



# ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

Gerald J. Fiorini  
Chairman  
(315) 798-5900

Mikale Billard  
Clerk  
(315) 798-5404

George Joseph  
Majority Leader

Frank D. Tallarino  
Minority Leader

## COMMUNICATIONS FOR DISTRIBUTION

December 9, 2015

(Correspondence relating to upcoming legislation, appointments, petitions, etc.)

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# ONEIDA COUNTY BOARD OF LEGISLATORS

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Gerald J. Fiorini  
Chairman  
(315) 798-5900

Mikale Billard  
Clerk  
(315) 798-5404

George Joseph  
Majority Leader

Frank D. Tallarino  
Minority Leader

November 23, 2015

FN 20 15-410

Mikale Billard, Clerk  
Oneida County Board of Legislators  
800 Park Avenue  
Utica, New York 13501

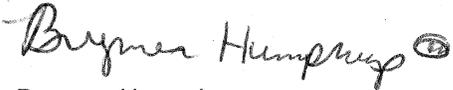
**READ & FILED**

Dear Mr. Billard:

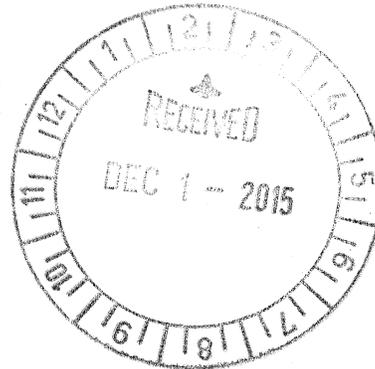
The Farmland Protection Board will be accepting open enrollment applications for inclusion into agricultural districts for a 30 day period beginning January 1, 2016 through January 31, 2016 pursuant to Resolution No. 365, passed by the Oneida County Board of Legislators on December 10, 2003.

I ask that you please file this correspondence as official notice to the Board of Legislators that the 30 day open enrollment period will begin January 1, 2015 and subsequent to review by the Farmland Protection Board, these applications will require legislative approval.

Respectfully submitted,



Brymer Humphreys  
Chair, Farmland Protection Board



p

ONEIDA COUNTY  
OFFICE OF THE DISTRICT ATTORNEY

Scott D. McNamara  
District Attorney

Michael A. Coluzza  
First Assistant

Laurie Lisi  
Matthew P. Worth  
Joseph A. Saba  
Grant J. Garramone  
Steven G. Cox  
Stacey L. Paolozzi  
Bernard L. Hyman, Jr.  
Todd C. Carville  
Robert L. Bauer  
Michael R. Nolan

RECEIVED  
DEC 04 2015  
County Executive's Office  
Dawn Catera-Lupi  
First Assistant

Joshua L. Bauer  
Christopher D. Hameline  
Steven P. Feiner  
Sarah F. DeMellier  
Luke C. Davignon  
William J. Barry III  
Kevin J. Dwyer  
Stephanie N. Singe  
Paul S. Kelly  
Travis J. Yoxall  
Maria Murad Blais

FN 20 15-411

November 18, 2015

**PUBLIC SAFETY**

**WAYS & MEANS**

The Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

  
Anthony J. Picente, Jr.  
County Executive  
Date: 12/4/15

Dear Mr. Picente:

By this letter, I am requesting your approval, as well as the Board of Legislators, for the following 2015 budgetary transfer within the District Attorney Drug Enforcement Task Force cost center:

TO:

A3430.195 Other Fees & Services \$10,000.

FROM:

A3430.109 Salaries, Other \$10,000.

At your earliest convenience, please submit this request to the Board of Legislators for their approval.

If you have any questions or concerns, please contact me.

RECEIVED  
DEC 7 - 2015

The Honorable Anthony J. Picente  
November 18, 2015  
Page Two

Thank you.

Very truly yours,



Scott D. McNamara  
Oneida County District Attorney

se

cc: Hon. Gerald J. Fiorini, Chairman  
Hon. George Joseph, Majority Leader  
Hon. Frank Tallarino, Minority Leader  
Hon. Les Porter, Chairman, Ways & Means Comm.  
Hon. Richard A. Flisnik, Chairman, Public Safety  
Thomas Keeler, Budget Director

4.



ONEIDA COUNTY  
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.  
County Executive  
ce@ocgov.net

December 01, 2015

Oneida County Board Of Legislators  
800 Park Avenue  
Utica, New York 13501

FN 20 15 - 412

**PUBLIC SAFETY**

Dear Honorable Members:

**WAYS & MEANS**

The Oneida County Public Defender's Office Criminal Division has been awarded distribution # 5 from the New York State Office of Indigent Legal Services for several initiatives. The Public Defender's Office will be adding a new attorney to handle the increased workload under the new initiatives being undertaken by the New York State Office of Indigent Legal Services. This grant is for \$1,076,292 and will be paid over the next three years.

A portion of the grant will be used to pay for training, equipment purchases, cell phones/telephones, and various supplies as needed.

I therefore request your Board's approval of the following **2016** supplemental appropriation for the General Fund:

TO:

AA# A1170.101	Public Defender – Salaries.....	\$ 49,123.00
AA# A1170.211	Public Defender – Office Equipment.....	5,000.00
AA# A1170.212	Public Defender – Computer Hardware.....	15,000.00
AA# A1170.810	Public Defender – Retirement.....	9,727.00
AA# A1170.830	Public Defender – Social Security.....	3,758.00
AA# A1170.840	Public Defender – Workers Compensation.....	1,376.00
AA# A1170.860	Public Defender -- Health Insurance.....	<u>12,036.00</u>
	Total.....	\$96,020.00

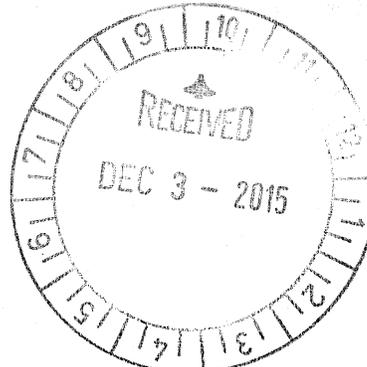
These supplemental appropriations will be fully supported by NYS OILS distribution #5:

RA# A3021.3 Public Defender – State Aid-Indigent Legal Services..... \$ 96,020.00

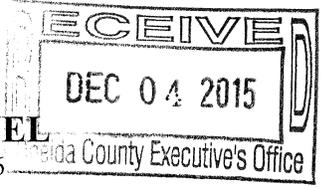
Respectfully submitted,

Anthony J. Picente, Jr.  
County Executive

CC: Comptroller  
Public Defender  
Budget Director



5.



**ONEIDA COUNTY DEPARTMENT OF PERSONNEL**

County Office Building 800 Park Avenue Utica, New York 13501-2986  
Phone: (315) 798-5725 Fax: (315) 798-6490 Email: personnel@ocgov.net  
Web site: www.ocgov.net

FN 20 15-413

November 30, 2015

**PUBLIC SAFETY**

Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

**WAYS & MEANS**

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

*[Signature]*  
Anthony J. Picente,  
County Executive

Date 12/4/15

Dear County Executive Picente:

Attached for your review and approval is correspondence from Oneida County Public Defender Frank J. Nebush, Jr., requesting the creation of one full-time position, Assistant Public Defender III for the Counsel at First Appearance Grant (CAFA). This position is fully funded in the New York State Office of Indigent Legal Services Grant (ILS) Distribution #5, Contract Number C000730.

As stated in Mr. Nebush's letter, his office has been approved for a three-year grant from The New York State Office of Indigent Legal Services (ILS) for his office to increase staffing through December 31, 2016. The salary for this title is Grade 36P (Step 1, \$49,123). Budget Director Thomas Keeler has received the contract for Distribution #5 (Contract No. 000730) to be submitted to the Oneida County Board of Legislators for approval.

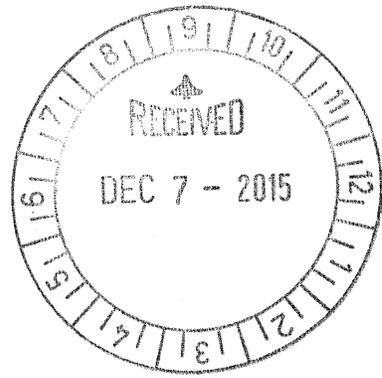
If you concur, I respectfully request that this recommendation be forwarded to the Board of Legislators for their consideration.

Sincerely,

*[Signature]*  
John P. Talerico  
Commissioner

Attachments

Copy: Frank J. Nebush, Jr., Public Defender  
Peter M. Rayhill, County Attorney



*le.*

**PUBLIC DEFENDER**  
*Frank J. Nebush, Jr., Esq.*

**Oneida County Public Defender**  
**Criminal Division**

**CHIEF APPELLATE COUNSEL**  
*Patrick J. Marthage, Esq.*

**CHIEF TRIAL COUNSEL**  
*Leland D. McCormac III, Esq.*

Utica City Court  
411 Oriskany Street, West  
Utica, New York 13502  
Telephone: (315) 735-6671  
Fax: (315) 724-3407

**Main Office**

250 Boehlert Center at Union Station  
321 Main Street  
Utica, New York 13501  
Telephone: (315) 798-5870 • Fax: (315) 734-0364  
e-mail: [Pubdef@ocgov.net](mailto:Pubdef@ocgov.net)

**INVESTIGATOR'S OFFICE**  
*James J. Larabee, Sr. Investigator*

Rome City Court  
100 West Court Street  
Rome, New York 13440  
Telephone: (315) 334-7012  
Fax: (315) 334-1196

**Monday, November 23, 2015**

**Mr. John Talerico**  
**Oneida County Commissioner of Personnel**  
**800 Park Avenue**  
**Utica, NY 13501**



**Re: New York State Office of Indigent Legal Services Grant**  
**Distribution #5, Contract Number C000730**  
**Grant Period: January 1, 2015 – December 31, 2017**  
**Request to Create New Position- Assistant Public Defender III (Grade 36P, Step 1) \$49,123**

Dear John:

The New York State Office of Indigent Legal Services (ILS) has awarded Oneida County the above grant. The grant re-funds two (2) positions created by Distribution #2 (Contract No. C000230, Grant Period: June 1, 2012-May 31, 2015) and funds an additional Assistant Public Defender III for the Counsel at First Appearance Grant (CAFA). Presently, CAFA is funded for 1 full-time and 1 part-time Assistant Public Defender and one full-time Confidential Investigator.

Budget Director Thomas Keeler has received the contract for Distribution #5 (Contract No. 000730) and will be submitting it to the Oneida County Board of Legislators for approval. The budget includes funds for fringe benefits and ancillary expenses. I have attached a copy of the grant budget for your review. I am therefore requesting that the additional position of Assistant Public Defender III at Grade 36P, Step 1 and have enclosed the necessary forms for your review and approval.

Should you have any questions or concerns regarding this request, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Frank J. Nebush, Jr.", written over a horizontal line.

**Frank J. Nebush, Jr.**  
*Oneida County Public Defender*  
*Criminal Division*

**Enclosures: Distribution # 3 grant budget**  
**MSD 222 – Assistant Public Defender III**

**cc: Hon. Anthony J. Picente, Jr., Oneida County Executive**  
**Thomas Keeler, Oneida County Budget Director**

7.

# ONEIDA COUNTY HEALTH DEPARTMENT

Adirondack Bank Building, 5<sup>th</sup> Floor, 185 Genesee St., Utica, NY 13501

ANTHONY J. PICENTE, JR.  
ONEIDA COUNTY EXECUTIVE



PHYLLIS D. ELLIS, BSN, MS, F.A.C.H.E.  
DIRECTOR OF HEALTH

## SPECIAL CHILDREN SERVICES

Phone: (315) 798-5223 • Fax: (315) 798-6441 • Email: publichealth@ocgov.net

June 3, 2015

FN 20

15-414

Anthony J. Picente Jr.  
County Executive  
Oneida County Office Building  
800 Park Avenue  
Utica, New York 13501

HEALTH & HUMAN SERVICES

WAYS & MEANS

Dear Mr. Picente:

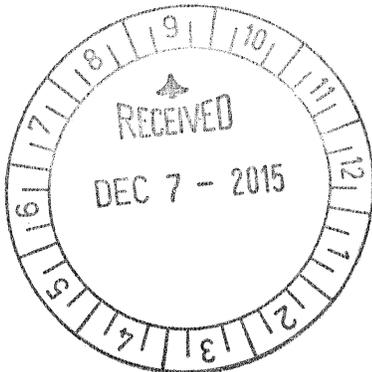
Under Section 4410 of the New York State Education Law and in compliance with Part 200 of the Regulations of the Commissioner of Education of the State of New York, municipalities are to provide payment for related services rendered to eligible preschool aged children with disabilities.

Enclosed please find (3) three copies of an Agreement between The ARC, Oneida-Lewis Chapter and the Oneida County Health Department, Education/Transportation of Handicapped Children Program. This is for the reimbursement of related services for the period of September 2, 2015 through June 30, 2018.

This is a New York State mandated program. We anticipate reimbursement will be \$105,000.00 for the above stated period of time.

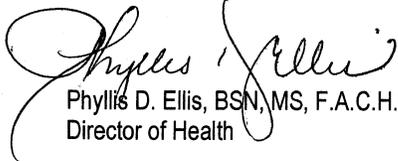
Please contact me if you have any questions or require additional information.

*This contract requires Board of Legislatures approval prior to September 2, 2015.*

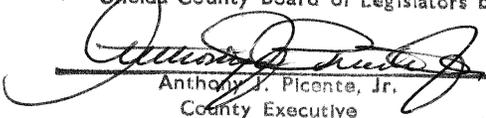


Enclosures

Sincerely,

  
Phyllis D. Ellis, BSN, MS, F.A.C.H.E.  
Director of Health

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

  
Anthony J. Picente, Jr.  
County Executive

Date 12/4/15

8

Oneida Co. Department: Public Health

Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_  
Other X

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name of Proposing Organization:** The ARC Oneida Lewis Chapter, NYSARC, Inc.  
245 Genesee Street  
Utica, New York 13501

**Title of Activity or Service:** Related Services of Speech Language Pathology, Occupational Therapy and Physical Therapy for Preschool Students with Disabilities

**Proposed Dates of Operation:** September 1, 2015 to June 30, 2018

**Client Population/Number to be Served:** Preschool Students with Disabilities/ Varies

**Summary Statements**

**1) Narrative Description of Proposed Services:** The Oneida County Health Department contracts with agencies employing individual therapists who are qualified to provide Related Services according to Section 4410 of Education Law, Part 200 Regulations of the Commissioner of Education, New York State Education Department Individual and Disabilities Act of 1990, Part 300 of Federal Regulations

**2) Program/Service Objectives and Outcomes:** Speech/Language and Motor remediation of Students with Disabilities

**3) Program Design and Staffing:** Contract staff to provide Related Services in the location of the student (home, preschool classroom, community)

**Total Funding Requested:** \$105,000.00

**Account #** A2960.1953

**Oneida County Dept. Funding Recommendation:** \$105,000.00

**Proposed Funding Sources (Federal \$/ State \$/County \$):** County: \$42,525.00

State: \$62,475.00

**Cost Per Client Served:** Varies based on recommendations of the Committee on Preschool Special Education. Rate set by New York State Department of Education is \$48.00 per half hour session.

**Past Performance Data: County \$ Previous Contract:** \$42,377.00

**O.C. Department Staff Comments:**

9.

# ONEIDA COUNTY HEALTH DEPARTMENT

Adirondack Bank Building, 5<sup>th</sup> Floor, 185 Genesee St., Utica, NY 13501

ANTHONY J. PICENTE, JR.  
ONEIDA COUNTY EXECUTIVE



PHYLLIS D. ELLIS, BSN, MS, F.A.C.H.E.  
DIRECTOR OF HEALTH

## SPECIAL CHILDREN SERVICES

Phone: (315) 798-5223 Fax: (315) 798-6441 Email: [publichealth@ocgov.net](mailto:publichealth@ocgov.net)

June 3, 2015

FN 20 15-415

Anthony J. Picente Jr.  
County Executive  
Oneida County Office Building  
800 Park Avenue  
Utica, New York 13501

HEALTH & HUMAN SERVICES

WAYS & MEANS

Dear Mr. Picente:

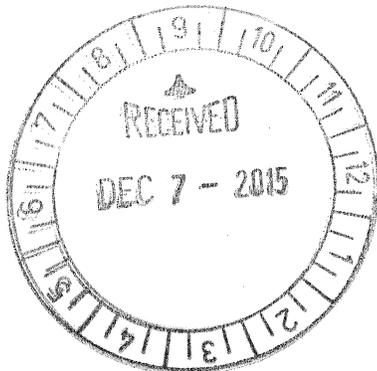
Under Section 4410 of the New York State Education Law and in compliance with Part 200 of the Regulations of the Commissioner of Education of the State of New York, municipalities are to provide payment for related services rendered to eligible preschool aged children with disabilities.

Enclosed please find (3) three copies of an Agreement between Upstate Cerebral Palsy and the Oneida County Health Department, Education/Transportation of Handicapped Children Program. This is for the reimbursement of related services for the period of September 2, 2015 through June 30, 2018.

This is a New York State mandated program. We anticipate reimbursement will be \$480,000.00 for the above stated period of time.

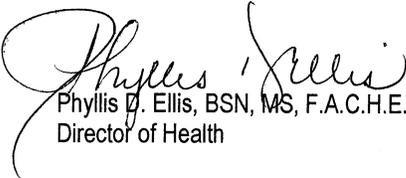
Please contact me if you have any questions or require additional information.

*This contract requires Board of Legislatures approval prior to September 2, 2015.*

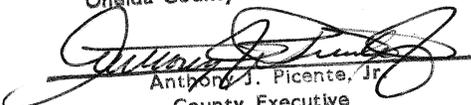


Enclosures

Sincerely,

  
Phyllis D. Ellis, BSN, MS, F.A.C.H.E.  
Director of Health

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

  
Anthony J. Picente, Jr.  
County Executive

Date 12/4/15

10.

Oneida Co. Department: Public Health

Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_  
Other  X

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name of Proposing Organization:** Upstate Cerebral Palsy Inc.

**Title of Activity or Service:** Related Services of Speech Language Pathology, Occupational Therapy and Physical Therapy for Preschool Students with Disabilities

**Proposed Dates of Operation:** September 1, 2015 to June 30, 2018

**Client Population/Number to be Served:** Preschool Students with Disabilities/ Varies

**Summary Statements**

**1) Narrative Description of Proposed Services:** The Oneida County Health Department contracts with agencies employing individual therapists who are qualified to provide Related Services according to Section 4410 of Education Law, Part 200 Regulations of the Commissioner of Education, New York State Education Department Individual and Disabilities Act of 1990, Part 300 of Federal Regulations

**2) Program/Service Objectives and Outcomes:** Speech/Language and Motor remediation of Students with Disabilities

**3) Program Design and Staffing:** Contract staff to provide Related Services in the location of the student (home, preschool classroom, community)

**Total Funding Requested: \$480,000.00**

**Account # A2960.1953**

**Oneida County Dept. Funding Recommendation: \$480,000.00**

**Proposed Funding Sources (Federal \$/ State \$/County \$):** County: \$194,400.00  
State: \$285,600.00

//

**Cost Per Client Served:** Varies based on recommendations of the Committee on Preschool Special Education. Rate set by New York State Department of Education is \$48.00 per half hour session.

**Past Performance Data: County \$ Previous Contract: \$178,311.00**

**O.C. Department Staff Comments:**

12.



**Oneida County**

**Office for the Aging & Continuing Care**

**Anthony J. Picente, Jr.**  
County Executive

**Michael J. Romano**  
Director

120 Airline Street-Suite 201, Oriskany, NY 13424

Phone 315-798-5456

Fax 315-798-6444

E-mail. ofa@ocgov.net

August 31, 2015

FN 20 15-416

Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

HEALTH & HUMAN SERVICES

WAYS & MEANS

Dear Mr. Picente:

I am submitting the following Contract Agreement between Oneida County Office for the Aging and Continuing Care, and Presbyterian Residential Community, Inc., for the Board of Legislature's review and approval.

This Agreement is for the provision of Social Adult Day Services. This Agreement will continue to provide community based long term care services to the frail and elderly, and save taxpayer dollars by preventing premature nursing home placement. The total amount of this Agreement is \$68,750.00, with 75% State (\$51,562.50) and 25% (\$17,187.50) County funds. This contract will commence January 1, 2016 and terminate December 31, 2016.

I am available at your convenience to answer any questions you may have regarding this Agreement.

Sincerely,

Michael J. Romano  
Director

MJR/mac

Enclosures



Reviewed and approved for submittal to the  
Oneida County Board of Legislators by

  
Anthony J. Picente, Jr.  
County Executive

Date 10/7/15

**Oneida County Board of Legislators**  
**Contract Summary**

**Name of Proposing Organization:** Presbyterian Residential Community, Inc.  
4300 Middle Settlement Road  
New Hartford, New York 13413

**Title of Activity or Service:** Social Adult Day Care

**Proposed Dates of Operation:** January 1, 2016 through December 31, 2016

**Client Population/Number to be Served:** Frail elderly age 60+ with functional impairment.

**Summary Statements:**

**1) Narrative Description of Proposed Services.**

Social Model Adult Day Services is a structured five hour, five day a week adult day care that serves frail elderly individuals in a supervised group setting. The program is in compliance with the New York State Regulations for Social Adult Day Care. Eligible participants must be age 60 or older and functionally impaired, meaning needing assistance of another person in at least one of the following activities of daily living: toileting, mobility, transferring and eating; or needing supervision due to cognitive and /or psycho-social impairment. Services include a noon meal and transportation to and from the program

**2) Program/Service Objectives and Outcomes.**

- To provide 5-hour per weekday adult day care programming
- To provide noon meal and transportation
- To provide services that include socialization, supervision and monitoring, personal care, nutrition, appropriate activities- maintenance and enhancement of daily living skills, caregiver assistance and transportation.
- To provide intergenerational programming to ensure a mutually beneficial social opportunity for program participants and area youth

**3) Program Design and Staffing Level.**

Each adult day service provider will serve OFA authorized participants with a structured 5-hour program that meets the NY State regulations. Each site will have a coordinator and sufficient staff, both paid and volunteer, to supervise participants in a safe environment, and the staff will provide appropriate activities and therapies that will enhance the participants general wellbeing.

**Oneida County Department Funding Recommendation: \$ 60.00 /day**

**Proposed Funding Source (Federal/State/County): \$ 68,750.00 ACCT#: A6772.495.116**

Federal: \$0 State: 75% (\$51,562.50) County: 25% (\$17,187.50)

**Cost per Client Served:** \$60.00 per client per five hour day.

**Past Performance Data:** The Presbyterian Residential Community, Inc. has been operating a successful Adult Day Care program for the residents of Oneida County for a number of years.

*14.*



**Oneida County**

**Office for the Aging & Continuing Care**

**Michael J. Romano**  
Director

**Anthony J. Picente, Jr.**  
County Executive

120 Airline Street – Suite 201, Oriskany, NY 13424 Phone 315-798-5456 Fax 315-798-6444 E-mail: ofa@ocgov.net

August 31, 2015

FN 20 15-417

Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

HEALTH & HUMAN SERVICES

WAYS & MEANS

Dear Mr. Picente:

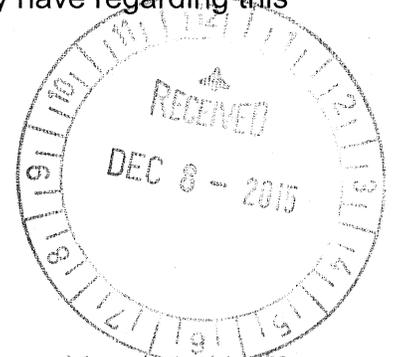
I am submitting the following Contract Agreement between the Oneida County Office for the Aging and Continuing Care, and the Senior Citizens Council of Rome, New York, Inc., located at Ava Dorfman Senior Center, for the Board of Legislators' review and approval.

This Agreement is for the provision of Senior Adult Day Services which will provide community based long term care services to the frail and elderly and save taxpayer dollars by preventing premature nursing home placement. The total amount of this Agreement is \$58,500.00. This consists of 75% (\$43,875.00) State funds, and 25% (\$14,625.00) County dollars. This contract commences January 1, 2016 and terminates December 31, 2016.

I am available at your convenience to answer any questions you may have regarding this Agreement.

Sincerely,

Michael J. Romano  
Director



Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

Date 12/7/15

15.

MJR/mac

Enclosures

**Oneida County Board of Legislators**  
**Contract Summary**

**Name of Proposing Organization:** Senior Citizens Council of Rome, New York, Inc.  
Ava Dorfman Senior Center  
305 East Locust Street  
Rome, New York 13440

**Title of Activity or Service:** Social Adult Day Care

**Proposed Dates of Operation:** January 1, 2016 through December 31, 2016

**Client Population/Number to be Served:** Frail elderly age 60+ with functional impairment;

**Summary Statements:**

**1) Narrative Description of Proposed Services.**

Social Model Adult Day Services is a structured five hour, five day a week adult day care that serves frail elderly individuals in a supervised group setting. The program is in compliance with the New York State Regulations for Social Adult Day Care. Eligible participants must be age 60 or older and functionally impaired, meaning needing assistance of another person in at least one of the following activities of daily living: toileting, mobility, transferring, and eating; or needing supervision due to cognitive and /or psycho-social impairment. Services include a noon meal and transportation to and from the program

**2) Program/Service Objectives and Outcomes.**

- To provide 5-hour per weekday adult day care programming
- To provide noon meal and transportation
- To provide services that include socialization, supervision and monitoring, personal care, nutrition, appropriate activities- maintenance and enhancement of daily living skills, caregiver assistance and transportation.
- To provide intergenerational programming to ensure a mutually beneficial social opportunity for program participants and area youth

**3) Program Design and Staffing Level**

Each adult day service provider will serve OFA authorized participants with a structured 5-hour program that meets the NY State regulations. Each site will have a coordinator and sufficient staff, both paid and volunteer, to supervise participants in a safe environment, and the staff will provide appropriate activities and therapies that will enhance the participant's general wellbeing.

**Oneida County Department Funding Recommendation:** \$ 60.00 /day total

**Proposed Funding Source (Federal/State/County):** \$58,500.00 ACCT A6772.495.116

Federal: \$0 State: \$ 43,875.00 (75%) County: \$ 14,625.00 (25%)

**Cost per Client Served:** \$60.00 per client per five hour day

**Past Performance Data:** The Ava Dorfman Senior Citizens Civic Center has provided social adult day care since 1992.



ONEIDA COUNTY DEPARTMENT OF WATER QUALITY & WATER POLLUTION CONTROL

51 Leland Ave, PO Box 442, Utica, NY 13503-0442
(315) 798-5656 wpc@ocgov.net FAX 724-9812

Anthony J. Picente, Jr. County Executive

Steven P. Devan, P.E. Commissioner

November 16, 2015

The Honorable Anthony J. Picente, Jr. Oneida County Executive 800 Park Ave. Utica, NY 13501

FN 20 15-418

PUBLIC WORKS WAYS & MEANS

Re: Anaerobic Digester (ADG) to Electricity Grant, PON 2828 New York State Research and Development Authority (NYSERDA) Agreement #0000000000000000000073665 Capital Project HG-526 Solids Handling Upgrades (Digesters)

Dear County Executive Picente:

The New York State Research and Development Authority (NYSERDA) has awarded the County of Oneida a grant for the installation and operation of an Anaerobic Digestion Facility at the Oneida County Water Pollution Control Plant. This grant can be for a total up to \$2,000,000.

The grant provides for performance incentives of \$1,143,180, interconnection incentives of \$18,000 and capacity incentives of \$838,820. The performance incentives are based on the expected kilowatt-hours produced per year and are paid over a period of 10 years. The capacity incentives are based on the type and size of the co-gen system installed and is paid in segments corresponding to equipment installation milestones. The interconnection incentives are based on costs that National Grid incurs and charges back to the County for accommodating the new system into the grid, and are paid based on the progress of the installation.

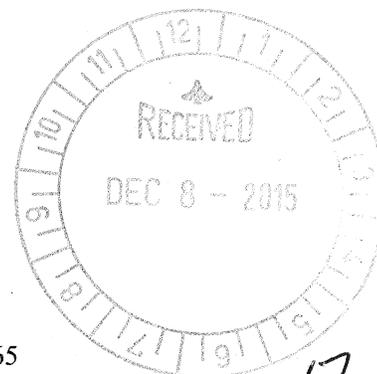
As you are aware, part of the upgrades that will be undertaken at the plant consist of installing such a facility. This grant will help offset a portion of the installation expenses associated with this facility. The proposed grant contract is attached for consideration by you and the Board of Legislators.

I would appreciate consideration of this grant contract by you and the Board of Legislators at your earliest convenience. I am available to meet with you or the Board at your convenience to discuss this request and explain it in more detail. Thank you for your consideration in this matter.

Sincerely,

[Handwritten signature of Steven P. Devan]

Steven P. Devan, P.E. Commissioner



Cc: Howard LaFever, GHD Consulting Services Inc. Karl E. Schrantz, P.E. - O'Brien & Gere Engineering, Inc.

Attachments: NYSERDA Grant Contract Agreement #0000000000000000000073665 Board of Legislators Contract Summary

17.

Reviewed and Approved for submittal to the Oneida County Board of Legislators by

[Handwritten signature of Anthony J. Picente, Jr.] Anthony J. Picente, Jr. County Executive

Date 12/7/15

Oneida Co. Department: Water Quality & Water Pollution Control

Competing Proposal	_____
Only Respondent	_____ X
Sole Source RFP	_____
Other	_____ X

**ONEIDA COUNTY BOARD OF LEGISLATORS  
CONTRACT SUMMARY**

**Name & Address of Vendor:** New York State Research and  
Development Authority (NYSERDA)  
17 Columbia Circle  
Albany, NY 12203-6399

**Title of Activity or Service:** Anaerobic Digester (ADG) to Electricity Grant  
PON 2828

**Proposed Dates of Operation:** September 25, 2015 through completion of QA/QC  
activities as required by the approved QA/QC Plan.

**Client Population/Number to be Served:** 110,000 people

**Summary Statements**

**1) Narrative Description of Proposed Services:** This is a grant from NYSERDA for the construction and operation of an anaerobic digestion facility. NYSERDA will provide grant funding incentives in the categories of Performance (\$1,143,180), Interconnection (\$18,000) and Capacity (\$838,820), for a total of \$2,000,000 collectively.

**2) Program/Service Objectives and Outcomes:** The objective is to build and reliably operate an anaerobic digestion facility at the Oneida County Water Pollution Control Plant.

**3) Program Design and Staffing:** The digesters are being designed by GHD Consulting Services, Inc. Operations staffing will be with Oneida County personnel.

**Total Funding Requested:** up to \$2,000,000      **Account #:** HG526

**Oneida County Dept. Funding Recommendation:** \$2,000,000.00

**Proposed Funding Sources (Federal \$/ State \$/County \$):** State Funds

**Cost Per Client Served:** Benefit per client served is \$18.18

**Past Performance Data:** None

**O.C. Department Staff Comments:** This was a competitive grant that we were awarded.

18.



**Oneida County**

**Office for the Aging & Continuing Care**

**Anthony J. Picente, Jr.**  
County Executive

**Michael J. Romano**  
Director

120 Airline Street, Oriskany, NY 13424

Phone 315-798-5456

Fax 315-798-6444

E-mail: ofa@ocgov.net

August 12, 2015

FN 20 15-419  
HEALTH & HUMAN SERVICES

Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

**WAYS & MEANS**

Dear Mr. Picente:

I am submitting the following Contract Amendment between the Oneida County Office for the Aging, and the North Utica Senior Citizen's Recreation Center, Inc., for the Board of Legislature's review and approval.

The purpose of this Amendment is to reflect the changes in personnel and individual reimbursement rates in Appendix A, as a result of position changes and new hires due to employee turnover. The changes in Personnel will reflect an increase in the fringe rate to .29 percent and the administrative rate to .10 percent, increasing the amount of the original Agreement by \$4,676.06. The Contractor will continue to provide Caregiver Support, Aging Services/Outreach (I&A), Case Management, Supervision and HHCAP services to the residents of Oneida County. No other terms and conditions of the original Agreement are changed.

This Amendment will commence on January 1, 2015 and will terminate December 31, 2015. This program is supported by Federal, State, County and Contractor dollars up to \$1,022,230.23. The County share is \$142,457.57, and will not result in an increase of County funds.

I am available at your convenience to answer to any questions you might have regarding this Amended Agreement.

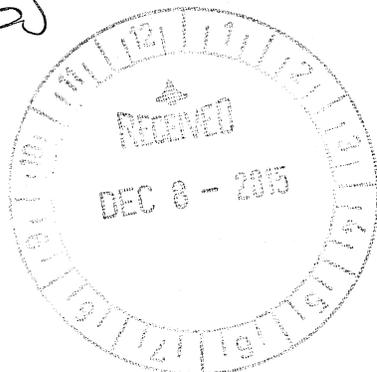
Sincerely,

*Michael J. Romano*

Michael J. Romano  
Director

MJR/mac

Enclosures



Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by  
*Anthony J. Picente, Jr.*  
Anthony J. Picente, Jr.  
County Executive

Date 12/8/15

19.

Oneida County Board of Legislators  
Contract Summary  
AMENDMENT

Name of Proposing Organization: North Utica Senior Citizen's Recreation Center, Inc.  
50 Riverside Drive  
Utica, New York 13502

**Purpose of AMENDMENT:**

- To reflect the changes in Personnel and individual reimbursement rates in Appendix A, as a result of position changes and new hires due to employee turnover. The changes in Personnel will increase the fringe rate from .28 percent to .29 percent, and the administrative rate will increase from .085 percent to .10 percent.
- To increase the amount of the Agreement by four thousand, six hundred seventy-six dollars and six cents (\$4,676.06), with the total amount of the original Agreement not to exceed one million, twenty-two thousand, two hundred thirty dollars and twenty-three cents (\$1,022,230.23).
- No other terms and conditions of the original Agreement are changed.

Type of Activity or Service: Family Caregiver Support  
Aging Services/Outreach (Information and Assistance)  
Case Management  
Supervision  
Health Insurance Counseling

Proposed Dates of Operation: January 1, 2015 – December 31, 2015

**Client Population/ Number to be Served:**

**1. Narrative Description of Proposed Services**

- **Case Management Services** – an important component of the aging network for they identify frail, elderly and homebound people who are in need of supportive services. Once identified and assessed, the elders are linked to appropriate services that allow them to remain independent.
- **Community Service Coordinator** – assists with outreach activities and other methods to provide support services for informal caregivers. In addition to Case Management the Community Service Coordinator will assist with staff functions such as taking referrals, scheduling and clerical duties.

- **Elder Abuse Coordinator** – Case Management and intervention services for at risk clients
- **Senior Program Coordinator** – Coordinates and oversees various aging services such as Volunteer Bill Payer, Information and Assistance, Intake and Screening, Volunteer Transportation, Community Assistance Programs (CAPS), Intergenerational activities and Administration on Aging Federal Demonstration grants and projects.
- **Program Coordinator** - Coordinates various aging services such as the Chronic Disease Self-Management Program (CDSMP) and veterans outreach and Consumer Directed EISEP Program.
- **Case Aid** – Brokering of care with agencies and performs clerical and support services for case managers.
- **Utica Team Supervisor** - serves as an integral part of the management/supervisory team and requires strong supervisory skills. This position also requires excellent communication and interpersonal skills with ability to lead and motivate direct service staff.
- **I & A Coordinator** - Development and maintenance of a comprehensive and current resource listing of long-term care services, programs and providers in Oneida County for the Point of Entry initiative, NY Connects: Choices for the Long Term Care. Performs consumer intake and screening.
- **HIICAP Counselor** – Explain medical benefits and coverage; Review Medicare Supplemental Insurance and Long Term Care Insurance plans; Make appropriate referrals for Medicaid, Medicare Buy-In Programs and other related benefits.

## 2. Program/Service Objectives and Outcomes

- **Case Management** - Seniors will be assisted in securing supportive services by providing: information and referral, case assistance, benefit counseling, health insurance counseling, public presentations, housing assistance, home energy assistance, screening for home delivered meals and nutrition services.
- **Caregiver Support Program** - will predominantly serve primary caregivers that are married and living with the care recipient and adult children who are caring for their parents.
- **Elder Abuse Program** - Assess all elder abuse referrals and develops service plans to address the current needs of each alleged victim.
- **Long Term Care (LTC) Associate (Case Aide)** – Conduct telephone screening assessments that gather consumer information as outlined by the Screening Elements set forth by NYSOFA. Provide information, assistance and outreach regarding long term care services.

## 3. Program Design and Staffing Level

### 12 - Case Managers

- Provide Information and Assistance to target services for individuals who are most economically and socially in need of supportive services.

### 1 - Community Service Coordinator

- To assist with Caregiver Case Management

- 5 - **Caregiver Case Aids (3 F/T, 2 P/T)**
  - To assist Case Managers and Caregiver Support Specialist with routine duties and brokerage duties in the Home Care Brokerage Unit.
- 4 - **Long Term Care Associates**
  - Conduct telephone screening assessments that gather consumer information as outlined by the Screening Elements set forth by NYSOFA.
  - Provide information, assistance, and outreach regarding long term care services.
- 1 - **Utica Team Supervisor**
  - Coordinates the staff activities of the Office for Aging / Continuing Care and Supervises the work of OFA/OCC Program Staff (OFA/OCC Case Management staff, Case Aides; clerical staff).
- 2 - **Program Coordinators**
  - Coordinates various aging services such as the Chronic Disease Self-Management Program (CDSMP), Veteran's Outreach and Consumer Directed EISEP Program.
- 1 - **Senior Program Coordinator**
  - NY Connects - Screening and Intakes, Information and Assistance, Volunteer Transportation, Legal Services.
  - Bill Payers - use volunteers to assist in monthly banking allowing clients to retain independence in their home
- 1 - **Elder Abuse Coordinator**
  - Oversees the Elder Abuse Coalition and sub-committees. Case manages all elder abuse cases.
- 1 - **I & A Coordinator**
  - Set up and maintain a comprehensive and current listing of long-term care services, programs and providers in Oneida County for the Long Term Care Point of Entry Information & Assistance.
- 3 - **HIICAP Counselors (1 P/T)**
  - Explain medical benefits and coverage
  - Review Medicare Supplemental Insurance
  - Review Long Term Care Insurance
  - Make appropriate referrals for Medicaid, Medicare Buy-In Programs and other related benefit
- 1 - **Program Administrative Assistant**
  - Aging Program Coordination and Management
  - Aging Program Evaluations
  - Systems Integration Project Coordination
  - Aging Grant Management – Balancing Incentive

**Total Funding Requested:        \$ 1,022,230.23**

- **56,155** – Units/hours of service
- **\$ 1,022,230.23** – Total dollars/cost
- **\$ 18.203** – Cost per unit/hours of case management

