



ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

COMMUNICATIONS FOR DISTRIBUTION

June 13, 2012

Gerald J. Fiorini
Chairman
(315) 798-5900

Mikale Billard
Clerk
(315) 798-5404

George Joseph
Majority Leader

Frank D. Tallarino
Minority Leader

(Correspondence relating to upcoming legislation, appointments, petitions, etc)

<u>FILE NO.</u>	<u>COMMITTEE</u>	<u>PAGES</u>
2012-278 . . .	Read & Filed.....	2-3
2012-279 . . .	Read & Filed.....	4-6
2012-252 . . .	Economic Development & Tourism, Ways & Means	7-21
2012-253 . . .	Economic Development & Tourism, Ways & Means	22
2012-254 . . .	Airport, Ways & Means.....	23-24
2012-255 . . .	Airport, Ways & Means.....	25-26
2012-256 . . .	Airport, Ways & Means.....	27-29
2012-257 . . .	Ways & Means	30
2012-258 . . .	Public Safety, Ways & Means.....	31-34
2012-259 . . .	Public Safety, Ways & Means.....	35-36
2012-260 . . .	Public Safety, Ways & Means.....	37-38
2012-261 . . .	Public Safety, Ways & Means.....	39-42
2012-262 . . .	Public Safety, Ways & Means.....	43-46
2012-263 . . .	Public Safety, Ways & Means.....	47-48
2012-264 . . .	Public Safety, Ways & Means.....	49-50
2012-265 . . .	Public Safety, Ways & Means.....	51-52
2012-266 . . .	Public Safety, Ways & Means.....	53-54
2012-267 . . .	Public Works, Ways & Means.....	55-56
2012-268 . . .	Health & Human Services, Ways & Means.....	57-59
2012-269 . . .	Health & Human Services, Ways & Means.....	60-61
2012-270 . . .	Health & Human Services, Ways & Means.....	62-63
2012-271 . . .	Health & Human Services, Ways & Means.....	64-65
2012-272 . . .	Health & Human Services, Ways & Means.....	66-67
2012-273 . . .	Health & Human Services, Ways & Means.....	68-70
2012-274 . . .	Health & Human Services, Ways & Means.....	71-77
2012-275 . . .	Government Operations, Ways & Means	78-81
2012-276 . . .	Government Operations, Ways & Means	82-85
2012-277 . . .	Government Operations, Ways & Means	86-89
2012-280 . . .	Health & Human Services, Ways & Means.....	90-91

ALL SUPPORTING DOCUMENTATION AVAILABLE AT
www.ocgov.net

PETITION BY ONEIDA COUNTY, N. Y., BOARD OF LEGISLATORS

for

READ & FILED

MEMORIALIZING PETITION

F.N. 2012 278

SPONSOR(S): Rose Ann Convertino, Frank Tallarino, Chad Davis, Joe Furgol, Michael Clancy, William Goodman, Daniel Trevisani, James Murphy, Phillip Sacco, Dave Gordon, Frankin Davis, Harmony Speciale, George Joseph, Richard Flisnik, Howard Regner, Edward Welsh

RE: RESOLUTION FULLY SUPPORTING VERNON DOWNS RACINO TO BE CHOSEN AS ONE OF THE SEVEN PRIVATELY OWNED CASINOS THAT WILL BE ALLOWED EXPANSION INTO TABLE GAMING.

WHEREAS, Vernon Downs is one of the most logical due to its central location within New York State, and

WHEREAS, Vernon Downs has already laid down the ground work for a successful venue with a Hotel and newly added and renovated convention facility. The immediate surrounding area also offers even more lodging, and

WHEREAS, Vernon Downs is perfectly placed right off Exit 33 of the New York State Thruway, only minutes from Griffiss International Airport, Union Train Station and the Barge Canal, and

WHEREAS, Allowing Vernon Downs to be one of the locations to expand into table gaming will help keep, and draw additional, growth, development and revenue for New York, and

WHEREAS, Revenue for table gaming will stay in New York State instead of patrons traveling to places such as Atlantic City and Canada, and

WHEREAS, Direct and indirect jobs will be created as well as enhancing tourism for New York.

RESOLVED, Vernon Downs Racino be chosen as one of the seven privately owned casinos to be allowed to expand into table gaming, and

RESOLVED, That the Clerk of the Board shall transmit copies of this memorializing petition to New York State Assembly Representatives Anthony Brindisi (D-116), Claudia Tenney (R-115), and William Magee (D-111), New York State Senators Joseph Griffo (R-47) and David Valesky (D-49), Governor Andrew Cuomo, New York State Assembly Speaker Sheldon Silver and New York State Majority Leader Dean Skellos,

LEGISLATORS SUPPORTING PETITION

LEGISLATORS OPPOSING PETITION

Edwin P. Welsh
Harmony Speciale
Chad Davis
Frank Tallarino
William Goodman
Joe Furgol
Michael Clancy
Phillip Sacco
Dave Gordon
Frankin Davis
George Joseph
Richard Flisnik
Howard Regner
Edward Welsh

Joe Ann Conventino

Philip M Sacco

Dan Trane

R King

Kim Mandryk

Hansel Rogers

Joe Doherty

[Handwritten signature]

Mimi Wharton

Patricia Brunner

Frank R. Paparella

Jim Dwyer

Donald Townsend

Norma Leach

[Handwritten signature]

George Joseph

David Wood

The enclosed petition represents the opinion of those members of the Oneida County Board of Legislators signing the same regarding the contents or subject matter of the petition. Under the Rules of the Board, a Legislator may sign said petition or may, in the alternative, elect not to sign the petition. There are 29 members of the Oneida County Board of Legislators.

DATED: _____

PETITION BY ONEIDA COUNTY, N. Y., BOARD OF LEGISLATORS

for

MEMORIALIZING PETITION **READ & FILED**

F.N. 2012- 279

SPONSOR(S): Harmony Speciale; Edward Welsh, Emil Paparella

RE: SUPPORTING NYS MENTAL HEALTH OPERATIONS BE CONSOLIDATED AT MOHAWK VALLEY PSYCHIATRIC CENTER (MVPC) IN UTICA, NY--NOT AT HUTCHINGS PSYCHIATRIC CENTER (HPC) IN SYRACUSE, NY.

- WHEREAS, Choosing MVPC will save \$19,000,000 needed to upgrade obsolete HPC facilities.
- WHEREAS, The MVPC facilities are modern, up-to-date, codes compliant and need no upgrading.
- WHEREAS, Millions of taxpayer dollars already spent to construct the modern MVPC facilities would be wasted, if MVPC facilities are now abandoned.
- WHEREAS, Qualified buyers want to purchase the HPC property.
- WHEREAS, This will sustain the fragile Utica area economy by avoiding the loss of 139 jobs from staff layoffs and maintaining demand for local goods and services used in MVPC operations.
- RESOLVED, The NYS Mental Health operations is **not** consolidated at Hutchings Psychiatric Center (HPC) in Syracuse, NY.
- RESOLVED, The NYS Mental Health operations be consolidated at Mohawk Valley Psychiatric Center (MVCP) in Utica, NY.
- RESOLVED, That the Clerk of the Board shall transmit copies of this memorializing petition to New York State Assembly Representatives Anthony Brindisi (D-116), Claudia Tenney (R-115), and William Magee (D-111), New York State Senators Joseph Griffo (R-47) and David Valesky (D-49), Governor Andrew Cuomo, New York State Assembly Speaker Sheldon Silver and New York State Majority Leader Dean Skelos, New York State Mental Health Commissioner Michael Hogan.

LEGISLATORS SUPPORTING PETITION

LEGISLATORS OPPOSING PETITION

Harmony Speciale
Edward Welsh
Emil Paparella
James M. ...
D #14
Joseph Griffo
David Valesky
Sheldon Silver
Dean Skelos
Michael Hogan

LEGISLATORS SUPPORTING PETITION

LEGISLATORS OPPOSING PETITION

Jose Luis Cuervo
Philip M. Sacco

Dan T...
S Brian Mandryk

~~John ...~~
3 New ...

Patrick Brennan

Edwin ...
Tom ...

Paul R. Paparella
James ...

Joseph ...
Wendell ...

John ...
S George ...
S Paul ...
S Howard ...
S Edward ...

The enclosed petition represents the opinion of those members of the Oneida County Board of Legislators signing the same regarding the contents or subject matter of the petition. Under the Rules of the Board, a Legislator may sign said petition or may, in the alternative, elect not to sign the petition. There are 29 members of the Oneida County Board of Legislators.

DATED: _____



ONEIDA COUNTY BOARD OF LEGISLATORS

Frank D. Tallarino, Minority Leader

7883 West Thomas Street, Rome, New York 13440 Phone: 798-5049

March 15, 2012

FN 20

12 - 251

Mikale Billard, Clerk
Board of Legislators
Oneida County Building
800 Park Ave
Utica, NY 13502

READ & FILED

Dear Mr. Billard,

I have appointed three persons from the Democratic Caucus as my Assistant Minority Leaders. I would like respectfully to remove Mr. Chad Davis from this position and appoint Mr. Philip Sacco in his place.

Please recognize Mr. Michael Clancy, Mr. Joseph Furgol and Mr. Philip Sacco as the Democratic Caucus Assistant Minority Leaders.

Thank you.

Sincerely,

Frank D. Tallarino

FRANK D. TALLARINO (D-7)
ONEIDA COUNTY LEGISLATOR, MINORITY LEADER

6.

May 29, 2012

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

FN 20 12 - 252

**ECONOMIC DEVELOPMENT
& TOURISM**



Dear Mr. Picente:

WAYS & MEANS

Per our conversation, I am pleased to submit the Mohawk Valley Community College (MVCC) 2012-13 Budget Request approved by our Board of Trustees at the May 21, 2012 meeting that includes a 0%, level funding sponsor request to Oneida County. MVCC recognizes the difficulty associated with increasing sponsor support in these difficult times and we have kept our request for no increase for the fourth consecutive year. The Economic Development Committee attended a College update and budget proposal overview presentation earlier this month and is aware of this request. The implications of not maintaining the same level of support from the County as last year – “maintenance of sponsor effort” – are significant and would require us to lower our tuition to equal 1/3 of our total revenue through a reduction of 10-15% of our total budget. In addition, the state budget dynamics continue to evolve with signals toward consideration of a state-imposed tuition cap for community colleges, which would be an even greater strain on future budgets.

Overall, the proposed budget represents an increase of 0.71% and requests level funding equal to last year in sponsor support from Oneida County (\$7,280,100). This has been an exciting year for the College as we have continued our string of 15 consecutive semesters with an enrollment increase, graduated more than 1,000 students (our largest class ever), made significant progress on our Strategic Plan and identified a number of compelling initiatives for the upcoming year that guide this budget request (See attached.)

Our Strategic Plan continues to provide focus and direction for resource allocations at the College and provides a solid foundation for this budget request. The proposed budget includes a \$100 increase in full-time tuition from \$3,480 to \$3,580 (2.9%) – keeping MVCC with the sixth lowest tuition of any postsecondary institution in New York State. Part-time tuition has not been raised in the past five years and has been the lowest in the state. The proposed budget increases part-time tuition \$10 to \$130 per credit hour for next year. We are also planning to increase the technology and student activity fees \$5 each per semester. In addition, we are increasing the Airframe and Powerplant program fee \$500 based on the recommendations of program faculty from their market analysis. State base aid to community colleges was increased to \$2,272 per aidable FTE (a 7.1% increase). While this increase in state aid is welcomed, it remains below state support

levels per FTE from a decade ago in 2002-03. Although we remain hopeful that we will see a modest enrollment increase next year, we are proposing a conservative budgeted enrollment projection of a 1% decline. In addition, the proposed budget includes an appropriation from the general reserve in the amount of \$1.3 million in fund balance leaving \$2.7 million in projected fund balance (5.4%).

Our recent enrollment growth and community partnerships underscore the significant role MVCC serves in the community. Guided by our Strategic Plan, the College experienced much success through our resource stewardship. We raised more than \$1 million cash and another \$1.5 million in pledges (primarily for scholarships and other non-operating costs) through the MVCC Foundation Challenge & Opportunity Campaign; successfully opened the Robert R. Jorgensen Center; increased non-credit enrollment (doubling the total in last five years); implemented the \$2.7 million federal Cybersecurity grant and developed a new associate degree program; implemented DegreeWorks to greatly enhance student advising; implemented a student call center that made more than 12,000 phone calls to reach out students this past year; experienced continued excellence with numerous faculty and staff recognized at local, state, and national levels; installed our first solar panels on the Science & Technology Building at the Utica Campus; completed a substantial renovation of the Utica Campus Library; expanded our partnerships with local school districts to address lack of student preparation in math and English; overhauled our developmental math curriculum to increase student success; continued our community partnerships and expanded our relationship with the Boilermaker by hosting everything but the race itself on the Utica Campus this July.

The 2012-13 proposed budget provides a plan for resource allocation to accomplish our annual objectives from the MVCC Strategic Plan. Given the funding constraints, the proposed budget does not represent a simple “across the board cut.” Rather, our Strategic Plan guided a close analysis of personnel and operating budgets that resulted in a number of difficult reductions that balance the budget without compromising capacity. A summary of reductions in the 2012-13 budget request includes:

- The total number of budgeted positions decreased by a net of 7 full-time positions with the conversion of 2 part-time support staff positions to full-time positions and the deletion of 9 full-time positions consisting of:
 - a. Director of Admin Services-Rome Campus
 - b. Director of Art Infusion
 - c. Director of Community Restoration
 - d. Director of Grants
 - e. Director of P-20 initiatives
 - f. Director of Strategic Initiatives
 - g. Clerk –Rome Campus
- Full-time salaries total reduction of (\$735,000) (from those listed above)
- (\$330,000) savings in prescription drug coverage for multiple employee groups
- Support for the Foundation was reduced (\$60,000)
- Part-time assistant wages- (\$170,000); Part-time work study wages – (\$70,000)
- Utilities – (\$167,000); Postage – (\$25,000); Telephone – (\$22,000);
- Advertising – (\$121,000)
- Instructional contractual overload wages – (\$90,000)

- Supplies – (\$44,000)
- Life insurance (\$35,000)
- Travel – (\$34,000)

The most significant expenditure was committed to personnel benefits, which increased 10.4%, or \$1,193,000, due to required increases in retirement contribution rates & health insurance. Otherwise, the remainder of the budget consists of budget managers reviewing the Annual Plan for next year in light of their three-year actual expenditures with a conservative look at the budget needs for 2012-13 and adjusting budget lines accordingly. This approach will continue MVCC's standing as one of the most efficient community colleges in the state, ranking in the bottom third in cost per FTE despite having one of the most comprehensive technical program offerings in the state.

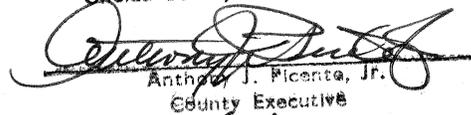
Thank you in advance for your timely consideration and support of this request. We have made every effort to control costs and identify alternative revenue sources, including a tuition increase, and large fund balance appropriations to offset leveling enrollments and limit support needed from the County. I hope that you will find our plan and associated budget request compelling and worthy of your support to then forward it to the Oneida County Board of Legislators for approval.

Sincerely,



Randall J. VanWagoner, Ph.D.
President

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by



Anthony J. Picente, Jr.
County Executive

Date 6/1/12

- C: MVCC Board of Trustees
 Chairman of the Board - Gerald J. Fiorini
 Majority Leader - George Joseph
 Assistant Majority Leader - Brian Miller
 Minority Leader - Frank Tallarino
 Assistant Minority Leaders - Michael Clancy, Philip Sacco, Joseph Furgol
 Chairman, Economic Development & Tourism - Ed Welsh
 Chairman, Ways and Means - Les Porter
 Chief of Staff for County Executive - Al Candido
 Clerk of the Board - Mikale Billard
 Deputy Clerk of the Board - Phyllis Parry
 Budget Director - Thomas Keeler
 Comptroller - Joseph Timpano

ATTACHMENT

Vision Statement: To transform lives by creating an innovative learning environment that meets the needs of our rapidly changing communities.

Mission Statement: Mohawk Valley Community College promotes student success and community involvement through a commitment to excellence and a spirit of service.

Statement of Purpose: As a diverse institution with a global view, Mohawk Valley Community College provides opportunities for affordable education, with support from Oneida County and the State of New York, and offers career, transfer and transitional education, programs for personal and cultural enrichment, and supports community and economic development.

Values Statement: The following core values guide the operation and work of Mohawk Valley Community College:

- Learning
- Accessibility
- Affordability
- Collaboration
- Diversity
- Excellence
- Integrity

<p style="text-align: center;">2012-13 Annual Plan <u>Strategic Directions and Annual Initiatives</u></p>

COMMUNITY: To build a strong vibrant community

- Build a culture of civility, responsiveness
- Strengthen College communication
- Respond to regional employer needs
- Cultivate partnerships and pathways

RESOURCES: To effectively and responsively manage resources

- Address space limitations
- Provide for succession planning and cross training
- Secure alternative funding for students
- Improve access to technology for students
- Implement sustainability initiatives

EXCELLENCE: *To promote a culture of excellence and service*

- Improve intake and advising
- Emphasize employee enrichment
- Strengthen delivery of service
- Strengthen college diversity
- Increase opportunity for engaged learning
- Enhance quality of programs

STUDENTS: *To provide a student-centered environment*

- Improve networking/connections with students
- Enhance student preparedness
- Connect underserved students with MVCC
- Increase student completion
- Build citizenship and workforce readiness

MOHAWK VALLEY COMMUNITY COLLEGE

2012-13 OPERATING BUDGET REQUEST

Board of Trustees Meeting

May 21th, 2012

12.

**Mohawk Valley Community College
2011 - 2012 to 2012 - 2013
Budget Request**

Date May 21, 2012

Full Time Tuition: \$ 3,580
 Part Time Tuition: \$ 130
 Chargeback Rate: \$ 1,480
 State Aid: \$ 2,272

	Adopted 2011 - 12 Budget	Percent of Net Budget (1)	2012 - 13 Request	Increase (Decrease)	Percent Change	Percent of Net Budget
<u>Estimated Revenues:</u>						
Tuition	\$ 20,320,200	44.54%	\$ 20,502,110	\$ 181,910 (3)	0.90%	45.58%
State Aid	\$ 12,259,229	26.87%	\$ 13,499,571	\$ 1,240,342	10.12%	30.01%
Chargebacks	\$ 1,433,500		\$ 2,072,000	\$ 638,500	44.54%	
Out-of-State	\$ 348,000		\$ 358,000	\$ 10,000	2.87%	
Fed Aid/Offsets	\$ 2,986,925		\$ 3,322,850	\$ 335,925	11.25%	
Fund Balance	\$ 3,976,826		\$ 1,268,579	\$ (2,708,247)	-68.10%	
Sponsor Appropriation	\$ 7,280,100	28.58% (2)	\$ 7,280,100	\$ -	0.00%	24.41%
Subtotal:	\$ 48,604,780	100.0%	\$ 48,303,210	\$ (301,570)	-0.62%	100.0%
Grants & Non Credit: (4)						
Grants & Non Credit:	\$ 450,000		\$ 450,000	\$ -	0.00%	
Non-Credit Offsets	\$ 1,141,000		\$ 1,800,000	\$ 659,000	57.76%	
Subtotal:	\$ 1,591,000		\$ 2,250,000	\$ 659,000	41.42%	
Grand Total:	\$ 50,195,780		\$ 50,553,210	\$ 357,430	0.71%	

13.

Mohawk Valley Community College
 State Aid Calculations
 2012 - 13

Date May 21, 2012

			Actual
Fundable FTE's - 2009 - 10			5,400.9
Fundable FTE's - 2010 - 11			5,714.3
Fundable FTE's - 2011 - 12			5,877.0
Weighting Factors x Actual Funded FTE			
2009 - 10	20%	5,400.9	1,080.2
2010 - 11	30%	5,714.3	1,714.3
2011 - 12	50%	5,877.0	2,938.5
Weighted Average			5,733.0
Funded FTE = Greater Weighted average or prior year's actual			5,877.0
Base State Aid	\$ 2,272		\$ 13,352,544
Rental			\$ 33,311
Funding High Needs Programs			\$ 113,716
Total Budgeted State Aid			\$ 13,499,571

DETAIL FOR OFFSETS TO EXPENSE AND FEDERAL AID
Budget Request
2012 - 13

Date May 21, 2012	Actual 2009 - 10	Budget 2011 - 12	Budget 2012 - 13
Offset to Expense			
Day Care	\$58,846	\$59,000	\$59,000
Gymnasium	\$2,462	\$10,000	\$2,500
Transcript Fees	\$30,132	\$33,000	\$33,000
Protested Check Fee	\$550	\$700	\$700
Credit by Exam/Life Experience	\$4,170	\$8,500	\$5,200
Nursing Proficiency Exam	\$1,400	\$2,600	\$2,000
Late Fees	\$435	\$3,625	\$1,100
Nursing IV Diagnostic Readiness Test	\$0	\$5,000	\$0
Air Frame & PowerPlant Fee	\$102,678	\$160,000	\$175,000
Welding Fee \$100	\$11,234	\$13,000	\$13,000
Art Studio Lab Fee (\$20 - \$60)	\$21,380	\$30,000	\$25,000
Internet Course Fee	\$181,145	\$170,000	\$185,000
Technology Fee	\$1,063,510	\$1,190,000	\$1,350,000
Nursing Lab Fee	\$60,525	\$60,000	\$75,000
Science Lab Fees	\$93,875	\$100,000	\$95,000
Excess Credits	\$0	\$0	\$260,000
Interest Earnings	\$52,859	\$75,000	\$45,000
Commissions/Vending	\$22,825	\$25,000	\$25,000
Forfeiture of Deposits	\$0	\$10,000	\$0
Sale of Equipment	\$14,735	\$25,000	\$25,000
Refund of Prior Year Expense	\$76,854	\$120,000	\$120,000
Food Service Income	\$6,397	\$8,000	\$7,000
Other Miscellaneous	\$258,850	\$315,000	\$301,600
Parking Fines	\$4,511	\$7,500	\$5,000
Library Fines (Copier)	\$3,616	\$4,000	\$4,000
Dorm Utility Charges	\$189,075	\$190,000	\$190,000
Dorm Staff Charges	\$121,846	\$100,000	\$125,000
Building & Security Services	\$845	\$4,000	\$2,000
Rental of Facilities	\$39,050	\$65,000	\$50,000
Foundation - Reimbursement	\$0	\$5,000	\$5,000
Child Care (State Aid)	\$20,965	\$20,000	\$20,000
Total Other Offsets	\$2,444,767	\$2,818,925	\$3,206,100
FEDERAL AID			
VA Reporting Fees	\$1,812	\$1,500	\$1,500
Fed. Funds Admin. Allowance	\$34,074	\$55,000	\$40,000
Federal Work Study	\$38,864	\$101,500	\$65,250
USDA - Child Care	\$8,126	\$10,000	\$10,000
Total Federal Aid	\$82,876	\$168,000	\$116,750
Total Offsets/Federal Aid:	\$2,527,643	\$2,986,925	\$3,322,850

15

		Mohawk Valley Community College															
		Operating Budget Request															
		2012 - 13															
		PERSONAL SERVICE					CONTRACTUAL					EQUIPMENT		TOTAL			
		2011 - 12	2012 - 13	2011 - 12	2012 - 13	2011 - 12	2012 - 13	2011 - 12	2012 - 13	2011 - 12	2012 - 13	2011 - 12	2012 - 13	2011 - 12	2012 - 13	2011 - 12	2012 - 13
		Original Budget	Requested Budget	% Chg.	Original Budget	Requested Budget	% Chg.	Original Budget	Requested Budget	% Chg.	Original Budget	Requested Budget	% Chg.	Original Budget	Requested Budget	% Chg.	% Chg.
EPARTMENT		\$ 313,500	\$ 313,500	0.0%	\$ 76,500	\$ 76,500	0.0%	\$ 60,000	\$ 60,000	0.0%	\$ 450,000	\$ 450,000	0.0%	\$ 450,000	\$ 450,000	0.0%	0.0%
ants * #		\$ 125,000	\$ 179,068	43.3%	\$ 140,000	\$ 124,500	-11.1%	\$ 140,000	\$ 124,500	-11.1%	\$ 265,000	\$ 303,568	14.6%	\$ 265,000	\$ 303,568	14.6%	14.6%
ommunity Services *		\$ 242,000	\$ 280,379	15.9%	\$ 316,000	\$ 538,500	70.4%	\$ 316,000	\$ 538,500	70.4%	\$ 558,000	\$ 818,879	46.8%	\$ 558,000	\$ 818,879	46.8%	46.8%
orporate Programs *		\$ 680,500	\$ 1,531,613	13.6%	\$ 532,500	\$ 3,055,980	38.9%	\$ 60,000	\$ 60,000	0.0%	\$ 1,273,000	\$ 1,572,447	23.5%	\$ 1,273,000	\$ 1,572,447	23.5%	23.5%
ubtotal Offset Items		\$ 949,107	\$ 949,107	20.5%	\$ 214,800	\$ 205,700	-4.2%	\$ 214,800	\$ 205,700	-4.2%	\$ 1,163,907	\$ 1,163,907	15.9%	\$ 1,163,907	\$ 1,163,907	15.9%	15.9%
P Learning & Academic Affairs		\$ 1,292,356	\$ 1,170,221	-9.5%	\$ 6,400	\$ 4,225	-34.0%	\$ 6,400	\$ 4,225	-34.0%	\$ 1,298,756	\$ 1,174,446	-9.6%	\$ 1,298,756	\$ 1,174,446	-9.6%	-9.6%
usiness & Information Tech		\$ 1,077,287	\$ 1,061,543	-1.5%	\$ 71,750	\$ 71,250	-0.7%	\$ 24,401	\$ 24,401	0.0%	\$ 1,173,438	\$ 1,132,793	-3.5%	\$ 1,173,438	\$ 1,132,793	-3.5%	-3.5%
ngineering Tech. & The Trades		\$ 145,281	\$ 148,281	2.1%	\$ 52,300	\$ 57,650	10.2%	\$ 31,900	\$ 31,900	0.0%	\$ 229,481	\$ 229,481	0.0%	\$ 229,481	\$ 229,481	0.0%	0.0%
elding		\$ 518,584	\$ 518,584	4.5%	\$ 37,950	\$ 34,895	-8.1%	\$ 37,950	\$ 34,895	-8.1%	\$ 556,534	\$ 529,997	-4.8%	\$ 556,534	\$ 529,997	-4.8%	-4.8%
irframe & Power Plant		\$ 640,344	\$ 592,424	-7.5%	\$ 36,577	\$ 30,462	-16.7%	\$ 41,115	\$ 41,115	0.0%	\$ 137,830	\$ 117,758	-14.6%	\$ 137,830	\$ 117,758	-14.6%	-14.6%
omputer Information Science		\$ 935,072	\$ 935,072	9.4%	\$ 4,350	\$ 4,050	-6.9%	\$ 4,350	\$ 4,050	-6.9%	\$ 718,036	\$ 718,036	0.0%	\$ 718,036	\$ 718,036	0.0%	0.0%
ngineering, Computer, & Physical Sci		\$ 92,615	\$ 97,865	5.7%	\$ 326,500	\$ 324,500	-0.6%	\$ 326,500	\$ 324,500	-0.6%	\$ 939,422	\$ 939,422	0.0%	\$ 939,422	\$ 939,422	0.0%	0.0%
evelopmental Studies		\$ 1,078,146	\$ 1,025,913	-4.8%	\$ 45,900	\$ 42,900	-6.5%	\$ 3,000	\$ 3,000	0.0%	\$ 419,115	\$ 419,115	0.0%	\$ 419,115	\$ 419,115	0.0%	0.0%
ual Credit		\$ 448,011	\$ 444,167	-0.9%	\$ 900	\$ 900	0.0%	\$ 900	\$ 900	0.0%	\$ 1,127,046	\$ 1,127,046	0.0%	\$ 1,127,046	\$ 1,127,046	0.0%	0.0%
umanities		\$ 235,978	\$ 235,978	13.8%	\$ 96,700	\$ 81,700	-15.5%	\$ 96,700	\$ 81,700	-15.5%	\$ 448,911	\$ 448,911	0.0%	\$ 448,911	\$ 448,911	0.0%	0.0%
riminal Justice		\$ 489,849	\$ 489,849	21.2%	\$ 99,450	\$ 85,400	-14.1%	\$ 99,450	\$ 85,400	-14.1%	\$ 332,678	\$ 332,678	0.0%	\$ 332,678	\$ 332,678	0.0%	0.0%
ocial Sciences		\$ 780,304	\$ 757,778	-2.9%	\$ 3,800	\$ 3,800	0.0%	\$ 3,800	\$ 3,800	0.0%	\$ 784,104	\$ 784,104	0.0%	\$ 784,104	\$ 784,104	0.0%	0.0%
athematics		\$ 90,082	\$ 229,082	154.3%	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	\$ 90,082	\$ 90,082	0.0%	\$ 90,082	\$ 90,082	0.0%	0.0%
istory & Geography		\$ 299,816	\$ 301,016	0.4%	\$ 2,450	\$ 2,000	-18.4%	\$ 2,450	\$ 2,000	-18.4%	\$ 302,266	\$ 302,266	0.2%	\$ 302,266	\$ 303,016	0.2%	0.2%
ducation		\$ 68,904	\$ 88,722	28.8%	\$ 1,360	\$ 1,560	14.7%	\$ 1,360	\$ 1,560	14.7%	\$ 70,264	\$ 70,264	0.0%	\$ 70,264	\$ 90,282	28.5%	28.5%
edical Assistant/Assisting		\$ 901,801	\$ 938,586	4.1%	\$ 85,250	\$ 90,650	6.3%	\$ 85,250	\$ 90,650	6.3%	\$ 987,051	\$ 987,051	0.0%	\$ 987,051	\$ 1,029,236	4.3%	4.3%
ife Science		\$ 299,924	\$ 279,682	-6.7%	\$ 67,800	\$ 58,150	-14.2%	\$ 67,800	\$ 58,150	-14.2%	\$ 367,724	\$ 337,832	-8.1%	\$ 367,724	\$ 337,832	-8.1%	-8.1%
ospitality Program		\$ 194,343	\$ 150,642	-22.5%	\$ 8,450	\$ 30,650	262.7%	\$ 8,450	\$ 30,650	262.7%	\$ 202,793	\$ 202,793	0.0%	\$ 202,793	\$ 181,292	-10.6%	-10.6%
llied Health		\$ 755,516	\$ 789,506	4.4%	\$ 2,300	\$ 1,750	-23.9%	\$ 2,300	\$ 1,750	-23.9%	\$ 757,816	\$ 757,816	0.0%	\$ 757,816	\$ 790,256	4.3%	4.3%
ychology, Human Srv & Education		\$ 864,486	\$ 820,725	-5.1%	\$ 53,500	\$ 47,425	-11.4%	\$ 53,500	\$ 47,425	-11.4%	\$ 917,986	\$ 917,986	0.0%	\$ 917,986	\$ 868,150	-5.4%	-5.4%
ursing		\$ 301,859	\$ 315,929	4.7%	\$ 10,230	\$ 9,230	-9.8%	\$ 10,230	\$ 9,230	-9.8%	\$ 312,089	\$ 312,089	0.0%	\$ 312,089	\$ 325,159	4.2%	4.2%
espiratory Care		\$ 42,000	\$ 77,157	83.7%	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	\$ 42,000	\$ 42,000	0.0%	\$ 42,000	\$ 80,757	92.3%	92.3%
ealth Information Tech		\$ 721,201	\$ 732,358	1.5%	\$ 15,435	\$ 16,600	7.5%	\$ 15,435	\$ 16,600	7.5%	\$ 736,636	\$ 776,781	5.4%	\$ 736,636	\$ 748,958	1.7%	1.7%
hysical Education		\$ 242,864	\$ 251,896	3.7%	\$ 200,982	\$ 177,333	-11.8%	\$ 200,982	\$ 177,333	-11.8%	\$ 443,846	\$ 443,846	0.0%	\$ 443,846	\$ 429,229	-3.3%	-3.3%
io Tech - Educational Applications		\$ 103,333	\$ 183,333	77.4%	\$ 10,150	\$ 46,150	354.7%	\$ 10,150	\$ 46,150	354.7%	\$ 113,483	\$ 113,483	0.0%	\$ 113,483	\$ 229,483	102.2%	102.2%
arparency & Masonry		\$ 599,162	\$ 599,162	0.0%	\$ 34,600	\$ 87,000	151.4%	\$ 34,600	\$ 87,000	151.4%	\$ 633,762	\$ 633,762	0.0%	\$ 633,762	\$ 658,090	3.8%	3.8%
udent Srv Center		\$ 95,270	\$ 36,673	-61.5%	\$ 4,400	\$ -	-100.0%	\$ 4,400	\$ -	-100.0%	\$ 99,670	\$ 99,670	0.0%	\$ 99,670	\$ 36,673	-63.2%	-63.2%
rt Infusion		\$ 207,567	\$ 39,900	-80.8%	\$ 47,800	\$ -	-100.0%	\$ 47,800	\$ -	-100.0%	\$ 295,367	\$ 255,367	-13.4%	\$ 295,367	\$ 39,900	-84.4%	-84.4%
ommunity Restoration Initiative		\$ 90,790	\$ 90,690	-0.1%	\$ 12,300	\$ 26,360	114.3%	\$ 12,300	\$ 26,360	114.3%	\$ 103,090	\$ 103,090	0.0%	\$ 103,090	\$ 117,050	13.5%	13.5%
ternational Initiative		\$ 78,948	\$ 78,948	0.0%	\$ 1,000	\$ -	-100.0%	\$ 1,000	\$ -	-100.0%	\$ 79,948	\$ 79,948	0.0%	\$ 79,948	\$ -	-100.0%	-100.0%
em-20 ARC		\$ 292,832	\$ 271,669	-7.2%	\$ 15,000	\$ 13,000	-13.3%	\$ 15,000	\$ 13,000	-13.3%	\$ 307,832	\$ 307,832	0.0%	\$ 307,832	\$ 284,669	-7.5%	-7.5%
orp. & Customized Trng - CCED		\$ 16,472,313	\$ 15,987,115	-2.9%	\$ 1,589,434	\$ 1,575,290	-0.9%	\$ 1,589,434	\$ 1,575,290	-0.9%	\$ 100,836	\$ 101,456	0.6%	\$ 18,162,583	\$ 17,562,405	-3.3%	-3.3%
otal Instr w/o Grants & Offsets:		\$ 17,152,813	\$ 16,760,062	-2.3%	\$ 2,121,934	\$ 2,314,790	9.1%	\$ 160,836	\$ 194,039	20.6%	\$ 19,435,583	\$ 22,882,904	17.4%	\$ 19,435,583	\$ 19,134,852	-1.5%	-1.5%
otal Instruction:		\$ 17,152,813	\$ 16,760,062	-2.3%	\$ 2,121,934	\$ 2,314,790	9.1%	\$ 160,836	\$ 194,039	20.6%	\$ 19,435,583	\$ 22,882,904	17.4%	\$ 19,435,583	\$ 19,134,852	-1.5%	-1.5%
Expenses are offset 100% by revenues.																	
Contractual amounts includes Fringe Benefit costs for grants.																	

**Mohawk Valley Community College
Grants Adopted vs. Amended
2011 - 12**

Date May 21, 2012

	Personal Services	Equipment	Contractual	Fringe Benefits	Total
2011 - 12 Adopted Budget:	\$ 313,500	\$ 60,000	\$ 21,500	\$ 55,000	\$ 450,000
2011 - 12 Amended Budget:					
Construction Skills Youth Building	\$ 11,953	\$ -	\$ 1,399	\$ 9,411	\$ 22,763
Cyber, DOL Grant	\$ 338,612	\$ 12,322	\$ 1,546,692	\$ 136,477	\$ 2,034,103
Diversity Honors Study	\$ -	\$ -	\$ 7,283	\$ -	\$ 7,283
CSTEP - FY '12	\$ 29,988	\$ -	\$ 54,851	\$ 18,865	\$ 103,704
Utica GEAR UP	\$ 238,000	\$ -	\$ 196,750	\$ 85,040	\$ 519,790
STEP - FY '12	\$ 36,838	\$ -	\$ 30,404	\$ 19,473	\$ 86,715
MV Educ Opportunity Center	\$ 150,000	\$ -	\$ 17,524	\$ 62,476	\$ 230,000
VATEA - Learning Center FY '12	\$ 48,004	\$ -	\$ 6,739	\$ 23,780	\$ 78,523
VATEA Bus & Info Science	\$ -	\$ 80,261	\$ 125,320	\$ -	\$ 205,581
VATEA Heath Srvc Retention	\$ 89,343	\$ -	\$ 60,823	\$ 39,395	\$ 189,561
VATEA - One Stop Center	\$ 72,438	\$ -	\$ 13,182	\$ 20,263	\$ 105,883
Upward Bound	\$ 149,437	\$ -	\$ 63,911	\$ 59,922	\$ 273,270
Total	\$ 1,164,613	\$ 92,583	\$ 2,124,878	\$ 475,102	\$ 3,857,176

**Mohawk Valley Community College
Insurance**

	2011 - 12 Adopted	2011 - 12 Amended	2012 - 13 Request	% Change
Boiler & Machinery	\$ 8,000	\$ 8,000	\$ 8,000	0.0%
Commercial	\$ 250,000	\$ 250,000	\$ 234,000	-6.4%
Automobile	\$ 16,000	\$ 16,000	\$ 15,500	-3.1%
Other	\$ 11,000	\$ 11,000	\$ 9,000	-18.2%
Total	\$ 285,000	\$ 285,000	\$ 266,500	-6.5%

180

**Mohawk Valley Community College
Historical Comparison
Sponsor Appropriation**

Date May 21, 2012

	Sponsor Contribution	Increased Amount	% Increase
2001 - 02	\$5,315,059	\$ 334,998	6.73%
2002 - 03	\$ 5,812,059	\$ 497,000	9.35%
2003 - 04	\$ 5,862,059	\$ 50,000	0.86%
2004 - 05	\$ 6,362,059	\$ 500,000	8.53%
2005 - 06	\$ 6,462,059	\$ 100,000	1.57%
2006 - 07	\$ 6,862,059	\$ 400,000	6.18%
2007 - 08	\$ 7,068,059	\$ 206,000	3.00%
2008 - 09	\$ 7,280,100	\$ 212,041	3.00%
2009 - 10	\$ 7,280,100	\$ -	0.00%
2010 - 11	\$ 7,280,100	\$ -	0.00%
2011 - 12	\$ 7,280,100	\$ -	0.00%
2012 - 13	\$ 7,280,100	\$ -	0.00%

19.

**Mohawk Valley Community College
Budget Vs Projected FTE's
2011 - 12**

Date May 21, 2012

	Budgeted FTE's 2011 - 12	Projected FTE's 2011 - 12	Difference
Fall			
Full Time	2,389.6	2,420.5	30.8
Part Time	458.6	475.2	16.6
Intersession	18.9	19.8	0.8
Spring			
Full Time	2,286.8	2,165.7	(121.0)
Part Time	483.8	541.3	57.5
Summer			
Part Time	264.9	254.4	(10.5)
Totals:	5,902.6	5,877.0	(25.6)

**Mohawk Valley Community College
Enrollment Projections
2012 - 13**

Date	Actual		% Chg.		Budgeted		% Chg.		2012 - 13	
	2009 - 10	2010 - 11	09 - 10 to 10 - 11	10 - 11 to 11 - 12	2011 - 12	10 - 11 to 11 - 12	Budget	11 - 12 to 12 - 13	Budget	% Chg.
Full Time Headcount										
Fall	4,405	4,757	7.99%	4,876	4,874	2.50%	4,874	-0.04%		
Spring	4,221	4,404	4.34%	4,672	4,319	6.09%	4,319	-7.56%		
Full Time Credit Hours										
Fall	65,458.5	69,983.5	6.91%	71,688.0	71,887.0	2.44%	71,887.0	0.28%		
Spring	62,641.5	64,975.5	3.73%	68,603.0	64,322.0	5.58%	64,322.0	-6.24%		
Part Time Headcount										
Fall	2,350	2,492	6.04%	2,541	2,710	1.97%	2,710	6.65%		
Spring	2,634	2,746	4.25%	2,809	2,994	2.29%	2,994	6.59%		
Summer & Intersession	1,514	1,573	3.90%	1,448	1,559	-7.95%	1,559	7.67%		
Part Time Credit Hours										
Fall	11,933.5	13,297.0	11.43%	13,758.0	14,114.0	3.47%	14,114.0	2.59%		
Spring	13,521.5	14,454.8	6.90%	14,514.0	16,078.0	0.41%	16,078.0	10.78%		
Summer & Intersession	7,917.0	8,122.5	2.60%	8,515.0	8,144.0	4.8%	8,144.0	-4.36%		
Total Cr. Hrs										
Fall	161,472.0	170,833.3	5.80%	177,078.0	174,545.0	3.66%	174,545.0	-1.43%		
Spring	153,824.4	158,694.4	3.18%	164,902.6	158,182.2	-4.05%	158,182.2	-4.33%		
Total FTE's										
Fall	161,472.0	170,833.3	5.80%	177,078.0	174,545.0	3.66%	174,545.0	-1.43%		
Spring	153,824.4	158,694.4	3.18%	164,902.6	158,182.2	-4.05%	158,182.2	-4.33%		

21



COUNTY OF ONEIDA
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.
County Executive
ce@ocgov.net

ONEIDA COUNTY OFFICE BUILDING
800 PARK AVENUE
UTICA, NEW YORK 13501
(315) 798-5800
FAX (315) 798-2390
www.ocgov.net



FN 20 12 - 253
**ECONOMIC DEVELOPMENT
& TOURISM**
WAYS & MEANS

May 24, 2012

Oneida County
Board of Legislators
800 Park Avenue
Utica, New York 13501

Honorable Members:

The Department of Buildings and Grounds has been awarded two grants. The first grant is from NYS Department of Agriculture and Markets for \$825.00. The second grant was awarded by the Oneida County Convention and Visitors Bureau in the amount of \$4,749.00. Both these grants total \$5,574.00 and will be used to help advertise the Oneida County Farmers Market located in the REA wing of the Train Station. Oneida County opened up the Farmers Market to the general public last fall and has received very positive feedback.

It is intended to use these funds to help promote the Oneida County Farmers Market and its location.

There will be no additional cost to the County required in support of this request.

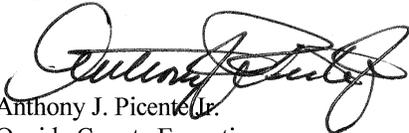
I therefore request your Board's approval for the following 2012 supplemental appropriations:

TO:
AA# A1620.495123 - Buildings & Grounds – Farmers Market Public Outreach \$ 5,574.

These supplemental appropriations will be fully supported by unanticipated revenue in:

RA# A1743 - - - Dept Income - Farmers Market Revenue \$ 5,574.

Respectfully submitted,


Anthony J. Picente, Jr.
Oneida County Executive

Attach.

CC: County Attorney
Comptroller
Budget
Com. Of DPW

25.

Griffiss International Airport

592 Hangar Road, Suite 200
Rome, NY 13441
Telephone: 315-736-4171 / Fax: 315-736-0568



ANTHONY J. PICENTE, JR.
County Executive

Michael C. Lawrence, Jr.
Acting Commissioner of Aviation

FN 20 12 - 254

May 15, 2012

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Ave.
Utica, NY 13501

AIRPORT WAYS & MEANS

Re: Niagara Mohawk Power Corp. Easement
18-10-8448790

Dear County Executive Picente,

Niagara Mohawk Power Corporation (a National Grid Company) is requesting a perpetual easement through County owned property for the purpose of installing a gas main extension on Airport property along Hangar Road. The gas main extension will provide gas service to important Airport facilities including; the Airport's Rescue and Maintenance Operations Building #45, the Air Traffic Control Tower Building #504 and the planned future terminal building site location. The easement area is described in the attached "Grant of Easement" and on the sketch entitled "Exhibit A, 18-10-8448790". The final and definitive location of the easement area shall become established by and upon the final installation of the facilities. This easement will subsequently be filed with the County Clerks office.

The Department of Aviation recommends the acceptance and execution of this proposed easement. If you concur, *please forward to the Oneida County Board of Legislators for consideration at its earliest date possible.* Niagara Mohawk Power Corporation will not proceed with this work until the easement is approved. Please return the fully executed document to my office for distribution.

Thank you for your support.

Sincerely,

Michael C. Lawrence, Jr.
Acting Commissioner

wfa/MCL

cc: W. Applebee

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 5/21/12



Oneida County Department: Aviation

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____

Oneida County - Contract Summary

Name of Proposing Organization: Niagara Mohawk Power Corp.

Title of Activity or Service: Grant of Easement – Natural Gas Line

Client Population/No. to be Served: N/A

Summary Statements:

1) Narrative Description of Proposed Services:

Grant of Easement execution for installation of a natural gas line along County property (Hangar Road).

2) Program/Service Objectives and Outcomes:

The grant of easement will provide for the installation of a gas main extension to supply natural gas to the Airport's Rescue and Maintenance operations Building #45, the Air Traffic Control Tower Building #504 and the planned future terminal building site location.

3) Program Design and Staffing Level: N/A

Total Funding Requested: \$1.00

Oneida County Department Funding Recommendation: \$1.00 **Account #** H-395

Proposed Funding Source:	Federal \$0	State \$0 (90%)	County \$1.00 (10%)
	_____	_____	_____

Cost Per Client Served: N/A

Past Performance Data: N/A

Oneida County Department Staff Comments:

Executed easement will be filed with the County Clerks office.

Griffiss International Airport



592 Hangar Road, Suite 200
Rome, NY 13441
Telephone: 315-736-4171 / Fax: 315-736-0568

ANTHONY J. PICENTE, JR.
County Executive

FN 20 12 - 255

Michael C. Lawrence, Jr.
Acting Commissioner of Aviation

June 1, 2012

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Ave.
Utica, NY 13501

AIRPORT



Re: Airport Master Plan, C&S Engineers, Inc.,
FAA Airport Improvement Program (H339) **WAYS & MEANS**

Dear County Executive Picente,

In anticipation of a grant offer from the Federal Aviation Administration (FAA), the Department of Aviation is submitting for approval a Consultant Agreement with C&S Engineers, Inc., for the Airport Master Plan Project. C&S Engineers, Inc., will prepare a Master Plan in accordance with FAA requirements, including FAA Advisory Circular (AC) 150/5070-6B, Airport Master Plans; AC 150/5300-13, Airport Design; the FAA Eastern Region Airport Layout Plan (ALP) Policy/Guidelines; and the Eastern Region ALP Checklist. C&S Engineers, Inc.'s, maximum amount payable under this agreement is \$520,028.42.

McFarland Johnson, Inc., performed an independent fee estimate (IFE) as required by the FAA. The IFE results determined C&S Engineers' fee as reasonable. The Oneida County Board of Legislators has designated C&S Companies as an approved Airport Consultant (F.N. 2009-415, Res. No. 348).

Please consider acceptance of the agreement from C&S Engineers for \$520,028.42 providing the necessary consultant planning services associated with the Airport Master Plan Project. *This is subject to the FAA providing a grant offer* for the project through the FAA Airport Improvement Program which will provide 90% Federal funding (\$468,025.57). The State funding match will be at least 2.5% (\$13,000.71) but current discussions could lead to a 5% share. The local county share would then be a maximum 7.5% (\$39,002.14) to 5% depending on the State's final contribution. Funding is provided through Capital Account H-339. Upon acceptance, please forward to the Oneida County Board of Legislators for their consideration and approval. Charge Capital Account H-339. Thank you.

Sincerely,

Michael C. Lawrence, Jr.
Acting Commissioner

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive
Date 6/5/12

wfa/Attach.
cc: W.Applebee

251

Oneida County Department: Aviation

Competing Proposal _____
Only Respondent _____
Sole Source RFP X

Oneida County - Contract Summary

Name of Proposing Organization: C&S Engineers, Inc.

Title of Activity or Service: Professional Services

Client Population/No. to be Served: N/A

Summary Statements:

1) Narrative Description of Proposed Services:

C&S Engineers, Inc., will prepare a Master Plan in accordance with FAA requirements, including FAA Advisory Circular (AC) 150/5070-6B, Airport Master Plans; AC 150/5300-13, Airport Design; the FAA Eastern Region Airport Layout Plan (ALP) Policy/Guidelines; and the Eastern Region ALP Checklist.

2) Program/Service Objectives and Outcomes:

This Master Plan will update the previous from year 2000 and provides for the necessary airport planning and development guidelines to receive Federal Aviation Administration Airport Improvement Program funds.

3) Program Design and Staffing Level: N/A

Total Funding Requested: \$520,028.42

Oneida County Department Funding Recommendation: \$520,028.42 **Account #** H-339

Proposed Funding Source:	Federal \$468,025.57	State \$13,000.71	County \$39,002.14
---------------------------------	-----------------------------	--------------------------	---------------------------

Cost Per Client Served: N/A

Past Performance Data: N/A

Oneida County Department Staff Comments:

C&S Engineers is an FAA / County approved Airport Consultant selected by a competitive RFP process. Approved by the Board of Acquisition & Contract on May 23, 2012.

Griffiss International Airport



5925 Langar Road, Suite 200
Rome, NY 13441
Telephone: 315-736-7171 / Fax: 315-736-0568

ANTHONY J. PICENTE, JR.
County Executive

Michael C. Lawrence, Jr.
Acting Commissioner of Aviation



Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
Anthony J. Picente, Jr.
County Executive

FN 20 12 - 256

Date 5/22/12

May 15, 2012

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Ave.
Utica, NY 13501

**AIRPORT
WAYS & MEANS**

Re: Additional Services – Supplemental No. 2, C&S Engineers
FAA AIP Project No. 3-36-0119-26-10, Capt. Acct. H-339
Rehabilitation of Nose Dock Bldg. 783 (CA/CI)

Dear County Executive Picente,

The Board of Acquisition and Contract approved on September 15, 2010 a Consultant Agreement with C&S Engineers, Inc., for construction observation and administration services with the Nose Dock Building 783 Rehabilitation project. The Board of Legislators subsequently approved the agreement on October 27, 2010 (FN 2010-363, Res. No. 323). The maximum amount payable under this agreement was \$199,728.20. The FAA funds this project through the federal Airport Improvement Program which provides 95% Federal and 2.5% State participation with a 2.5% local match.

The Board of Acquisition and Contract later approved on February 8, 2012 a Supplemental Consultant Agreement No. 1 in accordance with the original agreement, Article 11- Additional Services. The additional construction observation and administration services were provided for the increased contract time and costs due to the default of the electrical contractor and weather related delays. The maximum total cost for Supplemental No. 1 was \$52,516.91, increasing the total contract amount to \$252,245.11.

C&S Engineers, Inc., at the request of the Department of Aviation, has now submitted a Supplemental Consultant Agreement No. 2 for further additional services. The additional construction observation and administration services are to provide office space configuration to accommodate tenant relocations following the Building #100 request for proposal process and its potential lease approval. The maximum total cost for Supplemental No. 2 services is \$35,136.00, increasing the total contract amount to \$287,381.11. The Board of Acquisition and Contract approved this agreement on May 9, 2012.

Please consider this Supplemental No. 2 agreement with C&S Engineers for \$35,136.00 (total contract amount to \$287,381.11) to provide the additional professional construction observation

and administration services associated with the Nose Dock Building 783 Rehabilitation Project. If acceptable please present to the Board of Legislators for their approval. Funding is provided by Capital Account H-339.

The Department of Aviation will seek FAA's reimbursement through the federal Airport Improvement Program. Thank you.

Sincerely,



Michael C. Lawrence, Jr.
Acting Commissioner of Aviation

Oneida County Department: Aviation

Competing Proposal _____
Only Respondent _____
Sole Source RFP X

Oneida County - Contract Summary

Name of Proposing Organization: C&S Engineers, Inc.

Title of Activity or Service: Professional Services

Client Population/No. to be Served: N/A

Summary Statements:

1) Narrative Description of Proposed Services:

Supplemental No. 2 to an existing Professional services contract with C&S Engineers for the FAA Airport Improvement Program Project 3-36-0119-26-10, "Rehabilitation Nose Dock 783 – Construction".

2) Program/Service Objectives and Outcomes:

Supplemental No. 2 provides the additional Professional services necessary to provide office space configuration to accommodate tenant relocations following the Building #100 request for proposal process and its potential lease approval.

3) Program Design and Staffing Level: N/A

Total Funding Requested: \$35,136.00

Oneida County Department Funding Recommendation: \$35,136.00 **Account #** H-339

Proposed Funding Source:	Federal	\$33,379.20	State	\$878.40	County	\$878.40
		_____		_____		_____

Cost Per Client Served: N/A

Past Performance Data: N/A

Oneida County Department Staff Comments:

C&S Engineers is an FAA / County approved Airport Consultant selected by a competitive RFP process.



ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

Gerald J. Fiorini
Chairman
(315) 798-5900

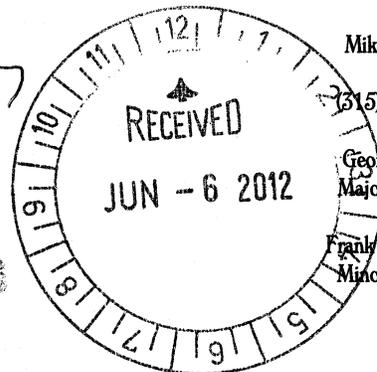
Mikale Billard
Clerk
(315) 798-5404

George Joseph
Majority Leader

Frank D. Tallarino
Minority Leader

June 7, 2012

FN 20 12 - 257



Mikale Billard, Clerk
Oneida County Board of Legislators
800 Park Avenue
Utica, NY 13501

WAYS & MEANS

RE: **Scheduling of Public Hearing for Consolidated Agricultural District #4 –
Towns of Augusta, Vernon and Verona**

Dear Mike,

I have received correspondence from Farmland Protection Board Chair, Brymer Humphreys requesting a Public Hearing on Agricultural District #4. Pursuant to his request, please prepare a docket scheduling a public hearing for **7:00 PM on Tuesday, August 14th at the Vernon Town Hall, 4305 Peterboro Road, Vernon, NY.**

In order to allow ample time to notify the landowners, I would ask that the Ways and Means Committee and the full Board of Legislators vote on the docket at the meeting of **July 11, 2012.**

Respectfully submitted,


GERALD J. FIORINI, CHAIRMAN
ONEIDA COUNTY BOARD OF LEGISLATORS

cc: All FPB Members
Commissioner of Agriculture and Markets
Commissioner of DEC

Anthony J. Picente Jr.
County Executive



John P. Talerico
Commissioner

**ONEIDA COUNTY
DEPARTMENT OF PERSONNEL**

County Office Building ♦ 800 Park Avenue ♦ Utica, New York 13501-2986
Phone: (315) 798-5725 ♦ Fax: (315) 798-6490
E-Mail: labor@ocgov.net

June 5, 2012

FN 20 12 - 258

Anthony J Picente Jr.
Oneida County Executive
800 Park Avenue
Utica New York 13501

PUBLIC SAFETY



WAYS & MEANS

Dear Tony:

This letter is to request the addition of the title Dispatch Officer Grade 14D \$21,036 to the Oneida County Classification Plan. The title would be in the Civil Service Competitive Class. A draft copy of the job description is attached.

In addition to adding the title to the Oneida County Classification Plan, Director of Emergency Services Kevin Revere is asking that 2 new positions in this title be created in his department. His letter of request is attached.

Any questions regarding the new positions should be directed to Mr. Revere.

If you concur with his request to add the positions please forward the request to the Oneida County Board of Legislators for their action.

Sincerely,

John P Talerico
Commissioner

CC Revere

Reviewed and approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive
Date 6/5/12



ONEIDA COUNTY EMERGENCY COMMUNICATIONS

Anthony J. Picente., County Executive
120 Base Rd. Oriskany, NY 13424

Kevin W. Revere, Director
(315) 765-2526 Fax (315) 765-2529

May 25, 2012

Mr. John Talerico
Oneida County Commissioner of Personnel
800 Park Ave.
Utica NY 13501

Dear John,

The successful consolidation of the 911 system in Oneida County has taken several major steps in the past year. Emergency communication processing is finally at one location, offering the public and first responders the latest technology operated by trained, professional telecommunicators.

Given recent adjustments in the public safety sector, the reliance on the 911 Center to process both 911 and seven-digit calls is now greater than ever. One aspect of communication centers that I have noticed that many communities have instituted are what are commonly referred to as "call takers". These professionals are utilized to relieve the pressure of telecommunicators having to converse with a caller on the phone while simultaneously speak on and listen to emergency radio transmissions. We do not have such positions, but in my evaluation of the current staffing and the functions the 911 center is responsible for, the addition of two call taker positions to work during our busiest times is needed. The positions would be responsible for answering seven-digit telephone calls, provide /receive information/complaints, monitor equipment, dispatching messages and information as appropriate, operate CAD equipment, computers and other office equipment, and prepare and input logs, files, reports, statistics and other information using current technology. I would estimate that such position would have a salary of approximately \$21,000 per year.

I would welcome the opportunity to discuss the specifics of this proposal with you. If you have any questions, please advise me.

Sincerely,

A handwritten signature in black ink, appearing to read 'KW Revere', written over a white background.

Kevin W. Revere
Director

*PER PHONE CONVERSATION
REQUEST IS FOR 2 POSITIONS.*



Civil Division: Oneida County Government
Jurisdictional Class: Competitive
EEO Category: Protective Service
Adopted: xx/x/xx

DRAFT

DISPATCH OFFICER

DISTINGUISHING FEATURES OF THE CLASS: This position involves responsibility for performing security dispatching and/or clerical duties within a department, which includes a high volume of data entry, security radio communication and telephone communication. The incumbent receives and efficiently refers incoming information to appropriate personnel, via telephone and radios. The work of this position differs from that of a Public Safety Telecommunicator (PST) in that the incumbent is responsible for non-emergency calls only, allowing PSTs more time to focus on emergency situations. Additional duties are of a routine clerical nature. Work is performed under general supervision, in accordance with established policy. The incumbent performs related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative Only)

Answers telephones and provides /receives information/complaints;
Monitors cameras;
Dispatches messages, information and personnel as appropriate;
Operates radio equipment, computer, calculator and other office equipment;
Prepares, inputs and maintains logs, files, reports, statistics and other information using current technology;
Completes assigned training programs and training updates including but not limited to first aid, CPR, AED, etc.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Good knowledge of the operation of radio, telephone and computer equipment; good knowledge of the geography of the municipality; good communication skills; ability to maintain records and prepare reports; ability to understand and follow oral and written directions; ability to react efficiently and calmly to emergency situations; ability to work independently; clerical aptitude; mental alertness; good judgment.

continued...

DISPATCH OFFICER

Page Two

MINIMUM QUALIFICATIONS:

Graduation from high school or possession of a high school equivalency diploma **AND** one (1) year of clerical experience, which included typing or keyboarding.

Adopted: xx/xx/xx

ONEIDA COUNTY
OFFICE OF THE DISTRICT ATTORNEY

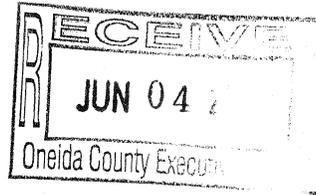
Scott D. McNamara
District Attorney

Michael A. Coluzza
First Assistant

Kurt D. Hameline
Laurie Lisi
Matthew P. Worth
Joseph A. Saba
Grant J. Garramone
Steven G. Cox
Stacey L. Paolozzi
Bernard L. Hyman, Jr.
Todd C. Carville
Robert L. Bauer

Dawn Catera Lupi
First Assistant

Michael R. Nolan
Kurt D. Schultz
Kara E. Wilson
Joshua L. Bauer
Christopher D. Hameline
Steven P. Feiner
Sarah F. DeMellier
Luke C. Davignon
Lacy J. Redwine



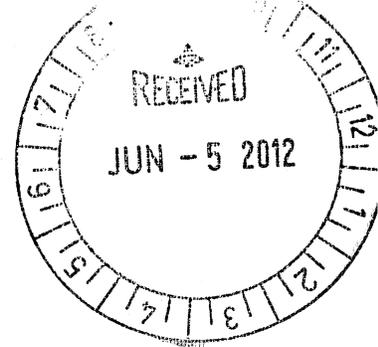
FN 20 12-259

PUBLIC SAFETY

May 30, 2012

WAYS & MEANS

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501



Dear Mr. Picente:

By this letter, I am requesting your approval, as well as that of the Board of Legislators, for the following 2012 supplemental appropriation within the District Attorney's Law Enforcement cost center to cover the cost of equipment, parts and labor to move the current wireless camera surveillance system to the new District Attorney's Office location at 235 Elizabeth Street:

TO:

A1162.295 Law Enforcement, Other Equipment	\$10,000
A1162.493 Law Enforcement, Maintenance, Repair & Service Contracts	\$ 9,000

This supplemental appropriation will be fully funded by:

A1207 Law Enforcement, Approp. F.B. Year Forfeitures	\$19,000
--	----------

This 2012 supplemental appropriation will be fully supported by forfeiture funds that are already on deposit.

At your earliest convenience, please submit this request to the Board of Legislators for their approval.

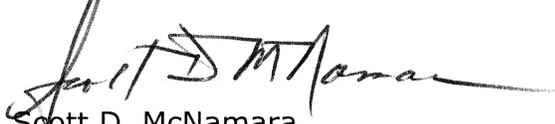
35

The Honorable Anthony J. Picente, Jr.
May 30, 2012
Page Two

If you have any questions or concerns, please contact me.

Thank you.

Very truly yours,

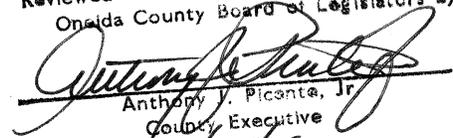


Scott D. McNamara
Oneida County District Attorney

se

- cc: Hon. Gerald J. Fiorini, Chairman
Hon. George Joseph, Majority Leader
Hon. Frank Tallarino, Minority Leader
Hon. Les Porter, Chairman, Ways & Means Comm.
Hon. Richard A. Flisnik, Chairman, Public Safety
Thomas Keeler, Budget Director

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by



Anthony J. Picente, Jr.
County Executive

Date 4/5/12

36

ONEIDA COUNTY
OFFICE OF THE DISTRICT ATTORNEY

Scott D. McNamara

District Attorney

FN 20 12 - 260

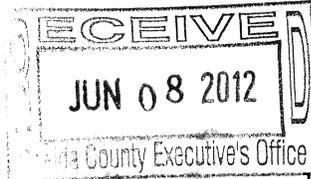
Dawn Catera Lupi
First Assistant

Michael A. Coluzza
First Assistant

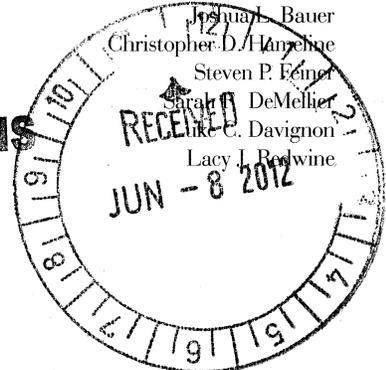
Kurt D. Hameline
Laurie Lisi
Matthew P. Worth
Joseph A. Saba
Grant J. Garramone
Steven G. Cox
Stacey L. Paolozzi
Bernard L. Hyman, Jr.
Todd C. Carville
Robert L. Bauer

Michael R. Nolan
Kurt D. Schultz
Kara E. Wilson
Joshua L. Bauer
Christopher D. Hamelique
Steven P. Feiner
Sarah DeMellier
Mark C. Davignon
Lacy J. Redwine

PUBLIC SAFETY



WAYS & MEANS



June 7, 2012

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Dear Mr. Picente:

Date 6/8/12

The Oneida County District Attorney's Office was successful in obtaining a grant from the Department of Justice. The grant is in the amount of \$215,000.00. The grant money will be used to set-up and Oneida County Universal Records Management System. There are no matching county funds required.

By this letter, I am hereby requesting a supplemental appropriation in the amount of \$193,000.00 for the 2012 fiscal year. Our office was unable to spend the remaining funds in 2011 and therefore request that they be appropriated as follows:

TO:

A - A1165.4925 - District Attorney - Software Fed DOJ Congressional Act Grant \$193,000.00

This supplemental appropriation is fully supported by unanticipated revenue in:

RA - A4200 - District Attorney - Federal Aid DOJ Congressional Act \$207,000.00

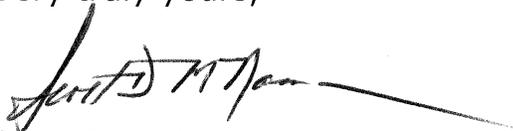
37.

The Honorable Anthony J. Picente, Jr.
September 17, 2010
Page Two

If you have any questions or concerns, please contact me.

Thank you.

Very truly yours,

A handwritten signature in black ink, appearing to read "Scott D. McNamara", with a long horizontal flourish extending to the right.

Scott D. McNamara
Oneida County District Attorney

SDM/jb

38.

Anthony J. Picente Jr.
County Executive



John P. Talerico
Commissioner

**ONEIDA COUNTY
DEPARTMENT OF PERSONNEL**

County Office Building ♦ 800 Park Avenue ♦ Utica, New York 13501-2986
Phone: (315) 798-5725 ♦ Fax: (315) 798-6490
E-Mail: labor@ocgov.net

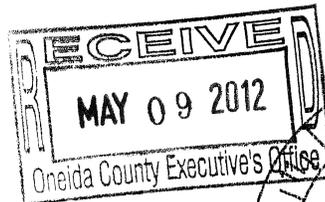
May 4, 2012

Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

FN 20 12-261

PUBLIC SAFETY

WAYS & MEANS



Dear Tony:

This letter is to request the addition of a job title to the Oneida County Classification plan. A draft job specification is attached for your review. The title is in the Civil Service Competitive Class.

Sheriff Robert M. Maciol has requested a title for a position that would be a level higher than Deputy Sheriff Patrol. I have determined the appropriate Civil Service title to be Deputy Sheriff Corporal Grade S 01.5 \$42,548. He is not requesting to create a position at this time. Any questions regarding this matter should be directed to Sheriff Maciol.

If you agree with his request, I would ask that you forward this request to the Oneida County Board of Legislators and ask that they add Deputy Sheriff Corporal to the Oneida County Classification Plan.

Thank you for your attention to this matter.

Sincerely,

John P. Talerico
Commissioner

CC: R Maciol

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive
Date 5/11/12



Sheriff Robert M. Maciol
Undersheriff Robert Swenszkowski

Chief Deputy Gabrielle O. Liddy
Chief Deputy Jonathan G. Owens

May 3, 2012

Personnel Commissioner
John Talerico
800 Park Ave
Utica, NY 13502

Commissioner Talerico,

I am formally requesting to implement the position of Deputy Sheriff - Corporal within the Civil Service titles of the Sheriff's Office. This position will apply to the Law Enforcement Division with the job specifications previously provided to your office. No positions will be requested to be created at this time. The following is the proposed pay scale for said position (5% above the Deputy Sheriff rate):

	5	6	7	8	9	10	11	12	13	14	15	16
Deputy Sheriff	42,548	43,876	45,207	46,536	47,866	49,196	50,525	51,855	53,184	54,514	55,843	59,631
Corporal												

Please contact me with any questions or concerns regarding this matter. Thank you for your time and consideration.

Sincerely,

Robert M. Maciol
Sheriff



40.

Civil Division: Oneida County Government
Jurisdictional Class: Competitive
EEO Category: Protective Service - Sworn
Adopted: **DRAFT**

DEPUTY SHERIFF PATROL - CORPORAL

DISTINGUISHING FEATURES OF THE CLASS: This position involves supervisory law enforcement work at the Oneida County Sheriff's Office. An employee in this class is responsible for the work of subordinate Deputy Sheriff Patrol and for specialized investigation duties. The incumbent works under the general supervision of the Deputy Sheriff Patrol-Sergeant or the Deputy Sheriff Patrol-Lieutenant. In the absence of a Sergeant, or as needed, incumbents may lead and/or supervise Deputy Sheriffs. The incumbent performs related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative Only)

Assigns and directs the activities of subordinate Deputy Sheriff Patrols;
Conducts special investigations and makes arrests;
Reviews and processes complaints and assigns subordinates to conduct investigations;
Performs the more complex investigations in criminal cases;
Supervises and investigates accidents and fatalities;
Takes statements and affidavits from suspects and witnesses, and collects evidence relating to investigations;
Testifies before Grand Jury, County Court and Justices Courts; Receives, reads or transmits communications, instructions, and policies;
Reviews reports prepared by subordinates;
Makes reports of activities during an assigned shift;
May prepare and conduct in-service training as directed.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Good knowledge of modern principles and practices of police work; good knowledge of the New York State Penal Law, Code of Criminal Procedures, Vehicle and Traffic Laws and related laws pertaining to police work; good knowledge of the techniques of securing and preserving evidence; good knowledge of the geography of the County; ability to instruct and direct subordinates in police work; skill in the use of firearms; familiarity with the operation of radio equipment; ability to be courteous yet firm with the general public; ability to operate a patrol vehicle; physical strength and agility; good judgment; physical condition commensurate with the demands of the position.

continued...

41.

DEPUTY SHERIFF PATROL – CORPORAL

page two

MINIMUM QUALIFICATIONS: Graduation from high school or possession of a high school equivalency diploma and two (2) years satisfactory experience as a full-time, permanent Deputy Sheriff Patrol.

SPECIAL REQUIREMENTS:

- (1) Possession of a valid New York State driver's license at time of application. License must remain valid throughout appointment in order to meet the transportation requirements of the job.
- (2) In order to be eligible for appointment, candidates must meet all current requirements of Section 58 of the Civil Service Law and Section 3.1 of the Public Officers Law.

Adopted: xx/xx/xx

Title in promotional series: Deputy Sheriff Patrol, Deputy Sheriff Patrol-Corporal, Deputy Sheriff Patrol-Sergeant/Deputy Sheriff Sergeant (Technical), Deputy Sheriff Patrol-Lieutenant /Deputy Sheriff Lieutenant (Technical), Deputy Sheriff Patrol-Captain

42.



ONEIDA COUNTY DEPARTMENT OF PERSONNEL

County Office Building 800 Park Avenue Utica, New York 13501-2986
Phone: (315) 798-5725 Fax: (315) 798-6490 Email: personnel@ocgov.net
Web site: www.ocgov.net

June 8, 2012

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

FN 20 12 - 262



**PUBLIC SAFETY
WAYS & MEANS**

Dear County Executive Picente:

Attached for your review and approval is correspondence from Sheriff Robert M. Maciol requesting the creation of one (1) Chief Deputy (Task Force Operations) position in Sheriff-Law Enforcement, Cost Center 3120.

Sheriff Maciol is requesting one (1) Chief Deputy (Task Force Operations) position (Grade 41M, Step 1 \$53,580). Under separate cover, Sheriff Maciol is requesting a supplemental appropriation to fund this position.

This request will require action by the Board of Legislators.

Sincerely,

Handwritten signature of John P. Talerico.

John P. Talerico
Commissioner of Personnel

Copy: Sheriff
County Attorney
Budget

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Handwritten signature of Anthony J. Picente, Jr. over a horizontal line.
Anthony J. Picente, Jr.
County Executive

Date 6/8/12



Sheriff Robert M. Maciol
Undersheriff Robert Swenszkowski

Chief Deputy Gabrielle O. Liddy
Chief Deputy Jonathan G. Owens

May 24, 2012

Personnel Commissioner
John Talerico
800 Park Ave
Utica, NY 13502

Commissioner Talerico,

I am formally requesting the reinstatement of the position of Chief Deputy (Task Force Operations). I have attached a revised job description of Chief Deputy (Task force Operations) which expands the duties from the prior Chief Deputy (Task Force Operations) job description. I would ask that this position be maintained as a non-competitive position of appointment as the other Chief Deputy positions are.

Please contact me with any questions or concerns regarding this matter. Thank you for your time and consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert M. Maciol".

Robert M. Maciol
Sheriff

44

Jurisdiction: Oneida County Government
Jurisdictional Class: PJC – Pending Jurisdictional Classification
EEO Category: Officials/Administrators
Revised: 06/05/12



CHIEF DEPUTY
(TASK FORCE OPERATIONS)

DISTINGUISHING FEATURES OF THE CLASS: This position involves assisting the Sherriff, Undersheriff, District Attorney and Commissioner of Social Services with planning, administering, and supervising the Oneida County Child Advocacy Center. The Chief Deputy (Task Force Operations) is responsible for the formation of policies and procedures governing the operation and investigations of the Child Advocacy Center, which is a multi-agency consortium responsible for investigating and prosecuting sex offenses committed against children in Oneida County. This Unit is supervised to assure maintenance of safety, security and conformity to established laws and procedures. The Chief Deputy (Task Force Operations) functions under the administration of the Sheriff and Undersheriff. The District Attorney and/or First Assistant District Attorney direct case management and the Commissioner of Social Services provides program input. The program is reviewed through frequent conferences and reports, coordinating with the District Attorney and Commissioner of Social Services. The Chief Deputy (Task Force Operations) exercises general supervision over the Child Advocacy Center and employees assigned to the Child Advocacy Center from different community agencies. The Chief Deputy (Task Force Operations) will be responsible for agency and budgetary functions and training. The Chief Deputy (Task Force Operations) will attend public, educational and social functions on behalf of the Sheriff, District Attorney or the Commissioner of Social Services. The Chief Deputy (Task Force Operations) may serve in the capacity of the Chief Deputy Corrections and/or Chief Deputy Operations in their absence at the discretion of the Sheriff. The incumbent performs related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative Only)

- Administers the daily operation and investigations of the Child Advocacy Center;
- Supervises and evaluates employees assigned to the unit;
- Coordinates with participating agency supervisors' initial or ongoing investigations;
- Presides at meetings;
- Coordinates the preparation of the annual budget and reports to the involved agencies and courts;
- Supervises and coordinates the maintenance of all records;
- Coordinates the development of efficient work schedules, training, and investigations;
- Directs disciplinary matters to the appropriate supervising agency;
- Develops policies and procedures for the unit and local investigations;
- Inspects staff and operation of the Child Advocacy Center to ensure compliance with prescribed regulations and procedures;
- Explores, procures and administrates funding sources through grants and in-kind donations;
- Directs or coordinates investigations of alleged sexual abuse;

45

continued...

TYPICAL WORK ACTIVITIES: (continued...)

Appears and testifies in court when necessary;

Supervises the securing, marking and submitting of evidence to proper scientific laboratories in a prompt fashion, maintains evidence records, security of evidence and its proper disposition;

Meets with Commissioner of Social Services regarding budget and approval of purchases.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Comprehensive knowledge of the applicable New York State and Federal Laws, rules and regulations including Penal Law, Criminal Procedure Law, and Civil Law; thorough knowledge of investigative methods and practices; good knowledge of current trends in statutes and case law; ability to establish and maintain effective working relationships with the courts and other agencies; ability to coordinate and supervise the work of others in a manner conducive to superior performance and high morale; ability to enforce rules and regulations fairly and firmly; ability to maintain accurate records; ability to act calmly and effectively in emergencies; personnel management and labor relations skills; good judgment; tact; courtesy.

MINIMUM QUALIFICATIONS: Either:

- (A) Graduation from a regionally accredited or New York State registered four year college or university with a Bachelor's Degree in Criminal Justice or a closely related field **AND** eight (8) years of law enforcement experience, including five (5) years of investigatory experience and two (2) years of supervisory experience overseeing the work of members of law enforcement; **OR**
- (B) Graduation from a regionally accredited or New York State registered two year college or university with an Associate's Degree in Criminal Justice or a closely related field **AND** ten (10) years of law enforcement experience, including five (5) years of investigatory experience and two (2) years of supervisory experience overseeing the work of members of law enforcement.

Adopted: 09/04/97

Revised: 05/21/98, 12/14/98, 06/05/12

Office of the Sheriff



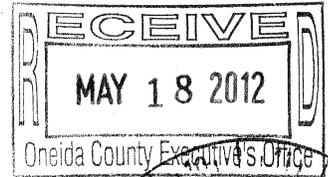
County of Oneida

Sheriff Robert M. Maciol
Undersheriff Robert Swenszkowski

Chief Deputy Gabrielle O. Liddy
Chief Deputy Jonathan G. Owens

May 14, 2012

FN 20 12 - 263



The Honorable Anthony J. Picente, Jr.
Oneida County Executive
Oneida County Office Building
800 Park Avenue
Utica, New York 13501

PUBLIC SAFETY

WAYS & MEANS



Dear County Executive Picente:

The Sheriff's Office is again participating in the statewide Child Passenger Safety Program. This program reduces the risk of fatal injury when used correctly to restrain children in safety seats. Unfortunately, many child safety seats need replacement due to age, safety, or recall. The goal is to increase the proper use and installation of child safety seats and to continue to educate parents in New York State. Please see the attached letter from the State Department of Motor Vehicles.

The funding awarded through this grant will be used to purchase car seats. Therefore, a supplemental appropriation will be required to place funds in this account.

The supplemental appropriation request is as follows:

A3120.295	Patrol- Equipment	\$6,750
A3387	State Aid: Safety Traffic	\$6,750

I would like to thank you for your time and diligent attention to this matter in advance. If you have any questions, require clarification or seek additional information from me in order to help you make a decision regarding my request, please do not hesitate to contact me at any point in time.

Sincerely,

Robert M. Maciol
Sheriff

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 5/22/12

47

cc: Tom Keeler, Budget Director

Administrative Office
6065 Judd Road Oriskany, NY 13424
Voice (315) 736-8364
Fax (315) 765-2205

Law Enforcement Division
6065 Judd Road Oriskany, NY 13424
Voice (315) 736-0141
Fax (315) 736-7946

Correction Division
6075 Judd Road Oriskany, NY 13424
Voice (315) 768-7804
Fax (315) 765-2327

Civil Division
200 Elizabeth Street Utica, NY 13501
Voice (315) 798-5862
Fax (315) 798-6495



ANDREW M. CUOMO
Governor

STATE OF NEW YORK
GOVERNOR'S TRAFFIC SAFETY COMMITTEE
DEPARTMENT OF MOTOR VEHICLES



BARBARA J. FIALA
Chair

November 8, 2011

Sergeant Ronald Townsend
Oneida County Sheriff's Office
6065 Judd Road
Oriskany, New York 13424

Re: CPS-2012-Oneida Co SO -00172-(033)
Child Passenger Safety Program
EFFECTIVE DATE: October 1, 2011

Dear Sergeant Townsend:

On behalf of Governor Andrew M. Cuomo, I am pleased to notify you that Oneida County has been awarded \$6,750 to participate in the statewide "Child Passenger Safety" program. Our goal is to increase the proper use and installation of child safety seats in New York State. Please note all grants will be effective only upon final approval by the New York State Office of the State Comptroller.

Before incurring any project related expenses, login to eGrants to review your approved budget as it may have been reduced or otherwise changed from what was requested.

Thank you for participating in this very important statewide program. I wish you success in your efforts. If you have any questions, please contact the Governor's Traffic Safety Committee at (518) 474-5111.

Sincerely,

Barbara J. Fiala
Chair and
Commissioner of Motor Vehicles

BJF:et
Enclosure

cc: Richard Antanavige
Anthony Carvelli

48.

Office of the Sheriff



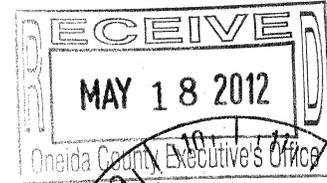
County of Oneida

Sheriff Robert M. Maciol
Undersheriff Robert Swenszkowski

Chief Deputy Gabrielle O. Liddy
Chief Deputy Jonathan G. Owens

May 14, 2012

FN 20 12 - 264



The Honorable Anthony J. Picente, Jr.
Oneida County Executive
Oneida County Office Building
800 Park Avenue
Utica, New York 13501

PUBLIC SAFETY

WAYS & MEANS



Dear County Executive Picente:

The Sheriff's Office is again participating in the statewide Selective Traffic Enforcement Program (STEP) through agreement with the Governor's Traffic Safety Committee. These traffic law enforcement projects target speeding and aggressive driving, which includes failure to yield right of way, following too closely, unsafe passing or lane changing, disregarding traffic control devices including red light and stop sign running. I am pleased to be involved in this program again. Please refer to the attached letter from the Department of Motor Vehicles.

I am requesting a Supplemental Appropriation to be approved by the Board of Legislators to pay for overtime costs incurred for Deputy Sheriff's that are assigned to these details. The request is as follows:

A3120.103	Patrol- Overtime	\$10,360
A3387	State Aid: Safety Traffic	\$10,360

I would like to thank you for your time and diligent attention to this matter in advance. If you have any questions, require clarification or seek additional information from me in order to help you make a decision regarding my request, please do not hesitate to contact me at any point in time.

Sincerely,

Robert M. Maciol
Sheriff

Reviewed and Approved for submission to the
Oneida County Board of Legislators by

Date 5/23/12

cc: Tom Keeler, Budget Director

49.

Administrative Office
6065 Judd Road Oriskany, NY 13424
Voice (315) 736-8364
Fax (315) 765-2205

Law Enforcement Division
6065 Judd Road Oriskany, NY 13424
Voice (315) 736-0141
Fax (315) 736-7946

Correction Division
6075 Judd Road Oriskany, NY 13424
Voice (315) 768-7804
Fax (315) 765-2327

Civil Division
200 Elizabeth Street Utica, NY 13501
Voice (315) 798-5862
Fax (315) 798-6495



ANDREW M. CUOMO
Governor

STATE OF NEW YORK
GOVERNOR'S TRAFFIC SAFETY COMMITTEE
DEPARTMENT OF MOTOR VEHICLES



BARBARA J. FIALA
Chair

November 14, 2011

Sergeant Ronald Townsend
Oneida County Sheriff's Office
6065 Judd Road
Oriskany, New York 13424

Re: STEP-2012-Oneida Co SO -00119-(033)
Selective Traffic Enforcement Program (STEP)
EFFECTIVE DATE: October 1, 2011

Dear Sergeant Townsend:

On behalf of Governor Andrew M. Cuomo, I am pleased to notify you that Oneida County has been awarded \$10,360 to participate in the statewide "Selective Traffic Enforcement Program." Our goal is to reduce aggressive driving and speeding. Please note all grants will be effective only upon final approval by the New York State Office of the State Comptroller. Please review your approved budget as it may have been changed from the requested amount.

Before incurring any project related expenses, login to eGrants to review your approved budget as it may have been reduced or otherwise changed from what was requested.

Thank you for participating in this very important statewide program. I wish you success in your efforts. If you have any questions, please contact the Governor's Traffic Safety Committee at (518) 474-5111.

Sincerely,

Barbara J. Fiala
Chair and
Commissioner of Motor Vehicles

BJF:et
Enclosure
cc: Richard Antanavige
Anthony Carvelli

SD.

Office of the Sheriff



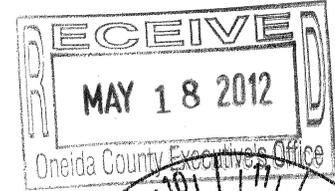
County of Oneida

Sheriff Robert M. Maciol
Undersheriff Robert Swenszkowski

Chief Deputy Gabrielle O. Liddy
Chief Deputy Jonathan G. Owens

May 14, 2012

FN 20 12-265



The Honorable Anthony J. Picente, Jr.
Oneida County Executive
Oneida County Office Building
800 Park Avenue
Utica, New York 13501

PUBLIC SAFETY
WAYS & MEANS



Dear County Executive Picente:

The Sheriff's Office is again participating in "Buckle Up New York" being administered out of the State of New York Governor's Traffic Safety Committee. This is a statewide, high visibility campaign designed to save lives and reduce the severity of injuries by increasing seatbelt use. Please refer to the attached letter from the State Department of Motor Vehicles.

Special details will be performed by Sheriff's Deputies on overtime assignments specifically committed for this purpose. A supplemental appropriation is needed to allocate funding into the Law Enforcement Budget for this purpose as follows:

A3120.103	Law Enforcement- Overtime	\$1,715
A3387	State Aid: Safety Traffic	\$1,715

I would like to thank you for your time and diligent attention to this matter in advance. If you have any questions, require clarification or seek additional information from me in order to help you make a decision regarding my request, please do not hesitate to contact me at any point in time.

Sincerely,

Robert M. Maciol
Sheriff

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 5/22/12

cc: Tom Keeler, Budget Director

51.



ANDREW M. CUOMO
Governor

STATE OF NEW YORK
GOVERNOR'S TRAFFIC SAFETY COMMITTEE
DEPARTMENT OF MOTOR VEHICLES



BARBARA J. FIALA
Chair

October 17, 2011

Sergeant Ronald Townsend
Oneida County Sheriff's Office
6065 Judd Road
Oriskany, New York 13424

Re: BUNY-2012-Oneida Co SO -00207-(033)
"BUCKLE UP NEW YORK!"
EFFECTIVE DATE: October 1, 2011

Dear Sergeant Townsend:

On behalf of Governor Andrew M. Cuomo, I am pleased to notify you that Oneida County has been awarded \$1,715 to participate in the statewide "BUCKLE UP NEW YORK!" campaign. Our goal is to increase seat belt usage in an effort to reduce serious injury or death from traffic crashes. Please note all grants will be effective only upon final approval by the New York State Office of the State Comptroller. Please review your approved budget as it may have been changed from the requested amount.

Before incurring any project related expenses, login to eGrants to review your approved budget as it may have been reduced or otherwise changed from what was requested.

Thank you for participating in this very important statewide program. I wish you success in your efforts. If you have any questions, please contact the Governor's Traffic Safety Committee at (518) 474-5111.

Sincerely,

Barbara J. Fiala
Chair and
Commissioner of Motor Vehicles

BJF:et
Enclosure
cc: Richard Antanavige
Anthony Carvelli

52.



Sheriff Robert M. Maciol
Undersheriff Robert Swenszkowski

Chief Deputy Gabrielle O. Liddy
Chief Deputy Jonathan G. Owens

April 25, 2012

FN 20 12 - 286

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
Oneida County Office Building
800 Park Avenue
Utica, New York 13501



PUBLIC SAFETY

WAYS & MEANS

Dear County Executive Picente:

The Sheriff's Office is requesting approval for the renewal of the Central New York Psychiatric Center contract with Monroe County.

The Sheriff's Office has previously contracted with Monroe County to offer its inmates security services during the time that Monroe County inmates undergo psychiatric care at the Central New York Psychiatric Center, located in Marcy, New York. This agreement has been, and will continue to be, an important source of revenue for the Sheriff's Office.

Consequently, the Sheriff's Office is currently seeking to renew this agreement with Monroe County, which would commence on January 1, 2012, and expire on December 31, 2013. The aforementioned county agrees to pay the Sheriff's Office \$165.00 per inmate, per day, for the security services rendered by the Sheriff's Office.

If you find the enclosed contract acceptable, I am requesting your approval by way of signature. I would like to thank you for your time and diligent attention to this matter in advance. If you have any questions, require clarification or seek additional information from me in order to help you make a decision regarding my request, please do not hesitate to contact me at any point in time.

Sincerely,

Robert M. Maciol
Sheriff

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive
Date 5/16/12

531

Oneida County Department/Office: Sheriff's Office

Competing Proposal:
Only Respondent:
Sole Source RFP:
Other: X (Revenue)

ONEIDA COUNTY BOARD OF LEGISLATORS

Name of Proposing Organization: Oneida County Sheriff's Office

Providing Service to: Monroe County Sheriff's Office (Monroe County)

Title of Activity or Service: Security Services at the CNY Psychiatric Center

Proposed Dates of Operation: January 1, 2012 – December 31, 2013

Client Population/Number to be Served: For inmates who are in need of psychiatric care and meet Section 508 of Correction Law criteria

Summary Statements

1) Narrative Description of Proposed Services: Oneida County Sheriff's Office provision of security services at the CNY Psychiatric Center

2) Program/Service Objectives and Outcomes: Guarding contracted county's inmates as they obtain psychiatric care and treatment at the CNY Psychiatric Center

3) Program Design and Staffing: 24-7 security coverage of contracted county's inmates at the CNY Psychiatric Center

Total Funding Requested: None

Account #: A2270 (revenue)

Oneida County Dept. Funding Recommendation: N/A

Proposed Funding Sources (Federal \$/ State \$/County \$): N/A

Cost Per Client Served: \$165.00 per day/per inmate (revenue)

Past Performance Data: N/A

Oneida County Department/Office Staff Comments: Revenue helps to offset expenses incurred by the correctional facility

54.

Oneida County Department of Public Works

ANTHONY J. PICENTE JR.
County Executive

DENNIS S. DAVIS
Commissioner

6000 Airport Road
Oriskany, New York 13424
Phone: (315) 793-6235
Fax: (315) 768-6299

DIVISIONS:
Buildings & Grounds
Engineering
Highways, Bridges & Structures
Reforestation

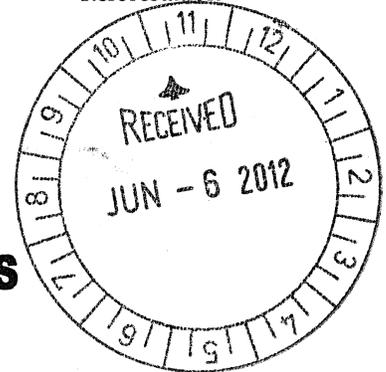
May 24, 2012

Anthony J. Picente Jr.
Oneida County Executive
800 Park Ave.
Utica, NY 13501

FN 20 12-267

PUBLIC WORKS

WAYS & MEANS



Dear County Executive Picente,

Asbestos Abatement on the 6th floor of the Oneida County Office Building is complete and reconstruction will begin in February 27, 2012. The 3rd floor is scheduled to be abated and reconstructed upon completion of the 6th floor. Therefore, construction management and architectural design services for work associated for the 3rd floor must be secured.

Proposals for construction management services associated with reconstruction of the 3rd floor were solicited and received from GRG Construction Services, H.R. Beebe, and C&S Design Build. On April 11, 2012, the Oneida County Board of Acquisition & Contract accepted the most competitive proposal from GRG Construction Services for \$90,520.00.00 to provide construction management services for project noted above.

Please consider the enclosed contract and if acceptable forward to the Oneida County Board of Legislators for approval.

Thank you for your continued support.

Sincerely,

A handwritten signature in black ink, appearing to read "Dennis S. Davis".

Dennis S. Davis
Commissioner

cc: Mark E. Laramie, P.E., Deputy Commissioner

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

A handwritten signature in black ink, appearing to read "Anthony J. Picente, Jr.". Below the signature is a horizontal line.

Anthony J. Picente, Jr.
County Executive

Date 6/5/12

55

Oneida County DPW Contract Summary

Division: Engineering
Contact: Mark Laramie
Telephone Number: (315) 793-6236

Commodity and/or Labor Contract _____
Professional Services Contract X
NYSOGS Contract _____
Competitive Bid or Proposal X
Sole Source _____

Board of Legislators Approval Required Yes

Name of Contracting Organization: **GRG Construction Services**
63 Ironwood Drive
New Hartford, NY 13413

Title of Activity or Service: **Construction Management Services**

Description of Proposed Services: **Construction Management Services required for abatement and reconstruction of the 3rd floor of the Oneida County Office Building.**

Total Funding Requested: \$90,520.00

Account Number H305

Proposed Funding Source: Federal _____
State _____
County 100%
Other _____

Oneida County Department Staff Comments: _____

56.



Anthony J. Picente, Jr., County Executive

Linda M. Nelson, Commissioner

Oneida County
dmh
Department of Mental Health
120 Airline Street,
Suite 200
Oriskany, NY13424

Phone: (315) 768-3660
Fax: (315) 768-3670
E-mail: mentalhealth@ocgov.net
Web site: www.ocgov.net

FN 20 12 - 268

May 21, 2012

Honorable Anthony J. Picente, Jr.
County Executive
800 Park Avenue
Utica, New York 13501

HEALTH & HUMAN SERVICES



WAYS & MEANS

Dear Mr. Picente:

I am enclosing four (4) copies of the 2012 Agreement between the Oneida County Department of Mental Health and NYS OASAS, for your review and signature.

The entire cost of this Agreement is supported in Aid provided by **90% OASAS**, and **10% County/Local Share**. If you have any questions, please contact me at any time.

Respectfully,

Linda M. Nelson
Commissioner

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 5/8/12

LMN/mb
Enc.

57.

Oneida County Department: Mental Health

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

CONTRACT SUMMARY

Name of Proposing Individual/Organization: NYS OASAS
1450 Western Avenue
Albany, NY 12203-3526

Title of Proposed Service/Program: Alcoholism and Substance Abuse Programs

Proposed Dates of Operation: January 1, 2012 through December 31, 2013

Client Population/Number to be Served: Oneida County individuals having met state criteria.

Summary Statements:

I. Narrative Description of Service/Program Performance:

Under the terms and conditions of this Agreement, NYS Office of Alcoholism and Substance Abuse Services will:

- (A) Provide funding to Oneida County to be passed through to selected agencies to perform regulated and mandatory programs as approved by the State OASAS Department.
- (B) Provide funding to Oneida County required to be matched for the administration costs of the Oneida County Department of Mental Health with the advocacy, administration, oversight, and mandatory review of all agencies that fall under the scope of NYS Office of Alcoholism and Substance Abuse. This includes those not receiving pass through dollars as indicated on the state aid award letter.
- (C) Oneida County Department of Mental Health is responsible for the oversight of all OASAS Certified programs including those not identified as receiving state aid.

II. Service/Program Objectives and Outcomes:

Provide necessary funding to allow the function of programs mandatory for Oneida County.

III. Service/Program Design and Staffing:

\$2,976,384.00 State Aid Awarded to be broken down as indicated on the State Aid Award Letter.
\$35,378.00 kept for the local government unit (Oneida County Department of Mental Health) for administrative functions.

\$35,378.00 County Share Required Match

Total Funding Requested: \$3,011,762.00

58

Oneida County Department Funding Recommendation(s): Account #: 3493

Mandated or Non-mandated: Mandated Service

Proposed Funding Sources (Federal \$/State \$/County \$):

This contract is funded 90% (\$2,976,384.00) by OASAS State aid, and 10% (\$35,378.00) County/Local Share.

Cost Per Client Served: n/a

Past Performance Data: n/a

Oneida County Department Staff Comments: n/a

59.

ONEIDA COUNTY HEALTH DEPARTMENT

Adirondack Bank Building, 5th Floor, 185 Genesee St., Utica, NY 13501

ANTHONY J. PICENTE, JR.
ONEIDA COUNTY EXECUTIVE

GAYLE D. JONES, PHD, MPH, CHES
DIRECTOR OF HEALTH

ADMINISTRATION

Phone: (315) 798-6400 Fax: (315) 266-6138

May 17, 2012

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

FN 20 12-269
HEALTH & HUMAN SERVICES
WAYS & MEANS



Dear Mr. Picente:

Re: Adolescent Tobacco Use
Prevention Act C-025043

Attached are five (5) copies of a grant between Oneida County through its Health Department – Environmental Health and The New York State Department of Health.

The purpose of this grant is to utilize the New York State Department of Health's Environmental Health Information and Permitting System, (eHIPS) perform compliance checks with underage youth, 15, 16, or 17 years old where tobacco is sold, to complete at least one (1) unannounced compliance check with a minor at all facilities where tobacco is sold by March 31, 2013. Re-inspection checks for facilities with active points on their record, report tobacco dealers and vendors without a valid registration to the Bureau of Community Environmental Health and Food Protection within five (5) days of inspection. Coordinate program education for new tobacco vendors and those who fail compliance checks. Report tobacco dealers and vendors without a valid registration to the Bureau of Community Environmental Health and Food Protection, perform re-inspection checks in contract year, report tobacco dealers and vendors without a valid registration to the Bureau of Community Environmental Health and Food Protection.

The term of this agreement shall become effective on April 1, 2012 through March 31, 2013 with reimbursement in the amount of \$64,796. This will result in amended contract of \$306,233 from October 1, 2008 through March 31, 2013. This amendment is 100% State funded by the New York State Department of Health and is a program mandated by public health law.

If this meets with your approval, please forward to the Board of Legislators.

Feel free to contact me at 798-5220 if you require additional information.

Sincerely,

Handwritten signature of Gayle D. Jones in black ink.

Gayle D. Jones, Ph.D., MPH, CHES
Director of Health

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Handwritten signature of Anthony J. Picente, Jr. in black ink.

Anthony J. Picente, Jr.
County Executive

Date 6/1/12

attachments
ry

60.

CONTRACT SUMMARY SHEET - ONEIDA COUNTY HEALTH DEPARTMENT

DIVISION: Environmental Health – Adolescent Tobacco Use Prevention Act (ATUPA)

NAME AND ADDRESS OF VENDOR: New York State Department of Health
Bureau of Community Environmental Health
Flanigan Square, 547 River Street
Troy, New York 12180-2216

VENDOR CONTACT PERSON: Michael J. Cambridge, Director

DESCRIPTION OF CONTRACT: The purpose of this grant is to utilize the New York State Department of Health’s Environmental Health Information and Permitting System, (eHIPS) perform compliance checks with underage youth, 15, 16, or 17 years old, where tobacco is sold, to complete at least one (1) unannounced compliance check with a minor at all facilities where tobacco is sold by March 31, 2013. Re-inspection checks for facilities with active points on their record, report tobacco dealers and vendors without a valid registration to the Bureau of Community Environmental Health and Food Protection within five (5) days of inspection. Coordinate program education for new tobacco vendors and those who fail compliance checks. Report tobacco dealers and vendors without a valid registration to the Bureau of Community Environmental Health and Food Protection, as well as many other duties listed in the workplan section of the contract relating to the Adolescent tobacco Use Prevention Act and the Clean Indoor Air Act.

PREVIOUS CONTRACT YEAR: October 1, 2011 through March 31, 2012

TOTAL: \$32,736

THIS CONTRACT YEAR: April 1, 2012 through March 31, 2013

TOTAL: \$64,796 This will result in new amended contract of \$306,233 from October 1, 2008 to March 31, 2013.

 NEW **RENEWAL** **X** **AMENDMENT**

FUNDING SOURCE: Grant A3401.05 A4018

State Funds - \$64,796 (100% state funded)

County Dollars - Previous Grant \$-0-

County Dollars - This Grant \$-0-

SIGNATURE: Gayle D. Jones, Ph.D., MPH, CHES Director of Health

DATE: May 17, 2012

Let.

ONEIDA COUNTY HEALTH DEPARTMENT

Adirondack Bank Building, 5th Floor, 185 Genesee St., Utica, NY 13501

ANTHONY J. PICENTE, JR.
ONEIDA COUNTY EXECUTIVE

GAYLE D. JONES, PHD, MPH, CHES
DIRECTOR OF HEALTH

ADMINISTRATION

Phone: (315) 798-6400 Fax: (315) 266-6138

FN 20 12 - 270

HEALTH & HUMAN SERVICES

WAYS & MEANS



May 21, 2012

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

Dear Mr. Picente:

Re: C026209

Attached are three (3) copies of a grant between Oneida County through its Health Department and the Office of Children and Family Services – Healthy Families New York (HFNY).

Healthy Families New York (HFNY) is a voluntary home visiting program for expectant parents and families with infants that promote optimal prenatal care and positive growth and development in order to improve maternal and child health and social outcomes for families at risk of abuse and neglect. The program provides intensive home visitation services weekly until the child is at least six months old and periodically thereafter based on the needs of the family until the child is in school or Head Start. The desired outcomes of the HFNY Home Visiting Program are to promote positive parental skills and parent child interaction thereby preventing child abuse/neglect and reducing out of home placements. The term of this grant shall become effective on July 1, 2012 and remain in effect through June 30, 2013 with reimbursement in the amount of \$585,710.

This is not a program mandated by public health law.

Please note: This grant is signed by you, as County Executive, electronically. However, the grant does require approval from the Board of Legislators. If you find this grant acceptable, please forward.

Should you require additional information, please contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Gayle D. Jones".

Gayle D. Jones, PhD., MPH, CHES
Director of Health

attachments
ry

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

A handwritten signature in black ink, appearing to read "Anthony J. Picente, Jr.". Below the signature is a horizontal line.

Anthony J. Picente, Jr.
County Executive

Date 6/1/12

62.

CONTRACT SUMMARY SHEET – ONEIDA COUNTY HEALTH DEPARTMENT

DIVISION: The Office of Children and Family Services

NAME AND ADDRESS OF VENDOR: The Office of Children and Family Services
Bureau of Contract Management
52 Washington St., South Building, Rm 202
Rensselaer, New York 12144

CONTACT PERSON: Irene Willett, Director of Community Wellness

SUMMARY STATEMENTS: Healthy Families New York (HFNY) is a voluntary home visiting program for expectant parents and families with infants that promote optimal prenatal care and positive growth and development in order to improve maternal and child health and social outcomes for families at risk of abuse and neglect. The program provides intensive home visitation services weekly until the child is at least six months old and periodically thereafter based on the needs of the family until the child is in school or Head Start.

PREVIOUS CONTRACT YEAR: July 1, 2010 through June 30, 2011

TOTAL: \$585,710

THIS CONTRACT YEAR: July 1, 2012 through June 30, 2013

TOTAL: \$585,710

NEW RENEWAL AMENDMENT

<u>FUNDING SOURCE:</u> A3480	\$585,710
Less Revenues:	-0-
State Funds:	\$585,710
County Dollars – Previous Grant	-0-
County Dollars – This Grant	-0-

SIGNATURE: Gayle D. Jones, Ph.D., MPH, CHES Director of Health

DATE: May 21, 2012

63.

ONEIDA COUNTY HEALTH DEPARTMENT

Adirondack Bank Building, 5th Floor, 185 Genesee St., Utica, NY 13501

ANTHONY J. PICENTE, JR.
ONEIDA COUNTY EXECUTIVE

GAYLE D. JONES, PHD, MPH, CHES
DIRECTOR OF HEALTH

ADMINISTRATION

Phone: (315) 798-6400 Fax: (315) 266-6138



May 21, 2012

FN 20 12-271

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

HEALTH & HUMAN SERVICES

WAYS & MEANS

Dear Mr. Picente:

Re: C-026476 Drinking Water Enhancement

Attached are five (5) copies of an amended grant between Oneida County through its Health Department – Drinking Water Enhancement Program and the New York State Department of Health – Bureau of Water Supply Protection.

The Environmental Health Division Drinking Water Enhancement Program is responsible for the public water supply of nearly 200 public and certain non-public water supplies in Oneida County. The goal of this program is to ensure that the public is protected from waterborne disease and contamination, both naturally occurring and human caused. Certain facilities regulated by NYS Agriculture and Markets are considered non-public water systems, but technical assistance is provided if problems arise or new systems are developed.

The term of this amendment is for the period of April 1, 2012 through March 31, 2013 in the amount of \$133,623. This will result in new amended contact of \$400,869 from April 1, 2010 through March 31, 2013. This amendment is 100% funded by the New York State Department of Health.

This is a program mandated by public health law.

If this amendment meets with your approval, please forward to the Board of Legislators.

Feel free to contact me should you require additional information.

Sincerely,

A handwritten signature in black ink, appearing to read "Gayle D. Jones".

Gayle D. Jones, PhD., MPH, CHES
Director of Health

attachments
ry

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

A handwritten signature in black ink, appearing to read "Anthony J. Picente, Jr.". Below the signature is the text "Anthony J. Picente, Jr. County Executive" and "Date 6/1/12".

Anthony J. Picente, Jr.
County Executive
Date 6/1/12

64.

CONTRACT SUMMARY SHEET - ONEIDA COUNTY HEALTH DEPARTMENT

DIVISION: Environmental Health – Drinking Water Enhancement Program

NAME AND ADDRESS OF VENDOR: New York State Department of Health
Regional Environmental Health Director
Syracuse Regional Office
217 South Salina Street, Third Floor
Syracuse, New York 13202

VENDOR CONTACT PERSON: John Strepelis, P.E., M.E.

SUMMARY OF STATEMENTS: The Environmental Health Division’s public water supply program is responsible for the oversight of nearly 200 public and certain non-public water supplies in Oneida County. The goal of this program is to ensure that the public is protected from waterborne disease and contamination, both naturally occurring and human caused. Certain facilities regulated by NYS Agriculture and Markets are considered non-public water systems, but technical assistance is provided if problems arise or new systems are developed.

PREVIOUS CONTRACT YEAR: April 1, 2011 through March 31, 2012

TOTAL: \$133,623

THIS CONTRACT YEAR: April 1, 2012 through March 31, 2013

TOTAL: \$133,623

_____ **NEW** _____ **RENEWAL** _____ **X** _____ **AMENDMENT**

FUNDING SOURCE: A3417 \$133,623

Less Revenues:	_____	_____
State Funds:		133,623
County Dollars - Previous Grant	\$	-0-
County Dollars - This Grant	\$	-0-

SIGNATURE: Gayle D. Jones, PhD., MPH, CHES Director of Health

DATE: May 21, 2012

65

ONEIDA COUNTY HEALTH DEPARTMENT

Adirondack Bank Building, 5th Floor, 185 Genesee St., Utica, NY 13501

ANTHONY J. PICENTE, JR.
ONEIDA COUNTY EXECUTIVE

GAYLE D. JONES, PH.D, MPH, CHES
DIRECTOR OF HEALTH

EDUCATION OF HANDICAPPED CHILDREN PROGRAM

Phone: (315) 798-5223 Fax: (315) 798-6441

FN 20 12-272



May 15, 2012

Anthony J. Picente Jr.
County Executive
Oneida County Office Building
800 Park Avenue
Utica, New York 13501

HEALTH & HUMAN SERVICES

WAYS & MEANS

Dear Mr. Picente:

Under Section 4410 of the New York State Education Law in compliance with Part 200 of the Regulations of the Commissioner of Education of the State of New York municipalities are to provide payment for related services rendered to eligible preschool aged children with disabilities.

Enclosed please find (3) three copies of the Agreement between Communicare Therapy Services, LLC. and the Oneida County Health Department, Education/Transportation of Handicapped Children Program for the reimbursement of related services for the period July 1, 2012 through June 30, 2015.

This is a mandated program. We anticipate reimbursement will exceed \$50,000.00 July 1, 2012 through June 30, 2015 school years.

Please contact me if you have any questions or require additional information.

Sincerely,

Gayle D. Jones, Ph.D, MPH, CHES
Director of Health

GDJ/bc
Enclosures

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 5/29/12

66.

CONTRACT SUMMARY SHEET - ONEIDA COUNTY HEALTH DEPARTMENT

DIVISION: Education and Transportation of Handicapped Children Program
Account Number: A 2960.1953

NAME AND ADDRESS OF VENDOR: Communicare Therapy Services, LLC
601 Sherrill Road, Sherrill, New York 13461

VENDOR CONTACT PERSON: Heidi Fox 363-8288

DESCRIPTION OF CONTRACT: The purpose of this contract is to provide eligible 3 to 5 year old children with the related services of speech and language therapy, occupational therapy and physical therapy. The Oneida County Health Department contracts with program providers and individual therapists who are qualified to provide services according to Section 4410 of Education Law, Part 200 Regulations of the Commissioner of Education, New York State Education Department Individual and Disabilities Act of 1990, Title 34, Part 300 of the Code of Federal Regulations. This regulation states that related services shall be provided by individuals with appropriate certification or current license in each area of related service. It is the expectation that each contracted provider uphold the best practice guidelines of their individual discipline and to submit all required documentation requested therein. Transportation services are provided in accordance with Section 119-0 of the General Municipal Law and Section 236 of the Family Court Act.

CLIENT POPULATION SERVED: 2011 – 62 (Coordination – 8; Occupational Therapy – 0; Physical Therapy – 14; Speech Therapy – 40) Clients

2011 RELATED SERVICES CONTRACT YEAR TOTAL: \$ 69,120.00

THIS CONTRACT YEAR: Rate for Related Services \$45.00 per half hour session.

THIS IS CONTRACT PERIOD: July 1, 2012 to June 30, 2015

_____NEW RENEWAL _____AMENDMENT

FUNDING SOURCE: Contract Amount: \$45.00 per half hour session and is over \$50,000.00.

Less Revenues: _____

State Funds _____ 59.5% of Total Dollars__

County Dollars - Previous Contract \$ __ 40.5% of Total Dollars__

County Dollars - This Contract \$ __ 40.5 % of Total Dollars__

Approved as to Form by County Attorney:


Brian Miga, Esq.

SIGNATURE: Barbara Pellegrino, Director Special Children Services

67

Anthony J. Picente Jr.
County Executive

Lucille A. Soldato
Commissioner



ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES
County Office Building 800 Park Avenue Utica, NY 13501

May 8, 2012

FN 20 12-273



Honorable Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

HEALTH & HUMAN SERVICES
WAYS & MEANS

Dear Mr. Picente:

I am submitting the following Purchase of Services Agreement for review and approval by the Board of Legislators per Board Resolutions and Local Law #3 of 2001, amending Article VIII, Section 802 of the Administrative Code.

Enclosed are copies of a Amendment to Purchase of Services Agreement for Mohawk Valley Resource Center fro Refugees, Inc., 309 Genesee Street, Utica, New York 13501, which provides language interpreting services to allow the Department to communicate effectively with non-English speaking clients.

The Amendment shall commence July 1, 2012 and run through December 31, 2012. The Amendment lowers the hourly rate from \$ 50.00 per hour to \$ 45.00 per hour with a 3% discount option for all bills paid within 30 days of invoice. If discount is taken advantage of the cost per hour will be \$ 43.65 per hour. Amending this contract will lower the current cost, \$ 5.00 - \$ 6.35 per hour. The Department spent \$ 61,945 from October 1, 2010 through September 30, 2011 and has a local cost of 10% or \$ 6,194.50.

I am respectfully requesting that this matter be forwarded to the Board of Legislators for action as soon as possible. Thank you for your consideration.

Sincerely,

Lucille A. Soldato
Commissioner

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 5/9/12

LAS/tms
attachment

08

36701
5/7/12

Oneida Co. Department Social Services

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____

Oneida County Board of Legislators
Contract Summary

Name of Proposing Organization:

Mohawk Valley Resource Center for Refugees, Inc.
309 Genesee Street
Utica, New York 13501

Title of Activity or Services: Language Interpreter Service (Amendment)

Proposed Dates of Operations: January 1, 2012 through December 31, 2012
Amendment effective July 1, 2012 – December 31, 2012

Client Population/Number to be Served: The Department is in need of Interpreter Services for a number of service needs including but not limited to casework appointments, counseling appointments and eligibility services.

SUMMARY STATEMENTS

1). Narrative Description of Proposed Services

Amendment lowers the hourly rate from \$ 50.00 per hour to \$ 45.00 per hour with a 3% discount option for all bills paid within 30 days of invoice. If discount is taken advantage of the cost per hour will be \$ 43.65 per hour. Amending this contract will lower the current cost, \$ 5.00 - \$ 6.35 per hour.

The Contractor has the ability to provide language interpreter service to the Department to allow the Department to communicate with our Non-English speaking clients.

2). Program/Service Objectives and Outcomes -

The Department will be able to communicate effectively with the Non-English speaking clients.

3). Program Design and Staffing Level -

Total Funding Requested:

69.

\$ 45.00 per hour
\$ 35.00 per half hour

Oneida County Dept. Funding Recommendation: Account #:A6101.495

Mandated or Non-mandated: Mandated

Proposed Funding Source (Federal \$ /State \$ / County \$):

Federal	62 %	\$ 27.90 per hour
State	28 %	\$ 12.60 per hour
County	10 %	\$ 4.50 per hour

Cost Per Client Serves

Past performance Served: The Department has contracted with this provider for this service since 2007. The Department spent \$ 61,945.00 from October 1, 2010 through September 30, 2011.

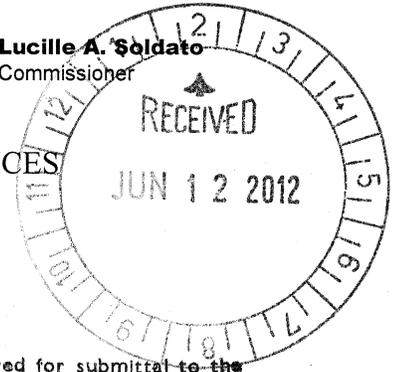
O.C. Department Staff Comments: This amendment lowers the hourly rate from \$ 50.00 per hour to \$ 45.00 per hour. With the growing Non-English speaking clients that the Department services, this is a cost effective way to break through the language barriers and will enable the Department to communicate effectively with our clients.

70.

Anthony J. Picente Jr.
County Executive



Lucille A. Soldato
Commissioner



ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES

County Office Building, 800 Park Avenue, Utica, NY 13501
Phone (315) 798-5733 Fax (315) 798-5218

June 6, 2012

Honorable Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

FN 20 12-274

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

HEALTH & HUMAN SERVICES

Anthony J. Picente, Jr.
County Executive

WAYS & MEANS

Date 6/12/12

Dear Mr. Picente:

I am submitting the following sample contract for all thirty two (32) Purchase of Service Agreements for Review and approval by the Board of Legislators per Board Resolutions and Local Law # 3 of 2001, amending Article VIII, Section 802 of the Administrative Code.

I am respectfully requesting that this sample contract for Day Care Centers be approved for all thirty two (32) Agreements under one resolution, however if there are concerns with any individual Day Care Center, that Day Care Center maybe omitted and processed separately.

The following is a list of the thirty two (32) Day Care Centers:

- Caboodles Early Childhood Center, LLC, 6989 Laura Street, Lyons Falls, NY
- Cazenovia Children's House, Inc., 2757 Route 20 E. Cazenovia, NY
- Celebration Children's Center of Canastota Inc., 206 Wilson Ave, Canastota, NY
- Center for Family Life & Recovery Inc., 253 Silverstone Road, Remsen, NY
- Chenango Nursery School Inc., 59 W. Kendrick Ave., Hamilton, NY
- North Utica Senior Citizens Recreation Center Inc., 50 Riverside Drive, Utica, NY
- The Children's Center at Morrisville State College, Inc., Bailey Hall, Morrisville, NY
- Clinton Child Care Center, Inc. DBA Clinton Early Learning Center, 198 College Hill Road, Clinton, NY
- Court Street Children's Center, Inc., 415 Court Street, Utica, NY
- The Eastern Star, Day Care Center Inc., 8280 St. RT 69, Oriskany, NY
- First Nursery School of Utica, 1605 Genesee Street, Utica, NY
- Kathleen M. Lloyd DBA Half Pint Academy Child Care Center, 7829 State Route 5, Kirkland, NY
- The Gingerbread House Preschool and Child Care Center, 2500 Grant Blvd, Syracuse, NY 13208
- Hand in Hand Early Childhood Center Inc., 5780 Brookside Circle, Lowville, NY
- Herkimer County Community College a/k/a Herkimer Community College a/k/a HCCC Child Care Center, 100 Reservoir Road, Herkimer, NY

71.

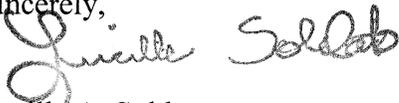
- The Jewish Community Federation of the Mohawk Valley, NY, Inc., 2310 Oneida Street, Utica, NY
- Junior Junction, Inc., 2215 Genesee Street, Utica, NY
- Griffiss Federal Employee Child Care Group, Inc. a/k/a Little Learners on Campus, 808 Cypress Street, Rome, NY
- Trustees of the Masonic Hall and Asylum Fund a/k/a Masonic Care Community of New York, 2150 Bleecker Street, Utica, NY
- Mohawk Valley Community Action Agency, Inc., a/k/a MVCAA, Inc. Griffiss Child Development Center, 9882 River Road, Utica, NY
- Mohawk Valley Community College a/k/a MVCC - Kiddie Campus Child Care Center, 1101 Sherman Drive, Utica, NY
- The Neighborhood Center Inc., 293 Genesee Street, Utica, NY
- Oneida Area Day Care Center, Inc., 447 Sayles Street, Oneida, NY
- Young Men's Christian Association and Woman's Community Center of Rome, New York a/k/a YMCA of the Greater Tri-Valley, Inc., 301 Bloomfield Street, Rome, NY
- St. Paul's Church a/k/a St Paul's Church – Nazareth Child Care Center, 11 Parkway Drive, Whitesboro, NY
- St Mary's Roman Catholic Church of Clinton, 5 Prospect Street, Clinton, NY
- Sitrin Child Day Care Facility, Inc., 3 Kavod Road, New Hartford, NY
- Thea Bowman House Inc., 731 Lafayette Street, Utica, NY
- United Methodist Church a/k/a Trinity United Methodist Church a/k/a Treehouse After School Program, 8595 Westmoreland Road, Whitesboro, NY
- Utica Eastside Mission After School Program, 932 Rutger Street, Utica, NY
- Upstate Cerebral Palsy, Inc., a/k/a United Cerebral Palsy, Inc. a/k/a United Cerebral Palsy, Inc. - New Discoveries Day Care, 1020 Mary Street, Utica, NY
- Westmoreland Elementary After School Program Inc., Route 233, Westmoreland, NY

The Centers provides safe Day Care Services for children. The Department pays them to care for children of eligible families. This resource helps to ensure safe care of children while their families participate in training and/or employment.

The term of these Agreements is October 1, 2012 through September 30, 2013, which is paid at Day Care "Market Rates" as determined by New York State Office of Children and Family Services. Total cost of these Day Care Centers in 2011 was \$ 2,315,055.75 with a local share of 4 % or \$ 92,602.23.

I am respectfully requesting that this matter be forwarded to the Board of Legislators for action as soon as possible. Thank you for your consideration.

Sincerely,



Lucille A. Soldato
 Commissioner
 LAS/tms
 Attachment

6/5/12

Oneida Co. Department Social Services

Competing Proposal _____

Only Respondent _____

Sole Source RFP _____

Oneida County Board of Legislators
Contract Summary

Name of Proposing Organization:

Various Day Care Agencies
(See Attached Summary for listing of all thirty two (32) Day
Care Agencies)

Title of Activity or Services: Day Care Services for Children

Proposed Dates of Operations: October 1, 2012 through September 30, 2013

Client Population/Number to be Served: Children in need of Day Care Services up to age 12.

SUMMARY STATEMENTS

1). Narrative Description of Proposed Services

Provide Day Care Services to eligible families.

2). Program/Service Objectives and Outcomes -

To provide safe quality Day Care Services to eligible low income employed families or public assistance recipients involved in approved educational, vocational job search or work experience activities.

3). Program Design and Staffing Level - N/A

Total Funding Requested:

Rates are determined by New York State Office of Children and Family Services current rates attached.

Oneida County Dept. Funding Recommendation: Account #:A6055.495

73

Mandated or Non-Mandated: Mandated Service

Proposed Funding Source (Federal \$ /State \$ / County \$):

Federal	84 % =	\$ 1,944,646.83
State	12 % =	\$ 277,806.69
County	4 % =	\$ 92,602.23

Cost Per Client Served: Attached Summary lists all thirty two (32) Day Care Centers being approved. The Department paid a total of \$ 2,315,055.75 for all thirty two (32) Day Care Centers in 2011.

Past performance Served:

O.C. Department Staff Comments: The Department is satisfied with the performance of all Day Care Centers and the Department contracts with a number of Centers to ensure the availability of services when needed.

Contract Number	NAME	ADDRESS	Licensed to provide service	Locations	Initial Contract	AMOUNT PAID IN 2011
38701	Caboodles Early Childhood Center, LLC	6987 Laura Street Lyon Falls, New York 13368	8 Infants, 10 Toddlers, 36 Preschoolers.	6989 Laura Street, Lyons Falls, New York	2008	-
41801	Cazenovia Children's House, Inc	2757 Route 20 East Cazenovia, New York 13035	10 Infants, 14 Toddlers and 30 Preschoolers and 30 School-Aged	2757 Route 20 East, Cazenovia, New York	2010	-
30901	Celebrations Children's Center of Canastota Inc.	206 Wilson Avenue Canastota, New York 13032	8 Infants, 12 Toddlers, and 18 Preschoolers 100 School Aged Children	206 Wilson Avenue, Canastota, New York 120 Roberts Street, Canastota, New York	2004	7,353.00
41201	Chenango Nursery School, Inc.	59 W. Kendrick Avenue Hamilton, New York 13346	8 Infants, 12 Toddlers, 28 Preschoolers, and 21 School-Aged	59 W. Kendrick Avenue, Hamilton, New York	2009	1,511.00
39801	North Ulica Senior Citizens Recreation Center, Inc.	50 Riverdale Drive Ulica, New York 13502	39 Preschooler and 40 School Aged	121 Herkimer Road, Ulica, New York 13502	1998	43,508.90
27401	The Children's Center at Morrisville State College, Inc.	PO Box 901, Bailey Hall Morrisville, New York 13408	84 Children 6 weeks to 12 years	Morrisville State College, Morrisville, New York	2002	8,626.00
29901	Clinton Child Care Center, Inc. a/k/a Clinton Early Learning Center	198 College Hill Road Clinton, New York 13323	40 Children 18 months to 5 years	198 College Hill Road, Clinton, New York	2001	4,405.00
31401	Court Street Children's Center, Inc.	415 Court Street Ulica, New York 13502	5 Toddlers, 31 Preschoolers, and 18 School-Aged 5 Toddlers, 39 Preschoolers, and 27 School-Aged	415 Court Street, Ulica, New York 13502 2831 Genesee Street, Ulica, New York 13501	2004	190,018.49
16001	The Eastern Star Day Care Center Inc.	8280 St. Rt. 69 Oriskany, New York 13424	8 Infants, 10 Toddlers and 30 Preschoolers 8 Infants, 10 Toddlers and 30 Preschoolers	Building I, 8280 St. Rt. 69, Oriskany, New York Building II, 8280 St. Rt. 69, Oriskany, New York	1999	66,411.66
34901	Center for Family Life and Recovery, Inc.	c/o Barbara H. Freeman 253 Silverstone Road Remsen, New York 13403	30 School Aged Children 30 School Aged Children	State Rt 365, Slaterville, NY 7940 Elm Street, Holland Patent, NY	2007	1,387.00
37101	First Nursery School of Ulica	1605 Genesee Street Ulica, New York 13501	30 Preschoolers	1605 Genesee Street	2007	2,262.00
22801	Kathleen M. Lloyd DBA Half Pint Academy Child Care Center	7829 State Route 5 Kirkland, New York 13323	30 Preschoolers	7829 State Route 5, Kirkland, New York 13323	1992	4,378.50
41101	Hand in Hand Early Childhood Center, Inc.	5780 Brookside Circle Lowville, New York 13367	16 Infants, 10 Toddlers, 28 Preschoolers, and 20 School Aged	12970 State Route 12, Boonville, New York	2009	46,200.26
41901	Herkimer County Community College a/k/a Herkimer Community College a/k/a HCCC Child Care Center	100 Reservoir Road Herkimer, New York 13550	10 Toddlers and 21 Preschoolers	100 Reservoir Road, Herkimer, New York	2010	-

75.

Contract Number	NAME	ADDRESS	Licensed to provide service	Locations	Initial Contract	AMOUNT PAID IN 2011
43301	The Jewish Community Federation of the Mohawk Valley, NY, Inc.	2310 Oneida Street Ulica, New York 13501	12 Toddlers and 67 Preschoolers	2310 Oneida Street, Ulica, New York	2010	5,934.05
18001	Junior Junction, Inc.	2215 Genesee Street Ulica, New York 13501	16 Infants, 10 Toddlers, and 35 Preschoolers 16 Infants, 30 Toddlers, 30 Preschoolers, and 15 School Aged	St. Lukes, 1714 Burnstone Road, New Hartford, New York St. Elizabeth's 2215 Genesee Street, Ulica, New York	1989	118,896.39
43901	The Gingerbread House Preschool and Child Care Center	2500 Grant Blvd, Syracuse, New York 13208	24 Infants, 48 toddlers and 134 Preschoolers	2500 Grant Blvd, Syracuse, New York	2011	
42801	Griffiss Federal Employee Child Care Group, Inc. aka/ka Little Learners on Campus	808 Cypress Street Rome, New York 13440	21 Preschoolers and 18 School Aged	808 Cypress Street, Rome, New York	2010	8,418.83
29701	Trustees of the Masonic Hall and Asylum Fund aka/ka Masonic Care Community of New York	2150 Bleeker Street Ulica, New York 13501	16 Infants, 20 Toddlers and 30 Preschoolers	2150 Bleeker Street, Ulica, New York 13501	1991	44,569.51
66201	Mohawk Valley Community Action Agency, Inc. aka/ka MVCAA, Inc. Griffiss Child Development Center	9882 River Road Ulica, New York 13502	8 Infants, 10 Toddlers, 83 Preschoolers, and 21 School-Aged	Building 482 Griffiss Child Development	1988	64,632.40
14001	Mohawk Valley Community College aka/ka MVCC - Kiddle Campus Day Care Center	1101 Sherman Drive Ulica, New York 13501	36 Preschoolers	1101 Sherman Drive, Ulica, New York	1990	5,718.88
18905	The Neighborhood Center, Inc.	293 Genesee street Ulica, Ne York 13501	16 Infants, 30 Toddlers, 42 Preschoolers, and 86 School Aged 34 Preschoolers	615 Mary Street, Ulica, New York 616 Mary Street Ulica, New York	1989	588,390.89
15001	Oneida Area Day Care Center, Inc.	447 Sayles Street Oneida, New York 13421	24 Infants, 36 Toddlers, 56 Preschoolers and 13 School Aged	447 Sayles Street, Oneida, New York	1989	40,902.08
17502	Young men's Christian Association and Woman's Community Center of Rome, New York aka/ka YMCA of the Greater Tri-Valley, Inc.	301 Bloomfield Street Rome, New York 13440	85 School Aged Children 35 School Aged Children 150 School Aged Children 30 School Aged Children 30 School Aged Children 30 School Aged Children 40 School Aged Children 25 School Aged Children 30 School Aged Children 30 School Aged Children 20 School Aged Children 30 School Aged Children 14 School Aged Children 20 School Aged Children 16 School Aged Children 75 School Aged Children 30 School Aged Children 30 School Aged Children 30 School Aged Children	301 W. Bloomfield Street, Rome, New York 758 W. Liberty Street, Rome, New York 620 E. Bloomfield Street, Rome, New York 75 Chenango Avenue, Clinton, New York 2630 Ramington Road, Ulica, New York 1001 Rudy Street, Rome, New York 110 W/ Linden street, Rome, New York 8194 Bailey Road, Rome, New York Myles Elementary, 80 Clinton Rd, New Hartford, NY 2801 Sulphur Springs Road, Saugquitt, New York 340 Highb Road, New Hartford, New York 33 Oxford Road, New Hartford, New York 1 Marauder Blvd, New York Mills, New York 9647 E. Main Street, Verona, New York 217 Kinsley Street, Sherill, New York 1 Oswego Street, Camden, New York 9374 Main Street, Taberg, New York 2050 state Route 49, Blossvale, New York 8594 State Route 13, Camden, New York	1990	112,402.14

Day Care Centers

Contract Number	NAME	ADDRESS	Licensed to provide service	Locations	Initial Contract	AMOUNT PAID IN 2011
28701	St. Paul's Church aka St. Paul's Church-Nazareth Child Care Center	11 Parkway Drive Whitesboro, New York 13492	57 Preschoolers and 80 School-Aged Children	11 Parkway Drive, Whitesboro, New York	2010	11,423.85
41301	St. Mary's Roman Catholic Church of Clinton	5 Prospect Street Clinton, New York 13323	39 Preschoolers	5 Prospect Street, Clinton, New York	2009	-
63101	Stirn Child Day Care Facility, Inc.	3 Kavod Road New Hartford, New York 13413	24 Infants, 10 Toddlers, and 30 Preschoolers	3 Kavod Road, New Hartford, New York	1995	16,410.00
67101	Thea Bowman House Inc.	731 Lafayette Street Ulica, New York 13502	34 Toddlers, 30 Preschoolers, and 13 School Aged	731 Lafayette Street, Ulica, New York	1998	715,198.47
43501	United Methodist Church aka Trinity United Methodist Church aka Treehouse After School Program	8595 Westmoreland Road Whitesboro, New York 13492	75 School Aged	8595 Westmoreland Road, Whitesboro, NY	2010	39,545.13
23102	Upstate Cerebral Palsy, Inc. aka/United Cerebral Palsy, Inc. aka/United Cerebral Palsy, Inc. - New Discoveries Day Care	1020 Mary Street Ulica, New York 13501	16 Infants, 12 Toddlers, 123 Preschoolers, and 10 School Aged 63 Preschoolers 36 Preschoolers 36 Preschoolers 8 Infants, 12 Toddlers, 54 Preschoolers 36 Preschoolers	1601 Arroyo Drive, Ulica, New York 326 Catherine Street, Ulica, New York 75 Chenango Avenue, Clinton, New York 10708 N. Gage Road, Barneveld, New York 130 Brookley Road, Rome, New York 3390 Brooks Lane, Chadwicks, New York	1992	186,555.34
43601	Ulica Eastside Mission After School Program	932 Rutger Street Ulica, New York 13501	20 School aged	932 Rutger Street, Ulica, New York	2010	-
20801	Westmoreland Elementary After School Program Inc.	Route 233 Westmoreland, New York 13490	30 School Aged	Route 233, Westmoreland, New York 13490	1999	-
Total Paid 2011						2,315,055.75

ANTHONY R. CARVELLI
COMMISSIONER

ONEIDA COUNTY



DEPARTMENT OF FINANCE

ANTHONY J. PICENTE JR.
COUNTY EXECUTIVE

County Office Building ♦ 800 Park Avenue ♦ Utica, New York 13501
(315) 798-5750 ♦ Fax: (315) 735-8371 ♦ www.ocgov.net

June 4, 2012

FN 20 12-275



Mr. Anthony J. Picente Jr.
Oneida County Executive
800 Park Ave.
Utica, NY 13501

GOVERNMENT OPERATIONS

WAYS & MEANS

Dear Mr. Picente,

Recently, the Oneida County Finance Department received a request from Mrs. Betty Selden of Empeyville Rd. in the Town Florence for a parcel of land located on Empeyville Rd. The parcel is identified by tax number 92.000-1-19. This property has been to auction and received no bid.

We recommend full Board consideration of her request for approval and respectfully request that you forward same at your earliest opportunity.

Sincerely yours,

Anthony Carvelli
Commissioner of Finance

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente Jr.
County Executive

Date 6/5/12

AC/bad

cc: Gerald Fiorini, Chairman of the Board of Legislators
Gregory Amoroso, County Attorney

To: The Commissioner of Finance

800 Park Ave

Utica, New York 13501

From: Betty Selden

11050 Empeyville Rd

Camden, New York 13316

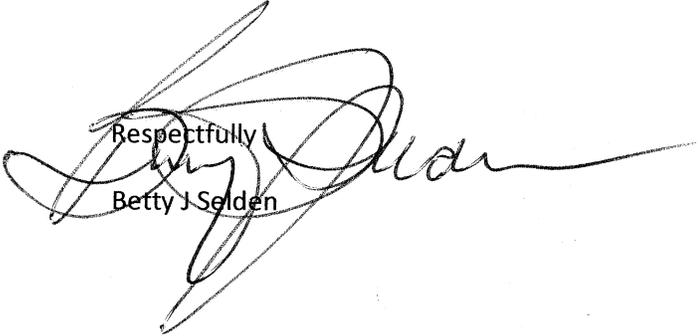
May 15 2012
RECEIVED

MAY 29 2012

ONEIDA COUNTY
COMMISSIONER OF FINANCE

I am interested in purchasing a property that has been at the land tax auction a number of times for one hundred dollars. The tax map number is 92.000-1-19 Ernenwein Thomas H property.

Respectfully


Betty J Selden

ONEIDA COUNTY DEPARTMENT OF FINANCE

PHONE: (315) 798-5753

DATE: 05/29/12

TO: ERNENWEIN THOMAS H
6659 STATE RT 46
DURHAMVILLE NY

ROBERT COLUMBIA RE
13054-

DELINQUENT NOTICE

DELINQUENT TAXES EXIST AGAINST THE PROPERTY LISTED BELOW. A 5% PENALTY WAS ADDED PURSUANT TO LAW AND INTEREST AT 10% PER YEAR IS ACCUMULATING AGAINST THE BALANCE DUE.

IN ORDER TO PROTECT YOUR INTEREST IN YOUR PROPERTY IT IS ESSENTIAL THAT YOU PAY THIS TOTAL. SHOULD TAX REMAIN UNPAID THIS PROPERTY WILL BE ADVERTISED AND THE COST ADDED TO THE AMOUNT DUE.

TOWN OF FLORENCE

303400 92.000-1-19

NO * ASSESSMENT LAND: 1250
* ASSESSMENT TOTAL: 1250
* PROPERTY CLASS: 320

SCHOOL CODE: 303001

PROPERTY LOCATION: 0 EMPEYVILLE RD SS

TX YR	TAX TYPE	CERT. NO.	TAX PLUS PENALTY	INTEREST	ADV. FEE	TOTAL DUE
06	COUNTY	001695	290.75	29.08	0.00	\$ 319.83
07	COUNTY	001678	286.02	28.60	0.00	\$ 314.62
08	COUNTY	001742	278.83	27.88	0.00	\$ 306.71
09	COUNTY	001835	253.20	25.32	0.00	\$ 278.52
10	COUNTY	001804	253.12	25.31	0.00	\$ 278.43
11	COUNTY	001820	237.00	10.88	0.00	\$ 247.88
12	COUNTY		187.35	6.24	0.00	\$ 193.59
STUB SEARCH AND ADVERTISING FEE(S)						\$ 107.00

>>>>>>>>> TOTAL AMOUNT DUE IF PAID BY 05/31/12 = \$ 2046.58

MAKE CHECK PAYABLE TO:
MAIL TO:

COMMISSIONER OF FINANCE
800 PARK AVE.
UTICA, NY 13501

FAILURE TO RECEIVE A TAX BILL DOES NOT WAIVE OBLIGATION TO PAY TAX OR PENALTY. PLEASE RETURN THIS NOTICE WITH CHECK OR MONEY ORDER. IF RETURN RECEIPT IS NEEDED, PLEASE INCLUDE SELF-ADDRESSED, STAMPED ENVELOPE.

> THE ORIGINAL TOWN AND COUNTY TAX FOR 2012 TOTALS ==> \$ 176.43 <

ATTENTION: Taxes and/or charges in transition to this office from local collector(s) are not reflected on this statement.

81.



ONEIDA COUNTY DEPARTMENT OF CENTRAL SERVICES

Oneida County Office Building ♦ 800 Park Avenue ♦ Utica, New York 13501
(315) 798-5905 ♦ Fax: (315) 798-4042 ♦ email: centser@ocgov.net

May 29, 2012

Mr. Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, NY 13501

Reviewed and Approved for submission to the **FN 20 12 - 276**
Oneida County Board of Supervisors by

Anthony J. Picente, Jr.
County Executive
Date 6/5/12 **GOVERNMENT OPERATION**

Subject: Contract Amendment Recommendation – Northland Communications MP **WAYS & MEANS**

Dear Mr. Picente:

In the August 2010, Oneida County established a Master Contract with Northland Communications to provide Multi-Protocol Label Switching (MPLS) network connections to West Dominick Street and Griffiss Airport in Rome. In September 2011, the Master Contract was modified to upgrade service for additional bandwidth required by users. The contract term was also extended and is now set to expire in September 2014. Oneida County selected an MPLS solution because:

- It is a modern network solution that handles data efficiently
- It offers a guaranteed connection covered by a Service Level Agreement
- Northland monitors the MPLS connection 24x7 from their Network Operations Center (NOC) so that they can immediately and proactively respond should a connection fail
- It's easy to use and simplifies maintenance – non-County Office Building (COB) users log on to the network, work and print as if they were physically located inside the COB; Network Administrators can more easily address network issues and assist users remotely over an MPLS connection

At the time the MPLS Master Contract was put into place in 2010, it was agreed that incremental additions of MPLS sites would be evaluated at the time each new site was identified. I am writing this letter to recommend the addition of MPLS network connections to:

- Child Advocacy Center (CAC), 930 York Street, Utica
- Women's Infants Children (WIC), 617 South Street, Utica

The connection option other than MPLS for remote sites is a Virtual Private Network (VPN). VPN quotes were therefore requested of Time Warner Cable and Cornerstone. Quotes from each provider are included as attachments to this letter. If the County were to select VPN connections for both CAC and WIC with Time Warner Cable, total contract cost for a 3 year contract would be approximately \$13,301. With Cornerstone, total cost for the same period of time would be approximately \$13,228. VPNs offer a "best efforts" service and do not come with any connectivity guarantees or a Service Level Agreement. For your convenience, a cost summary for VPN options is provided in the table below. Please note that one-time costs required for any VPN connection are included in the table so that a total contract cost can be estimated.

Time Warner			
	CAC	WIC	36 Mo. Contract
Monthly Cost	\$122.99	\$122.99	\$8,855.28
VPN Installation - 1 time cost of \$1,500 for each location			\$3,000.00
Adaptive Security Device Installation (estimated based on DPW Garages) - 1 time cost of \$723.10 for each location			\$1,446.20
Total Contract Cost			\$13,301.48
Cornerstone			
	CAC	WIC	36 Mo. Contract
Monthly Cost	\$134.99	\$108.94	\$8,781.48
VPN Installation - 1 time cost of \$1,500 for each location			\$3,000.00
Adaptive Security Device Installation (estimated based on DPW Garages) - 1 time cost of \$723.10 for each location			\$1,446.20
Total Contract Cost			\$13,227.68

Adding CAC and WIC to the Northland MPLS contract will increase the total remaining value by approximately \$14,930. To provide better insight into the remaining value of the entire Northland MPLS contract, the following table is provided for your consideration:

MPLS Contract Summary as of July 2012 - Northland Communications			
<u>MPLS Network Locations - Existing</u>	<u>Monthly Cost</u>	<u>Months left on Master Contract</u>	<u>Contract Value</u>
800 Park Ave 20 MG Fiber and MPLS	\$597.11	26	\$15,524.86
800 Park Ave 10MG Dedicated Internet	\$325.00	26	\$8,450.00
300 W. Dominick MPLS	\$387.11	26	\$10,064.86
301 W. Dominick MPLS	\$387.11	26	\$10,064.86
Griffiss Airport MPLS	\$112.11	26	\$2,914.86
Remaining contract value if no changes are made			\$47,019.44
<u>MPLS Network Locations - Proposed</u>			
CAC - 930 York Street, Utica	\$287.11	26	\$7,464.86
WIC - 617 South Street, Utica	\$287.11	26	\$7,464.86
Additional contract value if both additions are made			\$14,929.72
Remaining contract value as of July 2012 if additions are approved			\$61,949.16

The CAC currently maintains a direct to the internet connection and their users do not have a county email address so their email is not included in the archive. They also have direct web access and no filtering can be put into place until a connection to the County network is established. WIC has a VPN currently in place in Utica but it does not satisfy their needs because the difference in how they work on MPLS in Rome vs VPN in Utica causes a good deal of confusion for WIC employees and a higher than average number of support calls to Central Services. While adding CAC and WIC to the MPLS network will cost approximately \$1,700 more

for a shorter period of time than a Cornerstone VPN connection, I believe that the County is better served by proceeding with the Northland MPLS solution because it offers:

- A guaranteed, monitored connection to the County network with written a Service Level Agreement
- Easier network access making it simpler for employees to save data to network drives for better backups
- Enhanced ability for Central Services to ensure up-to-date Microsoft and Anti-virus patches on PCs
- Improved labor utilization within Central Services as Network Administrators provide more remote assistance and fewer on-site service calls (on-site service calls will still be needed to address desktop support issues)
- Less confusion for users about how to print therefore reducing user frustration
- An opportunity to continue the process of consolidating many smaller contracts into a single Master Contract giving the County better visibility into and control over contract costs

I therefore request your consideration of this amended contract.

Respectfully submitted,



Anne B. Hartman
Director, Central Services

Cc (sent electronically):

Richard Ferrucci, CAC
Gayle Jones, Public Health
Scott McNamara, DA
Lucille Soldato, DSS
Carol Watkins, WIC

Attachments:

1. 3 Copies of Northland CAC and WIC Amendment signed by Northland
2. Northland MPLS Service Level Agreement
3. Northland Contract dated August 2010
4. Northland Contract Amendment dated September 2011
5. Time Warner VPN Quotes for CAC and WIC
6. Cornerstone VPN Quotes for CAC and WIC

Oneida Co. Department: Central Services

Competing Proposal - Yes,
3 Quotes
Only Respondent - No
Sole Source RFP - No

Oneida County Board of Legislators

Name of Proposing Organization: Northland Communications

Title of Activity or Service: MPLS for CAC and WIC

Proposed Dates of Operation: July 2012 – September 2014

Client Population/Number to be Served: CAC and WIC employees

Summary Statements:

- 1. Narrative Description of Proposed Services:** Network connections to County Network
- 2. Program/Service Objectives and Outcomes:** Guaranteed network connections, improved ease of use for employees, improved support by Central Services, better e-mail and internet filtering.
- 3. Program Design and Staffing:** n/a

Total Funding Requested: \$61,949.16

Account #: A1610.492

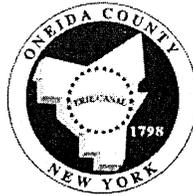
Oneida County Dept. Funding Recommendation: Central Services Computer Software and Licenses account with charge-backs to Health (WIC) and DSS (CAC)

Proposed Funding Sources (Federal \$/State \$/County \$): County

Cost Per Client Served: Approximately \$265.00 per year per employee for CAC and WIC additions.

Past Performance Data: The Northland MPLS connection has been in place for approximately 2 years and has not gone down.

O.C. Departmental Staff Comments: Adding CAC and WIC to the MPLS network will make the interface easy for users and simplify maintenance for Central Services.



ONEIDA COUNTY DEPARTMENT OF CENTRAL SERVICES

Oneida County Office Building ♦ 800 Park Avenue ♦ Utica, New York 13501
(315) 798-5905 ♦ Fax: (315) 798-4042 ♦ Email: helpdesk@ocgov.net

June 11, 2012

FN 20 12-277

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Mr. Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, NY 13501

GOVERNMENT OPERATIONS
WAYS & MEANS

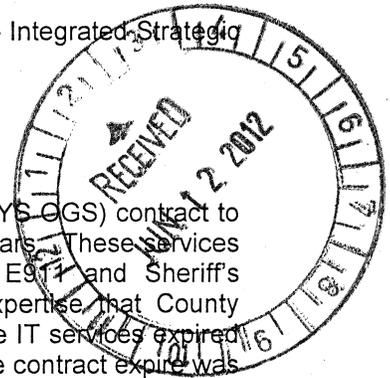
[Signature]
Anthony J. Picente, Jr.
County Executive

Date 6/10/12

Subject: IT and Network Engineering Services Contract Recommendation – Integrated Strategic Systems, Inc. (Issys)

Dear Mr. Picente:

Oneida County has utilized a New York State Office of General Services (NYS OGS) contract to obtain IT and Network Engineering Services support for the past several years. These services have been routinely utilized by Central Services and occasionally by E911 and Sheriff's Department to augment County IT staff by providing knowledge and expertise that County employees do not possess. The OGS contract we'd been using to purchase IT services expired at the end of 2011 when OGS decided not to renew it. The decision to let the contract expire was based on an OGS desire to go in a different direction for IT support services and was in no way a reflection on any of the vendors available through the contract.



In keeping with the Oneida County Purchasing Policy approved by the Board of Legislators, a Request for Proposal (RFP) for IT and Network Engineering Services was developed and publicly released. Two companies responded with proposals.

- One proposal was from Express Systems Integration (ESI). ESI is the incumbent contractor that has been providing IT support to Oneida County via the NYS OGS contract for many years.
- The other proposal was submitted by Integrated Strategic Systems, Inc. (Issys). Issys is the contractor who was awarded the contract to set up the Oneida County Central Services IT Helpdesk in 2010.

Proposals from both contractors were responsive to all of the requirements of the RFP and both were evaluated by County employees from Central Services, E911 and Sheriff's Department. Each proposal was scored by the evaluators using criteria listed in the RFP:

CRITERIA	MAXIMUM PERCENT
a. Experience of key personnel	30%
b. Demonstration of understanding	25%
c. Strength of references	25%
d. Cost	<u>20%</u>
TOTAL	100%

Score sheet results from all evaluators were combined into a summary rollup. The summary rollup table that follows reflects average ratings and scores derived from the input of 6 individual reviewers:

86

Oneida County IT and Network Engineering Services RFP - #2012-90 Proposal Evaluation Score Sheet					
Rating Key - To be followed by evaluators					
Rating	Definition				
20	Proposal is assessed to be EXCELLENT for this criterion				
15	Proposal is assessed to be GOOD for this criterion				
10	Proposal is assessed to be AVERAGE for this criterion				
5	Proposal is assessed to be POOR for this criterion				
Evaluator Name:	Rollup Summary: All evaluators				
		ESI		ISSys	
Criteria	Weight	Rating	Score	Rating	Score
Experience of Key Personnel	30%	17.50	5.25	15.83	4.75
Demonstration of Understanding	25%	13.33	3.33	14.17	3.54
Strength of References	25%	13.33	3.33	15.83	3.96
Cost	20%	11.67	2.33	17.50	3.50
	100%	ESI Weighted Score		ISSys Weighted Score	
			14.25		15.75

As indicated in the rollup summary, the combined weighted score for Issys was 15.75. ESI's score was 1.5 points lower at 14.25.

ESI and Issys each possess the technical experience, skills and ability to deliver the IT and network engineering support required by Oneida County. Factors leading to a recommendation to award the Oneida County IT and Network Engineering Services contract to Issys:

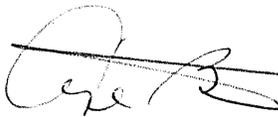
1. Management Approach: The Issys management philosophy to draw upon the skills and talents of the entire company to support customers rather than supporting them with only 1 or 2 individuals is appealing. Relying on too few people who are knowledgeable of our IT environment could be an issue for the County if we face a major IT event and no one familiar with our network is available to support us. The Issys approach will help insure that multiple technical resources are familiar with our environment so that they have the flexibility to respond in the case of an IT emergency. Issys further offered to bring in specialized technical experts as needed to assist with special issues.
2. References: References for both contractors were sound but those supporting Issys described situations where Issys has corrected problems that are similar to those needing to be corrected at Oneida County. For example, one reference was unhappy with a network contractor that hadn't documented appropriate elements of their network causing confusion and a general lack of control over resources. They felt that their network was "fragile" and couldn't be trusted. This organization changed to Issys and the problems were addressed and resolved. They feel they have a solid network and good documentation improving their control over their environment. Similar issues with technology and documentation exist in Oneida County and we believe Issys will help us rectify them.
3. Contract Model: Issys offers a pay as you go contract as opposed to a pay ahead of time contract for services. Under the ESI model, Oneida County would be expected to buy a block of pre-paid hours and ESI would draw down the hours as services were performed. Pre-paid hours would need to be replenished when the block hours had been exhausted. The Issys approach is to gather tasking; provide hours estimates for tasks, to schedule and complete the work and to provide a status report on Mondays for work accomplished the prior week. Invoicing would occur on a monthly basis after the County has accepted work accomplished to be satisfactory. The pay as you go method will enable the County to be sure that we are happy with work performed before we pay for services.

4. Rates: Hourly rates proposed by Issys were substantially lower in each of the service categories called out by the RFP. Issys also offered a very attractive blended rate as an option for the County to consider. The table below provides a comparison of the rates offered by each contractor. Historically, most of the hours used by Oneida County for IT support have been for support in the higher-end categories of IT/Network Engineer and Senior IT/Network Engineer. We fully expect that trend to continue as the County continues to utilize support services only for those tasks County employees aren't skilled enough to perform. If we were to contract with ESI, the majority of our expenditures would be at the \$90 or \$110 per hour levels. If we choose the Issys blended rate of \$78, we will be spending \$12 to \$32 per hour less for the same experience/skill level of support.

Oneida County IT and Network Engineering Services RFP - #2012-90 Proposal Evaluation Score				
Rates required by RFP	ESI Hourly Rates		ISSys Hourly Rates	
	Technician/Cabler	\$65	Technician/Cabler	\$50
	Desktop/Printer Support	\$75	Desktop/Printer Support	\$58
	IT/Network Engineer	\$90	IT/Network Engineer	\$73
	Senior IT/Network Engineer	\$110	Senior IT/Network Engineer	\$88
Additional Rates Proposed by Vendors	Remote Phone Support	\$65	Business Analyst	\$93
			Project Manager	\$93
			<u>Blended Rate for ALL skillsets listed above</u>	<u>\$78</u>
			Specialized Resources	TBD

Based on an overall superior proposal and a cost-advantageous blended rate of \$78 per hour, I respectfully request approval of a three year contract with two 1-year options with Issys, Inc. of PO Box 3186, Syracuse, NY 13220. The contract would be for hourly rates for an unspecified level of support so total value of the contract is unknown at this time. However, based on experience with our past IT support, this contract should be expected to be valued at approximately \$60,000 over the course of the contract.

Respectfully submitted,



Anne B. Hartman
Director, Central Services

Cc (electronic version, contract only): Kevin Revere, E911
Chief Jon Owens, Sheriff Department

Attachments:

1. 3 Copies of IT and Network Services Contract Signed by Issys
2. Oneida County IT and Network Engineering Services RFP - #2012-090
3. Issys Proposal
4. ESI Proposal



Oneida Co. Department: Central Services

Competing Proposal – Yes

Only Respondent – No

Sole Source RFP - No

Oneida County Board of Legislators

Name of Proposing Organization:

Central Services Department

Title of Activity or Service:

Oneida County IT and Network Engineering Services.

Proposed Dates of Operation:

From execution for 36 months with two 12-month renewal options.

Client Population/Number to be Served: All users connected to the County Network

Summary Statements:

- 1. Narrative Description of Proposed Services:** IT Support and network engineering.
- 2. Program/Service Objectives and Outcomes:** Secure and stable network connections and access to email, internet and network drives.
- 3. Program Design and Staffing:** Issys will draw upon the skillsets of all company resources to provide effective support.

Total Funding Requested: \$60,000.00 plus Special Projects funded via H433 Capital Account as needed.

Account #: A1610.493 plus H-433

Oneida County Dept. Funding Recommendation: Routine IT maintenance efforts funded by 1610. Special projects are to be funded by H-433 Capital.

Proposed Funding Sources (Federal \$/State \$/County \$): County

Cost Per Client Served: Annual cost of \$26.67 per network user for routine maintenance.

Past Performance Data: Issys successfully established a Central Services IT Helpdesk in 2010.

O.C. Departmental Staff Comments: Recommend contract based on best value for Oneida County.



Anthony J. Picente, Jr., County Executive

Linda M. Nelson, Commissioner



Phone: (315) 768-3660
Fax: (315) 768-3670
E-mail: mentalhealth@ocgov.net
Web site: www.ocgov.net

FN 20 12-280



June 12, 2012

HEALTH & HUMAN SERVICES

Honorable Anthony J. Picente, Jr.
County Executive
800 Park Avenue
Utica, New York 13501

WAYS & MEANS

Dear Mr. Picente:

I am enclosing four (4) copies of the 2012 Agreement between the Oneida County Department of Mental Health and US Department of Housing and Urban Development, for your review and signature.

There is no cost of this Agreement. This is a non-revenue grant of an extension to an existing Grant with the intent to combine with another existing Grant at the end of the term. If you have any questions, please contact me at any time.

Respectfully,

Linda M. Nelson
Commissioner

LMN/mb
Enc.

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 6/12/12

Oneida County Department: Mental Health

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

CONTRACT SUMMARY

Name of Proposing Individual/Organization: US Department of Housing and Urban
Development
Buffalo Office
465 Main Street
Buffalo, NY 14203-1780

Title of Proposed Service/Program: HMIS I Project # NY0170B2C181003

Proposed Dates of Operation: May 31, 2012 through August 31, 2012

Client Population/Number to be Served: Oneida County Homeless Population.

Summary Statements:

I. **Narrative Description of Service/Program Performance:**
Under the terms and conditions of this Agreement, the US Department of Housing and Urban
Development will:

(A) Extend the date of the existing grant from May 31, 2012 to August 31, 2012 with no
additional funding to allow for the combining of the HMIS I and HMIS II Grants at
the end of this term.

II. **Service/Program Objectives and Outcomes:** N/A

III. **Service/Program Design and Staffing:** N/A

Total Funding Requested: \$0.00

Oneida County Department Funding Recommendation(s): N/A

Mandated or Non-mandated: Non-Mandated Service

Proposed Funding Sources (Federal \$/State \$/County \$): N/A

Cost Per Client Served: N/A

Past Performance Data: N/A

Oneida County Department Staff Comments: N/A