ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ◆ 800 PARK AVENUE ◆ UTICA, N.Y. 13501-2977

Gerald J. Fiorini
Chairman
(315) 798-5900

Mikale Billard
Clerk
(315) 798-5404

George Joseph
Majority Leader

Frank D. Tallarino
Minority Leader

EXPEDITED COMMUNICATIONS FOR DISTRIBUTION
February 11, 2015

(Correspondence relating to upcoming legislation, appointments, petitions, etc)

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Gerald J. Fiorini
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(315) 798-5900

Mikale Billard
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(315) 798-5404

George Joseph
Majority Leader

Frank D. Tallarino
Minority Leader

January 28, 2015

FN 20 15-041

WAYS & MEANS

Oneida County
Board of Legislators
800 Park Avenue
Utica, New York 13501

replaces prior letter in January Comm. Packet

Honorable Members:

The term has expired for Mr. Vincent Johns, the landowner representative to the Region 6 Fish and Wildlife Management Board.

Mr. Johns was kind enough to recommend the name of Michael C. Candella of Holland Patent to take over in that capacity. Mr. Candella has experience in that area and is interested in replacing Mr. Johns.

Therefore, based on his recommendation, I pass along the name of **Mr. Michael C. Candella, 6979 Glass Factory Rd., Holland Patent, NY 13354** as Landowner Representative to be appointed to the Region 6 Fish and Wildlife Management Board for a two-year term through December 31, 2016.

As this appointment requires Board of Legislators' approval, I ask that it be considered by the Board at the meeting of **February 11, 2015.**

Respectfully submitted,

Gerald J. Fiorini
Chairman of the Board

GJF:pp

Cc: Region 6 Supervisor, Fred Munk
Michael Candella

RECEIVED
JAN 28 2015

2.

Anthony J. Picente Jr.
County Executive

Lucille A. Soldato
Commissioner

County Office Building, 800 Park Avenue, Utica, NY 13501
Phone (315) 798-5733 Fax (315) 798-5218

January 5, 2015

FN 20 15 - 066

HEALTH & HUMAN SERVICES

WAYS & MEANS

Honorable Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

Dear Mr. Picente:

I am submitting the following Purchase of Services Agreement for review and approval by the Board of Legislators per Board Resolutions and Local Law #3 of 2001, amending Article VIII, Section 802 of the Administrative Code.

The Purchase of Services Agreement with the Utica Police Department provides one full-time Law Enforcement Coordinator specially trained in Child Advocacy Center's protocols and procedures regarding child abuse cases. The Law Enforcement Coordinators will be assigned to the Center and act as the liaison between the Child Advocacy Center and their respective agency.

The Child Advocacy Center has been in effect since 1990. The Center is comprised of a multidisciplinary team that includes Law Enforcement, Child Protective Services, medical providers, advocacy and counseling.

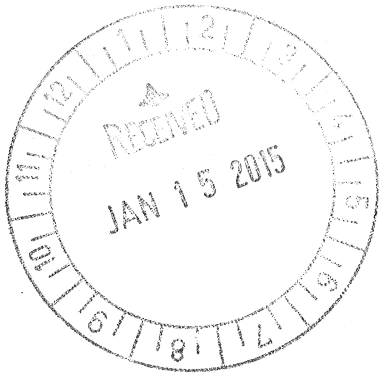
This Agreement is scheduled to become effective January 1, 2015 through December 31, 2015. The total cost is $ 112,442.50, with a local share of 50% or $ 56,221.25.

I am respectfully requesting that this matter be forwarded to the Board of Legislators for action. Thank you for your consideration.

Sincerely,

Lucille A. Soldato
Commissioner

LAS/tms
Attachment



Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 1/14/15

3.

1/5/15
19001

Oneida Co. Department Social Services

Competing Proposal_____
Only Respondent_____
Sole Source RFP_____

Oneida County Board of Legislators
Contract Summary

Name of Proposing Organization: City of Utica Police Department
413 Oriskany Street West
Utica, New York 13501

Title of Activity or Services: Child Advocacy Center

Proposed Dates of Operations: 1/1/2015-12/31/2015

Client Population/Number to be Served:

SUMMARY STATEMENTS
1). Narrative Description of Proposed Services

Multidisciplinary team which provides on-site law-enforcement, Caseworkers, victim advocacy, scheduled medical examinations, and counseling to victims of Child Sexual Abuse cases. The contract allows for (1) Police Officer from the Utica Police Department to act as a Law Enforcement Coordinator dedicated to the Child Advocacy Center.

2). Program/Service Objectives and Outcomes -

Contractor provides a Law Enforcement Coordinator at the Child Advocacy Center. The Child Advocacy Center allows Oneida County Department of Social Services to:

- Establish a multidisciplinary team consisting of Law Enforcement, District Attorney's Office, Child Protective Services, Medical Providers and counseling and advocacy.
- Provides a coordinated approach of reported Child Sexual Abuse cases that are indicated, prosecuted, and convicted.
- Decrease the number of interviews with the child and reduce the level of trauma to the child and secondary victims.

3). Program Design and Staffing Level -

1 Full-time Law Enforcement Coordinator provided by the Utica Police Department

Which will work with a multidisciplinary team consisting of an additional:

2 Part-time Law Enforcement Coordinator s provided by the Oneida County Sheriff's
1 Full-Time Law Enforcement Coordinator provided by the Rome Police Department
1 Child Advocacy Administrator provided by the Sheriff's Office

Total Funding Requested: $ 112,442.50

Oneida County Dept. Funding Recommendation: Account #: A6011.49537

Mandated or Non-mandated Service: Mandated to have a multidisciplinary team.

Proposed Funding Source (Federal $ /State $ / County $):

Federal	0.00	%	$ 0
State	50.00	%	$ 56,221.25
County	50.00	%	$ 56,221.25

Cost Per Client Served:

Past performance Served: The Department has had a contract with the Utica Police Department as part of the Child Advocacy Center since 1990. The Department's 2014 total support for this service was $ 110,525.41.

O.C. Department Staff Comments: The Department is satisfied with the provider's services.

ONEIDA COUNTY DEPARTMENT OF LAW

Oneida County Office Building
800 Park Avenue ◆ Utica, New York 13501-2975
(315) 798-5910 ◆ Fax (315) 798-5603

ANTHONY J. PICENTE JR.
COUNTY EXECUTIVE

PETER M. RAYHILL
COUNTY ATTORNEY

January 14, 2015

FN 20 15-067

WAYS & MEANS

Hon. Anthony J. Picente, Jr.
Oneida County Executive
Oneida County Office Building
800 Park Avenue
Utica, New York 13501

Re: Verona Fire District

Dear County Executive Picente:

Enclosed you will find an agreement between the County of Oneida and Verona Fire District to support the costs of fire protection and emergency services to the citizens and facilities within the district. A prior resolution was passed by the Board of Legislators in October to make the funds available.

If this agreement meets your approval, please forward it to the Board for consideration at the February 11th, 2015 meeting. Thank you.

Very truly yours,

Peter M. Rayhill, Esq.
Oneida County Attorney

RECEIVED
JAN 15 2015

Reviewed and Approved for submittal to the Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 1/14/15

6.

Oneida Co. Department: County Attorney

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____
Federal Agreement/Revenue ___

Oneida County Contract Summary

Name of Proposing Organization: Verona Fire District
5555 Volunteer Avenue
PO Box 137
Verona, New York 13478

Title of Activity or Service: Emergency Response

Proposed Dates of Operation: 1/1/14-12/31/14

Client Population/Number to be Served: Verona Fire District

Summary Statements

1) Narrative Description of Proposed Services: To support the costs of fire protection and emergency services to the citizens and facilities within the district.

2) Program/Service Objectives and Outcomes:

3) Program Design and Staffing:

Total Funding Requested: $50,000.00 **Account #:** A1915.49585

Oneida County Dept. Funding Recommendation: Fund in full **(funding transfer previously approved by BOL on October 8, 2014, Resolution No. 268 of 2014)**

Proposed Funding Sources (Federal $/ State $/County $): 100% County

Cost Per Client Served: N/A

Past Performance Data: N/A

O.C. Department Staff Comments: N/A

7.

ONEIDA COUNTY BOARD OF LEGISLATORS

Gerald J. Fiorini, Chairman • 800 Park Avenue • Utica, New York 13501
Work Phone: 798-5900 • Home Phone: 337-9045

FN 20 15-068

February 6, 2015

WAYS & MEANS

Board of Legislators
800 Park Ave.
Utica, NY 13501

Honorable Members:

Please find the attached letter requesting that the Board amend Local Law Number 5 of 2013 to incorporate changes in numbering of certain election districts made by the City of Rome. These changes will have no effect on the population or the boundaries of legislative districts; it is simply technical in nature.

To ensure that these changes are made prior to the upcoming electoral petition period, I am attaching a message of necessity to this Local Law and am requesting that the waiting period be waived for passage by this Board at the February 11, 2015 board meeting.

Thank you in advance.

Sincerely,

Gerald J. Fiorini

Gerald J. Fiorini
Chairman of the Board

8.

ANTHONY J. PICENTE, JR., *County Executive*
JOHN R. KENT, JR., *Commissioner*

(315) 798-5710
FAX (315) 798-5852
planning@ocgov.net

Oneida County Department of Planning

Boehlert Center at Union Station, 321 Main Street, Utica, NY 13501

December 11, 2014

FN 20 15 - 068

WAYS & MEANS

Gerald J. Fiorini
Chairman, Oneida County Board of Legislators
800 Park Avenue
Utica, NY 13501

Mr. Chairman:

The City of Rome, Common Council passed Local Law A(1) on June 25, 2014 changing the council district boundaries of the City of Rome. This was based on population data adjusted by the New York State Legislative Task Force on Demographic Research and Reapportionment from the 2010 U.S. census.

Pursuant to the redistricting, some of the city of Rome election districts will be renumbered as a result. The numbering of the districts changed, however the modifications in Rome did not alter the physical boundaries of the election districts or legislative districts. The physical area of each and every district remains the same, just the numbering within some of the existing legislative districts is different. Maps of the affected legislative districts will be produced that reflect the newly designated election district numbers, but conflict with the original maps produced pursuant to the redistricting of Oneida County legislative districts and the local law passed creating them .

Therefore, Oneida County Local Law 5 of 2013 must be amended so that the change of the Rome city election district numbers, the revised maps and the local law reflect the same information.

Respectfully,

David M. Gigliotti
Associate Planner

9.

City of Rome Election District NUMBER Changes and Oneida County Legislative Districts affected

Legislative District 4 (M. Clancy)

City of Rome Ward 1 District 1 (1-1) will become City of Rome Ward 2 District 4 (2-4)

City of Rome Ward 3 District 5 (3-5) will become City of Rome Ward 2 District 5 (2-5)

City of Rome Ward 4 District 5 (4-5) will become City of Rome Ward 3 District 5 (3-5)

Legislative District 7 (G. Fiorini)

City of Rome Ward 7 District 1 (7-1) will become City of Rome Ward 1 District 1 (1-1)

Legislative District 17 (B. Mandryck)

City of Rome Ward 6 District 5 (6-5) will become City of Rome Ward 7 District 1 (7-1

There are no changes in any of the other Legislative Districts

RECEIVED
JAN 20 2015
Oneida County Executive's Office

Griffiss International Airport

592 Hangar Road, Suite 200
Rome, NY 13441
Telephone: 315-736-4171 / Fax: 315-736-0568

ANTHONY J.PICENTE, JR.
County Executive

RUSSELL STARK
Commissioner of Aviation

FN 20 15 - 069 - 1

January 15, 2015

AIRPORT

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Ave.
Utica, NY 13501

WAYS & MEANS

Dear County Executive Picente,

In anticipation of a grant offer from New York State, through its Consolidated Funding Application awards, the Central New York Region and the Mohawk Valley region have been awarded $4,000,000 (CFA #40213 NUAIR) to proceed with Phase I of the range instrumentation project at Griffiss International Airport

Considering the short turnaround for grant execution, the Department of Aviation is respectfully requesting the County Executive seek Board of Legislator approval to execute New York State Consolidated Funding Application (CFA #40213 NUAIR) and any additional Grants associated with the Range Instrumentation project. Capital Account - H-527

Sincerely,

Russell Stark
Commissioner of Aviation

RECEIVED
JAN 20 2015

Reviewed and Approved for submittal to the Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 1/20/15

11.

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JAN 20 2015
Oneida County Executive's Office

Griffiss International Airport

592 Hangar Road, Suite 200
Rome, NY 13441
Telephone: 315-736-4171 / Fax: 315-736-0568

ANTHONY J.PICENTE, JR.
County Executive

RUSSELL STARK
Commissioner of Aviation

January 15, 2015

FN 20 15 - 0692

AIRPORT

WAYS & MEANS

Anthony J. Picente, Jr.
County Executive
800 Park Avenue
Utica, NY 13501

Dear County Executive Picente,

Griffiss International Airport has been awarded a $4 million grant from New York State and it is necessary to establish a new Capital Project to properly account for this project. The funding of this grant is from the Consolidation Funding Application Awards. The purpose of the grant is to fund the proposed Phase I, range instrumentation project, which will upgrade the radar capabilities at Griffiss International Airport.

This Capital Project is fully funded by the New York State Grant and will not require any Oneida County funding.

I therefore request your Board's approval for the following:

A.) Establishment of **Capital Project H-527 – Griffiss Radar Installation – CFA #40213 NUAIR,** and

B.) Funding for Capital Project H – 527 as follows:

H – 527 - State Aid..... $ 4,000,000.

Thank you for the Board's kind attention to this request.

Sincerely,

Russell Stark
Commissioner of Aviation

RECEIVED
JAN 20 2015

Reviewed and Approved for submittal to the Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 1/20/15

RECEIVED
JAN 20 2015
Oneida County Executive's Office

Griffiss International Airport

592 Hangar Road, Suite 200
Rome, NY 13441
Telephone: 315-736-4171 / Fax: 315-736-0568

ANTHONY J.PICENTE, JR.
County Executive

RUSSELL STARK
Commissioner of Aviation

January 15, 2015

FN 20 15-069.3

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, NY 13501

AIRPORT

WAYS & MEANS

Dear Mr. Picente:

This letter is regarding the most recent Consolidated Funding Application (CFA) Grant (CFA 40213 NUAIR) of $4 million that was originally awarded to the Northeast UAS Airspace Integration Research Alliance (NUAIR).

The CFA Grant has subsequently been assigned to Oneida County from NUAIR for the purposes of Grant execution. Acceptance of the grant assignment requires the Oneida County Board of Legislatures allow the sole source purchase of the LSTAR and WAM Radar systems for the purposes of grant execution. The two Radar systems are certified by the DoD and FAA respectively.

The original CFA grant application submitted by NUAIR identified Saab Sensis and SRC as the sole source companies for the purchase, installation and maintenance of the Phase I Griffiss UAS Test Site Radar Instrumentation System.

Upon completion of Phase I of the range instrumentation, Phase II will be advertised under a competitive bid.

Upon approval, please forward this request to the Oneida County Board of Legislatures for their consideration.

Sincerely,

Russell Stark
Commissioner
Oneida County Department of Aviation

RECEIVED
JAN 20 2015

Reviewed and Approved for submittal to the Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 1/20/15

13

ONEIDA COUNTY
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.
County Executive
ce@ocgov.net

January 30, 2015

FN 20 15 - 070

Oneida County
Board of Legislators
800 Park Avenue
Utica, New York 13501

WAYS & MEANS

Honorable Members:

There is a need for additional funds in various salary and related personal services' accounts throughout the County for 2014. These transfer requirements have resulted from a variety of factors such as the settlement of the United Public Service Employees Union Blue and White Collar contracts which resulted in the payment of retroactive wages to the employees covered by the agreements. The resulting payroll adjustments, as expected, caused budgetary shortages in many salary accounts, all of which are adequately covered by surpluses in other personal services' accounts.

Due to the need to close the 2014 accounting records, I ask that these transfers be acted upon at the **February 11th meeting.** I therefore request your Board approval for the following **2014** fund transfers:

TO:

AA# A1010.101 - Board of Legislators, Salaries	$ 7,761.
AA# A1110.101 - County Court, Salaries	823.
AA# A1110.102 - County Court, Temporary Help	1,071.
AA# A1165.101 - District Attorney, Salaries	116,233.
AA# A1165.102 - District Attorney, Temporary Help	22,248.
AA# A1170.101 - Public Defender-Criminal, Salaries	198,753.
AA# A1173.101 - Public Defender-Civil, Salaries	31,781.
AA# A1230.101 - County Executive, Salaries	234.
AA# A1310.101 - Finance-Commissioner, Salaries	4,514.
AA# A1313.101 - Finance-Real Estate, Salaries	870.
AA# A1315.101 - Audit & Control, Salaries	12,542.
AA# A1340.101 - Budget, Salaries	3,443.
AA# A1345.101 - Purchasing, Salaries	9,503.

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JAN 29 2015

14.

TO, continued:

AA# A1410.101 - County Clerk-Registrar, Salaries	6,042.
AA# A1410.102 - County Clerk-Registrar, Temporary Help	423.
AA# A1410.103 - County Clerk-Registrar, Overtime	1,467.
AA# A1411.101 - Motor Vehicle Bureau, Salaries	4,137.
AA# A1412.101 - Naturalization, Salaries	686.
AA# A1420.101 - Law Department, Salaries	6,079.
AA# A1420.102 - Law Department, Temporary Help	1,246.
AA# A1430.101 - Personnel, Salaries	10,916.
AA# A1450.102 - Board of Elections, Temporary Help	14,057.
AA# A1450.103 - Board of Elections, Overtime	15.
AA# A1490.101 - Public Works Commissioner, Salaries	3,193.
AA# A1610.101 - Central Services, Salaries	13,783.
AA# A1610.103 - Central Services, Overtime	12.
AA# A1620.101 - Buildings & Grounds, Salaries	23,277.
AA# A3020.101 - Emergency Communications, Salaries	38,016.
AA# A3110.101 - Sheriff-Administration, Salaries	6,280.
AA# A3111.101 - Sheriff-Stop DWI, Salaries	3,670.
AA# A3112.101 - Sheriff-Security, Salaries	23,041.
AA# A3112.103 - Sheriff-Security, Overtime	13,296.
AA# A3113.101 - Sheriff-Special Initiatives, Salaries	21,744.
AA# A3115.101 - Sheriff-Civil, Salaries	34,185.
AA# A3117.101 - Sheriff-Court Attendants, Salaries	17,786.
AA# A3120.101 - Sheriff-Law Enforcement, Salaries	8,199.
AA# A3120.102 - Sheriff-Law Enforcement, Temporary Help	6,135.
AA# A3120.103 - Sheriff-Law Enforcement, Overtime	42,433.
AA# A3120.107 - Sheriff-Law Enforcement, Salaries 207-C Injury	96,030.
AA# A3140.101 - Probation Office, Salaries	11,382.
AA# A3141.101 - Domicile Restriction Program, Salaries	6,750.
AA# A3142.101 - PINS Diversion Program, Salaries	23,381.
AA# A3142.103 - PINS Diversion Program, Overtime	1,028.
AA# A3145.103 - Rome Safe School Program, Overtime	815.
AA# A3150.101 - Sheriff-Jail Inmates, Salaries	43,006.
AA# A3150.102 - Sheriff-Jail Inmates, Temporary Help	11,757.
AA# A3150.103 - Sheriff-Jail Inmates, Overtime	48,514.
AA# A3150.107 - Sheriff-Jail Inmates, Salaries 207-C Injury	4,906.
AA# A3313.101 - Stop DWI Program, Salaries	4,205.
AA# A3430.101 - Drug Enforcement Task Force, Salaries	6,011.
AA# A4011.101 - Physically Handicapped Child Admin, Salaries	1,668.
AA# A4018.101 - Environmental Health, Salaries	20,891.
AA# A4021.102 - Community Wellness, Temporary Help	2,815.
AA# A4089.101 - Immunization Action Plan, Salaries	1,925.
AA# A4091.101 - Cancer Services Program, Salaries	3,143.
AA# A4092.101 - Emergency Preparedness Program, Salaries	478.
AA# A5620.101 - Department of Aviation, Salaries	7,756.
AA# A5620.103 - Department of Aviation, Overtime	8,512.
AA# A6010.103 - Social Services Administration, Overtime	8,308.
AA# A6011.103 - Children & Adult Services, Overtime	28,479.

AA# A3111.103 - Sheriff-Stop DWI, Overtime	10,330.
AA# A3113.103 - Sheriff-Special Initiatives, Overtime	1,746.
AA# A3115.103 - Sheriff-Civil, Overtime	23,848.
AA# A3117.102 - Sheriff-Court Attendants, Temporary Help	11,383.
AA# A3117.103 - Sheriff-Court Attendants, Overtime	33,384.
AA# A3140.102 - Probation Office, Temporary Help	1,092.
AA# A3140.103 - Probation Office, Overtime	22,462.
AA# A3141.103 - Domicile Restriction Program, Overtime	2,989.
AA# A3145.101 - Rome Safe Schools Program, Salaries	3,264.
AA# A3152.102 - Sheriff-Inmate Commissary, Temporary Help	8,299.
AA# A3313.102 - Stop DWI Program, Temporary Help	5,052.
AA# A3430.102 - Drug Enforcement Task Force, Temporary Help	1,099.
AA# A3430.103 - Drug Enforcement Task Force, Overtime	8,147.
AA# A4010.101 - Public Health Administration, Salaries	13,689.
AA# A4010.102 - Public Health Administration, Temporary Help	2,785.
AA# A4011.102 - Physically Handicapped Children Admin, Temporary Help	2,792.
AA# A4012.101 - Public Health Clinic, Salaries	26,362.
AA# A4012.102 - Public Health Clinic, Temporary Help	10,331.
AA# A4015.101 - Lead Screening Program, Salaries	2,916.
AA# A4018.102 - Environmental Health, Temporary Help	4,508.
AA# A4018.103 - Environmental Health, Overtime	6,958.
AA# A4021.101 - Community Wellness, Salaries	32,402.
AA# A4059.101 - Early Intervention Administration, Salaries	50,697.
AA# A4060.101 - Education Handicapped Child Admin, Salaries	12,313.
AA# A4082.101 - WIC Program, Salaries	47,684.
AA# A4310.101 - Mental Health Administration, Salaries	90,102.
AA# A5620.102 - Department of Aviation, Temporary Help	6,455.
AA# A6010.101 - Social Services Administration, Salaries	215,873.
AA# A6010.102 - Social Services Administration, Temporary Help	8,424.
AA# A6011.101 - Children & Adult Services, Salaries	50,604.
AA# A6012.101 - Temporary Assistance, Salaries	132,013.
AA# A6013.101 - Medicaid Administration, Salaries	70,227.
AA# A6772.101 - Office for the Aging, Salaries	47,114.
AA# A6774.101 - Office for Continuing Care, Salaries	34,822.
AA# A7310.102 - Youth Bureau, Temporary Help	9,610.
"A" Fund Total:	$ 1,176,992.

AA# D5010.860 - Highways & Bridges Administration, Health Insurance	$ 9,584.
AA# D5110.102 - Maintenance of Highways & Bridges, Temporary Help	54,318.
AA# D5110.860 - Maintenance of Highways & Bridges, Health Insurance	30,000.
"D" Fund Total:	93,902.

AA# G8130.101 - W.P.C. - Sewage Treatment, Salaries	$ 9,409.
"G" Fund Total:	$ 9,409.

17.

AA# J6293.102 - Summer Youth Employment Program, Temporary Help.....	$	12,794.
AA# J6298.102 - TANF-Summer Youth Program, Temporary Help.....		17,905.
AA# J6300.101 - Workforce Development Administration, Salaries		38,960.
AA# J6300.495130 - Workforce Development Administration, DSS Employ Center.....		89,323.
AA# J6300.810 - Workforce Development Administration, Retirement		10,000.
AA# J6300.860 - Workforce Development Administration, Health Insurance.....		25,329.
"J" Fund Total:	$	194,311.

Respectfully submitted,

Anthony J. Picente, Jr.
Oneida County Executive

AJP:gpb
CC:County Attorney
Comptroller
Budget Director

18.

ONEIDA COUNTY
OFFICE OF THE DISTRICT ATTORNEY

Scott D. McNamara
District Attorney

Michael A. Coluzza
First Assistant

Kurt D. Hameline
Laurie Lisi
Matthew P. Worth
Joseph A. Saba
Grant J. Garramone
Steven G. Cox
Stacey L. Paolozzi
Bernard L. Hyman, Jr.
Todd C. Carville
Robert L. Bauer

Dawn Catera Lupi
First Assistant

Michael R. Nolan
Joshua L. Bauer
Christopher D. Hameline
Steven P. Feiner
Sarah F. DeMellier
Luke C. Davignon
William J. Barry III
Ashley J. Weiss
Kevin J. Dwyer
Stephanie N. Singe
Paul S. Kelly

FN 20 15 - 071

WAYS & MEANS

January 15, 2015

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

Dear Mr. Picente:

Enclosed is the yearly Federal Equitable Sharing Agreement for the Drug Enforcement Task Force. This is a federal forfeiture account used for providing equipment, training, and other services. This is an annual accounting of funds in the account. The total amount is $4,807.50 and $1.34 in interest.

I am hereby requesting your review and approval of this agreement. After doing so, please forward this information to the Oneida County Board of Legislators for their review and approval.

Should you have any questions or concerns, please notify me.

Thank you for your time and assistance in this matter.

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 1/30/15

Sincerely,

Scott D. McNamara
Oneida County District Attorney

SDM/jl
Enc.

RECEIVED
JAN 30 2015

19.

235 Elizabeth Street • Utica, NY 13501 • Phone: (315) 798-5766 • Fax: (315) 798-5582

Oneida Co. Department: **District Attorney**

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____

ONEIDA COUNTY BOARD OF LEGISLATORS

Name of Proposing Organization:
Oneida County Drug Enforcement Task Force

Title of Activity or Service:
Federal Equitable Sharing Agreement

Proposed Dates of Operation:
01/01/2014 – 12/31/2014

Client Population/Number to be Served:

Summary Statements

1) Narrative Description of Proposed Services
Federal forfeiture account used for providing equipment, training and other services. This is an annual accounting of funds in this account.

2) Program/Service Objectives and Outcomes:
Not applicable.

3) Program Design and Staffing
Not applicable.

Total Funding Requested:
Not applicable.

Account #
Not applicable.

Oneida County Dept. Funding Recommendation:
Not applicable.

Proposed Funding Sources (Federal $/ State $/County $):
Federal Forfeiture $

Cost Per Client Served:
None.

Past Performance Data:
None.

O.C. Department Staff Comments:
None.

OMB Number 1123-0011
Expires 9-30-2014

Equitable Sharing Agreement and Certification

◯ Police Department ◯ Sheriff's Office ◉ Task Force (Complete Table A)
◯ Prosecutor's Office ◯ National Guard Counterdrug Unit ◯ Other

** Please fill each required field. Hover mouse over any fillable field for pop-up instructions. **

Agency Name: Oneida County Drug Enforcement Task Force

NCIC/ORI/Tracking Number: N Y 0 3 2 4 2 0 0

Mailing Address: 235 Elizabeth Street

City: Utica **State:** NY **Zip:** 13501

Finance Contact: First: Scott Last: McNamara
Phone: 315-798-5437 E-mail: Smcnamara@ocgov.net

Preparer: First: Joseph Last: Saba
☐ Same as Finance Contact Phone: 315-798-5684 E-mail: Jsaba@ocgov.net

Independent Public Accountant: E-mail: mmontalbo@dreschermalecki.com

Last FY End Date: 12/31/2014 **Agency Current FY Budget:** $394,551.00

◯ **New Participant:** Read the Equitable Sharing Agreement and sign the Affidavit.

◉ **Existing Participant:** Complete the Annual Certification Report, read the Equitable Sharing Agreement, and sign the Affidavit.

◯ **Amended Form:** Revise the Annual Certification Report, read the Equitable Sharing Agreement, and sign the Affidavit.

Annual Certification Report

	Summary of Equitable Sharing Activity	Justice Funds[1]	Treasury Funds[2]
1	Beginning Equitable Sharing Fund Balance (must match Ending Equitable Sharing Fund Balance from prior FY)	$616.05	
2	Federal Sharing Funds Received	$4,807.50	
3	Federal Sharing Funds Received from Other Law Enforcement Agencies and Task Forces (To populate, complete Table B)		
4	Other Income		
5	Interest Income Accrued — Non-Interest Bearing ◯ Interest Bearing ◉	$1.34	
6	Total Equitable Sharing Funds (total of lines 1 - 5)	$5,424.89	$0.00
7	Federal Sharing Funds Spent (total of lines a - m below)	$5,000.00	$0.00
8	Ending Balance (difference between line 7 and line 6)	$424.89	$0.00

[1] Justice Agencies are: FBI, DEA, ATF, USPIS, USDA, DCIS, DSS, and FDA.
[2] Treasury Agencies are: IRS, ICE, CBP, TTB, USSS, and USCG.

21.

	Summary of Shared Funds Spent	Justice Funds	Treasury Funds
a	Total spent on salaries under permitted salary exceptions		
b	Total spent on overtime		
c	Total spent on informants, "buy money", and rewards	$5,000.00	
d	Total spent on travel and training		
e	Total spent on communications and computers		
f	Total spent on weapons and protective gear		
g	Total spent on electronic surveillance equipment		
h	Total spent on buildings and improvements		
i	Total transfers to other participating state and local law enforcement agencies (To populate, complete Table C)		
j	Total spent on other law enforcement expenses (To populate, complete Table D)		
k	Total Expenditures in Support of Community-Based Programs (To populate, complete Table E)		
l	Total Windfall Transfers (To populate, complete Table F)		
m	Total spent on matching grants (To populate, complete Table G)		
n	**Total**	$5,000.00	$0.00
o	Did your agency receive non-cash assets? ◯ Yes ◉ No If yes, complete Table H.		

Please fill out the following tables, if applicable.

Table A: Members of Task Force

Agency Name	NCIC/ORI/Tracking Number
City of Utica	N Y 0 3 2 0 2 0 0
City of Rome Police Department	N Y 0 3 2 0 1 0 0
Oneida County Sheriff's Office	N Y 0 3 2 0 0 0 0
Town of New Hartford Police Department	N Y 0 3 2 4 1 0 0
Town of Kirkland Police Department	N Y 0 3 2 5 1 0 0
Whitesboro Police Department	N Y 0 3 2 3 7 0 0
Oneida County District Attorney's Office	N Y 0 3 2 0 1 3 A

Table B: Equitable Sharing Funds Received from other Agencies

22.

Transferring Agency Name, City, and State	Justice Funds	Treasury Funds
Agency Name:		
NCIC/ORI/Tracking Number:		

Table C: Equitable Sharing Funds Transferred to Other Agencies

Receiving Agency Name, City, and State	Justice Funds	Treasury Funds
Agency Name:		
NCIC/ORI/Tracking Number:		

Table D: Other Law Enforcement Expenses

Description of Expense	Justice Funds	Treasury Funds

Table E: Expenditures in Support of Community-Based Programs

Recipient	Justice Funds	

Table F: Windfall Transfers

Recipient	Justice Funds	Treasury Funds

Table G: Matching Grants

Matching Grant Name	Justice Funds	Treasury Funds

Table H: Other Non-Cash Assets Received

Source	Description of Asset
Justice ◯	
Treasury ◯	

Table I: Civil Rights Cases

Name of Case	Type of Discrimination Alleged			
	☐ Race	☐ Color	☐ National Origin	☐ Gender
	☐ Disability	☐ Age	☐ Other _____	

23.

Paperwork Reduction Act Notice

Under the Paperwork Reduction Act, a person is not required to respond to a collection of information unless it displays a valid OMB control number. We try to create accurate and easily understood forms that impose the least possible burden on you to complete. The estimated average time to complete this form is 30 minutes. If you have comments regarding the accuracy of this estimate, or suggestions for making this form simpler, please write to the Asset Forfeiture and Money Laundering Section, 1400 New York Avenue, N.W., Washington, DC 20005.

Equitable Sharing Agreement

This Federal Equitable Sharing Agreement, entered into among (1) the Federal Government, (2) the above-stated law enforcement agency ("Agency"), and (3) the governing body, sets forth the requirements for participation in the federal Equitable Sharing Program and the restrictions upon the use of federally forfeited cash, property, proceeds, and any interest earned thereon, which are equitably shared with participating law enforcement agencies.
By its signatures, the Agency agrees that it will be bound by the statutes and guidelines that regulate shared assets and the following requirements for participation in the federal Equitable Sharing Program. Receipt of the signed Equitable Sharing Agreement and Certification (this "Document") is a prerequisite to receiving any equitably shared cash, property, or proceeds.

1. **Submission.** This Document must be submitted to aca.submit@usdoj.gov within 60 days of the end of the Agency's fiscal year. This Document must be submitted electronically with the Affidavit/Signature submitted by fax. This will constitute submission to the Department of Justice and the Department of the Treasury.

2. **Signatories.** This agreement must be signed by the head of the Agency and the head of the governing body. Examples of Agency heads include police chief, sheriff, director, commissioner, superintendent, administrator, chairperson, secretary, city attorney, county attorney, district attorney, prosecuting attorney, state attorney, commonwealth attorney, and attorney general. The governing body's head is the person who allocates funds or approves the budget for the Agency. Examples of governing body heads include city manager, mayor, city council chairperson, county executive, county council chairperson, director, secretary, administrator, commissioner, and governor.

3. **Uses.** Any shared asset shall be used for law enforcement purposes in accordance with the statutes and guidelines that govern the federal Equitable Sharing Program as set forth in the current edition of the Department of Justice's *Guide to Equitable Sharing for State and Local Law Enforcement (Justice Guide),* and the Department of the Treasury's *Guide to Equitable Sharing for Foreign Countries and Federal, State, and Local Law Enforcement Agencies (Treasury Guide).*

4. **Transfers.** Before the Agency transfers cash, property, or proceeds to other state or local law enforcement agencies, it must first verify with the Department of Justice or the Department of the Treasury, depending on the source of the funds, that the receiving agency is a current and compliant Equitable Sharing Program participant.

5. **Internal Controls.** The Agency agrees to account separately for federal equitable sharing funds received from the Department of Justice and the Department of the Treasury. Funds from state and local forfeitures and other sources must not be commingled with federal equitable sharing funds. The Agency shall establish a separate revenue account or accounting code for state, local, Department of Justice, and Department of the Treasury forfeiture funds. Interest income generated must be accounted for in the appropriate federal equitable sharing account.

The Agency agrees that such accounting will be subject to the standard accounting requirements and practices employed for other public funds as supplemented by requirements set forth in the current edition of the *Justice Guide* and the *Treasury Guide,* including the requirement in the *Justice Guide* to maintain relevant documents and records for five years.

The misuse or misapplication of shared resources or the supplantation of existing resources with shared assets is prohibited. Failure to comply with any provision of this agreement shall subject the recipient agency to the sanctions stipulated in the current edition of the *Justice or Treasury Guides,* depending on the source of the funds/property.

6. **Audit Report.** Audits will be conducted as provided by the Single Audit Act Amendments of 1996 and OMB Circular A-133. The Department of Justice and Department of the Treasury reserve the right to conduct periodic random audits.

25

Affidavit - Existing Participant

Under penalty of perjury, the undersigned officials certify that **they have read and understand their obligations under the Equitable Sharing Agreement** and that the information submitted in conjunction with this Document is an accurate accounting of funds received and spent by the Agency under the *Justice* and/or *Treasury Guides* during the reporting period and that the recipient Agency is in compliance with the National Code of Professional Conduct for Asset Forfeiture.

The undersigned certify that the recipient Agency is in compliance with the nondiscrimination requirements of the following laws and their Department of Justice implementing regulations: Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 *et seq.*), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794), and the Age Discrimination Act of 1975 (42 U.S.C. § 6101 *et seq.*), which prohibit discrimination on the basis of race, color, national origin, disability, or age in any federally assisted program or activity, or on the basis of sex in any federally assisted education program or activity. The Agency agrees that it will comply with all federal statutes and regulations permitting federal investigators access to records and any other sources of information as may be necessary to determine compliance with civil rights and other applicable statutes and regulations.

During the past fiscal year: (1) has any court or administrative agency issued any finding, judgment, or determination that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above; or (2) has the Agency entered into any settlement agreement with respect to any complaint filed with a court or administrative agency alleging that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above? ○ **Yes** ⊙ **No**

If you answered yes to the above question, complete Table I

Agency Head		**Governing Body Head**	
Signature:	Scott D. McNamara	Signature:	
Name:	Scott D. McNamara	Name:	Anthony J. Picente, Jr.
Title:	Oneida County Dist. Atty.	Title:	Oneida County Executive
Date:	1/15/15	Date:	
E-mail:	Smcnamara@ocgov.net	E-mail:	Apicente@ocgov.net

Subscribe to Equitable Sharing Wire:
The Equitable Sharing Wire is an electronic newsletter that gives you important, substantive, information regarding Equitable Sharing policies, practices, and procedures.

Final Instructions:

Step 1: Click to save for your records
Step 2: Click to save in XML format
Step 3: Email the XML file to aca.submit@usdoj.gov
Step 4: Scan & email this Affidavit to aca.affidavit@usdoj.gov
(Email subject line must include Agency NCIC/ORI Code)

FOR AGENCY USE ONLY

Entered by _____

Entered on _____

○ FY End: 12/31/2014

Date Printed: January 15, 2015 10:58

⊙ NCIC: NY0324200 Agency: Oneida County Drug Enforcement Task Force Phone: 315-798-5684

○ State: NY Preparer: Joseph Saba E-mail: Jsaba@ocgov.net

26

ONEIDA COUNTY
OFFICE OF THE DISTRICT ATTORNEY

Scott D. McNamara
District Attorney

Michael A. Coluzza
First Assistant

Kurt D. Hameline
Laurie Lisi
Matthew P. Worth
Joseph A. Saba
Grant J. Garramone
Steven G. Cox
Stacey L. Paolozzi
Bernard L. Hyman, Jr.
Todd C. Carville
Robert L. Bauer

Dawn Catera Lupi
First Assistant

Michael R. Nolan
Joshua L. Bauer
Christopher D. Hameline
Steven P. Feiner
Sarah F. DeMellier
Luke C. Davignon
William J. Barry III
Ashley J. Weiss
Kevin J. Dwyer
Stephanie N. Singe
Paul S. Kelly

FN 20 15 - 072

WAYS & MEANS

January 15, 2015

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

Dear Mr. Picente:

Enclosed is the yearly Federal Equitable Sharing Agreement for the District Attorney's Office. This is a federal forfeiture account used for providing equipment, training, and other services. This is an annual accounting of funds in the account. The total amount is $0.00.

I am hereby requesting your review and approval of this agreement. After doing so, please forward this information to the Oneida County Board of Legislators for their review and approval.

Should you have any questions or concerns, please notify me.

Thank you for your time and assistance in this matter.

Reviewed and Approved for submittal to the Oneida County Board of Legislators by
Anthony J. Picente, Jr.
County Executive
Date 1/30/15

Sincerely,

Scott D. McNamara
Oneida County District Attorney

SDM/jl
Enc.

RECEIVED
JAN 30 2015

27.

235 Elizabeth Street • Utica, NY 13501 • Phone: (315) 798-5766 • Fax: (315) 798-5582

Oneida Co. Department: District Attorney

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____

ONEIDA COUNTY BOARD OF LEGISLATORS

Name of Proposing Organization:
Oneida County District Attorney's Office

Title of Activity or Service:
Federal Equitable Sharing Agreement

Proposed Dates of Operation:
01/01/2014 – 12/31/2014

Client Population/Number to be Served:
Summary Statements

1) Narrative Description of Proposed Services
Federal forfeiture account used for providing equipment, training and other services. This is an annual accounting of funds in this account.

2) Program/Service Objectives and Outcomes:
Not applicable.

3) Program Design and Staffing
Not applicable.

Total Funding Requested:
Not applicable.

Account #
Not applicable.

Oneida County Dept. Funding Recommendation:
Not applicable.

Proposed Funding Sources (Federal $/ State $/County $):
Federal Forfeiture $

Cost Per Client Served:
None.

Past Performance Data:
None.

O.C. Department Staff Comments:
None.

OMB Number 1123-0011
Expires 9-30-2014

Equitable Sharing Agreement and Certification

◯ Police Department ◯ Sheriff's Office ◯ Task Force (Complete Table A)
◉ Prosecutor's Office ◯ National Guard Counterdrug Unit ◯ Other

** Please fill each required field. Hover mouse over any fillable field for pop-up instructions. **

Agency Name: Oneida County District Attorney's Office

NCIC/ORI/Tracking Number: N Y 0 3 2 0 1 3 A

Mailing Address: 235 Elizabeth Street

City: Utica **State:** NY **Zip:** 13501

Finance Contact: First: Scott Last: McNamara

Phone: 315-798-5437 E-mail: Smcnamara@ocgov.net

Preparer: First: Joseph Last: Saba

☐ Same as Finance Contact Phone: 315-798-5684 E-mail: Jsaba@ocgov.net

Independent Public Accountant: E-mail: mmontalbo@dreschermalecki.com

Last FY End Date: 12/31/2014 **Agency Current FY Budget:** $4,000,225.00

◯ **New Participant:** Read the Equitable Sharing Agreement and sign the Affidavit.

◉ **Existing Participant:** Complete the Annual Certification Report, read the Equitable Sharing Agreement, and sign the Affidavit.

◯ **Amended Form:** Revise the Annual Certification Report, read the Equitable Sharing Agreement, and sign the Affidavit.

Annual Certification Report

	Summary of Equitable Sharing Activity	Justice Funds[1]	Treasury Funds[2]
1	Beginning Equitable Sharing Fund Balance (must match Ending Equitable Sharing Fund Balance from prior FY)	$67.14	
2	Federal Sharing Funds Received		
3	Federal Sharing Funds Received from Other Law Enforcement Agencies and Task Forces (To populate, complete Table B)		
4	Other Income		
5	Interest Income Accrued — Non-Interest Bearing ◉ / Interest Bearing ◯		
6	Total Equitable Sharing Funds (total of lines 1 - 5)	$67.14	$0.00
7	Federal Sharing Funds Spent (total of lines a - m below)	$0.00	$0.00
8	Ending Balance (difference between line 7 and line 6)	$67.14	$0.00

[1] Justice Agencies are: FBI, DEA, ATF, USPIS, USDA, DCIS, DSS, and FDA.

[2] Treasury Agencies are: IRS, ICE, CBP, TTB, USSS, and USCG.

29.

October 2012
Version 2.1

	Summary of Shared Funds Spent	Justice Funds	Treasury Funds
a	Total spent on salaries under permitted salary exceptions		
b	Total spent on overtime		
c	Total spent on informants, "buy money", and rewards		
d	Total spent on travel and training		
e	Total spent on communications and computers		
f	Total spent on weapons and protective gear		
g	Total spent on electronic surveillance equipment		
h	Total spent on buildings and improvements		
i	Total transfers to other participating state and local law enforcement agencies (To populate, complete Table C)		
j	Total spent on other law enforcement expenses (To populate, complete Table D)		
k	Total Expenditures in Support of Community-Based Programs (To populate, complete Table E)		
l	Total Windfall Transfers (To populate, complete Table F)		
m	Total spent on matching grants (To populate, complete Table G)		
n	**Total**	$0.00	$0.00
o	Did your agency receive non-cash assets? ◯ Yes ◉ No If yes, complete Table H.		

Please fill out the following tables, if applicable.

Table A: Members of Task Force

Agency Name	NCIC/ORI/Tracking Number

Table B: Equitable Sharing Funds Received from other Agencies

Transferring Agency Name, City, and State	Justice Funds	Treasury Funds
Agency Name:		
NCIC/ORI/Tracking Number:		

Table C: Equitable Sharing Funds Transferred to Other Agencies

Receiving Agency Name, City, and State	Justice Funds	Treasury Funds
Agency Name:		
NCIC/ORI/Tracking Number:		

30.

Table D: Other Law Enforcement Expenses

Description of Expense	Justice Funds	Treasury Funds

Table E: Expenditures in Support of Community-Based Programs

Recipient	Justice Funds	

Table F: Windfall Transfers

Recipient	Justice Funds	Treasury Funds

Table G: Matching Grants

Matching Grant Name	Justice Funds	Treasury Funds

Table H: Other Non-Cash Assets Received

Source	Description of Asset
Justice ◯	
Treasury ◯	

Table I: Civil Rights Cases

Name of Case	Type of Discrimination Alleged			
	☐ Race	☐ Color	☐ National Origin	☐ Gender
	☐ Disability	☐ Age	☐ Other _____	

Paperwork Reduction Act Notice

Under the Paperwork Reduction Act, a person is not required to respond to a collection of information unless it displays a valid OMB control number. We try to create accurate and easily understood forms that impose the least possible burden on you to complete. The estimated average time to complete this form is 30 minutes. If you have comments regarding the accuracy of this estimate, or suggestions for making this form simpler, please write to the Asset Forfeiture and Money Laundering Section, 1400 New York Avenue, N.W., Washington, DC 20005.

31.

Equitable Sharing Agreement

This Federal Equitable Sharing Agreement, entered into among (1) the Federal Government, (2) the above-stated law enforcement agency ("Agency"), and (3) the governing body, sets forth the requirements for participation in the federal Equitable Sharing Program and the restrictions upon the use of federally forfeited cash, property, proceeds, and any interest earned thereon, which are equitably shared with participating law enforcement agencies.
By its signatures, the Agency agrees that it will be bound by the statutes and guidelines that regulate shared assets and the following requirements for participation in the federal Equitable Sharing Program. Receipt of the signed Equitable Sharing Agreement and Certification (this "Document") is a prerequisite to receiving any equitably shared cash, property, or proceeds.

1. **Submission.** This Document must be submitted to aca.submit@usdoj.gov within 60 days of the end of the Agency's fiscal year. This Document must be submitted electronically with the Affidavit/Signature submitted by fax. This will constitute submission to the Department of Justice and the Department of the Treasury.

2. **Signatories.** This agreement must be signed by the head of the Agency and the head of the governing body. Examples of Agency heads include police chief, sheriff, director, commissioner, superintendent, administrator, chairperson, secretary, city attorney, county attorney, district attorney, prosecuting attorney, state attorney, commonwealth attorney, and attorney general. The governing body's head is the person who allocates funds or approves the budget for the Agency. Examples of governing body heads include city manager, mayor, city council chairperson, county executive, county council chairperson, director, secretary, administrator, commissioner, and governor.

3. **Uses.** Any shared asset shall be used for law enforcement purposes in accordance with the statutes and guidelines that govern the federal Equitable Sharing Program as set forth in the current edition of the Department of Justice's *Guide to Equitable Sharing for State and Local Law Enforcement (Justice Guide),* and the Department of the Treasury's *Guide to Equitable Sharing for Foreign Countries and Federal, State, and Local Law Enforcement Agencies (Treasury Guide).*

4. **Transfers.** Before the Agency transfers cash, property, or proceeds to other state or local law enforcement agencies, it must first verify with the Department of Justice or the Department of the Treasury, depending on the source of the funds, that the receiving agency is a current and compliant Equitable Sharing Program participant.

5. **Internal Controls.** The Agency agrees to account separately for federal equitable sharing funds received from the Department of Justice and the Department of the Treasury. Funds from state and local forfeitures and other sources must not be commingled with federal equitable sharing funds. The Agency shall establish a separate revenue account or accounting code for state, local, Department of Justice, and Department of the Treasury forfeiture funds. Interest income generated must be accounted for in the appropriate federal equitable sharing account.

The Agency agrees that such accounting will be subject to the standard accounting requirements and practices employed for other public funds as supplemented by requirements set forth in the current edition of the *Justice Guide* and the *Treasury Guide,* including the requirement in the *Justice Guide* to maintain relevant documents and records for five years.

The misuse or misapplication of shared resources or the supplantation of existing resources with shared assets is prohibited. Failure to comply with any provision of this agreement shall subject the recipient agency to the sanctions stipulated in the current edition of the *Justice or Treasury Guides,* depending on the source of the funds/property.

6. **Audit Report.** Audits will be conducted as provided by the Single Audit Act Amendments of 1996 and OMB Circular A-133. The Department of Justice and Department of the Treasury reserve the right to conduct periodic random audits.

32.

Affidavit - Existing Participant

Under penalty of perjury, the undersigned officials certify that **they have read and understand their obligations under the Equitable Sharing Agreement** and that the information submitted in conjunction with this Document is an accurate accounting of funds received and spent by the Agency under the *Justice* and/or *Treasury Guides* during the reporting period and that the recipient Agency is in compliance with the National Code of Professional Conduct for Asset Forfeiture.

The undersigned certify that the recipient Agency is in compliance with the nondiscrimination requirements of the following laws and their Department of Justice implementing regulations: Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 *et seq.*), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794), and the Age Discrimination Act of 1975 (42 U.S.C. § 6101 *et seq.*), which prohibit discrimination on the basis of race, color, national origin, disability, or age in any federally assisted program or activity, or on the basis of sex in any federally assisted education program or activity. The Agency agrees that it will comply with all federal statutes and regulations permitting federal investigators access to records and any other sources of information as may be necessary to determine compliance with civil rights and other applicable statutes and regulations.

During the past fiscal year: (1) has any court or administrative agency issued any finding, judgment, or determination that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above; or (2) has the Agency entered into any settlement agreement with respect to any complaint filed with a court or administrative agency alleging that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above? ○ **Yes** ⊙ **No**

If you answered yes to the above question, complete Table I

Agency Head		**Governing Body Head**	
Signature:	Scott D. McNamara	Signature:	
Name:	Scott D. McNamara	Name:	Anthony J. Picente, Jr.
Title:	Oneida County Dist. Atty.	Title:	Oneida County Executive
Date:	1/15/15	Date:	
E-mail:	Smcnamara@ocgov.net	E-mail:	Apicente@ocgov.net

Subscribe to Equitable Sharing Wire:
The Equitable Sharing Wire is an electronic newsletter that gives you important, substantive, information regarding Equitable Sharing policies, practices, and procedures.

Final Instructions:

Step 1: Click to save for your records
Step 2: Click to save in XML format
Step 3: Email the XML file to aca.submit@usdoj.gov
Step 4: Scan & email this Affidavit to aca.affidavit@usdoj.gov
(Email subject line must include Agency NCIC/ORI Code)

FOR AGENCY USE ONLY

Entered by _____

Entered on _____

○ FY End: 12/31/2014

Date Printed: January 14, 2015 16:49

⊙ NCIC: NY032013A Agency: Oneida County District Attorney's Office Phone: 315-798-5684

○ State: NY Preparer: Joseph Saba E-mail: Jsaba@ocgov.net

33.

ONEIDA COUNTY DEPARTMENT OF
WATER QUALITY & WATER POLLUTION CONTROL
51 Leland Ave, PO Box 442, Utica, NY 13503-0442
(315) 798-5656 wpc@ocgov.net FAX 724-9812

Anthony J. Picente, Jr.
County Executive

Steven P. Devan, P.E.
Commissioner

January 12, 2015

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Ave.
Utica, NY 13501

FN 20 15-073
Reviewed and Approved for submittal to the Oneida County Board of Legislators by
WAYS & MEANS
Anthony J. Picente, Jr.
County Executive
Date 1/28/15

Re: Work Order #28, Amendment 2
Community Outreach
GHD Consulting Services, Inc.

Dear County Executive Picente:

On March 29, 2013 the Master Agreement to provide engineering services for compliance with the consent order issued by the New York State Department of Environmental Conservation (NYSDEC) and for resolving permit issues affecting the Oneida County Water Pollution Control Plant between Oneida County and Shumaker Consulting Engineering and Land Surveying, PC was assigned to GHD Consulting Services, Inc. The Master Agreement calls for the submission of work orders with associated pricing for specific tasks that are needed as the project develops.

GHD has submitted for consideration Work Order #28, Amendment 2 which would cover community outreach activities for 2015. The primary function of this work order is to cover steering committee facilitation, public education and intercommunity collaboration all in support of compliance with increasingly stringent state and federal wastewater standards. Maintaining the Sewer District website is also included in this work order. Department staff has reviewed this work order and its scope of work and find it acceptable. It is recommended that this work order be accepted with an estimated cost of $47,000. Funding for this work order will come from the department 2015 operating budget as the program will now be implemented district-wide.

I would appreciate consideration of this work order by you and the Board of Legislators so that could be placed on the agenda of the February 11th Board meeting. I am available to meet with you or the Board at your convenience to discuss this request and explain it in more detail. Thank you for your consideration in this matter.

Sincerely,
THE ONEIDA COUNTY DEPARTMENT OF
WATER QUALITY AND WATER POLLUTION CONTROL

Steven P. Devan, P.E.
Commissioner

RECEIVED
JAN 29 2015

Cc: Karl E. Schrantz, P.E. – O'Brien & Gere Engineering, Inc.
John J. LaGorga, P.E. – GHD Consulting Services, Inc.

Attachments: Six (6) copies of Work Order #28, Amendment 2
Contract Summary Sheet

Oneida Co. Department: WQ&WPC

Competing Proposal X
Only Respondent ____
Sole Source RFP ____

ONEIDA COUNTY BOARD OF LEGISLATORS

Name of Proposing Organization: Oneida County Sewer District

Title of Activity or Service: Work Order #28, Amendment 2
Community Outreach
GHD Consulting Services, Inc.

Proposed Dates of Operation: This work is planned for FY2015

Client Population/Number to be Served: Oneida County Sewer District/ approximately 110,000 people.

Summary Statements

1) Narrative Description of Proposed Services: This work order community outreach activities in 2015 for the Oneida County Sewer District.

2) Program/Service Objectives and Outcomes: The objective of the work order is to provide steering committee facilitation, public education and intercommunity collaboration all in support of compliance with increasingly stringent state and federal wastewater standards.

3) Program Design and Staffing: GHD Consulting Services, Inc. will provide the services with over site from WQ&WPC

Total Funding Requested: $47,000 **Account #:** G8110.195

Oneida County Dept. Funding Recommendation: Funding for this work order will be provided by the Department 2015 operating budget as it is district-wide.

Proposed Funding Sources (Federal $/ State $/County $): Funding will come through the sewer rates charged by the district.

Cost Per Client Served: $0.43

Past Performance Data: N/A

O.C. Department Staff Comments: In addition to supporting steering committee activities, the work order will also support the maintenance of the Oneida County Sewer District website.

ONEIDA COUNTY
OFFICE OF THE DISTRICT ATTORNEY

Scott D. McNamara
District Attorney

Michael A. Coluzza
First Assistant

Kurt D. Hameline
Laurie Lisi
Matthew P. Worth
Joseph A. Saba
Grant J. Garramone
Steven G. Cox
Stacey L. Paolozzi
Bernard L. Hyman, Jr.
Todd C. Carville
Robert L. Bauer

Dawn Catera Lupi
First Assistant

Michael R. Nolan
Joshua L. Bauer
Christopher D. Hameline
Steven P. Feiner
Sarah F. DeMellier
Luke C. Davignon
William J. Barry III
Ashley J. Weiss
Sarah M. Kelly
Kevin J. Dwyer

December 11, 2014

FN 20 15 - 074

WAYS & MEANS

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

Dear Mr. Picente:

Enclosed is a Memorandum of Understanding between the Oneida County District Attorney's Office and The John Finn Institute for Public Safety, Inc., as an independent contractor, that will operate as a planning group and will work together to implement and coordinate strategies with the goal to reduce crime throughout Oneida County. The institute will provide a researcher that is needed to assist the D.A.'s Office with crime intelligence analysis. This position is fully funded through the GIVE grant award to the D.A.'s Office from the New York State Division of Criminal Justice Services.

I am hereby requesting your review and approval of this contract.

Should you have any questions or concerns, please notify me.

Thank you for your time and assistance in this matter.

Sincerely,

Scott D. McNamara
Oneida County District Attorney

SDM/jl
Enc.

RECEIVED
JAN 30 2015

Reviewed and Approved for submittal to the Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 1/30/15

36.

235 Elizabeth Street • Utica, NY 13501 • Phone: (315) 798-5766 • Fax: (315) 798-5582

ONEIDA COUNTY BOARD OF LEGISLATORS

Name of Proposing Organization:
Oneida County District Attorney's Office

Title of Activity or Service:
Consultant Services

Proposed Dates of Operation:
07/01/2014 – 06/30/2015

Client Population/Number to be Served:

Summary Statements:

1) Narrative Description of Proposed Services

The John F. Finn Institute, Inc. will operate as a planning group and will work together to implement and coordinate strategies with the goal to reduce crime throughout Oneida County. The institute will provide a researcher that is needed to assist the D.A.'s Office with crime intelligence analysis. This position is fully funded through the Operation IMPACT grant award to the D.A.'s Office from the New York State Division of Criminal Justice Services.

2) Program/Service Objectives and Outcomes:

3) Program Design and Staffing

Total Funding Requested:
$79,946.00

Account #
A3038
A1165.495124

Oneida County Dept. Funding Recommendation:

Proposed Funding Sources (Federal $/ State $/County $):

Cost Per Client Served:

Past Performance Data:

O.C. Department Staff Comments:

JOSEPH J. TIMPANO
Comptroller

SHERYL A. BROWN
Deputy Comptroller

DEBORAH S. JOANIS
Deputy Comptroller - Administration

ONEIDA COUNTY DEPARTMENT OF AUDIT & CONTROL
County Office Building • 800 Park Avenue • Utica, New York 13501
(315) 798-5780 • Fax: (315) 798-6415
E-Mail: jtimpano@ocgov.net

Memo

FN 20 15 - 075

WAYS & MEANS

To: Anthony J. Picente Jr., County Executive
Board of Legislators

From: Joseph J. Timpano, Comptroller

Date: February 4, 2015

Re: Oneida County Area Snowmobile Association

In December, Oneida County submitted the annual claim to the NYS Office of Parks and Recreation for the first 70% of the annual Snowmobile Trails maintenance funding. Once the funding is received from NYS we issue a check to the Snowmobile Association.

Due to corrections needed from the NYS Office of Parks and Recreation there has been a delay in the process this year, which hampers the Snowmobile Association's ability to maintain their trails. I am requesting that the Board of Legislators at their February 11, 2015 meeting authorize the County to advance the amount of $175,028 to the Snowmobile Association which will be reimbursed to us at a future date from the State. This change would be in effect for this payment only.

Thank you.

Cc: Gerald Fiorini, Chairman of the Board
Mike Billard, Clerk of the Board
Sheryl Brown, Deputy Comptroller

RECEIVED
FEB - 4 2015

Reviewed and Approved for submittal to the Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 2/4/15

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