benefit

1 - **Program Administrative Assistant**
- Aging Program Coordination and Management
- Aging Program Evaluations
- Systems Integration Project Coordination
- Aging Grant Management – Balancing Incentive

Total Funding Requested: **$ 275,475.00**

Oneida County Department Funding Recommendations:

$ 275,475.00

Proposed Funding Source: **Account #** **A6772.495.117 - 3B**
A6772 495.135 - 3E
A6772.495.131 - CSE
A6774.495.116 - CSE
A6774.495.149 - CD EISEP - VA
A6773.495.100 - C1, C2 & SNAP
A6774.495.99 - EISEP & MA
A6774.495.136 - HIICAP/MIPPA
A6774.495.151 - BIPP - III

Federal-46% ($ 126,718.50) / State-40% ($ 110,190.00) / **County-14% ($ 38,566.50)**

Oneida County Department Staff Comments:

14.

ONEIDA COUNTY HEALTH DEPARTMENT

Adirondack Bank Building, 5th Floor, 185 Genesee St., Utica, NY 13501

ANTHONY J. PICENTE, JR.
ONEIDA COUNTY EXECUTIVE

PHYLLIS D. ELLIS, BSN, MS, F.A.C.H.E
DIRECTOR OF HEALTH

ADMINISTRATION

Phone: (315) 798-6400 ❧ Fax: (315) 266-6138

December 9, 2015

RECEIVED
DEC 11 2015
Oneida County Executive's Office

Anthony J. Picente Jr., County Executive
Oneida County Office Building
800 Park Avenue
Utica, New York 13501

FN 20 15-423

HEALTH & HUMAN SERVICES

WAYS & MEANS

Dear Mr. Picente:

On September 24, 2015, the Oneida County Health Department was awarded a COLA of $21,139 to purchase a van by the New York State Department of Health (NYSDOH) for the Healthy Neighborhoods Program (HNP).

Therefore, the Health Department is requesting the following supplemental appropriation for the **2016** fiscal year.

To: A4018.2515 – HN – Automotive Equipment..... $ 21,139

This appropriation will be supported by revenue in A3418 – State Aid – Healthy Neighborhoods for $21,139.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Phyllis D. Ellis, BSN, MS, F.A.C.H.E,
Director of Health

cc: T. Keeler, Director of Budget

RECEIVED
DEC 15 2015

Reviewed and Approved for submittal to the Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 12/15/15

15,

Anthony J. Picente, Jr., **County Executive** Robin E. O'Brien, **Commissioner**

Oneida County dmh Department of Mental Health

Phone: (315) 768-3660
Fax: (315) 768-3670
Website: www.ocgov.net
Email: mentalhealth@ocgov.net

120 Airline Street
Suite 200
Oriskany, New York 13424

FN 20 15 - 424

November 03, 2015

HEALTH & HUMAN SERVICES

WAYS & MEANS

Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

Dear Mr. Picente:

I am forwarding six (6) copies of the Amendment to the 2014-2016 Purchase of Services Agreement between the Oneida County Department of Mental Health and the **Center for Family Life and Recovery, Inc.,** for your review and signature. Please forward this to the Board of Legislators upon completing your review.

The gross amount of this Agreement is **$178,688.00** for year 2014; **$254,159.00** for 2015 and **$179,159.00** for year 2016. This results in a three year total of **$612,006.00.** The funding changes for this amendment results in an increase for 2015 in the amount of **$75,471.00** and an increase for 2016 in the amount of **$471.00**. The amount reflects **$562,006.00** OMH and OASAS State Aid and $50,000.00 County Funding for all years 2014-2016.

Thank you very much for your time and consideration of this request. I would be pleased to respond to any questions or concerns you might have with regard to this Agreement.

Respectfully,

Robin E. O'Brien

Robin E. O'Brien
Commissioner

REO/ms
Encs.

Reviewed and Approved for submittal to the Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 12/16/15

16.

Oneida Co. Department: **Mental Health**

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____
Other _____

ONEIDA COUNTY BOARD
OF LEGISLATORS

Name & Address of Vendor: Center for Family Life and Recovery, Inc.
502 Court Street, Suite 401
Utica, NY 13501

Title of Activity or Service: Alcohol Prevention & Education
Mentally Ill Chemical Abuse (MICA) Network
Self Help
Advocacy

Proposed Dates of Operation: January 1, 2014 through December 31, 2016

Client Population/Number to be Served: Adults with a serious and persistent mental illness; and individuals who are alcohol dependent and require a structured living environment.

Summary Statements

1) **Narrative Description of Proposed Services:**

a. **Oneida County Prevention Council**

The program, Second Step, provides training on prevention of risky behavior at schools, public venues and summer programs in Oneida County.

b. **Mentally Ill Chemical Abuse Network (MICA)**

The program provides substance abuse prevention training/education in the community.

c. **Sexual Offender Treatment Program (SOTP)**

The program provides individual/group/family counseling based on the needs of the participants.

d. **Suicide Prevention Program**

Advocacy for individuals who suffer from mental illness and substance abuse. Services include mentors, providing suicide prevention training, and public education.

2) **Program/Service Objectives and Outcomes:**

The primary objective of all services is to support individuals to help them achieve and maintain the most independent level of functioning possible in their lives and to prevent recidivism of sex offenders.

3) **Program Design and Staffing**

The Mental Health programs meet the appropriate staffing models developed and monitored by the NYS Office of Mental Health (OMH) in concert with the NYS Division of Budget (DOB) and in conjunction with the NYS Office of Alcoholism and Substance Abuse Services (OASAS) guidelines and regulations.

17.

Total Funding Requested: $612,006.00 **Account #A4310.49521**

Oneida County Dept. Funding Recommendation: $612,006.00

Proposed Funding Sources (Federal $/ State $/County $): State $562,006.00; County $50,000.00

Cost Per Client Served: (N/A)

Past Performance Data: (N/A)

O.C. Department Staff Comments: (N/A)