



# ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

Gerald J. Fiorini  
Chairman  
(315) 798-5900

Mikale Billard  
Clerk  
(315) 798-5404

David J. Wood  
Majority Leader

Patricia A. Hudak  
Minority Leader

## COMMUNICATIONS FOR DISTRIBUTION JANUARY 12, 2011

(Correspondence relating to upcoming legislation, appointments, petitions, etc)

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**ALL SUPPORTING DOCUMENTATION AVAILABLE AT**  
**[www.ocgov.net](http://www.ocgov.net)**



# ONEIDA COUNTY BOARD OF LEGISLATORS

*Gerald J. Fiorini, Chairman ♦ 800 Park Avenue ♦ Utica, New York 13501*  
*Work Phone: 798-5900 ♦ Home Phone: 337-9045*

January 10, 2011

FN 20 11 - 009

Oneida County  
Board of Legislators  
800 Park Avenue  
Utica, New York 13501

**READ & FILED**

Honorable Members:

Pursuant to Article 2, Section 201 of the Oneida County Charter and Administrative Code, I hereby appoint the following legislators to serve on the six member bi-partisan Reapportionment Committee:

George Joseph, Chairman  
David J. Wood  
Edward P. Welsh

Richard A. Flisnik  
Patricia A. Hudak  
Michael J. Clancy

This committee will be charged with two tasks: the first will be to recommend a number for the size of the future Board. The recommendation for the size of the Board will be forwarded to the Board of Legislators in the form of a local law.

Secondly, following the release of the official census numbers, the Committee will reconvene to draw district boundaries.

Respectfully submitted,

GERALD J. FIORINI  
CHAIRMAN OF THE BOARD

GJF:pp

2010 JAN 11 PM 1:51  
RECEIVED  
ONEIDA COUNTY LEGISLATURE

2.

**PUBLIC DEFENDER**  
*Frank J. Nebush, Jr., Esq.*

**CHIEF TRIAL COUNSEL**  
*Leland D. McCormac III, Esq.*

**CHIEF APPELLATE COUNSEL**  
*Mark C. Curley, Esq.*

**CONFIDENTIAL SECRETARY**  
*Patricia A. Potter*

**SENIOR INVESTIGATOR**  
*James J. Larabee*

**CONFIDENTIAL INVESTIGATOR**  
*Christian M. Nebush*

**SPECIAL INVESTIGATOR**  
*Nicholas J. LaBella*

# Oneida County Public Defender

## Criminal Division

250 Boehlert Center at Union Station  
321 Main Street  
Utica, New York 13501  
Telephone: (315) 798-5870 • Fax: (315) 734-0364  
e-mail: [Pubdef@ocgov.net](mailto:Pubdef@ocgov.net)

### Branch Offices

Utica City Court  
411 Oriskany Street, West  
Utica, New York 13502  
Telephone: (315) 735-6671  
Fax: (315) 724-3407

Rome City Court  
100 West Court Street  
Utica, New York 13440  
Telephone: (315) 334-7012  
Fax: (315) 334-1196

**VIOLENT CRIMES SECTION**  
*Patrick J. Marthage, Esq.*  
First Assistant Public Defender  
*David A. Cooke, Esq.*  
Assistant Public Defender  
Paralegal, *Jennifer M. Compo*

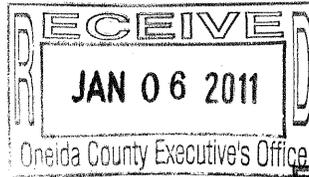
**MAJOR CRIMES SECTION**  
First Assistant Public Defenders  
*Tina L. Hartwell, Esq.*  
*Robert R. Reitinger, Esq.*  
Assistant Public Defenders  
*Ray A. Kyles, Esq.*  
*Luke A. Nebush, Esq.*  
*Adam P. Tyksinski, Esq.*

**CITY COURTS SECTION**  
*David L. Arthur, Esq. – Rome*  
First Assistant Public Defender  
Assistant Public Defenders  
*JoAnna R. Feiner, Esq. – Utica*  
*Cory A. Zennamo, Esq. – Utica*  
*Doreen M. St. Thomas, Esq.*

**PAROLE REVOCATION SECTION**  
*James F. Kehoe, Esq.*  
First Assistant Public Defender

Wednesday, January 05, 2011

Hon. Anthony J. Picente, Jr.  
Oneida County Executive  
Oneida County Office Building  
800 Park Avenue  
Utica, New York 13501



FN 20 11 - 012

**PUBLIC SAFETY  
WAYS & MEANS**

**Re: Certification of Section 606 Expenses**

Carlos Colon, Jamal N. Findley, Shawn Foster, Charles Jenkins, Rodney E. Lindsay, Victor Ortega, Rendell Robinson, Jose Rodriquez, Pedro Torres, and Gary Willis, being inmates of the State of New York

Dear Mr. Picente:

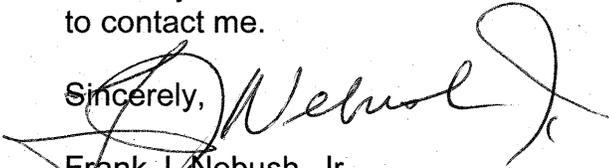
Enclosed are the following documents I am requesting be submitted to the Oneida County Board of Legislators for a resolution from them certifying my claim for reimbursement from the State of New York for representing the above state inmates pursuant to Section 606 of the Correction Law and Title 7, Part 410 of the NYCRR:

- 1) Proposed resolution certifying our expenses,
- 2) Sworn affidavit of the Oneida County Public Defender, Criminal Division setting forth the indictments and the time spent representing the above clients,

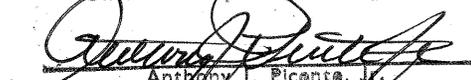
Upon approval by the Board of Legislators, the certification needs to be attached to this packet and forwarded to the Oneida County Comptroller for his signature on the payment voucher prior to submission to the State.

Should you need further information regarding this matter, please do not hesitate to contact me.

Sincerely,

  
Frank J. Nebush, Jr.  
Oneida County Public Defender, Criminal Division

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

  
Anthony J. Picente, Jr.  
County Executive

Date 1-11-11

RECEIVED  
ONEIDA COUNTY LEGISLATURE  
2011 JAN 11 AM 11:28

**In the Matter of the Claim of the  
Oneida County Public Defender, Criminal Division**

under Section 606 of the Correction Law for Payment  
of Legal Expenses Incurred in the Defense of Inmates  
of the State of New York

**AFFIDAVIT IN SUPPORT OF  
CLAIM FOR PAYMENT OF  
OF  
SECTION 606 EXPENSES**

STATE OF NEW YORK    ) ss:  
COUNTY OF ONEIDA    )

Frank J. Nebush, Jr., being duly sworn, deposes and says:

1. I am a duly licensed attorney-at-law in the State of New York and the Public Defender, Criminal Division in and for the County of Oneida and make this affidavit for the purpose of certifying to the Oneida County Board of Legislators and the State of New York that the legal services of the attorneys and staff assigned to the above-mentioned matters are true and accurate.

2. All rates for legal services are based upon Section 722-b of the County Law of the State of New York.

3. The following times and dates represent legal services provided by this office on behalf of the following inmates, to wit: **Carlos Colon, Jamal N. Findley, Shawn Foster, Charles Jenkins, Rodney E. Lindsay, Victor Ortega, Rendell Robinson, Jose Rodriguez, Pedro Torres, and Gary Willis**, being inmates of the State of New York pursuant to Section 606 of the Correction Law of the State of New York. A true and accurate copy of the indictment follows the itemization of expenses for each inmate.

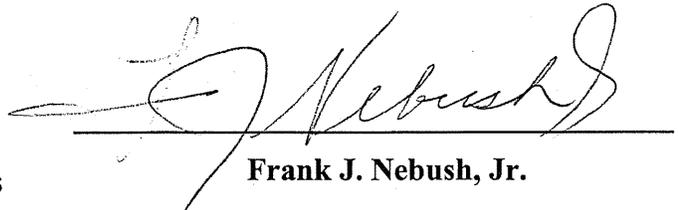
TOTAL OF EXPENSES

People v. Carlos Colon	\$1,851.10
People v. Jamal N. Findley	\$1,284.28
People v. Shawn Foster	\$1,285.99
People v. Charles Jenkins	\$941.92
People v. Rodney E. Lindsay	\$1,559.65
People v. Victor Ortega	\$769.26
People v. Rendell Robinson	\$1,303.38
People v. Jose Rodriquez	\$4,753.60
People v. Pedro Torres	\$504.74
People v. Gary Willis	\$863.90

TOTAL: \$15,117.82

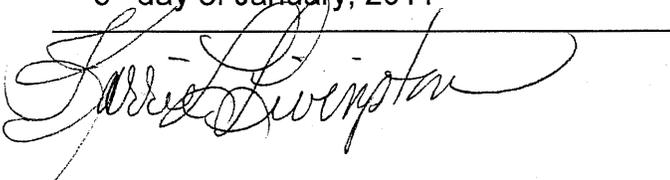
I hereby certify that the above statement is a true and accurate account of the expenses incurred in the defense of the above matters.

Dated: January 5, 2011



Frank J. Nebush, Jr.

Subscribed and sworn to before me this  
5<sup>th</sup> day of January, 2011



KARRIE L. LIVINGSTON  
Notary Public, State of New York  
Qualified in Oneida County  
My Commission Expires 7/28/12

PROPOSED RESOLUTION

WHEREAS, certain inmates in the custody of the New York State Department of Correctional Services were charged with crimes while residing in a New York State correctional facility located in the County of Oneida, and said inmates having required the services of the Oneida County Public Defender, Criminal Division to represent them before the various courts in Oneida County while incarcerated herein, and

WHEREAS, the Oneida County Public Defender, Criminal Division duly represented said inmates, and

WHEREAS, Section 606 of the Correction Law of the State of New York mandates reimbursement for such services to the County of Oneida for such legal defense, and

WHEREAS, the Oneida County Public Defender, Criminal Division has certified to the Oneida County Board of Legislators that the expenses incurred by him while undertaking said legal representation amounted to the sum of \$15,117.82 for undertaking the legal defense of:

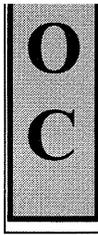
Carlos Colon, Jamal N. Findley, Shawn Foster, Charles Jenkins, Rodney E. Lindsay, Victor Ortega, Rendell Robinson, Jose Rodriquez, Pedro Torres, and Gary Willis, being inmates of the State of New York, and

WHEREAS, we have examined the documents provided by the Oneida County Public Defender, Criminal Division and find them to be a true and accurate account of his expenses concerning these matters,

NOW, THEREFORE BE IT RESOLVED, that this resolution and the vouchers, documents and affidavits of the Oneida County Public Defender, Criminal Division be forwarded to the Budget and Finance Office of the New York State Department of Correctional Services as required by Section 606 of the Correction Law and Title 7, Part 410 of the New York Code of Rules and Regulations for payment.

**ONEIDA COUNTY**

ANTHONY J. PICENTE JR.  
COUNTY EXECUTIVE



**EMERGENCY MANAGEMENT Kevin W. Revere – Director**  
120 Base Rd \* Oriskany, NY 13424 (315) 765-2526 \* Fax (315) 765-2529

December 29, 2010

FN 20 10 - 011

The Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
Oneida County Office Building  
800 Park Ave  
Utica, NY 13501

**PUBLIC SAFETY  
WAYS & MEANS**

RECEIVED  
ONEIDA COUNTY LEGISLATURE  
2010 JAN 11 AM 10:59

Dear Mr. Picente:

Oneida County is in receipt of a grant from New York State of Homeland Security in the amount of \$317,101.00. These funds shall be used for the Homeland Security effort in Oneida County and will be used specifically for a 911 Back-Up Center. These funds are from FY'10 program year and must be expended by June 30, 2013. Please have the total amount placed into the Capital Project H-346.

Please seek the Oneida County Board of Legislators approval of the acceptance of this grant.. Also please ask for the board's approval to increase Capitol Project H-346 (Emergency Preparedness) \$317,101.00 to allow for the expenditure of these unanticipated funds on our Homeland Security efforts in Oneida County.

I am available at any time to further discuss this grant should you have any questions.

Sincerely,

Kevin W. Revere  
Director

CC: T. Keeler, Budget  
L. Dillon, County Attorney  
J. Timpano, Audit and Control

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

Date: 12/23/10

kmg

7.



**New York State Division of Homeland Security and  
Emergency Services**

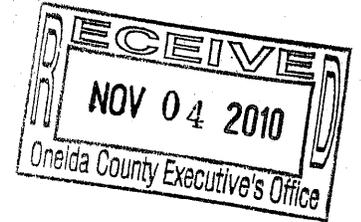
Office of Counter Terrorism – Office of Cyber Security –  
Office of Emergency Management – Office of Fire Prevention and Control –  
Office of Interoperable and Emergency Communications

David A. Paterson  
Governor

John R. Gibb  
Acting Commissioner

November 1, 2010

The Honorable Anthony Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501



Dear Mr. Picente:

I am pleased to announce that Oneida County has been awarded \$497,000 under the FY2010 State Homeland Security Program (SHSP). Funding for this grant is provided by the U.S. Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA). The New York State Division of Homeland Security and Emergency Services (DHSES) will administer the funding on behalf of FEMA.

Your FY2010 SHSP award includes three allocations:

- **\$317,101 for the State Homeland Security Program (SHSP):** SHSP funding can be used to support a broad range of homeland security capabilities to address the threat of terrorism and other hazards in your County. As with the other elements outlined below, your SHSP projects and initiatives must comply with Federal grant guidelines and support the New York State Homeland Security Strategy.<sup>1</sup>
- **\$138,713 for the State Law Enforcement Terrorism Prevention Program (SLETPP):** Per Federal guidelines, 27.9% of your total award must be directed towards law enforcement terrorism prevention activities. The SLETPP activities should be consistent with the efforts of your local Counter-Terrorism Zone (CTZ).
- **\$41,186 for the State Local Health Department Program (SLHDP):** The SLHDP program was created by DHSES, in cooperation with the NYS Department of Health (DOH), to assist with health emergency preparedness across the State. Your County Health Commissioner/ Public Health Director will use these funds to meet a set of contract deliverables developed by the NYS Department of Health.

Our federal grants program management office will work with Mr. Kevin Revere and Sgt. Ronald Townsend, your designated SHSP grant program points of contact, to provide additional administrative guidance. In order to provide these funds to you as quickly as possible your application(s) are due to DHSES not later than December 31, 2010.

<sup>1</sup> The NYS Homeland Security Strategy is available at: [www.security.state.ny.us](http://www.security.state.ny.us)

We are pleased to acknowledge the outstanding work that Mr. Revere, Sgt. Townsend and your staff provide on your behalf regarding grant applications, contracts and required reports.

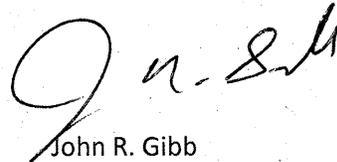
Your consideration of providing funding to other local government partners that coordinate their efforts in terrorism prevention and preparedness with your County government is also encouraged.

Finally, I would like to note the recent merger that created the NYS Division of Homeland Security and Emergency Services (DHSES). On July 1, several legacy State Offices merged to create the new DHSES, which has five core offices: Office of Counter Terrorism (OCT), Office of Cyber Security (OCS), Office of Emergency Management (OEM), Office of Fire Prevention and Control (OFPC), and the new Office of Interoperable and Emergency Communications (OIEC). This consolidation will allow the State to operate a single, multi-purpose agency focused on first responders and public safety, thus improving our coordination and outreach with local government.

On behalf of Governor Paterson, DHSES remains committed to providing you outstanding support in the administration of your homeland security initiatives. If you have any questions please feel free to contact me directly at (518) 402-2227.

Thank you for your continued support of New York State's homeland security program.

Sincerely,



John R. Gibb  
Acting Commissioner



**Oneida County**

**Office for the Aging & Continuing Care**

**Anthony J. Picente, Jr.**  
County Executive

**Michael J. Romano**  
Director

235 Elizabeth Street, Utica, NY 13501

Phone 315-798-5456

Fax 315-798-6444

E-mail: ofa@ocgov.net

FN 20 11 - 017

RECEIVED  
ONEIDA COUNTY LEGISLATURE  
2010 JAN 11 AM 11:06

**PUBLIC HEALTH**  
**WAYS & MEANS**

December 29, 2010

Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

Dear Mr. Picente:

Attached for your approval and signature is the 2011 – 2012 Annual Implementation Plan (AIP) for Oneida County Office for the Aging/ Office of Continuing Care.

This document contains both narrative and budget pages essential for the Oneida County Office for the Aging/Office of Continuing Care funding application to the New York Office for the Aging(NYSOFA).

I, therefore respectfully request your review and approval for this Annual Implementation Plan (AIP) for Oneida County Office for the Aging/ Office of Continuing Care.

Sincerely,

Michael J. Romano  
Director

MJR/ grb  
Enc.

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

  
Anthony J. Picente, Jr.  
County Executive

Date 1-6-11

Oneida County Department: Office for the Aging

Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_

**Oneida County Board of Legislators**  
**Contract Summary**

**Name of Proposing Organization :** (NYSOFA) New York State Office for the Aging

**Title of Activity or Service:** AIP (Annual Implementation Plan)

**Proposed Dates of Operation:** April 1, 2011 - March 31, 2012

**Client Population/ Number to be Served :** 12,000

**SUMMARY STATEMENTS**

1. Narrative Description of Proposed Services

Oneida County Office for the Aging/ Office of Continuing Care funding application to the New York State Office for the Aging (NYSOFA)

2. Program/Service Objectives and Outcomes

This document, including applications and attachments, fulfills the "Area Plan" requirements under the Older Americans Act, as amended, and the "County Plan" requirement under Section 214 of the New York State Elder Law.

3. Program Design and Staffing Level

N/A

Total Funding Requested: \$ 6,486,470.00

Oneida County Department Funding Recommendation:

Proposed Funding Source: Account:

(Federal \$ 3,008,470.00 / State \$ 1,706,535.00 / County \$ 490,505.00 / Other \$1,277,675.00)

Cost per Client Served: N/A

Past Performance Data:

Oneida County Department Staff Comments:



Anthony J. Picente Jr. County Executive

Linda M. Nelson, Commissioner



Phone: (315) 798-5903  
Fax: (315) 798-6445  
E-mail: mentalhealth@ocgov.net  
Web site: www.ocgov.net

FN 20 11-013

RECEIVED  
ONEIDA COUNTY LEGISLATURE  
2010 JAN 11 AM 10:53

November 24, 2010

**PUBLIC HEALTH**

Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

**WAYS & MEANS**

Dear Mr. Picente:

I am forwarding six (6) copies of the 2011-2013 Purchase of Services Agreement between the Oneida County Department of Mental Health and the Rescue Mission of Utica, Inc. for your review and signature.

Under this proposed Agreement, the Rescue Mission of Utica, Inc. will provide Addictions Crisis Center services to individuals under the influence of alcohol and drugs and in need of a structured and supervised setting and supervised housing for adults with serious mental illness and substance abuse.

The gross amount of this Agreement is **\$1,126,531.00**. **No Oneida County tax dollars are associated with this Agreement to fund the operating deficits incurred by these programs.**

Thank you for your time and consideration of this request. I would be pleased to respond to any questions or concerns you might have with regard to this Agreement.

Respectfully,

*Linda M. Nelson*  
Linda M. Nelson  
Commissioner

Reviewed and approved for submittal to the  
Oneida County Board of Legislators by

*Anthony J. Picente Jr.*  
Anthony J. Picente, Jr.  
County Executive

Date 1-6-11

LMN/ldr  
Encs.

12.

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**CONTRACT SUMMARY**

**Name of Proposing Individual/Organization:** Rescue Mission of Utica, Inc.

**Title of Proposed Service/Program:** Enriched Single Room Occupancy (OMH)  
Addictions Crisis Center (OASAS)

**Proposed Dates of Operation:** January 1, 2011 through December 31, 2013

**Client Population/Number to be Served:** Adult individuals in need of supervised housing for mental health rehabilitation; adults with a serious mental illness and co-occurring substance abuse disorder in need of residential care and treatment

**Summary Statements:**

**I. Narrative Description of Service/Program:**

Under the terms and conditions of this Agreement, The Rescue Mission of Utica, Inc. will provide the following services and related programs:

- (A) Congregate care via its Enriched Single Room Occupancy (ESRO) Program, which is also known as the Enriched Living Center (ELC). The ESRO is a NYS Office of Mental Health (OMH) licensed, 52-bed single room residential program for adults diagnosed with mental illness. It promotes individual recovery and independent functioning based upon the principles of Psychiatric Rehabilitation. Staff are available on site 24 hours per day, 7 days per week.

Major services provided on site or made available in the community include:

- Medication Management
- Transportation to medical appts.
- Health Care
- Phlebotomist Services
- Pharmacy Services
- Social/Recreational Activities
- Rep. Payee Services
- Crisis Intervention
- Education & Behavioral Counseling
- Case Management
- Adult Day Care
- Employment Services, e.g. VESID, CABVI

- (B) The Addictions Crisis Center (ACC) is a voluntary medically monitored withdrawal program, meeting the needs of those who are chemically dependent, who also have a situational crisis and/or are at risk for relapse to chemical use. ACC serves those who are 18 years of age and older with staff available on site 24 hours per day, 7 days per week. Services are provided in a structured, motivational setting where clients are screened for the presence and severity of withdrawal symptoms, assessed for the appropriate level of treatment and referred for appropriate chemical dependency, medical and mental health services. Clients are referred for services by various treatment providers, hospitals, law enforcement and may also self-refer. The duration of stay varies and reaches its maximum at fourteen days. Clients are educated while waiting for access to treatment in the areas of HIV/STD testing and prevention, the bio-psycho-social-spiritual benefits of maintaining a lifestyle of abstinence and on what they can expect when they go on to treatment.

## II. **Service/Program Objectives and Outcomes:**

The primary objective of the ESRO Program is to help individuals maintain their psychiatric stability and enable them to learn or relearn the skills necessary to move toward a less restrictive living arrangement in the community. The ACC works to assist acutely and severely intoxicated individuals to achieve sobriety and return to productive functioning in the community with needed supports in place.

Performance measures for 2011 will include:

### ESRO

Wellness Self-Management → Effectiveness

- Successful completion of self-medication program by targeted residents

Documentation → Continuity & Accessibility

- Admission information linked from ASPOA/A Referral to Service Plan
- Resident involvement in developing Goals & Service Plans

Occupancy → Continuity, Effectiveness & Efficiency

- Bed Utilization rate per statewide standards
- Medium Length of Stay (LOS) per statewide standards
- LOS greater than 2 years per statewide standards

### ACC

Occupancy → Accessibility

- Bed Utilization rate per statewide standards

Staffing → Competence, Safety & Efficiency

- Supervision of counseling staff
- Client/Direct Care Staff ratio per statewide standards

Documentation → Appropriateness

- Treatment referral documented in case record

Referral/Linking → Continuity

- % of Program Completers admitted to Other Treatment per statewide standards

Admission Criteria → Appropriateness

- Client admission criteria per statewide standards

Community Education/Outreach → Accessibility & Appropriateness

- Increase awareness of ACC services per statewide standards

**III. Service/Program Design and Staffing:**

The ESRO and ACC Programs adhere to all rules and regulations as certified through the NYS Office of Mental Health (OMH) and Office of Alcoholism and Substance Abuse Services (OASAS), respectively.

**Total Funding Requested:**

**Account #:** A4310.49522

Gross Budget		\$1,126,531.00
Revenues (All Sources)		0
Net Amount		\$1,126,531.00
Federal Funds		0
State Funds	OMH	\$ 338,592.00
	OPWDD	0
	OASAS	\$ 787,939.00
County Funds		0
Other		0

**Oneida County Department Funding Recommendation(s):**

It is recommended that the full amount of \$1,126,531.00 be approved for 2011. Contract amounts for 2012 and 2013, respectively, will be determined based on State Aid allocation.

**Service Units:** (Projected data for 2011)

SERVICE/ PROGRAM	NO. OF PERSONS SERVED (UNDUPLICATED)	TOTAL NO. OF SERVICE UNITS	DEFINITION OF SERVICE UNIT	COST PER PERSON SERVED	COMMENTS
ESRO	35	10,000	PATIENT DAY	\$34.00	TOTAL REVENUE ÷ UNITS OF SERVICE
ACC	720	8,200	PATIENT DAY	\$96.00	TOTAL REVENUE ÷ UNITS OF SERVICE

**Proposed Funding Sources (Federal \$/State \$/County \$):**

State Aid only \$1,126,531.00

**Cost Per Client Served:** See above.

**Past Performance Data:** OMH and OASAS hold this provider to very high regulatory standards. During 2010, the OASAS-funded ACC program has fallen short of statewide standards in the following areas: service utilization, staffing requirements and arranging successful linkages with other treatment providers. The agency's corrective action plan includes submitting monthly management reports and participating in follow up meetings to review progress.

**Oneida County Department Staff Comments:** The Department of Mental Health participates in all state audits and reviews. It is important to note that ACC's performance this past year is considered only *satisfactory* in view of the above deficiencies. Consequently, heightened monitoring, technical assistance and support are now being provided by both OCDMH and OASAS on an ongoing basis, with the understanding that Rescue Mission will continue its dedicated efforts to improve compliance in all sub-standard areas.

15.

# ONEIDA COUNTY HEALTH DEPARTMENT

A Adirondack Bank Building, 5th Floor, 185 Genesee St., Utica, NY 13501

ANTHONY J. PICENTE, JR.  
ONEIDA COUNTY EXECUTIVE

GAYLE D. JONES, PH.D, MPH, CHES  
DIRECTOR OF HEALTH

## ADMINISTRATION

Phone: (315) 798-6400 Fax: (315) 266-6138

December 20, 2010

Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

FN 20 11 - 014

**PUBLIC HEALTH**

RECEIVED  
ONEIDA COUNTY LEGISLATURE  
2010 JAN 11 AM 11:17

Dear Mr. Picente:

C-026476 **WAYS & MEANS**

Attached are five (5) copies of a grant between Oneida County through its Health Department – Water Enhancement Program and The New York State Department of Health – Bureau of Water Supply Protection.

This grant will provide the Environmental Health Division of the Oneida County Health Department to provide investigations, enforcement and emergency response that could impact water supplies, assure compliance with Part 5 of the State Sanitary Code, enhance the safety of drinking water at non-public systems, and implement New Safe Drinking Water Act Programs and Regulations. Environmental Health is responsible for the oversight of nearly 200 public and certain non-public water supplies in Oneida County. The term of this grant will become effective on April 1, 2010 and remain in effect through March 31, 2011. Reimbursement will be in the amount of \$133,623 and is 100% State funded. This grant is being submitted for approval after the commencement date as grant was received on December 16, 2010.

If this meets with your approval, please forward to the Board of Legislators.

Feel free to contact me at 798-5220 should you require additional information.

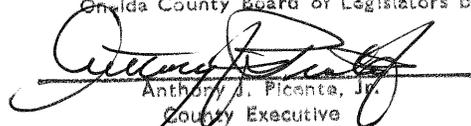
Sincerely,



Gayle D. Jones, Ph.D., MPH, CHES  
Director of Health

attachments  
ry

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by



Anthony J. Picente, Jr.  
County Executive

Date 1-6-11

16.



# ONEIDA COUNTY HEALTH DEPARTMENT

*A Adirondack Bank Building, 5<sup>th</sup> Floor, 185 Genesee St., Utica, NY 13501*

ANTHONY J. PICENTE, JR.  
ONEIDA COUNTY EXECUTIVE

GAYLE D. JONES, PH.D, MPH, CHES  
DIRECTOR OF HEALTH

## ADMINISTRATION

Phone: (315) 798-6400 Fax: (315) 266-6138

December 15, 2010

Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

Dear Mr. Picente:

Attached are four (4) copies of an amendment between Oneida County through its Health Department and Health Research, Inc. (HRI)

Health Research, Inc. (HRI) has awarded the Oneida County Health Department – Community Wellness Program additional funding in the amount of \$76,884. Funding will provide for early detection of breast and cervical cancer to women under the age of 40, ages 41 to 64 including women 65 and older who are uninsured or underinsured. The term of this agreement shall become effective December 1, 2010 and remain in effect through June 29, 2011. Funds are 100% federally funded.

If this agreement meets with your approval, please forward to the Board of Legislators.

Sincerely,



Gayle D. Jones, Ph.D., MPH, CHES  
Director of Health

attachments  
ry

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by



Anthony J. Picente, Jr.  
County Executive

Date 1-06-11

FN 20 11 - 015

**PUBLIC HEALTH**

**WAYS & MEANS**

RECEIVED  
ONEIDA COUNTY LEGISLATURE  
2010 JAN 11 AM 10:53





Anthony J. Picente, Jr., County Executive

Linda M. Nelson, Commissioner

Oneida County  
**d mh**  
Department of Mental Health  
235 Elizabeth Street  
Utica, New York 13501

Phone: (315) 798-5903  
Fax: (315) 798-6445  
E-mail: mentalhealth@ocgov.net  
Web site: www.ocgov.net

December 22, 2010

Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

FN 20 11 - 016

**PUBLIC HEALTH**

**WAYS & MEANS**

2010 JAN 1 AM 11:13

RECEIVED  
ONEIDA COUNTY LEGISLATURE

**Re:** Purchase of Service / Consulting Agreement between the Oneida County Department of Mental Health and the Social Science Associates, Inc. commencing January 1, 2011 through December 31, 2013.

Dear Mr. Picente:

I am enclosing six (6) copies of a Consulting contract between Oneida County Department of Mental Health and Social Science Consulting for your review and signature.

Under the terms and conditions of this Agreement, the Social Science Consulting will collect, analyze and develop reports as required by the Oneida County Commissioner of Mental Health utilizing data obtained from contract agencies, the Oneida County Department of Social Services and the Oneida County Correctional Facility. This is part of the Department's ongoing effort to collect and organize the available data into useful information concerning utilization patterns across disparate systems. Social Science Consulting will also direct the homelessness prevention "Continuum of Care" planning and assessment process required by HUD to renew or qualify for McKinney Act Homeless Assistance funding.

This contract is supported by **\$74,000** from the Mental Health Federal Medicaid Salary Sharing funds and the New York State Office of Mental Health. **No Oneida County tax dollars are associated with this agreement.**

Thank you in advance for your time and consideration in the processing of this agreement. If you have any questions, please contact me at any time.

Respectfully,

Linda M. Nelson  
Commissioner

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

Date 1-6-11

20.

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**CONTRACT SUMMARY**

**Name of Proposing Individual/Organization:** Social Science Associates

**Title of Proposed Service/Program:** Data Collection and Analysis (HUD – Federal)

**Proposed Dates of Operation:** January 1, 2011 through December 31, 2013

**Client Population/Number to be Served:** Child and adult residents of Oneida County who are affected by mental illness, developmental disabilities and/or substance abuse, and required service systems.

**Summary Statements:**

**I. Narrative Description of Service/Program:**

Under the terms and conditions of this Agreement, Social Science Associates will:

A. Collect, analyze data and develop reports from contract agencies, various County departments and consumers of behavioral health services as required by the Oneida County Commissioner of Mental Health. These activities include, but are not limited, to:

- 1) Administer the Oneida County Homeless Management Information System (HMIS) required by the federal Housing and Urban Development (HUD) agency for jurisdictions that receive HUD “Continuum of Care” (CoC) funding. HMIS administration includes setting policies and procedures for the collection, storage, transfer, and analysis of data gathered by homeless assistance providers in Oneida County; monitoring compliance of HMIS data providers and software vendors with HMIS Data and Technical Standards; and providing data to HUD for the Annual Homeless Assessment Report (AHAR) required by congressional mandate.
- 2) Facilitate the Oneida County “10-Year Plan to End Chronic Homelessness” authorized by the Oneida County Executive. Activities required for the development of this plan include an analysis of Oneida County Department of Mental Health (OCDMH) and HMIS data to assess utilization of criminal justice, mental health and housing services by chronically homeless persons, with a focus on chronically homeless persons utilizing mental health services in Oneida County.
- 3) Consult regarding the development of supportive housing and other programs for persons with a mental health and/or substance abuse disability who become homeless or are at risk of homelessness in Oneida County.

B. Direct the homelessness prevention/intervention of the “Continuum of Care” planning and assessment process required by HUD to renew and qualify for new McKinney/HEARTH Act Homeless Assistance funding; manage the COC documentation process required by HUD to receive Supportive Housing and Shelter Plus Care funding (approximately \$2.5 million/year for

Oneida County); conduct a census of homeless persons and families in Oneida County and collect additional data on housing needs for homeless persons (including veterans) and families; update the current housing program and homeless support services resource guide.

**II. Service/Program Objectives and Outcomes:**

Collect and analyze data on homelessness, chronic homelessness, and housing and treatment needs for individuals with a mental health and/or substance abuse disability; manage a "Continuum of Care" planning process to support the renewal of HUD and NYS-funded homeless assistance and supportive housing programs in Oneida County. The primary objectives of these services are to 1) reduce the incidence and length of homelessness for persons with mental illness and/or substance abuse disabilities; 2) decrease the over utilization of local law enforcement, criminal justice, emergency medical and psychiatric inpatient resources for such individuals; 3) improve public safety and; 4) reduce the local and state cost burden associated with managing the chronic homelessness of persons with a behavioral health disability.

**III. Service/Program Design and Staffing:**

The Consultant has extensive experience in research design and several years of successful consulting experience with OCDMH.

**Total Funding Requested:**

**Account #:** A4310.195

Gross Budget	\$74,000.00
Revenues (All Sources)	0
Net Amount	\$74,000.00
Federal Funds	\$74,000.00
State Funds	0
County Funds	0
Other	0

**Oneida County Department Funding Recommendation(s):**

It is recommended that the full amount of this contract be approved for 2011. Contract amounts for 2012 and 2013, respectively, will be determined based upon Federal Aid allocation.

**Service Units:** N/A

**Proposed Funding Sources (Federal \$/State \$/County \$):**

This is all Federal funding; no State or County \$ is involved.

**Cost Per Client Served:** N/A

**Past Performance Data:**

The Consultant is a very reputable contract agency, whose past performance has been outstanding. OCDMH relies heavily upon this valuable service to ensure that all funding grants are awarded and retained to benefit the client populations served and the greater community-at-large.

**Oneida Co. Department Staff Comments:**

Social Science Associates has provided expert data collection, analysis and reporting for OCDMH since 1996. The Consultant maintains regular contact with our staff and is highly responsive to providing its services in the most efficient, effective manner possible. Social Science Associates submitted the only application for an RFP issued last year to provide this specialized service.

Anthony J. Picente Jr.  
County Executive



Lucille A. Soldato  
Commissioner

**ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES**  
County Office Building, 800 Park Avenue, Utica, NY 13501  
Phone (315) 798-5733 Fax (315) 798-5218

December 28, 2010

Honorable Anthony J. Picente Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

FN 20 11 - 017

**HUMAN RESOURCES**

**WAYS & MEANS**

RECEIVED  
ONEIDA COUNTY LEGISLATURE  
2010 JAN 11 AM 10:19

Dear Mr. Picente:

I am submitting the following Purchase of Services Agreement for review and approval by the Board of Legislators per Board Resolutions and Local Law #3 of 2001, amending Article VIII, Section 802 of the Administrative Code.

The School Partnership for Youth (SPFY) has proven itself effective for early intervention in the school system as it allows a team approach for the delivery of preventive services between the school, the family and the Department of Social Services. The families served through this cooperative effort have been strengthened and services were provided before a crisis situation had developed.

The program, operated through a Neighborhood Center Purchase of Services Agreement is active in 7 school districts in Oneida County. The program with (2) Unit Supervisors, (1) Caseworker Coordinator (22) Caseworkers and (1) Data Entry Operator provides the intense early intervention needed in the community.

This Purchase of Services Agreement is operational from January 1, 2011 through June 30, 2011, with a total cost not to exceed \$ 546,684.50 and a local cost of 15.38% or \$ 84,080.08.

I am respectfully requesting that this matter be forwarded to the Board of Legislators for action as soon as possible. Thank you for your consideration.

Sincerely,

Lucille A. Soldato  
Commissioner

LAS/tms  
attachment

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

Date 1-6-11

# 18609  
12/27/10

**Oneida Co. Department Social Services**

Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_

**Oneida County Board of Legislators**  
**Contract Summary**

**Name of Proposing Organization:** Neighborhood Center  
615 Mary Street  
Utica, New York 13502

**Title of Activity or Services:** School Partnership for Youth(SPFY)

**Proposed Dates of Operations:** January 1, 2011 – June 30, 2011

**Client Population/Number to be Served:** Families with school age children (17 or younger) who are exhibiting or beginning to exhibit problems or inappropriate behavior in the school setting.

**SUMMARY STATEMENTS**

**1). Narrative Description of Proposed Services**

Program allows for the placement of caseworkers on site in the schools in seven school districts. Provides the school district with immediate access to caseworkers for the provision of preventive services.

It establishes/provides a team approach between the school, family and the Department of Social Services.

**2). Program/Service Objectives and Outcomes -**

**Outcome:** The SPFY contract will provide preventive services to reduce the number of out of home placements, prevent return to placement and reduce the number of families referred to CPS or Probation.

**Performance:** SPFY will provide early identification and intervention of family/child problems exhibited by school age children. SPFY will have a presence in the participating school districts and will work closely with school staff and DSS to engage families in services and provide education and information about community resources and their availability. Family assessment will be done in a manner that reflects culturally competent and family focused planning. SPFY responsibilities will include casework counseling, advocacy and referral, service coordination, assistance with transportation, supervision and oversight of open cases.

**3). Program Design and Staffing Level -**

Twenty-two full-time Caseworkers, 1 Caseworker Coordinator, which are on site in seven school districts listed below:

- Camden Central School District
- Madison Oneida BOCES (Rome & Verona)
- Oneida-Herkimer-Madison BOCES (Special Ed)
- Oriskany Central School
- Sauquoit Valley Central School
- Utica City School District
- Vernon-Verona Sherrill Central School

two unit supervisors and one data entry clerk are also included in this Contract.

**Total Funding Requested:** \$ 546,684.50

**Oneida County Dept. Funding Recommendation:** Account #:A6070.49549

**Mandated or Non-mandated:** Preventive services are mandated

**Proposed Funding Source (Federal \$ /State \$ / County \$):**

<b>Federal</b>	38.39 %	\$ 209,872.18
<b>State</b>	33.73 %	\$ 184,396.68
<b>County</b>	15.38 %	\$ 84,080.08
<b>*School District</b>	12.50 %	\$ 68,335.56

**Cost Per Client Served:**

**Past performance Served:** The Department has had a Contract with the Neighborhood Center to provide this service since 1993. The Contract for 2010 was \$ 1,093,369.

**O.C. Department Staff Comments:** This contract is for six months due to the transition of preventive services to be handled by the Department.

Anthony J. Picente Jr.  
County Executive



Lucille A. Soldato  
Commissioner

**ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES**  
County Office Building, 800 Park Avenue, Utica, NY 13501  
Phone (315) 798-5733 Fax (315) 798-5218

RECEIVED  
ONEIDA COUNTY LEGISLATURE  
2010 JAN 11 AM 11:44

December 28, 2010

Honorable Anthony J. Picente Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

FN 20 11 - 018

**HUMAN RESOURCES**

Dear Mr. Picente:

**WAYS & MEANS**

I am submitting the following Purchase of Services Agreement for review and approval by the Board of Legislators per Board Resolutions and Local Law #3 of 2001, amending Article VIII, Section 802 of the Administrative Code.

The Department has contracted with the Neighborhood Center since 1992 for the Recruitment, Homefinding, Certification, Training of Family Day Care homes, as well as client Day Care eligibility and Day Care placement activities.

The enclosed contract with the Neighborhood Center will cover the costs incurred by the Center for Family Day Care and School-Age Day Care, Certification and Inspections and will be operational from January 1, 2011 – December 31, 2011. The \$ 230,297.00 agreement with the Neighborhood Center will be funded 100 % through the New York State Office of Children and Family Services Grant.

I am respectfully requesting that this matter be forwarded to the Board of Legislators for action as soon as possible. Thank you for your consideration.

Sincerely,

Lucille A. Soldato  
Commissioner

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente Jr.  
County Executive

Date 1-6-11

LAS/tms  
Attachment

12/27/10  
# 14502

Oneida Co. Department Social Services

Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_

Oneida County Board of Legislators  
Contract Summary

**Name of Proposing Organization:** Neighborhood Center  
293 Genesee Street  
Utica, New York 13501

**Title of Activity or Services:** Day Care Registration/Inspection

**Proposed Dates of Operations:** January 1, 2011 – December 31, 2011

**Client Population/Number to be Served:** Individuals in Oneida County interested in or currently providing child care in a residence.

**SUMMARY STATEMENTS**

**1). Narrative Description of Proposed Services**

To recommend Registration/and renewal for those individuals satisfactorily completing a FDC initial/renewal application. To provide technical assistance to potential and current providers regarding application and regulations. To provide regularly scheduled orientation throughout Oneida County. To complete an inspection/investigation on Registered homes in response to a complaint, request by provider for additional school age children or for failure to meet training requirements. Complete 50% annual random inspections on existing providers. Respond to complaints on non-regulated child care providers. The Contract now includes performance standards for: initial registrations, renewal registration, complaint investigations, safety assessments, inspections; and on-site registration case and management review.

**2). Program/Service Objectives and Outcomes -**

To increase the number of Registered FDC & School Age Day Care homes throughout Oneida County and to ensure through the Inspection process that they meet the standards set forth in the NYS Regulations.

**3). Program Design and Staffing Level -**

- (1) Program Coordinator
- (4) Caseworkers
- (1) Program Assistant
- (1) Clerk

**Total Funding Requested: \$ 230,297.00**

**Oneida County Dept. Funding Recommendation:** Account # A6055.495

**Mandated or Non-mandated:** Mandated service

**Proposed Funding Source (Federal \$ /State \$ / County \$):**

<b>Federal</b>	<b>0 %</b>	<b>\$</b>	<b>0.00</b>
<b>State</b>	<b>100 %</b>	<b>\$</b>	<b>230,297.00</b>
<b>County</b>	<b>0 %</b>	<b>\$</b>	<b>0.00</b>

**Cost Per Client Served:** This Contract is reimbursed through a Memorandum of Understanding with the State of New York for \$ 230,297.00.

**Past performance Served:** The Department has contracted with this provider since June 1, 1992. Starting in 2007 the contract has performance measures that must be met for the contractor to receive full reimbursement. The cost of the contract in 2010 was \$ 230,297.

**O.C. Department Staff Comments:** There is no local share to support this effort.

Anthony J. Picente Jr.  
County Executive



Lucille A. Soldato  
Commissioner

**ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES**

County Office Building, 800 Park Avenue, Utica, NY 13501

Phone (315) 798-5733 Fax (315) 798-5218

December 28, 2010

Honorable Anthony J. Picente Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

FN 20 11 - 019

**HUMAN RESOURCES  
WAYS & MEANS**

RECEIVED  
ONEIDA COUNTY LEGISLATURE  
2010 JAN 11 AM 11:33

Dear Mr. Picente:

I am submitting the following Purchase of Services Agreement for review and approval by the Board of Legislators per Board Resolutions and Local Law #3 of 2001, amending Article VIII, Section 802 of the Administrative Code.

The Neighborhood Center has operated an intensive Case Planning Program for the Department's active Child Preventive and Protective caseload. This year's program will be operational from January 1, 2011 through March 31, 2011 and will provide services to 150 families.

This program has served the Department well as a key component of our Preventive Services efforts. The prevention of foster care must be an intensive effort if we are to achieve any success with families. Additionally, we must improve our ability to both return children from foster care at a faster rate, or if this is not possible to legally free them for Adoption.

The total cost of this Contract is \$ 197,700.75 with a local cost of 27.88% or \$ 55,118.97. This Contact is a collaborative effort between Neighborhood Center and Family Services of the Mohawk Valley with Neighborhood Center the lead agency.

I am respectfully requesting that this matter be submitted to the Board of Legislators as soon as possible.

Thank you for your consideration.

Sincerely,

Lucille A. Soldato  
Commissioner

LAS/tms  
attachment

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente Jr.  
County Executive

Date 1-6-11

12/27/10  
# 18601

Oneida Co. Department Social Services

Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_

Oneida County Board of Legislators  
Contract Summary

Name of Proposing Organization: Neighborhood Center  
615 Mary Street  
Utica, New York 13501

Title of Activity or Services: Case Planning

Proposed Dates of Operations: January 1, 2011 through March 31, 2011

Client Population/Number to be Served: 150 children & families in need of child welfare services in addition to all adolescents with a goal of independent living.

**SUMMARY STATEMENTS**

**1). Narrative Description of Proposed Services**

The need for preventive services is projected to increase substantially both for the adolescent population and/or a significant number of young children. In addition to maintaining children in their own homes by use of community-based services (Case Planners) there is need to provide these services to families in order to return children from foster care. There is additional need to provide skills in everyday living for children in foster care with a goal of independent living.

**2). Program/Service Objectives and Outcomes**

**Outcome:** The case planning contract will work with participant families to prevent children from entering care, to reduce the length of stay of children in placement, to reduce the number of children needing replacement and to provide community oversight to high risk cases in order to monitor and insure children's safety.

**Performance:** Family service needs will be identified and participants will become engaged in services. Family assessment will be done in a manner that reflects culturally competent and family focused planning. Case planning responsibilities will include casework counseling, advocacy and referral, service coordination, assistance with transportation, supervision and oversight of open cases. The case planner will provide community oversight for children in high risk families through frequent contact and/or monitoring of court orders as well as the identification and utilization of appropriate community based resources as well as contact with individuals in a position to assess safety and well being of the children.

**3). Program Design and Staffing Level -**

12 Case Planners	100 %
1 & ½ Grade B Supervisor	100 %
2 Sr. Case Planner	100 %

**Total Funding Requested:** \$ 197,700.75

**Oneida County Dept. Funding Recommendation:** Account #:A6070.49547

**Mandated or Non-mandated:** Mandated preventive service

**Proposed Funding Source (Federal \$ /State \$ / County \$):**

Federal	38.39 %	=	\$ 75,897.32
State	33.73 %	=	\$ 66,684.46
County	27.88 %	=	\$ 55,118.97

**Cost Per Client Served:**

**Past performance Served:**

Neighborhood Center has had Case Planning Contract with Oneida County Department of Social Services since 1988, and the Department is satisfied with their previous performances. The contract is a collaborative effort by Neighborhood Center and Family Services of the Mohawk Valley. Neighborhood Center is the lead agency on this contract. The 2010 budget for this Contract was \$790,803.00.

**O.C. Department Staff Comments:** This service was sent out for RFP to adhere to the County Procurement Policy and was awarded to another agency however this contract is needed for the transition of the program to the new agency.



# ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

Gerald J. Fiorini  
Chairman  
(315) 798-5900

Mikale Billard  
Clerk  
(315) 798-5404

David J. Wood  
Majority Leader

Patricia A. Hudak  
Minority Leader

January 12, 2011

FN 20 11 - 020

Chairman Gerald J. Fiorini  
Board of Legislators  
800 Park Ave.  
Utica, NY 13501

## WAYS & MEANS

Chairman Fiorini:

As I have previously indicated, the standard workday resolution for the New York State Pension System is a work in progress. The rules and regulations as to the form of the resolution are constantly being adjusted as the NYS Comptroller's Office work's through technical difficulties. I have been asked by the Comptroller's Office to make a few adjustments and corrections, which include consolidating two prior resolutions passed in 2010, and submit to the Board a resolution with the necessary changes. None of these changes will affect any individual Legislator.

Due to time constraints, I am requesting that this Resolution be submitted to Ways and Means and the Full Board for their consideration on January 26<sup>th</sup>.

Thank you in advance.

Sincerely,

Mikale Billard  
Clerk of the Board

2010 JAN 12 AM 10:40  
RECEIVED  
ONEIDA COUNTY LEGISLATURE

32.