



# ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

Gerald J. Fiorini  
Chairman  
(315) 798-5900

Mikale Billard  
Clerk  
(315) 798-5404

George Joseph  
Majority Leader

Frank D. Tallarino  
Minority Leader

## COMMUNICATIONS FOR DISTRIBUTION

(Correspondence relating to upcoming legislation, appointments, petitions, etc)

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AVAILABLE ON WEBSITE ONLY

[www.ocgov.net](http://www.ocgov.net)





# ONEIDA COUNTY BOARD OF LEGISLATORS

*Gerald J. Fiorini, Chairman ♦ 800 Park Avenue ♦ Utica, New York 13501*  
*Work Phone: 798-5900 ♦ Home Phone: 337-9045*

January 2, 2015

FN 20 15 - 039

Board of Legislators  
800 Park Ave.  
Utica, NY 13501

**READ & FILED**

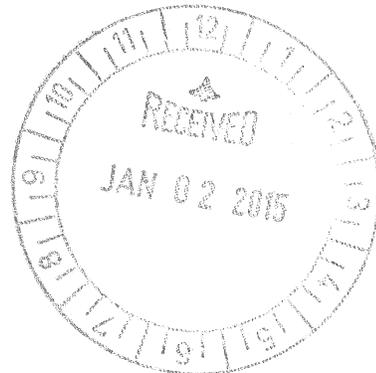
Honorable Members:

Please find the attached changes to committee assignments for the Public Works and Economic Development Committees. These changes are effective January 2, 2015.

Sincerely,

Gerald J. Fiorini  
Chairman of the Board

Attachment: (1)



mailed Jan. 2, 2015  
L.



# ONEIDA COUNTY BOARD OF LEGISLATORS

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(315) 798-5404

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Frank D. Tallarino  
Minority Leader

## STANDING COMMITTEES 2014-2015 TERM

1/2/15

**AIRPORT** (Oversees Operations at  
Griffiss Airport)

JAMES D'ONOFRIO, CHAIR  
GEORGE JOSEPH, VICE CHAIR  
CHAD DAVIS, VICE CHAIR  
Emil Paparella  
Brian Miller  
Brian Mandryck  
Robert Koenig  
Michael Clancy  
Philip Sacco

### GOVERNMENT OPERATIONS

(Includes County Executive, County Attorney  
Personnel, County Clerk,  
Board of Elections, Audit & Control, Budget, Finance  
Department and all other County Departments not  
Specifically covered by another committee)

MICHAEL WATERMAN, CHAIR  
NORMAN LEACH, VICE CHAIR  
HARMONY SPECIALE, VICE CHAIR  
Edward Welsh  
Robert Koenig  
Colin Idzi  
Chad Davis  
William Hendricks

### ECONOMIC DEVELOPMENT & TOURISM

(Economic, industrial and rural development, Tourism  
Promotion/development; Planning Department, MVCC,  
Cornell Cooperative Extension, Farmland Protection  
Board, related agricultural issues and programs)

EDWARD WELSH, CHAIR  
EMIL PAPARELLA, VICE CHAIR  
ROSE ANN CONVERTINO, VICE CHAIR  
Les Porter  
Brian Mandryck  
Norman Leach  
Joseph Furgol

### HEALTH & HUMAN SERVICES

(Includes Department of Social Services, Public Health  
Department and environmental health concerns, Mental  
Health, Office for the Aging, Veterans Affairs,  
Workforce Development, Youth Programs and Coroners)

EMIL PAPARELLA, CHAIR  
ROBERT KOENIG, VICE CHAIR  
ROSE ANN CONVERTINO, VICE CHAIR  
Les Porter  
Brian Miller  
Colin Idzi  
Harmony Speciale  
Kenneth Fort

2.

1/2/15

**PUBLIC SAFETY**

(Includes District Attorney, Sheriff, Law Enforcement Building, Probation, Public Defenders, all Courts, Jurors, 911, Stop DWI, Traffic Safety and related Services)

RICHARD FLISNIK, CHAIR  
BRIAN MILLER, VICE CHAIR  
JOSEPH FURGOL, VICE CHAIR

Les Porter  
Michael Waterman  
Norman Leach  
Robert Koenig  
William Goodman  
Chad Davis

**PUBLIC WORKS**

(Includes Department of Public Works, County Lands and Buildings, Water Quality and Water Pollution Control, Soil & Water, soil conservation, Union Station)

BRIAN MILLER, CHAIR  
MICHAEL WATERMAN, VICE CHAIR  
PHILIP SACCO, VICE CHAIR

Edward Welsh  
Richard Flisnik  
Colin Idzi  
Michael Clancy

**WAYS & MEANS**

(Acquisition & Contract, Salaries, Budget Review, Local Laws, County Charter and Administrative Code, Board of Legislators, Rules of the Board of Legislators, All pending dockets that come before the Board of Legislators)

LES PORTER, CHAIR  
GEORGE JOSEPH, VICE CHAIR  
WILLIAM GOODMAN, VICE CHAIR

James D'Onofrio  
Emil Paparella  
Richard Flisnik  
Brian Miller  
Frank Tallarino  
Rose Ann Convertino

**WORKERS' COMPENSATION**

(All Workers' Compensation Issues)

NORMAN LEACH, CHAIR  
MIKE WATERMAN, VICE CHAIR  
KENNETH FORT, VICE CHAIR

Edward Welsh  
William Hendricks



# ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

Gerald J. Fiorini  
Chairman  
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Mikale Billard  
Clerk  
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George Joseph  
Majority Leader

Frank D. Tallarino  
Minority Leader

FN 20

15-040

January 6, 2015

Mikale Billard, Clerk  
Oneida County  
Board of Legislators  
800 Park Avenue  
Utica, NY 13501

**READ & FILED**

Mr. Billard:

The New York State Department of Agriculture & Markets has certified the parcels submitted during the district review of Oneida County Agricultural District No. 5, Towns of Kirkland, New Hartford, Westmoreland and Whitestown.

Please file the attached as a "Read & File docket to read "RE: NYS certification of properties added to Oneida County Agricultural District No. 5 during eight-year review"

Respectfully,

Gerald Fiorini  
Chairman of the Board

GJF:pp

5.



STATE OF NEW YORK  
DEPARTMENT OF AGRICULTURE AND MARKETS

10B Airline Drive, Albany, New York 12235  
518-457-8876 Fax 518-457-3087  
www.agriculture.ny.gov

Andrew M. Cuomo  
Governor

Richard A. Ball  
Commissioner

Mr. Mike Billard, Clerk  
Oneida County Legislature  
800 Park Avenue  
Utica, New York 13501

Dear Mr. Billard:

In accordance with Section 303-a of the Agriculture and Markets Law, the Oneida County Legislature submitted to me, by Resolution No. 238 of 2014, a district renewal plan with modifications for Oneida County Agricultural District No. 5.

Following review of the plan and its related documentation, I find that the plan is eligible for districting.

In accordance with the statutory procedures for certification of agricultural district review plans, the Commissioner of Environmental Conservation has determined that the District is consistent with state environmental plans, policies and objectives.

In consideration of my review of the proposal and the determination of the Commissioner of Environmental Conservation, I hereby certify that:

- A. The District is eligible for redistricting.
- B. The District consists predominantly of viable agricultural land.
- C. The plan and consolidation of the District is feasible.
- D. The District will serve the public interest by assisting in maintaining a viable agricultural industry within the District and the State.

The County is required to complete the next review of Oneida County Agricultural District No. 5 on or before July 10, 2022.

Signed and Sealed at the Town of Colonie,  
County of Albany, NY,  
This 25<sup>th</sup> day of November, 2014

  
Richard A. Ball  
Commissioner of Agriculture and Markets  
of the State of New York

cc: McCrea Burnham, Div. of Lands and Forests, DEC  
Sam Casella, Advisory Council on Agriculture  
Susan Hoskins, IRIS  
Brymer Humphreys, Chair, Oneida County AFPB

6.



# ONEIDA COUNTY BOARD OF LEGISLATORS

*Gerald J. Fiorini, Chairman ♦ 800 Park Avenue ♦ Utica, New York 13501*  
*Work Phone: 798-5900 ♦ Home Phone: 337-9045*

December 29, 2014

FN 20 15-041

Oneida County  
Board of Legislators  
800 Park Avenue  
Utica, New York 13501

## WAYS & MEANS

Honorable Members:

Mr. Fred Munk, the Region 6 Natural Resource Supervisor of the NYSDEC, has recommended that Mr. Vincent Johns, 3274 Mohawk Street, Sauquoit, NY to be reappointed to the Region 6 Fish and Wildlife Management Board.

Therefore, I pass along the name of **Mr. Vincent Johns** as Landowner Representative to be reappointed to the Region 6 Fish and Wildlife Management Board for a two-year term through December 31, 2016.

As this appointment requires Board of Legislators' approval, I ask that it be considered by the Board at the meeting of **January 14, 2015**.

Respectfully submitted,

Gerald J. Fiorini  
Chairman of the Board

GJF:pp

Cc: Region 6 Supervisor, Fred Munk  
Vincent Johns



7.

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**REGION 6 FWMB**  
c/o Erik Latremore  
NYSDEC  
Dulles State Office Building  
317 Washington St.  
Watertown, NY 13601-3787  
(315) 785-2293

New York State  
FISH AND WILDLIFE MANAGEMENT BOARD



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December 23, 2014

Oneida County Board of Legislators  
Oneida County Office Building  
800 Park Avenue  
Utica, New York 13501-2977

**Re: Fish and Wildlife Management Board Appointment**

Dear Oneida County Legislators:

Title 5, § 11-0501 of the NYS Environmental Conservation law establishes a Fish and Wildlife Management Practices Cooperative Program, which includes the commissioning of Regional Fish and Wildlife Management Boards (FWMB).

A provision of the Fish and Wildlife Management Act (FWMA) allows a FWMB member to succeed him/herself for unlimited terms, so that he/she may serve on a Regional FWMB for multiple years.

The term of office of the Oneida County Landowner Representative for the Region 6 FWMB expires on December 31, 2014. This position has been held by Vincent Johns, who now needs to be reappointed. Please assist us by alerting the Chairman of your County Board of Legislators the necessity of making this reappointment to the Region 6 FWMB for an Oneida County Landowner Representative for the next two year term (1 Jan 2015 – 31 Dec 2016).

Appointments should be made prior to our March 2015 meeting, to allow for FWMB quarterly business. Please forward a copy of the Board's resolution concerning this appointment to the undersigned at the above address. Thank you for your time and assistance in this matter. Don't hesitate to contact Erik Latremore at (315) 785-2293 with any questions you might have.

Sincerely,

Fred Munk  
Natural Resource Supervisor  
Region 6 NYSDEC

FM.EJM.sld

ecc: Walt Paul (Region 6 FWMB Chairman)

**MEMBERS:** Representatives of County Boards of Supervisors/County Legislators, Landowners and Sportsmen

**ADVISORY MEMBERS:** New York State Department of Environmental Conservation, New York State Department of Agriculture and Markets, New York State Conservation Council, Inc., Farm Bureau of New York, New York State Grange, New York State Forest Practice Board, Izaak Walton League of America; New York State Division, New York State Soil and Water Conservation Committee, New York State College of Environmental Science and Forestry, New York State College of Agriculture and Life Sciences at Cornell University.



**Oneida County**

**Office for the Aging & Continuing Care**

**Anthony J. Picente, Jr.**  
County Executive

**Michael J. Romano**  
Director

120 Airline Street, Oriskany, NY 13424

Phone 315-798-5456

Fax 315-798-6444

E-mail: ofa@ocgov.net

December 3, 2014

Anthony J. Picente, Jr.  
County Executive  
Oneida County Office Building  
800 Park Avenue  
Utica, New York 13501

FN 20 15-042

HEALTH & HUMAN SERVICES

WAYS & MEANS

Dear Mr. Picente:

I am submitting the following Contract Agreement between the Office for the Aging/Office of Continuing Care and the North Utica Senior Citizen's Recreation Center, Inc., for the Board of Legislature's Review and Approval.

The purpose of this Agreement is to provide Caregiver Support, Aging Services/Outreach (I&A), Case Management, Supervision and HHCAP services to the residents of Oneida County. This Agreement will commence on January 1, 2015 and will terminate December 31, 2015. This program is supported by Federal, State, County and Contractor dollars up to \$1,017,554.17. The County share is \$142,457.57.

I am available at your convenience to answer to any questions you might have regarding this Agreement.

Sincerely,

Michael J. Romano  
Director

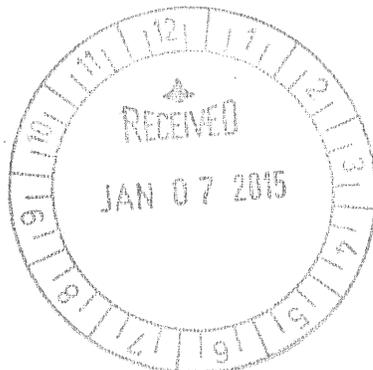
Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

Date 1-7-15

MJR/mac

Enclosures



91

**Oneida County Board of Legislators**  
**Contract Summary**

**Name of Proposing Organization:** North Utica Senior Citizen’s Recreation Center, Inc.

**Type of Activity or Service:** Family Caregiver Support  
Aging Services/Outreach (Information and Assistance)  
Case Management  
Supervision  
Health Insurance Counseling

**Proposed Dates of Operation:** January 1, 2015 – December 31, 2015

**Client Population/ Number to be Served:**

**1. Narrative Description of Proposed Services**

- **Case Management Services** – an important component of the aging network for they identify frail, elderly and homebound people who are in need of supportive services. Once identified and assessed, the elders are linked to appropriate services that allow them to remain independent.
- **Community Service Coordinator** – assists with outreach activities and other methods to provide support services for informal caregivers. In addition to Case Management the Community Service Coordinator will assist with staff functions such as taking referrals, scheduling and clerical duties.
- **Elder Abuse Coordinator** – Case Management and intervention services for at risk clients
- **Program Coordinator** – Coordinates and oversees various aging services such as Volunteer Bill Payer, Information and Assistance, Intake and Screening, Volunteer Transportation, Community Assistance Programs (CAPS), Intergenerational activities and Administration on Aging Federal Demonstration grants and projects.
- **Case Aid** – Brokering of care with agencies and performs clerical and support services for case managers.
- **Utica Team Supervisor** - serves as an integral part of the management / supervisory team and requires strong supervisory skills. This position also requires excellent communication and interpersonal skills with ability to lead and motivate direct service staff.
- **I & A Coordinator** - Development and maintenance of a comprehensive and current resource listing of long-term care services, programs and providers in Oneida County for the Point of Entry initiative, NY Connects: Choices for the Long Term Care. Performs consumer intake and screening.
- **HIICAP Counselor** – Explain medical benefits and coverage; Review Medicare Supplemental Insurance and Long Term Care Insurance plans; Make appropriate referrals for Medicaid, Medicare Buy-In Programs and other related benefits.

10.

## **2. Program/Service Objectives and Outcomes**

- **Case Management** - Seniors will be assisted in securing supportive services by providing: information and referral, case assistance, benefit counseling, health insurance counseling, public presentations, housing assistance, home energy assistance, screening for home delivered meals and nutrition services.
- **Caregiver Support Program** - will predominantly serve primary caregivers that are married and living with the care recipient and adult children who are caring for their parents.
- **Elder Abuse Program** - Assess all elder abuse referrals and develops service plans to address the current needs of each alleged victim.
- **Long Term Care (LTC) Associate (Case Aide)** – Conduct telephone screening assessments that gather consumer information as outlined by the Screening Elements set forth by NYSOFA. Provide information, assistance, and outreach regarding long term care services.

## **3. Program Design and Staffing Level**

### **12 - Case Managers**

- Provide Information and Assistance to target services for individuals who are most economically and socially in need of supportive services.

### **1 - Community Service Coordinator**

- To assist with Caregiver Case Management

### **8 - Caregiver Case Aids (6 F/T , 2 P/T )**

- To assist Case Managers and Caregiver Support Specialist with routine duties and brokerage duties in the Home Care Brokerage Unit.

### **1 - Utica Team Supervisor**

- Coordinates the staff activities of the Office for Aging / Continuing Care and Supervises the work of OFA/OCC Program Staff (OFA/OCC Case Management staff, Case Aides; clerical staff);

### **2 - Program Coordinators**

- NY Connects - Screening and Intakes, Information and Assistance, Volunteer Transportation, Legal Services.
- Bill Payers - use volunteers to assist in monthly banking allowing clients to retain independence in their home

### **1 - Elder Abuse Coordinator**

- Oversees the Elder Abuse Coalition and sub-committees. Case manages all elder abuse cases.

### **1 - I & A Coordinator**

- Set up and maintain a comprehensive and current listing of long-term care services, programs and providers in Oneida County for the Long Term Care Point of Entry Information & Assistance.

### **3 - HIICAP Counselors (1 P/T)**

- Explain medical benefits and coverage
- Review Medicare Supplemental Insurance
- Review Long Term Care Insurance
- Make appropriate referrals for Medicaid, Medicare Buy-In Programs and other related benefit

**1 - Program Administrative Assistant**

- Aging Program Coordination and Management
- Aging Program Evaluation
- Systems Integration Project Coordination
- Aging Grant Management – Balancing Incentive

**Total Funding Requested: \$ 1,017,554.17**

- 52,501 – Units/hrs of service
- \$ 1,017,554.17 - Total dollars/cost
- \$ 19.998 - Cost per unit/hrs of case management

**Oneida County Department Funding Recommendations: \$1,017,554.17**

**Proposed Funding Source: Account #**

- A6772.495.117 - 3B
- A6772.495.135 - 3E
- A6772.495.131 - CSE
- A6774.495.116 - CSE
- A6774.495.149 - CD EISEP - VA
- A6773.495.100 - C1, C2 & SNAP
- A6774.495.99 - EISEP & MA
- A6774.495.136 - HHCAP/MIPPA
- A6774.495.151 - BIPP - III

Federal 46% (\$ 468,074.92) - State 40% (\$ 407,021.67) - County 14% (\$ 142,457.57)

**Contractor Match: (\$ 61,116.00)**

12.

# ONEIDA COUNTY HEALTH DEPARTMENT

Adirondack Bank Building, 5<sup>th</sup> Floor, 185 Genesee St., Utica, NY 13501

ANTHONY J. PICENTE, JR.  
ONEIDA COUNTY EXECUTIVE



PHYLLIS D. ELLIS, BSN, MS, F.A.C.H.E.  
DIRECTOR OF HEALTH

## ADMINISTRATION

Phone: (315) 798-6400 Fax: (315) 266-6138

December 17, 2014

Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

FN 20 15-043  
HEALTH & HUMAN SERVICES  
WAYS & MEANS

Dear Mr. Picente:

Attached are three (3) copies of an Amendment between Oneida County through its Health Department and Professional Media Services, Inc.

This amends the professional marketing services Original Agreement in the amount of \$45,000 for the term of May 1, 2013 to December 31, 2015 with Professional Media Services, Inc. The amended term will be extended to June 30, 2017. The fee section, subparagraph (a), the last sentence of the Original Agreement shall be amended not to exceed \$82,000 within the amended term with payment based on rates for services outlined in Appendix A of the Original Agreement. (This is an increase of \$37,000.)

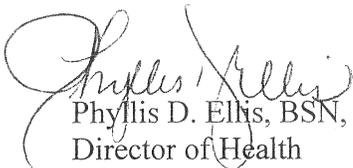
The purpose of the amendment is to accommodate an increased marketing budget in the contract's primary funding source (NYSDOH Public Health Emergency Response & Preparedness Grant) and to extend the contract term to coincide with the term of that grant.

This is a program mandated by Public Health Law.

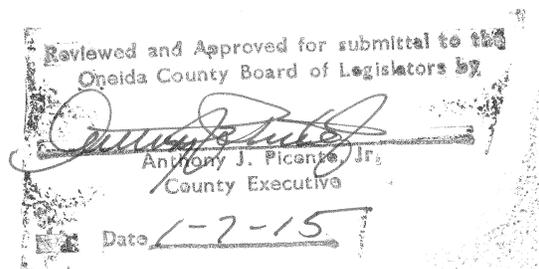
If this Amendment meets with your approval, please forward to the Board of Legislators.

Should you have any questions or concerns, please feel free to contact me.

Sincerely,

  
Phyllis D. Ellis, BSN, MS, FACHE  
Director of Health

attachments  
ry



**Oneida County Department:** Public Health

Competing Proposal:       

Only Respondent:       

Sole Source RFP:       

Other: Amendment

**NAME AND ADDRESS OF VENDOR:** Kenneth F. Roser, Jr. President  
Professional Media Services, Inc.  
185 Genesee Street, Suite 1600  
Utica, New York 13503

**SUMMARY STATEMENT:** This amends the professional marketing services Original Agreement in the amount of \$45,000 for the term of May 1, 2013 to December 31, 2015 with Professional Media Services, Inc. The amended term will be extended to June 30, 2017. The fee section, subparagraph (a), the last sentence of the Original Agreement shall be amended not to exceed \$82,000 within the amended term with payment based on rates for services outlined in Appendix A of the original agreement. The purpose of the amendment is to accommodate an increased marketing budget in the contract's primary funding source (NYSDOH Public Health Emergency Response & Preparedness Grant) and to extend the contract term to coincide with the term of that grant.

**DATES OF OPERATION:** May 1, 2013 through June 30, 2017

**TOTAL FUNDING REQUESTED:** Not to exceed \$82,000. Payment will be based on the rates for advertising services and marketing tools outlined in Appendix A of the Original Agreement.

      NEW          RENEWAL      X  AMENDMENT          APPLICATION

**FUNDING SOURCE:** State funding through the Public Health Emergency Preparedness Program.

**Expense Account:** A4092

**Revenue Account:** A3481



ONEIDA COUNTY  
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.  
County Executive  
ce@ocgov.net

January 6, 2015

FN 20 15-044

Oneida County Board of Legislators  
800 Park Avenue  
Utica, New York 13501

HEALTH & HUMAN SERVICES  
WAYS & MEANS

Dear Honorable Members:

Oneida County has been requested to participate in Syracuse University College of Law's Veterans Legal Clinic which will be located in downtown Utica at the CNY Veterans Outreach Center. The center will service the local veterans with free legal advice which is not currently available to our veterans in our area.

The goal at the College of Law is provide comprehensive legal services to our veterans by establishing a full time veteran's legal clinic. Central to Syracuse University College of Law mission is providing services to the veterans of Oneida County. To accomplish this goal, the Veterans Legal Clinic plans to staff an office with an experienced attorney and dedicated law students, backed by the resources of the Syracuse University College of Law.

I think this is a tremendous opportunity for Oneida County to participate in such a worthy cause and will fill a void our veteran population has been subject to for far too long.

I therefore request your Board approval for the following 2015 Budget Transfer:

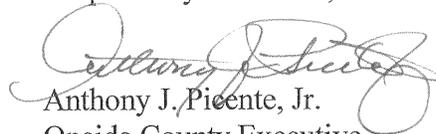
**TO:**

AA# A6510.195 Veterans Service Agency – Other Expenses ..... \$40,000.

**FROM:**

AA# A1998.1992 Budget Special Items - Contingent..... \$40,000.

Respectfully submitted,

  
Anthony J. Picente, Jr.  
Oneida County Executive

CC: County Attorney,  
Comptroller  
Budget  
Director of Veterans Affairs

15.

Anthony J. Picente Jr.  
County Executive

Lucille A. Soldato  
Commissioner



**ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES**  
County Office Building, 800 Park Avenue, Utica, NY 13501  
Phone (315) 798-5733 Fax (315) 798-5218

December 26, 2014

Honorable Anthony J. Picente Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

FN 20 15-045

**HEALTH & HUMAN SERVICES  
WAYS & MEANS**

Dear Mr. Picente:

I am submitting the following Purchase of Services Agreement for review and approval by the Board of Legislators per Board Resolutions and Local Law #3 of 2001, amending Article VIII, Section 802 of the Administrative Code.

The Purchase of Services Agreement with the Oneida County Sheriff's Office ensures The Child Advocacy Center has an Administrator competent and trained in the area of Child Sexual Abuse investigation.

The Child Advocacy Center has proven itself to be a model program and has been effective in the team-approach of investigation and conviction of perpetrators. The Administrator's position has coordinated the efforts of the Child Advocacy Center to reach a higher level of effectiveness.

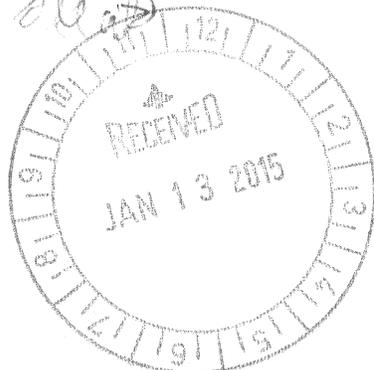
This Agreement is scheduled to become effective January 1, 2015 through December 31, 2015. The total budget for the Child Advocacy Administrator's salary and fringe benefits is \$ 97,003.00 the Department of Social Services contributes 80% of the cost totaling \$ 77,602.40 with a Department of Social Services local share of \$ 5,053.92. The Sheriff's Office contributes the other 20% of the total cost, which is \$19,400.60.

I am respectfully requesting that this matter be forwarded to the Board of Legislators for action. Thank you for your consideration.

Sincerely,

Lucille A. Soldato  
Commissioner

LAS/tms  
attachment



Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

*Anthony J. Picente, Jr.*  
Anthony J. Picente, Jr.  
County Executive

Date 1-13-15

12/26/14  
# 21102

Oneida Co. Department Social Services

Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_

Oneida County Board of Legislators  
Contract Summary

Name of Proposing Organization: Oneida County Sheriff's Office  
Law Enforcement Building  
6065 Judd Road  
Oriskany, New York 13424

Title of Activity or Services: Child Advocacy Center - ( Child Advocacy Administrator )

Proposed Dates of Operations: January 1, 2015 through December 31, 2015

Client Population/Number to be Served:

**SUMMARY STATEMENTS**

**1). Narrative Description of Proposed Services**

Multidisciplinary team that will increase the number of convictions in Child Sexual Abuse cases with participation from all law enforcement agencies throughout Oneida County. The contract allows for (1) Child Advocacy Administrator from Oneida County's Sheriff Office to be dedicated to the Child Advocacy Center.

**2). Program/Service Objectives and Outcomes -**

Provides for participation of a Chief Administrator at the Child Advocacy Center. The Child Advocacy Center allows Oneida County Department of Social Services to:

- (1). Establish a multidisciplinary team consisting of Law Enforcement, District Attorney's Office, Child Protective Services and Medical Providers, counseling and advocacy.
- (2). Provides a coordinated approach to reported Child Sexual Abuse case that are indicated, prosecuted, and convicted.
- (3). Decrease the number of interviews with the child and reduce the level of trauma to the child and secondary victims.

17.

**3). Program Design and Staffing Level -**

1 Child Advocacy Administrator to work with a multidisciplinary team consisting of:

- 1 Full-Time Rome Law Enforcement Coordinator
- 1 Full-Time Utica Law Enforcement Coordinator
- 2 Part-Time Oneida County Sheriff's Law Enforcement Coordinator

The Child Advocacy Administrator's job is functioning as Administrative Head of the Child Advocacy Center. The position has lead to more effective utilization of all the resources of the Child Advocacy Center.

**Total Funding Requested:**

Total	\$ 97,003.00
Oneida County Sheriff's Office (20%)	\$ 19,400.60
Department of Social Services (80%)	\$ 77,602.40

**Oneida County Dept. Funding Recommendation:** Account # A6011.49537

**Mandated or Non-mandated:** Mandated to have a multidisciplinary team

**Proposed Funding Source (Federal \$ /State \$ / County \$):**

Federal& State percentage of DSS portion	\$ 39,899.48
State CAC Grant	\$ 32,649.00
Local	\$ 5,053.92
Oneida County Sheriff's Office percentage of Total	\$ 19,400.60

**Cost Per Client Served:**

**Past performance Served:** The Department has previously contracted with the District Attorney's Office to provide this service but has transferred to the Oneida County Sheriff's Office effective August 10, 2012. The cost to the Department for this Service in 2014 was \$ 60,644.00.

**O.C. Department Staff Comments:**

**Anthony J. Picente Jr.**  
County Executive

**Lucille A. Soldato**  
Commissioner



**ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES**  
County Office Building, 800 Park Avenue, Utica, NY 13501  
Phone (315) 798-5733 Fax (315) 798-5218

February 5, 2014

Honorable Anthony J. Picente Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

FN 20 15-046

HEALTH & HUMAN SERVICES  
**WAYS & MEANS**

Dear Mr. Picente:

I am submitting the following Purchase of Services Agreement for review and approval by the Board of Legislators per Board Resolutions and Local Law #3 of 2001, amending Article VIII, Section 802 of the Administrative Code.

The Purchase of Service Agreement between the Oneida County Department of Social Services and the Oneida County Sheriff's Office is for Security and Transportation. This Agreement provides security services for various Department of Social Services locations. In addition, it provides for transportation who have been adjudicated as a person in need of supervision (PINS) or juvenile delinquent (JD) in the Department's custody to Secure and Non-Secure Detention Facilities. These services are vital to the safe operation of the Social Services Department.

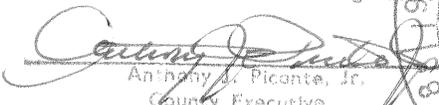
This Purchase of Services Agreement has a total cost not to exceed \$ 704,823.70 for the term January 1, 2015 through December 31, 2015. The local cost for this service is 40.22 % or \$283,480.09.

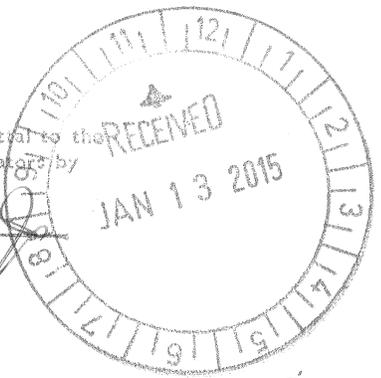
I am respectfully requesting that this matter be forwarded to the Board of Legislators for action. Thank you for your consideration.

Sincerely,

  
Lucille A. Soldato  
Commissioner

LAS/tms  
Attachment

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by  
  
Anthony J. Picente, Jr.  
County Executive  
Date 1-13-15



19

12/26/14  
# 18101

Oneida Co. Department Social Services

Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_

**Oneida County Board of Legislators**  
**Contract Summary**

**Name of Proposing Organization:** Oneida County Sheriff's Office  
6065 Judd Road  
Oriskany, New York 13424

**Title of Activity or Services:** Security/Transportation

**Proposed Dates of Operations:** January 1, 2015 - December 31, 2015

**Client Population/Number to be Served:** Juveniles in custody of the Department through Family Court.

**SUMMARY STATEMENTS**

**1). Narrative Description of Proposed Services**

**SERVICES:** The Contractor will supply security for the Department throughout Departmental Office locations.

The Contractor will provide transportation of Family Court ordered juveniles in the custody of the Department to court specified secure or non-secure detention facilities.

The Contractor shall also provide transportation of juveniles in the custody of the Department to and from secure and non-secure detention facilities. The Department shall be responsible for the transportation of those juveniles in the custody of the Department that are in need of transportation for appointments made by the Department (inclusive of non-emergency medical appointments, probation interviews, pre-placement screening, and foster care placement).

The Contractor will provide the services of the K-9 teams as needed.

**2). Program/Service Objectives and Outcomes -** Provides security at Department of Social Services sites of operation and transportation of juveniles in the custody of the Department or by Family Court to Secure/Non-Secure Detention.

**3). Program Design and Staffing Level -** 1 Supervisor  
4 Deputies  
2 Part-time Deputies

20

**Total Funding Requested:** \$ 704,823.70

**Oneida County Dept. Funding Recommendation:** Account # A6010.49535

**Proposed Funding Source (Federal \$ /State \$ / County \$):**

<b>Federal</b>	48.44 % =	\$ 341,416.60
<b>State</b>	11.34 % =	\$ 79,927.01
<b>County</b>	40.22 % =	\$ 283,480.09

**Cost Per Client Served:**

**Past performance Served:** The Department has contracted with this provider since 1989. The Cost of the 2014 Contract was \$ 720,701.00.

**O.C. Department Staff Comments:** The Department is satisfied with this Contractors performance.

2/1



County Office Building, 800 Park Avenue, Utica, NY 13501  
Phone (315) 798-5733 Fax (315) 798-5218

December 26, 2014

Honorable Anthony J. Picente Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

FN 20 15-047

HEALTH & HUMAN SERVICES

Dear Mr. Picente:

WAYS & MEANS

I am submitting the following Purchase of Services Agreement for review and approval by the Board of Legislators per Board Resolutions and Local Law #3 of 2001, amending Article VIII, Section 802 of the Administrative Code.

The Purchase of Services Agreement with the Oneida County Sheriff's Office provides two part-time Law Enforcement Coordinators specially trained in Child Advocacy Center's protocols and procedures regarding child abuse cases. The Law Enforcement Coordinators will be assigned to the Center and act as the liaison between the Child Advocacy Center and their respective agency.

The Child Advocacy Center has been in effect since 1990. The Center is comprised of a multidisciplinary team that includes Law Enforcement, Child Protective Services, medical providers, advocacy and counseling.

This Agreement is scheduled to become effective January 1, 2015 through December 31, 2015. The total cost is \$ 161,867.30, of which the Sheriff's Office contributes \$ 46,247.80 and the Department of Social Services contributes \$ 115,619.50 funded through a grant with no local cost to the department.

I am respectfully requesting that this matter be forwarded to the Board of Legislators for action. Thank you for your consideration.

Sincerely,

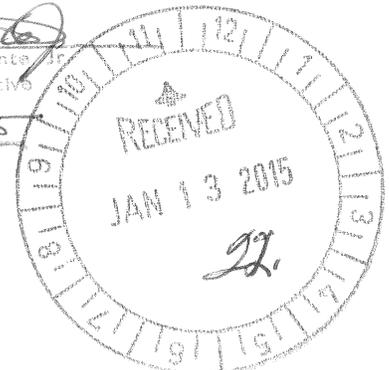
Lucille A. Soldato  
Commissioner

LAS/tms  
Attachment

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente Jr.  
County Executive

Date 1-13-15



12/26/14  
# 21101

Oneida Co. Department Social Services

Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_

Oneida County Board of Legislators  
Contract Summary

Name of Proposing Organization: Oneida County Sheriff's Office  
6065 Judd Road  
Oriskany, New York 13424

Title of Activity or Services: Child Advocacy Center

Proposed Dates of Operations: January 1, 2015 through December 31, 2015

Client Population/Number to be Served:

**SUMMARY STATEMENTS**

**1). Narrative Description of Proposed Services**

Multidisciplinary team which provides on-site law-enforcement, Caseworkers, victim advocacy, scheduled medical examinations, and counseling to victims of Child Sexual Abuse cases. The contract allows for (2) Part time Police Officers from the Sheriff's Office to act as a Law Enforcement Coordinators dedicated to the Child Advocacy Center.

**2). Program/Service Objectives and Outcomes -**

Contractor provides a Law Enforcement Coordinator at the Child Advocacy Center. The Child Advocacy Center allows Oneida County Department of Social Services to:

- Establish a multidisciplinary team consisting of Law Enforcement, District Attorney's Office, Child Protective Services, Medical Providers and counseling and advocacy.
- Provides a coordinated approach of reported Child Sexual Abuse cases that are indicated, prosecuted, and convicted.
- Decrease the number of interviews with the child and reduce the level of trauma to the child and secondary victims.

**3). Program Design and Staffing Level -**

2 Part-time Law Enforcement Coordinator provided by the Oneida County Deputy Sheriff 's Office

Which will work with a multidisciplinary team consisting of an additional:

- 1 Full-Time Law Enforcement Coordinator provided by the Rome Police Officer
- 1 Full-Time Law Enforcement Coordinator provided by the Utica Police Officer
- 1 Child Advocacy Administrator provided by the Sheriff's Office

**Total DSS Funding Requested:**

Total Cost	=	\$ 161,867.30
<b>Department of Social Services</b>		<b>\$ 115,619.50</b>
Sheriff's Office		\$ 46,247.80

**Oneida County Dept. Funding Recommendation:** Account #: A6011.49537

**Mandated or Non-mandated:** Mandated to have a multidisciplinary team

**Proposed Funding Source (Federal \$ /State \$ / County \$):**

Federal	\$	0.00
State	\$	115,619.50
Department of Social Service	\$	0.00
Sheriff's Office	\$	46,247.80

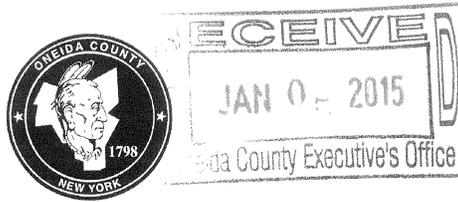
**Cost Per Client Served:**

**Past performance Served:** The Department has had a contract with the Oneida County Sheriff's Office as part of the Child Advocacy Center since 1990. The 2014 total Contract amount was \$147,053.19 with Department support in the amount of \$ 101,959.24. The Sheriff's Office has taken on 20% of the total cost of this contract since 2008.

**O.C. Department Staff Comments:**

Sandra J. DePerno  
County Clerk

Diane B. Abraham  
1st Deputy Clerk



Deputy County Clerks  
Gary Artessa  
Brenda Breen  
Patricia Ferrone  
Lynarda J. Girmonde

### CLERK OF ONEIDA COUNTY

County Office Building ♦ 800 Park Avenue ♦ Utica, New York 13501

Phone: (315) 798-5776 ♦ Fax: (315) 798-6440

January 2, 2015

FN 20 15-048

Anthony J. Picente Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

GOVERNMENT OPERATIONS  
WAYS & MEANS

Dear County Executive:

The Oneida County Clerk's Office was awarded a grant from the New York State Local Government Records Management Improvement Fund. This grant was approved by your Board of Legislators on December 23, 2014 via resolution number 369. This grant will be used to assist the Oneida County District Attorney with digitizing and indexing criminal records from 2004-2013.

In order to have access to these funds it is now necessary to do a supplemental appropriation which is fully supported by the grant funds.

I therefore request your Board's approval of the following 2015 supplemental appropriation for the General Fund:

TO:  
AA# A1410.4951 County Clerk – Other Expenses ..... \$ 72,150.00

This supplemental appropriation will be fully supported by unanticipated revenue in:

RA# 3063 State Aid – Record Management..... \$ 72,150.00

Respectfully submitted,

Sandra J. DePerno  
Oneida County Clerk

CC: Comptroller  
County Attorney  
Budget Director

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

Date 1/6/15

25.

ANTHONY R. CARVELLI  
COMMISSIONER

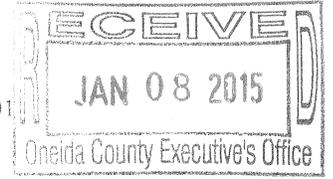
ONEIDA COUNTY

ANTHONY J. PICENTE JR.  
COUNTY EXECUTIVE



DEPARTMENT OF FINANCE

County Office Building ♦ 800 Park Avenue ♦ Utica, New York 13501  
(315) 798-5750 ♦ Fax: (315) 735-8371 ♦ www.ocgov.net



January 6, 2015

FN 20 15-049

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Mr. Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

GOVERNMENT OPERATIONS

*[Signature]*  
Anthony J. Picente, Jr.  
County Executive

Date 1/12/15

WAYS & MEANS

Dear Mr. Picente:

Recently, the Oneida County Finance Department received a request from the Florence Fire Department for a parcel of land located on Thompson Corners-Florence Road in the Town of Florence. The parcel, identified as tax map number 55.001-1-40, has been requested for use by the Fire Department for parking and community activities.

We recommend full Board consideration of their request for approval and respectfully request that you forward same at your earliest opportunity.

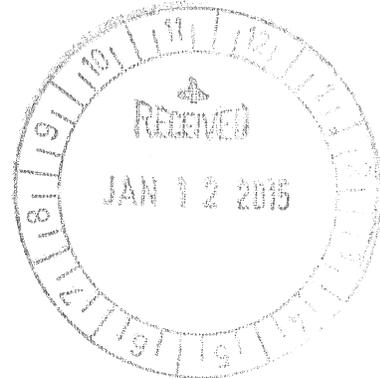
Sincerely yours,

*[Signature of Anthony Carvelli]*

Anthony Carvelli  
Commissioner of Finance

AC/bad

cc: Gerald Fiorini, Chairman of the Board of Legislators  
Peter A. Rayhill, County Attorney  
Scott Outrim, Town Supervisor and Fire Chief



26

# Florence Volunteer Fire Co.



Established 1956

President:  
Thomas Brown

Vice President:  
Kimberly Drought

Treasurer:  
Richard McNamara

Secretary:  
Tammy Armstrong

Chief:  
Scott Outrim

**RECEIVED**

DEC 16 2014

ONEIDA COUNTY  
COMMISSIONER OF FINANCE

Dear Commissioner Carvelli,

Oneida County has a land auction scheduled for February 12, 2015. One of the properties slated for auction is located on Thompson Corners- Florence Rd in the town of Florence. The tax map# for the property is 55.001-1-40 and the listed owner is Robert O'Hara. This parcel is located approximately one hundred feet to the south of the current Florence fire station.

The current fire station is located on approximately 1.4 acres and the parking lot has room for roughly thirty cars. Due to the steep hill behind the station the parking lot cannot be expanded. It is adequately sized for the day-to-day operation of a fire station but does not offer enough spaces when fundraising activities are underway. Our annual Steak Bake has been growing in size from year to year and people have been forced to park along the roadway, very near the intersection of Thompson Corners Florence Rd and Osceola Rd. They have also inadvertently parked in front of the fire station doors at times, resulting in an unsafe condition.

The Florence Fire Company has long been interested in acquiring a parcel of property near the current fire station to use for additional parking and for fundraising use. Our plan would be to construct an open sided pavilion with picnic tables on the property with the intention of allowing the public to use the facility for family picnics, birthday parties, and other social gatherings in exchange for donations. We feel the O'Hara property would be ideal for this use.

The O'Hara property is not directly adjacent to the fire station property but the parcel located between the two is owned by the current Florence fire chief. He has offered to transfer a portion of his property to the fire company to connect the two.

We feel the potential benefits for the Florence Fire Company and the community of Florence as a whole outweigh the financial gain the County would realize upon the sale of the property at auction. The O'Hara property is located across the street from the Florence Town Hall, and could serve dual-use as additional parking for the town as well. There is currently no facility in Florence where events like outdoor family reunions or picnics can be held; residents of Florence must look to Forest Park in Camden or the pavilion at the Redfield Fire Station in Oswego County.

We are requesting Oneida County consider removing the property from the February property auction and transferring ownership of the property to the Florence Fire Company.

Sincerely,

*Thomas Brown*

Oneida County  
Tax Sale Auction  
Real Property

**Municipality:** Florence  
**Tax Map #:** 55.001-1-40  
**Location:** Thomson Cors Flor Ws  
**Property Class:** 210 - 1 Family  
**School District:** Camden Central  
**Owner:** O'hara, Robert



**Structure**

**Building Style:** Old Style  
**Number of Rooms:**  
**Number of Baths:** 1  
**Number of Bedrooms:** 4  
**Number of Kitchens:** 1  
**Number of Fireplaces:** 0  
**Overall Condition:** Poor  
**Overall Grade:** Average  
**Porch Type:** Porch, covered  
**Porch Area:** 144  
**Year Built:** 1902  
**Basement Type:** Crawl  
**Basement Garage Capacity:** 0  
**Attached Garage Capacity:** 0  
**Number of Stories:**  
**Story Height:**

**Land**

**Type:** Primary  
**Acreage:**  
**Total Frontage:** 100      **Total Depth:** 315

**Assessment**

**Land:** 2500  
**Total:** 7500

**Area**

**Living Area:** 02193  
**First Story Area:** 1777  
**Second Story Area:** 0  
**Additional Story Area:** 0  
**Three-Quarter Area:** 0  
**Finished Over Garage:** 0  
**Finished Attic:** 0  
**Finished Basement:** 0  
**Finished Rec Room:** 0  
**Half Story Area:** 416  
**Gross Floor Area:**

**Utilities**

**Sewer Type:** None  
**Water Supply:** None  
**Utilities:** Electric  
**Heat Type:** No Central Heat  
**Fuel Type:** None  
**Central Air:** No

**Tax Map Location**



28.

ONEIDA COUNTY DEPARTMENT OF FINANCE

PHONE: (315) 798-5753

DATE: 12/16/14

TO: O'HARA ROBERT
11896 THOMPSON CORNERS
FLORENCE RD
CAMDEN NY

O'HARA JOAN
13316-

DELINQUENT NOTICE

DELINQUENT TAXES EXIST AGAINST THE PROPERTY LISTED BELOW. A 5% PENALTY WAS ADDED PURSUANT TO LAW AND INTEREST AT 10% PER YEAR IS ACCUMULATING AGAINST THE BALANCE DUE.

IN ORDER TO PROTECT YOUR INTEREST IN YOUR PROPERTY IT IS ESSENTIAL THAT YOU PAY THIS TOTAL. SHOULD TAX REMAIN UNPAID THIS PROPERTY WILL BE ADVERTISED AND THE COST ADDED TO THE AMOUNT DUE.

TOWN OF FLORENCE
303400 55.001-1-40

JI \* ASSESSMENT LAND: 2500
\* ASSESSMENT TOTAL: 7500
\* PROPERTY CLASS: 210

SCHOOL CODE: 303001

PROPERTY LOCATION: 0 THOMSON CORS FLOR WS

Table with columns: TX YR, TAX TYPE, CERT. NO., TAX PLUS PENALTY, INTEREST, ADV. FEE, TOTAL DUE. Rows include tax entries for years 11, 12, 13, 14 and a stub search fee.

>>>>>>>>> TOTAL AMOUNT DUE IF PAID BY 12/31/14 = \$ 5099.10

RETURNED UNPAID SCHOOL, VILLAGE, CO SEWER & MVWA TAXES WILL BE ADDED TO THE 2015 COUNTY BILL. TO ASCERTAIN THESE AMOUNTS, PLEASE ORDER A TAX SEARCH.

MAKE CHECK PAYABLE TO:
MAIL TO:

COMMISSIONER OF FINANCE
800 PARK AVE.
UTICA, NY 13501

FAILURE TO RECEIVE A TAX BILL DOES NOT WAIVE OBLIGATION TO PAY TAX OR PENALTY PLEASE RETURN THIS NOTICE WITH CHECK OR MONEY ORDER. IF RETURN RECEIPT IS NEEDED, PLEASE INCLUDE SELF-ADDRESSED, STAMPED ENVELOPE.

> THE ORIGINAL TOWN AND COUNTY TAX FOR 2014 TOTALS ==> \$ 1134.27 <

ATTENTION: Taxes and/or charges in transition to this office from local collector(s) are not reflected on this statement.

29.

Anthony J. Picente, Jr.  
County Executive



David Tomidy  
Director



# Oneida County Probation Department

321 Main Street, 2<sup>nd</sup> Floor, Utica, New York 13501

Utica ~ Phone: (315) 798-5914 Fax: (315) 624-3684  
Rome ~ Juvenile: (315) 337-0080 Adult: (315) 337-0073  
E-mail: [probation@ocgov.net](mailto:probation@ocgov.net) · Web Site: [www.ocgov.net](http://www.ocgov.net)

Deputy Director  
Patrick Cady

Supervisors  
Thomas Brognano  
Mark Joseph  
Holly Matthews  
Paula Mrzlikar

December 12, 2014

FN 20 15-050

The Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
Oneida County Office Building  
800 Park Avenue – 10<sup>th</sup> Floor  
Utica, New York 13501

**PUBLIC SAFETY**  
Reviewed and Approved for submission to the  
Oneida County Board of Legislators by  
**WAYS & MEANS**  
*Anthony J. Picente, Jr.*  
Anthony J. Picente, Jr.  
County Executive  
Date 1-7-15

Re: Clinton Central School/IRT Program

Dear Mr. Picente:

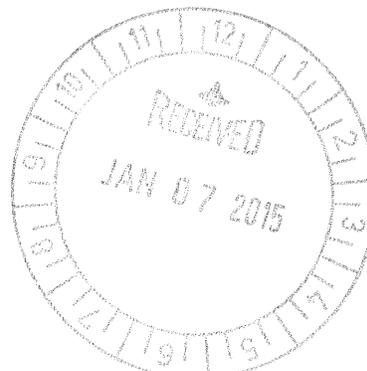
Enclosed is an Agreement between the Probation Department and the Clinton Central School District wherein the school district reimburses the County \$7,500 for the services of one Probation Officer one day a week.

This Officer provides Initial Response Team services and other supportive efforts in the school buildings. This successful partnership is designed to identify students with attendance and behavior problems, work with them and their families, and coordinate service delivery. In turn, many students are deferred from more formal PINS and JD services.

I strongly feel this mutually beneficial program is a cost effective, preventive, and well-received effort worthy of continuing. Please forward to the Board of Legislators for their approval.

The Board and Your support of our programming continue to be most appreciated.

Very truly yours,  
*David Tomidy*  
DAVID TOMIDY  
PROBATION DIRECTOR



DT:kas  
Enclosures

30

Oneida County Board of Legislators  
Contract Summary

Name of Proposing Organization: Oneida County Probation Department

Title of Activity or Service: Clinton Central School/IRT Program

Proposed Dates of Operation: 7/1/2014 to 6/30/2015

Client Population/Number to be served:

Summary Statements:

Narrative Description of Proposed Services: The Oneida County Probation Department provides Initial Response Team (IRT) services to the Clinton Central School District. It is an early intervention strategy where students just starting to display attendance and behavior problems are involved in a process wherein the Probation Department works with students, parents, school authorities, and service providers to effect positive outcomes and improvement.

- 1) Program/Service Objectives and Outcomes: This program is designed to reach 200 students and adjust 80% of those problems without formal Court intervention. In 2013 we worked with 111 cases and diverted 91%.
- 2) Program Design and Staffing: One full-time Probation Officer is employed one day per week at Junior High and High School buildings. He also works in the elementary school as needed.
- 3) Total Funding Requested:

Clinton Central School District	\$7,500
Oneida County	\$ 0

Oneida County Department Funding Recommendation: Salaries, Fringe Benefits, and Travel are included in our 2014 Budget.

Cost Per Client Served: In 2013 the cost per client served totaled \$588.00.

Past Performance Data: We have surpassed our goals of students referred to the program and deferred from Family Court for the past two years.

O.C. Department Staff Comments: The Probation Department recommends that this highly successful and collaborative project continue as it serves Public Safety interests in a cost effective manner and supports the efforts of the Clinton Central School District and parents to help students make positive changes.



ONEIDA COUNTY  
DEPARTMENT OF EMERGENCY SERVICES  
FIRE COORDINATOR  
911 CENTER

ANTHONY J. PICENTE, JR.  
County Executive

KEVIN W. REVERE  
Director

120 Base Road ♦ Oriskany, New York 13424  
Phone: (315) 765-2526 ♦ Fax: (315) 765-2529

December 19, 2014

FN 20 15-051

Mr. Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, NY 13501

PUBLIC SAFETY

WAYS & MEANS

Dear County Executive Picente,

Attached is a letter and a contract for a grant from the New York State Department of Homeland Security awarding Oneida County \$222,396 through its State Homeland Security PSAP Ops Program. This funding will be used to upgrade visual computer imagery for use at the 911 Center, Department of Planning and first responder agencies across Oneida County.

No County dollars will be necessary for this project.

I therefore request your approval and the Board's approval for the following 2015 Supplemental Appropriation:

TO: AA# A 3020.495.....\$222,396.

This Supplemental Appropriation will be fully supported by the attached grant.

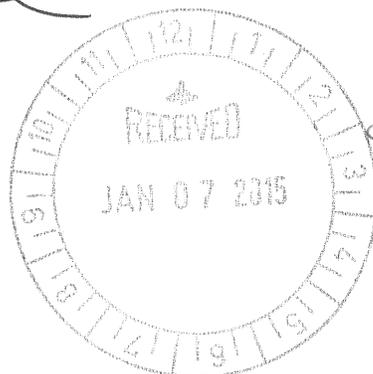
RA # A3392 State Aid – Homeland Security .....\$222,396.

If you have any questions, please advise me. Thanks for your help.

Sincerely,

Kevin W. Revere  
Director

Cc: Tom Keeler  
Sheryl Brown



Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

Date 1-7-15

37

Oneida Co. Department Emergency Services

Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_

**Oneida County Board of Legislators**  
**Contract Summary**

**Name of Proposing Organization** : New York State Department of Homeland Security.

**Title of Activity or Services**: Grant for Department of Emergency Services

**Proposed Dates of Operations**: 01/01/2015– 12/31/2015

**Client Population/Number to be Served**: Oneida County

**SUMMARY STATEMENTS**

**1). Narrative Description of Proposed Services:**

Funding to upgrade visual computer imagery for use at the 911 Center, Department of Planning and first responder agencies across Oneida County.

**2). Program/Service Objectives and Outcomes:** Provide a Grant to Oneida County to upgrade visual computer imagery.

**3). Program Design and Staffing Level**

N/A

**Total Funding Requested:** No County dollars requested.

**Oneida County Dept. Funding Recommendation:** A 3020.495

**Proposed Funding Source (Federal \$ /State \$ / County \$):** \$222,396

**Cost Per Client Served:** N/A

**Past performance Served:** N/A

**O.C. Department Staff Comments:**

# ONEIDA COUNTY DEPARTMENT OF PUBLIC WORKS

ANTHONY J. PICENTE JR.  
COUNTY EXECUTIVE

DENNIS S. DAVIS  
COMMISSIONER



DIVISIONS:  
BUILDINGS & GROUNDS  
ENGINEERING  
HIGHWAYS, BRIDGES & STRUCTURES  
REFORESTATION

6000 Airport Road, Oriskany, New York 13424  
Phone: (315) 793-6213 Fax: (315) 768-6299

December 17, 2014

Anthony J. Picente Jr.  
Oneida County Executive  
800 Park Ave.  
Utica, NY 13501

**PUBLIC WORKS**

**WAYS & MEANS**

Dear County Executive Picente,

Oneida County currently leases office space to FirstGroup America, Inc. for operation of a Greyhound ticket office, baggage room, and waiting facility at 321 Main St., Utica (Union Station). This lease expires December 31, 2015.

Enclosed is a new Lease Agreement for the above mentioned office space. Lease terms include a 3.5% annual rate increase, a five year term beginning January 1, 2016, and an option to renew for an additional five year term. If this agreement is acceptable, please forward to the Oneida County Board of Legislators for consideration.

Thank you for your support.

Sincerely,

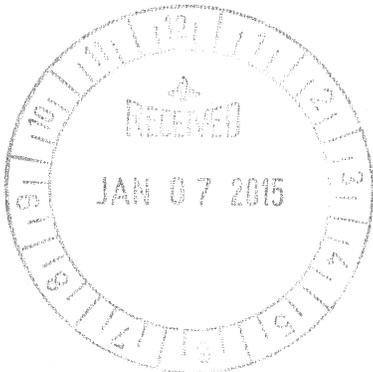
Dennis S. Davis  
Commissioner

cc: Mark E. Laramie, PE, Deputy Commissioner

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

Date: 1-7-15



Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

Name of Proposing Organization: Greyhound Lines, Inc.  
PO Box 660362  
Dallas, TX 75266-0362

Title of Activity or Service: Lease Agreement

Proposed Dates of Operation: 01/01/2016 – 12/31/2020

Client Population/Number to be Served: N/A

**Summary Statements**

**1) Narrative Description of Proposed Services:**

Oneida County currently leases office space to FirstGroup America, Inc. for operation of a Greyhound ticket office, baggage room, and waiting facility at 321 Main St., Utica (Union Station). This lease expires December 31, 2015.

Enclosed is a new Lease Agreement for the above mentioned office space. Lease terms include a 3.5% annual rate increase, a five year term beginning January 1, 2016, and an option to renew for an additional five year term.

**2) Program/Service Objectives and Outcomes: N/A**

**3) Program Design and Staffing: N/A**

Total Funding Requested: \$38,383.16                      Account #: A1740

Oneida County Dept. Funding Recommendation: \$38,383.16

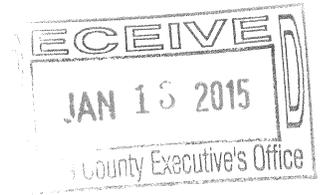
Proposed Funding Sources (Federal \$/ State \$/County \$): \$38,383.16 (Revenue)

Cost Per Client Served: N/A

Past Performance Data: N/A

O.C. Department Staff Comments: None

**ONEIDA COUNTY SOIL AND WATER CONSERVATION DISTRICT  
121 SECOND STREET, ROOM E  
ORISKANY, NY 13424  
PHONE: (315) 736-3334  
FAX: (315) 736-3335**



January 7, 2015

The Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Ave.  
Utica, NY 13501

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

20 15-053

**PUBLIC WORKS**

Date 1-13-15

**WAYS & MEANS**

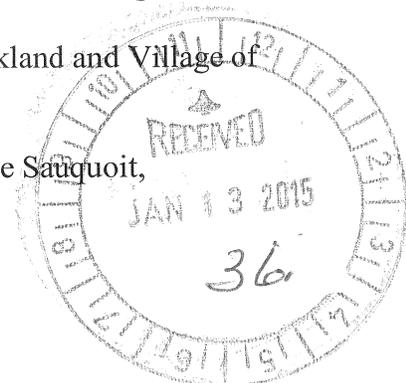
Dear Mr. Picente,

After nearly 2 years of hard work, we are pleased to report that FEMA has designated that the Oneida County Hazard Mitigation Plan is "Approved Pending Adoption". Our recently approved Plan is the result of a effective collaboration between the Oneida County Soil and Water Conservation District (SWCD), the Oneida County Department of Emergency Services and representatives from each of the County's 48 municipalities. We were also very fortunate to be able to tap the expertise of our many knowledgeable and dedicated colleagues in County government. Our Hazard Mitigation Planning Committee benefited from representatives from the County's Departments of Health, Aging, Social Services, Sheriffs, Planning, Public Works and Water and Pollution Control. We invite you to review the full version of the Oneida County Hazard Mitigation Plan from our Dropbox site at the following link: <https://www.dropbox.com/sh/4zbt31tc3bztq8s/T2YFgnfYnY>.

Our final task in obtaining full FEMA approval of the Plan is for all municipalities including, Oneida County, to formally adopt the Oneida County Hazard Mitigation Plan. **To that end, I am requesting that the County Executive forward the Oneida County Hazard Mitigation Plan to the Oneida County Board of Legislators for their adoption at the February 11, 2015 meeting.** I have attached FEMA's resolution template for your use. We have received adoption resolutions from all 48 municipalities in the County. Once FEMA has reviewed and approved the resolutions, Oneida County's Hazard Mitigation Plan update will be complete until the next required update in 2017.

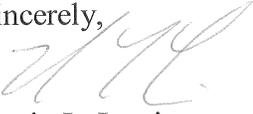
There are many benefits of maintaining a current, FEMA approved Hazard Mitigation Plan. The approved Hazard Mitigation Plan enables continued municipal eligibility for post-disaster federal funding. In addition, projects identified in the Plan receive special consideration from funding sources including the NYS Consolidated Funding Application and New York Rising. We are most proud of the fact that the mitigation projects listed and described within the Hazard Mitigation Plan are those that will make a tangible improvement in disaster preparation and avoidance. Several of the mitigation projects listed within the current version of the Hazard Mitigation Plan have already begun. Most of these are a direct response to the devastating floods from 2013. Examples include

- o Flood mitigation in the St. Mary's Brook Watershed in the Town of Kirkland and Village of Clinton,
- o Grange Hill Road flood mitigation,
- o Bank stabilization in several area streams including the Oriskany and the Saugquoit,
- o Right sizing of stormwater infrastructure throughout the area.



I would like to take this opportunity to thank you and your staff for your continued support of Hazard Mitigation Planning efforts in Oneida County. We are confident that conservation and hazard mitigation are complementary goals and we look forward to implementing important disaster mitigation projects throughout the County. As always, please feel free to contact me with any questions or concerns. I can be reached at 736-3334 extension 135.

Sincerely,



Kevin L. Lewis,  
Executive Director, Oneida County SWCD

**ONEIDA COUNTY BOARD OF LEGISLATORS**

***RESOLUTION NO.***

***INTRODUCED BY: Messrs. Miller, Porter***

***2ND BY:***

**RE: APPROVAL OF ONEIDA COUNTY HAZARD MITIGATION PLAN**

**WHEREAS,** In compliance with Federal Emergency Management criteria, the Oneida County Emergency Services Office with the assistance of the Oneida County Soil and Water Conservation District has developed a Hazard Mitigation Plan to ensure Oneida County's eligibility for future Hazard Mitigation Grant funds, and

**WHEREAS,** Oneida County has reviewed the Revised Plan and affirms that said Plan will be updated no less than every five years, and

**WHEREAS,** The Oneida County Hazard Mitigation Plan has been prepared in accordance with the Disaster Mitigation Act of 2000 and must be approved by the Oneida County Board of Legislators, now, therefore, be it hereby

**RESOLVED,** That the Oneida County Board of Legislators authorizes and approves adoption of the Oneida County Hazard Mitigation Plan in accordance with terms and conditions set forth in said document on file with the Clerk of this Board.

APPROVED:            Public Safety Committee    (     )  
                              Ways & Means Committee    (     )

DATED:                February 11, 2015

Adopted by the following roll call vote:  
AYES   NAYS   ABSENT



**ONEIDA COUNTY DEPARTMENT OF  
WATER QUALITY & WATER POLLUTION CONTROL**

51 Leland Ave, PO Box 442, Utica, NY 13503-0442

(315) 798-5656

wpc@ocgov.net

FAX 724-9812

**Anthony J. Picente, Jr.**  
County Executive

**Steven P. Devan, P.E.**  
Commissioner

January 12, 2015

The Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Ave.  
Utica, NY 13501

FN 20 15 054

Re: Work Order #30, Amendment 2  
Program Administration-FY2015  
Capital Project HG-448 CWSRF No. C6-6070-08-00  
GHD Consulting Services, Inc.

**PUBLIC WORKS**

**WAYS & MEANS**

Dear County Executive Picente:

On March 29, 2013 the Master Agreement to provide engineering services for compliance with the consent order issued by the New York State Department of Environmental Conservation (NYSDEC) and for resolving permit issues affecting the Oneida County Water Pollution Control Plant between Oneida County and Shumaker Consulting Engineering and Land Surveying, PC was assigned to GHD Consulting Services, Inc. The Master Agreement calls for the submission of work orders with associated pricing for specific tasks that are needed as the project develops.

The NYSDEC consent order has many administrative requirements. Among these is the submission of various reports and plans as well as coordination and reporting requirements for NYSEFC, the funding agency for the project. Along with project coordination and management, these tasks will require significant effort from the consultants.

GHD has submitted for consideration Work Order #30, Amendment 2, which would cover the program administration costs for FY2015. Department staff has reviewed this work order and its scope of work and find it acceptable. It is recommended that this work order be accepted with an estimated cost of \$98,000. Funding for this work order will be tracked by capital project HG-448.

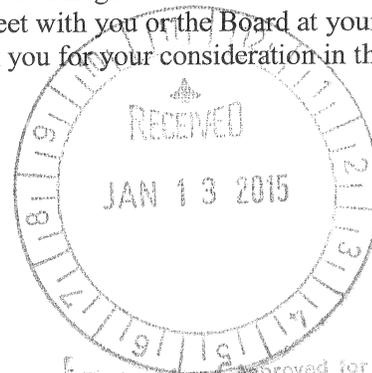
I would appreciate consideration of this work order by you and the Board of Legislators so that could be placed on the agenda of the February 11<sup>th</sup> Board meeting. I am available to meet with you or the Board at your convenience to discuss this request and explain it in more detail. Thank you for your consideration in this matter.

Sincerely,  
**THE ONEIDA COUNTY DEPARTMENT OF  
WATER QUALITY AND WATER POLLUTION CONTROL**

Steven P. Devan, P.E.  
Commissioner

Cc: Karl E. Schrantz, P.E. – O'Brien & Gere Engineering, Inc.  
John J. LaGorga, P.E. – GHD Consulting Services, Inc.

Attachments: Six (6) copies of Work Order #30, Amendment 2  
Contract Summary Sheet



Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive  
Date 1-13-15

Oneida Co. Department: WQ&WPC

Competing Proposal   X    
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name of Proposing Organization:** Oneida County Sewer District

**Title of Activity or Service:** Work Order #30, Amendment 2  
GHD Consulting Services, Inc.  
Program Administration-FY2015

**Proposed Dates of Operation:** This work is planned for FY2015

**Client Population/Number to be Served:** Oneida County Sewer District/  
approximately 110,000 people.

**Summary Statements**

**1) Narrative Description of Proposed Services:** This work order covers the program administration costs resulting from NYSDEC Consent Order #R620060823-67 for FY2015.

**2) Program/Service Objectives and Outcomes:** Produce the reports and paperwork necessary for NYSDEC and NYSEFC.

**3) Program Design and Staffing:** GHD Consulting Services, Inc. will provide the services with over site from WQ&WPC

**Total Funding Requested:** \$98,000      **Account #:** HG448

**Oneida County Dept. Funding Recommendation:** Funding for this work order will be tracked with capital projects HG448

**Proposed Funding Sources (Federal \$/ State \$/County \$):** Municipalities are funding the debt service for the projects this applies to through the \$1.05 per thousand gallons surcharge being collected.

**Cost Per Client Served:** Varies by municipality.

**Past Performance Data:** N/A

**O.C. Department Staff Comments:** The NYSDEC consent order has many reporting requirements attached to it. Managing the funding through NYSEFC also has considerable time and effort associated with it.

40



ONEIDA COUNTY DEPARTMENT OF WATER QUALITY & WATER POLLUTION CONTROL

51 Leland Ave, PO Box 442, Utica, NY 13503-0442 (315) 798-5656 wpc@ocgov.net FAX 724-9812

Anthony J. Picente, Jr. County Executive

Steven P. Devan, P.E. Commissioner

January 12, 2015

The Honorable Anthony J. Picente, Jr. Oneida County Executive 800 Park Ave. Utica, NY 13501

FR 20 15-055

Re: Work Order #34 Sauquoit Creek Pumping Station Easement Surveying Services GHD Consulting Services, Inc.

PUBLIC WORKS

WAYS & MEANS

Dear County Executive Picente:

On March 29, 2013 the Master Agreement to provide engineering services for compliance with the consent order issued by the New York State Department of Environmental Conservation (NYSDEC) and for resolving permit issues affecting the Oneida County Water Pollution Control Plant between Oneida County and Shumaker Consulting Engineering and Land Surveying, PC was assigned to GHD Consulting Services, Inc. The Master Agreement calls for the submission of work orders with associated pricing for specific tasks that are needed as the project develops.

The purpose of this Work Order is to provide surveying and mapping services in support of easement acquisition for the new force main(s) that will be constructed from the Sauquoit Creek Pumping Station (SCPS) in Yorkville to the Oneida County Water Pollution Control Plant in Utica. The services of this Work Order will also include assistance with addressing historical easement issues with the existing force main route.

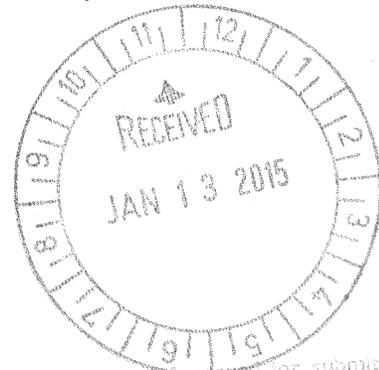
Finalization of easements will be required in order to access EFC funding for this project. Funding for this Work Order will come from the 2015 department operating budget as EFC does not fund land or easement acquisition. Department staff has reviewed this work order and its scope of work and find it acceptable. It is recommended that this work order be approved with an estimated cost of \$60,000.

I would appreciate consideration of this work order by you and the Board of Legislators so that could be placed on the agenda of the February 11th Board meeting. I am available to meet with you or the Board at your convenience to discuss this request and explain it in more detail. Thank you for your consideration in this matter.

Sincerely, THE ONEIDA COUNTY DEPARTMENT OF WATER QUALITY AND WATER POLLUTION CONTROL

[Handwritten signature of Steven P. Devan]

Steven P. Devan, P.E. Commissioner



Reviewed and approved for submittal to the Oneida County Board of Legislators by

[Handwritten signature of Anthony J. Picente, Jr.] Anthony J. Picente, Jr. County Executive

Cc: Karl E. Schrantz, P.E. - O'Brien & Gere Engineering, Inc. John J. LaGorga, P.E. - GHD Consulting Services, Inc.

Attachments: Six (6) copies of Work Order #34 Contract Summary Sheet

Date 1-13-15 41

Oneida Co. Department: WQ&WPC

Competing Proposal   X    
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name of Proposing Organization:** Oneida County Sewer District

**Title of Activity or Service:** Work Order #34  
Sauquoit Creek Pumping Station  
Easement Surveying Services  
GHD Consulting Services, Inc.

**Proposed Dates of Operation:** This work is planned for FY2015

**Client Population/Number to be Served:** Oneida County Sewer District/  
approximately 110,000 people.

**Summary Statements**

**1) Narrative Description of Proposed Services:** This Work Order provides surveying and mapping services in support of easement acquisition for the new force main(s) that will be constructed from the Sauquoit Creek Pumping Station in Yorkville to the Oneida County Water Pollution Control Plant in Utica. The services of this Work Order will also include assistance with addressing historical easement issues with the existing force main route.

**2) Program/Service Objectives and Outcomes:** The objective of the work order is to provide accurate easements for the Sauquoit Creek Pumping Station force main.

**3) Program Design and Staffing:** GHD Consulting Services, Inc. will provide the services with over site from WQ&WPC

**Total Funding Requested:** \$60,000      **Account #:** G8110.195

**Oneida County Dept. Funding Recommendation:** Funding for this work order will be provided by the Department 2015 operating budget.

**Proposed Funding Sources (Federal \$/ State \$/County \$):** Funding will come through the sewer rates charged by the district.

**Cost Per Client Served:** \$0.55

**Past Performance Data:** N/A

**O.C. Department Staff Comments:** Accurate and complete easements are necessary to complete the force main project.

4/20



**ONEIDA COUNTY DEPARTMENT OF  
WATER QUALITY & WATER POLLUTION CONTROL**

51 Leland Ave, PO Box 442, Utica, NY 13503-0442

(315) 798-5656

wpc@ocgov.net

FAX 724-9812

**Anthony J. Picente, Jr.**  
County Executive

**Steven P. Devan, P.E.**  
Commissioner

January 12, 2015

The Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Ave.  
Utica, NY 13501

EN 20 15-056

**PUBLIC WORKS**

Re: Work Order #27, Amendment 2  
CMOM Program Implementation-Phase 3  
GHD Consulting Services, Inc.

**WAYS & MEANS**

Dear County Executive Picente:

On March 29, 2013 the Master Agreement to provide engineering services for compliance with the consent order issued by the New York State Department of Environmental Conservation (NYSDEC) and for resolving permit issues affecting the Oneida County Water Pollution Control Plant between Oneida County and Shumaker Consulting Engineering and Land Surveying, PC was assigned to GHD Consulting Services, Inc. The Master Agreement calls for the submission of work orders with associated pricing for specific tasks that are needed as the project develops.

GHD has submitted for consideration Work Order #27, Amendment 2 which would cover Phase 3 of the implementation of a district-wide Capacity Management, Operations and Maintenance Program (CMOM). Implementing this program in the Sauquoit Creek Pumping Station service area is a requirement of the current NYSDEC consent order. Furthermore, the program is being implemented district-wide due to concerns over capacity at the Oneida County Water Pollution Control Plant.

Department staff has reviewed this work order and its scope of work and find it acceptable. It is recommended that this work order be accepted with an estimated cost of \$153,000. Funding for this work order will come from the department 2015 operating budget as the program will now be implemented district-wide.

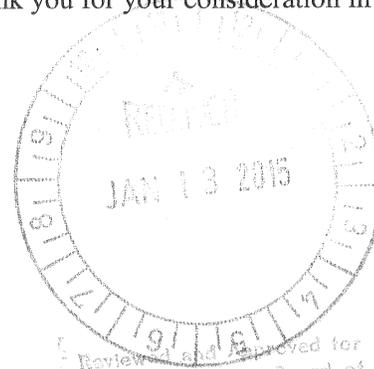
I would appreciate consideration of this work order by you and the Board of Legislators so that could be placed on the agenda of the February 11<sup>th</sup> Board meeting. I am available to meet with you or the Board at your convenience to discuss this request and explain it in more detail. Thank you for your consideration in this matter.

Sincerely,  
**THE ONEIDA COUNTY DEPARTMENT OF  
WATER QUALITY AND WATER POLLUTION CONTROL**

Steven P. Devan, P.E.  
Commissioner

Cc: Karl E. Schrantz, P.E. – O'Brien & Gere Engineering, Inc.  
John J. LaGorga, P.E. – GHD Consulting Services, Inc.

Attachments: Six (6) copies of Work Order #27, Amendment 2  
Contract Summary Sheet



Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by  
  
Anthony J. Picente,  
County Executive  
Date: 1-13-15

Oneida Co. Department: WQ&WPC

Competing Proposal   X    
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name of Proposing Organization:** Oneida County Sewer District

**Title of Activity or Service:** Work Order #27, Amendment 2  
CMOM Program Implementation-Phase II  
GHD Consulting Services, Inc.

**Proposed Dates of Operation:** This work is planned for FY2015

**Client Population/Number to be Served:** Oneida County Sewer District/  
approximately 110,000 people.

**Summary Statements**

**1) Narrative Description of Proposed Services:** This work order covers the implementation of Phase 3 of a Capacity Management, Operations and Maintenance Program (CMOM) for the Oneida County Sewer District.

**2) Program/Service Objectives and Outcomes:** The objective of the work order is to advance the key programmatic elements as outlined in the proposed CMOM Framework dated June 29, 2012 as well as those that developed out of the 2013 Working Group collaboration.

**3) Program Design and Staffing:** GHD Consulting Services, Inc. will provide the services with over site from WQ&WPC

**Total Funding Requested:** \$153,000      **Account #:** G8110.195

**Oneida County Dept. Funding Recommendation:** Funding for this work order will be provided by the Department 2015 operating budget as it is district-wide.

**Proposed Funding Sources (Federal \$/ State \$/County \$):** Funding will come through the sewer rates charged by the district.

**Cost Per Client Served:** \$1.39

**Past Performance Data:** N/A

**O.C. Department Staff Comments:** Implementation of this program is required by the NYSDEC consent order for the Sauquoit Creek Pumping Station service area and is being implemented for rest of the district due to capacity concerns at the Oneida County Water Pollution Control Plant.

44.



**ONEIDA COUNTY DEPARTMENT OF  
WATER QUALITY & WATER POLLUTION CONTROL**

51 Leland Ave, PO Box 442, Utica, NY 13503-0442  
(315) 798-5656 wpc@ocgov.net FAX 724-9812

Anthony J. Picente, Jr.  
County Executive

Steven P. Devan, P.E.  
Commissioner

January 12, 2015

The Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Ave.  
Utica, NY 13501

FN 20 15-057

**PUBLIC WORKS**

Re: Work Order #35/HG-487  
Flow Monitoring Program/Engineering Support Service  
GHD Consulting Services, Inc.

**WAYS & MEANS**

Dear County Executive Picente:

On March 29, 2013 the Master Agreement to provide engineering services for compliance with the consent order issued by the New York State Department of Environmental Conservation (NYSDEC) and for resolving permit issues affecting the Oneida County Water Pollution Control Plant between Oneida County and Shumaker Consulting Engineering and Land Surveying, PC was assigned to GHD Consulting Services, Inc. The Master Agreement calls for the submission of work orders with associated pricing for specific tasks that are needed as the project develops.

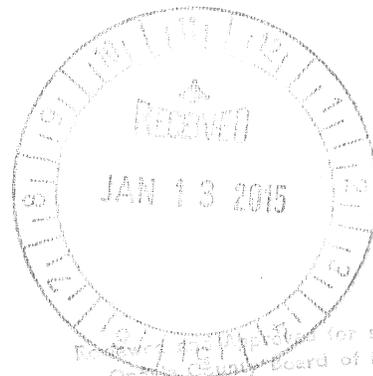
The purpose of this Work Order is to provide engineering and related technical services in support of the Economic Development Assistance Program (EDAP) grant obtained by Oneida County from the State of New York. This grant will fund the implementation of a sanitary sewer flow monitoring program within portions of the Oneida County Sewer District (District), including the procurement and installation of flow monitoring equipment, procurement of interceptor sewer off-road equipment in order to access the flow monitoring sites, and engineering services in support of these activities.

Department staff has reviewed this work order and its scope of work and find it acceptable. It is recommended that this work order be approved with an estimated cost of \$35,000. Funding will come from the EDAP grant and be administered through capital account HG-487.

I would appreciate consideration of this work order by you and the Board of Legislators so that could be placed on the agenda of the February 11<sup>th</sup> Board meeting. I am available to meet with you or the Board at your convenience to discuss this request and explain it in more detail. Thank you for your consideration in this matter.

Sincerely,  
**THE ONEIDA COUNTY DEPARTMENT OF  
WATER QUALITY AND WATER POLLUTION CONTROL**

Steven P. Devan, P.E.  
Commissioner



Cc: Karl E. Schrantz, P.E. – O'Brien & Gere Engineering, Inc.  
John J. LaGorga, P.E. – GHD Consulting Services, Inc.

Attachments: Six (6) copies of Work Order #35  
Contract Summary Sheet

for submission to the  
County Board of Legislators by  
  
Anthony J. Picente, Jr.  
County Executive

1-13-15 451

Oneida Co. Department: WQ&WPC

Competing Proposal   X    
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name of Proposing Organization:** Oneida County Sewer District

**Title of Activity or Service:** Work Order #35  
Flow Monitoring Program  
Engineering Support Service  
GHD Consulting Services, Inc.

**Proposed Dates of Operation:** This work is planned for FY2015

**Client Population/Number to be Served:** Oneida County Sewer District/  
approximately 110,000 people.

**Summary Statements**

**1) Narrative Description of Proposed Services:** The purpose of this Work Order is to provide engineering and related technical services in support of the Economic Development Assistance Program (EDAP) grant obtained by Oneida County from the State of New York.

**2) Program/Service Objectives and Outcomes:** This grant will fund the implementation of a sanitary sewer flow monitoring program within portions of the Oneida County Sewer District (District), including the procurement and installation of flow monitoring equipment, procurement of interceptor sewer off-road equipment in order to access the flow monitoring sites, and engineering services in support of these activities.

**3) Program Design and Staffing:** GHD Consulting Services, Inc. will provide the services with over site from WQ&WPC

**Total Funding Requested:** \$35,000      **Account #:** HG-487

**Oneida County Dept. Funding Recommendation:** EDAP Grant

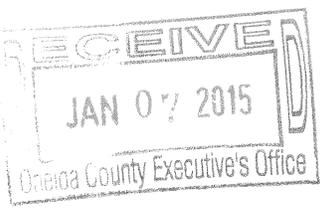
**Proposed Funding Sources (Federal \$/ State \$/County \$):** EDAP Grant

**Cost Per Client Served:** \$0.00

**Past Performance Data:** N/A

**O.C. Department Staff Comments:** Engineering support is need for implementation of the flow monitoring program.

46



# Griffiss International Airport

592 Hangar Road, Suite 200  
Rome, NY 13441  
Telephone: 315-736-4171 / Fax: 315-736-0568

**ANTHONY J. PICENTE, JR.**  
County Executive

**RUSSELL STARK**  
Commissioner of Aviation

January 5, 2015

EN 20 15-058

Anthony J. Picente, Jr.  
County Executive  
800 Park Avenue  
Utica, NY 13501

**AIRPORT**

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

**WAYS & MEANS**

Date 1-7-15

Dear County Executive:

The Federal Aviation Administration (FAA) has announced the winners of this round of funding for capital projects. Griffiss International Airport was able to secure funding for projects to ensure its future. The grant will be used to complete Phase 4 Taxiway Design.

This grant will provide funding for 90% of the project, along with 5% from New York State and a 5% Oneida County match.

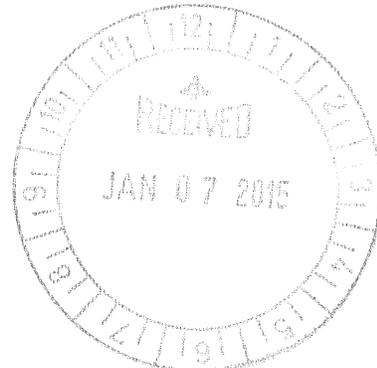
It is therefore necessary to amend **Capital Project H-489 – Griffiss Intl. – Phase 2 Taxiways** as follows:

	<u>Current</u>	<u>Change</u>	<u>Proposed</u>
Federal Aid – FAA	\$ 9,035,595.	\$ 187,200.	\$ 9,222,797.
State Aid – FAA	\$ 501,978.	\$ 10,400.	\$ 512,378.
Direct Appr.	<u>\$ 501,978.</u>	<u>\$ 10,400.</u>	<u>\$ 512,378.</u>
Total	\$ 10,039,551.	\$ 208,000.	\$10,247,553

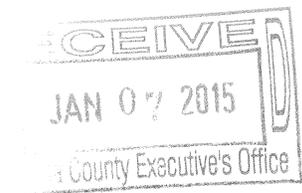
Thank you for the Board's kind attention to this request.

Sincerely,

Russell Stark  
Commissioner of Aviation



47



# Griffiss International Airport

592 Hangar Road, Suite 200  
Rome, NY 13441  
Telephone: 315-736-4171 / Fax: 315-736-0568

**ANTHONY J. PICENTE, JR.**  
County Executive

**RUSSELL STARK**  
Commissioner of Aviation

January 5, 2015

FN 20 15-059

Anthony J. Picente, Jr.  
County Executive  
800 Park Avenue  
Utica, NY 13501

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

AIRPORT

Anthony J. Picente, Jr.  
County Executive

WAYS & MEANS

Date 1-7-15

Dear County Executive:

The Federal Aviation Administration (FAA) has announced the winners of this round of funding for capital projects. Griffiss International Airport was able to secure funding for projects to ensure its future. The grant will be used to complete Phase 4 Taxiway Design.

This grant will provide funding for 90% of the project, along with 5% from New York State and a 5% Oneida County match.

It is therefore necessary to transfer funds to cover the direct appropriation to cover Oneida County's 5% match.

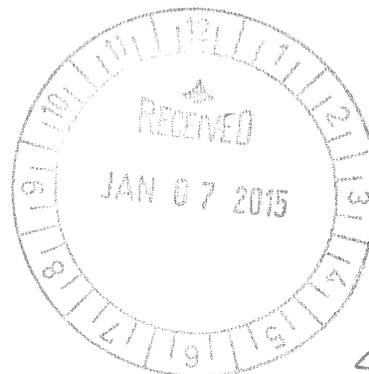
TO:  
A9950.9 Budget – Transfer to Capital Fund..... \$ 10,400.

FROM:  
A5620.495 Department of Aviation – Other Expenses..... \$ 10,400.

Thank you for the Board's kind attention to this request.

Sincerely,

Russell Stark  
Commissioner of Aviation



48.

# Griffiss International Airport



592 Hangar Road, Suite 200  
Rome, NY 13441  
Telephone: 315-736-4171 / Fax: 315-736-0568

ANTHONY J. PICENTE, JR.  
County Executive

RUSSELL STARK  
Commissioner of Aviation

FN 20 15 060

December 2, 2014

AIRPORT

Anthony J. Picente, Jr  
Oneida County Executive  
800 Park Drive  
Utica, NY 13501

WAYS & MEANS

Re: Construction Observation and Administration agreement for Phase 2 Nose Dock Rehabilitation.

Dear County Executive Picente,

Please consider acceptance of a consultant agreement with C&S Engineers for the Construction Observation and Administration of the 785 Nose Dock rehabilitation project in the amount of \$119,645.32.

The project includes siding replacement, parking lot repairs/replacement, office space and HVAC, electrical, communication, plumbing, and fire protection systems in Nose Dock 785.

We have received Federal Aviation Administration funding to complete this work.  
Capital Account H-488

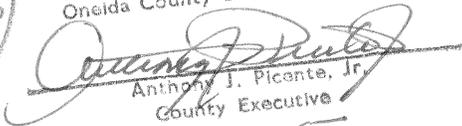
C&S will also provide State Environmental Quality Review (SEQR) and National Environmental Protection Agency (NEPA) review.

If you concur, please forward to the Board of Legislators for consideration.

Thank you for your assistance in this matter.

  
Russell Stark  
Commissioner of Aviation



Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by  
  
Anthony J. Picente, Jr.  
County Executive  
Date 1-13-15

49

Oneida Co. Department: Aviation

Competing Proposal   X    
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_  
Other \_\_\_\_\_

**ONEIDA COUNTY BOARD  
OF LEGISLATORS - SUMMARY**

**Name of Proposing Organization:** C&S Engineers, Inc  
499 Col. Eileen Collins Blvd  
Syracuse, NY 13212

**Title of Activity or Service:** Construction Administration and Construction Observation  
Agreement Phase 2 Nose Dock 785

**Proposed Dates of Operation:** December 2, 2014-August 1, 2015

**Client Population/Number to be Served:** N/A

**Summary Statements**

**1) Narrative Description of Proposed Services**

The project includes siding replacement, parking lot repairs/replacement, office space and HVAC, electrical, communication, plumbing, and fire protection systems.

**2) Program/Service Objectives and Outcomes:**

This project will complete the renovations of Nose Dock 785

**3) Program Design and Staffing: N/A**

**Total Funding Requested:** \$119,645.32                      **Account #** H-488

**Oneida County Dept. Funding Recommendation:** \$119,645.32

**Proposed Funding Sources (Federal \$/ State \$/County \$):**

**Federal:** \$ 107,680.78              **State:** \$5982.27              **County:** \$5982.27

**O.C. Department Staff Comments:** This project is an FAA AIP project funded at 90% Federal, 5% NY State and 5% Oneida County. The project will not move forward unless we receive a Grant offer.

50

# Griffiss International Airport



592 Hangar Road, Suite 200  
Rome, NY 13441  
Telephone: 315-736-4171 / Fax: 315-736-0568

ANTHONY J. PICENTE, JR.  
County Executive

RUSSELL STARK  
Commissioner of Aviation

FN 20 15-061

December 1, 2014

Anthony J. Picente, Jr  
Oneida County Executive  
800 Park Drive  
Utica, NY 13501

AIRPORT

WAYS & MEANS

Re: Design Agreement for Phase 2 Nose Dock Rehabilitation.

Dear County Executive Picente,

Please consider acceptance of a consultant agreement with C&S Engineers in the amount of \$149,718.00.

The project generally includes upgrades and improvements to Nose Dock 785. The project includes siding replacement, parking lot repairs/replacement, office space and HVAC, electrical, communication, plumbing, and fire protection systems.

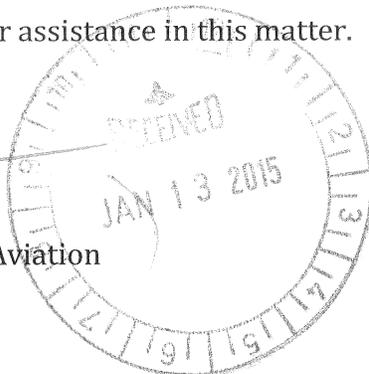
We have received a Federal Aviation Administration grant to complete this project Capital Account H-488

C&S will also provide State Environmental Quality Review (SEQR) and National Environmental Protection Agency (NEPA) review.

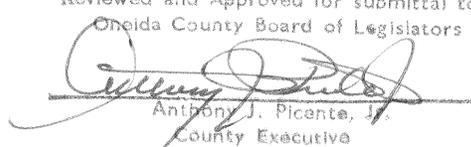
If you concur, please forward to the Board of Legislators for consideration.

Thank you for your assistance in this matter.

  
Russell Stark  
Commissioner of Aviation



Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

  
Anthony J. Picente, Jr.  
County Executive

Date 1-13-15

51

Oneida Co. Department: Aviation

Competing Proposal   X    
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_  
Other \_\_\_\_\_

**ONEIDA COUNTY BOARD  
OF LEGISLATORS - SUMMARY**

**Name of Proposing Organization:** C&S Engineers, Inc  
499 Col. Eileen Collins Blvd  
Syracuse, NY 13212

**Title of Activity or Service:** Consultant Agreement Phase

**Proposed Dates of Operation:** May 2014-May -2016

**Client Population/Number to be Served:** N/A

**Summary Statements**

**1) Narrative Description of Proposed Services**

2) The project generally includes upgrades and improvements to Nose Dock 785  
The project includes siding replacement, parking lot repairs/replacement, office space and HVAC, electrical, communication, plumbing, and fire protection systems.

**3) Program/Service Objectives and Outcomes:**

This project will complete the renovations of Nose Dock 785

**3) Program Design and Staffing: N/A**

**Total Funding Requested:** \$149,718.00                      **Account #** H-488

**Oneida County Dept. Funding Recommendation:** \$149,718.00

**Proposed Funding Sources (Federal \$/ State \$/County \$):**

**Federal:** \$134,746.20              **State:** \$7,485.90              **County:** \$7,485.90

**O.C. Department Staff Comments:** This project is an FAA AIP project funded at 90% Federal, 5% NY State and 5% Oneida County. The project will not move forward unless we receive a Grant offer.

52.



**ONEIDA COUNTY DEPARTMENT OF  
WATER QUALITY & WATER POLLUTION CONTROL**

51 Leland Ave, PO Box 442, Utica, NY 13503-0442  
(315) 798-5656 wpc@ocgov.net FAX 724-9812

Anthony J. Picente, Jr.  
County Executive

Steven P. Devan, P.E.  
Commissioner

January 12, 2015

The Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Ave.  
Utica, NY 13501

FN 20 15-062

**PUBLIC WORKS**

Re: Work Order #29, Amendment 2  
Private property I/I Reduction Program Implementation-Phase 3  
GHD Consulting Services, Inc.

**WAYS & MEANS**

Dear County Executive Picente:

On March 29, 2013 the Master Agreement to provide engineering services for compliance with the consent order issued by the New York State Department of Environmental Conservation (NYSDEC) and for resolving permit issues affecting the Oneida County Water Pollution Control Plant between Oneida County and Shumaker Consulting Engineering and Land Surveying, PC was assigned to GHD Consulting Services, Inc. The Master Agreement calls for the submission of work orders with associated pricing for specific tasks that are needed as the project develops.

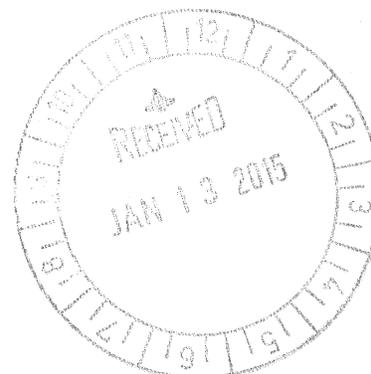
GHD has submitted for consideration Work Order #29, Amendment 2 which would cover Phase 3 of the implementation of a district-wide Private Inflow and Infiltration Reduction Program. Implementing this program in the Sauquoit Creek Pumping Station service area is a requirement of the current NYSDEC consent order. Furthermore, the program is being implemented district-wide due to concerns over capacity at the Oneida County Water Pollution Control Plant.

Department staff has reviewed this work order and its scope of work and find it acceptable. It is recommended that this work order be accepted with an estimated cost of \$106,000. Funding for this work order will come from the department 2015 operating budget as the program will now be implemented district-wide.

I would appreciate consideration of this work order by you and the Board of Legislators so that could be placed on the agenda of the February 11<sup>th</sup> Board meeting. I am available to meet with you or the Board at your convenience to discuss this request and explain it in more detail. Thank you for your consideration in this matter.

Sincerely,  
**THE ONEIDA COUNTY DEPARTMENT OF  
WATER QUALITY AND WATER POLLUTION CONTROL**

Steven P. Devan, P.E.  
Commissioner



Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Cc: Karl E. Schrantz, P.E. – O'Brien & Gere Engineering, Inc.  
John J. LaGorga, P.E. – GHD Consulting Services, Inc.

Attachments: Six (6) copies of Work Order #29, Amendment 2  
Contract Summary Sheet

Date 1-13-15 53

Oneida Co. Department: WQ&WPC

Competing Proposal   X    
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name of Proposing Organization:** Oneida County Sewer District

**Title of Activity or Service:** Work Order #29, Amendment 2  
GHD Consulting Services, Inc.  
Private Property I/I Reduction Program  
Implementation-Phase 3

**Proposed Dates of Operation:** This work is planned for FY2015

**Client Population/Number to be Served:** Oneida County Sewer District/  
approximately 110,000 people.

**Summary Statements**

**1) Narrative Description of Proposed Services:** This work order covers the implementation of Phase 3 of a Private Inflow and Infiltration Reduction Program for the Oneida County Sewer District.

**2) Program/Service Objectives and Outcomes:** The objective of the work order is to advance the key programmatic elements as outlined in the proposed PPII Reduction Program dated June 29, 2012 as well as those that developed out of the 2013 PPII Working Group collaboration.

**3) Program Design and Staffing:** GHD Consulting Services, Inc. will provide the services with over site from WQ&WPC

**Total Funding Requested:** \$106,000      **Account #:** G8110.195

**Oneida County Dept. Funding Recommendation:** Funding for this work order will be provided by the Department 2015 operating budget as it is district-wide.

**Proposed Funding Sources (Federal \$/ State \$/County \$):** Funding will come through the sewer rates charged by the district.

**Cost Per Client Served:** \$0.96

**Past Performance Data:** N/A

**O.C. Department Staff Comments:** Implementation of this program is required by the NYSDEC consent order for the Sauquoit Creek Pumping Station service area and is being implemented for rest of the district due to capacity concerns at the Oneida County Water Pollution Control Plant.