



# ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

Gerald J. Fiorini  
Chairman  
(315) 798-5900

Mikale Billard  
Clerk  
(315) 798-5404

David J. Wood  
Majority Leader

Patricia A. Hudak  
Minority Leader

## COMMUNICATIONS FOR DISTRIBUTION October 26, 2011

(Correspondence relating to upcoming legislation, appointments, petitions, etc)

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ALL SUPPORTING DOCUMENTATION AVAILABLE AT  
[www.ocgov.net](http://www.ocgov.net)





# ONEIDA COUNTY BOARD OF LEGISLATORS

*Gerald J. Fiorini, Chairman ♦ 800 Park Avenue ♦ Utica, New York 13501*  
*Work Phone: 798-5900 ♦ Home Phone: 337-9045*

October 24, 2011

FN 20 11-297

Board of Legislators  
800 Park Ave.  
Utica, NY 13501

Honorable Members:

Please find the attached letter from Republican Elections Commissioner Pamela Mandryck and Democratic Elections Commissioner Carolann Cardone requesting the creation of certain titles and the setting or confirming of rates of compensation for such positions. Due to time constraints, I am forwarding this request to Ways and Means for their consideration at their October 26<sup>th</sup> meeting. If Ways and Means agrees with this request, a waiver of Rules 12 and 55 will be necessary for the full Board to consider this request.

I am requesting that the full Board approve this resolution on October 26, 2011.

Thank you.

Sincerely,

Gerald J. Fiorini  
Chairman

6.



COUNTY OF ONEIDA  
**OFFICE OF THE COUNTY EXECUTIVE**

**ANTHONY J. PICENTE JR.**

County Executive  
ce@ocgov.net

ONEIDA COUNTY OFFICE BUILDING  
800 PARK AVENUE  
UTICA, NEW YORK 13501  
(315) 798-5800  
FAX: (315) 798-2390  
www.ocgov.net

October 24, 2011

Hon. Gerald J. Fiorini  
Chairman  
Board of Legislators  
800 Park Ave.  
Utica, NY 13501

RE: Creation of Titles and Rates Setting for Temporary Board of Elections  
Employees

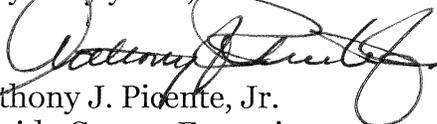
Dear Mr. Fiorini:

I am in receipt of a letter from the Commissioners of Election requesting the creation of certain titles and the setting or confirming of rates for same in anticipation of the November 8, 2011 General Election.

I am advised by the Law Department that, pursuant to State Elections Law, the ability of the Board of Elections to create these positions and to set the rates for compensation is a matter between the Board of Elections and the Board of Legislators and does not require the review or approval of my office.

That being said, I am informed that the funds to provide the compensation for these positions does not exist and must be found in the 2011 budget and appropriated for such purposes by your Board. That action will require the review and approval of this office and I will consider same as soon as the Board of Elections has submitted the necessary transfer or supplemental appropriations proposal to my office.

Very truly yours,

  
Anthony J. Picente, Jr.  
Oneida County Executive



Cc: Pamela N. Mandryck  
Carolanne Cardone  
Hon. Michael Waterman



**ONEIDA COUNTY BOARD OF ELECTIONS**

Union Station ♦ 321 Main St. ♦ 3<sup>rd</sup> Floor  
Utica, New York 13501  
Fax: (315) 798-6412

**Anthony J. Picente Jr.**  
County Executive

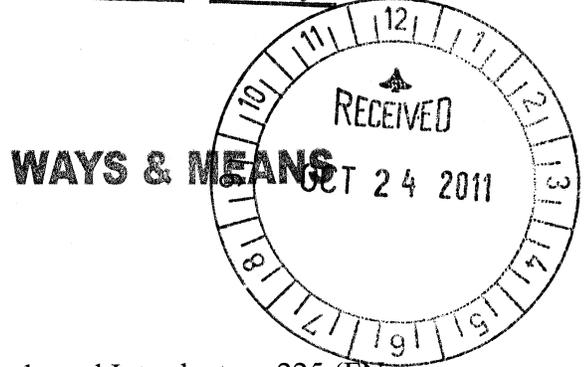
**CAROLANN N. CARDONE**  
Democratic Commissioner  
(315) 798-5761

**PAMELA N. MANDRYCK**  
Republican Commissioner  
(315) 798-5763

20 October 2011

Anthony J. Picente, Oneida County Executive  
Oneida County Office Building – FL 10  
800 Park Avenue  
Utica, NY 13501

FN 20 11 - 297



Dear County Executive Picente:

In July of 2006 the Oneida County Board of Legislators adopted Introductory 225 (FN 2006-228) which established the rate of compensation for various election-day staff including inspectors, poll clerks and machine custodians. With the implementation of the Optical Scan Voting Systems there have been staffing requirement changes which should be correctly reflected in Oneida County Legislation. It is to that end that the Board of Elections presents the following proposal to the Board of Legislators for their consideration and action, as per Chapter 180 of the Laws of New York State. The position descriptions are provided in the attached documentation.

The existing positions of Chairman, Poll Clerk and Custodian will be deleted. The positions of Poll Site Coordinator, Circuit Rider, Voting System Machine Technician and Election Management System Programmer will be added. The compensation for these positions is listed below as well as that of the currently-existing Inspector position.

**GENERAL ELECTION COMPENSATION RATES:**

- Poll Site Coordinator            \$180.00 plus mileage at the county-established rate
- Inspector                            \$150.00
- Circuit Rider                        \$140.00 plus mileage at the county-established rate

**PRIMARY ELECTION COMPENSATION RATES:**

- Poll Site Coordinator            \$130.00 plus mileage at the county-established rate
- Inspector                            \$100.00
- Circuit Rider                        \$ 90.00 plus mileage at the county-established rate

VOTING SYSTEM MACHINE TECHNICIAN

\$20.00 per hour

ELECTION MANAGEMENT SYSTEM PROGRAMMER

\$20.00 per hour

Implementation of this compensation schedule and the related expense will be offset by the reduction in election districts and poll sites (and thus staffing decreases) planned for the upcoming year. The approval and adoption of legislation implementing such rates of compensation will bring us into compliance with New York State requirements. Should you have any questions or require additional information, please contact either or both of the Commissioners.

Thank you for your consideration of this proposal.

Sincerely,

  
Pamela N. Mandryck  
Republican Commissioner of Elections

  
Carolann N. Cardone  
Democrat Commissioner of Elections

Atch: Position Descriptions

## ELECTION INSPECTOR

Election Inspectors are responsible for the smooth operation and conduct of processes at the poll sites across Oneida County. Their primary responsibility is to ensure the individual's opportunity to exercise their right to vote.

Inspectors are expected to arrive at their assigned poll site **NO LATER THAN 5:30 AM** for General and Special elections and **NO LATER THAN 11:30 AM** for Primary elections, and to remain at that site until their obligations to conduct the election is completed (typically about 10:00 PM). Breaks to acquire meals and interim breaks are anticipated.

Inspectors are to ensure that the poll site is prepared for receipt of voters by ensuring that all necessary election supplies have been received from the Board of Elections and are accounted for, including:

the folder containing the Statement of Canvass, Opening and Closing Instructions, Payroll, BOE phone numbers Ballot Receipt Verification Log, and Custody and Control Documentation;

the Poll Site Designation Sign, Voters' Bill of Rights and 100 Foot Marker Designation Sign;

the ballots for their specific election district as well as the blank BMD ballots; and

the list of voters, poll books, affidavit bag, writing supplies, seals, pad for voter sign-in list, black markers and large manila folders.

Inspectors are to complete the Opening Poll Site information on the Statement of Canvass (your Poll Site Coordinators will assist you).

Inspectors are to arrange the sign-in table to accommodate voters and be prepared to provide the correct ballot style for their respective election district. Additionally they are to provide the correct ballot marking devices to the voter as well as privacy folders.

Inspectors will ask voters to identify themselves and then locate the voter's name in the poll book and have the voter sign in the designated signature area. They will then record the voter's name on the numbered list and highlight the voter's name on the voter list for the respective election district. After providing the correct ballot and marking item they will direct the voter to the privacy booth.

Inspectors will assist voters in determining their correct poll site and will provide affidavit ballots to voters requiring such documents. They will also provide documentation on challenged voters.

**Inspectors and Poll Site Coordinators will work in tandem to maintain a smooth and orderly flow of the process and will preclude interruption of the same by voters, media, candidates or pollwatchers.**

**Inspectors will obtain pollwatcher certificates from those individuals serving that function and will provide the highlighted voter list to the pollwatcher as is convenient to the voting public.**

**At the end of the night (9:00 PM) the inspectors will announce the close of polls and will ensure that the last individual in line at that time is allowed to vote. Following this last voter the inspectors will begin the accumulation of the report of the vote on each ballot style used at the poll site. These numbers will then be recorded onto the Statement of Canvass by the inspectors. The results will be read by the Poll Site Coordinator to the Inspectors and to those pollwatchers in attendance.**

**Inspectors will complete the remainder of the required documentation and will place all voted ballots into the election supply bag and will place all unopened, unused ballots into the empty ballot box of the Optical Scan Voting System. Ballots with write-ins will be placed in a specific write-in folder as will all affidavit ballots. These items will also be placed in the election supply bag for return to the Board of Elections. Inspectors will then secure the Optical Scan Voting System as well as the Election Supply Bag for return to the Board of Elections.**

## POLL SITE COORDINATOR

The primary responsibility of the Poll Site Coordinator is to serve as the eyes and ears of the Commissioners at the poll site. There are two Poll Site Coordinators at each POLL SITE and they serve as the 'go-to' people for the inspectors. Any issue arising during course of the day will be resolved by the Poll Site Coordinators (if necessary with the direction of the Commissioners). The Poll Site Coordinators are responsible for the operation of the Poll Site for the duration of the election. They are additionally responsible for the correct opening and closing of ALL voting systems at their poll site and for the speedy return of election results and data at the close of polls, as well as, the assurance of the correct and complete Statements of Canvass

The Poll Site Coordinators are responsible for conveying site, staff or machine issues to the Board of Elections and Machine Technicians. They are also responsible for the proper arrangement of the poll site to ensure voter flow and maximum voter privacy at the Privacy Booth and Optical Scan, as well as oversight of the completion of the inspectors' assigned responsibilities.

Poll Site Coordinators will ensure that the election supply bag(s) required for use at the poll site is picked-up and delivered to the poll site by the Poll Site Coordinator. They will ensure that all of the following election day items are located and properly utilized and/or displayed:

- \*Poll Site Designation Sign*
- \*Voter's Bill of Rights*
- \*Distance Marker*
- \*Correct ballots for each election district*
- \*List of voters (to be highlighted by inspector)*
- \*Poll Book*
- \*Pad for sign-in list*
- \*Folder containing Election Day documents and instructions*
- \*Black markers and manila folders*
- \*Writing instruments and seals*

Poll Site Coordinators will report to their poll site NO LATER THAN 5:00 AM for a General or Special Election and NO LATER THAN 11:30 AM for a Primary Election. They will open the Optical Scan, verify that the correct machine was delivered and assist inspectors with the completion of the machine information portion of the statement of canvass (machine number, serial #'s, seal #'s, machine count).

The Poll Site Coordinator will then open the Optical Scan Voting System, verify that the emergency ballot box is empty and then prepare the voting system for use, beginning with the printing of a zero tapes which will be attached to the Statement

of Canvass and in the end of night returns container. The Poll Site Coordinator will also prepare the BMD portion of the Optical Scan for use.

The Poll Site Coordinator is also responsible for completion of the Security Seal documentation.

At the end of the election (9:00 PM), the Poll Site Coordinators will ensure that all eligible voters at the poll site are allowed to vote. They will announce the close of the polls and will then begin the close polls procedure of all Optical Scan Voting Systems located at the poll site.

The Poll Site Coordinators will generate results tapes for each election district as well as for return to the Board of Elections. A results tape is placed in the End of Night Results Return container along with the zero tape AND a data card. This is done for each Optical Scan Voting System located at the poll site.

One Poll Site Coordinator (the Data Transport Poll Site Coordinator) leaves the poll site to return the data to the Board of Elections. The second Poll Site Coordinator remains at the poll site and completes the closing procedure by reading the results tape (by Ballot Style –election district) to the Inspectors and to Poll Watchers.

The Poll Site Coordinator will then assist the Inspectors in completing the Statement of Canvass and verify that the results are recorded correctly. After this process is completed the Poll Site Coordinator will call-in the results to the Call-In Center (or will designate an Inspector to perform this task).

The Poll Site Coordinator will then remove the voted ballots from ballot box, verify that the emergency ballot box is empty) and will place ballots with write-ins in a manila folder and provide to inspectors. The Poll Site Coordinator will remove the BMD devices from the Optical Scan and place in the now empty ballot box for return to the Board of Elections. Security seals will be placed on the Optical Scan Voting System. The Optical Scan voting System will then be completely closed down and readied for return to the Board of Elections.

The Poll Site Coordinator will collapse the privacy booths and place same near the voting system(s).

Finally, the Poll Site Coordinator will ensure that all supplies have been returned to the election supply bag and will then return the supply bag to the BOE upon completion of any other remaining poll site election night tasks.

## CIRCUIT RIDER

The purpose of the Circuit Rider is to provide a redundant coverage mechanism and to ensure quick response to such issues as missing election supplies or unanticipated absence of election inspectors. They also provide a level of review of the activities at each poll site with that information returned in checklist format to the Commissioners throughout the course of the day.

Each Circuit Rider is assigned a specific number of poll sites which they are responsible to visit multiple times throughout the day, beginning at 6:00 AM.

The Circuit Rider will verify that the requirements of the Inspector and Poll Site Coordinator have been accomplished or will oversee the completion of those tasks before moving to the next assigned poll site. In addition they will verify that the Poll Site Coordinators have opened and readied the Optical Scan Voting System(s) at the site and that the Privacy Booths are situated.

The Circuit Rider will also ensure that the inspectors of each election district have located and are issuing the correct ballots for their election district. Circuit riders will obtain the AM Inspector list and verify that all actions have been accomplished and signed off.

They will also inquire with the Poll Site Coordinator re: issues/concerns. Critical issues will result in a call to the Board of Elections Commissioners. Otherwise, situations will be noted and then conveyed to the Board of Election Commissioners at the first Certification Review.

The Circuit Rider will continue this process through all assigned poll sites and will then return to the Board of Elections for the initial review. This process will be repeated at assigned intervals throughout the day. During interim periods there may be a need for "errand runs" to various poll sites.

At the end of the evening the Circuit rider will be assigned at the Board of Elections office at the Train Station to assist in the receipt of data and supply bags OR will be utilized as back-up for the call-in center.

## Voting System Machine Technician

The responsibilities of the Voting System Machine Technicians are to ensure the successful completion and documentation of the New York State Board of Elections mandated maintenance and testing of the Optical Scan Voting Systems as prescribed by New York State Election Law and the Help America Vote Act as well as preparation of the voting systems for use at elections.

The Technicians will perform all testing and maintenance required by law and by usage of the voting systems. They are also required to attend vendor-provided training as available to ensure proper performance of the related responsibilities.

Recording of service provided to specific voting systems is required and will be reported on the quarterly maintenance reports the technicians submit to the Commissioners for review by New York State Board of Elections.

Mandated quarterly testing of each of the voting systems is also the responsibility of the technicians. Additionally, voting system technicians are responsible for the installation of software upgrades to the optical scan voting systems.

Technicians are also responsible for the preparation of the Optical Scan Voting Systems for any election for which they are used. This includes, but is not limited to, reinstalling of printer cartridges and thermal paper, verification of inclusion of HAVA supplies (ATI device, sip and puff items, headsets, etc.) as well as extension cords and security seal logs.

Technicians will prepare the Optical Scan Voting Systems by installing the data cards into the systems. They will also complete test decking of the Optical Scan Voting Systems prior to their use at any election and will verify the success or failure of the test decking. Corrective action to remedy negative test deck or quarterly testing is the responsibility of the voting system technicians. Technicians also assist in the training of inspectors and poll site coordinators as well as Board of Elections staff.

Technicians will ensure that Optical Scan Voting Systems are completely charged and are in compliance with security requirements as per HAVA and Election Law requirements prior to shipment to the poll site. Machine issues that arise during the course of the day are resolved by the machine technicians.

Upon the return of the Optical Scan Voting System(s) from an election, the voting system technicians will verify the return of election supplies and will determine if any physical damage to the Optical Scan Voting equipment has occurred. If there has been damage, the situation will be remedied as necessary by the voting system technicians and will be reported on the maintenance logs and to the Commissioners.

## **Election Management System (EMS) Programmer**

The Election Management System (EMS) programmers are responsible to provide election ballot preparation and certain other voting machine services as prescribed by New York State Election Law and the Help America Vote Act.

Such preparation will include, but is not limited to, receiving vendor-provided training on the utilization of the EMS ballot definition and generation system and then implementing that training to accomplish the definition of the election parameters. The stated parameters include introducing the relevant data to correspond to the offices, names, parties and political subdivision of persons running for election and to do so in strict adherence to the requirements set forth in the New York State Election Law and the Help America Vote Act.

In addition to the ballot definition and generation, the EMS Programmers are responsible for the generation of all related machine operational items (iButtons and flash cards) as well as reference materials (poll site, tabulator and ballot identification cross-reference reports).

The EMS Programmers are also responsible for the back-up of election definition data to the secure server as well as provision of the ballot styles and election to the commissioners for their transmittal to the vendor and printer for the purposes of ballot and test-deck generation.

The EMS Programmers are also responsible for the compilation of election results in the EMS Results Transformation Program (RTR) and the provision of those files to the Commissioners for their upload to the internet.

The EMS Programmers are responsible for the data uploads of results from the data cards to the workstations and then onto a permanent retention device for the secure storage of the specific election's results (both data and graphic format).

Finally, the EMS Programmers (in conjunction with the Oneida County IT Department) will maintain a secure back-up of the EMS Server and all projects therein.



# ONEIDA COUNTY BOARD OF LEGISLATORS

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*Gerald J. Fiorini, Chairman ♦ 800 Park Avenue ♦ Utica, New York 13501*  
*Work Phone: 798-5900 ♦ Home Phone: 337-9045*

October 21, 2011

FN 20 11 - 298

Board of Legislators  
800 Park Ave.  
Utica, NY 13501

Honorable Members:

Please find the attached request from County Attorney Linda Dillon in regards to a contract with the NYS OILS Office. I have been informed by the Budget Director that this contract must be expedited.

I am requesting that the full Board approve this resolution on October 26, 2011.

Thank you.

Sincerely,

  
GERALD J. FIORINI, CHAIRMAN  
ONEIDA COUNTY BOARD OF LEGISLATORS



ONEIDA COUNTY DEPARTMENT OF LAW

Oneida County Office Building
800 Park Avenue ♦ Utica, New York 13501-2975
(315) 798-5910 ♦ fax (315) 798-5603

ANTHONY J. PICENTE, JR.
COUNTY EXECUTIVE

LINDA M.H. DILLON
COUNTY ATTORNEY

FN 20 11 - 298

October 13, 2011

Hon. Anthony J. Picente, Jr.
County Executive
800 Park Avenue
Utica, New York 13501

PUBLIC SAFETY

WAYS & MEANS

Dear Mr. Picente:

The New York State Office of Indigent Legal Services (OILS) has awarded Oneida County with a supplemental grant which is intended to improve efficiency and access for indigent persons receiving legal representation. These services are to be delivered through several Oneida County departments, including the Supplemental Assigned Counsel Program, and both the criminal and civil Public Defenders' offices.

Enclosed for your review and approval is a contract which outlines the details of how this award, in the amount of \$78,856.00 is to be spent, as approved by the NYS OILS board. While this grant is for a period of one year only, Oneida County has already been informed that additional multiple-year grants are to be awarded in the 2012 budget year that will continue to support these services.

Thank you for your consideration of this grant award and program plan.

Very truly yours,

[Handwritten signature]

Linda M.H. Dillon, Esq.
County Attorney

Encl.

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

[Handwritten signature]
Anthony J. Picente, Jr.
County Executive

Date 10/21/11



Oneida Co. Department: Assigned Counsel

Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name of Proposing Organization:** NYS Office of Indigent Legal Services

**Title of Activity or Service:** Special Funding for New Services

**Proposed Dates of Operation:** June 1, 2011 through May 31, 2012

**Client Population/Number to be Served:** Oneida County Residents

**Summary Statements**

**1) Narrative Description of Proposed Services**

This agreement is for new revenue to improve the quality of indigent legal services through the Assigned Counsel and Public Defender departments pursuant to article 18-B of the County Law of New York State through the newly established NYS Office of Indigent Legal Services.

**2) Program/Service Objectives and Outcomes:**

To establish new and innovative methods of service to the indigent population in need of legal assistance including technology and program improvements.

**3) Program Design and Staffing** N/A

**Total Funding Requested:** \$78,856.00

**Account #** A1171.495

**Oneida County Dept. Funding Recommendation:** This is a new source of state grant funding.

**Proposed Funding Sources (Federal \$/ State \$/County \$):** New York State – 100%

**Cost Per Client Served:** N/A

**Past Performance Data:** N/A

15

Anthony J. Picente Jr.  
County Executive



Lucille A. Soldato  
Commissioner

**ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES**

County Office Building, 800 Park Avenue, Utica, NY 13501

Phone (315) 798-5733 Fax (315) 798-5218



FN 20 11-299

October 11, 2011

Honorable Anthony J. Picente Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

**HUMAN RESOURCES**

**WAYS & MEANS**

Dear Mr. Picente:

I am submitting the following Purchase of Services Agreement for review and approval by the Board of Legislators per Board Resolutions and Local Law #3 of 2001, amending Article VIII, Section 802 of the Administrative Code.

This Purchase of Services Agreement for Personal Care Services will be provided by Cathie Lee's Home Health Care, P.O. Box 526-528 8<sup>th</sup> Avenue, Sylvan Beach, New York 13157. Personal Care Services are a vital deterrent to the placement of eligible Medicaid Clients in Nursing Home Care. These services enable people to remain at home, maintaining a lower cost of care.

This Agreement is established for the year November 1, 2011 through October 31, 2012. New York State Department of Health establishes the Personal Care Rates. The cost of this service was \$156,507 from July 1, 2010 through June 30, 2011 with a local share of 10% or \$15,650.70.

I am respectfully requesting that this matter be forwarded to the Board of Legislators for action as soon as possible. Thank you for your consideration.

Sincerely,

Lucille A. Soldato  
Commissioner

LAS/tms  
attachment

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

Date 10/24/11

10/11/11  
# 67202

Oneida Co. Department Social Services

Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_

Oneida County Board of Legislators  
Contract Summary

Name of Proposing Organization: Cathie Lee's Home Health Care  
P.O. Box 526-228 8th Avenue  
Sylvan Beach, New York 13517

Title of Activity or Services: Personal Care Services

Proposed Dates of Operations: November 1, 2011 through October 31, 2012

Client Population/Number to be Served: Physically or Mentally disabled individuals in receipt of Medicaid who are residing in their own home.

SUMMARY STATEMENTS

1). Narrative Description of Proposed Services

Personal Care Services is defined as some or total assistance with personal hygiene, dressing and feeding, nutritional and environmental support functions and health-related tasks. Such services shall be essential to the maintenance of the patient's health and safety within his/her own home, ordered by the attending physician, based on an assessment of the patient's needs provided by a qualified person in accordance with a plan of care and supervised by a registered professional nurse.

2). Program/Service Objectives and Outcomes -

To enable disabled Medicaid recipients to remain in their own home and delay or divert entrance to a higher level of care.

3). Program Design and Staffing Level - N/A

Total Funding Requested: \$ 20.38 to \$ 24.00 per hour.

Rates are determined by New York State quoted is the highest rates and vary by level of care needed.

Mandated or Non-Mandated: Mandated Service

Oneida County Dept. Funding Recommendation: Account # A6102.495

Proposed Funding Source (Federal \$ /State \$ / County \$):

Federal	62 % -	\$ 14.88
State	28 % -	\$ 6.72
County	10 % -	\$ 2.40

\* Based on \$ 24.00 per hour

Cost Per Client Served: Rates vary as to the level of care required and are set by New York State Department of Health.

Past performance Served: The department has contracted with this provider since 1997 for personal care services. This contract is paid directly by New York State through eMedNY, the cost of this service to the Department is included in the Medicaid Cap. The total cost to the State was \$156,507 from July 1, 2010 through June 30, 2011.

O.C. Department Staff Comments: The Department is satisfied with this provider and contracts with a number of agencies to ensure availability of service.

# ONEIDA COUNTY HEALTH DEPARTMENT

A *duroclade* Bank Building, 5<sup>th</sup> Floor, 185 Genesee St., Utica, NY 13501

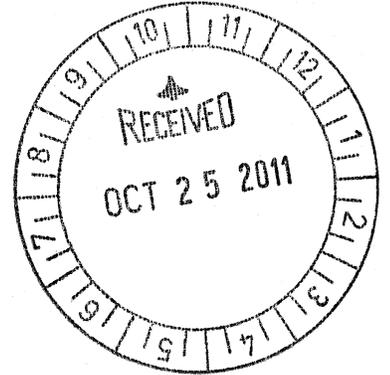
ANTHONY J. PICENTE, JR.  
ONEIDA COUNTY EXECUTIVE

GAYLE D. JONES, PHD, MPH, CHES  
DIRECTOR OF HEALTH

## ADMINISTRATION

Phone: (315) 798-6400 Fax: (315) 266-6138

FN 20 11-300



October 12, 2011

## PUBLIC HEALTH

Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

## WAYS & MEANS

Dear Mr. Picente:

Attached are five (5) copies of a grant from Health Research, Inc. and Oneida County through its Health Department for the provision of public health emergency preparedness.

The purpose of this grant is to provide the Health Department with tools to prepare and plan for public health emergencies by working with local emergency and community partners to meet emergency needs should an emergent event occur. The term of this agreement shall become effective on August 10, 2011 and remain in effect through August 9, 2012 with reimbursement to Oneida County in the amount of \$133,756. This grant is 100% federally funded.

If this grant meets with your approval, please forward to the Board of Legislators.

This grant is being submitted for your approval after the commencement date due to the grant being received on October 7, 2011.

Feel free to contact me at 798-5220 should you require additional information.

Sincerely,

A handwritten signature in black ink, appearing to read "Gayle D. Jones".

Gayle D. Jones, PhD., MPH, CHES  
Director of Health

attachments  
ry

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

A handwritten signature in black ink, appearing to read "Anthony J. Picente, Jr.". Below the signature is a horizontal line.

Anthony J. Picente, Jr.  
County Executive  
Date 10/24/11

**CONTRACT SUMMARY SHEET - ONEIDA COUNTY HEALTH DEPARTMENT**

**DIVISION:** Administration Contract Number: 1577-09  
HRI Grant Number: 15-0073-12

**NAME AND ADDRESS OF VENDOR:** Heather Elden, Contract Administrator  
Health Research Inc.  
150 Broadway, Suite 560  
Menands, New York 12204

**VENDOR CONTACT PERSON:** Lisa Worden

**SUMMARY STATEMENTS:** This grant provides the tools to prepare and plan for public health emergency preparedness by working with local emergency partners, to collaborate with community partners to plan and advocate rebuilding community recovery, coordinate emergency operations, develop/coordinate emergency public information, coordinate fatality management, conduct multijurisdictional, multidisciplinary exchange of health related information and situational awareness data among federal, state, local, territorial, and tribal levels of government, and the private sector, coordinate mass care with partner agencies addressing the public health, medical and mental/behavioral health needs, provide medical countermeasures to include vaccines, antiviral drugs, antibiotics, antitoxin, etc., acquire and maintain medical material and distribution, provide adequate medical evaluation and care during events exceeding limits of normal infrastructure of an affected community, recommend non-pharmaceutical interventions, conduct rapid public health laboratory testing, create, maintain, support public health surveillance and epidemiological investigation, protect public health agency staff responding to an incident and to support health and safety needs of hospital and medical facility personnel, coordinate volunteer management.

**PREVIOUS CONTRACT YEAR:** August 10, 2010 through August 9, 2011

**TOTAL:** \$100,000

**THIS CONTRACT YEAR:** August 10, 2011 through August 9, 2012

**TOTAL:** \$133,756

\_\_\_\_\_ **NEW**        X   **RENEWAL**      \_\_\_\_\_ **AMENDMENT**

**FUNDING SOURCE:** A3481 Grant Award

Less Revenues: \_\_\_\_\_  
State Funds: (Health Research, Inc.)                      \$ 133,756  
County Dollars – Previous Grant                              \$ -0-  
County Dollars – This Grant                                      \$ -0-

**SIGNATURE:** Gayle D. Jones, PhD., MPH, CHES Director of Health

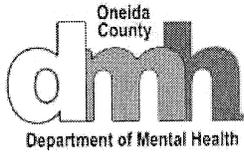
**DATE:** October 12, 2011

*20.*



Anthony J. Picente, Jr., County Executive

Linda M. Nelson, Commissioner



235 Elizabeth Street  
Utica, New York 13501

Phone: (315) 798-5903  
Fax: (315) 798-6445

FN 20 11 - 301

October 13, 2011

## PUBLIC HEALTH

The Honorable Anthony J. Picente, Jr.  
Oneida County  
800 Park Avenue  
Utica, New York 13501

## WAYS & MEANS

Dear Mr. Picente:

The following Department of Mental Health account has federal aid funds in excess of the budgeted 2011 amounts. These funds were awarded subsequent to the passing of the 2011 County Budget and are Granted to the HMIS HUD Revenue Account, and need to be transferred to the Appropriations Accounts.

We request that this revenue increase adjustment be made to the following Appropriation Account **for the 2011 supplemental appropriations:**

AA# A4311.495 – Mental Health – Federal HUD Program ..... \$6,410.00

**There will be no additional cost to the County required in support of this request. All funds are paid by the U.S. Department of Housing and Urban Development.**

Respectfully submitted,

  
Linda M. Nelson  
Commissioner of Mental Health

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

  
Anthony J. Picente, Jr.  
County Executive

Date 10/21/11

CC: Tom Keeler, Budget Director

Attachment



U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
465 Main Street  
2nd Floor  
Buffalo, NY 14203

Grant Number: NY0171B2C181003  
Project Name: NY-518 - REN - Homeless Management Information System Phase II  
Total Award Amount: \$37,483  
Component: HMIS  
Recipient: Oneida County Department of Mental Health  
Official Contact Person and Title: Linda NELSON, Commissioner  
Telephone Number: (315) 798-5903  
Fax Number: (315) 798-6445  
E-mail Address: lnelson@ocgov.net  
EIN/Tax ID Number: 15-6000460  
DUNS Number: 075814186  
Effective Date: 09/01/2011  
Project Location(s): Oneida County

**RECEIVED**  
**DEPT. OF H.U.D.**  
JUN 23 2011  
**AREA OFFICE**  
**BUFFALO, N.Y.**

### 2010 SUPPORTIVE HOUSING PROGRAM RENEWAL GRANT AGREEMENT

This Grant Agreement is made by and between the United States Department of Housing and Urban Development (HUD) and the Recipient, which is described in section 1 of Attachment A, attached hereto and made a part hereof.

The assistance which is the subject of this Grant Agreement is authorized by the McKinney-Vento Homeless Assistance Act 42 U.S.C. 11381 (hereafter "the Act"). The term "grant" or "grant funds" means the assistance provided under this Agreement. This grant agreement will be governed by the Act, the Supportive Housing rule codified at 24 CFR 583, which is attached hereto and made a part hereof as Attachment B, and the Notice of Funding Availability (NOFA), that was published in two parts. The first part was the Policy Requirements and General Section of the NOFA, which was published June 11, 2010, at 75 FR 33323, and the second part was the Continuum of Care Homeless Assistance Programs section of the NOFA, which is located at <http://www.hud.gov/offices/adm/grants/nofa10/grpcoc.cfm>. The term "Application" means the application submission on the basis of which HUD, including the certifications and assurances and any information or documentation required to meet any grant award conditions, on the basis of which HUD approved a grant. The Application is incorporated herein as part of this Agreement, however, in the event of a conflict between any part of the Application and any part of the Grant Agreement, the latter shall control. The Secretary agrees, subject to the terms of the Grant Agreement, to provide the grant funds in the amount specified at section 2 of Attachment A for the approved project described in the application. The Recipient agrees, subject to the terms of the Grant Agreement, to use the grant funds for eligible activities during the term specified at section 3 of Attachment A.

22.



U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
465 Main Street  
2nd Floor  
Buffalo, NY 14203

Grant Number: NY0170B2C181003  
Project Name: NY-518 - REN - Homeless Management Information System Phase I  
Total Award Amount: \$14,927  
Component: HMIS  
Recipient: Oneida County Department of Mental Health  
Official Contact Person and Title: Linda NELSON, Commissioner  
Telephone Number: (315) 798-5903  
Fax Number: (315) 798-6445  
E-mail Address: lnelson@ocgov.net  
EIN/Tax ID Number: 15-6000460  
DUNS Number: 075814186  
Effective Date: 05/01/2011  
Project Location(s): Oneida County

**RECEIVED**  
**DEPT. OF H.U.D.**  
JUN 23 2011  
**AREA OFFICE**  
**BUFFALO, N.Y.**

### 2010 SUPPORTIVE HOUSING PROGRAM RENEWAL GRANT AGREEMENT

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The assistance which is the subject of this Grant Agreement is authorized by the McKinney-Vento Homeless Assistance Act 42 U.S.C. 11381 (hereafter "the Act"). The term "grant" or "grant funds" means the assistance provided under this Agreement. This grant agreement will be governed by the Act, the Supportive Housing rule codified at 24 CFR 583, which is attached hereto and made a part hereof as Attachment B, and the Notice of Funding Availability (NOFA), that was published in two parts. The first part was the Policy Requirements and General Section of the NOFA, which was published June 11, 2010, at 75 FR 33323, and the second part was the Continuum of Care Homeless Assistance Programs section of the NOFA, which is located at <http://www.hud.gov/offices/adm/grants/nofa10/grpcoc.cfm>. The term "Application" means the application submission on the basis of which HUD, including the certifications and assurances and any information or documentation required to meet any grant award conditions, on the basis of which HUD approved a grant. The Application is incorporated herein as part of this Agreement, however, in the event of a conflict between any part of the Application and any part of the Grant Agreement, the latter shall control. The Secretary agrees, subject to the terms of the Grant Agreement, to provide the grant funds in the amount specified at section 2 of Attachment A for the approved project described in the application. The Recipient agrees, subject to the terms of the Grant Agreement, to use the grant funds for eligible activities during the term specified at section 3 of Attachment A.



**COUNTY OF ONEIDA  
OFFICE OF THE COUNTY EXECUTIVE**

**ANTHONY J. PICENTE JR.**  
County Executive  
ce@ocgov.net

ONEIDA COUNTY OFFICE BUILDING  
800 PARK AVENUE  
UTICA, NEW YORK 13501  
(315) 798-5800  
FAX: (315) 798-2390  
www.ocgov.net

October 24, 2011

Oneida County  
Board of Legislators.  
800 Park Avenue  
Utica, New York 13501

FN 20 11 - 302



**EDUCATION, YOUTH**

**WAYS & MEANS**

Honorable Members:

MVCC needs to amend Capital Project H-336 which has been building the new Athletic Center on the Utica Campus. The original budget does not include enough funding to complete the project as originally envisioned. MVCC Foundation has been able to secure \$100,000 in donations which will be used to receive matching funding from New York State. This additional funding will be used to complete some of the projects at the Athletic Center which were not included in the original budget. This amendment does not have any cost to Oneida County.

I therefore request your Board approval for an amendment to **Capital Project H-336 – Athletic & Physical Ed. Facilities Master Plan**, as follows:

	<u>CURRENT</u>	<u>CHANGE</u>	<u>PROPOSED</u>
State Aid	\$ 8,225,688	+ \$100,000	\$ 8,325,688.
Bonds	7,725,688	+ 0.00	7,725,688
Misc Revenue	<u>500,000</u>	<u>+ 100,000</u>	<u>600,000</u>
TOTALS	\$16,451,376	+\$ 200,000	\$16,651,376

Respectfully submitted,

Anthony J. Picente, Jr.  
Oneida County Executive

AJP:tbk

Attach.

CC: County Attorney  
Comptroller  
Budget Director  
President of MVCC

ONEIDA COUNTY

ANTHONY J. PICENTE JR.  
COUNTY EXECUTIVE



DEPARTMENT OF FINANCE

County Office Building ♦ 800 Park Avenue ♦ Utica, New York 13501  
(315) 798-5750 ♦ Fax: (315) 735-8371 ♦ www.ocgov.net

October 20, 2011

FN 20 11 - 303

**INTERNAL AFFAIRS**

**WAYS & MEANS**



Mr. Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

Dear Mr. Picente:

Enclosed, please find a proposed resolution regarding the semi-annual report on Mortgage Tax Receipts.

Please submit this to the Board of Legislators for their approval.

Very truly yours,

Anthony Carvelli  
Commissioner of Finance

AC/bad

Enclosure

cc: Mikale Billard, Clerk of the Board

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

  
Anthony J. Picente, Jr.  
County Executive  
Date 10/24/11

**MORTGAGE TAX RECEIPTS AND DISTRIBUTION**

**FOR THE PERIOD ENDING SEPTEMBER 2011**

**WHEREAS:** The Oneida County Clerk and the Commissioner of Finance  
Have prepared and submitted to the Board of County Legislators their joint  
Semi-annual report on the Mortgage Tax Receipts, and:

**WHEREAS:** This report shows the credit statement to the sum of \$1,142,467.43 to be  
Distributed to the various towns, cities and villages pursuant to  
Section 261 of the Tax Law, now therefore, be it hereby

**RESOLVED:** That the Oneida County Commissioner of Finance be, and hereby is  
Authorized and directed to remit payments in the amount shown in  
Said semi-annual report on the Mortgage Tax Receipts.

**APPROVED:**

NEW YORK STATE MORTGAGE TAX SEMI-ANNUAL REPORT

RECEIVED

OCT 12 2011

COUNTY OF Oneida County FOR THE PERIOD OF April 2011 THROUGH September 2011  
 CASH STATEMENT FOR TAXES COLLECTED PURSUANT TO ARTICLE 11

ONEIDA COUNTY COMMISSIONER OF FINANCE  
 TAX RATE: 0.9089656451

Months	BASIC TAX DISTRIBUTED						ALL OTHER TAXES DISTRIBUTED					
	1 Basic tax collected	2 Interest received by recording officer	3 Recording Officer's expense	4 Refunds or adjustments	5 Amount paid treasurer (Col 1 + Col 2 - Col 3 - Col 4)	6 Interest received by Treasurer	7 Treasurer's expense	8 Tax districts share (Col 5 + Col 6 - Col 7)	9 Local Tax	10 Additional Tax CNY	11 Special assistance fund	12 Special additional tax SONYMA
Oct												
Nov												
Dec												
Jan												
Feb												
Mar												
Apr	189,281.00	5.98	18,867.39	0.00	170,419.59	0.00	0.00	170,419.59	77,128.00		62,601.26	
May	197,891.67	7.46	19,095.73	0.00	178,803.40	0.00	0.00	178,803.40	79,520.04		63,192.14	
Jun	177,048.50	7.67	18,933.72	0.00	158,122.45	0.00	0.00	158,122.45	70,706.23		57,932.43	
Jul	187,482.63	6.73	19,540.34	-117.82	167,831.20	0.00	0.00	167,831.20	73,729.32		53,447.92	
Aug	213,495.00	7.29	19,216.78	0.00	194,285.51	0.00	0.00	194,285.51	86,095.07		66,773.68	
Sep	291,924.20	11.11	18,812.21	-117.82	273,005.28	0.00	0.00	273,005.28	121,908.54		101,398.86	
Totals	1,257,123.00	46.24	114,466.17	-235.64	1,142,467.43	0.00	0.00	1,142,467.43	509,087.20		405,346.29	

*James P. ...* Recording Officer

*James ...* Treasurer

Distribution Statement  
(Columns 1 through 5) The "taxes collected" shown in column 2 were produced by mortgages covering real property in the respective tax districts. Additions and deductions to make adjustments and correct errors are recorded in column 3 and 4, respectively. Authority for these additions and deductions is given by the orders of the Taxation Department noted on the bottom of this part.

**PART II**

Credit Statement  
(Column 6) This column is the net amount due to each tax district for which the Board of Supervisors shall issue its warrant or warrants.

	2	3	4	5	6
	Taxes Collected	*Additions	*Deductions	Taxes Adj. Corr	Amount Due Tax District
<b>MUNICIPALITY</b>					
ANNSVILLE	9,028.00	0.00	0.00	9,028.00	8,206.14
AUGUSTA	7,915.50	0.00	0.00	7,915.50	7,194.92
AVA	4,441.00	0.00	0.00	4,441.00	4,036.72
BOONVILLE	20,393.57	0.00	0.00	20,393.57	18,537.05
BRIDGEWATER	4,460.90	0.00	0.00	4,460.90	4,054.80
CAMDEN	18,210.50	0.00	0.00	18,210.50	16,552.72
DEERFIELD	31,587.00	0.00	0.00	31,587.00	28,711.50
FLORENCE	6,605.00	0.00	0.00	6,605.00	6,003.72
FLOYD	18,985.50	0.00	0.00	18,985.50	17,257.17
FORESTPORT	17,774.50	0.00	0.00	17,774.50	16,156.40
KIRKLAND	85,284.92	0.00	0.00	85,284.92	77,521.06
LEE	39,406.50	0.00	0.00	39,406.50	35,819.15
MARCY	39,738.99	0.00	0.00	39,738.99	36,121.38
MARSHALL	10,879.00	0.00	0.00	10,879.00	9,888.64
NEW HARTFORD	198,333.39	0.00	0.00	198,333.39	180,278.24
PARIS	23,483.38	0.00	0.00	23,483.38	21,345.59
REMSEN	11,709.73	0.00	0.00	11,709.73	10,643.74
ROME	130,753.19	0.00	0.00	130,753.19	118,850.16
SANGERFIELD	14,786.50	0.00	0.00	14,786.50	13,440.42
STEBEN	7,923.00	0.00	0.00	7,923.00	7,201.73
TRENTON	28,282.19	0.00	0.00	28,282.19	25,707.54
UTICA	206,689.56	0.00	-235.64	206,453.92	187,659.52
VERNON	63,605.31	0.00	0.00	63,605.31	57,815.04
VERONA	38,891.19	0.00	0.00	38,891.19	35,350.76
VIENNA	33,609.00	0.00	0.00	33,609.00	30,549.43
WESTERN	22,436.02	0.00	0.00	22,436.02	20,393.57
WESTMORELAND	46,363.47	0.00	0.00	46,363.47	42,142.80
WHITESTOWN	115,546.19	0.00	0.00	115,546.19	105,027.52
<b>Total Tax Districts</b>	<b>1,257,123.00</b>	<b>0.00</b>	<b>-235.64</b>	<b>1,256,887.36</b>	<b>1,142,467.43</b>

\*See refund, adjustment and special adjustment orders of Commissioner of Taxation and Finance, case numbers

28



**ONEIDA COUNTY DEPARTMENT OF LAW**

Oneida County Office Building  
800 Park Avenue • Utica, New York 13501-2975  
(315) 798-5910 • fax (315) 798-5603

**ANTHONY J. PICENTE JR.**  
COUNTY EXECUTIVE

**LINDA M.H. DILLON**  
COUNTY ATTORNEY

FN 20 11 - 304

October 21, 2011

Hon. Gerald J. Fiorini  
Chairman  
Board of Legislators  
Oneida County  
800 Park Avenue  
Utica, New York, 13501

**COURTS, LAWS & RULES**

**WAYS & MEANS**



RE: Final Amendments to Oneida County Charter  
and Administrative Code

*Full version available  
at [www.oc.gov.net](http://www.oc.gov.net)*

Dear Chairman Fiorini:

I enclose herewith the final version of the amendments to the Oneida County Charter and Oneida County Administrative Code.

The previously submitted version did not contain certain revisions that were recommended by the citizen committee and had been approved for inclusion by the ad hoc committee of the Board that reviewed same, to wit:

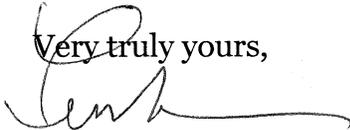
- **Article II, Section 201**,(Legislative Branch) the words “and shall apply same irregardless of municipal boundaries” have been added.
- **Article IV** (Department of Audit & Control) has been changed as recommended to “Office of the County Comptroller.” All subsequent references to the department name found within that chapter have been changed as well.
- **Article VI** (Financial Procedures). As recommended, there is added Section 615 “Audit Advisory Committee” using the language found within the Commission’s written recommendation itself.
- **Article XXIII** (Application of Charter/Code). As recommended and using the language provided by the Commission’s report, there is added a paragraph in Section 2302 to allow for the Charter/Code to be reviewed by and updated through the actions of an independent Charter Review Commission every 5 years.

In addition and since such time as the first version of the amended Code and Charter were submitted, there has been a requested change in the designation of divisions under the control of the Administrative Branch in Article III, to wit: the duties and obligations of the Office of Traffic Safety have been placed under the Division of Emergency Services along with the title and duties of the Administrator of STOP-DWI. These changes appear as underlined as added and in parentheses as deleted.

The documents are now ready to be placed before the full Board for consideration.

Thank you for the Board's patience in this regard.

Very truly yours,



Linda M.H. Dillon  
County Attorney

Cc: Hon. Anthony J. Picente, Jr.  
Harry Hertline

ONEIDA COUNTY  
OFFICE OF THE DISTRICT ATTORNEY

Scott D. McNamara  
District Attorney

Michael A. Coluzza  
First Assistant

Kurt D. Hameline  
Laurie Lisi  
Paul J. Hernon  
Matthew P. Worth  
Joseph A. Saba  
Grant J. Garramone  
Steven G. Cox  
Stacey L. Paolozzi  
Bernard L. Hyman, Jr.  
Todd C. Carville

Dawn Catera Lupi  
First Assistant

Robert L. Bauer  
Michael R. Nolan  
Kurt D. Schultz  
Kara E. Wilson  
John J. Raspante  
Joshua L. Bauer  
Patrick F. Scully  
Christopher D. Hameline  
Steven P. Feiner

September 14, 2011

FN 20 11 - 305



The Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

PUBLIC SAFETY

WAYS & MEANS

Dear Mr. Picente:

Enclosed is the proposed grant award which the New York State Division of Criminal Justice Services has rewarded our office in the amount of \$150,700.00. The grant period is from July 1, 2011 through June 30, 2012. Matching funds are not required.

I am hereby requesting your review and approval of this grant. After doing so, please forward this information to the Oneida County Board of Legislators for their review and approval.

Should you have any questions or concerns, please notify me.

Thank you for your time and assistance in this matter.

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive  
Date 10/24/11

Sincerely,

Scott D. McNamara  
Oneida County District Attorney

SDM/jb  
Enc.

31.

Oneida County District Attorney

Competing Proposal: JB

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name of Proposing Organization:**

Oneida County District Attorney

**Title of Activity or Service:**

IMPACT VIII

**Proposed Dates of Operation:**

07/01/11 – 06/30/12

**Client Population/Number to be Served:**

**Summary Statements:**

**1) Narrative Description of Proposed Services**

Funds will be used to support coordinated strategic crime fighting and violence prevention initiatives. This project is New York State's multi-agency crime fighting program designed to achieve sustained, long term crime reduction through intelligence-led policing.

**2) Program/Service Objectives and Outcomes:**

**3) Program Design and Staffing**

**Total Funding Requested:**

\$150,700.00

**Account #:**

A3038

A1165.495124

**Oneida County Dept. Funding Recommendation:**

**Proposed Funding Sources (Federal \$/ State \$/County \$):**

\$150,700.00 in state dollars.

**Cost Per Client Served:**

**Past Performance Data:**

**O.C. Department Staff Comments:**

32.

ONEIDA COUNTY  
OFFICE OF THE DISTRICT ATTORNEY

Scott D. McNamara  
District Attorney

Michael A. Coluzza  
First Assistant

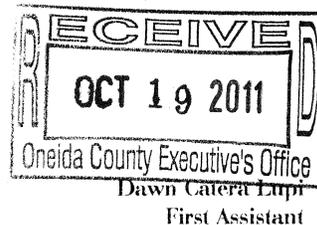
Kurt D. Hameline  
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Matthew P. Worth  
Joseph A. Saba  
Grant J. Garramone  
Steven G. Cox  
Stacey L. Paolozzi  
Bernard L. Hyman, Jr.  
Todd C. Carville

FN 20 11-306

**PUBLIC SAFETY**

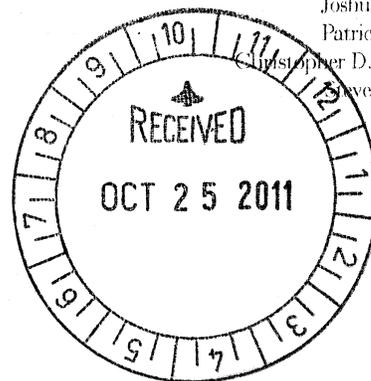
October 17, 2011

**WAYS & MEANS**



Robert L. Bauer  
Michael R. Nolan  
Kurt D. Schultz  
Kara E. Wilson  
John J. Raspante  
Joshua L. Bauer  
Patrick F. Scully  
Christopher D. Hameline  
Steven P. Feiner

The Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501



Dear Mr. Picente:

By this letter, I am requesting your approval, as well as that of the Board of Legislators, for the following supplemental appropriation within the District Attorney's Drug Enforcement Task Force cost center. The money will be used to balance a current deficit as well as anticipated expenses for the remainder of the year.

TO:

A3430.495 Drug Enforcement Task Force, Other Expenses	\$8,500
A3430.456 Drug Enforcement Task Force, Gasoline & Oil	\$6,500

This supplemental appropriation will be fully funded by:

A2678 Federal Seizure - Task Force	\$15,000
------------------------------------	----------

This 2011 supplemental appropriation will be fully supported by forfeiture funds that are already on deposit.

At your earliest convenience, please submit this request to the Board of Legislators for their approval.

If you have any questions or concerns, please contact me.

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

Date 10/21/11

33

The Honorable Anthony J. Picente, Jr.  
October 17, 2011  
Page Two

Thank you.

Very truly yours,



Scott D. McNamara  
Oneida County District Attorney

se

cc: Hon. Gerald J. Fiorini, Chairman  
Hon. David J. Wood, Majority Leader  
Hon. Patricia A. Hudak, Minority Leader  
Hon. Les Porter, Chairman, Ways & Means Comm.  
Hon. Richard A. Flisnik, Chairman, Public Safety  
Thomas Keeler, Budget Director

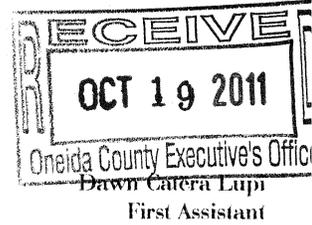
34.

ONEIDA COUNTY  
OFFICE OF THE DISTRICT ATTORNEY

Scott D. McNamara  
District Attorney

Michael A. Coluzza  
First Assistant

Kurt D. Hameline  
Laurie Lisi  
Paul J. Hernon  
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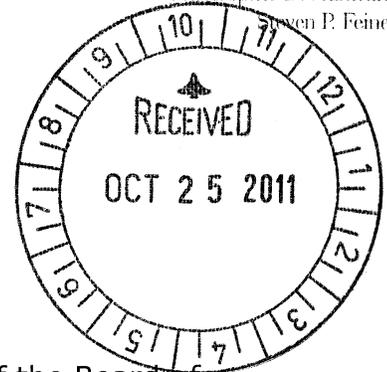
FN 20 11-307

October 17, 2011

**PUBLIC SAFETY**

**WAYS & MEANS**

The Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501



Dear Mr. Picente:

By this letter, I am requesting your approval, as well as that of the Board of Legislators, for the following supplemental appropriation within the District Attorney's Law Enforcement cost center. The money will be used to purchase computer hardware/software for the Utica Police Department

TO:

A1162.212	Law Enforcement, Computer Hardware	\$7,954
A1162.492	Law Enforcement, Computer Software	\$2,234
A1162.495	Law Enforcement, Other Expenses	\$2,000

This supplemental appropriation will be fully funded by:

A1207	Law Enforcement, Approp. F.B. Year Forfeitures	\$12,188
-------	--	----------

This 2011 supplemental appropriation will be fully supported by forfeiture funds that are already on deposit.

At your earliest convenience, please submit this request to the Board of Legislators for their approval.

If you have any questions or concerns, please contact me.

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

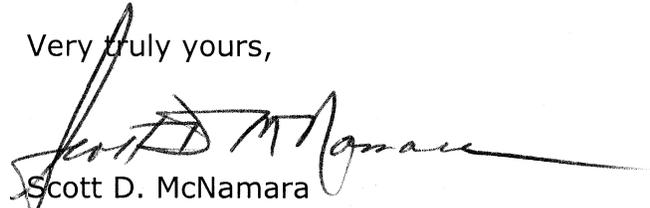
Date 10/21/11

35

The Honorable Anthony J. Picente, Jr.  
October 17, 2011  
Page Two

Thank you.

Very truly yours,



Scott D. McNamara  
Oneida County District Attorney

se

cc: Hon. Gerald J. Fiorini, Chairman  
Hon. David J. Wood, Majority Leader  
Hon. Patricia A. Hudak, Minority Leader  
Hon. Les Porter, Chairman, Ways & Means Comm.  
Hon. Richard A. Flisnik, Chairman, Public Safety  
Thomas Keeler, Budget Director

36.



Office of the Sheriff

County of Oneida

Robert M. Maciol, Sheriff

Robert S. Swenszkowski, Undersheriff

Jonathan G. Owens, Chief Deputy

Gabrielle O. Liddy, Chief Deputy

FN 20 11-308



October 17, 2011

The Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
Oneida County Office Building  
800 Park Avenue  
Utica, NY 13501

PUBLIC SAFETY

WAYS & MEANS

Dear County Executive Picente:

I am requesting a transfer of funds from the Board of Legislators to cover the costs of pharmaceuticals for the remainder of 2011.

<u>Transfer from Expense Account</u>	<u>Amount</u>	<u>Transfer to Expense Account</u>	<u>Amount</u>
A3150.101 Salaries	\$89,000	A3150.447 Pharmaceuticals	\$89,000
Total:	\$89,000		\$89,000

If I can be of further assistance, please feel free to contact me. Thank you for your cooperation.

Sincerely,

Robert M. Maciol,  
Sheriff

Cc: Tom Keeler, Budget Director

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

Date 10/24/11



37.

**Administrative Office**  
6065 Judd Road Oriskany, NY 13424  
Voice (315) 736-8364  
Fax (315) 765-2205

**Law Enforcement Division**  
6065 Judd Road Oriskany, NY 13424  
Voice (315) 736-0141  
Fax (315) 736-7946

**Correction Division**  
6075 Judd Road Oriskany, NY 13424  
Voice (315) 768-7804  
Fax (315) 765-2327

**Civil Division**  
200 Elizabeth Street Utica, NY 13501  
Voice (315) 798-5862  
Fax (315) 798-6495

# ONEIDA COUNTY FIRE COORDINATOR



Kevin W. Revere - Fire Coordinator

Gerald Pedersen, Deputy Director

Deputy Fire Coordinators: Jack Nester, Garry Johnson Daniel Schwertfeger, Doug Dean

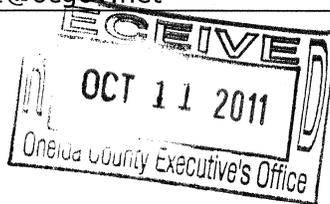
Assistant Fire Coordinators: Brian McQueen - Training, Joe Luker - Operations,

Glenn Block - Public Education, Jared Pearl - Special Ops, Michael Carl - Communications

Anthony J. Picente, Jr.  
County Executive

120 Base Road  
Oriskany, NY 13424  
oc911@ocgov.net

Phone: (315) 765-2526  
Fax: (315) 765-2529



October 10, 2011

FN 20 11 - 309

Mr. Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue

PUBLIC SAFETY

Dear County Executive Picente,

WAYS & MEANS

After months of planning and a multitude of reviews, I am submitting the recently updated Oneida County Arson Control Plan. The original plan was completed in the early 1980's. This plan provides a framework in the fight against arson in our community. It also includes the standards for the newly formed Origin and Cause team, which is a collective effort involving both law enforcement and fire personnel throughout Oneida County. This plan was submitted to the New York State Office of Fire Prevention and Control and has been approved (attached).

I respectfully request you forward this plan for legislative approval.

I thank you for your support and your commitment to the fire service.

Sincerely,

Kevin W. Revere  
Fire Coordinator

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

Date 10/21/11

Cc: Arson Control Plan file

38.