ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING • 800 PARK AVENUE • UTICA, N.Y. 13501-2977

Gerald J. Fiorini
Chairman
(315) 798-5900

Mikale Billard
Clerk
(315) 798-5404

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Frank D. Tallarino
Minority Leader

COMMUNICATIONS FOR DISTRIBUTION
May 8, 2013

(Correspondence relating to upcoming legislation, appointments, petitions, etc)

FILE NO.	COMMITTEE	PAGES
2013-165	Ways & Means	2-4
2013-166	Airport, Ways & Means	5-6
2013-167	Airport, Ways & Means	7-8
2013-168	Airport, Ways & Means	9-10
2013-169	Airport, Ways & Means	11
2013-170	Government Operations, Ways & Means	12-14
2013-171	Government Operations, Ways & Means	15-17
2013-172	Government Operations, Ways & Means	18-21
2013-173	Health & Human Services, Ways & Means	22-24
2013-174	Health & Human Services, Ways & Means	25
2013-175	Health & Human Services, Ways & Means	26
2013-176	Public Safety, Ways & Means	27-28
2013-177	Public Safety, Ways & Means	29
2013-178	Public Safety, Ways & Means	30-31
2013-179	Public Safety, Ways & Means	32-33
2013-180	Public Works, Ways & Means	34-36
2013-181	Public Works, Ways & Means	37-39
2013-182	Public Works, Ways & Means	40-41
2013-183	Public Works, Ways & Means	42-43
2013-184	Public Works, Ways & Means	44
2013-185	Public Works, Ways & Means	45

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ONEIDA COUNTY DEPARTMENT OF LAW

Oneida County Office Building
800 Park Avenue ◆ Utica, New York 13501-2975
(315) 798-5910 ◆ fax (315) 798-5603

ANTHONY J. PICENTE JR.
COUNTY EXECUTIVE

GREGORY J. AMOROSO
COUNTY ATTORNEY

FN 2013 - 165

WAYS & MEANS

May 3, 2013

Hon. Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, NY 13501

RE: Claim of Howard et al v. Soldato

Dear Mr. Picente:

I enclose herewith a letter from Attorney David A. Bagley, counsel to Oneida County in the above referenced claim, recommending that the County agree to pay $28, 500 in fees and expenses in connection with their monitoring compliance pursuant to the terms and conditions of the Stipulation of Order settling the litigation. As stated by Mr. Bagley, this amount will cover the activities of the plaintiff's attorneys and their staff through January 25, 2012 through March 4, 2013.

I agree with the recommendation made by Mr. Bagley. We would be happy to appear before you and the Board to answer any questions related to this settlement.

I ask that you forward this proposal to the Board of Legislators for their approval at their June 12, 2013 regular session.

Thank you.

Very truly yours,

Greg J. Amoroso

Gregory J. Amoroso
County Attorney

Reviewed and Approved for submittal to the Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 5/3/13

Cc: David Bagley, Esq.
Lucille Soldato, Commissioner of Social Services
John Herbowy, Esq.

2.

KERNAN PROFESSIONAL GROUP, LLP
1310 Utica Street
P.O. Box 750
Oriskany, New York 13424
Telephone: (315) 736-0816

David A. Bagley, Attorney
Of Counsel
Also Admitted in Colorado, Oklahoma and Oregon

Facsimile: 315-736-8731
Email: dab@kernanllp.com
Direct Line: 315-235-1415

Via E-Mail and First Class Mail

Privileged Attorney-Client Communication and Work Product

May 1, 2013

Gregory J. Amoroso, Esq.
County Attorney
Oneida County Office Building
800 Park Avenue
Utica, New York 13501

Re: Claim of Howard *et al.* v. Soldato, Commissioner
Case Number 6:10-cv-1557, United States District Court, Northern District of New York

Dear Greg:

As shown in the e-mail to which this is attached, we have agreed with plaintiffs' counsel to pay $28,500 in fees and expenses in connection with their monitoring compliance on the part of the Department of Social Services with the terms and conditions of the Stipulation and Order settling the litigation. This amount covers activities of plaintiffs' attorneys and their staff in reviewing case files and compiling related information from January 25, 2012 through March 4, 2013, and encompasses four review sessions.

The above amount was arrived at through negotiations in which the parties exchanged letters setting forth in some detail their respective positions on what should be compensable, and by inference the arguable outcome if plaintiffs' attorneys were to apply to the court for an award of fees and costs. (I believe I have provided you copies of those letters, and can make the same available again if needed.)

The $28,500 reflects a reduction from the $33,813.54 plaintiffs' attorneys demanded, and a greater one from what they would have sought in a fee application to the court. In my view, it represents the least the court would have awarded them at the present juncture in all reasonable likelihood. Accordingly, I commend it to your consideration and recommend that it be submitted for approval of payment.

Thank you as always for your continuing cooperation and assistance in the matter. Should you have questions or require anything further, please advise.

3.

Yours very truly,

DAB/mma

David A. Bagley

cc: Oneida County Executive (e-mail)
John Herbowy, Esq. (e-mail)
L. G. Boucher

Griffiss International Airport

592 Hangar Road, Suite 200
Rome, NY 13441
Telephone: 315-736-4171 / Fax: 315-736-0568

ANTHONY J. PICENTE, JR.
County Executive

F. RICHARD GIFFORD, II
Commissioner of Aviation

FN 2013 - 166

AIRPORT

WAYS & MEANS

RECEIVED
APR 22 2013

April 15, 2013

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Ave.
Utica, NY 13501

Dear County Executive Picente,

As you know, Griffiss International Airport is expected to accept and execute any grant offers within a one (1) week turnaround immediately following the release of any FAA Airport Improvement (AIP) funds to a particular airport. The Department of Aviation is currently designing and has applied to the FAA for the following AIP projects included in the Federal Airport Capital Improvement Program and County's Capital Project H-339.

Please see the enclosed Airport Capital Improvement Program (ACIP) table.

In anticipation of potential grant offers and considering the extremely short turnaround timeline for grant execution, the Department of Aviation respectfully requests the County Executive seek Board of Legislator approval to execute potential FY13 and FY14 FAA and State grant offer(s) for the project(s) identified in (ACIP) Airport Capital Improvement Plan. This is a 90% Federal participation, 5% State participation reimbursement program with the County providing a 5% local share. It is uncertain which projects, if any or all, will receive funding.

Please contact me with any questions you may have regarding this application.

Thank you for your assistance in this matter.

Sincerely,

F. Richard Gifford, II
Commissioner of Aviation

enclosure

Reviewed and Approved for submittal to the Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 4/19/13

5.

GRIFFISS INTERNATIONAL AIRPORT (2013-2017)
AIRPORT CAPITAL IMPROVEMENT PROGRAM

C&S COMPANIES
ENGINEERS
DESIGN BUILD
TECHNICAL RESOURCES
OPERATIONS

DATE: 4/15/2013

Airport: Griffiss International Airport | State NY | NPIAS# 36-0119 | LOCID RME

Fiscal Year	Project Description	Federal Funds ($1,000)			State Funds ($1,000)	Other/ County	Total ($1,000)	Environmental Status	Est. Start Date	Est. Comp. Date
		Discretionary	MAP	Entitlement						
2013	Terminal Building Construction		7,875.00		437.50	437.50	8,750.00	FONSI		
	Taxiway K Edge Lighting (Design & Construction)	232.50		150.00	21.25	21.25	425.00	CATX		
	Taxiway Rehabilitation - Phase 2 (Construction)	4,050.00			225.00	225.00	4,500.00	CATX		
	Taxiway Rehabilitation - Phase 3 (Design)	180.00			10.00	10.00	200.00	CATX		
	Nose Dock Rehabilitation - Building 785 & 786 (Construction) - Phase 1		1,500.00		83.33	83.33	1,666.67	CATX		
	Totals 2013	4,462.50	9,375.00	150.00	777.08	777.08	15,541.67			
2014	Nose Dock Rehabilitation - Building 785 & 786 (Construction) - Phase 2		4,800.00		266.67	266.67	5,333.33	FONSI		
	Taxiway Rehabilitation - Phase 3 (Construction)	5,250.00		150.00	300.00	300.00	6,000.00			
	Taxiway Rehabilitation - Phase 4 (Design)		180.00		10.00	10.00	200.00	EA		
	Demolish Buildings 131 and 44		900.00		50.00	50.00	1,000.00	CATX		
	Aircraft Deicing Containment Facility (Design)	108.00			6.00	6.00	120.00	CATX		
	Totals 2014	5,358.00	5,880.00	150.00	632.67	632.67	12,653.33			
2015	Taxiway Rehabilitation - Phase 4 (Construction)	3,900.00		150.00	225.00	225.00	4,500.00			
	SRE Building (Design)		225.00		12.50	12.50	250.00	FONSI		
	Construct Airport Entrance Road (Ph II) (Design)		108.00		6.00	6.00	120.00	FONSI		
	Aircraft Deicing Containment Facility (Construction)	3,617.10			200.95	200.95	4,019.00	FONSI		
	Totals 2015	7,517.10	333.00	150.00	444.45	444.45	8,889.00			
2016	SRE Building (Construction)		3,600.00		200.00	200.00	4,000.00	FONSI		
	Construct Airport Entrance Road Ph II (Construction)		2,520.00		140.00	140.00	2,800.00			
	Apron Rehabilitation - Phase I (Design)	75.00		150.00	12.50	12.50	250.00	FONSI		
	Totals 2016	75.00	6,120.00	150.00	352.50	352.50	7,050.00			
2017	Apron Rehabilitation - Phase I (Construction)	4,500.00			250.00	250.00	5,000.00	FONSI		
	Apron Rehabilitation - Phase II (Design)	75.00		150.00	12.50	12.50	250.00	FONSI		
	Replace Snow Removal Equipment	180.00			10.00	10.00	200.00			
	Totals 2017	4,755.00		150.00	272.50	272.50	5,450.00			
2018	Apron Rehabilitation - Phase II (Construction)	4,350.00		150.00	250.00	250.00	5,000.00	FONSI		
	Totals 2018	4,350.00		150.00	250.00	250.00	5,000.00			
	TOTALS:	26,517.60	21,708.00	900.00	2,729.20	2,729.20	54,584.00			

Griffiss International Airport

Oneida County Department of Aviation
592 Hangar Road, Suite 200
Rome, NY 13441
Telephone: 315-736-4171 / Fax: 315-736-0568

ANTHONY J. PICENTE, JR.
County Executive

F. RICHARD GIFFORD, II
Commissioner of Aviation

FN 20 13-167

AIRPORT

WAYS & MEANS

May 2, 2013

Anthony J. Picente, Jr
Oneida County Executive
800 Park Drive
Utica, NY 13501

Re: Reference # H-339 Cost Plus Fixed Fee Agreement for Design and Construction Observation and Administration (CO&A) of Taxiway "K" Medium Edge Lighting Installation Project at Griffiss International Airport

Dear County Executive Picente,

Please consider acceptance of the Cost Plus Fixed Fee Agreement for Design, Construction Observation and Administration of Taxiway "K" Medium Edge Lighting Installation Project agreement from C&S Engineers for $99,500.00 for providing necessary consultant services associated with the CO&A of Taxiway "K" at Griffiss International Airport. C&S Companies maximum amount payable under this agreement is $99,500.00.

The Oneida County Board of Legislators designated C&S Companies as an approved Airport Consultant (F.N. 2009-#348).

C&S will provide professional design, contract observation and administration services of Taxiway "K", providing oversight of all building design to include general construction, mechanical and electrical systems. Services include letter update of Environmental Assessment (EA) and State Environmental Quality Review (SEQR) has classified this as a Type 2 action.

This project is funded 90% ($89,550.00) with FAA Airport Improvement Program dollars; State share, 5% ($4,975.00) and Oneida County share 5% ($4,975.00).

Please charge account H-339.

If you concur with this request please forward to the Board of Legislators for consideration.

Thank you for your assistance in this matter.

F. Richard Gifford, II

F. Richard Gifford, II
Commissioner
Department of Aviation

Reviewed and Approved for submittal to the Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 5/7/13

Oneida County Department: **Aviation**

Competing Proposal x
Only Respondent
Sole Source RFP

Oneida County - Contract Summary

Name of Proposing Organization: C&S Companies

Title of Activity or Service:
Design and Construction Observation
and Administration for Taxiway K

Client Population/No. to be Served: N/A

Summary Statements:
1)Narrative Description of Proposed Services:
Design and Construction Observation and Administration for Taxiway K

2)Program/Service Objectives and Outcomes: The Design and Construction of Taxiway Lights on Taxiway K.

3) Program Design and Staffing Level: N/A

Total Funding Requested: $99,500

Oneida County Department Funding Recommendation: **Account #** H-339

Proposed Funding Source: **Federal** $89,550.00 **State** $4975.00 **County** $4975.00

Cost Per Client Served: **N/A**

Past Performance Data:

Oneida County Department Staff Comments:

Griffiss International Airport

Oneida County Department of Aviation
592 Hangar Road, Suite 200
Rome, NY 13441
Telephone: 315-736-4171 / Fax: 315-736-0568

ANTHONY J. PICENTE, JR.
County Executive

F. RICHARD GIFFORD, II
Commissioner of Aviation

April 26, 2013

FN 20 13 168
AIRPORT
WAYS & MEANS

Anthony J. Picente, Jr
Oneida County Executive
800 Park Drive
Utica, NY 13501

Re: Contract for Air Traffic Control Services request for a 3 year, plus 3 additional one (1) year options agreement with Midwest Air Traffic Control to provide air traffic control services for Griffiss International Airport Control Tower

Dear County Executive Picente,

Please consider acceptance of this contract agreement from Midwest Air Traffic Services, Overland Park, Kansas for the purpose of providing air traffic control services for the Griffiss International Airport Control Tower.

As you know, actions taken by the Federal Aviation Administration (FAA) will terminate Griffiss air traffic control service, 9:00 PM, Saturday, June 15, 2013. This new contract begins 08:00 AM, Sunday, June 16, 2013. The County of Oneida has signed agreements with two (2) of the three (3) major tenants on the airport to provide air traffic control services regardless of the actions taken by the FAA.

Midwest is the current FAA federal contract control tower service provider at the Griffiss International control tower. Midwest is one of the three (3) largest providers of air traffic control services in the continental United States.

If you concur, please sign and forward to the Oneida County Board of Legislators for further consideration.

Thank you for your assistance in this matter.

Sincerely,

F. Richard Gifford II

F. Richard Gifford, II
Commissioner of Aviation

Reviewed and Approved for submittal to the Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 5/7/13

9.

Oneida County Department: **Aviation**

Competing Proposal x
Only Respondent
Sole Source RFP

Oneida County - Contract Summary

Name of Proposing Organization: Midwest Air Traffic Services

Title of Activity or Service: Air Traffic Control Services

Client Population/No. to be Served: N/A

Summary Statements:
1)Narrative Description of Proposed Services:

Midwest ATC will provide Air Traffic Control Services for Griffiss International Airport

2)Program/Service Objectives and Outcomes: To provide continued Air Traffic Control Services to Griffiss International

3) Program Design and Staffing Level: N/A

Total Funding Requested: $ 140,136.00

Oneida County Department Funding Recommendation: **Account #** A5620.493.3

Proposed Funding Source: **Federal** $ _____ **State** $ _____ **County** $ 140,136.00

Cost Per Client Served: **N/A**

Past Performance Data:

Oneida County Department Staff Comments: Required as consequence for the defunding of the FAA Contract Control Tower program.

10.

Griffiss International Airport

Oneida County Department of Aviation
592 Hangar Road, Suite 200
Rome, NY 13441
Telephone: 315-736-4171 / Fax: 315-736-0568

ANTHONY J. PICENTE, JR.
County Executive

F. RICHARD GIFFORD, II
Commissioner of Aviation

FN 20 13 - 169

April 26, 2013

Reviewed and Approved for submittal to the Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

AIRPORT

WAYS & MEANS 5/3/13

RECEIVED
MAY - 3 2013

Anthony J. Picente, Jr
Oneida County Executive
800 Park Drive
Utica, NY 13501

Dear County Executive Picente,

As you know, actions taken by the Federal Aviation Administration (FAA) will terminate Griffiss air traffic control service, 9:00 PM, Saturday, June 15, 2013. This new contract begins 08:00 AM, Sunday, June 16, 2013. The County of Oneida has signed agreements with two (2) of the three (3) major tenants on the airport to provide air traffic control services regardless of the actions taken by the FAA.

In light of these requirements, the Department of Aviation is requesting ***2013 Supplemental Budget Appropriation*** resourcing for the unforecasted cost of providing air traffic control services at Griffiss International Airport.

Midwest Air Traffic Services, Overland Park, Kansas is the selected provider for the identified air traffic control services required. While the contract with Midwest is for 3 years (with 3 one- year options), we are requesting funding for the period June 16, 2013 – December 31, 2013. The remaining balance will be budgeted through annual 2014-2016 budget programming years.

For the purpose of providing air traffic control services for the Griffiss International Airport for the period ***June 16, 2013 –December 31, 2013***:

To Account # A5620.493.3 -- Department of Aviation Air Traffic Control Services --- $140,136.00

This supplemental appropriation will be fully supported by unanticipated revenue in:

Account # RA-3010 -- State & other aid --- $140,136.00

If you concur with this request please forward to the Board of Legislators for further consideration and approval.

Sincerely,

F. Richard Gifford, II
Commissioner of Aviation

11.

Anthony J. Picente Jr.
County Executive

Anne B. Hartman
Director

MAR 7 2013

ONEIDA COUNTY DEPARTMENT OF CENTRAL SERVICES

Oneida County Office Building • 800 Park Avenue • Utica, New York 13501
(315) 798-5905 • Fax: (315) 797-3047 • Email: helpdesk@ocgov.net

March 15, 2013

FN 2013 - 170

Reviewed and Approved for submittal to the Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

GOVERNMENT OPERATIONS
WAYS & MEANS Date 4/17/13

Mr. Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, NY 13501

Subject: Contract Recommendation – General Code Enterprise Content Management Services

Dear Mr. Picente:

Oneida County approved a new Capital Project, #H-472, in 2013 entitled Enterprise Content Management (ECM). The software product selected to form the basis of ECM in Oneida County is ***Laserfiche Rio***. ***Laserfiche Rio*** was selected because it combines comprehensive ECM functionality with business process management, security and the auditing tools necessary to serve as the foundation of a solid ECM infrastructure. More specifically, ***Laserfiche Rio***:

- Manages .pdf content
- Offers central control over standards, security and auditing and
- Provides individual departments the flexibility needed to customize filing structures and workflows

Once implemented, county users licensed for ***Laserfiche Rio*** will be able to scan paper records into .pdf format, store and share those records electronically and be able to conduct digital searches to identify and retrieve the specific records required to satisfy business needs. General Code of Rochester, NY, an authorized reseller of ***Laserfiche Rio***, has submitted a proposal to us to provide software, licenses, support, and installation and training services under Dell's New York State Contract Number PT65191 to get us started on this Capital Project.

In their proposal, General Code has offered to assist in establishing the framework for our ECM infrastructure for a contract cost of $142,110.00. As referenced on page 9 of the proposal, elements of cost includes:

- 50 licenses and the first year of support for ***Laserfiche Rio*** base software;
- Plug-ins to enable scanning, electronic search and a public portal to enable eDiscovery by the District Attorney's (DA) office;
- Installation, workflow development and training for the District Attorney's staff

If this 24-month contract is approved as recommended, Oneida County will purchase the licenses necessary for use by both the District Attorney's Office and the County Clerk's Office for the scanning projects each office desires. However, under the terms of New York State Contract Number PT65191, General Code cannot provide services exceeding 20% of the total contract value and the services for the District Attorney's Office under this contract are $22,982.00 or 19% of the total contract value. In order to obtain services for the Oneida County Clerk and other county departments interested in scanning, retrieving, sharing and managing electronic records under the Enterprise Content Management Capital Project, Oneida County will issue a competitive RFP for installation, training and workflow development services. The RFP is being written now and is expected to be issued in mid-2013 with an anticipated award in the 3rd quarter

12.

of this year. Oneida County will also be working toward obtaining a Grant from the State of New York for records management in 2014 to help offset the overall cost of the Capital Project.

Electronic records management is expected to enhance Oneida County's ability to store, retrieve and share important records in a timely and efficient manner. It is also expected to reduce the need to retain paper records which will have a positive impact on facilities costs and reduce the cost of paper and copying. Based on these anticipated positive outcomes, I request your approval of the Enterprise Content Management Services contract with General Code.

Respectfully submitted,

Anne B. Hartman
Director, Central Services

Cc: (Electronic Copies Only)
Scott McNamara, Oneida County District Attorney
Rob Bauer, Oneida County Assistant District Attorney
Sandy DePerno, Oneida County Clerk

Attachments:
1. 3 Copies of General Code Contract signed by General Code
2. 3 Copies of Oneida County Standard Clauses Addendum signed by General Code
3. General Code, LLC Content Management Solutions Terms and Conditions
4. Laserfiche Software License Agreement

13.

Oneida Co. Department: Central Services

Competing Proposal – No
Only Respondent – Yes
Sole Source RFP - NYS contract

Oneida County Board of Legislators

Name of Proposing Organization: Central Services Department

Title of Activity or Service: Enterprise Content Management Services

Proposed Dates of Operation: From execution for 24 months

Client Population/Number to be Served: 40 users with the DA's Office plus 10 Laserfiche Rio Licenses for County Clerk

Summary Statements:

1. **Narrative Description of Proposed Services**: Laserfiche Rio installation, implementation and training for DA. Laserfiche licenses for County Clerk.
2. **Program/Service Objectives and Outcomes**: Scanned files will allow for digital search; reduce number of paper files and enable DA to share files electronically for e-discovery
3. **Program Design and Staffing : n/a**

Total Funding Requested: $142,110.00

Account #: H-472

Oneida County Dept. Funding Recommendation: Paid for by H-472 Capital Funds

Proposed Funding Sources (Federal $/State $/County $): County

Cost per Client Served: $2,842 per person for initial implementation. $443.12 per person for annual maintenance

Past Performance Data: General Code has not worked for Oneida County in the past but is available via NYS Contract.

O.C. Departmental Staff Comments: Recommend contract approval.

ONEIDA COUNTY BOARD OF ELECTIONS

Union Station • 321 Main St. • 3rd Floor
Utica, New York 13501
Fax: (315) 798-6412

Anthony J. Picente Jr.
County Executive

RUSSELL STEWART
Democratic Commissioner
(315) 798-5761

ROSE M. GRIMALDI
Republican Commissioner
(315) 798-5763

RECEIVED
APR 25 2013

FN 20 13 - 171

April 5, 2013

GOVERNMENT OPERATIONS

Honorable Anthony J. Picente, Jr.

Oneida County Executive

Oneida County Office Building

WAYS & MEANS

800 Park Avenue

Utica, New York 13501

Dear County Executive Picente:

Attached you will find three original Agreements between the Oneida County Board of Elections and SOE Software Corporation which has been executed by the CEO of SOE Software Corporation.

The Agreement between SOE Software Corp., and the Oneida County Board of Elections encompasses the custom development and maintenance of an online poll worker training program, with various features along with the development and maintenance of a 508/ADA compliant website with additional capabilities and services.

The Agreement is for the sum of $86,579.00, for a period of three years. 95% of this sum is reimbursable by the State through our Voter Educations Funds which we presently have a balance of $104,055.00.

We are hereby requesting that the funding for this Agreement and be taken from Account #1450.19511, HAVA Poll Worker Training.

As you will recall, this Agreement was originally entered into by the previous Board of Elections Commissioners. Since it was not approved by the Board, this resulted in conversations between SOE and the County Attorney's office and a possible legal proceeding. As new Commissioners, we felt it necessary to resolve this issue and workout an Agreement with SOE that will be beneficial to our office and to avoid any legal action brought against our office or the County of Oneida, New York.

15.

We are requesting that you approve this Agreement and forward onto the Board for approval. We would like to have this Agreement approved at the May 8, 2013, so that we may move forward with SOE Software.

Thank you for your anticipated cooperation.

Sincerely,

Russell Stewart
Democratic Commissioner
Oneida County Board of Elections

Rose Marie Grimaldi
Republican Commissioner
Oneida County Board of Elections

Encls. (3)

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive
Date 4/24/13

16.

Oneida Co. Department:

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____
Federal Agreement/Revenue ___

Oneida County Contract Summary

Name of Proposing Organization: New York State Board of Elections

Title of Activity or Service: Online Poll Worker Training and website design and maintenance

Proposed Dates of Operation: 3 years upon the execution of the Agreement.

Client Population/Number to be Served: n/a

Summary Statements

1) **Narrative Description of Proposed Services: The custom development of maintenance of a jurisdiction specific online poll worker training program; Interactive exercises (filling out the required forms, processing voters, etc.); video customized to setting up/tearing down equipment, processing voters, assisting voters with special needs, etc.); PR consulting services assist with program roll-out, marketing, and introduction; online classroom management tool. Development and maintenance of a 508/ADA complaint county board of elections web site to include the following HAVA specific voter education capabilities, multi-lingual presentation of every web page within the website, presentation of voting system-specific instructional materials (video, manuals, processes and procedures), instructions on casting ballots on new voting equipment, display of sample ballot, voter's unique polling place look-up capability complete with directions and maps to the location.**

2) **Program/Service Objectives and Outcomes: See No. '1' above.**

3) **Program Design and Staffing: n/a**

Total Funding Requested: $86,579.00 **Account #: 1450.19511**

Oneida County Dept. Funding Recommendation: $86,579.00

Proposed Funding Sources (~~Federal~~ $/ State $/~~County~~ $): Voter Education Funds through the State Board of Elections. The Agreement price of $86,579.00, is reimbursable 95%. Board of Elections share will be $4,328.95 after reimbursement.

Cost Per Client Served: n/a

Past Performance Data: n/a

17.

O.C. Department Staff Comments: SOE Software Contract for Online Poll Worker Training, known as Clarity Training and Voter Education Web Portal, known as Clarity Connect.

ONEIDA COUNTY

ANTHONY J. PICENTE JR.
COUNTY EXECUTIVE

ANTHONY R. CARVELLI
COMMISSIONER

DEPARTMENT OF FINANCE
County Office Building • 800 Park Avenue • Utica, New York 13501
(315) 798-5750 • Fax: (315) 735-8371 • www.ocgov.net

April 8, 2013

FN 20 13 - 172.

RECEIVED
APR 09 2013
Oneida County Executive's Office

Mr. Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

GOVERNMENT OPERATIONS

WAYS & MEANS

Dear Mr. Picente:

Enclosed, please find a proposed resolution regarding the semi-annual report on Mortgage Tax Receipts.

Please submit this to the Board of Legislators for their approval.

Very truly yours,

Anthony Carvelli
Commissioner of Finance

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 4/9/13

AC/bad

Enclosure

cc: Mikale Billard, Clerk of the Board

RECEIVED
APR 11 2013

MORTGAGE TAX RECEIPTS AND DISTRIBUTION

FOR THE PERIOD ENDING MARCH 2013

WHEREAS: The Oneida County Clerk and the Commissioner of Finance Have prepared and submitted to the Board of County Legislators their joint Semi-annual report on the Mortgage Tax Receipts, and:

WHEREAS: This report shows the credit statement to the sum of $1,397,110.82 to be Distributed to the various towns, cities and villages pursuant to Section 261 of the Tax Law, now therefore, be it hereby

RESOLVED: That the Oneida County Commissioner of Finance be, and hereby is Authorized and directed to remit payments in the amount shown in Said semi-annual report on the Mortgage Tax Receipts.

APPROVED:

NEW YORK STATE MORTGAGE TAX SEMI-ANNUAL REPORT

RECEIVED
APR 08 2013
ONEIDA COUNTY
COMMISSIONER OF FINANCE

COUNTY OF **Oneida** FOR THE PERIOD OF October 2012 THROUGH March 2013

CASH STATEMENT FOR TAXES COLLECTED PURSUANT TO ARTICLE 11

TAX RATE:0.9240622002

Months	BASIC TAX DISTRIBUTED					TREASURER			ALL OTHER TAXES DISTRIBUTED			
	1 Basic Tax Collected	2 Interest Received by Recording Officer	3 Recording Officer's Expense	4 Refunds or Adjustments	5 Amount Paid Treasurer (Col 1 + Col 2 - Col 3 - Col 4)	6 Interest Received by Treasurer	7 Treasurers Expense	8 Tax Districts Share (Col 5 + Col 6 - Col 7)	9 Local Tax	10 Additional Tax CNY	11 Special Assistance Fund	12 Special Additional Tax SONYMA
Oct	302,994.44	2.40	19,001.05	0.00	283,995.79	0.00		283,995.79	0.00	133,001.53		104,674.25
Nov	230,368.00	2.38	19,384.19	0.00	210,986.19	0.00		210,986.19	0.00	94,101.33		74,812.51
Dec	254,906.88	1.68	19,089.50	0.00	235,819.06	0.00		235,819.06	0.00	107,470.88		87,878.80
Jan	209,019.02	1.74	19,027.64	-1,550.00	188,443.12	0.00		188,443.12	0.00	84,829.59		72,937.99
Feb	258,654.00	1.76	19,006.63	0.00	239,649.13	0.00		239,649.13	0.00	109,783.58		90,649.24
Mar	257,872.97	2.01	19,315.06	-342.39	238,217.53	0.00		238,217.53	0.00	108,149.00		84,377.79
Apr												
May												
Jun												
Jul												
Aug												
Sep												
Totals	1,513,815.31	11.97	114,824.07	-1,892.39	1,397,110.82	0.00		1,397,110.82	0.00	637,335.91		515,330.58

Diane B. Abbe
Recording Officer

James Cusack
Treasurer

Distribution Statement
(Columns 1 through 5) The "taxes collected" shown in column 2 were produced by mortgages covering real property in the respective tax districts. Additions and deductions to make adjustments and correct errors are recorded in column 3 and 4, respectively. Authority for these additions and deductions is given by the orders of the Taxation Department noted on the bottom of this part.

PART II

Credit Statement
(Column 6) This column is the net amount due to each tax district for which the Board of Supervisors shall issue its warrant or warrants.

MUNICIPALITY	2 Taxes Collected	3 *Additions	4 *Deductions	5 Taxes Adj. Corr	6 Amount Due Tax District
ANNSVILLE	8,552.00	0.00	0.00	8,552.00	7,902.58
AUGUSTA	7,501.00	0.00	0.00	7,501.00	6,931.39
AVA	7,930.50	0.00	0.00	7,930.50	7,328.28
BOONVILLE	28,883.72	0.00	-342.39	28,541.33	26,373.96
BRIDGEWATER	2,999.00	0.00	0.00	2,999.00	2,771.26
CAMDEN	69,996.00	0.00	0.00	69,996.00	64,680.66
DEERFIELD	47,152.50	0.00	0.00	47,152.50	43,571.84
FLORENCE	4,447.50	0.00	0.00	4,447.50	4,109.77
FLOYD	25,665.50	0.00	0.00	25,665.50	23,716.52
FORESTPORT	10,428.50	0.00	0.00	10,428.50	9,636.58
KIRKLAND	88,546.89	0.00	0.00	88,546.89	81,822.83
LEE	60,062.50	0.00	0.00	60,062.50	55,501.49
MARCY	59,640.50	0.00	0.00	59,640.50	55,111.53
MARSHALL	22,101.00	0.00	0.00	22,101.00	20,422.70
NEW HARTFORD	239,929.26	0.00	0.00	239,929.26	221,709.56
PARIS	44,801.01	0.00	0.00	44,801.01	41,398.92
REMSEN	17,338.50	0.00	0.00	17,338.50	16,021.85
ROME	156,885.25	0.00	0.00	156,885.25	144,971.73
SANGERFIELD	8,300.50	0.00	0.00	8,300.50	7,670.18
STEUBEN	5,870.50	0.00	0.00	5,870.50	5,424.71
TRENTON	38,347.50	0.00	0.00	38,347.50	35,435.48
UTICA	167,267.37	0.00	0.00	167,267.37	154,565.45
VERNON	104,101.50	0.00	0.00	104,101.50	96,196.26
VERONA	35,850.14	0.00	0.00	35,850.14	33,127.76
VIENNA	43,104.24	0.00	0.00	43,104.24	39,831.00
WESTERN	19,165.50	0.00	0.00	19,165.50	17,710.11
WESTMORELAND	50,058.08	0.00	-1,550.00	48,508.08	44,824.48
WHITESTOWN	138,888.85	0.00	0.00	138,888.85	128,341.94
Total Tax Districts 28	**1,513,815.31**	**0.00**	**-1,892.39**	**1,511,922.92**	**1,397,110.82**

*See refund, adjustment and special adjustment orders of Commissioner of Taxation and Finance, case numbers

Anthony J. Picente Jr.
County Executive

Lucille A. Soldato
Commissioner

RECEIVED
MAY - 3 2013

ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES

County Office Building 800 Park Avenue Utica, NY 13501

May 1, 2013

FN 20 13 173
Reviewed and Approved for submittal to the Oneida County Board of Legislators by
Anthony J. Picente, Jr.
County Executive
5/3/13
HEALTH & HUMAN SERVICES
WAYS & MEANS

Honorable Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

Dear Mr. Picente:

I am submitting the following Purchase of Services Agreement for review and approval by the Board of Legislators per Board Resolutions and Local Law #3 of 2001, amending Article VIII, Section 802 of the Administrative Code.

Enclosed is an Amendment to Purchase of Services Agreement with the House of Good Shepherd for the operation of Non-Secure Detention Services for Oneida County. This Amendment effective March 1, 2013 will increase the reserved beds from 7 to 8 beds with no added cost.

The House of Good Shepherd has provided this service for the Department of Social Services for several years. This co-ed facility provides a local temporary placement for Oneida County youth. Placements at non-secure detention are court ordered for youth either awaiting further court action or youth who are already adjudicated PINS (Person in Need of Supervision) or JD (Juvenile Delinquents).

The Amendment will become effective March 1, 2013 and will continue through December 31, 2013. The program's total budget will not exceed the original board approved contract cost of $ 689,836.00 and is 49 % reimbursable through New York State Office of Children and Family Services, with a local cost of 51% in the amount of $351,816.36.

I respectfully request that this matter be forwarded to the Board of Legislators.

Thank you for your consideration.

Sincerely,

Lucille A. Soldato
Commissioner

LAS/tms
attachment

22.

5/1/13
12902

Oneida Co. Department Social Services

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____

Oneida County Board of Legislators
Contract Summary

Name of Proposing Organization: House of the Good Shepherd
1550 Champlin Avenue
Utica, New York

Title of Activity or Services: Non-Secure Detention

Proposed Dates of Operations: January 1, 2013 through December 31, 2013
Amendment March 1, 2013 through December 31, 2013

Client Population/Number to be Served: Youth placed by Family Court Remand PINS warrant, JD warrant or placed by Peace Officer.

SUMMARY STATEMENTS

1). Narrative Description of Proposed Services

The non-secure detention program has established a co-ed 8 bed facility for youth in need of Detention Services located at 1606 Sunset Avenue. The program reserves 7 non-secure beds for Oneida County youth January through February 2013. **Effective March 1, 2013 the program will reserve 8 non-secure beds for Oneida County youth.**

2). Program/Service Objectives and Outcomes -

Provides for the local temporary placement of youth who are placed by Family Court Remand PINS warrant, JD warrant or placed by a Peace Officer until or when a permanent placement is provided, determined or located.

3). Program Design and Staffing Level - A co-ed Non-Secure facility 24 hour supervision and care. Staffing level:

- 7 Full Time Child Care Workers
- 2 Full Time Shift Supervisors
- 1 Full Time Senior Child Care Worker
- 1 Full Time Program Manager
- 2 Full Time Relief Child Care Worker
- 1 Full Time Case Worker
- 20 % Service Coordinator
- 5 % Assoc. Exec. Dir. For Community Services
- 10 % Secretary
- 4% Accountant
- 1 Part-time Summer Teacher
- 3 Part-time Nurse/ Nurse Practitioner

- 1 Part-time Cook

Total Funding Requested: $ 689,836
There is no added cost associated with this amendment.

Oneida County Dept. Funding Recommendation: Account #: A6123.495

Mandated or Non-mandated: Mandated to provide Non-Secure Detention Services.

Proposed Funding Source (Federal $ /State $ / County $):

State	49 %	$ 338,019.64
County	51 %	$ 351,816.36

Cost Per Client Served:

Past performance Served: The Department has contracted with this provider for this service since 1990 and is satisfied with their service. The average cost per available day is $ 269.99. The budget for the year 2012 was for this contract and was $ 695,264.

O.C. Department Staff Comments: The costs of other non-secure detention facilities that the Department of Social Services utilizes have higher rates than the daily rates of this contract. Example: Children's Home of Jefferson County current daily rate is $298.50.

Anthony J. Picente, Jr.
County Executive

Lucille A. Soldato
Commissioner

ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES

County Office Building 800 Park Avenue Utica, NY 13501

FN 2013-174

RECEIVED
APR 29 2013

April 15, 2013

HEALTH & HUMAN SERVICES

WAYS & MEANS

Mr. Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

Dear Mr. Picente:

Social Services requests a transfer for **2013** from the A6011.49537, Children and Adult Services, CAC contract account to A6011.102, temporary help account. A Social Welfare Examiner position which was budgeted as a contract position was filled under temporary help. Consequently, funds need to be transferred from the contract account to temporary help account.

Therefore, we are asking for your approval and, subsequent Board approval of the following transfer:

To:	A6011.102	Children & Adult Services – Temp Help	$13,414
From:	A6011.49537	Children & Adult Services – Contracts	$13,414

Sincerely,

Lucille A. Soldato
Commissioner

Cc: T. Keeler

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 4/29/13

25.

Anthony J. Picente, Jr., *County Executive*

Linda M. Nelson, *Commissioner*

Oneida County Department of Mental Health

120 Airline Street
Suite 200
Oriskany, New York 13424

Phone: (315) 768-3660
Fax: (315) 768-3670
Website: www.ocgov.net
Email: mentalhealth@ocgov.net

FN 20 13.175

RECEIVED
APR 10 2013
Oneida County Executive's Office

April 9, 2013

HEALTH & HUMAN SERVICES

WAYS & MEANS

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

Dear County Executive:

I have been notified by New York State Office of Mental Health that the Oneida County Department of Mental Health will be receiving additional funding. This additional funding will be used to amend the current contract with Insight House Chemical Dependency Services, Inc. to provide additional services.

There will be no additional cost to the County required in support of this request.

I therefore request your Board's approval for the following **2013** supplemental appropriation:

TO:
AA# A4310.49515 - Insight House - Alcohol. ..... $ 18,200.

This supplemental appropriation will be fully supported by unanticipated revenue in:

RA# A3490 - - - - State Aid --- OMH ..... $ 18,200.

Respectfully submitted,

Linda Nelson
Commissioner of Mental Health

RECEIVED
APR 11 2013

Reviewed and Approved for submittal to the Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 4/10/13

Attach.
CC: County Attorney
Comptroller
Budget

26.

Office of the Sheriff

County of Oneida

Undersheriff Robert Swenszkowski
Chief Deputy Jonathan G. Owens

Chief Deputy Gabrielle O. Liddy
Chief Deputy Dean Obernesser

Sheriff Robert M. Maciol

April 19, 2013

FN 20 13 - 176

PUBLIC SAFETY
WAYS & MEANS

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
Oneida County Office Building
800 Park Ave
Utica, New York 13501

Re: JPJ Electronic Communications

Dear County Executive Picente:

The Sheriff's Office is requesting approval of the renewal of a five year contract with JPJ Electronic Communications for the inspection, maintenance, repairs and other services to the communications equipment utilized by the Sheriff's Office. This covers approximately 190 pieces of radio equipment.

The contract is for a period of five years, payable in monthly installments of $878.97.

If you find the enclosed contract acceptable, I am requesting your approval by way of signature. I would like to thank you for your time and diligent attention to this matter in advance. If you have any questions, require clarification or seek additional information from me in order to help you make a decision regarding my request, please do not hesitate to contact me at any point in time.

Sincerely,

Robert M. Maciol
Sheriff

Reviewed and Approved for submittal to the Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 4/22/13

Administrative Office
6065 Judd Road Oriskany, NY 13424
Voice (315) 736-8364
Fax (315) 765-2205

Law Enforcement Division
6065 Judd Road Oriskany, NY 13424
Voice (315) 736-0141
Fax (315) 736-7946

Correction Division
6075 Judd Road Oriskany, NY 13424
Voice (315) 768-7804
Fax (315) 765-2327

Civil Division
200 Elizabeth Street Utica, NY 13501
Voice (315) 798-5862
Fax (315) 798-6495

Oneida County Department/Office: Sheriff's Office

Competing Proposal:
Only Respondent:
Sole Source RFP: XXX
Other:

ONEIDA COUNTY BOARD OF LEGISLATORS

Name of Proposing Organization: JPJ Electronic Communications, Inc.

Title of Activity or Service: Communications Equipment Service Agreement

Proposed Dates of Operation: April 1, 2013 – April 1, 2018

Client Population/Number to be Served:

Summary Statements

1) Narrative Description of Proposed Services: Equipment Service Agreement for approximately 190 pieces of equipment

2) Program/Service Objectives and Outcomes: Service agreement for approximately 190 pieces of radio equipment currently utilized by the Sheriff's Office. This includes inspection, maintenance, repairs and other services.

3) Program Design and Staffing:

Total Funding Requested: **$52,738.20** over a five year period

Account #: A3120.493

Oneida County Dept. Funding Recommendation: Recommend Funding

Proposed Funding Sources (Federal $/ State $/County $): County

Cost Per Client Served:

Past Performance Data: Good

Oneida County Department/Office Staff Comments: **This is a 5 year contract with JPJ with no cost increase in that time frame.**

Office of the Sheriff — County of Oneida

Undersheriff Robert Swenszkowski
Chief Deputy Jonathan G. Owens

Chief Deputy Gabrielle O. Liddy
Chief Deputy Dean Obernesser

Sheriff Robert M. Maciol

RECEIVED
MAY - 3 2013

May 1, 2013

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
Oneida County Office Building
800 Park Avenue
Utica, NY 13501

FN 20 13-177

PUBLIC SAFETY

WAYS & MEANS

Dear County Executive Picente:

The Sheriff's Office will be receiving new vehicles and with those vehicles, the office must purchase and equip them appropriately. The money is available in our budget but needs to be transferred from the supply account to the equipment account at the request of the Budget Director. In order to preserve the vehicle fleet management plan my administration implemented in 2011, along with the 2013 budget constraints, I am respectfully requesting the following 2013 supplemental appropriation:

Increase:	A3110.2512	Automotive Equipment	$13,600.00
Decrease:	A3110. 451	Automotive Supplies	$13,600.00

I would like to thank you for your time and diligent attention to this matter in advance. If you have any questions, require clarification or seek additional information from me in order to help you make a decision regarding my request, please do not hesitate to contact me at any point in time.

Sincerely,

Robert M. Maciol, Sheriff

Cc: Tom Keeler, Budget Director

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 5/3/13

29.

Administrative Office
6065 Judd Road Oriskany, NY 13424
Voice (315) 736-8364
Fax (315) 765-2205

Law Enforcement Division
6065 Judd Road Oriskany, NY 13424
Voice (315) 736-0141
Fax (315) 736-7946

Correction Division
6075 Judd Road Oriskany, NY 13424
Voice (315) 768-7804
Fax (315) 765-2327

Civil Division
200 Elizabeth Street Utica, NY 13501
Voice (315) 798-5862
Fax (315) 798-6495

Office of the Sheriff

County of Oneida

Sheriff Robert M. Maciol
Undersheriff Robert Swenszkowski

Chief Deputy Gabrielle O. Liddy
Chief Deputy Jonathan G. Owens

May 3, 2013

FN 20 13 - 178

PUBLIC SAFETY

WAYS & MEANS

RECEIVED
MAY 07 2013
Oneida County Executive's Office

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
Oneida County Office Building
800 Park Avenue
Utica, NY 13501

Dear County Executive Picente,

The Commissary Account is offset by revenues from Inmates in the Correctional Facility. Per the New York State Commission of Corrections Minimum Standards 7016.1c "profits resulting from Commissary sales shall be deposited in a separate bank account and shall be utilized only for purposes of prisoner welfare and rehabilitation."

In 2012, there was a profit of $104,865.00 which has been rolled over into 2013, as indicated in the attached audit trail for revenue account A1525. Annually, a supplemental appropriation is prepared for the profit to fund programs, equipment, or supplies for the purposes set forth by the Commission. In 2013, the surplus will be used for horticulture programming, educational services and supplies, a life skills program, sewing projects, recreational items, worker pod, library, notary and other services.

The Supplemental Appropriation request is as follows:

A3152.211	Office Equipment	$ 12,000.00
A3152.212	Computer Hardware	$ 10,000.00
A3152.271	Recreation Equipment	$ 15,000.00
A3152.295	Other Equipment	$ 20,000.00
A3152.411	Office Supplies	$ 2,000.00
A3152.454	Travel Meetings, Seminars	$ 1,865.00
A3152.471	Recreational Supplies	$ 2,000.00
A3152.472	Recreational Activities	$ 2,000.00
A3152.491	Other Materials and Supplies	$ 16,000.00
A3152.492	Computer Software & Licenses	$ 2,000.00
A3152.493	Maintenance, Repair, Service	$ 7,000.00
A3152.4951	Other Expenses	$ 15,000.00
Total Expenses:		**$ 104,865.00**

Reviewed and Approved for submittal to the Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 5/7/13

30.

Administrative Office
6065 Judd Road Oriskany, NY 13424
Voice (315) 736-8364
Fax (315) 765-2205

Law Enforcement Division
6065 Judd Road Oriskany, NY 13424
Voice (315) 736-0141
Fax (315) 736-7946

Correction Division
6075 Judd Road Oriskany, NY 13424
Voice (315) 768-7804
Fax (315) 765-2327

Civil Division
200 Elizabeth Street Utica, NY 13501
Voice (315) 798-5862
Fax (315) 798-6495

A1525 Revenue Prisoner Commissary	$ 104,865.00
Total Revenue:	**$ 104,865.00**

I would like to thank you for your time and diligent attention to this matter in advance. If you have any questions, require clarification or seek additional information from me in order to help you make a decision regarding my request, please do not hesitate to contact me at any point in time.

Sincerely,

Robert M. Maciol,
Oneida County Sheriff

CC: Tom Keeler, Budget

31.

ONEIDA COUNTY EMERGENCY COMMUNICATIONS

Anthony J. Picente., County Executive
120 Base Rd. Oriskany, NY 13424

Kevin W. Revere, Director
(315) 765-2526 Fax (315) 765-2529

February 21, 2013

FN 20 13-129

Hon. Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, NY 13501

PUBLIC SAFETY

WAYS & MEANS

RECEIVED
APR 17 2013

Dear County Executive Picente:

Enclosed please find three (3) copies of the renewal of Oneida County's IamResponding.com Subscription Agreement with Emergency Services Marketing Corporation, Inc. for the term of February 15, 2013 through February 14, 2015.

The subscription will allow Homeland Security money totaling $72,970 to directly fund the subscription and permit the county to continue using IamResponding.com services.

IamResponding.com provides unlimited access to all responder information of the fifty-eight (58) agencies and county-wide specialty teams identified in Exhibit A of the Subscription Agreement. This information is needed by Oneida County dispatchers, County Fire, EMS Coordinators, and others to reduce response times in emergency situations.

I respectfully request that you sign this contract. On behalf of Oneida County Emergency Communications, I would like to thank you for your continued support.

Sincerely,

Kevin Revere
Director of Emergency Services

Enclosures

Reviewed and Approved for submittal to the Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 4/17/13

32.

#469

Oneida Co. Department Emergency Services

Competing Proposal _____
Only Respondent _____
Sole Source RFP X

Oneida County Board of Legislators
Contract Summary

Name of Proposing Organization: Emergency Services Marketing Corp., Inc.
IamResponding.com
P.O. Box 93
Dewitt, NY 13214-0093

Title of Activity or Services: Renewal of subscription agreement for IamResponding.com

Proposed Dates of Operations: February 15, 2013 – February 14, 2015

Client Population/Number to be Served: Oneida County

SUMMARY STATEMENTS

1). **Narrative Description of Proposed Services:**
Fire, Law Enforcement, and EMS Interactive Notification Interface

2). **Program/Service Objectives and Outcomes**
Provide unlimited access to track response and availability of responding emergency services personnel.

3). **Program Design and Staffing Level**
N/A

Total Funding Requested: $72,970

Oneida County Dept. Funding Recommendation:

Proposed Funding Source (Federal $ /State $ / County $): State – 100%

Cost Per Client Served: N/A

Past performance Served: N/A

O.C. Department Staff Comments:

ONEIDA COUNTY DEPARTMENT OF WATER QUALITY & WATER POLLUTION CONTROL

51 Leland Ave, PO Box 442, Utica, NY 13503-0442
(315) 798-5656 wpc@ocgov.net FAX 724-9812

Anthony J. Picente, Jr.
County Executive

Steven P. Devan, P.E.
Commissioner

April 25, 2013

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Ave.
Utica, NY 13501

EN 20 13-180

RECEIVED
APR 29 2013

PUBLIC WORKS

WAYS & MEANS

Re: Sewer Adjustments
1508 Genesee St.
Gasnar Corporation (current owner)
Eaton Street Partners, LLC (former owner)

Dear County Executive Picente:

The Department of Water Quality and Water Pollution Control has received a request from the above current and former owners of 1508 Genesee St. for sewer adjustments. As the adjustments requested are over $5,000, as per section D.5 of the Oneida County Sewer District Rate Schedule (rate schedule), they must be approved by the Oneida County Board of Legislators.

As the attached memo from Sean Deery indicates, after a change in ownership of the property, the sewer adjustments that were ongoing through the Mohawk Valley Water Authority were discontinued for some unknown reason. The error was discovered by the current owner of the property when the property changed hands again. Once the error was detected, the former and current owners of the property requested the adjustments that were due to them. The refunds can be issued for up to six (6) years as indicated in section D.4 of the schedule. As indicated in the memo, Gasnar Corporation is requesting a refund of $5047.47 and Eaton Street Partners LLC is requesting a refund of $18.943.94.

I would appreciate consideration of these adjustments by you and the Board of Legislators at your earliest possible convenience. I am available to meet with you or the Board at your convenience to discuss this request and explain these items in more detail.

Thank you for your consideration in this matter.

Sincerely,
THE ONEIDA COUNTY DEPARTMENT OF
WATER QUALITY AND WATER POLLUTION CONTROL

Steven P. Devan, P.E.
Commissioner

Reviewed and Approved for submittal to the Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 4/26/13

Cc: Sean Deery, WQ&WPC

Attachments: Memo from Sean Deery-1508 Genesee St
2013 Oneida County Sewer District rate Schedule

34

ONEIDA COUNTY DEPARTMENT OF
WATER QUALITY & WATER POLLUTION CONTROL
51 Leland Ave, PO Box 442, Utica, NY 13503-0442
(315) 798-5656 wpc@ocgov.net FAX 724-9812

Anthony J. Picente, Jr.
County Executive

Steven P. Devan, P.E.
Commissioner

MEMORANDUM

Date: March 20, 2013

TO: Steven P. Devan, P.E., Commissioner WQPC

FROM: Sean J. Deery, Finance Administrative Officer WQPC

SUBJECT: Refund in excess of $5,000 – Gasnar Corporation/Eaton Street Partners
MVWA account references: 50D – 13 and 50D – 14

Mr. Byron Elias of Foresite Realty Advisors, Inc. has contacted WQPC on behalf of Gasnar Corporation (current owners) and Eaton Street Partners, LLC (former owners) requesting refund of sewer charges for past use of water for the cooling tower at 1508 Genesee Street, Utica.

WQPC inspected the cooling towers at 1508 Genesee Street, Utica in February 1997 at the request of Cosmo Saraceno, the owner of the building at that time. They were requesting to receive credit for sewer charges on the water that was used to feed the cooling towers. Rather than having WQPC issue a periodic credit to the customer against their total consumption, a separate meter was connected, and separate account established at the Upper Mohawk Valley Regional Water Board (now Mohawk Valley Water Authority) to bill the owner for water charges only on the cooling tower feed. This meter read, which was a sub-meter of their main account 50D – 13, was subtracted from the main account and their bills manually adjusted so that sewer was only charged to water consumption net of the cooling tower feed.

The property was sold in July 2001 to Eaton Street Partners, LLC, and then to Gasnar Corporation in August of 2011. Both subsequent owners of the property were unaware of the arrangement the former owner made with the UMVRWB (MVWA) and at some point the billing adjustments were discontinued. This not only resulted in the property being double charged for the water being fed to the cooling tower, it meant that all consumption on the main account was being subject to Oneida County and local (Utica) sewer charges.

Mr. Elias requested refund on behalf of the current and former owners of the building for County Sewer charges on the amount determined to have been fed to the building's cooling tower. The Oneida County Sewer District Rate Schedule allows for refund to customers who have been incorrectly billed for Sewer District wastewater treatment services, for a period not to exceed six years, which we have based on the initial identification of the issue with the MVWA in November 2012. The attached schedule shows a refund due to Gasnar Corporation of $ 5,047.47 and to Eaton Street Partners, LLC of $ 18,943.94.

35.

As per the Oneida County Sewer District Rate Schedule, all requests for refund or adjustment in excess of $5,000 must be approved by the Oneida County Board of Legislators. The refund of the outstanding charges on this account is warranted, as the water never reached the County sewer system. Therefore, please request the Board to authorize refund of County sewer charges in the amount of **$ 5,047.47 and $ 18,943.94,** to Gasnar Corporation and Eaton Street Partners, LLC, respectively.

ONEIDA COUNTY DEPARTMENT OF
WATER QUALITY & WATER POLLUTION CONTROL
51 Leland Ave, PO Box 442, Utica, NY 13503-0442
(315) 798-5656 wpc@ocgov.net FAX 724-9812

Anthony J. Picente, Jr.
County Executive

Steven P. Devan, P.E.
Commissioner

April 22, 2013

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Ave.
Utica, NY 13501

FN 20 13-191
PUBLIC WORKS
WAYS & MEANS
Reviewed and Approved for submittal to the Oneida County Board of Legislators by
Anthony J. Picente, Jr.
County Executive
Date 5/2/13

Re: Work Order #31
Sewage Sludge Incineration Source Testing
GHD Consulting Services, Inc.

Dear County Executive Picente:

On March 29, 2013 the Master Agreement to provide engineering services for compliance with the consent order issued by the New York State Department of Environmental Conservation (NYSDEC) and for resolving permit issues affecting the Oneida County Water Pollution Control Plant between Oneida County and Shumaker Consulting Engineering and Land Surveying, PC was assigned to GHD Consulting Services, Inc. The Master Agreement calls for the submission of work orders with associated pricing for specific tasks that are needed as the project develops.

The United States Environmental Protection Agency (USEPA) has promulgated new rules regarding the incineration of sewage sludge. By March of 2016, the current incineration process needs to be brought up to these new standards or an alternative method of sludge processing needs to be in place.

Under existing Work Order #12, Amendment 2, GHD Consulting Services, Inc. (GHD) conducted an evaluation of sludge processing alternatives for the Oneida County Water Pollution Control Plant. This evaluation was done as part of the larger plant expansion effort being conducted to comply with the NYSDEC consent order.

After evaluating several alternatives and past emissions data from the existing incinerators, the recommended alternative was to keep incinerating sludge with the existing units and construct a sludge stabilization system for times when the incinerators are off line. Consequently, compliance with the new rules regarding the incineration of sewage sludge must be incorporated into the plant expansion and consent order compliance effort.

In order to meet the new incineration regulations and to verify previous stack testing results, GHD has proposed to do stack testing of the two (2) operational fluidized bed incinerators at the Oneida County Water Pollution Control Plant. This testing is necessary because all the parameters contained in the new regulations were not tested for previously. The data from this stack testing will also be used in the Title V air emissions permit application, due March of 2014, which is another requirement of the new air regulations.

31.

GHD has proposed work order #31 in the amount of $122,700 to fund performing the stack testing necessary to comply with the new regulations and the new air permitting associated with it. Their proposal includes oversight of the project, preparation of the stack testing protocol and getting its approval from NYSDEC and USEPA, performing the actual stack testing, producing the final stack testing report, perform informational stack testing as needed, preparing a Title V air permit application and any environmental compliance assistance that is need for this entire process. Department staff have reviewed this work order and found it to be acceptable. Funding for this work order is provided by capital project HG-482.

I would appreciate consideration of this work order by you and the Board of Legislators at your earliest possible convenience. I am available to meet with you or the Board at your convenience to discuss this request and explain the work order in more detail.

Thank you for your consideration in this matter.

Sincerely,
THE ONEIDA COUNTY DEPARTMENT OF
WATER QUALITY AND WATER POLLUTION CONTROL

Steven P. Devan, P.E.
Commissioner

Attachments: Contract Summary Sheet
Six (6) copies of Work Order #31

38.

Oneida Co. Department: WQ&WPC

Competing Proposal X
Only Respondent ____
Sole Source RFP ____

ONEIDA COUNTY BOARD OF LEGISLATORS

Name of Proposing Organization: Oneida County Sewer District

Title of Activity or Service: Work Order #31
GHD Consulting Services, Inc.
Sewage Sludge Incineration Emission Testing

Proposed Dates of Operation: This work is planned for FY2013

Client Population/Number to be Served: Oneida County Sewer District/ approximately 110,000 people.

Summary Statements

1) Narrative Description of Proposed Services: This work order covers the performing the stack testing necessary to comply with the new NYSDEC and USEPA air regulations and the new air permitting associated with them.

2) Program/Service Objectives and Outcomes: Produce a stack testing report to show compliance with new NYSDEC and USEPA air regulations. Produce a title V permit application required by the new air regulations. Provide solids handling information for the Oneida County Water Pollution Control Plant expansion.

3) Program Design and Staffing: GHD Consulting Services, Inc. and O'Brien and Gere Engineering, Inc. will provide the services with over site from WQ&WPC

Total Funding Requested: $122,700 **Account #:** HG482

Oneida County Dept. Funding Recommendation: Funding for this work order will be tracked with capital projects HG482

Proposed Funding Sources (Federal $/ State $/County $): Funding for this project is through capital project HG482 from funds borrowed from the Environmental Facilities Corporation.

Cost Per Client Served: $1.12

Past Performance Data: N/A

O.C. Department Staff Comments: This work is required to comply with new NYSDEC and USEPA air regulations.

Oneida County Department of Public Works

ANTHONY J. PICENTE JR.
County Executive

DENNIS S. DAVIS
Commissioner

6000 Airport Road
Oriskany, New York 13424
Phone: (315) 793-6219 Fax: (315) 768-6299

DIVISIONS:
Buildings & Grounds
Engineering
Highways, Bridges & Structures
Reforestation

FN 20 13-182

RECEIVED
APR 22 2013

PUBLIC WORKS
WAYS & MEANS

April 18, 2013

Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, NY 13501

Dear County Executive Picente,

Attached, please find a sample copy of a Ditching Agreement that Oneida County has with various municipalities to Ditch County roads within the County ROW. I have also included a chart with the breakdown of hourly rate, payments/and or trade for payment for those municipalities interested in participating with the Agreements.

Under the proposed Ditching Agreement, the municipalities will not exceed $315/hour, (based on type of equipment used) for a total of 40 hours – not to exceed $12,600. Ditching area is to be designated by the County.

If you concur with this request, please forward packet to the Public Works Ways and Means Committee for approval with presentation to the full Board at their earliest convenience.

Thank you for your consideration.

Sincerely,

Dennis S. Davis
Commissioner

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 4/22/13

DSD/ck
Enclosure

40.

Oneida Co. Department of Public Works
Division of Highways, Bridges
& Structures

Competing Proposal: NA
Only Respondent: NA
Sole Source RFP: NA

ONEIDA COUNTY BOARD OF LEGISLATORS

Name of Proposing Organizations: Various Municipalities in Oneida County.

Title of Activity or Service: Roadside Ditching Agreements with Towns for 2013 Construction Season (May 15, 2013 – November 1, 2013).

Client Population/Number to be Served: Oneida County Residents and those who travel Oneida County Roads.

Summary Statements:

1) Narrative Description of Proposed Services: Towns to perform ditching operations on Oneida County Roads and right-of-ways per Agreements.

2) Program/Service Objectives & Outcomes:

3) Program Design and Staffing Level:

Total Funding Requested: $193,400.00

Proposed Funding Source: Oneida County Expense Account # D5110.495 - $193,400.00

Cost Per Client Served:

Past Performance Data:

Oneida County Department Staff Comments: This program is an effort to utilize existing resources to accomplish a common goal. The language in the Agreements has been updated by the County Attorney, Municipalities will ditch 40 hours (County will designate the areas to be ditched). Rates will be $315, $300, $290, $275, $270, or $260 per hour depending on type of equipment used.

41

Oneida County Department of Public Works

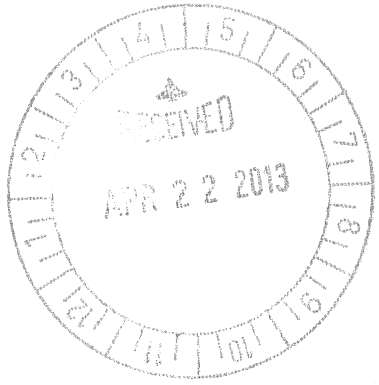
ANTHONY J. PICENTE JR
County Executive

DENNIS S DAVIS
Commissioner

6000 Airport Road
Oriskany, New York 13424
Phone:(315) 793-6221 Fax: (315) 768-6299

DIVISIONS:
Buildings & Grounds
Engineering
Highways, Bridges & Structures
Reforestation

FN 20 13 - 193



April 18, 2013

PUBLIC WORKS

WAYS & MEANS

Hon. Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

Dear County Executive Picente:

This is a request to consider agreements between the County of Oneida and the involved towns and villages in Oneida County for road striping for the 2013 season.

Attached is a copy of the typical agreements. The language in most of the agreements is the same with the exception of those who utilize sharing of services, i.e. we will stripe certain roads, and in turn, that municipality will mow, sweep or ditch County roads. The County purchases the materials and is reimbursed by the Towns.

I respectfully request that the Public Works and Ways and Means Committees consider this agreement, with presentation to the Board of Legislators at their next regular scheduled meeting.

Sincerely,

Dennis S. Davis
Commissioner
Department of Public Works

cc: County Attorney
Highways, Bridges & Structures

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 4/22/13

42.

Oneida County Department: Public Works – Highways & Bridges

Proposed Roadside Striping Agreements

Oneida County Board of Legislators
Contract Summary

Name of Proposing Organization: Various towns and villages

Title of Activity or Service: Pavement Marking Agreements

Client Population/Number to be Served: N/A

Summary Statements:
1) Narrative Description of Proposed Services: 2013 road striping agreements. Certain municipalities may either mow, sweep or ditch County roads, and in turn, we will stripe certain roads. Other municipalities reimburse for materials, labor and equipment monetarily. Charges are directly related to miles striped.

2)Program/Service Objectives and Outcomes: N/A

3) Program Design and Staffing Level: N/A

Total Funding Requested: Revenue

Oneida County Department Funding Recommendation: Account # D5110

Proposed Funding Source: Federal _____ State _____ County X

Cost Per Client Served: N/A

Past Performance Data: N/A

Oneida County Department Staff Comments

4B.

ONEIDA COUNTY
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.
County Executive
ce@ocgov.net

May 2, 2013

FN 20 13 - 184

PUBLIC WORKS

Oneida County
Board of Legislators
800 Park Avenue
Utica, New York 13501

WAYS & MEANS

Honorable Members:

In order to fund the improvements needed to the Oriskany Salt Storage Barn it is necessary to amend the capital project.

I therefore request your Board approval for an amendment to **Capital Project H-473 – Comprehensive Building Improvements, Pase IV:**

	CURRENT	CHANGE	PROPOSED
Bonding	$1,300,000.	$ 0.	$1,300,000.
Direct Appropriation	$ 0.	$ +230,000.	$ 230,000.
TOTAL:.....	$1,300,000.	$ + 230,000.	$1,530,000.

Respectfully submitted,

Anthony J. Picente, Jr.
County Executive

RECEIVED
MAY - 2 2013

CC: County Attorney
Comptroller
Budget Director
Comm DPW

44.

ONEIDA COUNTY
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.
County Executive
ce@ocgov.net

May 2, 2013

FN 20 13 - 185

Oneida County
Board of Legislators
800 Park Avenue
Utica, New York 13501

PUBLIC WORKS

WAYS & MEANS

Dear Board Members:

The Commissioner of Department of Public Works hired a consultant to inspect the Oriskany Salt Storage Barn as per New York State Building Code. The consultant's preliminary report has identified some serious problems which have to be addressed before the next plowing season begins.

The repairs can begin as soon as the funding is transferred from the General Fund Reserve to the Capital Project H-473 Comprehensive Building Improvements Phase 4. These repairs were not anticipated in the original budget and not budgeted for. Therefore; it is necessary to do a transfer.

I therefore request your Board's approval to increase the following 2013 budget item with the following **2013** supplemental appropriation:

TO:
AA# A9950.9 – Transfer to Capital - H -473..... $ 230, 000.00

This supplemental appropriation will be fully supported by unanticipated revenue in:

RA# 889-889-19 - Fund Balance – Pay-As-You-Go ..... $ 230,000.00

Respectfully submitted,

Anthony J. Picente, Jr.
County Executive

RECEIVED
MAY - 2 2013

CC: County Attorney
Comptroller
Commissioner of DPW
Budget Director

45.