



# ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

Gerald J. Fiorini  
Chairman  
(315) 798-5900

Mikale Billard  
Clerk  
(315) 798-5404

George Joseph  
Majority Leader

Frank D. Tallarino  
Minority Leader

## COMMUNICATIONS FOR DISTRIBUTION August 13, 2014

(Correspondence relating to upcoming legislation, appointments, petitions, etc)

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# ONEIDA COUNTY BOARD OF LEGISLATORS

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Gerald J. Fiorini  
Chairman  
(315) 798-5900

Mikale Billard  
Clerk  
(315) 798-5404

George Joseph  
Majority Leader

Frank D. Tallarino  
Minority Leader

August 12, 2014

FN 20 14-263

Chairman Gerald J. Fiorini  
Board of Legislators  
800 Park Ave.  
Utica, NY 13501

## WAYS & MEANS

Dear Chairman Fiorini,

Effective August 12, 2009, the New York State Comptroller requires all elected and appointed officials who are members of the New York State Retirement System and do not participate in the County's payroll time system to maintain a "Record of Activities" for a period of three months. Following their submission, the Board of Legislators must pass a resolution stating the average days worked per month for each member of the retirement system. (Note: non-members are not required to participate in the record keeping, nor are they required to be included in the resolution).

I hereby request that the Board of Legislators approve a resolution establishing the standard workday and reporting days for the New York State and Local Employees Retirement System for certain County Officials whose term began January 1, 2014 at the September 10<sup>th</sup>, 2014 Board Meeting. Thank you in advance.

Sincerely,

Mikale P. Billard  
Clerk of the Board

Preserving the environment through integrated recovery and disposal.

July 1, 2014

Mikale Billard  
Clerk of the Board  
Oneida County Board of Legislators  
800 Park Avenue  
Utica, NY 13501

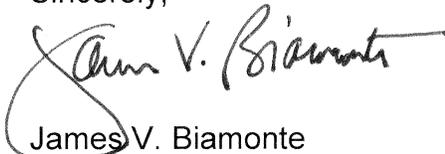
EN 20 14-265

**READ & FILED**

Dear Mr. Billard:

Pursuant to New York State Municipal Law Section 120-w, please make available the enclosed Draft Request for Proposals for public review until September 2, 2014. Thank you.

Sincerely,



James V. Biamonte  
Environmental Coordinator

JVB/aag

Enclosure

3.

**BOARD OF DIRECTORS**

Neil C. Angell  
*Chairman*

Harry A. Hertline  
*Treasurer*

Alicia Dicks  
James M. D'Onofrio

Barbara Freeman  
Robert J. Roberts, III

William A. Rabbia  
*Executive Director*

Kenneth A. Long  
*Vice Chairman*

Vincent J. Bono

James A. Franco

James M. Williams

Jodi M. Tuttle  
*Authority Board Secretary*

**PETITION BY ONEIDA COUNTY, N. Y., BOARD OF LEGISLATORS**

for

F.N. 20 14 - 266

**MEMORIALIZING PETITION**

F.N. 2014-  
**READ & FILED**

SPONSOR(S): Legislators Fort, Paparella, Porter

*Koenig, FLISNICK*

**A MEMORIALIZING PETITION URGING THE REPRESENTATIVES of NEW YORK STATE GOVERNMENT TO IMMEDIATELY COMMENCE THE REVIEW AND AMENDMENT OF SOCIAL SERVICES LAW TO PROVIDE FOR DRUG TESTING OF RECIPIENTS OF PUBLIC ASSISTANCE PRIOR TO THE DISTRIBUTION OF SUCH FUNDS**

**WHEREAS, members of the public generally do not question the distribution of public funds to those in need, particularly the elderly and children; and**

**WHEREAS, taxpayers are struggling to maintain their employment in order to continue providing the food, shelter, clothing and education of their families; and**

**WHEREAS, lawmakers have a responsibility to ensure equity to taxpayers who struggle to provide for their families; and**

**WHEREAS, nine other states have enacted laws to provide for such equity to taxpayers, with Mississippi being the most recent; and**

**WHEREAS, this action will ensure that the children of public assistance recipients actually receive the benefits intended for their health and well-being; and**

**WHEREAS, it is the responsibility of state legislators to review and amend the social services law by establishing the requirements, parameters and practices of such testing; and**

**WHEREAS, Assembly members Crouch, Giglio, Hawley, Barclay, Ceretto, Johns, McLaughlin, Lopez, Palmesano, Blankenbush, DiPietro, Goodell, Oaks and Tenney have sponsored similar legislation (A01998) with the belief that such legislation is valid and useful; and**

**WHEREAS, such legislation can serve as a valuable tool in the fight against all drug use, including the upsurge in heroin and opiate use currently being experienced in New York State;**

**NOW THEREFORE BE IT HEREBY RESOLVED, that our state, county and city representatives should all stand together in support of this effort to ensure the health and safety of our community; and**

**BE IT FURTHER RESOLVED, that the members of this Oneida County Board of Legislators request our state representatives to work together to assure public funds to public assistance recipients are used as intended; and**

**BE IT FURTHER RESOLVED, that a copy of this Petition shall be forwarded by mail to the following: New York State Governor Andrew Cuomo, New York State Senators Joseph A. Griffo and David Valesky, New York State Assembly Representatives Anthony Brindisi, Claudia R. Tenney, Ken Blankenbush, William McGee and Marc Butler, County Executive Anthony Picente and all others deemed necessary and proper.**

LEGISLATORS SUPPORTING PETITION

LEGISLATORS OPPOSING PETITION

William Goodman

Joseph Jurgal

Chad Dore

Michael G. J.

Ken Font

Emil R. Paparella

Bin Mandley

Paul E. Porter

Brian Miller

[Signature]

[Signature]  
Norm Seach

[Signature]

[Signature]

James J. [Signature]

Philip Sacro

Frank Tallarone

[Signature]  
Scott Conventina

The enclosed petition represents the opinion of those members of the Oneida County Board of Legislators signing the same regarding the contents or subject matter of the petition. Under the Rules of the Board, a Legislator may sign said petition or may, in the alternative, elect not to sign the petition. There are 23 members of the Oneida County Board of Legislators.

Dated: July 9, 2014

5.



# ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

Gerald J. Fiorini  
Chairman  
(315) 798-5900

Mikale Billard  
Clerk  
(315) 798-5404

George Joseph  
Majority Leader

Frank D. Tallarino  
Minority Leader

August 5, 2014

FN 20 14-267

Board of Legislators  
County of Oneida  
800 Park Avenue  
Utica, New York 13501

## WAYS & MEANS

RE: **Final Approval of Consolidated Agricultural District # 5 -to Include the Towns of Kirkland, New Hartford, Westmoreland and Whitestown**

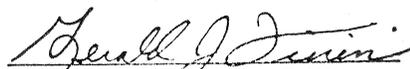
Honorable Members:

Attached is a packet of information for the final approval of the 8-year review of Oneida County Consolidated Agricultural District #5, now including the towns of Kirkland, New Hartford, Westmoreland and Whitestown.

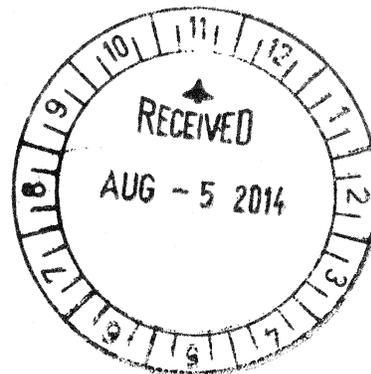
It is recommended by the Oneida County Farmland Protection Board to modify the district to include 248 landowners and 20,867.9 acres of farmland. As part of the County's plan to consolidate districts within the County, the boundaries of District #5 were modified to follow municipal boundaries of these towns and the attached documentation will show that this district has been restructured to better reflect geographic boundaries of common agricultural communities.

I respectfully request that this issue be considered by the Board at the meeting of **September 10, 2014.**

Respectfully submitted,

  
GERALD J. FIORINI, CHAIRMAN  
ONEIDA COUNTY BOARD OF LEGISLATORS

GJF/pp  
attachments



6.

# ONEIDA COUNTY DEPARTMENT OF PUBLIC WORKS

ANTHONY J. PICENTE JR.  
COUNTY EXECUTIVE

DENNIS S. DAVIS  
COMMISSIONER



DIVISIONS:  
BUILDINGS & GROUNDS  
ENGINEERING  
HIGHWAYS, BRIDGES & STRUCTURES  
REFORESTATION

6000 Airport Road, Oriskany, New York 13424  
Phone: (315) 793-6213 Fax: (315) 768-6299

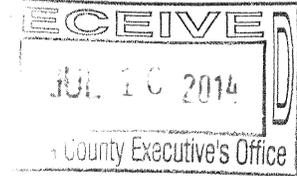
July 14, 2014

Anthony J. Picente Jr.  
Oneida County Executive  
800 Park Ave.  
Utica, NY 13501

FN 20 14 - 268

**PUBLIC WORKS**

**WAYS & MEANS**



Dear County Executive Picente,

I request a board transfer to cover the cost of maintaining Buildings & Grounds vehicles & equipment.

Additional funding is required to repair a fork lift for the Oneida County Office Building. Repairs include Replacement of spark plugs, tune up, radiator flush, oil system flush, and transmission fluids, 200 point inspection, tires, and paint. We also will require our current snow and ice control fleet to be inspected and repaired before the fall/winter seasons. Funding for the 1620.452 account is nearly depleted; therefore I am requesting transfer of \$9,800 from appropriation account 1620.413 to appropriation account 1620.452

If you approve, please forward this request to the Oneida County Board of Legislators for consideration.

Thank you for your support.

Sincerely,

Dennis S. Davis  
Commissioner

cc: Thomas B. Keeler, Budget Director  
Mark E. Laramie, PE, Deputy Commissioner



Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

Date 7/21/14

7.



July 3, 2014

Hon. Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

FN 20 14-269

**PUBLIC SAFETY**

**WAYS & MEANS**

Dear County Executive Picente:

Oneida County has been notified of the successful proposal for a grant award for funding to support a new initiative by the NYS Office of Indigent Legal Services (OILS). This grant award is for the "Upstate Quality Improvement and Caseload Reduction Grant." Funds will provide services through two Oneida County departments including the Public Defender-Criminal, and Public Defender-Civil.

This grant award is for a period of three years, beginning January 1, 2014 through December 31, 2016. Funding is \$99,843 for each of the three-years, with a total grant award of \$299,529. There are no County Match dollars required.

At this time, I respectfully request your approval of this award, and if you agree, please forward to the Board of Legislators for action at the next regularly scheduled meeting.

Thank you for your consideration.

Very truly yours,

Thomas B. Keeler  
Budget Director

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

Date 7/31/14

Encl.



Oneida Co. Department: Budget

Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name of Proposing Organization:** NYS Office of Indigent Legal Services  
State Capitol Building, Room 128  
State Street  
Albany, New York 12224

**Title of Activity or Service:** Indigent Defense Services

**Proposed Dates of Operation:** January 1, 2014 to December 31, 2016

**Client Population/Number to be Served:** Oneida County residents

**Summary Statements**

**1) Narrative Description of Proposed Services**

This three-year award is granted for support for a new program initiative entitled "Upstate Quality Improvement and Caseload Reduction" in this state-mandated plan to provide legal representation for indigent parties.

**2) Program/Service Objectives and Outcomes:**

Funds will be distributed to the Public Defender offices (Criminal and Civil) to support staff and training.

**3) Program Design and Staffing: N/A**

**Total Funding Requested:** \$299,529.00      **Account #** AA1170, AA1173

**Oneida County Dept. Funding Recommendation:** \$299,529.00

**Proposed Funding Sources (Federal \$/ State \$/County \$): Both State and County.** The County was awarded the above state support for this new initiative through the award of a three-year demonstration grant. There is no match requirement.

**Cost Per Client Served:** N/A

**Past Performance Data:** N/A

**O.C. Department Staff Comments:** None

Anthony J. Picente, Jr.  
County Executive



David Tomidy  
Director



# Oneida County Probation Department

321 Main Street, 2<sup>nd</sup> Floor, Utica, New York 13501

Utica ~ Phone: (315) 798-5914 Fax: (315) 624-3684  
Rome ~ Juvenile: (315) 337-0080 Adult: (315) 337-0073  
E-mail: [probation@ocgov.net](mailto:probation@ocgov.net) · Web Site: [www.ocgov.net](http://www.ocgov.net)

Deputy Director  
Patrick Cady

Supervisors  
Thomas Brognano  
Mark Joseph  
Holly Matthews  
Paula Mrzlikar

July 11, 2014

The Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
Oneida County Office Building  
800 Park Avenue – 10<sup>th</sup> Floor  
Utica, New York 13501

FN 20 14-270

**PUBLIC SAFETY**

**WAYS & MEANS**

Re: Rome Safe Schools/Healthy Students Project

Dear Mr. Picente:

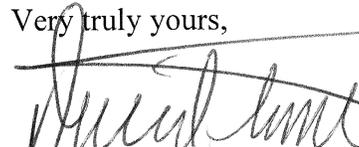
Enclosed is an Agreement between the Probation Department and the Rome City School District wherein the school district reimburses the County for 50% of salaries, fringe benefits, and travel expenses for two full-time Probation Officers.

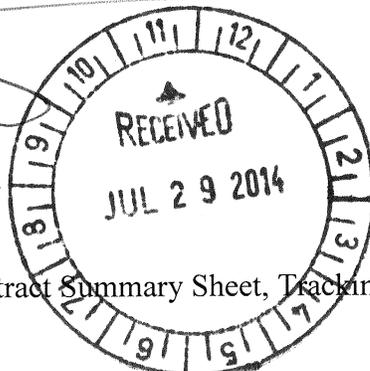
These Officers provide Initial Response Team services and other supportive efforts in the school buildings. This successful partnership is designed to identify students with attendance and behavior problems, work with them and their families, and coordinate service delivery. In turn, many students are deferred from more formal PINS and JD services.

I strongly feel this mutually beneficial program is a cost effective, preventive, and well-received effort worthy of continuing. Please forward to the Board of Legislators for their approval.

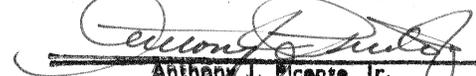
The Board and Your support of our programming continue to be most appreciated.

Very truly yours,

  
DAVID TOMIDY  
PROBATION DIRECTOR



Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

  
Anthony J. Picente, Jr.  
County Executive  
Date 7/29/14

DT:kas

Enclosures: Contract, Contract Summary Sheet, Tracking Sheet, and Budget

10.

Oneida County Board of Legislators  
Contract Summary

**Name of Proposing Organization:** Oneida County Probation Department

**Title of Activity or Service:** Rome Safe Schools/Healthy Students Project

**Proposed Dates of Operation:** 7/1/2014 to 6/30/2015

**Client Population/Number to be served:**

**Summary Statements:**

**Narrative Description of Proposed Services:** The Oneida County Probation Department provides Initial Response Team (IRT) services to the Rome City School District. It is an early intervention strategy where students just starting to display attendance and behavior problems are involved in a process wherein the Probation Department works with students, parents, school authorities, and service providers to effect positive outcomes and improvement.

- 1) **Program/Service Objectives and Outcomes:** This program is designed to reach 200 students and adjust 80% of those problems without formal Court intervention. In 2013 we worked with 222 cases and diverted 83%.
- 2) **Program Design and Staffing:** Two full-time Probation Officers are employed full-time at Strough Junior High School, RFA, and Madison-Oneida Alternative Education buildings. They also work in selected elementary schools as needed.
- 3) **Total Funding Requested:**

Rome City School District	\$60,269.16
Oneida County	\$60,269.17

**Oneida County Department Funding Recommendation:** Salaries, Fringe Benefits, and Travel are included in our 2014 Budget and we receive further reimbursement from the Oneida County Youth Bureau and the NYS Office of Probation and Correctional Alternatives reducing the County share to \$50,612 in 2014.

**Cost Per Client Served:** In 2013 the cost per client served totaled \$596.00.

**Past Performance Data:** We have surpassed our goals of students referred to the program and deferred from Family Court for the past six years.

**O.C. Department Staff Comments:** The Probation Department recommends that this highly successful and collaborative project continue as it serves Public Safety interests in a cost effective manner and supports the efforts of the Rome City School District and parents to help students make positive changes.

Anthony J. Picente, Jr.  
County Executive



David Tomidy  
Director



# Oneida County Probation Department

321 Main Street, 2<sup>nd</sup> Floor, Utica, New York 13501

Utica ~ Phone: (315) 798-5914 Fax: (315) 624-3684  
Rome ~ Juvenile: (315) 337-0080 Adult: (315) 337-0073  
E-mail: [probation@ocgov.net](mailto:probation@ocgov.net) · Web Site: [www.ocgov.net](http://www.ocgov.net)

Deputy Director  
Patrick Cady

Supervisors  
Thomas Brognano  
Mark Joseph  
Holly Matthews  
Paula Mrzlikar

July 11, 2014

FN 20 14-271

The Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
Oneida County Office Building  
800 Park Avenue – 10<sup>th</sup> Floor  
Utica, New York 13501

**PUBLIC SAFETY**

**WAYS & MEANS**

Re: Waterville Central School/IRT Program

Dear Mr. Picente:

Enclosed is an Agreement between the Probation Department and the Waterville Central School District wherein the school district reimburses the County for 50% of salary, fringe benefits, and travel expenses for one full-time Probation Officer.

This Officer provides Initial Response Team services and other supportive efforts in the school buildings. This successful partnership is designed to identify students with attendance and behavior problems, work with them and their families, and coordinate service delivery. In turn, many students are deferred from more formal PINS and JD services.

I strongly feel this mutually beneficial program is a cost effective, preventive, and well-received effort worthy of continuing. Please forward to the Board of Legislators for their approval.

The Board and Your support of our programming continue to be most appreciated.

Very truly yours,

DAVID TOMIDY  
PROBATION DIRECTOR



Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by  
  
Anthony J. Picente, Jr.  
County Executive  
Date 7/29/14

DT:kas

Enclosures: Contract, Contract Summary Sheet, Tracking Sheet, and Budget

12.

Oneida County Board of Legislators  
Contract Summary

Name of Proposing Organization: Oneida County Probation Department

Title of Activity or Service: Waterville Central School/IRT Program

Proposed Dates of Operation: 7/1/2014 to 6/30/2015

Client Population/Number to be served:

Summary Statements:

Narrative Description of Proposed Services: The Oneida County Probation Department provides Initial Response Team (IRT) services to the Waterville Central School District. It is an early intervention strategy where students just starting to display attendance and behavior problems are involved in a process wherein the Probation Department works with students, parents, school authorities, and service providers to effect positive outcomes and improvement.

- 1) Program/Service Objectives and Outcomes: This program is designed to reach 200 students and adjust 80% of those problems without formal Court intervention. In 2013 we worked with 211 cases and diverted 83%.
- 2) Program Design and Staffing: One full-time Probation Officer is employed full-time at Junior High and High School buildings. He also works in the elementary school as needed.
- 3) Total Funding Requested:

Waterville Central School District	\$33,471.30
Oneida County	\$33,471.31

Oneida County Department Funding Recommendation: Salaries, Fringe Benefits, and Travel are included in our 2014 Budget.

Cost Per Client Served: In 2013 the cost per client served totaled \$588.00.

Past Performance Data: We have surpassed our goals of students referred to the program and deferred from Family Court for the past two years.

O.C. Department Staff Comments: The Probation Department recommends that this highly successful and collaborative project continue as it serves Public Safety interests in a cost effective manner and supports the efforts of the Waterville Central School District and parents to help students make positive changes.

ONEIDA COUNTY  
OFFICE OF THE DISTRICT ATTORNEY

Michael A. Coluzza  
First Assistant

Scott D. McNamara  
District Attorney

Dawn Catera Lupi  
First Assistant

Kurt D. Hameline  
Laurie Lisi  
Matthew P. Worth  
Joseph A. Saba  
Grant J. Garramone  
Steven G. Cox  
Stacey L. Paolozzi  
Bernard L. Hyman, Jr.  
Todd C. Carville  
Robert L. Bauer

Michael R. Nolan  
Joshua L. Bauer  
Christopher D. Hameline  
Steven P. Feiner  
Sarah F. DeMellier  
Luke C. Davignon  
William J. Barry III  
Ashley J. Weiss  
Sarah M. Kelly

July 3, 2014

FN 20 14-272

The Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

PUBLIC SAFETY  
WAYS & MEANS

Dear Mr. Picente:

Enclosed is the proposed amended grant award in which the New York State Division of Criminal Justice Services has rewarded our office in the amount of \$79,200.00. The grant period is from January 1, 2013 through December 31, 2013. Matching funds are not required.

I am hereby requesting your review and approval of this amendment. After doing so, please forward this information to the Oneida County Board of Legislators for their review and approval.

Should you have any questions or concerns, please notify me.

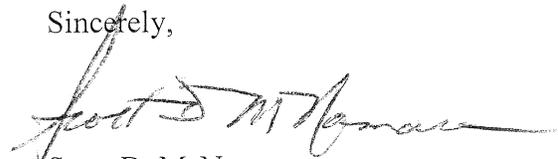
Thank you for your time and assistance in this matter.

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

  
Anthony J. Picente, Jr.  
COUNTY EXECUTIVE

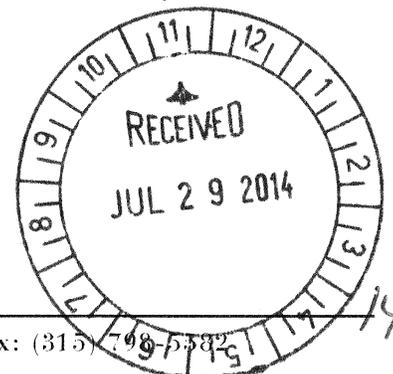
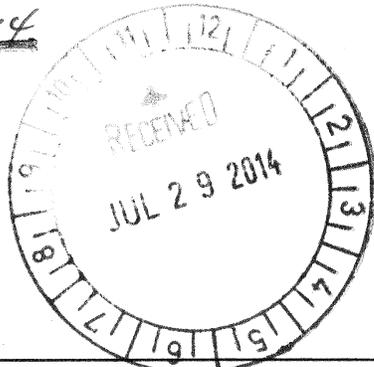
Date 7/29/14

Sincerely,



Scott D. McNamara  
Oneida County District Attorney

SDM/jl  
Enc.



ONEIDA COUNTY BOARD OF LEGISLATORS

Name of Proposing Organization:

NYS Department of Criminal Justice Services

Title of Activity or Service:

Crimes Against Revenue Program (CARP)

Proposed Dates of Operation:

01/01/2013 – 12/31/2013

Client Population/Number to be Served:

Summary Statements:

1) Narrative Description of Proposed Services

Funds will be used by the District Attorney for continuation of the Crimes Against Revenue Program (CARP). The program will provide effective investigation and prosecution of crimes that have adverse effects on governmental revenues, including state revenues and qualifying local revenues (revenue crimes).

\*THIS IS AN AMENDMENT TO CONTRACT # 014302\*

See breakdown below:

Table with 3 columns: BUDGET ITEM, ORIGINAL AMOUNT, AMENDED AMOUNT. Rows include ADA Salary, PT Investigator 1, PT Investigator 2, Fringe for PT Inv. 1, Fringe for PT Inv. 2, 2 Forensic Auditors, Supplies, and Travel/Training.

2) Program/Service Objectives and Outcomes:

3)

3) Program Design and Staffing

Total Funding Requested:

\$79,200.00

Account #:

A3047

A1165.495130

Oneida County Dept. Funding Recommendation:

Proposed Funding Sources (Federal \$/ State \$/County \$):

\$79,200.00 in state dollars.

Cost Per Client Served:

Past Performance Data:

O.C. Department Staff Comments:

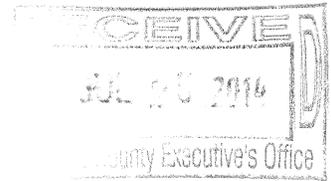
15.

ONEIDA COUNTY  
OFFICE OF THE DISTRICT ATTORNEY

Scott D. McNamara  
District Attorney

Michael A. Coluzza  
First Assistant

Kurt D. Hameline  
Laurie Lisi  
Matthew P. Worth  
Joseph A. Saba  
Grant J. Garramone  
Steven G. Cox  
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Bernard L. Hyman, Jr.  
Todd C. Carville  
Robert L. Bauer



Dawn Catera Lupi  
First Assistant

Michael R. Nolan  
Joshua L. Bauer  
Christopher D. Hameline  
Steven P. Feiner  
Sarah E. DeMellier  
Luke C. Davignon  
William J. Barry III  
Ashley J. Weiss  
Sarah M. Kelly

JuLY 22, 2014

FN 20 14-273

PUBLIC SAFETY

WAYS & MEANS



The Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

Dear Mr. Picente:

By this letter, I am requesting your approval, as well as that of the Board of Legislators for the following 2014 budgetary transfer within the District Attorney's cost center to purchase two wardrobe lockers.

TO:

A1165.211 District Attorney, Office Furnishings & Equipment \$2,100.

FROM:

A1165.101 District Attorney, Salaries \$2,100.

At your earliest convenience, please submit this request to the Board of Legislators for their approval.

If you have any questions or concerns, please contact me.

Thank you.

Very truly yours,

Scott D. McNamara  
Oneida County District Attorney

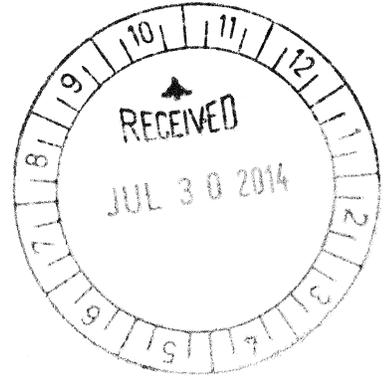
16.

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by  
  
Anthony J. Picente, Jr.  
County Executive  
Date 7/29/14

July 22, 2014  
Page Two

se

cc: Hon. Gerald J. Fiorini, Chairman  
Hon. George Joseph, Majority Leader  
Hon. Frank Tallarino, Minority Leader  
Hon. Les Porter, Chairman, Ways & Means Comm.  
Hon. Richard A. Flisnik, Chairman, Public Safety  
Thomas Keeler, Budget Director



17.



Undersheriff Robert Swenszkowski  
Chief Deputy Jonathan G. Owens

Chief Deputy Gabrielle O. Liddy  
Chief Deputy Dean Obernesser

*Sheriff Robert M. Maciol*

June 18, 2014

The Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
Oneida County Office Building  
800 Park Avenue  
Utica, New York 13501

FN 20 14-274  
Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by  
**PUBLIC SAFETY**  
*[Signature]*  
Anthony J. Picente, Jr.  
County Executive  
**WAYS & MEANS**  
Date 7/21/14

Dear County Executive Picente:

The Sheriff's Office is requesting approval for an Amendment to the Central New York Psychiatric Center contract with Rensselaer County.

Rensselaer County has requested that a cap of \$19,800 per year be placed on the original Agreement for inmate security services during the time that Rensselaer County inmates undergo psychiatric care at the Central New York Psychiatric Center, located in Marcy, New York. This agreement has been, and will continue to be, an important source of revenue for the Sheriff's Office.

Consequently, the Sheriff's Office is currently seeking an Amendment to this agreement with Rensselaer County, which would commence on January 1, 2014, and expire on December 31, 2016. The aforementioned county agrees to pay the Sheriff's Office \$165.00 per inmate, per day, not to exceed \$19,800 in any calendar year, for the security services rendered by the Sheriff's Office.

**This Amendment to the original Agreement requires Board approval at the next meeting date.**

If you find the enclosed contract acceptable, I am requesting your approval by way of signature. I would like to thank you for your time and diligent attention to this matter in advance. If you have any questions, require clarification or seek additional information from me in order to help you make a decision regarding my request, please do not hesitate to contact me at any point in time.

Sincerely,  
*[Signature]*

Robert M. Maciol  
Sheriff



18

**Oneida County Department/Office:** Sheriff's Office

**Competing Proposal:**  
**Only Respondent:**  
**Sole Source RFP:**  
**Other: AMENDMENT**

**ONEIDA COUNTY BOARD OF LEGISLATORS**

**Name of Proposing Organization:** Rensselaer County Sheriff's Office (Rensselaer County)  
4000 Main Street, Troy, NY 12180

**Title of Activity or Service:** Security Services at the CNY Psychiatric Center

**Proposed Dates of Operation:** January 1, 2014 – December 31, 2016

**Client Population/Number to be Served:** For inmates who are in need of psychiatric care and meet Section 508 of Correction Law criteria

**Summary Statements**

**1) Narrative Description of Proposed Services:** Oneida County Sheriff's Office provision of security services at the CNY Psychiatric Center

**2) Program/Service Objectives and Outcomes:** Guarding contracted county's inmates as they obtain psychiatric care and treatment at the CNY Psychiatric Center

**3) Program Design and Staffing:** 24-7 security coverage of contracted county's inmates at the CNY Psychiatric Center

**Total Funding Requested:** None

**Account #:** A2270 (revenue)

**Oneida County Dept. Funding Recommendation:** N/A

**Proposed Funding Sources (Federal \$/ State \$/County \$):** N/A

**Cost Per Client Served:** \$165.00 per day/per inmate (revenue)  
Amount not to exceed \$19,800 in any calendar year

**Past Performance Data:** N/A

**Oneida County Department/Office Staff Comments:** Revenue helps to offset expenses incurred by the correctional facility. Template approved by BOL on November 27, 2013.

**\*\*\*AMENDMENT** This is an amendment requested by Rensselaer County placing a cap of \$19,800 per year on the original Agreement. All other terms and conditions of the original Agreement remain in full force and effect.

19.

# Office of the Sheriff

Undersheriff Robert Swenszkowski  
Chief Deputy Jonathan G. Owens



# County of Oneida

Chief Deputy Gabrielle O. Liddy  
Chief Deputy Dean Obernesser

*Sheriff Robert M. Maciol*

July 14, 2014

The Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
Oneida County Office Building  
800 Park Avenue  
Utica, NY 13501

FN 20 14-275

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

**PUBLIC SAFETY**

*[Signature]*  
Anthony J. Picente, Jr.  
County Executive

Date 7/24/14

## WAYS & MEANS

Dear County Executive Picente:

The Sheriff's Office would like to request a year 2014 Transfer of Funds of \$129,121.00 to cover the cost of the food service agreement. In the approved budget this contract was not approved when the budget process was being calculated. The Sheriff's Office budgeted for the food preparation for \$500,000 with salaries and other kitchen expenses included with other budget lines. Therefore, we would like to move a portion of these other expenses to cover the food service contract that was granted at the end of the 2013 year. I respectfully request that this matter be acted on at the Board of Legislators August board meeting.

The Transfer of funds is as follows:

<u>Transfer from Expense Account</u>	<u>Amount</u>
A3150.101 Salaries (4-Cook Positions-2014 P-1 Report)	\$110,892.00
A3150.830 Social Security	\$8,484.00
A3150.840 Workers Comp	\$2,440.00
A3150.850 Unemployment	\$278.00
A3150.860 Health Insurance (1-Person & 1-Rebate)	\$7,027.00

<u>Transfer to Expense Account</u>	<u>Amount</u>
A3150.49510 Food Service Contract	\$129,121.00



### Administrative Office

6065 Judd Road Oriskany, NY 13424  
Voice (315) 736-8364  
Fax (315) 765-2205

### Law Enforcement Division

6065 Judd Road Oriskany, NY 13424  
Voice (315) 736-0141  
Fax (315) 736-7946

### Correction Division

6075 Judd Road Oriskany, NY 13424  
Voice (315) 768-7804  
Fax (315) 765-2327

### Civil Division

200 Elizabeth Street Utica, NY 13501  
Voice (315) 798-5862  
Fax (315) 798-6495

Office of the Sheriff

Undersheriff Robert Swenszkowski  
Chief Deputy Jonathan G. Owens



County of Oneida

Chief Deputy Gabrielle O. Liddy  
Chief Deputy Dean Obernesser

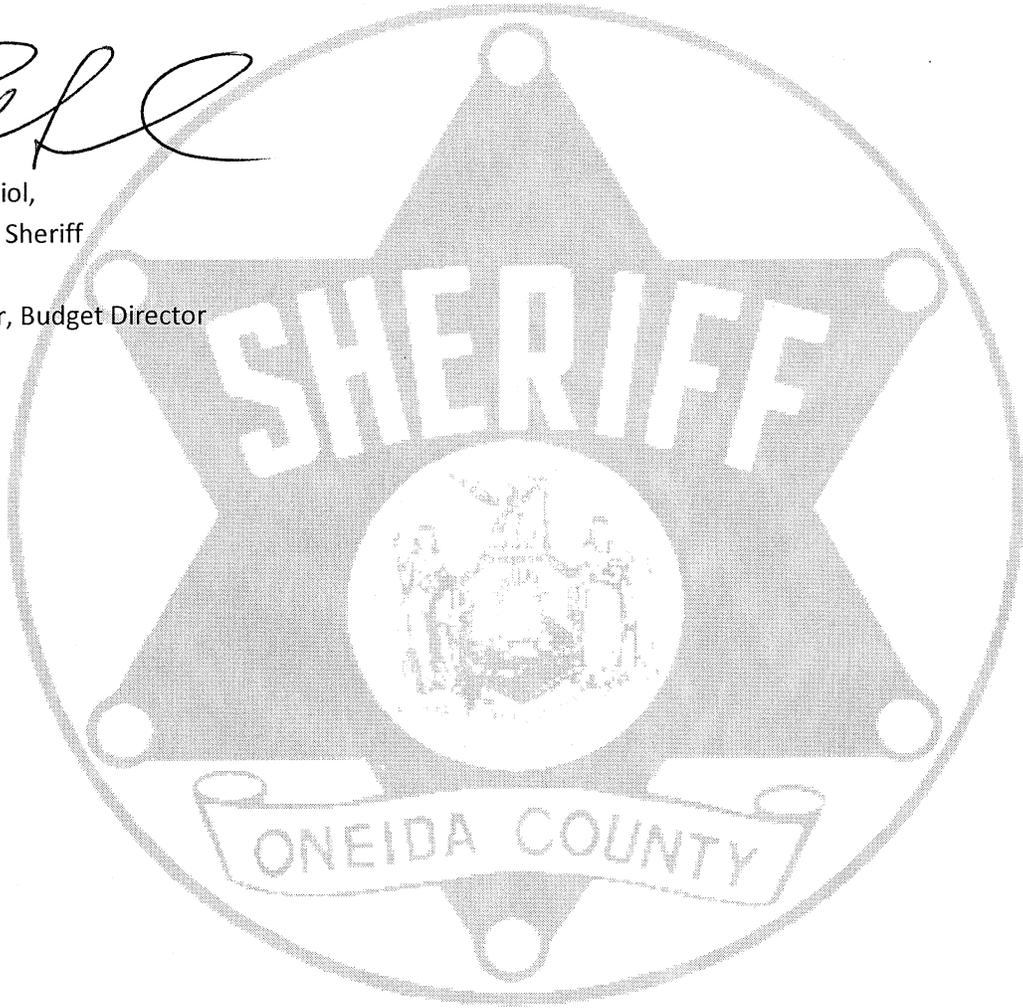
*Sheriff Robert M. Maciol*

I would like to thank you for your time and diligent attention to this matter in advance. If you have any questions, require clarification or seek additional information from me in order to help you make a decision regarding my request, please do not hesitate to contact me at any point in time.

Sincerely,

Robert M. Maciol,  
Oneida County Sheriff

Cc: Tom Keeler, Budget Director



21.

**Administrative Office**  
6065 Judd Road Oriskany, NY 13424  
Voice (315) 736-8364  
Fax (315) 765-2205

**Law Enforcement Division**  
6065 Judd Road Oriskany, NY 13424  
Voice (315) 736-0141  
Fax (315) 736-7946

**Correction Division**  
6075 Judd Road Oriskany, NY 13424  
Voice (315) 768-7804  
Fax (315) 765-2327

**Civil Division**  
200 Elizabeth Street Utica, NY 13501  
Voice (315) 798-5862  
Fax (315) 798-6495

Office of the Sheriff

County of Oneida

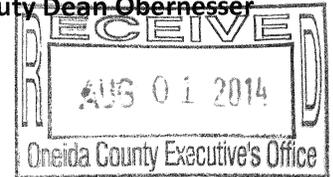


Undersheriff Robert Swenszkowski  
Chief Deputy Jonathan G. Owens

Chief Deputy Gabrielle O. Liddy  
Chief Deputy Dean Obernesser

*Sheriff Robert M. Maciol*

July 30, 2014



The Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
Oneida County Office Building  
800 Park Avenue  
Utica, NY 13501

FN 20 14-272 Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

PUBLIC SAFETY

*Anthony J. Picente, Jr.*  
Anthony J. Picente, Jr.  
County Executive

WAYS & MEANS Date 8-1-14

Dear County Executive Picente:

The Sheriff's Office would like to request a year 2014 Supplemental Appropriation of Funds of \$20,000.00 to be used to purchase Technology enhancements in the Jail. The Sheriff's Office has been provided funds under a contract from Global Tel-Link. In addition to commission, Global Tel-Link provides a sign on commitment to this office. This program is part of the inmate telephone system and calling program.

We have received \$20,000 from Global Tel-Link, a separate revenue account has been established for this purpose and a supplemental appropriation will allow for the purchase supporting a Technology enhancement in the Jail. I respectfully request that this matter be acted on at the Board of Legislators September board meeting.

The Supplemental Appropriation Request is as follows:

<u>Transfer from Expense Account</u>	<u>Amount</u>
A2722 Reimbursement from Global Tel-Link	\$20,000.00
<u>Transfer to Expense Account</u>	<u>Amount</u>
A3150.493 Maintenance, Repair & Service Contracts	\$20,000.00

I would like to thank you for your time and diligent attention to this matter in advance. If you have any questions, require clarification or seek additional information from me in order to help you make a decision regarding my request, please do not hesitate to contact me at any point in time.

Sincerely,

*Robert M. Maciol*

Robert M. Maciol,  
Oneida County Sheriff

22.

**Administrative Office**  
6065 Judd Road Oriskany, NY 13424  
Voice (315) 736-8364  
Fax (315) 765-2205

**Law Enforcement Division**  
6065 Judd Road Oriskany, NY 13424  
Voice (315) 736-0141  
Fax (315) 736-7946

**Correction Division**  
6075 Judd Road Oriskany, NY 13424  
Voice (315) 768-7804  
Fax (315) 765-2327

**Civil Division**  
200 Elizabeth Street Utica, NY 13501  
Voice (315) 798-5862  
Fax (315) 798-6495

Undersheriff Robert Swenszkowski  
Chief Deputy Jonathan G. Owens



Chief Deputy Gabrielle O. Liddy  
Chief Deputy Dean Obernesser

*Sheriff Robert M. Maciol*

July 18, 2014

The Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
Oneida County Office Building  
800 Park Avenue  
Utica, New York 13501

FN 20 14-277

**PUBLIC SAFETY**

**WAYS & MEANS**

Dear County Executive Picente:

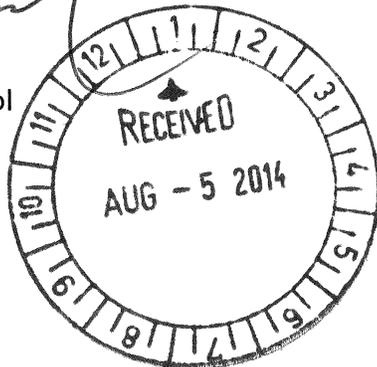
The Sheriff's Office is requesting approval of the attached contract with Holland Patent School District. This contract is a reimbursement contract for the 2014-2015 school year and will pay for (1) Deputy currently used as School Resource Officer at the School Campus in Holland Patent.

**This Agreement requires Board approval at the Board's next meeting date.**

If the enclosed contract acceptable, I am requesting your approval by way of signature. I would like to thank you for your time and diligent attention to this matter in advance. If you have any questions, require clarification or seek additional information from me in order to help you make a decision regarding my request, please do not hesitate to contact me at any point in time.

Sincerely,

Robert M. Maciol  
Sheriff



Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

Date 8/5/14

23

**Oneida County Department/Office:** Sheriff's Office

**Competing Proposal:**  
**Only Respondent:**  
**Sole Source RFP:**  
**Other: X (Revenue)**

**ONEIDA COUNTY BOARD OF LEGISLATORS**

**Name of Proposing Organization:** Oneida County Sheriff's Office  
**Providing Service to:** Holland Patent Central School District

**Title of Activity or Service:** School Resource Officer

**Proposed Dates of Operation:** September 3, 2014 – June 30, 2015

**Client Population/Number to be Served:** Members of the Holland Patent School District

**Summary Statements**

- 1) **Narrative Description of Proposed Services:** School Resource Officer to be used at the Holland Patent School District Campus
- 2) **Program/Service Objectives and Outcomes:** Give students role models that guide them toward community activities that prevent delinquency; develop crime prevention programs; training in conflict resolution, restorative justice, crime awareness and anger management; provide security to students and staff.
- 3) **Program Design and Staffing:** September 3, 2014 – June 30, 2015 School Year; School Resource Officer to be utilized at Holland Patent School campus

**Total Funding Requested:** None

**Account #:** A2735 (revenue)

**Oneida County Dept. Funding Recommendation:** N/A

**Proposed Funding Sources (Federal \$/ State \$/County \$):** N/A

**Cost Per Client Served:** N/A

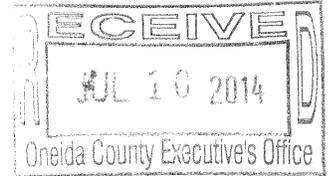
**Past Performance Data:** N/A

**Oneida County Department/Office Staff Comments:** Holland Patent School District will reimburse the Sheriff's Office for the cost of the School Resource Officer. 2014-2015 \$64,500. This is a good program. The district is please with the presence of the SRO.

24.

Anthony J. Picente Jr.  
County Executive

Lucille A. Soldato  
Commissioner



**ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES**  
County Office Building 800 Park Avenue Utica, NY 13501

July 10, 2014

FN 20 14-278

Mr. Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

HEALTH & HUMAN SERVICES

WAYS & MEANS

Dear Mr. Picente:

Social Services is requesting a transfer from the A6014.49543, Employment Programs, Jobs First/Rewards of Work Program Account to the A6014.417, Rent Account, in the amount of \$27,000 for the calendar year 2014. This need is the result of an extended stay in the Paul Building.

Therefore, we are asking for your approval and, subsequent Board approval of the following transfer:

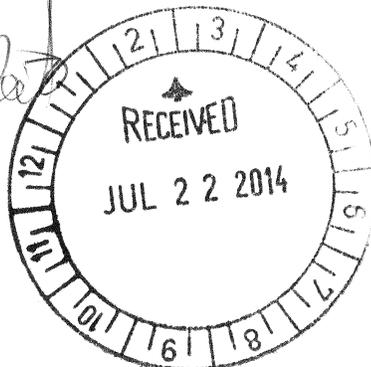
To:  
A6014.417 Employment Programs-Program Account \$27,000.00

From:  
A6014.49543 – Employment Programs-Rent Account \$ 27,000.00

Sincerely,

Lucille A. Soldato  
Commissioner

Cc: T. Keeler, Budget



Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

Date 7/21/14

25.

Anthony J. Picente Jr.  
County Executive

Lucille A. Soldato  
Commissioner



**ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES**  
County Office Building 800 Park Avenue Utica, NY 13501

July 10, 2014

FN 20 14-279

Mr. Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

HEALTH & HUMAN SERVICES  
WAYS & MEANS

Dear Mr. Picente:

Social Services is requesting a transfer from the A6012.101, Temporary Assistance, Salary Account to the A6012.103, Overtime account, in the amount of \$35,000 for the calendar year 2014. This need is the result of increased caseloads.

Therefore, we are asking for your approval and, subsequent Board approval of the following transfer:

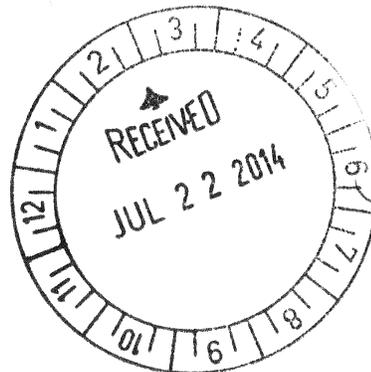
To:  
A6012.103 Temporary Assistance-Overtime Account \$35,000.00

From:  
A6012.101 – Temporary Assistance-Salary Account \$ 35,000.00

Sincerely,

Lucille A. Soldato  
Commissioner

Cc: T. Keeler, Budget



Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

Date 7/21/14

26

# ONEIDA COUNTY HEALTH DEPARTMENT

Adirondack Bank Building, 5<sup>th</sup> Floor, 185 Genesee St., Utica, NY 13501

ANTHONY J. PICENTE, JR.  
ONEIDA COUNTY EXECUTIVE

## CANCER SERVICES PROGRAM

Phone: (315) 798-5248 Fax: (315) 798-5071

PHYLLIS D. ELLIS, BSN, MS, F.A.C.H.E.  
DIRECTOR OF HEALTH

May 15, 2014

Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

FN 20

14-280

*Anthony J. Picente, Jr.*  
Anthony J. Picente, Jr.  
County Executive

HEALTH & HUMAN SERVICES

Date

7/1/14

Dear Mr. Picente,

### WAYS & MEANS

Attached are three (3) copies of an amendment to the agreement between Oneida County through its Health Department and Rome Memorial Hospital.

The purpose of this agreement is to provide new reimbursement rates effective April 1, 2014 to March 31, 2015. The term of this agreement is November 1, 2013 through March 31, 2016. Reimbursement rates will now range from \$10 to \$1,975.

Based on previous expenditures it is expected that this contract will exceed \$50,000 for the term of this agreement. The services are 100% reimbursed through the Cancer Services Program Grant

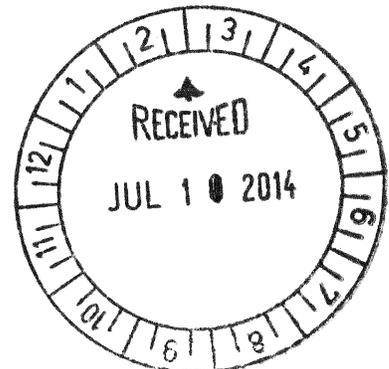
The Cancer Services Program is not mandated by law. The reason this agreement is being forwarded for signature after the commencement date is due to delays in processing.

If this agreement meets with your approval, please forward to the Board of Legislators.

Sincerely,

*Phyllis D. Ellis*  
Phyllis D. Ellis, BSN, MS, F.A.C.H.E.  
Director of Health

Attachments  
wh



Oneida County Department: Health

Competing Proposal \_\_\_\_\_

Only Respondent \_\_\_\_\_

Sole Source RFP \_\_\_\_\_

Other   x  \_\_\_\_\_

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**NAME AND ADDRESS OF VENDOR:** Ms. Deborah Carpenter  
Rome Memorial Hospital, Inc.  
1500 N. James St.  
Rome, NY 13440

**SUMMARY STATEMENT:** The Oneida County Health Department through a grant from the New York State Department of Health provides comprehensive breast, cervical and colorectal screening/diagnostic services to uninsured or underinsured individuals residing in Oneida, Herkimer and Madison counties. This is an amendment of the current contract which runs from November 1, 2013 to March 31, 2016, to reflect the change in reimbursement rates effective April 1, 2014 to March 31, 2015. Rome Memorial Hospital, Inc. will participate in the Oneida County Health Department's Cancer Services Program to provide breast, cervical and colorectal cancer screening and/or diagnostic services.

**DATES OF OPERATION:** November 1, 2013 to March 31, 2016

**TOTAL FUNDING REQUESTED:**

   NEW       RENEWAL      x   AMENDMENT       APPLICATION

**FUNDING SOURCE:** (Federal \$ - State \$ - County \$):

Funding is wholly through Federal and State grants. The amount paid to the facility depends on the number of services provided during the time frame. Reimbursement rates as set by New York State range from \$10 to \$1,975.

**PAST PERFORMANCE DATA:**

**O.C. DEPARTMENT STAFF COMMENTS:**

**Expense Account:** A4091.495

**Revenue Account:** A3451

# ONEIDA COUNTY HEALTH DEPARTMENT

Adirondack Bank Building, 5<sup>th</sup> Floor, 185 Genesee St., Utica, NY 13501

ANTHONY J. PICENTE, JR.  
ONEIDA COUNTY EXECUTIVE

## CANCER SERVICES PROGRAM

Phone: (315) 798-5248 Fax: (315) 798-5071

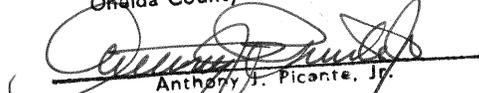
PHYLLIS D. ELLIS, BSN, MS, F.A.C.H.E.  
DIRECTOR OF HEALTH

May 14, 2014

Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

HEALTH & HUMAN SERVICES  
WAYS & MEANS

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

  
Anthony J. Picente, Jr.  
County Executive  
Date 7/11/14

FN 20 14-281

Dear Mr. Picente,

Attached are three (3) copies of an agreement between Oneida County through its Health Department and Rome Memorial Hospital.

The purpose of this agreement is to provide breast, cervical and colorectal cancer screening services and/or diagnostic services to identified individuals through the Cancer Services Program of Oneida, Madison and Herkimer Counties. This agreement will run from November 1, 2013 through March 31, 2016. Reimbursement rates will range from \$10 to \$1,650.

Based on previous expenditures it is expected that this contract will exceed \$50,000 for the term of this agreement. The services are 100% reimbursed through the Cancer Services Program Grant

The Cancer Services Program is not mandated by law. The reason this agreement is being forwarded for signature after the commencement date is due to delays in processing.

If this agreement meets with your approval, please forward to the Board of Legislators.

Sincerely,

  
Phyllis D. Ellis, BSN, MS, F.A.C.H.E.  
Director of Health

Attachments  
wh



29.

Oneida County Department: Health

Competing Proposal \_\_\_\_\_

Only Respondent \_\_\_\_\_

Sole Source RFP \_\_\_\_\_

Other   x   \_\_\_\_\_

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**NAME AND ADDRESS OF VENDOR:** Ms. Deborah Carpenter  
Rome Memorial Hospital, Inc.  
1500 N. James St.  
Rome, NY 13440

**SUMMARY STATEMENT:** The Oneida County Health Department through a grant from the New York State Department of Health provides comprehensive breast, cervical and colorectal screening/diagnostic services to uninsured or underinsured individuals residing in Oneida, Herkimer and Madison counties. This agreement will run from November 1, 2013 to March 31, 2016. Rome Memorial Hospital, Inc. will participate in the Oneida County Health Department's Cancer Services Program to provide breast, cervical and colorectal cancer screening and/or diagnostic services.

**DATES OF OPERATION:** November 1, 2013 to March 31, 2016

**TOTAL FUNDING REQUESTED:**

   NEW      x   RENEWAL       AMENDMENT       APPLICATION

**FUNDING SOURCE: (Federal \$ - State \$ - County \$):**

Funding is wholly through Federal and State grants. The amount paid to the facility depends on the number of services provided during the time frame. Reimbursement rates as set by New York State range from \$10 to \$1,650.

**PAST PERFORMANCE DATA:** Program Year 12/13 (to the end of October 2013) expenditures to Rome Memorial Hospital are approximately \$43,000.

**O.C. DEPARTMENT STAFF COMMENTS:**

**Expense Account:** A4091.495

**Revenue Account:** A3451

# ONEIDA COUNTY HEALTH DEPARTMENT

Adirondack Bank Building, 5<sup>th</sup> Floor, 185 Genesee St., Utica, NY 13501

ANTHONY J. PICENTE, JR.  
ONEIDA COUNTY EXECUTIVE



PHYLLIS D. ELLIS, BSN, MS, F.A.C.H.E.  
DIRECTOR OF HEALTH

## ADMINISTRATION

Phone: (315) 798-6400 Fax: (315) 266-6138

FN 20 74-282

July 23, 2014

Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

HEALTH & HUMAN SERVICES

## WAYS & MEANS

Dear Mr. Picente:

Re: C-014776 WIC Local Agency

Attached are five (5) copies an Agreement between Oneida County – WIC Program and the New York State Department of Health.

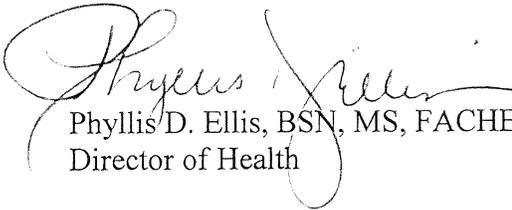
The goal of the WIC Program is to improve the nutrition and health status of eligible pregnant, postpartum, and breastfeeding women, infants and children in New York State through the provision of nutritious foods, nutrition/health education and counseling and linkages with other health and human service programs. The WIC Program provides supplemental foods, nutrition education and referral to health and human services to the target population during critical times of growth and development.

The term of this Agreement shall become effective on October 1, 2014 and remain in effect through September 30, 2015. Reimbursement is in the amount of \$1,293,428 and is 100% grant funded.

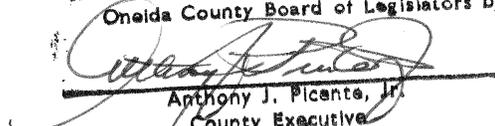
This is not a program mandated by Public Health Law.

If this Agreement meets with your approval, please forward to the Board of Legislators.

Sincerely,

  
Phyllis D. Ellis, BSN, MS, FACHE  
Director of Health

attachments  
ry

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by  
  
Anthony J. Picente, Jr.  
County Executive  
Date 8/1/14

**Oneida County Department:** Public Health

Competing Proposal: \_\_\_\_\_

Only Respondent: \_\_\_\_\_

Sole Source RFP: \_\_\_\_\_

Other: Renewal

**Oneida County Board of Legislators**

**NAME AND ADDRESS OF VENDOR:** Michael Rimkunas  
New York State Dept. of Health  
Division of Nutrition  
Bureau of Supplemental Foods  
Riverview Center, 150 Broadway  
6<sup>th</sup> Floor West  
Albany, New York 12204-2719

**SUMMARY STATEMENT:** The goal of the WIC Program is to improve the nutrition and health status of eligible pregnant, postpartum, and breastfeeding women, infants and children in New York State through the provision of nutritious foods, nutrition/health education and counseling and linkages with other health and human service programs. The WIC Program provides supplemental foods, nutrition education and referral to health and human services to the target population during critical times of growth and development.

**DATES OF OPERATION:** October 1, 2014 through September 30, 2015

**TOTAL FUNDING REQUESTED:** \$1,293,428

\_\_\_NEW \_\_\_XRENEWAL \_\_\_AMENDMENT \_\_\_APPLICATION

**FUNDING SOURCE:** 100% grant funded

**Expense Account:** A4082.495

**Revenue Account:** A4082

ANTHONY J. PICENTE JR.  
County Executive

DENNIS S. DAVIS  
Commissioner



DIVISIONS:  
Buildings & Grounds  
Engineering  
Highways, Bridges & Structures  
Reforestation

## Oneida County Department of Public Works

6000 Airport Road, Oriskany, New York 13424  
Phone: (315) 793-6213 Fax: (315) 768-6299

July 28, 2014

FN 20 14-283

Anthony J. Picente Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

**PUBLIC WORKS**  
**WAYS & MEANS**

Dear County Executive Picente

Attached, is a sample copy of a Ditching Agreement that Oneida County has with various towns and the City of Rome to ditch along County roads within their municipality. I have also included a chart with the breakdown of payments and/or trade for payments for the municipalities interested in participating in the Agreements.

Under the proposed Ditching Agreement, the municipalities will receive payment for 40 hours based on type of equipment and personnel used.

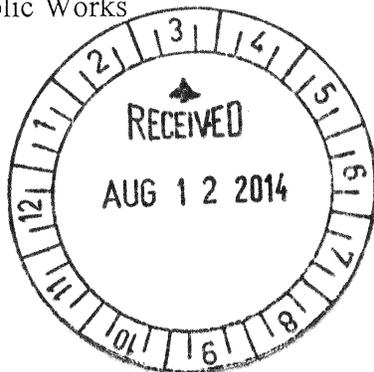
If you concur with this request, please forward to the Public Works and Ways & Means Committee for approval with the presentation to the full Board at their earliest convenience.

Thank you in advance for your consideration.

Sincerely,

Dennis S. Davis  
Commissioner  
Oneida County Public Works

DSD:ck  
Enclosures



Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by  
  
Anthony J. Picente, Jr.  
County Executive  
Date 8/12/14

2014 Roadside Ditching Agreement

TOWN	Contract	Est. Hours	Rate	Agreement	Est. Cost	Sent	Received
ANNSVILLE	No	0	0.00				
AUGUSTA	Yes	40	315.00	Payment	\$ 12,600.00		
AVA	Yes	40	315.00	Payment	\$ 12,600.00		
BOONVILLE	No	0	0.00				
BRIDGEWATER	Yes	40	260.00	Payment	\$ 10,400.00		
CAMDEN	No	0	0.00				
DEERFIELD	No	0	0.00				
FLORENCE	No	0	0.00				
FLOYD	No	0	0.00				
FORESTPORT	No	0	0.00				
KIRKLAND	Yes	40	315.00	Payment	\$ 12,600.00		
LEE	Yes	40	315.00	Payment	\$ 12,600.00		
MARCY	Yes	40	315.00	Payment	\$ 12,600.00		
MARSHALL	Yes	40	315.00	Payment	\$ 12,600.00		
NEW HARTFORD	Yes	40	315.00	Payment	\$ 12,600.00		
PARIS	Yes	40	260.00	Payment	\$ 10,400.00		
REMSEN	No	0	0.00				
ROME	Yes	40	315.00	Payment	\$ 12,600.00		
SANGERFIELD	Yes	40	315.00	Payment	\$ 12,600.00		
STEUBEN	Yes	40	315.00	Payment	\$ 12,600.00		
TRENTON	No	0	0.00				
VERNON	Yes	40	270.00	Payment	\$ 10,800.00		
VERONA	Yes	40	315.00	Payment	\$ 12,600.00		
VIENNA	Yes	40	315.00	Payment	\$ 12,600.00		
WESTERN	Sh. Ser	40	0.00	Use Co. Gradall			
WESTMORELAND	Yes	40	315.00	Payment	\$ 12,600.00	Most hours to be used	towards striping
WHITESTOWN *	Yes	40	275.00	Payment	\$ 11,000.00	*Owes 11.24 hrs of ditching for 2013 striping costs to be completed before 6/30	
<b>TOTAL</b>		<b>720</b>			<b>\$ 206,400.00</b>		
<b>WEEKS</b>		<b>18</b>					

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Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_

## ONEIDA COUNTY BOARD OF LEGISLATORS

**Name of Proposing Organization:** Various Municipalities in Oneida County

**Title of Activity or Service:** Roadside Ditching Agreements with Towns & the City of Rome for the 2014 Construction Season.

**Proposed Dates of Operation:** To commence May 15, 2014 – December 1, 2014.

**Client Population/Number to be Served:** Oneida County Residents and those who travel on Oneida County Roads.

### Summary Statements

- 1) **Narrative Description of Proposed Services:** Participating Municipalities to ditch along said County Roads & right-of-ways per Agreements.
- 2) **Program/Service Objectives and Outcomes:**
- 3) **Program Design and Staffing:**

**Total Funding Requested:** \$206,400.00      **Account #:** D5110.495

**Oneida County Dept. Funding Recommendation:**

**Proposed Funding Sources (Federal \$/ State \$/County \$):** N/A

**Cost Per Client Served:**

**Past Performance Data:**

**O.C. Department Staff Comments:** This program is an effort to utilize existing resources to accomplish a common goal. There are a few municipalities that will utilize the Shared Services Agreement with a combined town/county crew and no monetary exchange.

Anthony J. Picente Jr.  
County Executive



Anne B. Hartman  
Director

## ONEIDA COUNTY DEPARTMENT OF CENTRAL SERVICES

Oneida County Office Building ♦ 800 Park Avenue ♦ Utica, New York 13501  
(315) 798-5905 ♦ Fax: (315) 797-3047 ♦ Email: helpdesk@ocgov.net

July 31, 2014

Mr. Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, NY 13501

FN 20 14-284 Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by  
**GOVERNMENT OPERATIONS**  
*[Signature]*  
Anthony J. Picente, Jr.  
County Executive  
**WAYS & MEANS**  
Date 8/12/14

Subject: Lease Recommendation – Pitney Bowes Mail Machine

Dear Mr. Picente:

The Central Services Mailroom currently utilizes a Pitney Bowes DM1000 Mail Machine to process outgoing mail for all Oneida County Departments, Oneida County Court, New York State Supreme Court, Surrogates Court, Family Court and the City of Utica. The Mail Machine weighs seals and affixes postage for each piece of mail. It maintains a record of postage used by each County and City Department as well as for each Court and calculates totals for monthly postage so that charges can be billed back to the correct organization.

The lease for the DM1000 Mail Machine is expiring and Pitney Bowes with Corporate Headquarters located at 1 Elmcroft Road, Stamford, CT 06926 has offered the Connect+ 3000 Pro as a replacement for the DM1000. The Connect+ 3000 Pro offers the same functionality for approximately \$3,600 less per year than the DM1000. Over the course of the proposed lease term of 48 months, Oneida County can expect to realize total savings of approximately \$14,400 by upgrading to the Connect+ 3000.

Pitney Bowes is offering the Connect+ 3000 Mail Machine to Oneida County through the attached State and Local Fair Market Value Lease. The proposed 48 month lease is to be billed quarterly at \$5,386.71. If approved by Oneida County, total value of this 48 month lease will be \$86,187.36.

Pitney Bowes Mail Machines have been used in the Oneida County Mailroom for many years. They have been very reliable and when needed, service has been excellent. Based on the excellent quality and reliability of the equipment and the approximately \$3,600 annual savings expected as the result of this upgrade, I respectfully request Board of Legislators approval of the lease for a Pitney Bowes Connect+ 3000.

Sincerely,

Anne B. Hartman  
Director, Central Services



Attachments: Pitney Bowes Lease Agreement State & Local Fair Market Value Lease and Pitney Bowes General Terms

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Oneida Co. Department: Central Services

Competing Proposal – No  
Only Respondent – Yes  
Sole Source RFP – No

**Oneida County Board of Legislators**

**Name of Proposing Organization:** Pitney Bowes, 1 Elmcroft Road, Stamford CT  
06926

**Title of Activity or Service:** Pitney Bowes Lease Agreement

**Proposed Dates of Operation:** September 10, 2014 thru September 9, 2018

**Client Population/Number to be Served:** All County Departments

**Summary Statements:**

- 1. Narrative Description of Proposed Services:** Lease mail machine from Pitney Bowes to process mail for all Oneida County departments
- 2. Program/Service Objectives and Outcomes:** 48 month lease to replace existing mail machine for which lease is expiring
- 3. Program Design and Staffing:** N/A

**Total Funding Requested:** \$86,187.36 billed quarterly at \$5,386.71

**Account #:** 1610.413

**Oneida County Dept. Funding Recommendation:** N/A

**Proposed Funding Sources (Federal \$/State \$/County \$):** County

**Cost per Client Served:** Approximately \$15.39 per year based on 1,400 County employees

**Past Performance Data:** Pitney Bowes equipment has supplied the Oneida County Mail Machine equipment for many years. Performance and maintenance have been very good.

**O.C. Departmental Staff Comments:** Recommend Lease based on excellent reliability and performance of Pitney Bowes mail equipment

Anthony J. Picente Jr.  
County Executive



Anne B. Hartman  
Director

# ONEIDA COUNTY DEPARTMENT OF CENTRAL SERVICES

Oneida County Office Building ♦ 800 Park Avenue ♦ Utica, New York 13501  
(315) 798-5905 ♦ Fax: (315) 797-3047 ♦ Email: helpdesk@ocgov.net

August 1, 2014

FN 20 14 - 285

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

Hon. Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, NY 13501

GOVERNMENT OPERATIONS

WAYS & MEANS Date 8/12/14

Subject: Memorandum of Understanding (MOU) for Mail and Courier Services – City of Utica

Dear County Executive Picente:

Oneida County Central Services desires to enter into a MOU for shared services to provide Mail and Courier Services to the City of Utica with offices located in City Hall, 1 Kennedy Plaza, Utica, NY 13501. Under the agreement, Central Services will assist the City of Utica with the daily processing and delivery of mail and parcels via United States Postal Services (USPS), Immediate Mailing Services (IMS), and United Parcel Service (UPS) and by courier between government buildings in Rome, Utica and Oriskany.

Oneida County Central Services will add no fees or costs as a premium for the services provided. The City of Utica will be charged only for actual postage and parcel fees used in the same manner that County departments are charged. Routine pickup and delivery of mail and parcels for City of Utica will be handled by the Central Services Courier at City Hall, 1 Kennedy Plaza, Utica as a normal stop on the courier route.

The City of Utica is expected to realize savings for postage as a result of the discount rate offered by IMS. Use of E-Certified mail also offers the City of Utica a reduced rate when a return receipt is not required. If approved, the term of this MOU will be for 4 years beginning April 1, 2014 and ending March 31, 2018.

Based on the firm belief that City of Utica will save money by sharing Mail and Courier Services with Oneida County, Board of Legislators approval is respectfully requested for this MOU.

Sincerely,

Anne B. Hartman  
Director, Central Services



Attachment:

Memorandum of Understanding for Mail and Courier Services between the City of Utica and County of Oneida

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Oneida Co. Department: Central Services

Competing Proposal – No  
Only Respondent – Yes  
Sole Source RFP – No

**Oneida County Board of Legislators**

**Name of Proposing Organization:** Oneida County Central Services, 800 Park Ave.,  
Utica, NY 13501

**Title of Activity or Service:** Memorandum of Understanding (MOU) for Mail  
and Courier Services – City of Utica

**Proposed Dates of Operation:** April 1, 2014 to March 31, 2018.

**Client Population/Number to be Served:** City of Utica Departments

**Summary Statements:**

1. **Narrative Description of Proposed Services:** Mail and parcel processing and delivery for City of Utica
2. **Program/Service Objectives and Outcomes:** 48 month Shared Services Memorandum of Agreement offers City of Utica cost savings in the form of discount postage from Immediate Mailing Services as well as use of E-Certified for certified mail that does not require a return receipt
3. **Program Design and Staffing:** N/A

**Total Funding Requested:** \$0. City of Utica will pay actual postage and parcel fees. No premium fees will be charged. City of Utica's City Hall, located at 1 Kennedy Plaza, Utica is already a routine stop for the Central Services Mail Courier

**Account #:** A2224

**Oneida County Dept. Funding Recommendation:** N/A

**Proposed Funding Sources (Federal \$/State \$/County \$):** City of Utica

**Cost per Client Served:** N/A

**Past Performance Data:** N/A

**O.C. Departmental Staff Comments:** Recommend approval based on expectation that this Shared Services agreement will result in cost savings for City of Utica