



# ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

Gerald J. Fiorini  
Chairman  
(315) 798-5900

Mikale Billard  
Clerk  
(315) 798-5404

George Joseph  
Majority Leader

Frank D. Tallarino  
Minority Leader

## COMMUNICATIONS FOR DISTRIBUTION December 30, 2013

(Correspondence relating to upcoming legislation, appointments, petitions, etc)

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**NOTE: ADDITIONAL COMMUNICATIONS WILL BE AVAILABLE AT  
THE BOARD OF LEAGISLATORS ORGANIZATIONAL MEETING ON  
FRIDAY, JANUARY 3, 2014**



**ONEIDA COUNTY DEPARTMENT OF  
WATER QUALITY & WATER POLLUTION CONTROL**

51 Leland Ave, PO Box 442, Utica, NY 13503-0442

(315) 798-5656

wpc@ocgov.net

FAX 724-9812

**Anthony J. Picente, Jr.**  
County Executive

**Steven P. Devan, P.E.**  
Commissioner

December 24, 2013

The Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, NY 13501

FN 20 13 - 464

Reviewed and Approved for Submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

**PUBLIC WORKS**

Date 12/30/13

Re: Public Hearing  
Additional Bonding  
Capital Project HG479 – North Utica Parallel Interceptor

**WAYS & MEANS**

Dear County Executive Picente:

Bids were recently opened for the North Utica Parallel Interceptor Project. Unfortunately, bids came in significantly over the engineer's estimate. Consequently, an additional \$4,000,000 is need to complete the project and will have to be funded by bonding.

Article 5-A, Section 268 of the County Law requires, among other things, that a public hearing be held by the Board of Legislators to consider the improvements that will be made by the capital project in question. This public hearing is required before the Board can consider a bonding resolution for the project. The Board must pass the attached resolution establishing the public hearing to continue the funding process.

The financial consultants have calculated the new estimated cost of the project for the average single family residence to be approximately \$5.36 and \$8.04 for a two-family residence for the first year.

**I would appreciate consideration of this request by you and Board of Legislators so that the legislation could be acted upon during the December 30<sup>th</sup> meeting.** This would allow the public hearing to be held prior to the board meeting on January 15<sup>th</sup>.

I am available to meet with you or the Board at your convenience to discuss this request and explain the change in the project in more detail.

Thank you for your consideration in this matter.

Sincerely,

**THE ONEIDA COUNTY DEPARTMENT OF  
WATER QUALITY AND WATER POLLUTION CONTROL**

Steven P. Devan, P.E.  
Commissioner

Cc: Brian D. Miller, Chairman-DPW Committee  
Joseph J. Timpano, Comptroller

*INTRODUCTORY*  
NO.

*F.N. 2013-*

## ONEIDA COUNTY BOARD OF LEGISLATORS

*RESOLUTION NO.*

*INTRODUCED BY: Mr. Porter*  
*2ND BY:*

**RE: A RESOLUTION CALLING A PUBLIC HEARING FOR THE PURPOSE OF CONSIDERING A PROPOSED INCREASE IN COST OF IMPROVEMENTS FOR THE ONEIDA COUNTY SEWER DISTRICT**

WHEREAS, the County Legislature has duly approved and authorized expenses in improvements to the Oneida County Sewer District consisting of North Utica Interceptor improvements at a maximum estimated cost of \$11,630,000; and

WHEREAS, the Commissioner of Water Quality and Water Pollution Control of the County has requested an increase in the estimated maximum cost of such project by \$4,000,000 to \$15,630,000; and

WHEREAS, it has been proposed that the additional \$4,000,000 will be financed by the issuance of bonds; and

WHEREAS, it is now desired to call a public hearing thereon; NOW, THEREFORE, BE IT

RESOLVED, by the County Legislature of the County of Oneida, New York, as follows:

Section 1. A meeting of the County Legislature, the County of Oneida, New York, to be held at the County Office Building, in Utica, New York, in said County, on the 15th day of January, 2014, at 1:45 o'clock P.M., prevailing time, for the purpose of conducting a Public Hearing upon the aforesaid matter.

Section 2. The Clerk of the Legislature is hereby authorized and directed to cause a copy of the Notice of Public Hearing hereinafter provided to be published once in the official newspaper not less than ten, nor more than twenty days, before the date designated for the hearing.

Section 3. The notice of public hearing shall be in substantially the following form:

**NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that the County Legislature of the County of Oneida, New York, will meet at the County Office Building, in Utica, New York, in Oneida, New York, on January 15, 2014, at 1:45 o'clock P.M., Prevailing Time, for the purpose of conducting a public hearing in relation to the proposed \$4,000,000 increased cost of the increase and improvement of the facilities of the Oneida County Sewer District in said County, consisting of the North Utica Interceptor improvements at a new maximum estimated cost of \$15,630,000. The revised estimated annual cost to the typical property owner in said Sewer District as a result thereof is \$5.36 for a single family home and \$8.04 for a two family home.

Dated: Utica, New York,  
\_\_\_\_\_, 2013.

BY ORDER OF THE COUNTY  
LEGISLATURE OF THE COUNTY  
OF ONEIDA, NEW YORK

\_\_\_\_\_  
Clerk, County Legislature

APPROVED: Ways and Means Committee ( )

DATED: December 30, 2013

Adopted by the following vote:

AYES \_\_\_\_\_ NAYS \_\_\_\_\_ ABSENT \_\_\_\_\_



# ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

Gerald J. Fiorini  
Chairman  
(315) 798-5900

Mikale Billard  
Clerk  
(315) 798-5404

George Joseph  
Majority Leader

Frank D. Tallarino  
Minority Leader

December 27, 2013

FN 20 14-010

Oneida County  
Board of Legislators  
800 Park Avenue  
Utica, New York 13501

## WAYS & MEANS

Honorable Members:

Legislator Les Porter, a regional member of the NYSDEC Fish & Wildlife Board has recommended and requested passage of legislation ordering a quarantine on dogs to prevent deer depredation in Oneida County.

I hereby refer this matter to the Ways & Means Committee with the request that said legislation be acted upon by the full Board of Legislators at the meeting of **January 15, 2014**.

Respectfully submitted,

GERALD J. FIORINI  
CHAIRMAN OF THE BOARD



GJF:pp



# ONEIDA COUNTY BOARD OF LEGISLATORS

*Les Porter ♦ 9692 Main St., PO Box 236 ♦ Remsen, NY 13438 ♦ 831-2191*

December 26, 2013

Gerald J. Fiorini, Chairman  
Oneida County Board of Legislators  
800 Park Avenue  
Utica, New York 13501

Dear Chairman Fiorini:

As a regional member of the NYSDEC Fish & Wildlife Board that is in the business of wildlife protection, I request that we pass a resolution to prevent deer depredation in Oneida County.

The resolution is usually presented for consideration in the beginning of the winter months and continues on through April 15<sup>th</sup>. Please consider this request and forward to the Ways & Means committee and on to the full Board.

Sincerely,

Les Porter  
Legislator, 6<sup>th</sup> District  
Member, NYSDEC Fish & Wildlife Board

6.

# ONEIDA COUNTY BOARD OF LEGISLATORS

## RESOLUTION NO.

INTRODUCED BY: *Messr. Porter*

2ND BY:

**RE: RESOLUTION ORDERING A QUARANTINE ON DOGS TO PREVENT DEER DEPREDAATION IN ONEIDA COUNTY**

**WHEREAS,** From time to time the deer population in the County of Oneida has suffered severe depredation due to dogs pursuing and killing deer, and

**WHEREAS,** The Oneida County Board of Legislators has historically requested orders from the State of New York to provide for the quarantine of dogs during the winter months to prevent this problem from occurring and to prevent the local deer population, and

**WHEREAS,** By passage of Article 7, Section 122 of the State Agriculture and Markets Law, effective January 1, 1980, the State Legislature has transferred the authority to invoke deer depredation quarantine orders from the State to the governing body of any municipality as they deem necessary, and

**WHEREAS,** This Board is in receipt of a request stating that circumstances warrant said order to be issued, now, therefore, be it hereby

**RESOLVED,** That the Board of Legislators of the County of Oneida does hereby order that all dogs in the County of Oneida shall be controlled during the period of time beginning twenty-four hours after publication of this order in the official newspapers and continuing until April 15, 2014z at which time this order shall become of no further force and effect, and it is further

**RESOLVED,** That one certified copy of this order shall be filed with the Commissioner of Agriculture and Markets pursuant to Article 7, Section 122 of the Agriculture and Markets Law, and it is further

**RESOLVED,** That pursuant to Article 7, Section 122 of the Agriculture and Markets Law, a copy of this order shall be mailed to all Clerks of municipalities within Oneida County.

APPROVED: Ways & Means Committee ( )

DATED:

Adopted by the following v.v. vote:

AYES \_\_\_\_ NAYS \_\_\_\_ ABSENT \_\_\_\_



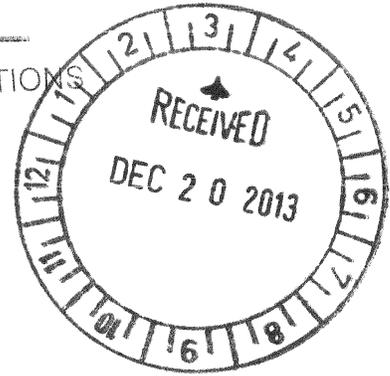
**ONEIDA COUNTY DEPARTMENT OF PERSONNEL**

County Office Building 800 Park Avenue Utica, New York 13501-2986  
Phone: (315) 798-5725 Fax: (315) 798-6490 Email: personnel@ocgov.net  
Web site: www.ocgov.net

FN 20 14-011

GOVERNMENT OPERATIONS

WAYS & MEANS



December 16, 2013

Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

Dear County Executive Picente:

Attached for your review and approval is correspondence from Oneida County Attorney Gregory J. Amoroso, requesting the addition of the title, Paralegal Assistant II, to Oneida County's Classification Plan. I have reviewed his request and have added the title to the Oneida County Classification Plan.

I am requesting that the Board of Legislators set the salary for the title of Paralegal Assistant II as Grade 27M, Step 1 (\$33,974).

At this time, County Attorney Amoroso is not asking to create a position of Paralegal Assistant II, only to add the title, and set a salary for the position.

If you concur, I respectfully request that this action be forwarded to the Board of Legislators for their consideration.

Sincerely,

John P. Talerico  
Commissioner

Attachments

Copy: Gregory J. Amoroso, County Attorney

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

Date 12/19/13



## ONEIDA COUNTY DEPARTMENT OF LAW

Oneida County Office Building  
800 Park Avenue ♦ Utica, New York 13501-2975  
(315) 798-5910 ♦ fax (315) 798-5603

ANTHONY J. PICENTE JR.  
COUNTY EXECUTIVE

GREGORY J. AMOROSO  
COUNTY ATTORNEY

December 10, 2013

John Talerico  
Commissioner of Personnel  
800 Park Avenue  
Utica, NY 13501

Dear John:

This letter is to request the addition of the title Paralegal Assistant II to the Oneida County Classification Plan. A draft job specification is attached for your review. The title is in the Civil Service Competitive Class.

I have concerns regarding the ability to recruit and retain Paralegal professionals. The addition of Paralegal Assistant II to our Classification Plan will provide promotional opportunity within the Departments that employ Paralegal Assistants. The additional opportunity will allow for retention of staff that has acquired knowledge, skills and ability in the area of Law. I am not asking that a position be created only that the title be added to our Classification Plan.

Therefore, I am respectfully requesting that you add Paralegal Assistant II to the Oneida County Classification Plan. I further request that you forward to the County Executive and to the Board of Legislators a request that the salary for the new title of Paralegal Assistant II be at Grade W27, Step 1 (\$33,934) effective immediately.

Very truly yours,

Gregory J. Amoroso  
County Attorney



Civil Division: Oneida County Government  
Jurisdictional Class: Competitive  
EEO Category: Paraprofessionals  
Adopted: 12/11/13

## PARALEGAL ASSISTANT II

**DISTINGUISHING FEATURES OF THE CLASS:** This position is paralegal work of a complex nature, involving performance of a variety of paralegal duties in a county department or other local municipal office. The incumbent is responsible for performing tasks, that while not requiring the skills of an attorney, nevertheless, entail the application of limited legal procedures and research techniques, to facilitate the preparation and checking of legal documents and matters for litigation. Depending upon the department or municipality involved, the incumbent's specific duties may vary within the broad framework of paralegal skills. This position differs from Paralegal Assistant in the complexity of duties performed and in the degree of responsibility. Work is performed under general supervision in accordance with the specific policies and objectives of the department or office that assigns the work and projects. Supervision may be exercised over the work of Paralegal Assistants and/or others depending on the assignment. The incumbent performs related work as required.

### **TYPICAL WORK ACTIVITIES** (Illustrative Only)

Researches law, and analyzes law sources such as statutes, recorded judicial decisions, legal articles, etc.;

Prepares legal documents such as briefs, pleadings, appeals, notices, contracts, deeds, tax foreclosures, closing papers, and binders, tax sales, etc. for review, approval, and use;

Incorporates legal references and includes an analysis of precedents involved in relation to the case of matter under discussion;

Searches legal reference files and other sources for information and data required by the Attorney concerned in conducting interviews and answering correspondence;

Prepares and types petitions, condemnation proceedings, affidavits, renewal contracts and legal notices for a department or municipality;

Reviews juvenile delinquency petitions received from the County Probation Department and makes necessary follow-up with complaining agencies;

Arranges for appointments and execution of juvenile delinquency petitions;

Prepares resolutions and local law draft for review and passage by the legislative body;

Assembles exhibits, affidavits, legal documents, etc., for the use of attorneys in the preparation for trial of cases, and collects any additional information which is needed;

Prepares supporting depositions and affidavits based on statement taken from petitioners and witnesses;

Assists with preparation of standardized forms concerning extradition, return of bail and other proceedings ancillary to prosecution of criminal cases;

Verifies citations in briefs, memos and opinions, rechecks the accuracy of cites cases;

Assists in the preparation of cases by identifying and interviewing prosecution witnesses, police officers, victims, and coroners, and takes appropriate steps to insure that priority is given to cases in local courts and Grand Jury motions and trials;

continued...

10.

**TYPICAL WORK ACTIVITIES:** continued

- Maintains close contact with local and State Police agencies, Probation, and Sheriff's Office to insure complete communication and coordination of information on cases;
- Composes and prepares correspondences applying a knowledge of department operations and regulations;
- Prepares bid contracts for purchase of supplies and materials;
- Prepares proposed juvenile delinquency program proposals with assistance of staff attorneys;
- Prepares drafts of motions and responses to motions, takes complaints, determines status of cases and responds to inquiries;
- Informs Department of court decisions and returns files to the appropriate unit;
- Assists in the preparation for hearings and trials by coordinating conferences, appointment times for witnesses, gathering of evidence, interviewing witness, issuing subpoenas; etc.;
- Analyzes and promulgates procedures and methods of presentation to be used by State Policy, Sheriff's Office, Village, Town and City Policy Departments concerning Juvenile Delinquency Petitions and PINS Petitions and to thoroughly coordinate all such activities between such staffs and the County Attorney's office and the Family Court;
- May coordinate and monitor juvenile delinquent services for the county including integration with state programs and representatives;
- May file pleadings with court clerk;
- May act as law librarian, keeping and monitoring legal volumes and ensuring legal volumes are up-to-date.

**FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:**

Thorough knowledge of the methods and techniques of legal research; good knowledge of legal instruments and documents; good knowledge of legal terminology; good knowledge of police routines and court routines and procedures; ability to conduct legal research; ability to verbally express facts in a concise manner; ability to follow complex oral and written instructions; ability to read and analyze legal materials, including court cases and opinions; ability to prepare legal documents appropriate to a municipal law office; ability to deal with highly confidential and sensitive cases and material; ability to plan and supervise the work of others, if a component of the position; initiative; resourcefulness; good judgment.

continued...

**MINIMUM QUALIFICATIONS:** Either:

- (A) Graduation from a regionally accredited or New York State registered two year college or university with an Associate's Degree in paralegal studies **AND** three (3) years of experience as a paralegal assistant, legal secretary or closely related work in a law office which shall have involved drafting motions, contracts, and doing legal research; **OR**
- (B) Possession of a Certificate in Paralegal Studies\* from a program accredited by the New York State Education Department **AND** three (3) years of experience as a paralegal assistant, legal secretary or closely related work in a law office which shall have involved drafting motions, contracts, and doing legal research; **OR**
- (C) Graduation from high school or possession of a high school equivalency diploma **AND** five (5) years of experience as a paralegal assistant, legal secretary or closely related work in a law office which shall have involved drafting motions, contracts, and doing legal research.

**NOTE:** Verifiable part-time experience as described in (A) above will be pro-rated toward meeting full-time experience requirements.

\***Substitution:** Completion of one (1) year of law school from a regionally accredited or New York State registered college or university may be substituted for a Certificate in Paralegal Studies.

Adopted: 12/11/13

# ONEIDA COUNTY DEPARTMENT OF PUBLIC WORKS

ANTHONY J. PICENTE JR.  
COUNTY EXECUTIVE

DENNIS S. DAVIS  
COMMISSIONER



DIVISIONS:  
BUILDINGS & GROUNDS  
ENGINEERING  
HIGHWAYS, BRIDGES & STRUCTURES  
REFORESTATION

6000 Airport Road, Oriskany, New York 13424  
Phone: (315) 793-6213 Fax: (315) 768-6299

December 9, 2013

Anthony J. Picente Jr.  
Oneida County Executive  
800 Park Ave.  
Utica, NY 13501

FN 20 14 012  
**PUBLIC WORKS**  
WAYS & MEANS



Dear County Executive Picente,

Oneida County currently leases space at 617 South Street, Utica, for operating a Women, Infant, and Children Food Supplemental Program (WIC Program). The lease includes fifteen (15) parking spaces for County employees.

The Oneida County Health Department (OCDH) has determined that the current number of leased parking spaces for employees is insufficient. The attached Modification of Lease would provide two (2) additional parking spaces at an additional cost of fifty dollars (\$50.00) per month.

Please review the enclosed lease agreement and if acceptable forward to the Oneida County Board of Legislators for consideration.

Thank you for your support.

Sincerely,

Dennis S. Davis  
Commissioner

cc: Phyllis D. Ellis, BSN, MS, F.A.C.H.E., Director of Health  
Carol Watkins, CHES, Program Coordinator, Oneida County WIC  
Mark E. Laramie, P.E., Deputy Commissioner

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

Date 12/19/13

13.

Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name of Proposing Organization:** NickBern Enterprises, LLC  
617 South Street  
Utica, NY 13501

**Title of Activity or Service:** Lease

**Proposed Dates of Operation:** 3/1/13 – 9/30/2019

**Client Population/Number to be Served:** N/A

**Summary Statements**

**1) Narrative Description of Proposed Services:**

Oneida County currently leases space at 617 South Street, Utica, for operating a Women, Infant, and Children Food Supplemental Program (WIC Program). The lease includes fifteen (15) parking spaces for County employees.

The Oneida County Health Department (OCDH) has determined that the current number of leased parking spaces for employees is insufficient. The attached Modification of Lease would provide two (2) additional parking spaces at an additional cost of fifty dollars (\$50.00) per month.

**2) Program/Service Objectives and Outcomes: N/A**

**3) Program Design and Staffing: N/A**

**Total Funding Requested:** ~~\$4,100.00~~ <sup>\$3,900.00</sup> **Account #:** A4082.417

**Oneida County Dept. Funding Recommendation:** \$3,900.00

**Proposed Funding Sources (Federal \$/ State \$/County \$):** \$3,900.00 State

**Cost Per Client Served:** N/A

**Past Performance Data:** N/A

**O.C. Department Staff Comments:** None

ONEIDA COUNTY  
OFFICE OF THE DISTRICT ATTORNEY

Scott D. McNamara  
District Attorney

Michael A. Coluzza  
First Assistant

Kurt D. Hameline  
Laurie Lisi  
Matthew P. Worth  
Joseph A. Saba  
Grant J. Garramone  
Steven G. Cox  
Stacey L. Paolozzi  
Bernard L. Hyman, Jr.  
Todd C. Carville  
Robert L. Bauer

Dawn Catera Lupi  
First Assistant

Michael R. Nolan  
Kara E. Wilson  
Joshua L. Bauer  
Christopher D. Hameline  
Steven P. Feiner  
Sarah F. DeMellier  
Luke C. Davignon  
William J. Barry III  
Ashley J. Weiss

FN 20 14-013

**PUBLIC SAFETY** December 5, 2013  
**WAYS & MEANS**



The Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

Dear Mr. Picente:

Enclosed is the proposed grant award which the New York State Division of Criminal Justice Services has rewarded our office in the amount of \$201,000.00. The grant period is from July 1, 2013 through June 30, 2014. Matching funds are not required.

I am hereby requesting your review and approval of this grant. After doing so, please forward this information to the Oneida County Board of Legislators for their review and approval.

Should you have any questions or concerns, please notify me.

Thank you for your time and assistance in this matter.

Sincerely,

Scott D. McNamara  
Oneida County District Attorney

SDM/jl  
Enc.

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

Date 12/19/13

15.

ONEIDA COUNTY BOARD  
OF LEGISLATORS

**Name of Proposing Organization:**

Oneida County District Attorney

**Title of Activity or Service:**

IMPACT X

**Proposed Dates of Operation:**

07/01/13 – 06/30/14

**Client Population/Number to be Served:**

**Summary Statements:**

**1) Narrative Description of Proposed Services**

Funds will be used to support coordinated strategic crime fighting and violence prevention initiatives. This project is New York State's multi-agency crime fighting program designed to achieve sustained, long term crime reduction through intelligence-led policing.

**2) Program/Service Objectives and Outcomes:**

**3) Program Design and Staffing**

**Total Funding Requested:**

\$201,000.00

**Account #:**

A3038

A1165.495124

**Oneida County Dept. Funding Recommendation:**

**Proposed Funding Sources (Federal \$/ State \$/County \$):**

\$145,300.00 in state dollars.

**Cost Per Client Served:**

**Past Performance Data:**

**O.C. Department Staff Comments:**

ONEIDA COUNTY  
OFFICE OF THE DISTRICT ATTORNEY

Scott D. McNamara  
District Attorney

Michael A. Coluzza  
First Assistant

Kurt D. Hameline  
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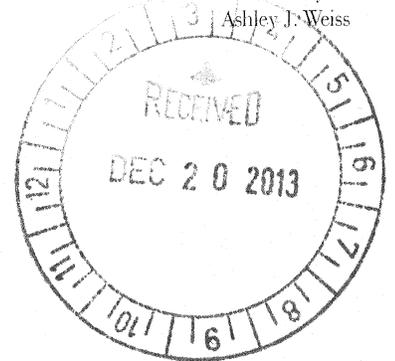
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Joshua L. Bauer  
Christopher D. Hameline  
Steven P. Feiner  
Sarah F. DeMellier  
Luke C. Davignon  
William J. Barry III  
Ashley J. Weiss

FN 20 14-014

PUBLIC SAFETY

WAYS & MEANS December 11, 2013



The Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

Dear Mr. Picente:

Enclosed is a Memorandum of Understanding between the Oneida County District Attorney's Office and The John Finn Institute for Public Safety, Inc., as an independent contractor, that will operate as a planning group and will work together to implement and coordinate strategies with the goal to reduce crime throughout Oneida County. The institute will provide a researcher that is needed to assist the D.A.'s Office with crime intelligence analysis. This position is fully funded through the Operation IMPACT grant award to the D.A.'s Office from the New York State Division of Criminal Justice Services.

I am hereby requesting your review and approval of this contract.

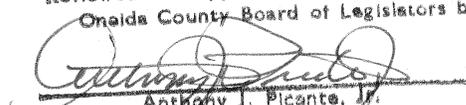
Should you have any questions or concerns, please notify me.

Thank you for your time and assistance in this matter.

Sincerely,

  
Scott D. McNamara  
Oneida County District Attorney

SDM/jl  
Enc.

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by  
  
Anthony J. Picente, Jr.  
County Executive

Date 12/19/13

17.

ONEIDA COUNTY BOARD  
OF LEGISLATORS

**Name of Proposing Organization:**

Oneida County District Attorney's Office

**Title of Activity or Service:**

Consultant Services

**Proposed Dates of Operation:**

07/01/2013 – 06/30/2014

**Client Population/Number to be Served:**

**Summary Statements:**

**1) Narrative Description of Proposed Services**

The John F. Finn Institute, Inc. will operate as a planning group and will work together to implement and coordinate strategies with the goal to reduce crime throughout Oneida County. The institute will provide a researcher that is needed to assist the D.A.'s Office with crime intelligence analysis. This position is fully funded through the Operation IMPACT grant award to the D.A.'s Office from the New York State Division of Criminal Justice Services.

**2) Program/Service Objectives and Outcomes:**

**3) Program Design and Staffing**

**Total Funding Requested:**

\$51,750.00

**Account #**

A3038

A1165.495124

**Oneida County Dept. Funding Recommendation:**

**Proposed Funding Sources (Federal \$/ State \$/County \$):**

**Cost Per Client Served:**

**Past Performance Data:**

**O.C. Department Staff Comments:**



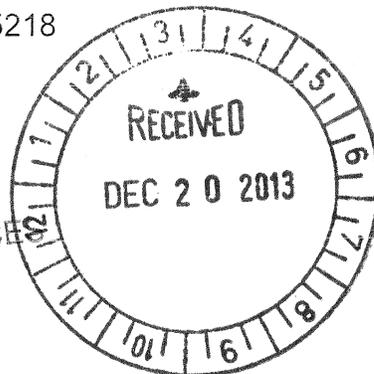
**ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES**

County Office Building, 800 Park Avenue, Utica, NY 13501  
Phone (315) 798-5733 Fax (315) 798-5218

December 16, 2013

Honorable Anthony J. Picente Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

FN 20 14-015  
HEALTH & HUMAN SERVICES



**WAYS & MEANS**

Dear Mr. Picente:

I am submitting the following Purchase of Services Agreement for review and approval by the Board of Legislators per Board Resolutions and Local Law #3 of 2001, amending Article VIII, Section 802 of the Administrative Code.

The Department has contracted with Mohawk Valley Community Action for several years for Parent Aide Services. The Parent Aide provides intensive in-home services to our most dysfunctional families. The goal is to provide Preventive Services and re-direct the families to avoid child abuse, neglect and foster care placement.

Parent Aide Services is defined by New York State Office of Children and Family Services as those services provided in the home and community that focus on the need of the parent for instruction and guidance and are designed to maintain and enhance parental functioning and family/parent role performance. Techniques may include but not limited to role modeling, listening skills, home management assistance and education in parenting skills, personal coping behavior, personal hygiene and anger management.

This Agreement has the term January 1, 2014 through December 31, 2014 and totals an annual cost of \$346,392. The local cost to support this effort is 27.18 % or \$ 94,149.34. The provision of this service is a vital element in our Preventive Services Program.

I am respectfully requesting that this matter be submitted to the Board of Legislators for their consideration.

Thank you for your attention to this matter.

Sincerely,

Lucille A. Soldato  
Commissioner

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

Date 12/19/13

LAS/tms  
attachment.

12/16/13  
# 14901

**Oneida Co. Department Social Services**

Competing Proposal  X   
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_

**Oneida County Board of Legislators**  
**Contract Summary**

**Name of Proposing Organization:** Mohawk Valley Community Action  
9882 River Road  
Utica, New York 13502

**Title of Activity or Services:** Parent Aide Services

**Proposed Dates of Operations:** January 1, 2014 through December 31, 2014

**Client Population/Number to be Served:**

Parent Aides will provide community-based services to 98 families at any given time in order to prevent foster care and to return children from foster care. The use of this program is to decrease the number of children coming into foster care and to return children to a permanent living arrangement. The agency will pursue an aggressive policy regarding permanency planning for children at risk of coming into care and children in care. .

**SUMMARY STATEMENTS**

**1). Narrative Description of Proposed Services**

Parent Aide Service is defined as those services provided in the home and community that focus on the need of the parent for instruction and guidance and are designated to maintain and enhance parental functioning and family/parent role performance. Techniques may include but not limited to role modeling, listening skills, home management assistance and education in parenting skills, personal coping behavior, personal hygiene and anger management.

**2). Program/Service Objectives and Outcomes**

Parents will demonstrate an improved ability to appropriately parent their children through an increased knowledge of child development, as well as, improved skills in regards to issues related to child care such as discipline, nurturing and role modeling.

**3). Program Design and Staffing Level -**

1 Part-time Program Manager  
7 Family Specialists

**Total Funding Requested:** \$ 346,392

20

**Oneida County Dept. Funding Recommendation:** Account # A6070.49547

**Mandated or Non-mandated:** Preventive Mandated service

**Proposed Funding Source (Federal \$ /State \$ / County \$):**

<b>FEDERAL</b>	38.39 % -	\$ 132,979.89
<b>STATE</b>	34.43 % -	\$ 119,262.77
<b>COUNTY</b>	27.18 % -	\$ 94,149.34

**Cost Per Client Served:**

**Past performance Served:** Mohawk Valley Community Action has had a contract with Oneida County Department of Social services for Parent Aides since 1985. The total contracted cost of this contract in 2013 was \$ 346,392.

**O.C. Department Staff Comments:** The Department believes to provide the best service for its dollar awarding the Parent aide services to two different agencies Mohawk Valley Community Action and Catholic Charities.

**Anthony J. Picente Jr.**  
County Executive

**Lucille A. Soldato**  
Commissioner



**ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES**

County Office Building, 800 Park Avenue, Utica, NY 13501

Phone (315) 798-5733 Fax (315) 798-5218

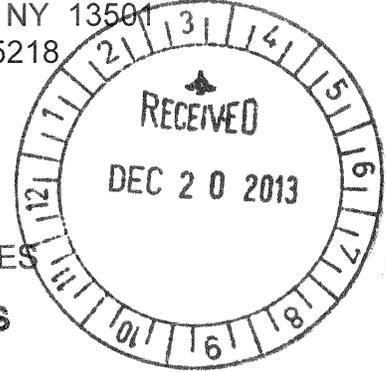
December 16, 2013

Honorable Anthony J. Picente Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

FN 20 14-018

HEALTH & HUMAN SERVICES

WAYS & MEANS



Dear Mr. Picente:

I am submitting the following Purchase of Services Agreement for review and approval by the Board of Legislators per Board Resolutions and Local Law #3 of 2001, amending Article VIII, Section 802 of the Administrative Code.

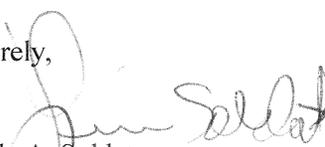
The Department has contracted with Catholic Charities for several years for Parent Aide Services. The Parent Aide provides intensive in-home services to our most dysfunctional families. The goal is to provide Preventive Services and re-direct the families to avoid child abuse, neglect and foster care placement.

Parent Aide Services is defined by New York State Office of Children and Family Services as those services provided in the home and community that focus on the need of the parent for instruction and guidance and are designed to maintain and enhance parental functioning and family/parent role performance. Techniques may include but not limited to role modeling, listening skills, home management assistance and education in parenting skills, personal coping behavior, personal hygiene and anger management.

The agreements term runs from January 1, 2014 through December 31, 2014 and has an annual cost of \$199,451.00. The local cost to the County for this effort is 27.18 % or \$ 54,210.78. The provision of this service is a vital element in our Preventive Services Program.

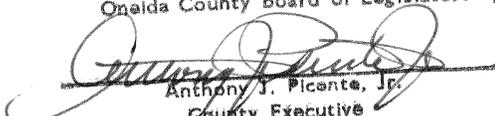
I am respectfully requesting that this matter be submitted to the Board of Legislators for their consideration. Thank you for your attention to this matter.

Sincerely,

  
Lucille A. Soldato  
Commissioner

LAS/tms  
attachment.

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

  
Anthony J. Picente, Jr.  
County Executive

Date 12/19/13

12/16/13  
# 19903

**Oneida Co. Department Social Services**

Competing Proposal  X .  
Only Respondent \_\_\_\_\_.  
Sole Source RFP \_\_\_\_\_.

**Oneida County Board of Legislators**  
**Contract Summary**

**Name of Proposing Organization:** Catholic Charities  
1408 Genesee Street  
Utica, New York 13502

**Title of Activity or Services:** Parent Aide Services

**Proposed Dates of Operations:** January 1, 2014 through December 31, 2014

**Client Population/Number to be Served:** Catholic Charities Parent Aides will provide community-based services to 48 families in order to prevent foster care and to return children from foster care. The major priority of preventive services is to decrease the number of children coming into foster care and to return children to a permanent living arrangement. The Agency will pursue an aggressive policy regarding permanency planning for children at risk of coming into care and children in care.

**SUMMARY STATEMENTS**

**1). Narrative Description of Proposed Services**

Parent Aide Service is defined as those services provided in the home and community that focus on the need of the parent for instruction and guidance and are designated to maintain and enhance parental functioning and family/parent role performance. Techniques may include but not limited to role modeling, listening skills, home management assistance and education in parenting skills, personal coping behavior, personal hygiene and anger management.

**2). Program/Service Objectives and Outcomes**

Parents will demonstrate an improved ability to appropriately parent their children through an increased knowledge of child development, as well as, improved skills in regards to issues related to child care such as discipline, nurturing and role modeling.

**3). Program Design and Staffing Level -**

- 3 Fulltime Caseworkers
- 1 Part-time Caseworker
- 1 Less than Part-time Case Manager (oversees staff)

**Total Funding Requested:** \$ 199,451

**Oneida County Dept. Funding Recommendation:** Account # A6070.49547

**Mandated or Non-mandated:** Mandated service

**Proposed Funding Source (Federal \$ /State \$ / County \$):**

<b>FEDERAL</b>	38.39 % -	\$ 76,569.24
<b>STATE</b>	34.43 % -	\$ 68,670.98
<b>COUNTY</b>	27.18 % -	\$ 54,210.78

**Cost Per Client Served:**

**Past performance Served:** The Department has contracted with Catholic Charities for this service since 2006. The contract cost for 2013 was \$ 199,451.00.

**O.C. Department Staff Comments:** The Department believes to provide the best service for its dollar utilizing the Parent aide services of two different agencies Mohawk Valley Community Action and Catholic Charities.



**ONEIDA COUNTY DEPARTMENT OF  
WATER QUALITY & WATER POLLUTION CONTROL**

51 Leland Ave, PO Box 442, Utica, NY 13503-0442

(315) 798-5656

wpc@ocgov.net

FAX 724-9812

**Anthony J. Picente, Jr.**  
County Executive

**Steven P. Devan, P.E.**  
Commissioner

December 24, 2013

FN 20 **14-017**

The Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Ave.  
Utica, NY 13501

**PUBLIC WORKS**

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

**WAYS & MEANS**

*Anthony J. Picente, Jr.*  
County Executive

Date **12/30/13**

Re: Amendment to Capital Project HG-479

Dear County Executive Picente:

Bids were recently opened on the North Utica Parallel Interceptor Project. Unfortunately, the bids came in significantly over the engineer's original estimates. In order to complete this capital project which is crucial to the building of the NANO Center and other development on the north side of the Mohawk River, it will be necessary to amend the current capital project.

I therefore request your Board's approval of amending **Capital Project HG-479 – WPC –North Utica Parallel Interceptor** as follows:

	<u>Current</u>	<u>Change</u>	<u>Proposed</u>
HG479 Misc Rev	\$ 5,000,000.	\$ 0	\$ 5,000,000
HG479 Bonds	<u>\$ 6,630,000.</u>	<u>\$4,000,000</u>	<u>\$ 10,630,000</u>
Totals	\$11,630,000	\$4,000,000	\$ 15,630,000

Thank you for your consideration in this matter. **I respectfully request to have the Board of Legislators act on this legislation during their January 15<sup>th</sup> meeting.**

Sincerely,  
**THE ONEIDA COUNTY DEPARTMENT OF  
WATER QUALITY AND WATER POLLUTION CONTROL**

*Steven P. Devan*  
Steven P. Devan, P.E.  
Commissioner

CC: County Attorney  
Comptroller  
Budget Director

*AS*



ONEIDA COUNTY DEPARTMENT OF LAW

Oneida County Office Building
800 Park Avenue ♦ Utica, New York 13501-2975
(315) 798-5910 ♦ fax (315) 798-5603

ANTHONY J. PICENTE JR.
COUNTY EXECUTIVE

GREGORY J. AMOROSO
COUNTY ATTORNEY

FN 20 17.018

December 26, 2013 reviewed and approved for submittal to the
Oneida County Board of Legislators by

ECONOMIC DEVELOPMENT
& TOURISM
WAYS & MEANS

Board of Legislators
Oneida County Office Building
800 Park Avenue, 10th Floor
Utica, New York 13501

Signature of Anthony J. Picente, Jr.
Anthony J. Picente, Jr.
County Executive
Date 12/30/13

Re: Hampton Inn Facility
PILOT Allocation Agreement

Honorable Members:

Enclosed for your consideration is a proposed PILOT Allocation Agreement relating to the Hampton Inn Facility located in or near the New Hartford Business Park. This PILOT Allocation Agreement is mirrored after that relating to The Hartford that was previously approved by the Board.

In summary, the PILOT Allocation Agreement provides for the allocation of the PILOT payments among the Town of New Hartford (the "Town"), the New Hartford Central School District (the "School District") and the County of Oneida (the "County"), according to each municipalities' percentage of the combined tax rate, after payment of debt service.

As a matter of example, using the tax rates indicated in parentheses for each of the taxing jurisdictions - Town (6.2%), School (71.5%) and County (22.3%) - the PILOT payment fund would first be applied toward the debt service, with 22.3% of the remainder being paid over to the County. This is more clearly illustrated on Exhibit E, attached to the proposed Agreement.

The PILOT Allocation Agreement has already received approval of the Town and the School District, as evidenced by the signatures thereon, and has received the approval of the Industrial Development Agency. Final signature by the Industrial Development Agency is pending Board of Legislature approval.

Handwritten initials

Should you have any questions or comments relating to the Agreement, I will be available to answer same.

Very truly yours,

  
Kurt Parry  
Assistant County Attorney

P/p  
Encl;