



ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

Gerald J. Fiorini
Chairman
(315) 798-5900

Mikale Billard
Clerk
(315) 798-5404

David J. Wood
Majority Leader

Patricia A. Hudak
Minority Leader

COMMUNICATIONS FOR DISTRIBUTION September 28, 2011

(Correspondence relating to upcoming legislation, appointments, petitions, etc)

<u>FILE NO.</u>	<u>COMMITTEE</u>	<u>PAGES</u>
2011-263 . . .	Internal Affairs, Ways & Means	2-4
2011-264 . . .	Read & Filed.....	5
2011-265 . . .	Public Safety, Ways & Means	6-7
2011-266 . . .	Public Safety, Ways & Means	8
2011-267 . . .	Public Safety, Ways & Means	9-10
2011-268 . . .	Public Safety, Ways & Means	11
2011-269 . . .	Public Safety, Ways & Means	12
2011-270 . . .	Public Works, Ways & Means	13-14
2011-271 . . .	Public Works, Ways & Means	15-16
2011-272 . . .	Airport, Ways & Means.....	17
2011-273 . . .	Airport, Ways & Means.....	18-19
2011-274 . . .	Internal Affairs, Ways & Means	20-23
2011-275 . . .	Internal Affairs, Ways & Means	24-26
2011-276 . . .	Internal Affairs, Ways & Means	27
2011-277 . . .	Education & Youth, Ways & Means.....	28-30
2011-278 . . .	Human Resources, Ways & Means	31-33
2011-279 . . .	Human Resources, Ways & Means	34-36
2011-280 . . .	Public Health, Ways & Means.....	37
2011-281 . . .	Public Health, Ways & Means.....	38-39
2011-282 . . .	Public Health, Ways & Means.....	40
2011-283 . . .	Public Health, Ways & Means.....	41
2011-284 . . .	Public Health, Ways & Means.....	42-43
2011-285 . . .	Public Health, Ways & Means.....	44-45
2011-286 . . .	Read & Filed.....	46
2011-287 . . .	Read & Filed.....	47

ALL SUPPORTING DOCUMENTATION AVAILABLE AT
www.ocgov.net



ONEIDA COUNTY BOARD OF LEGISLATORS

Gerald J. Fiorini, Chairman ♦ 800 Park Avenue ♦ Utica, New York 13501
Work Phone: 798-5900 ♦ Home Phone: 337-9045

FN 20 11 ~~263~~

September 23, 2011

Board of Legislators
800 Park Ave.
Utica, NY 13501

Honorable Members:

Please find the enclosed request for board action. Due to time constraints, I am hereby forwarding FN 2011-263 to Internal Affairs for consideration on Tuesday, September 27th. If the committee approves of the requests it will be considered by Ways and Means and the full Board on Wednesday, September 28th.

Thank you for your consideration.

Sincerely,

Gerald J. Fiorini
Chairman

ANTHONY R. CARVELLI
COMMISSIONER

ONEIDA COUNTY



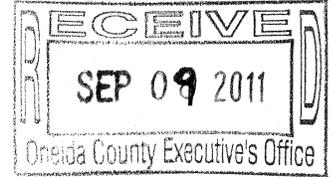
DEPARTMENT OF FINANCE

ANTHONY J. PICENTE JR.
COUNTY EXECUTIVE

County Office Building ♦ 800 Park Avenue ♦ Utica, New York 13501
(315) 798-5750 ♦ Fax: (315) 735-8371 ♦ www.ocgov.net

September 9, 2011

Mr. Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501



11 - 263

INTERNAL AFFAIRS

WAYS & MEANS

Dear Mr. Picente:

The Oneida County Finance Department has received bids on various tax delinquent properties. Attached, please find a list of the highest offers received. Initially we started with over 90 properties. Since our last auction held in February 2011, collection efforts have resulted in recovering over \$1.2 million in delinquent taxes.

We would also like to personally thank the county maintenance staff, the Sheriff's Department for providing security, and County Legislator Les Porter who generously donates his time as auctioneer.

We recommend full Board consideration of the attached bids for approval and respectfully request that you forward same at your earliest opportunity.

Sincerely yours,

Anthony Carvelli
Commissioner of Finance

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 9/21/11

AC/bad

cc: Gerald Fiorini, Chairman, Oneida County Board of Legislators
Linda Dillon, County Attorney
File

PETITION BY ONEIDA COUNTY, N. Y., BOARD OF LEGISLATORS

for

MEMORIALIZING PETITION

READ & FILED

F.N. 2011 *264*

SPONSORS: Richard A. Flisnik (R-8th)

MEMORIALIZING PETITION IN SUPPORT OF PROPOSED LEGISLATION BY SENATOR JOSEPH A. GRIFFO, SENATE BILL NO.: 5686, WHICH WILL AMEND THE CRIMINAL PROCEDURE LAW IN RELATION TO AUTHORIZING THE ELECTRONIC APPEARANCE OF A DEFENDANT STATEWIDE AND REMOVING THE REQUIREMENT THAT DEFENDANT CONSENT THERETO.

WHEREAS, pursuant to the Section 1. Subdivisions 1 and 2 of Section 182.20 of the Criminal Procedure Law, Subdivision 1 as amended by Chapter 332 of the laws of 2009 and subdivision 2 as added by Chapter 689 of the laws of 1993, when given the option to either appear in Court for arraignment or by video hook-up from jail, nearly every inmate in Oneida County has chosen the option to make the trip into the Courtroom; and

WHEREAS, the County of Oneida, New York transports approximately 250 inmates weekly from its jail to the various courts within the County for arraignment; and

WHEREAS, during these transports there is a concern that each time a defendant is brought out of the jail there is a risk of escape or injury to law enforcement and the public and also a cost to the taxpayers of the County of Oneida, New York; and

WHEREAS, arraignments are usually brief, with little accomplished, and they are often adjourned until another time when all attorneys are available; and

WHEREAS, Senator Joseph A. Griffo(R-47th) has proposed Legislation, S56856, more particularly, Section 1. Subdivisions 1 and 2 of Section 182.20 of the Criminal Procedure Law, Subdivision 1 as amended by Chapter 332 of the laws of 2009 and Subdivision 2 as added by Chapter 689 of the laws of 1993, are amended to allow the Court to dispense with the personal Appearance of a defendant, except at a hearing or trial, and conduct an electronic appearance in connection with the criminal Action provided that the Chief Administrator of the Courts has authorized the use of the electronic appearance; and

WHEREAS, if the Court should determine that on its own motion or either party requests such appearance be terminated, the Court may grant such request and adjourn the proceeding to a certain date; and

WHEREAS, the cost of transporting incarcerated defendants back and forth from Court for arraignment is very expensive. The availability of electronic equipment to enable video arraignments would over the long term save Oneida County and other counties a great deal of money in transportation costs including those costs of officers in supervision of the defendant while traveling and in Court. This saved money would then be one less burden on law-abiding taxpayers; and

WHEREAS, this Legislation only applies to arraignments and not hearings or trials.

NOW THEREFORE BE IT HEREBY RESOLVED, that the Oneida County Board of Legislators urges The New York State Senate to entertain Senate Bill No.: 5686, introduced by Senator Joseph A. Griffo (R-47th) as soon as Session commences and that a similar bill be introduced within the Assembly, and that both Bills be moved expeditiously and passed by both Chambers as soon as practicable; and

BE IT FURTHER RESOLVED, That the Clerk of the Board shall transmit copies of this memorializing petition to New York State Governor Andrew M. Cuomo, Senator Joseph A. Griffo (R-47), Senator David Valesky (D-49), Assemblyperson Anthony Brindisi (D116th), Assemblyperson Claudia Tenney, (R-115), William McGee (D-111) and all others deemed necessary and proper.

ONEIDA COUNTY
OFFICE OF THE DISTRICT ATTORNEY

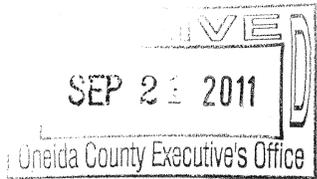
Scott D. McNamara
District Attorney

Michael A. Coluzza
First Assistant

Kurt D. Hameline
Laurie Lisi
Paul J. Hernon
Matthew P. Worth
Joseph A. Saba
Grant J. Garramone
Steven G. Cox
Stacey L. Paolozzi
Bernard L. Hyman, Jr.
Todd C. Carville

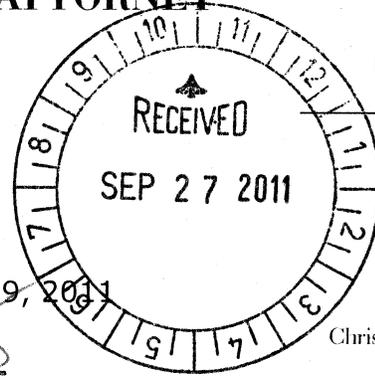
Dawn Catera Lupi
First Assistant

Robert L. Bauer
Michael R. Nolan
Kurt D. Schultz
Kara E. Wilson
John J. Raspante
Joshua L. Bauer
Patrick F. Scully
Christopher D. Hameline
Steven P. Feiner



September 19, 2011

FN 20 11-265
PUBLIC SAFETY



The Honorable Anthony J. Picente, Jr.
Oneida County Executive **WAYS & MEANS**
800 Park Avenue
Utica, New York 13501

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
Anthony J. Picente, Jr.
County Executive

Date 9/27/11

Dear Mr. Picente:

By this letter, I am requesting your approval, as well as that of the Board of Legislators, for the following supplemental appropriation within the District Attorney's Law Enforcement cost center. The money will be used to purchase computer hardware/software as well as cameras and related equipment for the Whitesboro Police Department:

TO:

A1162.211	Law Enforcement, Office Furnishings/Equipment	\$ 729
A1161.212	Law Enforcement, Computer Hardware	\$4,887
A1162.295	Law Enforcement, Other Equipment	\$3,900
A1162.492	Law Enforcement, Computer Software	\$ 988
A1162.495	Law Enforcement, Other Expenses	\$2,000

This supplemental appropriation will be fully funded by:

A1207	Law Enforcement, Approp. F.B. Year Forfeitures	\$12,504
-------	--	----------

This 2011 supplemental appropriation will be fully supported by forfeiture funds that are already on deposit.

At your earliest convenience, please submit this request to the Board of Legislators for their approval.

If you have any questions or concerns, please contact me.

6.

The Honorable Anthony J. Picente, Jr.
September 19, 2011
Page Two

Thank you.

Very truly yours,



Scott D. McNamara
Oneida County District Attorney

se

cc: Hon. Gerald J. Fiorini, Chairman
Hon. David J. Wood, Majority Leader
Hon. Patricia A. Hudak, Minority Leader
Hon. Les Porter, Chairman, Ways & Means Comm.
Hon. Richard A. Flisnik, Chairman, Public Safety
Thomas Keeler, Budget Director

ONEIDA COUNTY
OFFICE OF THE DISTRICT ATTORNEY

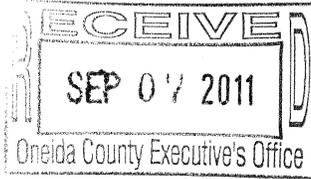
Scott D. McNamara
District Attorney

Dawn Catera Lupi
First Assistant

Michael A. Coluzza
First Assistant

Kurt D. Hameline
Laurie Lisi
Paul J. Hernon
Matthew P. Worth
Joseph A. Saba
Grant J. Garramone
Steven G. Cox
Stacey L. Paolozzi
Bernard L. Hyman, Jr.
Todd C. Carville

Robert L. Bauer
Michael R. Nolan
Kurt D. Schultz
Kara E. Wilson
John J. Raspante
Joshua L. Bauer
Patrick F. Scully
Christopher D. Hameline
Steven P. Feiner



August 31, 2011

FN 20 11 - 266



The Honorable Anthony J. Picente, Jr. **PUBLIC SAFETY**
Oneida County Executive
800 Park Avenue
Utica, New York 13501

WAYS & MEANS

Dear Mr. Picente:

By this letter, I am requesting your approval, as well as that of the Board of Legislators, for the following budgetary transfer within the Drug Enforcement Task Force's cost center to correct the current deficit in the overtime account:

TO:

A3430.103 Drug Enforcement Task Force, Overtime \$6,000

FROM:

A3430.102 Drug Enforcement Task Force, Temporary Help \$6,000

At your earliest convenience, please submit this request to the Board of Legislators for their approval.

If you have any questions or concerns, please contact me.

Thank you.

Very truly yours,

Scott D. McNamara
Oneida County District Attorney

se

cc: Hon. Gerald J. Fiorini, Chairman
Hon. David J. Wood, Majority Leader
Hon. Patricia A. Hudak, Minority Leader
Hon. Les Porter, Chairman, Ways & Means Comm.
Hon. Richard A. Flisnik, Chairman, Public Safety
Thomas Keeler, Budget Director

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picante, Jr.
County Executive

Date 9/21/11

8.

ONEIDA COUNTY
OFFICE OF THE DISTRICT ATTORNEY

Scott D. McNamara
District Attorney

Michael A. Coluzza
First Assistant

Kurt D. Hameline
Laurie Lisi
Paul J. Hernon
Matthew P. Worth
Joseph A. Saba
Grant J. Garramone
Steven G. Cox
Stacey L. Paolozzi
Bernard L. Hyman, Jr.
Todd C. Carville

RECEIVED
SEP 20 2011
Oneida County Executive's Office
Dawn Catera Lupi
First Assistant

Robert L. Bauer
Michael R. Nolan
Kurt D. Schultz
Kara E. Wilson
John J. Raspante
Joshua L. Bauer
Patrick E. Scully
Christopher D. Hameline
Steven P. Feiner

EN 20 11 - 267

September 14, 2011

PUBLIC SAFETY

WAYS & MEANS



The Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

Dear Mr. Picente:

By this letter, I am requesting your approval, as well as that of the Board of Legislators, for the following supplemental appropriation within the District Attorney's Law Enforcement cost center to purchase cameras and miscellaneous equipment necessary to reallocate the position of three video cameras within the City of Utica:

TO:

A1162.295 Law Enforcement, Other Equipment \$30,000

This supplemental appropriation will be fully funded by:

A1207 Law Enforcement, Approp. F.B. Year Forfeitures \$30,000

This 2011 supplemental appropriation will be fully supported by forfeiture funds that are already on deposit.

At your earliest convenience, please submit this request to the Board of Legislators for their approval.

If you have any questions or concerns, please contact me.

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
Anthony J. Picente, Jr.
County Executive

Date 9/21/11

9.

The Honorable Anthony J. Picente, Jr.
September 14, 2011
Page Two

Thank you.

Very truly yours,



Scott D. McNamara
Oneida County District Attorney

se

cc: Hon. Gerald J. Fiorini, Chairman
Hon. David J. Wood, Majority Leader
Hon. Patricia A. Hudak, Minority Leader
Hon. Les Porter, Chairman, Ways & Means Comm.
Hon. Richard A. Flisnik, Chairman, Public Safety
Thomas Keeler, Budget Director



Office of the Sheriff

County of Oneida

Robert M. Maciol, Sheriff

Robert S. Swenszkowski, Undersheriff

Jonathan G. Owens, Chief Deputy

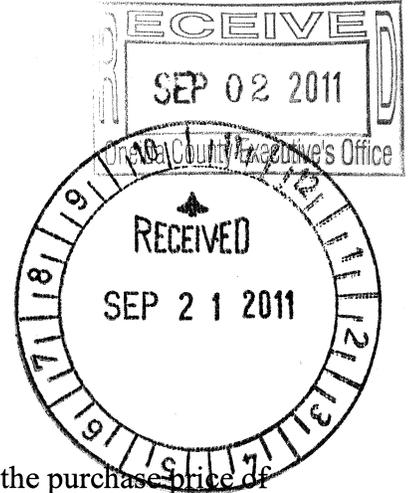
Gabrielle O. Liddy, Chief Deputy

FN 20 11 - 268

August 31, 2011

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
Oneida County Office Building
800 Park Avenue
Utica, NY 13501

PUBLIC SAFETY
WAYS & MEANS



Dear County Executive Picente:

I am requesting a transfer of funds from the Board of Legislators to cover the purchase price of an Orbital floor scrubber. This piece of equipment will eliminate the cost and use of liquid floor stripper.

<u>Transfer from Expense Account</u>	<u>Amount</u>	<u>Transfer to Expense Account</u>	<u>Amount</u>
A3151.493 Maintenance & Repairs	\$5,995	A3151.295 Other Equipment	\$5,995
Total:	\$5,995		\$5,995

If I can be of further assistance, please feel free to contact me. Thank you for your cooperation.

Sincerely,

Robert M. Maciol,
Sheriff

Cc: Tom Keeler, Budget Director

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 9/24/11

11.



Office of the Sheriff

County of Oneida

Robert M. Maciol, Sheriff

Robert S. Swenszkowski, Undersheriff

Jonathan G. Owens, Chief Deputy

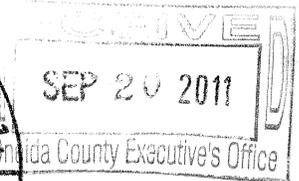
Gabrielle O. Liddy, Chief Deputy

September 16, 2011

FN 20 11 - 269

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
Oneida County Office Building
800 Park Avenue
Utica, New York 13501

PUBLIC SAFETY
WAYS & MEANS



Dear County Executive Picente:

The Sheriff's Office was recently awarded an Edward Byrne Memorial Justice Assistance Grant (JAG). I am requesting a supplemental appropriation for this grant contract. Please increase A3150.211 \$29,475.00 and A4321 \$29,475.00.

The JAG grant, totaling \$29,475.00, is set to begin October 1, 2011, and end on September 30, 2012. **There are no county dollars in this grant.** The goal of this grant is to purchase and install video teleconferencing equipment, which will enable inmates and correctional personnel to communicate with local courts, attorneys, probation and parole officers, mental health, drug and alcohol and social services, medical professionals, religious institutions, family members and other appropriate agencies and individuals. In doing so, cost savings, less inmate movement, fewer security breaches, reduced wait times for medical services or improved health outcomes, greater access for family members and increased user satisfaction may be realized by our office.

I would like to thank you for your time and diligent attention to this matter in advance. If you have any questions, require clarification or seek additional information from me in order to help you make a decision regarding my request, please do not hesitate to contact me at any point in time.

Sincerely,

Robert M. Maciol
Sheriff

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 9/21/11

12

Administrative Office
6065 Judd Road Oriskany, NY 13424
Voice (315) 736-8364
Fax (315) 765-2205

Law Enforcement Division
6065 Judd Road Oriskany, NY 13424
Voice (315) 736-0141
Fax (315) 736-7946

Correction Division
6075 Judd Road Oriskany, NY 13424
Voice (315) 768-7804
Fax (315) 765-2327

Civil Division
200 Elizabeth Street Utica, NY 13501
Voice (315) 798-5862
Fax (315) 798-6495

Oneida County Department of Public Works

ANTHONY J. PICENTE JR.
County Executive

DENNIS S. DAVIS
Commissioner

6000 Airport Road
Oriskany, New York 13424
Phone: (315) 793-6235
Fax: (315) 768-6299

DIVISIONS:
Buildings & Grounds
Engineering
Highways, Bridges & Structures
Reforestation

September 19, 2011

FN 20 11-270

Anthony J. Picente Jr.
Oneida County Executive
800 Park Ave.
Utica, NY 13501

PUBLIC WORKS

WAYS & MEANS



Dear County Executive Picente,

The Department of Public Works has received a request from Verizon New York, Inc., for a permanent utility easement at the Skyline Drive communications tower site in Kirkland. The utility easement will allow installation of telecommunications facilities that will serve an existing AT&T cellular communications tower.

The proposed utility easement will not unreasonably restrict the County's use of the communications tower site and will not restrict further site development and marketing.

Please review the enclosed easement and if acceptable forward to the Oneida County Board of Legislators for consideration.

Thank you for your support.

Sincerely,

A handwritten signature in black ink, appearing to be "Dennis S. Davis".

Dennis S. Davis
Commissioner

cc: Mark E. Laramie, P.E.

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

A handwritten signature in black ink, appearing to be "Anthony J. Picente Jr.". Below the signature is a horizontal line.

Anthony J. Picente, Jr.
County Executive

Date 9/27/11

Oneida County Department: Public Works

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____

Oneida County Board of Legislators Contract Summary

Name of Proposing Organization: Verizon New York, Inc.
140 West St.
New York, NY 10007

Title of Activity or Service: Utility Easement

Client Population/Number to be Served: N/A

Summary Statements:

1) Narrative Description of Proposed Services:
Utility easement at Skyline Drive communications tower site.

2) Program/Service Objectives and Outcomes:
N/A

3) Program Design and Staffing Level:
N/A

Total Funding Requested: \$0.00

Oneida County Department Funding Recommendation: \$0.00 Account #

Proposed Funding Source: Federal 0% State 0% County 0%

Cost Per Client Served: N/A

Past Performance Data: N/A

Oneida County Department Staff Comments

Oneida County Department of Public Works

ANTHONY J. PICENTE, JR
County Executive

DENNIS S. DAVIS
Commissioner

6000 Airport Road
Oriskany, New York 13424
Phone: (315) 793-6219 Fax: (315) 768-6299

DIVISIONS:
Buildings & Grounds
Engineering
Highways, Bridges & Structures
Reforestation

FN 20 11 - 271

WAYS & MEANS

PUBLIC WORKS

MEMORANDUM



To: Dennis S. Davis
Commissioner of Public Works

From: Brian N. Scala 
Deputy Commissioner, Div. of Highways & Bridges

Date: September 13, 2011

Re: Agreement with the New York State Department of Transportation for Snow and Ice Control for the 2012-2013 Snow Season.

Attached please find six (6) Agreements to Extend the Municipal Snow and Ice with the New York State Department of Transportation for the 2012-2013 snow season along with an informational map and the necessary letter.

Under this Agreement, the county would continue to provide this service through the 2012-2013 snow season and the state will pay Oneida County an estimated \$1.997 million.

Please forward this Agreement to the County Executive for board action.

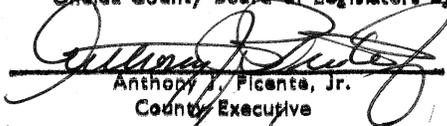
After approval, please return five (5) signed Agreements along with five (5) resolutions to this office and we will forward to the appropriate office.

Thank you for your consideration.

Attachments

BNS:ck

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by


Anthony J. Picente, Jr.
County Executive

Date 9/26/11

Oneida County Department: Public Works
9/13/2011

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____

Oneida County Board of Legislators Contract Summary

Name of Proposing Organization: NYS Department of Transportation

Title of Activity or Service: Control of Snow & Ice on State Roads July 1, 2012 to June 30, 2013

Client Population/Number to be Served:

Summary Statements:

1) Narrative Description of Proposed Services: Extension of Snow & Ice Control Agreement dated March 10, 1975.

2) Program/Service Objectives and Outcomes:

3) Program Design and Staffing Level:

Total Funding Requested:

Oneida County Department Funding Recommendation: Account # D2302

Proposed Funding Source: Federal _____ State \$1,997,402.83 County _____

Cost Per Client Served:

Past Performance Data:

Oneida County Department Staff Comments: This Agreement is extremely important to this department and is 100% reimbursable from the NYS Department of Transportation.

Griffiss International Airport



Oneida County Department of Aviation
 592 Hangar Road, Suite 200
 Rome, NY 13441
 Telephone: 315-736-4171 / Fax: 315-736-0568

ANTHONY J. PICENTE, JR.
 County Executive

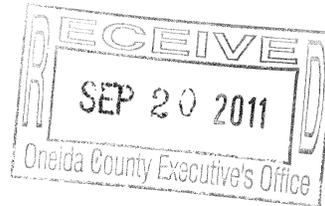
W. VERNON GRAY, III
 Commissioner of Aviation

September 19, 2011

FN 20 11-272

Anthony J. Picente, Jr.
 Oneida County Executive
 800 Park Avenue
 Utica, New York 13501

AIRPORT



Dear County Executive:

WAYS & MEANS

The Department of Aviation needs to do a transfer to account number .456, Gasoline and Oil, due to the projected short fall. During the set up the Department of Aviation 2011 budget it was estimated total expenditures would be approximately \$120,000 which was approximately 25% over the 2010 total expenditures. Unfortunately, with the substantial increases in the price per gallon since the budget was passed and the airfield about to enter its snowplowing season it is imperative to do a transfer. The current budget has approximately \$6,000 left which will not be sufficient to cover expenses for the rest of the year.

Fortunately, there seems to be a surplus in the Other Expenses account which will cover the proposed transfer.

I therefore request your Board's approval for the following 2011 transfer of funds:

TO:		
AA# A5620.456	Dept. of Aviation – Gasoline & Oil	\$ 30,000.
FROM:		
AA# A5620.495	Dept. of Aviation – Other Expenses	\$30,000.

Respectfully submitted,

Vernon Gray
 Vernon Gray
 Aviation Commissioner

VG:dmn
 Attach.
 CC: County Attorney
 Comptroller
 Budget
 Department of Aviation

Reviewed and Approved for submittal to the
 Oneida County Board of Legislators by

Anthony J. Picente, Jr.
 Anthony J. Picente, Jr.
 County Executive

Date 9/20/11

17.

Griffiss International Airport



592 Hangar Road, Suite 200
Rome, NY 13441
Telephone: 315-736-4171 / Fax: 315-736-0568

ANTHONY J. PICENTE, JR.
County Executive

W. VERNON GRAY, III
Commissioner of Aviation

September 9, 2011

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Ave.
Utica, NY 13501



FN 20 11-273

AIRPORT

Dear County Executive Picente,

WAYS & MEANS

The Department of Aviation continues its effort to conserve energy and trim utility costs. Commensurate with ongoing improvement projects that have presented the Airport with the opportunity to relieve its demand on an aging steam system, we are recommending and submitting for approval an agreement with CHA Consulting, Inc. to develop a Comprehensive Natural Gas Distribution Plan for Griffiss International Airport. This plan will further the Airport to consolidate fuel sources (steam, liquefied propane gas, and heating oil) and reduce heating costs by converting to natural gas. CHA is currently conducting a New York State Energy Research and Development Authority (NYSERDA) "Flex Tech" study on the airport's buildings. CHA will use the Flex Tech study information in determining the necessary gas requirements, available energy initiatives, and efficient heating and cooling technologies. This plan will also satisfy the FAA's required environmental assessment necessary for project development. CHA's fee for providing the professional services to prepare the Natural Gas Distribution Plan and FAA Environmental Coordination is \$69,934.66.

The Oneida County Board of Legislators (F.N. 2009-415, Res. No. 348) has designated CHA, as an approved Airport Consultant. The Board of Acquisition and Contract accepted this agreement on August 24, 2011.

Please consider CHA's agreement for professional services to prepare the Natural Gas Distribution Plan and FAA Environmental Coordination at a fee not to exceed \$69,934.66. If acceptable, please present to the Board of Legislators for their approval. Thank you for your attention and support with this matter. Charge Capital Account H-408.

Sincerely,

W. VERNON GRAY, III
Commissioner of Aviation

WVG:wfa
Attach.
Cc: County Attorney

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 9/27/11

Oneida County Department: Aviation

Competing Proposal _____
Only Respondent _____
Sole Source RFP X

Oneida County - Contract Summary

Name of Proposing Organization: CHA Consulting, Inc. (Clough Harbour Assoc.)

Title of Activity or Service: Professional Services

Client Population/No. to be Served: N/A

Summary Statements:

1) Narrative Description of Proposed Services:

This agreement with CHA Consulting, Inc. is to develop a Comprehensive Natural Gas Distribution Plan for Griffiss International Airport.

2) Program/Service Objectives and Outcomes:

This Comprehensive Natural Gas Distribution Plan will further the Airport to consolidate fuel sources (steam, liquefied propane gas, and heating oil) and reduce heating costs by converting to natural gas.

3) Program Design and Staffing Level: N/A

Total Funding Requested: \$69,934.66

Oneida County Department Funding Recommendation: \$69,934.66 **Account #** H-408

Proposed Funding Source:	Federal \$0	State \$0	County \$69,934.66
---------------------------------	--------------------	------------------	---------------------------

Cost Per Client Served: N/A

Past Performance Data: N/A

Oneida County Department Staff Comments:

CHA is an FAA / County approved Airport Consultant selected by a competitive RFP process. Approved by Bd. of Acquisition and Contracts on August 24, 2011.



ONEIDA COUNTY DEPARTMENT OF CENTRAL SERVICES

Oneida County Office Building ♦ 800 Park Avenue ♦ Utica, New York 13501
(315) 798-5905 ♦ Fax: (315) 798-4042 ♦ email: centser@ocgov.net

September 20, 2011

Mr. Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, NY 13501

FN 20 11 - 274
INTERNAL AFFAIRS
WAYS & MEANS



Subject: Contract Amendment Recommendation – Northland Communications MPLS and Internet Service Agreement

Dear Mr. Picente:

In August 2010, Oneida County entered a contract with Northland Communications for:

- 1.5 megabyte MPLS connections from 300 and 301 W. Dominick to Northland
- a 6 megabyte MPLS connection from Northland to 800 Park Avenue and
- 3 megabytes of Dedicated Internet from 800 Park Avenue including costs for the associated Local Loop

The Oneida County contract number with Northland for these services is 011569.

The two MPLS connections to W. Dominick Street provide employees in those facilities all network access to the county network. This includes email and connections to their network drives and server. Their MPLS connections also handle all browser traffic from employees PCs to the county's Time Warner Cable Internet connection. The link from the Northland MPLS to the Time Warner Cable Internet connection occurs through the network infrastructure installed in the B1 Data Center of the Oneida County Office Building. This network configuration enables Central Services to control server and internet access for Rome-based employees just as is done for employees located within the County Office Building. However, if the MPLS connections to Rome go down or operate too slowly, Rome's access to email, network drives and the Internet are all impacted.

Over the past year, network traffic over our MPLS connections has increased significantly and have caused network saturation and slowdowns, especially in Rome. These slowdowns make it difficult to ensure routine county business is conducted via electronic means in an uninterrupted manner. We have researched the issue with Northland and ESI and based on all of the input received, it is my recommendation that Oneida County amends our MPLS and Internet contract with Northland to increase the network connection speeds for both 300 and 301 W. Dominick from 1.5 megabytes to 3.0 megabytes and to increase the 800 Park Avenue connections to 20 megabytes Fiber MPLS and 10 megabytes Dedicated Internet.

The increase in network traffic from Rome and to the Internet both now and in the future is being driven by several of factors:

1. Central Services completed the Novell to Windows Migration – this migration saved Oneida County approximately \$12,000 per year in Novell licensing fees. It further allowed us to move the local 301 W. Dominick server back to the County Office Building to co-locate data on it with other county data in the county's centralized Data Center. Moving this server has improved the backup process for county data and improved assurances that our data will remain safe and available in the event of a disaster in Rome.

- Rome Probation wishes to have access to the Black Creek IP Visitor system that the Oneida County Sheriff's Department will be installing soon under a grant. This visitor system is bandwidth intensive and requires browser access to the internet. Since the Rome site must utilize the Northland MPLS connection to gain access to the Internet, we anticipate a heavier load on the Rome MPLS network which will cause even more saturation and will slow down network traffic even further. In the past few months, there have been numerous complaints that Rome-based personnel have been unable to reach their server and the Internet due to excessive load on the MPLS connection.

In general, as systems evolve, county employees are being forced to rely more and more heavily on Internet access to be able to conduct routine county business. Increasing our Internet connection from 3 megabytes to 10 megabytes will aid us in ensuring we can successfully support the Sheriff's Department efforts to implement use of the IP Visitor System. Internet expansion will also help ensure Oneida County is prepared as system and server requirements are increased by vendors and manufacturers and as New York State requires added use of Internet sites for county employees to be able to get their jobs done.

Northland has agreed to waive their standard \$300 per site one-time installation fee for these proposed upgrades. They have also requested a 12 month extension of the current contract under this amendment. The current contract is set to expire in August 2013. The original contract value of Contract Number 011569 was \$69,039.84. If approved by the Oneida County Board of Legislators, the total cost increase to Oneida County under this amendment will be \$24,531.96 and will include one full additional year of services. Costs are summarized for your convenience as follows:

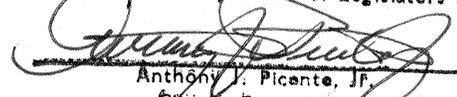
<u>Rome and 800 Park Avenue MPLS and Internet upgrade</u>	<u>Current Monthly</u>	<u>Current Annual</u>	<u>Remaining Total Cost without Amendment</u>	<u>Proposed Monthly</u>	<u>Proposed Annual</u>	<u>Total Cost if Amendment approved</u>	<u>Total Cost Impact of Amendment</u>	<u>Remarks</u>
300 W. Dominick Street Northland Contract	\$362.11	\$4,345.32	\$8,690.64	\$387.11	\$4,645.32	\$13,935.96	\$5,245.32	Increase of \$25 per mo. for upgrading MPLS from 1.5 to 3 meg; extend contract 12 mo.
301 W. Dominick Street Northland Contract	\$362.11	\$4,345.32	\$8,690.64	\$387.11	\$4,645.32	\$13,935.96	\$5,245.32	Increase of \$25 per mo. for upgrading MPLS from 1.5 to 3 meg; extend contract 12 mo.
800 Park Avenue Internet	\$300.00	\$3,600.00	\$7,200.00	\$325.00	\$3,900.00	\$11,700.00	\$4,500.00	Increase of \$125 per mo. for upgrading Internet from 3 to 10 meg; extend contract 12 mo.
800 Park Avenue MPLS	\$198.11	\$2,377.32	\$4,754.64	\$197.11	\$2,365.32	\$7,095.96	\$2,341.32	Increase of \$25 per mo. for upgrading MPLS from 6 to 20meg; extend contract 12 mo.
Local Loop	\$300.00	\$3,600.00	\$7,200.00	\$400.00	\$4,800.00	\$14,400.00	\$7,200.00	Increase of \$100 per mo. for upgrading Internet from 6 to 10 meg; extend contract 12 mo.
Remaining Contract Value if no Modification			\$36,535.92	Total Contract Value if Modified		\$61,067.88		
Total Cost increase resulting from proposed Contract Modification including 12 mo extension							\$24,531.96	

I respectfully request your consideration of this amended contract.

Respectfully submitted,


 Anne B. Hartman
 Director, Central Services

Reviewed and Approved for submittal to the
 Oneida County Board of Legislators by


 Anthony J. Picante, Jr.
 County Executive

Date 9/27/11

Attachments:

1. Northland Network Monitor Results for August 16 – August 17, 2011
2. Northland Communications Service Agreement for Oneida County dated August 26, 2010
3. Three copies of proposed Oneida County Airport Service Agreement signed by Northland

Oneida Co. Department: Central Services

Competing Proposal – n/a
Only Respondent – Amended
Sole Source RFP – n/a

Oneida County Board of Legislators

Name of Proposing Organization: Central Services Department
Title of Activity or Service: Northland 3 meg MPLS and 10 meg Internet
Proposed Dates of Operation: Start date for 36 months
Client Population/Number to be Served: N/A

Summary Statements:

1. **Narrative Description of Proposed Services:** MPLS and Internet Contract
2. **Program/Service Objectives and Outcomes:** Efficient communications across County Network.
3. **Program Design and Staffing:** N/A

Total Funding Requested: \$61,067.88

Account #: A1610.492

Oneida County Dept Funding Recommendation: Central Services pays with County dollars

Proposed Funding Sources (Federal \$/State \$/County \$): County

Cost Per Client Served: N/A

Past Performance Data: N/A

O.C. Departmental Staff Comments:



ONEIDA COUNTY DEPARTMENT OF CENTRAL SERVICES

Oneida County Office Building ♦ 800 Park Avenue ♦ Utica, New York 13501
(315) 798-5905 ♦ Fax: (315) 798-4042 ♦ email: centser@ocgov.net

September 20, 2011

FN 20 11-275



Mr. Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, NY 13501

INTERNAL AFFAIRS
WAYS & MEANS

Subject: Contract Amendment Recommendation – Northland Communications Oneida County Airport Service Agreement

Dear Mr. Picente:

In August 2010, Oneida County entered a contract with Northland Communications to upgrade the network connectivity from Griffiss Airport to the Oneida County Office Building to a 1.5 megabyte Multi-Protocol Label Switching (MPLS) connection. That contract number is 011571. Over the past year, network traffic over the Griffiss MPLS connection has increased which has caused the connection to be saturated resulting in network slowdowns. These slowdowns make it difficult to ensure routine county business can be conducted via electronic means in an uninterrupted manner. It is therefore my recommendation that Oneida County amend the Griffiss contract with Northland to increase the MPLS network connection from 1.5 megabytes to 3.0 megabytes.

The increase in network traffic at Griffiss is being driven by 3 factors:

1. Central Services completed the Novell to Windows Migration – this migration saved Oneida County approximately \$12,000 per year in Novell licensing fees. The migration allowed us to move the local Griffiss server from the airport to the County Office Building to co-locate Griffiss data with other county data in the centralized Data Center. Moving the Griffiss server has improved the backup process for Griffiss data and improved assurances that Griffiss data will remain safe and available in the event of disaster. However, as a result, Griffiss users can no longer access their server data locally. They must access it over the MPLS network which has caused increased traffic on the connection.
2. Central Services supported the Oneida County Pistol Permits Office in setting up a Rome-based operation at Griffiss to accommodate their new Linstar system – the Linstar database is a commercially developed system that operates in a network intensive manner taking up significant bandwidth on the MPLS network when in operation. Location of this system at Griffiss is important because it offers citizens in Rome convenient local access to Pistol Permits.
3. In general, all Oneida County Departments seem to rely more and more on Internet access to be able to conduct county business and Griffiss is no exception. Just as with the MPLS connections to Rome, the MPLS link to Griffiss is the single route that all traffic from Griffiss must take to reach both county servers and the Internet.

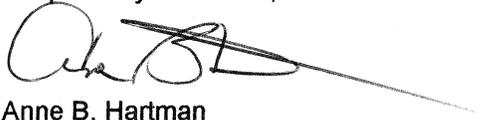
If the Oneida County Board of Legislators approves the increase of the MPLS connection from 1.5 megabytes to 3.0 megabytes at Griffiss, county cost will increase by \$25 per month from a current \$362.11 per month to \$387.11 per month. Northland has also requested a 12 month extension of the current MPLS contract currently set to expire in August of 2013. No other costs are associated with this upgrade. The \$613 per month cost of the Northland Private Network Fiber at Griffiss will remain unchanged for the duration of that specific agreement which is not set to expire until December 7, 2021. Based on the proposed changes to the MPLS, the total cost impact of this contract modification is an increase of \$5,245.32 to Oneida County as summarized below. This increase includes 12 additional months of MPLS services as described in this letter.

<u>Griffiss Northland Contract</u>	<u>Current Monthly</u>	<u>Current Annual</u>	<u>Proposed Monthly</u>	<u>Proposed Annual</u>	<u>Remarks</u>
Aug 2011 to Aug 2012	\$362.11	\$4,345.32	\$387.11	\$4,645.32	Increase of \$25 per mo. for upgrading MPLS from 1.5 to 3 meg
Aug 2012 to Aug 2013	\$362.11	\$4,345.32	\$387.11	\$4,645.32	Increase of \$25 per mo. for upgrading MPLS from 1.5 to 3 meg
Aug 2013 to Aug 2014	\$0.00	\$0.00	\$387.11	\$4,645.32	Extend existing contract by 12 months at rate of \$275 per month for 3 meg MPLS
	Remaining value current contract	\$8,690.64	Total value proposed contract	\$13,935.96	

Total Cost increase resulting from proposed Contract Modification	\$5,245.32
--	-------------------

I respectfully request your consideration of this amended contract with Northland Communications for an increase in the MPLS connection from 1.5 megabytes to 3.0 megabytes.

Respectfully submitted,



Anne B. Hartman
Director, Central Services

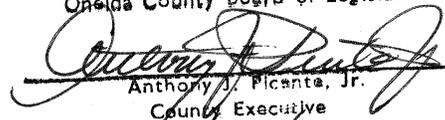
Attachments:

1. Northland Network Monitor Results for August 16 – August 17, 2011
2. Northland Communications Service Agreement for Oneida County Airport dated August 26, 2010
3. Three copies of proposed Oneida County Airport Service Agreement signed by Northland

CC:

- Vernon Gray, Commissioner Griffiss International Airport

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by



Anthony J. Picante, Jr.
County Executive

Date 9/27/11



Oneida Co. Department: Central Services

Competing Proposal – n/a
Only Respondent – Amended
Sole Source RFP – n/a

Oneida County Board of Legislators

Name of Proposing Organization: Department of Aviation
Title of Activity or Service: Northland MPLS for Griffiss
Proposed Dates of Operation: Start date for 36 months; Private network fiber continues to 12/7/21
Client Population/Number to be Served: N/A

Summary Statements:

1. **Narrative Description of Proposed Services:** Modify and extend current MPLS Contract
2. **Program/Service Objectives and Outcomes:** Efficient communications across County Network.
3. **Program Design and Staffing:** N/A

Total Funding Requested: \$89,335.00(includes 36-mo. MPLS at \$275/mo plus the remaining 123 months for the private network fiber at \$613/mo)

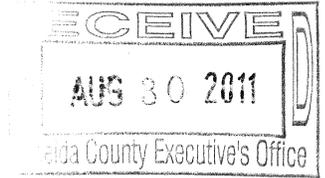
Account #: A5620
Oneida County Dept Funding Recommendation: Department of Aviation with County dollars

Proposed Funding Sources (Federal \$/State \$/County \$): County

Cost Per Client Served: N/A

Past Performance Data: N/A

O.C. Departmental Staff Comments:



Anthony J. Picente Jr.
County Executive

Mello J. Testa
Director

Greg E. Grower
Asst. Director

Oneida County Department of Purchasing
800 Park Avenue Utica, New York 13501
Phone (315) 798-5883 FAX (315) 798-4042

FN 20 11 - 276

August 18, 2011

Hon. Anthony J. Picente, Jr.
County Executive
800 Park Avenue
Utica, New York 13501

INTERNAL AFFAIRS

WAYS & MEANS



Dear County Executive Picente,

In accordance with General Municipal Law §104-b, the County of Oneida Procurement Policy as adopted by the Board of Legislators, Res. #293 on August 26, 2009, has been reviewed by the Purchasing Department to ensure the terms and language remain in compliance with state law. We have found that in the interim since passage, New York State has increased the cap for spending limits on certain goods and commodities. In order for the County to remain current with these spending limits, the following amendments need to be made to our Procurement Policy:

- **Section 3-103, "Purchases Not Subject to Competitive Bidding"** should be amended to read: "Purchases of \$20,000 or less for commodities, equipment, materials, supplies and services." and "Purchases of \$35,000 or less for Public Works projects."
- **Section 3-103, 2a) "Methods of Procurement Not Covered by Competitive Bidding"** should be amended to read: "...All purchases of more than \$20,000 will be Competitively Bid,"
- **Section 3-103, 2b)** "...Purchases from \$5,000 to \$35,000 will require a minimum of three written quotes. All purchases of more than \$35,000 will be Competitively Bid."

I am respectfully requesting that these amendments be forwarded to the Board of Legislators for their earliest consideration. Approval of these changes will increase the efficiency of all departments in obtaining the best prices available for goods and services and ensures the best use of taxpayer dollars as we move forward into 2012.

Sincerely,

Mello J. Testa, Sr.
Director

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 9/26/11

Cc: County Attorney
Budget Director
Comptroller



David L. Mathis
Director, Workforce Development

FN 20 11 - 277

Anthony J. Picente, Jr.
Oneida County Executive

August 18, 2011

Oneida County Executive Anthony J. Picente Jr.
Oneida County Office Building
800 Park Avenue
Utica, NY 13501

EDUCATION, YOUTH

WAYS & MEANS



Dear County Executive Picente, ^{TONY}

Attached for your approval are five (5) copies of an Agreement that has been reviewed and is recommended for your signature.

This Agreement is with the BOCES Consortium of Continuing Education to provide a portion of the job placement and job search training program known as *Pride in Work* for nearly 800 potential public assistance recipients in Oneida County. It is expected that successful completers of this program will be placed into unsubsidized employment and not enter the local welfare system.

The term of this Agreement will be July 1, 2011 to June 30, 2012 and is for a total of up to \$163,194.00.

This Agreement is completely funded by the Oneida County Department of Social Services.

Board of Legislators' approval is required.

Funding for this Agreement is received via Revenue Account #J1910-1910/2 and is expended by my office via J6300.495.

Please sign and date the attached Agreements where clipped, and return them to Anthony Ricci of my staff (ext. 5908).

Thank you for your continued support of our initiatives. If you have any questions, please feel free to contact me.

Sincerely,

David Mathis
David Mathis, Director
Oneida County Workforce Development

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by
Anthony J. Picente, Jr.
Anthony J. Picente, Jr.
County Executive
Date 9/20/11

28.

Oneida County Board of Legislators
Contract Summary

Name of Proposing Organization:

Oneida County Workforce Development
209 Elizabeth Street
Utica, New York 13501

Title of Activity or Services: JOB Readiness/ JOB Placement & *Pride in Work* Program

Proposed Dates of Operations: July 1, 2011 through June 30, 2012

Client Population/Number to be Served: Safety Net Applicants and Temporary Assistance Recipients TANF/Safety Net. Numbers are unlimited.

SUMMARY STATEMENTS

1). Narrative Description of Proposed Services: Oneida County Workforce Development will provide these services with the assistance of Madison Oneida BOCES. This is a full time four week program operated at the Access Center in Utica & the Adult Learning Center in Rome. A class begins every week in Utica & on a bi-weekly basis in Rome. The first two weeks are classroom training involving life skills, personal hygiene, decision making, work ethics, employment expectations, resume' writing, interviewing techniques and budgeting. The second two weeks involves an active job search combined with an assignment to a work experience.

The Contractor agrees to perform the "Pride in Work" program as follows:

- Administer TABE test or equivalent instrument to measure educational level,
- Teach Job finding skills to include resume preparation, application and interviewing skills,
- Computer and internet based application skills and communication,
- Oral communication and phone skills,
- Attendance, dress and workplace etiquette, including conflict resolution,
- Motivation, self confidence, perseverance,
- Assist with job placement through a variety of methods including directing clients to appropriate job openings, and the use of employer incentive programs such as those operated by Social Services and the Workforce Investment Board/ Wage Subsidy Program,

2). Program/Service Objectives and Outcomes This is a full time four week program designed to help Temporary Assistance Applicants/Safety Net find employment which would negate their need for temporary assistance benefits. Public Assistance Recipients that are considered employable will also be placed into the program to reduce their need for public assistance by obtaining employment.

3). Program Design and Staffing Level - This Contract is between Workforce Development and Madison/Oneida BOCES (Utica and Rome locations)

29.

Staffing with Madison-Oneida BOCES is as follows:

- 1 Full-time Work Skills Teacher I
- 1 Full-time Work Skills Teacher II
- 1 Full-time Work Skills Teacher III
- 1 Part-time Program Supervisor

Total Funding Requested: \$ 163,194.00

Mandated or Non-mandated: Non-mandated, however this program helps Safety Net and Temporary Assistance applicants find employment which reduces the need for Temporary Assistance benefits.

Proposed Funding Source (Federal \$ /State \$ / County \$):

Federal	100 % =	\$ 163,194
State	0 % =	\$ 0
County	0 % =	\$ 0

Cost Per Client Served: \$124.29

Past performance Served: For the period 7/1/10 - 6/30/11, the Pride in Work Program had a total of 1,313 referrals. Of those referred, the results were as follows:

- 538 No-Show
- 775 Showed
- 351 Terminated
- 184 Employed
- 188 Completed

Staff Comments: The Department originally contracted for this service with both Madison/Oneida BOCES and the Office of Employment and Training. The two agencies have combined their programs since 1997. The program has proved to be one of the most successful employment readiness programs operated by the Department.

Anthony J. Picente Jr.
County Executive



Lucille A. Soldato
Commissioner

ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES

County Office Building, 800 Park Avenue, Utica, NY 13501
Phone (315) 798-5733 Fax (315) 798-5218

September 6, 2011

FN 20 11-278



Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

**HUMAN RESOURCES
WAYS & MEANS**

Dear Mr. Picente:

I am submitting a Purchase of Services Agreement for review and approval by the Board of Legislators, per Board Resolutions and Local Law #3 of 2001, amending Article VIII, Section 802 of the Administrative Code.

The Department has contracted with Cornell Cooperative Extension for Nutritional Education Services for Food Stamp Recipients since 1996. The food stamp recipients have been taught food buying, food preparation, food safety, food sanitation and food budget education.

The program is 100% funded by the U.S. Department of Agriculture. The cost of this contract from October 1, 2011 through September 30, 2012 is \$ 95,396.00, completely reimbursed by the U.S. Department of Agriculture. **There will be no county funds utilized to support this effort.**

I am respectfully requesting that this matter be forwarded to the Board of Legislators for action as soon as possible. Thank you for your consideration.

Sincerely,

Lucille A. Soldato
Commissioner

LAS/tms
attachment

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 9/24/11

9/6/11
11006

Oneida Co. Department Social Services

Competing Proposal _____

Only Respondent _____

Sole Source RFP _____

Oneida County Board of Legislators
Contract Summary

Name of Proposing Organization: Cornell Cooperative Extension
121 Second Street
Oriskany, New York 13424

Title of Activity or Services: Nutrition Education

Proposed Dates of Operations: 10/1/2011 - 9/30/2012

Client Population/Number to be Served:

Food Stamp participants, with a focus on individuals or families that are also enrolled in the Transitional Opportunities Program (TOP).

SUMMARY STATEMENTS

1). Narrative Description of Proposed Services

Provide the following Services.

The types of interventions:

- Home Visits
- Food Preparation/Demonstrations
- Group Lesson/Workshops
- Unstructured Groups
- Health Fairs

2). Program/Service Objectives and Outcomes -

Provide financial management and nutrition education (food buying, food preparation, food safety and sanitation) to families enrolled in the Transitional Opportunities Program or families/individuals who are eligible for/or is in receipt of Food Stamps

Program Goals:

- 130 Food Stamp/TOP recipients will be enrolled in the Food Stamp/TOP Nutrition Education Program during FY2012.
- The goal of the Eat Smart Program is to improve the likelihood that persons eligible for Food Stamps will make healthy food choices within a limited budget and choose

- physically active lifestyles.
- By maintaining a healthy diet and being physically active, individuals can achieve a healthy weight and reduce their risk of chronic diseases such as diabetes, heart disease, stroke and some forms of cancer.

3). Program Design and Staffing Level

2 Full-time equivalent, Program Educators
1 Part-time equivalent, Program Manager

Total Funding Requested: \$95,396 a U.S. Department of Agriculture for the program. There is no local cost nor is there a local in-kind match required of Oneida County.

Oneida County Dept. Funding Recommendation: Account #A6010.49534

Mandated or Non-Mandated: Non-Mandated

Proposed Funding Source (Federal \$ /State \$ / County \$):

Federal	100%	\$ 95,396
State	0%	\$ 0
County	0%	\$ 0

Cost Per Client Served:

Past Performance Served: During 2009-2010, The Eat Smart New York Program staff provided health and nutrition lessons a total of 1,570 contact hours (nutrition, food safety, food budgeting, label reading) and had 244 individuals graduate from the program.

O.C. Department Staff Comments: The Department has contracted with Cornell Cooperative Extension since 1996. The contract amount from October 1, 2010 through September 30, 2011 was \$93,892.96. There is no local cost to support this program.

Anthony J. Picente Jr.
County Executive



Lucille A. Soldato
Commissioner

ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES
County Office Building, 800 Park Avenue, Utica, NY 13501
Phone (315) 798-5733 Fax (315) 798-5218

September 21, 2011

FN 20 11 - 279

Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

HUMAN RESOURCES



WAYS & MEANS

Dear Mr. Picente:

I am submitting a Purchase of Services Agreement for review and approval by the Board of Legislators, per Board Resolutions and Local Law #3 of 2001, amending Article VIII, Section 802 of the Administrative Code.

Private Duty Nursing Services are a vital deterrent to the placement of eligible Medicaid clients in Nursing Home Care. These services enable people to remain at home, maintaining a lower cost of care.

This Purchase of Services Agreement for private duty nursing services to be provided by Oxford Home Care Services, 131 Oxford Road, New Hartford, New York 13413. The contract term runs from October 1, 2011 through September 30, 2012 and the rates are approved by New York State. The cost of this contract from July 1, 2010 through June 30, 2011 was \$ 278,095 with a local cost of 10% or \$ 27,809.50.

I am respectfully requesting that this matter be forwarded to the Board of Legislators for action as soon as possible. Thank you for your consideration.

Sincerely,

Lucille A. Soldato
Commissioner

LAS/tms
attachment

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 9/27/11

9/21/11
67401

Oneida Co. Department Social Services

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____

Oneida County Board of Legislators
Contract Summary

Name of Proposing Organization:

Oxford Home Care Services
131 Oxford Road
New Hartford, New York 13413

Title of Activity or Services: Private Duty Nursing

Proposed Dates of Operations: October 1, 2011 through September 30, 2012

Client Population/Number to be Served: Physically or Mentally Disabled Medicaid Recipients

SUMMARY STATEMENTS

1). Narrative Description of Proposed Services

Private Duty Nursing Services prior approval by Oneida County Office for the Aging & Continuing Care

2). Program/Service Objectives and Outcomes

To provide Private Duty Nursing Services to eligible Medicaid recipients to enable them to remain at home or delay or prevent entrance to a higher level of care.

3). Program Design and Staffing Level - N/A

Mandated or Non-Mandated: Mandated Service

Total Funding Requested: \$ 25.00 per hour RN
\$ 21.00 per hour LPN
\$ 28.00 per hour RN Hi-Tech
\$ 23.00 per hour LPN Hi-Tech

35.

Oneida County Dept. Funding Recommendation: Same as above -Rates approved by New York State. Account # A6102.495

Proposed Funding Source (Federal \$ /State \$ / County \$):

Federal	62 %	- \$ 172,418.90
State	28 %	- \$ 77,866.60
County	10 %	- \$ 27,809.50

Cost Per Client Served: Rates approved by New York State & vary according to level of care.

Past Performance Served: This contract is paid directly by New York State through eMedNY, the cost of this services to the Department is included in the Counties Medicaid Cap. For the period July 1, 2010 through June 30, 2011 the provider was paid \$278,095.

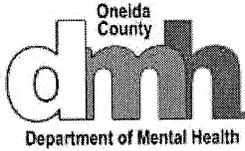
O.C. Department Staff Comments: The County has had a contract with Oxford Home Care Services for Private Duty Nursing since 1996 and is satisfied with the agency. The Department contracts with a number of health care agencies to ensure the availability of services when needed.



Anthony J. Picente, Jr., County Executive

Linda M. Nelson, Commissioner

Phone: (315) 798-5903
Fax: (315) 798-6445



235 Elizabeth Street
Utica, New York 13501

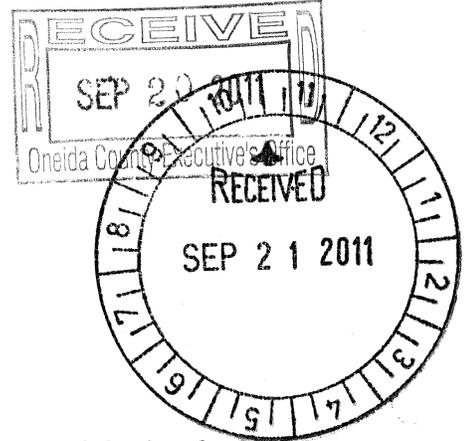
September 15, 2011

The Honorable Anthony J. Picente, Jr.
County Executive
Oneida County
800 Park Avenue
Utica, New York 13501

FN 20 11 - 280

PUBLIC HEALTH

WAYS & MEANS



Dear Mr. Picenti:

The Department of Mental Health has issued a supplemental payment with State (OMH) funding for 2010 to United Cerebral Palsy. This additional funding is held in the OMH Revenue Account, and not currently in the United Cerebral Palsy Appropriations Account. The request for the payment was vouchered after the 2010 closeout by Oneida County Finance in the amount of \$93,173.00. In addition, the Mental Health Department has reallocated funds unspent by their department to cover non-funded expenses for year 2009 for United Cerebral Palsy in the amount of \$104,734.00. This additional funding is held in the OMH Revenue Account, and not currently in the United Cerebral Palsy Appropriations Account. We request that both fund amounts totaling \$197,907.00 be transferred from the Office of Mental Health Revenue Account to the United Cerebral Palsy Appropriations Account.

There will be no additional cost to the County required in support of this request. All funds have been paid by the Office of Mental Health previously.

I therefore request your Board's approval for the following 2011 supplemental appropriations:

TO:
AA# A4310.49517 - Mental Health Administration - Cerebral Palsy OMH/OMRDD Expense .. \$197,907.00

These supplemental appropriations will be fully supported by revenue currently held in:
RA# A3490 - State Aid - OMH - Revenue..... \$197,907.00

Respectfully submitted,

Linda M. Nelson
Linda M. Nelson
Commissioner of Mental Health

Attach.
CC: Tom Keeler, Budget Director

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by
Anthony J. Picente, Jr.
Anthony J. Picente, Jr.
County Executive

Date 9/21/11

37.

ONEIDA COUNTY HEALTH DEPARTMENT

A Adirondack Bank Building, 5th Floor, 185 Genesee St., Utica, NY 13501

ANTHONY J. PICENTE, JR.
ONEIDA COUNTY EXECUTIVE

GAYLE D. JONES, PHD, MPH, CHES
DIRECTOR OF HEALTH

ADMINISTRATION

Phone: (315) 798-6400 Fax: (315) 266-6138

FN 20 11 - 281

August 23, 2011

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

PUBLIC HEALTH

WAYS & MEANS



Dear Mr. Picente:

C-025776

Attached are five (5) copies of a contract between Oneida County through its Health Department and the New York State Department of Health – Bureau of Supplemental Food Programs.

The major goal of the Women, Infants and Children Program (WIC) is to improve the nutrition and health status of eligible pregnant, postpartum, and breastfeeding women, infants and children in New York State through the provision of nutritious foods, nutrition/health education and counseling with linkages to other health and human service programs. The term of this contract shall become effective on October 1, 2011 and remain in effect through September 30, 2012. Reimbursement to Oneida County is in the amount of \$1,293,428. This grant is 100% federally funded.

Please note two signature pages must be returned with original signatures.

If this meets with your approval, please forward to the Board of Legislators.

Sincerely,

A handwritten signature in black ink, appearing to read "Gayle D. Jones".

Gayle D. Jones, PhD., MPH, CHES
Director of Health

attachments
ry

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive
Date 9/21/11

CONTRACT SUMMARY SHEET - ONEIDA COUNTY HEALTH DEPARTMENT

DIVISION: Women, Infants and Children Program (WIC)

NAME AND ADDRESS OF VENDOR: New York State Dept. of Health
Division of Nutrition
Bureau of Supplemental Foods
Riverview Center, 150 Broadway
6th Floor West
Albany, New York 12204-2719

VENDOR CONTACT PERSON: Michael Rimkunas

SUMMARY OF STATEMENTS: The goal of the WIC Program is to improve the nutrition and health status of eligible pregnant, postpartum, and breastfeeding women, infants and children in New York State through the provision of nutritious foods, nutrition/health education and counseling and linkages with other health and human service programs. The WIC Program provides supplemental foods, nutrition education and referral to health and human services to the target population during critical times of growth and development.

PREVIOUS CONTRACT YEAR: October 1, 2010 through September 30, 2011

TOTAL: \$1,335,303

THIS CONTRACT YEAR: October 1, 2011 through September 30, 2012

TOTAL: \$1,293,428

_____ **NEW** X **RENEWAL** _____ **AMENDMENT**

FUNDING SOURCE: Grant A4082

Less Revenues: _____

Grant Award

Federal Funds \$1,293,428 100% funded

County Dollars -0-

SIGNATURE: Gayle D. Jones, PhD., MPH, CHES, Director of Health

DATE: August 23, 2011

ONEIDA COUNTY HEALTH DEPARTMENT

A Adirondack Bank Building, 5th Floor, 185 Genesee St., Utica, NY 13501

ANTHONY J. PICENTE, JR.
ONEIDA COUNTY EXECUTIVE

GAYLE D. JONES, PHD, MPH, CHES
DIRECTOR OF HEALTH

ADMINISTRATION

Phone: (315) 798-6400 Fax: (315) 266-6138

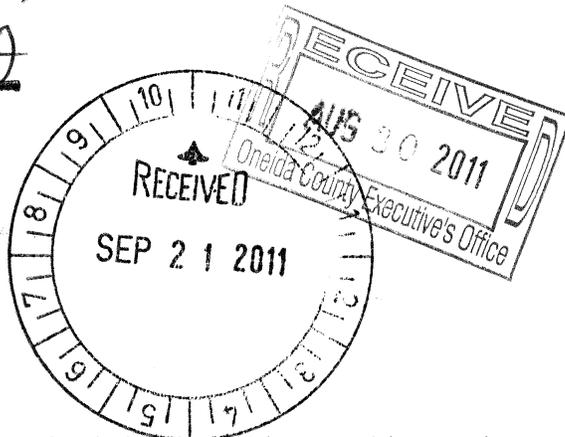
FN 20 11 - 280

August 24, 2011

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

PUBLIC HEALTH

WAYS & MEANS



Dear Mr. Picente:

The *Women, Infants, and Children (WIC) Program* is a grant funded program that provides services to income eligible clients who are found to be at nutritional risk.

The Enhanced WIC Peer Counselor Program (EPC) is a one of five WIC core services. Over the past year we have increased the amount of hours our Peer Counselors are available in WIC clinics throughout the county. This increase was possible through WIC funds that are available specifically to support the EPC program. In addition, to meet the needs of our culturally diverse participants we have contracted with MAMI to provide Burmese/Karen interpretation services at our main Utica WIC office once a month. These services have been approved by the State WIC Program and will be fully reimbursed.

We are, therefore, requesting the following transfer for the **2011** fiscal year:

From: A4082.495 – Other Expenses..... \$12,000

To: A4082.195 - Other Fees and Services \$12,000

Please request the Board of Legislators to act upon the above-mentioned transfer.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Gayle D. Jones, PhD., MPH, CHES
Director of Health

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date: 9/21/11

cc: T. Keeler, Director of Budget
T. Engle, Fiscal Services Administrator

40.

ONEIDA COUNTY HEALTH DEPARTMENT

A Adirondack Bank Building, 5th Floor, 185 Genesee St., Utica, NY 13501

ANTHONY J. PICENTE, JR.
ONEIDA COUNTY EXECUTIVE

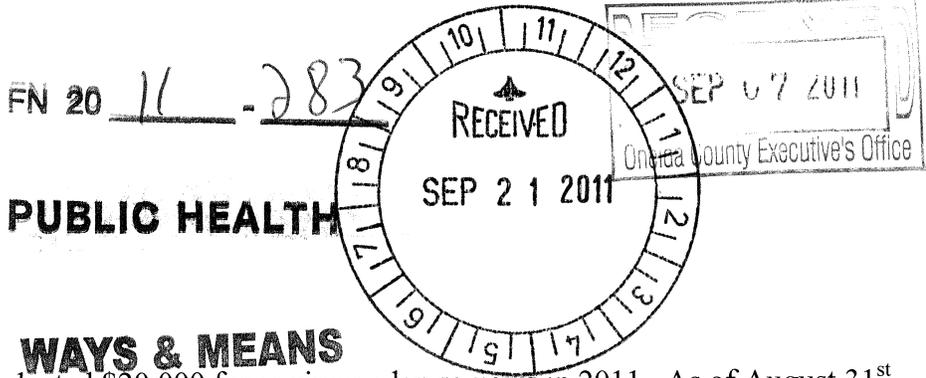
GAYLE D. JONES, PHD, MPH, CHES
DIRECTOR OF HEALTH

ADMINISTRATION

Phone: (315) 798-6400 Fax: (315) 266-6138

September 2, 2011

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501



Dear Mr. Picente:

WAYS & MEANS

The Health Department budgeted \$20,000 for engineer plan reviews in 2011. As of August 31st, \$30,833 has been spent on plan reviews. This account has gone over budget because there was a carry over for plan reviews that were paid for in past years. Additionally, there were several complicated plan reviews for new facilities and several municipalities have submitted plans for review for which no plan review fees are charged.

The Health Department also budgeted \$16,000 for rabies human exposure treatments for 2011. As of August 31st, nearly \$13,000 has been spent on rabies human exposure treatment. The department anticipates going over-budget on this item as well.

We are, therefore, requesting the following transfer for the 2011 fiscal year:

From: A2970.19511 – EI Service Coordination.....	\$20,000
A2970.495115 – EI Services.....	\$15,000
Total:	\$35,000

To: 4018.495 – Other Expenses.....\$35,000

Please request the Board of Legislators to act upon the above-mentioned transfer.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Gayle D. Jones, PhD., MPH, CHES
Director of Health

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive
Date: 9/21/11

cc: T. Keeler, Director of Budget
T. Engle, Fiscal Services Administrator

41

ONEIDA COUNTY HEALTH DEPARTMENT

A *Adirondack Bank Building*, 5th Floor, 185 Genesee St., Utica, NY 13501

ANTHONY J. PICENTE, JR.
ONEIDA COUNTY EXECUTIVE

GAYLE D. JONES, PH.D, MPH, CHES
DIRECTOR OF HEALTH

ADMINISTRATION

Phone: (315) 798-6400 Fax: (315) 266-6138



September 6, 2011

FN 20 11 - 284

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

PUBLIC HEALTH

WAYS & MEANS

Dear Mr. Picente:

Re: C-026835-1
Revised Primary Prevention Lead Poisoning
Amendment

Attached are six (6) copies of a contract extension between Oneida County through its Health Department and the New York State Department of Health – Childhood Lead Poisoning Primary Prevention.

The purpose of this contract is to reduce or eliminate the incidence of lead poisoning and provide lead prevention services before children are lead poisoned. Based on GIS mapping of high risk census tracts and birth certificate data, families of children up to age three are offered free home inspections including visual inspection and dust wipe sampling to detect the presence of lead-based paint hazards, and specialized cleaning to reduce lead dust levels. Property owners are provided with free lead safe work practice training and the free loan of HEPA vacuums to reduce lead to levels considered safe for human habitation. The term of this contract extension shall become effective October 1, 2011 and remain in effect through March 31, 2012 with reimbursement (at 100%) from The New York State Department of Health in the amount of \$188,187. This is an extension to align the contract with the State Fiscal Year. Our department will be forwarded a renewal contract package in January 2012 for the 2012 – 2013 contract years.

If this extension meets with your approval, please forward to the Board of Legislators. This contract is being forwarded for approval after the effective date due to delays from the New York State Department of Health.

Feel free to contact me at 798-5220 should you require additional information.

Sincerely,

Gayle D. Jones, Ph.D., MPH, CHES
Director of Health

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date: 9/21/11

attachments
ry

CONTRACT SUMMARY SHEET - ONEIDA COUNTY HEALTH DEPARTMENT

DIVISION: Childhood Lead Poisoning Primary Prevention – C-026835-1

NAME AND ADDRESS OF VENDOR: New York State Department of Health
Bureau of Community Environmental Health and Food Protection
547 River Street, Room 515
Troy, New York 12180-2216

VENDOR CONTACT PERSON: Thomas J. Carroll, Chief Sanitarian
Bureau of Community Environmental Health and Food Protection

SUMMARY STATEMENTS: The Lead Primary Prevention Program is part of the New York State Department of Health’s pilot projects to reduce or eliminate the incidence of lead poisoning and provide lead prevention services before children are lead poisoned. Based on GIS mapping of high risk census tracts and birth certificate data families of children up to age three are offered free home inspections including visual inspection and dust wipe sampling to detect the presence of lead-based paint hazards, and specialized cleaning to reduce lead dust levels. Property owners are provided with free lead safe work practice training, and the free loan of HEPA vacuums to reduce lead to levels considered safe for human habitation.

PREVIOUS CONTRACT YEAR: October 1, 2010 through September 30, 2011
TOTAL: \$376,374

THIS CONTRACT YEAR: October 1, 2011 through September 30, 2012
TOTAL: \$188,187

_____ **NEW** _____ **RENEWAL** _____ **X** _____ **AMENDMENT**

FUNDING SOURCE: A3415 Grant Award \$188,187
Less Revenues: _____
State Funds \$188,187
County Dollars – Previous Grant \$ -0-
County Dollars – This Grant \$ -0-

SIGNATURE: Gayle D. Jones, Ph.D., MPH, CHES Director of Health
DATE: September 6, 2011

ONEIDA COUNTY HEALTH DEPARTMENT

A Adirondack Bank Building, 5th Floor, 185 Genesee St., Utica, NY 13501

ANTHONY J. PICENTE, JR.
ONEIDA COUNTY EXECUTIVE

GAYLE D. JONES, PHD, MPH, CHES
DIRECTOR OF HEALTH

ADMINISTRATION

Phone: (315) 798-6400 Fax: (315) 266-6138

FN 20 11-285

PUBLIC HEALTH

WAYS & MEANS



August 12, 2011

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

Dear Mr. Picente:

C-025776 Amendment for October 1, 2010
to September 30, 2011

Attached are five (5) copies of an amendment between Oneida County through its Health Department and the New York State Department of Health – Bureau of Supplemental Food Programs (WIC).

While this agreement was originally approved by Oneida County on August 11, 2010 and New York State on November 19, 2010, the New York State Department of Health contacted our Department on August 4, 2011 to advise that due to Oneida County's Line Item Interchange over 10% budget modification, the attached signature sheets required approval and signature. The amendment in the amount of \$1,335,303 will not change.

Therefore, we are requesting Board approval with signature to include notarization. This is a 100% federally funded grant.

Please note: New York State Department of Health has requested two signature pages must be returned with original signatures.

Sincerely,

Patricia B. Jones
Gayle D. Jones, PhD., MPH, CHES
Director of Health

attachments
ry

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by
Anthony J. Picente, Jr.
Anthony J. Picente, Jr.
County Executive
Date 9/27/11

CONTRACT SUMMARY SHEET - ONEIDA COUNTY HEALTH DEPARTMENT

DIVISION: Women, Infants and Children Program (WIC) C-025776

NAME AND ADDRESS OF VENDOR: New York State Department of Health
Division of Nutrition
Bureau of Supplemental Food Programs
150 Broadway, Suite 650
Albany, New York 12204-2719

VENDOR CONTACT PERSON: Denise Greg

DESCRIPTION OF CONTRACT: The Women, Infants and Children Program (WIC) improves the nutrition and health status of eligible pregnant, postpartum, and breastfeeding women, infants and children up to the age of five in New York State through the provision of nutritious foods, nutrition/health education, counseling and linkages with other health and human services programs.

FISCAL YEAR: State fiscal year October 1, 2010 through September 30, 2011

TOTAL: \$1,335,303

 NEW **RENEWAL** **X** **AMENDMENT ***

*Amendment requires approval due to Oneida County's Line Item Interchange over 10% budget modification and will not affect the grant total.

FUNDING SOURCE: A4082.495

Less Revenues _____
State Funds: \$1,335,303
County Dollars – -0-
County Dollars – -0-

SIGNATURE: Gayle D. Jones, PhD., MPH, CHES Director of Health

DATE: August 12, 2011

45.



COUNTY OF ONEIDA
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.
County Executive
ce@ocgov.net

ONEIDA COUNTY OFFICE BUILDING

800 PARK AVENUE

UTICA, NEW YORK 13501

(315) 798-5800

FAX (315) 798-2390

www.ocgov.net

FN 20 11 - 286

September 27, 2011

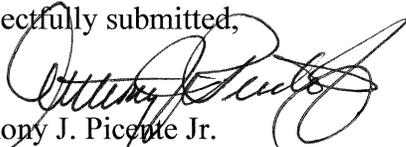
Board of Legislators
Oneida County
800 Park Ave.
Utica, NY 13501

READ & FILED

Dear Honorable Members:

In accordance with the terms of the Oneida County Charter, I wish to appear before you on Wednesday October 5, 2012 at 10:00 a.m. to present the proposed Oneida County operating budget and capital project plan for the year 2012.

Respectfully submitted,


Anthony J. Picente Jr.
Oneida County Executive



48



ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

FN 20 11 - 287

READ & FILED

NOTICE OF SPECIAL MEETING

Gerald J. Fiorini
Chairman
(315) 798-5900

Mikale Billard
Clerk
(315) 798-5404

David J. Wood
Majority Leader

Patricia A. Hudak
Minority Leader

TO: Members of the Board of Legislators

FROM: Mikale Billard, Clerk of the Board 

Date: September 28, 2011

At the request of County Executive Anthony J. Picente, notice is hereby given that a Special Meeting of this Board for the purpose of receiving the proposed 2012 Oneida County Budget and Capital Program will be held on Wednesday, October 5, 2011 at 10:00 AM in the Legislative Chambers of the Oneida County Office Building, 800 Park Ave. Utica, New York.

NOTE: The Ways & Means Committee will meet immediately following the Board meeting to set their agenda for the budget review process.

Cc: County Executive
Budget Director
Media