



# ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

Gerald J. Fiorini  
Chairman  
(315) 798-5900

Mikale Billard  
Clerk  
(315) 798-5404

David J. Wood  
Majority Leader

Patricia A. Hudak  
Minority Leader

## COMMUNICATIONS FOR DISTRIBUTION August 24, 2011

(Correspondence relating to upcoming legislation, appointments, petitions, etc)

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**ALL SUPPORTING DOCUMENTATION AVAILABLE AT**  
[www.ocgov.net](http://www.ocgov.net)



COUNTY OF ONEIDA  
**OFFICE OF THE COUNTY EXECUTIVE**

**ANTHONY J. PICENTE JR.**

County Executive  
ce@ocgov.net

ONEIDA COUNTY OFFICE BUILDING

800 PARK AVENUE

UTICA, NEW YORK 13501

(315) 798-5800

FAX: (315) 798-2390

www.ocgov.net

FN 20 11 - 223

August 24, 2011

Oneida County  
Board of Legislators  
800 Park Avenue  
Utica, New York 13501

**WAYS & MEANS**

Honorable Members:

I am forwarding the proposed 2011-2012 Operating Budget for the Mohawk Valley Community College (MVCC), which was approved by the Board of Trustees at their May 16, 2011 meeting. This proposed budget has gross expenditures of \$50,195,780, a 4.95% increase over the 2010-2011 budget.

This budget calls for a local sponsor share of \$7,280,100, which is the exactly the same amount of the sponsor share in the 2010-2011 and the 2009-2010 operating budgets. Unfortunately, due to changes initiated by New York State, Oneida County can not afford this amount in the up coming budget.

New York State has imposed a 2% tax cap on all municipalities without giving any mandate relief. The lack of any relief along with all the rising cost of running the mandated programs calls for drastic action on my part.

Last year I held MVCC harmless when I laid off seventy employees and eliminated approximately another fifty eight positions through early retirement. I asked employees to freeze their wages along with asking them to find creative ways to do more with less.

The proposed budget calls for using \$3,976,826 of its fund balance which approximately the same amount appropriated in the previous budget. I propose an amendment to MVCC's budget, an increase in the use of fund balance by \$1,470,000 for a total of \$5,446,826. This will also reduce the sponsors share to \$5,810,100. Through careful review I think MVCC can take this hit on its fund balance at this time and survive and I don't think Oneida County can. I believe this unfortunate action is needed and required given the budgetary circumstances Oneida County is facing.

I believe that this is a sound and responsible budget. I urge your early consideration for approval and respectfully request your full board act on this legislation at your **August 24, 2011** meeting.

Respectfully submitted,

Anthony J. Picente, Jr.  
Oneida County Executive

AJP:tbk

Attach.

CC: Chairperson, MVCC Board of Trustees  
President, MVCC  
Comptroller  
County Attorney  
Budget



# ONEIDA COUNTY BOARD OF LEGISLATORS

Michael B. Waterman ♦ 6 Sixth St. ♦ Camden, NY 13316  
Home Phone: (315)245-1893

August 22, 2011

FN 20 11 - 223

**READ & FILED**

Mikale Billard, Clerk  
Oneida County Board of Legislators  
800 Park Avenue  
Utica, NY 13501



Dear Mr. Billard:

Please be advised that according to the Rules of the Board, I will be abstaining from voting on Docket #2011-223, Approval of the 2011-2012 Operating Budget for Mohawk Valley Community College as my Wife, is employed by the College.

It is my understanding that this letter of disclosure will be part of the official record of this Board.

Thank you,

Respectfully submitted,

A handwritten signature in black ink that reads "Michael B. Waterman".

Michael B. Waterman  
Oneida County Legislator  
5<sup>th</sup> District

**PETITION BY ONEIDA COUNTY, N. Y., BOARD OF LEGISLATORS**

for

**MEMORIALIZING PETITION **READ & FILED****

F.N. 2011-246

**SPONSORS:** Oneida County Legislator, George Joseph (R-10<sup>th</sup>)

**A MEMORIALIZING PETITION SUPPORTING THE BI-PARTISAN EFFORT TO MAINTAIN A FAIR DISTRIBUTION OF SUPREME COURT JUSTICE SEATS AMONG THE SIX COUNTIES OF THE FIFTH JUDICIAL DISTRICT OF THE NEWYORK STATE UNIFIED COURT SYSTEM.**

**WHEREAS,** The Fifth Judicial District of New York State Unified Court System consists of the six counties of Lewis, Jefferson, Oswego, Oneida, Onondaga and Herkimer and the New York State Supreme Justices for the Fifth Judicial District are elected on a district-wide basis; and

**WHEREAS,** for a nearly a century the political and legal leaders of the six counties of the Fifth Judicial District have worked together to maintain a fair allocation of the Supreme Court seats among the six counties of the Fifth Judicial District; and

**WHEREAS,** as a result of the aforementioned efforts, Oneida County has had a duly elected Supreme Court Justice for nearly one hundred years; and

**WHEREAS,** the fair allocation of Supreme Court seats throughout the Fifth Judicial District has ensured that the citizens of the entire Fifth Judicial District have had a fair and proportionate Access to Justice; i.e., the ready availability of a Supreme Court Justice; and

**WHEREAS,** the fair allocation of Supreme Court seats throughout the Fifth Judicial District has ensured that the citizens of the entire Fifth District have had the advantage of access to a Supreme Court Justice with Local Knowledge of their community; and

**WHEREAS,** the fair allocation of Supreme Court seats throughout the Fifth Judicial District has ensured that the citizens of the entire Fifth Judicial District have not had the Additional Expense of traveling to a distant county to access a Supreme Court Justice; and

**WHEREAS,** in November of 2011, there will be an election of three Supreme Court seats in the Fifth Judicial District, and for nearly a century these seats, under the aforementioned agreement of fair allocation of Supreme Court seats in the Fifth Judicial District, have been filled by Justices from Oneida County, Lewis County and Jefferson County, respectively, and

**WHEREAS,** in disregard of the aforementioned agreement of fair allocation, well-funded candidates from Onondaga County have mounted campaigns for at least three Supreme Court seats up for election in November, 2011; and

**WHEREAS,** the nomination and election in November of 2011, of candidates from Onondaga County to the Supreme Court seats that have historically been allocated to Lewis County, Jefferson County and Oneida County, would violate and destroy the agreement of fair allocation of Supreme Court seats in the Fifth Judicial District, would deny the citizens of the Fifth Judicial District the right to Equal Access to Justice, would deny access to a Justice with local knowledge of the community and would impose additional expense on citizens in the Fifth Judicial District in order to achieve access to justice.

**NOW, THEREFORE, BE IT RESOLVED,** that the Oneida County Board of Legislators calls upon the New York State Legislature to pass legislation to ensure an elected resident of the County as Supreme Court Justice in each of the counties in the Fifth Judicial District of the Unified Court System; that the Oneida County Board of Legislators hereby expresses its support for the continuation of the agreement among political and legal leaders of the Fifth Judicial District of the Unified Court System.

**BE IT FURTHER RESOLVED,** that the Clerk of the Board shall transmit copies of this memorializing petition to New York State Governor, Andrew Cuomo, New York State Majority Leader, Dean Skelos, New York State Assembly Speaker, Sheldon Silver, The Legislators of the Fifth Judicial District and to the Chairperson of the Republican and Democratic parties in each County in the Fifth Judicial District.

LEGISLATORS SUPPORTING PETITION

LEGISLATORS OPPOSING PETITION

Gerald J. Janni  
 Carol J. Wood  
~~Patricia D. Kelly~~  
~~Robert~~  
 Stephen A. Kaplan  
~~Mark Fisher~~  
 Emil J. Capparella  
 Joe Mc  
 Tom E. King  
 Edward P. Wildt  
 Patrick Brennan  
 Norm Lead  
 Howard Miller  
 Brian D. Miller  
~~Chad Jones~~  
 Frederick Subella  
~~Mark Blunt~~  
 Joseph J. Jones  
 Grace Ann Conventina  
 Robert C. King  
 Nancy Rapp  
 William H. Jones

The enclosed petition represents the opinion of those members of the Oneida County Board of Legislators signing the same regarding the contents or subject matter of the petition. Under the Rules of the Board, a Legislator may sign said petition or may, in the alternative, elect not to sign the petition. There are 29 members of the Oneida County Board of Legislators.

Dated: 8-10-11 4

ONEIDA COUNTY

ANTHONY J. PICENTE JR.  
COUNTY EXECUTIVE



DEPARTMENT OF FINANCE

County Office Building ♦ 800 Park Avenue ♦ Utica, New York 13501  
(315) 798-5750 ♦ Fax: (315) 735-8371 ♦ www.ocgov.net

August 11, 2011

FN 20 11 247

Mr. Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, NY 13501

**INTERNAL AFFAIRS**

**WAYS & MEANS**

Dear Mr. Picente:

Enclosed herein, please find a letter from Trenton Town Supervisor, Mark Scheidelman, requesting delinquent tax property from the county. The property is important to the Town of Trenton for environmental rehabilitation and subsequent return to the tax roll.

The parcel that they'd like to submit to the state for consideration is identified as tax map # 305089 159.000-1-16.

As was done with the Village of Camden regarding another environmental property (2 Main St., Camden, NY), the Village of New York Mills regarding property known as the #2 Mill Building, and the City of Sherrill (W. Seneca Street), the Town of Trenton is asking for a commitment to quit claim our interest.

We recommend favorable review of their request and submit that we should follow the same process as in the past – i.e., commit to quit claim our interest so they can complete the project.

Please forward this to the Board of Legislators at your earliest convenience.

Sincerely,

Anthony Carvelli  
Commissioner of Finance

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente Jr.  
County Executive

Date 8/11/11

AC/bad

cc: Gerald Fiorini, Chairman of the Board  
Linda M.H. Dillon, County Attorney  
Mark Scheidelman, Trenton Town Supervisor



# TOWN OF TRENTON

MARK SCHEIDELMAN, Supervisor  
KATHARINE (KITTY) SQUIRE, Town Clerk  
J. PATRICK VAN BUSKIRK, Town Justice  
DON C. CANNON, Town Justice  
ARTHUR HUGHES, Highway Superintendent

PO Box 206  
Barneveld, NY 13304-0206  
TDD Dial 711  
FAX (315) 896-4045  
trenton@town.trenton.ny.us  
www.town.trenton.ny.us

SHIRLEY POLAND, Councilwoman  
BETSY BEIL MACK, Councilwoman  
BRUCE KELLOGG, Councilman  
JOSEPH E. SMITH, Councilman  
LORNA VAN BUSKIRK, Tax Collector

Anthony Carvelli  
Commissioner of Finance  
Oneida County Office Building  
800 Park Avenue  
Utica, NY 13501

**RECEIVED**

AUG 11 2011

ONEIDA COUNTY  
COMMISSIONER OF FINANCE

August 8, 2011

Dear Tony,

The Town of Trenton requests that Oneida County turn over tax parcel 159.00-1-16 to the Town of Trenton. (Owner listed as Sharm Bhagwati)

As you may recall this parcel was the home of the former E-Z Stop gas station on Rt. 12. Taxes have not been paid on the property for years and the building had been vacant. The Town obtained grants through NYSDEC, took temporary ownership of the title to the property and conducted a study to determine if there was contaminated soil on site due to the leaking of fuel storage tanks. It was determined that there was in fact contamination and another DEC grant was obtained to remove the tanks, building and contaminated soil.

In order to close out the site and have a property that can be used again and placed back on the tax rolls, further monitoring of wells needs to be conducted. We have obtained a grant to pay for this work but a provision is that the Town must own the property. Trenton has a large investment in this parcel and we know it cannot be put to good use and on the tax rolls until this monitoring is complete. Trenton will be incurring another \$4000 to \$7000 in expenses for this phase. This is in addition to the \$25,000 already spent by the Town. Total costs to date (mostly paid by grants) is \$360,000.

Our work plan has been submitted to the NYSDEC for approval and if okayed as is, we can begin work in September; contingent upon conveyance of title.

Any help in moving this process along would be appreciated. Thank you.

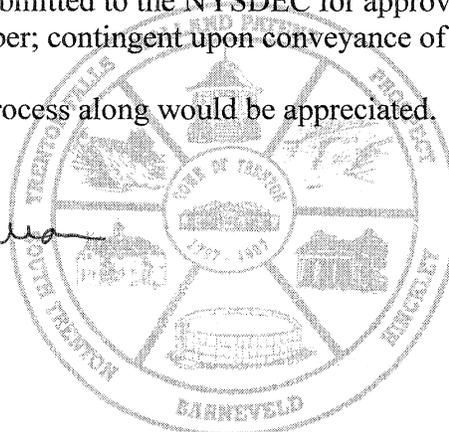
Sincerely,

  
Mark Scheidelman

Town Supervisor

Cc: Dave Wilcox

Anthony Picente



The Town of Trenton is an equal opportunity provider, and employer.

6.

ONEIDA COUNTY DEPARTMENT OF FINANCE

PHONE: (315) 798-5754

DATE: 08/11/11

TO: SHARM BHAGWATI  
 9244 NYS RTE 12  
 PO BOX 305  
 REMSEN NY

KUMAR RAJEEV  
 13438-

=====

DELINQUENT NOTICE

DELINQUENT TAXES EXIST AGAINST THE PROPERTY LISTED BELOW. A 5% PENALTY WAS ADDED PURSUANT TO LAW AND INTEREST AT 10% PER YEAR IS ACCUMULATING AGAINST THE BALANCE DUE.

IN ORDER TO PROTECT YOUR INTEREST IN YOUR PROPERTY IT IS ESSENTIAL THAT YOU PAY THIS TOTAL. SHOULD TAX REMAIN UNPAID THIS PROPERTY WILL BE ADVERTISED AND THE COST ADDED TO THE AMOUNT DUE.

-----

TOWN OF TRENTON

305889 159.000-1-16

RH \* ASSESSMENT LAND: 30200

ACCOUNT #: 14370

\* ASSESSMENT TOTAL: 63200

SCHOOL CODE: 305201

\* PROPERTY CLASS: 486

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PROPERTY LOCATION: 0 NYS RTE 12

PROPERTY DESCRIPTION: MINI MART

=====

TX YR	TAX TYPE	CERT. NO.	TAX PLUS PENALTY	INTEREST	ADV. FEE	TOTAL DUE
99	COUNTY	003724	2777.82	277.78	0.00	\$ 3055.60
00	COUNTY	003866	2783.46	278.35	0.00	\$ 3061.81
01	COUNTY	003648	2898.66	289.87	0.00	\$ 3188.53
02	COUNTY	003413	3290.94	329.09	0.00	\$ 3620.03
03	COUNTY	003188	3782.64	378.26	0.00	\$ 4160.90
04	COUNTY	002819	4971.45	497.15	0.00	\$ 5468.60
05	COUNTY	002605	5004.47	500.45	0.00	\$ 5504.92
06	COUNTY	002493	5418.12	541.81	0.00	\$ 5959.93
07	COUNTY	002550	5673.68	567.37	0.00	\$ 6241.05
08	COUNTY	002594	5428.58	542.86	0.00	\$ 5971.44
09	COUNTY	002766	5826.80	582.68	0.00	\$ 6409.48
10	COUNTY	002704	5746.76	384.14	0.00	\$ 6130.90
11	COUNTY		3268.00	190.62	0.00	\$ 3458.62
			STUB SEARCH AND ADVERTISING FEE(S)			\$ 92.00

>>>>>>>>> TOTAL AMOUNT DUE IF PAID BY 08/31/11 = \$ 62323.81

MAKE CHECK PAYABLE TO:  
 MAIL TO:

COMMISSIONER OF FINANCE  
 800 PARK AVE.  
 UTICA, NY 13501

FAILURE TO RECEIVE A TAX BILL DOES NOT WAIVE OBLIGATION TO PAY TAX OR PENALTY. PLEASE RETURN THIS NOTICE WITH CHECK OR MONEY ORDER. IF RETURN RECEIPT IS NEEDED, PLEASE INCLUDE SELF-ADDRESSED, STAMPED ENVELOPE.

> THE ORIGINAL TOWN AND COUNTY TAX FOR 2011 TOTALS ==> \$ 3111.38 <

7.

# Griffiss International Airport

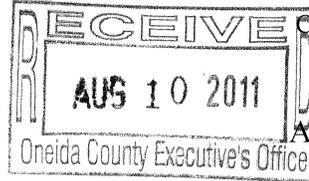
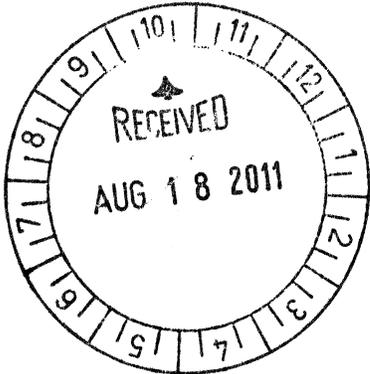


Oneida County Department of Aviation  
592 Hangar Road, Suite 200  
Rome, NY 13441

Telephone: 315-736-4171 / Fax: 315-736-0568

ANTHONY J. PICENTE, JR.  
County Executive

W. VERNON GRAY, III  
Commissioner of Aviation



FN 20 11 - 248

August 10, 2011

Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

## AIRPORT

## WAYS & MEANS

Dear County Executive:

The Department of Aviation needs to do a transfer to account number .452, Automotive Repairs, for a transfer case for the RPM snow blower converter to a complete Oshkosh gear drive train. Parts are obsolete for the RPM snow blower and this will allow us to buy parts as needed. We need to have the new transfer case before the snow season begins.

I therefore request your Board's approval for the following 2011 transfer of funds:

TO:		
AA# A5620.452	Dept. of Aviation – Automotive Repairs .....	\$ 7,000
FROM:		
AA# A5620.495	Dept. of Aviation – Other Expenses .....	\$ 7,000

Respectfully submitted,

*Vernon Gray*  
Vernon Gray  
Aviation Commissioner

VG:dmn  
Attach.  
CC: County Attorney  
Comptroller  
Budget

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

*Anthony J. Picente, Jr.*  
Anthony J. Picente, Jr.  
County Executive

Date 8/11/11

8.

Anthony J. Picente, Jr.  
County Executive



David Tomidy  
Director



# Oneida County Probation Department

321 Main Street, 2<sup>nd</sup> Floor, Utica, New York 13501

Utica ~ Phone: (315) 798-5914 Fax: (315) 798-6467  
Rome ~ Juvenile: (315) 337-0080 Adult: (315) 337-0073  
E-mail: [probation@ocgov.net](mailto:probation@ocgov.net) · Web Site: [www.ocgov.net](http://www.ocgov.net)

*Supervisors*  
Thomas Brognano  
Patrick Cady  
Paula Mrzlikar

August 12, 2011

FN 20 11 - 249

PUBLIC SAFETY

WAYS & MEANS

RECEIVED  
AUG 15 2011  
BY: \_\_\_\_\_

Mr. Raymond Bara, Esq.  
Oneida County Attorney's Office  
Oneida County Office Building  
800 Park Avenue  
Utica, New York 13501

Re: Approved BOCES Contract for Two Probation Officers

Dear Ray:

Enclosed you will find a Resolution approving this Contract through June 30, 2013. Every year the dollar amounts change and a new contract is enclosed for Tony's signature.

I have attached a new Contract Summary as I anticipate it has to go to the Board again along with a Budget and a County Executive letter.

Please forward to Tony's attention or the Board if need be.

Thank you.

Very truly yours,

DAVID TOMIDY  
PROBATION DIRECTOR

DT:kas  
Enclosures

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

Date 8/24/11

## ONEIDA COUNTY BOARD OF LEGISLATORS

### RESOLUTION NO.309

INTRODUCED BY: Messrs. Flisnik, Porter, Clancy  
2ND BY: Mr. Wood

**RE: APPROVAL OF AN AGREEMENT WITH THE ONEIDA COUNTY PROBATION  
DEPARTMENT AND BOCES FOR THE SAFE SCHOOLS/HEALTHY STUDENTS PROGRAM**

**WHEREAS,** This Board is in receipt of a Purchase of Service Agreement between the Oneida County Probation Department and BOCES to provide concentrated services designed to reduce negative behavior for at-risk students through the Rome Safe Schools/Healthy Students Project, and

**WHEREAS,** In accordance with Local Law #3 of 2001, said Agreement must be approved by the Oneida County Board of Legislators, now, therefore, be it hereby

**RESOLVED,** That the Oneida County Board of Legislators authorizes and approves a Purchase of Service Agreement between the Oneida County Probation Department and BOCES to provide concentrated services designed to reduce negative behavior for at-risk students through the Safe Schools/Healthy Students Project commencing September 7, 2010 and ending June 30, 2013.

APPROVED: Public Safety Committee (October 5, 2010)  
Ways & Means Committee (October 13, 2010)

DATED: October 13, 2010

Adopted by the following v.v. vote:  
AYES 28 NAYS 0 ABSENT 1 (Mr. Kernan)



Office of the Sheriff

County of Oneida

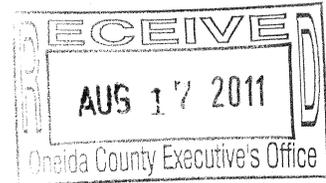
Robert M. Maciol, Sheriff

Robert S. Swenzkowski, Undersheriff

Jonathan G. Owens, Chief Deputy

Gabrielle O. Liddy, Chief Deputy

FN 20 11 - 250



August 15, 2011

Anthony Picente Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, NY 13501

PUBLIC SAFETY

WAYS & MEANS

Dear Mr. Picente,

I am requesting a transfer of funds from the Board of Legislators to cover the costs of gasoline for the remainder of 2011.

<u>Transfer from Expense Account</u>	<u>Amount</u>	<u>Transfer to Expense Account</u>	<u>Amount</u>
A3115.103 Civil- Overtime	\$10,000	A3110.456 Gasoline	\$120,000
A3120.101 Law Enforcement Salaries	20,000	A3120.456 Gas and Oil	2,000
A3120.103 Law Enforcement Overtime	10,000		
A3150.101 Jail- Salaries	82,000		
Total:	\$122,000		\$122,000

If I can be of further assistance, please feel free to contact me. Thank you for your cooperation.

Sincerely,

Robert M. Maciol,  
Sheriff

Cc: Tom Keeler, Budget Director

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

Date 8/24/11

**Administrative Office**

6065 Judd Road Oriskany, NY 13424  
Voice (315) 736-8364  
Fax (315) 765-2205

**Law Enforcement Division**

6065 Judd Road Oriskany, NY 13424  
Voice (315) 736-0141  
Fax (315) 736-7946

**Correction Division**

6075 Judd Road Oriskany, NY 13424  
Voice (315) 768-7804  
Fax (315) 765-2327

**Civil Division**

200 Elizabeth Street Utica, NY 13501  
Voice (315) 798-5862  
Fax (315) 798-6495

**ONEIDA COUNTY**

ANTHONY J. PICENTE JR.  
COUNTY EXECUTIVE



**EMERGENCY MANAGEMENT Kevin W. Revere – Director**

120 Base Rd \* Oriskany, NY 13424 (315) 765-2526 \* Fax (315) 765-2529

Aug 1, 2011

The Honorable Anthony J. Picente Jr.  
Oneida County Executive  
Oneida County Office Building  
800 Park Ave  
Utica NY 13501

FN 20 11 - 251

**PUBLIC SAFETY**

**WAYS & MEANS**

Dear Mr. Picente:

Oneida County Emergency Services has requested an extension to the FY 2008 Homeland Security Grant by one year to August 31<sup>st</sup> 2012. An amended contract is necessary for Homeland Security approval. The grant is in the amount of \$299,250 and is being used to fund on going projects. The request for the extension is necessary to complete those projects.

Please seek the Oneida County Board of Legislators approval for the amended contract.

**There will be no county funds utilized to support this effort.** I am available at any time to further discuss this grant should you have any questions.

Sincerely,

Kevin W. Revere  
Director

- CC: T. Keeler, Budget
- L. Dillon, County Attorney
- J. Timpano, Audit and Control

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

Date 8/24/11

12

Oneida Co. Department Emergency Services

Competing Proposal \_\_\_\_\_

Only Respondent \_\_\_\_\_

Sole Source RFP \_\_\_\_\_

**Oneida County Board of Legislators**  
**Contract Summary**

**Name of Proposing Organization:** Division of Homeland Security and Emergency Services

**Title of Activity or Services:** Homeland Security Grant – SH 09-1075 D01 C835080

**Proposed Dates of Operations:** 09/01/08 to 8/31/12

**Client Population/Number to be Served:** Oneida County

**SUMMARY STATEMENTS**

**1). Narrative Description of Proposed Services:**

Homeland Security effort in Oneida County.

**2). Program/Service Objectives and Outcomes**

Primary objective is to provide protection to the residents of Oneida County.

**3). Program Design and Staffing Level – N/A**

**Total Funding Requested:** NONE

**Oneida County Dept. Funding Recommendation:** Homeland Security Efforts

**Proposed Funding Source (Federal \$ /State \$ / County \$):** State

**Cost Per Client Served:** N/A

**Past performance Served:** N/A

**O.C. Department Staff Comments:**

**Anthony J. Picente Jr.**  
County Executive



**Lucille A. Soldato**  
Commissioner

**ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES**

County Office Building, 800 Park Avenue, Utica, NY 13501

Phone (315) 798-5733 Fax (315) 798-5218

FN 20 11 - 252

August 17, 2011

Honorable Anthony J. Picente Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

**HUMAN RESOURCES**

**WAYS & MEANS**

Dear Mr. Picente:

I am submitting the following Purchase of Services Agreement for review and approval by the Board of Legislators per Board Resolutions and Local Law #3 of 2001, amending Article VIII, Section 802 of the Administrative Code.

Enclosed is a Purchase of Services Agreement with The House of the Good Shepherd for the operation of Supervision and Treatment Services for Juveniles Program.

This Agreement will allow The House of the Good Shepherd to work with adjudicated juvenile delinquents to divert youth from placement in Detention.

The budget for this program is \$ 140,000 for the period August 1, 2011 through March 31, 2012. There is no local share to support this effort.

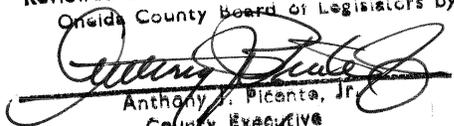
I respectfully request that this matter be forwarded to the Board of Legislators.

Thank you for your consideration.

Sincerely,

Lucille A. Soldato  
Commissioner

LAS/tms  
attachment

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by  
  
Anthony J. Picente, Jr.  
County Executive  
Date 8/24/11

8/17/11  
# 12909

**Oneida Co. Department Social Services**

Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_

**Oneida County Board of Legislators**  
**Contract Summary**

**Name of Proposing Organization:** The House of the Good Shepherd  
1550 Champlain Avenue  
Utica, New York 13502

**Title of Activity or Services:** Supervision and Treatment Services for Juveniles Program

**Proposed Dates of Operations:** 8/1/11 – 3/31/12

**Client Population/Number to be Served:** Youth who are at risk; alleged or adjudicated juvenile delinquents (JD's); youth alleged or adjudicated to be persons in need of supervision (PINS); and youth alleged to be or convicted as juvenile offenders (JO's) in order to divert these youth from detention or residential care.

**SUMMARY STATEMENTS**

**1). Narrative Description of Proposed Services**

Below is outlined the components of the Program:

- Staff designated to this program will develop a close relationship to the Probation Department in order to collaborate on determining the best plan for each individual child; possibly including co-location.
- The success of these youth can often be impacted by a connection with just one positive adult role model. Staff will be committed to attempting to make this positive connection.
- Enhanced services are necessary for the families; we know these cases are not isolated to the individual, but are often a result of circumstances in the family unit; staff will assess the family situation, and provide more support and referral for the families.
- An increased focus will be on addressing our cultural competence by utilizing agencies which provides interpretive services, as well as understanding and training on cultural differences that impact these children and their families.
- Administer the newly developed and required risk assessment instrument to all identified youth.
- Tracking will be developed in conjunction with Utica Safe School; Underground Café which provides a variety of activities for teenagers during evening hours. They are able to offer tracking to establish attendance and length of stay for identified individuals. This will also allow staff the opportunity to visit with families while the kids are not home.

- Specialized foster care homes will be utilized on a limited basis to offer an alternative to detention for those children who can't return immediately to their own homes for safety or other reasons.
  - Mediation program through contracted agency which will be utilized in this program.
  - One of the program staff will attend CAP meetings; referrals will be made from DSS, probation and CAP.
  - Staff will connect youth and families in long term services transitioning out of program and ensuring the maintenance of stability that was provided.
  - Staff will work non-traditional hours in order to be available when needed most.
  - Contracted agency's subscription to the Sanctuary Model provides an organizational model designed to implement the principals and practices of trauma-informed care.
  - Contracted agency follows the evidence based multi-systemic therapy model; focusing on interventions at home, school and in the community.
  - Contracted agency will align with the basic principles of restorative justice which address accountability with empathy and responsibility, personal transformation, recognition and enhancement of personal competencies, and the least restrictive community setting
- This Contract allows for diverting placement of youth into Non-Secure Detention. This program allows for the placement of youth into a foster family care setting rather than the Non-Secure Detention facility which increases the number of locally available beds which minimize out of county or out of state placements for Non-Secure Detention due to lack of beds.

**2). Program/Service Objectives and Outcomes -**

Performance Outcomes for the Supervision and Treatment Services for Juveniles Program

- Anticipated reduction in detention or residential placements of between 75-85% for youth participation in this program are expected.
- Positive outcomes for the youth participating in the services and programs will be tracked and include
  - Improved parenting skills and family relations – demonstrated through a self evaluation and staff evaluation at admission and discharge
  - Improved network of supports
  - Success in educational/vocational setting – demonstrated by attendance, grades and course completion
  - Youth involved in positive social and peer activities
  - CANS or CAFAS will be administered at enrolment and discharge as a measurement tool
  - Youth will not re-enter the system for one year
  - No AWOLs/curfew violations while enrolled in the program
  - No school suspensions while enrolled in the program

**3). Program Design and Staffing Level -**

1 Part-time Program Supervisor  
 2 Full-time Diversion Case Workers  
 1 Part-time Support Staff

**Total Funding Requested:** \$ 140,000

**Oneida County Dept. Funding Recommendation:** Account #: A6070.49551

**Mandated or Non-mandated: Non-mandated Preventive**

**Proposed Funding Source (Federal \$ /State \$ / County \$):**

<b>Federal</b>	0 %	\$	0
<b>State</b>	100 %	\$	140,000
<b>County</b>	0 %	\$	0

**Cost Per Client Served:**

**Past performance Served:** This is the first year for this program with the House of the Good Shepherd. The funding is 100 % state reimbursable to the county in the amount of \$ 140,000.

**O.C. Department Staff Comments:** This Contract was sent out for RFP and the Department received two responses to provide this program and The House of the Good Shepherd was awarded the contract.

# ONEIDA COUNTY HEALTH DEPARTMENT

*A Adirondack Bank Building, 5<sup>th</sup> Floor, 185 Genesee St., Utica, NY 13501*

ANTHONY J. PICENTE, JR.  
ONEIDA COUNTY EXECUTIVE

GAYLE D. JONES, PHD, MPH, CHES  
DIRECTOR OF HEALTH

## ADMINISTRATION

Phone: (315) 798-6400 Fax: (315) 266-6138

FN 20 11 - 258

August 1, 2011

## PUBLIC HEALTH

Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

## WAYS & MEANS

Dear Mr. Picente:

Re: C-023257 IAP

Attached are five (5) copies of the grant between Oneida County through its Health Department and the New York State Department of Health Bureau of Immunization.

The major goals of the immunization grant is to meet or exceed a 90% statewide immunization coverage level for two year old children, increase awareness of the benefits of adult immunization against influenza, pneumococcal, HPV, hepatitis A and B, tetanus, diphtheria, pertussis, varicella, measles, mumps, and rubella disease. The term of this agreement shall become effective on April 1, 2011 and remain in effect through March 31, 2012. Reimbursement to Oneida County is in the amount of \$116,939. The reason this grant is being forwarded to you after the effective date is due to the late receipt from the New York State Department of Health.

**Please Note:** The New York State Department of Health has requested all copies should be signed and notarized in ink as photocopies and signature stamps will not be accepted. Each copy of the contract must contain date of signature and notary stamp with notary's original signature and all information completed.

If this grant meets with your approval, please forward to the Board of Legislators. Feel free to contact Patrice Bogan, Director of Diagnostic and Treatment Center at 798-5748 should you require additional information.

Sincerely,

*Patrice Bogan - for*

Gayle D. Jones, PhD., MPH, CHES  
Director of Health

attachments  
ry

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

*Anthony J. Picente, Jr.*

Anthony J. Picente, Jr.  
County Executive

Date 8/24/11

**CONTRACT SUMMARY SHEET - ONEIDA COUNTY HEALTH DEPARTMENT**

**DIVISION:** Diagnostic & Treatment Services (D&T)

**NAME AND ADDRESS OF VENDOR:** NYS Department of Health  
Bureau of Immunization  
Room 649, Corning Tower, ESP  
Albany, New York 12237-0627

**VENDOR CONTACT PERSON:** Jodi Schoen, Health Program Administrator

**SUMMARY OF STATEMENTS:** The major goal of the New York State Department of Health Bureau of Immunization continues to be to meet or exceed a 90% statewide immunization coverage level for two year old children with 4 DTP (DTaP), 3 polio, 1 MMR, 3 Hib, and 3 Hep B and 1 dose of varicella. This grant also allows for the following goals: to increase awareness of the benefits of adult immunization against influenza, pneumococcal, HPV, hepatitis A and B, tetanus, diphtheria, pertussis, varicella, measles, mumps, and rubella disease; increase the proportion of children less than six years of age with two or more shots in an immunization information system; provide access for up-to-date information, education and training for local health department staff and health care providers who provide immunizations and to be a liaison with local and regional perinatal hepatitis B program managers or conduct perinatal hepatitis B activities to reduce perinatal hepatitis B transmission, in accordance with New York State Public Health Law, Title 10 NYCCRR, Section 2500-3, subpart 69-3.

**PREVIOUS CONTRACT YEAR:** April 1, 2010 through March 31, 2011

**TOTAL:** \$116,939

**THIS CONTRACT YEAR:** April 1, 2011 through March 31, 2012

**TOTAL:** \$116,939

\_\_\_\_\_ **NEW**      X   **RENEWAL**    \_\_\_\_\_ **AMENDMENT**

<b><u>FUNDING SOURCE:</u></b> Grant Award	A3408	\$116,939
<b>Less Revenues:</b>		-0-
<b>State Funds:</b>		\$116,939
<b>County Dollars – Previous Grant</b>		*
<b>County Dollars – This Grant</b>		-0-

**SIGNATURE:** Gayle D. Jones, PhD., MPH, CHES    Director of Health

**DATE:** August 1, 2011

# ONEIDA COUNTY HEALTH DEPARTMENT

*A Adirondack Bank Building, 5<sup>th</sup> Floor, 185 Genesee St., Utica, NY 13501*

ANTHONY J. PICENTE, JR.  
ONEIDA COUNTY EXECUTIVE

GAYLE D. JONES, PHD, MPH, CHES  
DIRECTOR OF HEALTH

## ADMINISTRATION

Phone: (315) 798-6400 Fax: (315) 266-6138

FN 20 11 - 254

July 18, 2011

Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

## PUBLIC HEALTH WAYS & MEANS

Dear Mr. Picente:

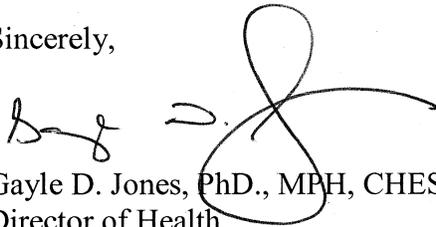
Attached are three (3) copies of an agreement between Oneida County through its Health Department and the Family Nurturing Center of Central New York, Inc.

As you are aware, the Oneida County Health Department is the lead agency, in partnership with the Family Nurturing Center of Central New York for the national home visiting program. Services are provided prenatally or until the newborn is 92 days old in order to achieve the program goals of preventing child abuse and neglect, promotion of optimal child health and development, and enhanced parental self-sufficiency. After assessment, visits are structured to be intensive in nature and designed to assist overburdened families. Home visits can last up to five years or until a child enters preschool, Head Start, or kindergarten.

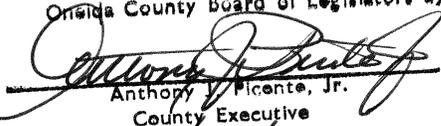
The term of this agreement shall become effective on July 1, 2011 and remain in effect through June 30, 2012. Reimbursement is in the amount of \$579,710 and is 100% State funded.

If this agreement meets with your approval, please forward to the Board of Legislators.

Sincerely,

  
Gayle D. Jones, PhD., MPH, CHES  
Director of Health

attachments  
ry

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by  
  
Anthony J. Picente, Jr.  
County Executive

Date 8/24/11

**CONTRACT SUMMARY SHEET - ONEIDA COUNTY HEALTH DEPARTMENT**

**DIVISION:** Family Nurturing Center of Central New York, Inc.

**NAME AND ADDRESS OF VENDOR:** Family Nurturing Center of Central N.Y.  
209 Elizabeth Street  
Utica, New York 13501

**VENDOR CONTACT PERSON:** Donna LaTour-Elefante, Executive Director

**SUMMARY STATEMENTS:** The Health Department is the lead agency, in partnership with the Family Nurturing Center of Central New York (FNC), for an extensive national home visiting program. To achieve the goals of preventing child abuse and neglect, promotion of optimal child health and development, and enhanced parental self-sufficiency, services are initiated prenatally or until the newborn is 90 days old. Home visits can last up to five years, or until a child enters preschool, Head Start, or kindergarten.

**PREVIOUS CONTRACT YEAR:** July 1, 2010 through June 30, 2011

**TOTAL:** \$496,044

**THIS CONTRACT YEAR:** July 1, 2011 through June 30, 2012

**TOTAL:** \$579,710.

\_\_\_\_\_ **NEW**        X   **RENEWAL**      \_\_\_\_\_ **AMENDMENT**

**FUNDING SOURCE:** \* Contract      A4090.4951

Less Revenues:      -0-

State Funds:      \* \$579,710

County Dollars – Previous Contract

County Dollars – This Contract

**SIGNATURE:** Gayle D. Jones, PhD., MPH, CHES

**DATE:** June 20, 2011

Contract Reviewed By:

  
\_\_\_\_\_  
Brian M. Miga  
Assistant County Attorney

Date: 6-21-11

# ONEIDA COUNTY HEALTH DEPARTMENT

A Adirondack Bank Building, 5<sup>th</sup> Floor, 185 Genesee St., Utica, NY 13501

ANTHONY J. PICENTE, JR.  
ONEIDA COUNTY EXECUTIVE

GAYLE D. JONES, PHD, MPH, CHES  
DIRECTOR OF HEALTH

## ADMINISTRATION

Phone: (315) 798-6400 ☎ Fax: (315) 266-6138

FN 20 11 - 255

August 10, 2011

Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

**PUBLIC HEALTH**  
**WAYS & MEANS**



Dear Mr. Picente:

As of January 1, 2011 the Oneida County Health Department transitioned all costs associated with its *Healthy Families Program* to the Family Nurturing Center. In our 2011 budget, the Coordinator position was budgeted as a county employee and included in our salary line along with the fringe benefits associated with that position.

The contract with the Family Nurturing Center was amended to accommodate the acquisition of those duties from the county. With the amendment and thereafter with their new agreement, we will compensate them for those services.

We are, therefore, requesting the following transfer for the **2011** fiscal year:

<b>From:</b> A4090.101 – Salaries.....	\$50,808
A4090.416 – Telephone.....	166
A4090.455 – Travel & Subsistence.....	750
A4090.810 – Retirement.....	7,171
A4090.830 – Social Security.....	3,887
A4090.840 – Workers Compensation.....	984
A4090.850 – Unemployment Insurance.....	111
A4090.860 – Health Insurance.....	6,065
<b>Total:</b>	<b>\$ 69,942</b>

**To:** A4090.495 – Other Expenses..... \$69,942

Please request the Board of Legislators to act upon the above-mentioned transfer.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Gayle D. Jones, PhD., MPH, CHES  
Director of Health

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by  
  
Anthony J. Picente, Jr.  
County Executive  
Date 8/24/11

cc: T. Keeler, Director of Budget  
T. Engle, Fiscal Services Administrator

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