



ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

Gerald J. Fiorini
Chairman
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Mikale Billard
Clerk
(315) 798-5901

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Majority Leader

Patricia A. Hudak
Minority Leader

COMMUNICATIONS FOR DISTRIBUTION

November 24, 2010

(Correspondence relating to upcoming legislation, appointments, petitions, etc)

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ALL SUPPORTING DOCUMENTATION AVAILABLE AT

www.ocgov.net



COUNTY OF ONEIDA
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.
County Executive
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FN 20 10 - 370

November 16, 2010

Mikale P. Billard
Clerk of the Board
Board of Legislators
Oneida County
800 Park Avenue
Utica, New York, 13501

READ & FILED

Dear Mr. Billard:

I am in receipt of the 2011 Oneida County Budget as enacted by the Board of Legislators at their regular session held on November 10, 2010.

Please be advised that, pursuant to Article VI, Section 607 of the Oneida County Charter I have no objection to any items added or increased in said budget.

Thank you.

Very truly yours,

Anthony J. Picente, Jr.
Oneida County Executive

ONEIDA COUNTY LEGISLATURE
NOV 17 7A 10:13



Anthony J. Picente Jr. County Executive

Linda M. Nelson, Commissioner

Oneida County
dmh
Department of Mental Health
235 Elizabeth Street
Utica, New York 13501

Phone: (315) 798-5903
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E-mail: mentalhealth@ocgov.net
Web site: www.ocgov.net

FN 20 10 - 400

November 4, 2010

PUBLIC HEALTH

Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

WAYS & MEANS

RECEIVED
ONEIDA COUNTY LEGISLATURE
2010 NOV 23 PM 3:10

Dear Mr. Picente:

I am forwarding six (6) copies of a Purchase of Services Agreement between the Oneida County Department of Mental Health and Central New York Services, Inc. for your review and signature.

The gross amount of this Agreement is **\$1,209,583.00**. The **\$112,061** in county tax dollars partially fund the screening services offered at the Oneida County Correctional Facility and the local courts.

Thank you very much for your time and consideration of this request. I would be pleased to respond to any questions or concerns you might have with regard to this Agreement.

Respectfully,

Linda M. Nelson
Linda M. Nelson
Commissioner

LMN/ldr
Encs.

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by
Anthony J. Picente, Jr.
Anthony J. Picente, Jr.
County Executive
Date 11/22/10

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

CONTRACT SUMMARY

Name of Proposing Individual/Organization: Central New York Services, Inc.

Title of Proposed Service/Program: Forensic Evaluation Unit (OMH)
Suicide Prevention and Screening (OMH)
Bridger Program (OMH)
Coordinated Children’s Services Initiative (OMH)
Assertive Community Treatment Program (OMH)
Mentally Ill Chemical Abuser Network (OMH)
Advocacy and Support (OMH)
Shelter Plus Care Case Management (OASAS)

Proposed Dates of Operation: January 1, 2011 through December 31, 2013

Client Population/Number to be Served: Adults with a mental illness who are in or entering the criminal justice system. Children and youth with a serious emotional disturbance, and adults with a serious and persistent mental illness, a co-occurring disorder and a history of multiple psychiatric hospitalizations.

Summary Statements:

I. Narrative Description of Service/Program:
Under the terms and conditions of this Agreement, Central New York Services, Inc. (CNYS) will provide the following services and related programs:

- (A) FORENSIC EVALUATION UNIT (FEU)**
Location: Utica and Rome City Courts
Oneida County Town and Village Courts

Screening and Jail Diversion

The Agency receives referrals directly from the Courts and provides screening, case planning, referral and monitoring for the Court and the individual referred. Individuals receiving the service have been identified with a mental illness, substance abuse addiction or dual diagnosis. Individuals are diverted from the Correctional Facility and receive treatment and other services from community providers. Successful completion of the treatment plan results in dismissal of the charges in the criminal justice system. This service allows an individual to either continue in employment or access the necessary supports to move toward gaining employment.

for the dually diagnosed person. This support provides persons with the foundation to pursue training, placement and other employment related services to further their recovery.

(G) ADVOCACY/SUPPORT

Provides ongoing administrative support for all Oneida County services but, in particular, Shelter Plus Care Housing, which assists 240+ persons and their families in obtaining and sustaining quality housing to help ensure continuing participation in treatment, employment and other services aiding in their recovery from substance abuse

(H) SHELTER PLUS CARE CASE MANAGEMENT

Provides case management support to 240+ individuals and families to obtain/maintain housing through the HUD Shelter Plus Care (SPC) program. Individuals are helped to find affordable housing within Oneida County, establish income eligibility for a Section 8 housing subsidy and understand the Public Assistance/Social Security benefits process. Other staff duties include: performing annual apartment safety inspections, as required by HUD; conducting monthly visits to assess continued treatment program attendance (required for ongoing receipt of a housing voucher) and housing safety; and providing needed referral and linkage to other community service providers, again, to help support permanent housing.

II. Service/Program Objectives and Outcomes:

Services provided through the court system are intended to divert individuals with a mental illness and charged with relatively minor offenses from the criminal justice system and jail into more appropriate, and less costly, treatment settings. Suicide screening and assessment services, in particular, are designed as a proactive, preventative measure to eliminate the risk of potential cases. The agency anticipates utilizing the same overall performance measurements as in 2010.

III. Service/Program Design and Staffing:

All programs and individual staffing criteria meet NYS Office of Mental Health (OMH) and NYS Office of Alcoholism and Substance Abuse Services (OASAS) guidelines and regulations.

Total Funding Requested (2011):

Account #: A4310.49519

Gross Budget	\$1,209,583.00
Revenues (All Sources)	0
Net Amount	\$1,209,583.00
Federal Funds	0
State Funds	
OMH	\$ 934,702.00
OMRDD	0
OASAS	\$ 162,820.00
County Funds	\$ 112,061.00
Other	0

Oneida County Department Funding Recommendation(s):

It is recommended that the full amount of \$1,209,583.00 be approved for 2011. Contract amounts for 2012 and 2013, respectfully, will be determined based on State Aid allocation.

Proposed Funding Sources (Federal \$/State \$/County \$):

Federal	0
State	\$1,097,522.00
County	\$ 112,061.00

5

(B) SUICIDE PREVENTION AND SCREENING

Location: Oneida County Correctional Facility (OCCF)
Judd Road, Oriskany

Pre-Admission Screening, Assessment and Monitoring

Mental Health services are a federal mandate for all county correctional facilities. All persons admitted to the Oneida County Correctional Facility are assessed for lethality (potential for suicide) via the Forensic Mental Health Unit (FMHU); individuals assessed as needing supports are monitored for possible symptoms of depression or decompensation. Crisis intervention services are available when staff is notified. In addition, medication assessment services are also provided. If notified of impending discharge, staff will offer inmates a voluntary opportunity to access supports and referrals designed to enhance the individual's employability.

(C) BRIDGER PROGRAM

Location: Oneida County Correctional Facility (OCCF)
Judd Road, Oriskany

Located within the Forensic Mental Health Unit (FMHU), the Bridger Program provides initial referral and linkage to appropriate treatment services, including employment training, support and readiness, for inmates upon their discharge from jail. The program is designed to reduce recidivistic behavior by offering a greater chance of successful reintegration into the community for inmates who have difficulty accessing needed services once out of the facility. Program participation is voluntary in nature; basic case management techniques are utilized.

(D) COORDINATED CHILDREN'S SERVICES INITIATIVE (CCSI)

Location: Oneida County Juvenile Probation Offices
Union Station, Utica

This program uses an assessment tool to assist in the management and planning of services to children and adolescents with juvenile justice involvement (or potential involvement) and their families, to achieve permanency and quality in their plans for life and employment. The assessment tool is employed by the Probation Dept. for decision support and is further used to design a system of services that seeks to avoid juvenile justice contact or placement, and to maintain children with their families. These specialized services, when linked to effective treatment services, have proven to be an excellent means of reducing recidivism and preventing criminal behaviors in adulthood.

(E) ASSERTIVE COMMUNITY TREATMENT (ACT) TEAM PROGRAM

Administers wrap-around service funds to assist the Oneida County ACT Teams @ Mohawk Valley Psychiatric Center to sustain a person within the larger community and/or to assist them in reduction of hospital stays and/or contact with the criminal justice system. The 2 teams serve a total of approximately 120 individuals through a voluntary service; funds can be used for employment training and readiness.

(F) MENTALLY ILL CHEMICAL ABUSE (MICA) NETWORK

Integration of chemical dependency and mental health services for those with co-occurring disorders is recognized as a *Best Practice*. Recent research has noted the pervasive nature of co-occurring disorders, and the failure of the traditional treatment approach of sequentially or concurrently treating an individual in two separate treatment environments. The service assists the individual to avoid additional contacts with the criminal justice system by obtaining treatment that addresses all of the disability issues concurrently, sustaining the individual through the inevitable short-term setbacks and providing case management support and advocacy

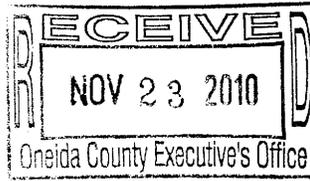
Service Units: (Data reflects YTD 2010 Statistics thru 3rd quarter)

Service/Program	Service/Program Code	No. of Persons Served (Unduplicated)	Units of Service	Units of Service Definition	Cost Per Person Served
Outreach • Forensic Evaluation Unit (FEU) @ Utica City Court	0690	416	2,635	Client Contact	N/A
Advocacy/Support • Forensic Evaluation Unit (FEU) @ Utica City Court	0810	31	357	Client Contact	N/A
Outreach • Suicide Prevention & Screening @ OCCF/FMHU	0690	1,723	16,365	Client Contact	N/A
Case Management • Bridger Program @ OCCF/FMHU	1990	333	1,382	Paid Staff Hour	N/A
Children's Coordinated Services Initiative (CCSI) – Youth Diversion Program @ OC Probation Dept.	2990	386	1,560	Paid Staff Hour	N/A
Case Management • Assertive Community Treatment (ACT) Team @ MVPC	8810	140	148	Request for Service \$	N/A
MICA/Dual Recovery Network	5990	38	1,560	Paid Staff Hour	N/A
Advocacy/Support • OASAS Housing/Shelter Plus Care (SPC)	3078	489	1,455	Hour of Housing Case Management (HCM)	N/A

Cost Per Person Served: See above.

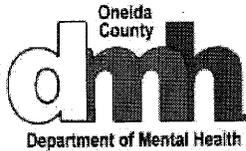
Past Performance Data: State agency and Oneida County Department of Mental Health reviews are consistently strong. Contractual reports are received in a thorough and timely manner.

Oneida County Department Staff Comments: It is difficult to find agencies that are willing to work inside the correctional facility due to insurance costs and liability in the event of a suicide. Central New York Services, Inc. has done this for the past 10 years and has experience in the Broome County Correctional Facility as well. The court and jail programs reduce the expense of hospital emergency department admissions and forensic incarcerations, both costly settings for the mentally ill and taxpayers.



Anthony J. Picente, Jr., County Executive

Linda M. Nelson, Commissioner



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235 Elizabeth Street
Utica, New York 13501

FN 20 10 - 401

November 18, 2010

PUBLIC HEALTH

WAYS & MEANS

ONEIDA COUNTY CLERK/ADMIN
2010 NOV 23 PM 3:15

The Honorable Anthony J. Picente, Jr.
Oneida County County Executive
800 Park Avenue
Utica, New York 13501

Dear Mr. Picente:

The Department of Mental Health has been notified that we will be receiving additional state aid from New York State Office of Mental Health. These additional funds will be used to support on going programs.

There will be no additional cost to the County required in support of this request.

I therefore request approval for the following 2010 supplemental appropriations:

TO:		
AA# A4310.49519 - Mental Health Admin. – Central NY Services.		102,268.
AA# A4310.49528 - Mental Health Admin. – Compeer.....		<u>22,543.</u>
Total:	\$124,811.

These supplemental appropriations will be fully supported by unanticipated revenue in:

RA# A3490 - - - State Aid – OMH \$ 124,811.

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

[Signature]
Anthony J. Picente, Jr.
County Executive
Date 11/23/10

Respectfully submitted,

[Signature]
Linda M. Nelson
Commissioner of Mental Health

CC: Budget



Anthony J. Picente Jr. County Executive

Linda M. Nelson, *Commissioner*

Oneida County
dmm
Department of Mental Health
235 Elizabeth Street
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November 4, 2010

Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

FN 20 10-400

PUBLIC HEALTH
WAYS & MEANS

RECEIVED
ONEIDA COUNTY LEGISLATURE
2010 NOV 23 PM 3:35

Dear Mr. Picente:

I am forwarding six (6) copies of the 2011-2013 Purchase of Services Agreement between the Oneida County Department of Mental Health and the Resource Center for Independent Living, Inc. for your review and signature.

Under this proposed Agreement, the Resource Center for Independent Living, Inc. (RCIL) will provide: Intensive Case Management services to children and youth who have a serious emotional disturbance; support and management services to the entire Intensive Case Management (ICM) Program and mental health Follow-Along services to adults with a serious mental illness. The employment programs will assist individuals with barriers such as mental illness and other disabilities, in entering the work force.

The gross amount of this Agreement is **\$328,071.00**. **No Oneida County tax dollars are associated with this Agreement to fund the operating deficits incurred by these programs.**

Thank you for your time and consideration of this request. I would be pleased to respond to any questions or concerns you might have with regard to this Agreement.

Respectfully,

Linda M. Nelson
Commissioner

LMN/ldr
Encs.

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 11/20/10

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

CONTRACT SUMMARY

Name of Proposing Individual/Organization: Resource Center for Independent Living

Title of Proposed Service/Program: ICM Management Services (OMH)
C&Y Intensive Case Management (OMH)
Case Management Emergency & Non-Emergency Services (OMH)
Ongoing Integrated Supported Employment (OMH)
Assisted Competitive Employment (OMH)

Proposed Dates of Operation: January 1, 2011 through December 31, 2013

Client Population/Number to be Served: Adults with a serious and persistent mental illness and children with a serious emotional disturbance or severe behavioral disorder. The work programs are directed toward individuals with barriers to employment, including mental health and other disabilities.

Summary Statements:

I. Narrative Description of Service/Program:

Under the terms and conditions of this Agreement, the Resource Center for Independent Living (RCIL) will provide the following services and related programs:

A. ICM Management Services #2810

The main goal of the service is to provide fiscal management to the entire Oneida County Intensive Case Management (ICM) Program. Services include fiscal record-keeping, bookkeeping, check processing, audit and evaluation. RCIL guarantees a one-week turnaround for all bills and can handle emergency expenses on the spot. RCIL provides quarterly reports, CFR, staff evaluation and an outside fiscal audit performed by Certified Public Accountants. RCIL continues to demonstrate a quality administrative capacity and a high level of reliability in performing these services.

B. Intensive Case Management Children and Youth Services #1810

Intensive Case Management (ICM) services operate under a fidelity structure defined in 18 NYCRR, Section 505, and a memorandum of understanding between OMH and the NYS Department of Health. Consumer activities are aimed at linking the Consumer to service systems and coordinating various services to achieve successful outcomes. The objective of case management in a mental health system is to offer continuity of care and support. Services may include linking, monitoring, and case-specific advocacy.

The main goal of Intensive Case Management is to decrease admission to mental health institutions through the individual development of independent living skills and improvement in coping abilities. These skills are critical to achieve and maintain employment. Consumers and their families are the focal point of the treatment team. Services are delivered from an independent living perspective, are consumer driven, community based, and rely on natural supports and generic services as much as possible. Nearly all services take place in the community. It is the exception rather than the rule when a consumer has to visit an office.

C. Intensive Case Management/Supportive Case Management/Blended Case Management Emergency & Non-Emergency #2830

Intensive Case Management/Supportive Case Management/Blended Case Management Emergency & Non-Emergency services are consistent with an individual treatment plan, are designed to be flexible, and are responsive to current individual needs. This includes emergency services, both immediate and non-immediate. Emergency dollars are designated to meet immediate basic needs of the consumer, including: transportation, medical/dental care, shelter/respite/hotel, food/meals, clothing, escort, and other. Consumers may also use service dollars to fund household furnishings, utilities, tuition, job-related costs, job coaching, education, vocational services, leisure time services, and others as needed.

D. Ongoing Integrated Supported Employment (OISE) #4340

These funds are intended for ongoing job maintenance services including job coaching, employer consultation and other relevant supports needed to assist an individual in maintaining a job placement. These services are intended to complement VESID time-limited supported employment services.

The program supports consumers to achieve employment by providing vocational service coordination to individuals with a primary diagnosis of mental illness who are seeking employment.

Services are designed to identify problems before they become a crisis, which often results in termination of employment. By using an individual, holistic approach to services, persons will have access to assistance in the following areas:

- Staff works closely with the individual, mental health service providers, and other community service providers to develop comprehensive approach to support each individual. Issues such as independent living, housing, benefit advisement, and securing transportation and child care are addressed through this program.
- Recognizing the need to support each individual, RCIL will provide support and work with individuals and mental health professionals to identify non-traditional supports available in the community for reducing stress, coping with the challenges of a new job, and balancing family and work.

E. Assisted Competitive Employment (ACE) #1380

Assisted Competitive Employment adopts a vocational service coordination model to ensure a seamless array of services is available to program participants. This model will ensure consumers have the supports they need in all areas of their life to be successful in employment. The objective of this program is to assist individuals in choosing, finding and maintaining satisfying jobs in the competitive employment market at minimum wage or higher. Assisted Competitive Employment provides consumers with job-specific skills training, as well as long-term supervision and support services, both at the work site and off-site as needed.

Assisted Competitive Employment supports consumers to achieve and maintain employment by providing supportive employment services in a vocational case management model to persons with a primary diagnosis of mental illness.

Consumers of Assisted Competitive Employment receive personalized, follow-along support services critical to meeting their needs. Ongoing support services are designed to identify problems before they become a crisis, which often results in termination of employment. By using a person-centered, holistic approach, individuals will receive assistance in the following areas:

- Each participant will receive a minimum of two contacts per month by employment staff. Contacts will be used to identify and address and redress all employer and/or employee concerns, monitor progress in relation to meeting job requirements, determine the impact of work environment, and monitor integration into work culture.
- Recognizing the need to support each individual holistically, RCIL coordinates benefits counseling, advocacy, assistance with housing, and the activities of daily living. This ensures a full spectrum of supports is realized in order to ensure successful attainment of vocational goals.

II. Service/Program Objectives and Outcomes:

The primary objective of all ICM services and programs is to enable those individuals served to meet their basic needs, learn community skills and achieve their highest level of independent functioning. As work is an integral part of recovery, the agency’s employment programs afford persons with a serious mental disorder the opportunity to enter or re-enter the competitive job market. A comprehensive approach to employment planning and service delivery is utilized. Services include on and off-the-job training, independent living skills training and job retention support.

Proposed performance measurements for 2011 include:

OISE – Employment is maintained as a result of receiving support services.

ACE – Program staff work with participants to find viable job leads to pursue.

ICM – Clients maintain personal stability.

– Emergency/Urgent & Routine requests for service \$ are processed within established timeframes.

III. Service/Program Design and Staffing:

The NYS Office of Mental Health (OMH) regulates and certifies all services and related programs in conjunction with the NYS Education Department Bureau of Vocational & Educational Services for Individuals with Disabilities (VESID).

Total Funding Requested (2011):

Account #: A4310.49525

Gross Budget	\$328,071.00
Revenues (All Sources)	0
Net Amount	\$328,071.00
Federal Funds	0
State Funds OMH	\$328,071.00
OMRDD	0
OASAS	0
County Funds	0
Other	0



Anthony J. Picente Jr. County Executive

Linda M. Nelson, Commissioner

Oneida County
d mh
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235 Elizabeth Street
Utica, New York 13501

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FN 20 10 - 403

November 9, 2010

Mr. Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

PUBLIC HEALTH

WAYS & MEANS

Dear Mr. Picente:

I am forwarding six (6) copies of a Purchase of Services Agreement between the Oneida County Department of Mental Health and the Compeer of the Mohawk Valley, Inc. for your review and signature.

Under this proposed Agreement, Compeer will provide advocacy services to individuals with a serious and persistent mental illness. The Compeer Program is designed to provide Volunteer Friends to individuals with a mental illness in order to more fully integrate them into their community living environment. Also included are veterans struggling with issues related to returning to civilian life. Compeer has also expanded the target population to children and youth who have a serious emotional disturbance through an enhanced recreation program.

This agreement is for \$106,902.00. **There are no county dollars associated with this contract.**

Thank you very much for your time and consideration of this request. I would be pleased to respond to any questions or concerns you might have with regard to this Agreement.

Respectfully,

Linda M. Nelson
Commissioner

LMN/ldr
Encs.

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente Jr.
County Executive
Date 11/22/10

RECEIVED
ONEIDA COUNTY LEGISLATURE
2010 NOV 9 PM 3:46

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

CONTRACT SUMMARY

Name of Proposing Individual/Organization: Compeer of the Mohawk Valley, Inc.

Title of Proposed Service/Program: Advocacy (OMH)
Recreation (OMH)

Proposed Dates of Operation: January 1, 2011 through December 31, 2013

Client Population/Number to be Served: Adults receiving mental health treatment, veterans struggling with issues related to returning to civilian life and children with emotional disorders and/or at-risk

Summary Statements:

I. Narrative Description of Service/Program:

Compeer recruits, screens, trains and matches caring community volunteers to be supportive friends or mentors to the above population. Volunteers are asked to make a minimum commitment of one hour per week for at least one year. Compeer, originally founded in Rochester, N.Y., is based upon the concept that a volunteer's friendship and support can help offset the loneliness and isolation that so often accompanies mental illness.

Compeer volunteers and clients matched in one-to-one friendships and mentorships meet at mutually convenient times to share casual social activities, such as crafts, movies, sporting events, and chatting over coffee. In addition, the following programs are available:

Adults

- Compeer Calling/Pen Pals & E-Buddies
- Lunch Pals (@ Utica Rescue Mission ESRO)
- Grand Peer (@ Heritage Health Care Center)
- Coffee Club (offered monthly for waiting list clients)
- Social Enrichment Events & Activities
- Vet2Vet

Children

- Lunch Buddies (@ John F. Hughes & Martin Luther King, Jr. elementary schools)
- Pen Pals
- Social Enrichment Events & Activities
- Afterschool programming @ Jefferson Elementary School, Utica

II. Service/Program Objectives and Outcomes:

It is the mission of Compeer to *enhance rehabilitation and assistance for recipients of mental health treatment and services by improving their sense of self-esteem, furthering their social*

skills and reaffirming their basic human dignity through the experience of friendship. Overall goals include providing supportive friendship, socialization, advocacy, increased community integration, positive role models/mentors, access to educational and recreational activities in the community, as well as respite time for families.

Results from the 2009 Compeer, Inc. Annual Survey were as follows:

Adults	Indicator	Outcome
	• Use of hospitalization or crisis services has been reduced or hasn't been needed	• 73% reported an increase
	• Feel a sense of belonging to others and feel connected to other people	• 85% reported an increase
	• Increased comfort in social situations	• 65% reported an increase
Youth	• Making good choices	• 79% reported an increase
	• Getting along better with others	• 95% reported an increase
	• Increased self-esteem	• 100% reported an increase

III. Service/Program Design and Staffing:

Trained community volunteers develop supportive friendships and mentorships with individuals receiving mental health treatment and other services.

Total Funding Requested:

Account #: A4310.49528

Gross Budget	\$106,902.00
Revenues (All Sources)	0
Net Amount	\$106,902.00
Federal Funds	0
State Funds	OMH \$106,902.00
	OMRDD 0
	OASAS 0
County Funds	0
Other	0

Oneida County Department Funding Recommendation(s):

It is recommended that the full amount of \$106,902.00 be approved for 2011. Contract amounts for 2012 and 2013, respectively, will be determined based on State Aid allocation.

Service Units: (Projected for 2011)

*Unit of Service = volunteer and staff contact with/for consumer

Advocacy

Total Annual Units of Service – 5,040
 Unduplicated No. of Persons Served – 70
 Estimated Cost per Person – \$590.00

Recreation

Total Annual Units of Service – 3,444
 Unduplicated No. of Persons Served – 132
 Estimated Cost per Person – \$497.00

Proposed Funding Sources (Federal \$/State \$/County \$):

State Aid only \$106,902.00

Cost Per Client Served:

See above.

Past Performance Data: National research on the efficacy of using peer supports and mentorships to advance the stability and rehabilitation of the mentally disabled is well-documented.

Oneida County Department Staff Comments: This service is nowhere else available within the mental health service system in Oneida County. It is a valuable, cost-effective prevention strategy.



Anthony J. Picente Jr. County Executive

Linda M. Nelson, Commissioner



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Web site: www.ocgov.net

FN 20 10-404

November 4, 2010

Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

PUBLIC HEALTH

WAYS & MEANS

RECEIVED
ONEIDA COUNTY LEGISLATURE
2010 NOV 23 PM 3:51

Dear Mr. Picente:

I am forwarding six (6) copies of a Purchase of Services Agreement between the Oneida County Department of Mental Health and the Legal Aid Society of Mid-New York, Inc. for your review and signature.

Under this proposed Agreement, the Legal Aid Society of Mid-New York, Inc. (LASMNY) will provide legal counseling and representation to individuals with a serious and persistent mental illness. Many of the eligible individuals become involved in the civil system for issues related to: a loss of shelter and /or benefits such as SSI; residential issues; landlord disputes; and discrimination issues. LASMNY will provide assistance and legal representation to these individuals.

The gross amount of this Agreement is \$ 74,945. **No Oneida County tax dollars are associated with this Agreement.**

Thank you for your time and consideration of this request. I would be pleased to respond to any questions or concerns you might have with regard to this Agreement.

Respectfully,

Linda M. Nelson
Linda M. Nelson
Commissioner

LMN/ldr
Encs.

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
Anthony J. Picente, Jr.
County Executive

Date 11/22/10

Oneida County Department: Mental Health

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

CONTRACT SUMMARY

Name of Proposing Individual/Organization: Legal Aid Society of Mid-New York, Inc.

Title of Proposed Service/Program: Legal Advocacy/Support Unit (OMH)

Proposed Dates of Operation: January 1, 2011 through December 31, 2013

Client Population/Number to be Served: Adults with a serious and persistent mental illness

Summary Statements:

I. Narrative Description of Service/Program:

Under the terms and conditions of this Agreement, the Legal Aid Society of Mid-New York, Inc. (LASMNY) will provide legal counseling and representation to the above population. Many of the eligible individuals become involved in the civil system due to a loss of shelter and/or benefits, such as SSI; residential issues, landlord disputes; and discrimination issues. Clients are provided with counsel and advice, or more in-depth legal services, including negotiation and possibly litigation, as needed.

II. Service/Program Objectives and Outcomes:

LASMNY's mission is to provide free legal counseling and representation to, among other populations, persons with a mental health disability, who do not have access to legal counsel and the criminal justice system and who are faced with wrongful or unlawful loss of shelter, medical benefits, financial entitlements or unemployment insurance; family problems or housing problems; contractual problems; institutionalization; discrimination based upon age, race, religion, sex or disability.

Primary objectives include: 1) increasing the effectiveness, quality and appropriateness of the mental health services provided to these individuals by helping to prevent decompensation and institutionalization; 2) encouraging the development of programs that serve persons with mental illness by non-mental health agencies; 3) assuring fair and equal treatment of mental illness in all public entitlement programs, such as public assistance, food stamps, Medicaid, unemployment and Social Security disability benefits; 4) increasing access to housing for individuals with mental illness and compliance with tenants' rights, not only in the landlord/tenant area, but also in adult care facilities; 5) and generally assuring that Community Support System (CSS) clients' civil rights are protected by high-quality legal services.

III. Service/Program Design and Staffing:

All services and related programs contained in this Agreement have been reviewed and approved by the Oneida County Department of Mental Health (OCDMH) through its oversight responsibilities under the NYS Office of Mental Health (OMH).

Total Funding Requested (2011):

Account #: A4310.49527

Gross Budget		\$74,945.00
Revenues (All Sources)		0
Net Amount		\$74,945.00
Federal Funds		0
State Funds	OMH	\$74,945.00
	OMRDD	0
	OASAS	0
County Funds		0
Other		0

Oneida County Department Funding Recommendation(s):

It is recommended that the full amount of \$74,945.00 be approved for 2011. Contract amounts for 2012 and 2013, respectively, will be determined based on State Aid allocation.

Service Units: (2009 Data)

During 2009, LASMNY provided 1,661.75 Total Service Units per this contract. A Unit of Service equals one hour of time by a case holder (not including time spent by administration and support staff arranging appointments and performing intake). 149 Unduplicated Individuals were served at an Annual Cost per Person of \$502.98.

Proposed Funding Sources (Federal \$/State \$/County \$):

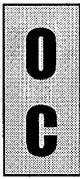
State Aid only	\$74,945.00
----------------	-------------

Cost Per Client Served: See above.

Past Performance Data: The agency maintains stringent documentation which demonstrates, in fact, that the designated population under this Agreement is being served appropriately and effectively. Its contracts are always received in a timely and thoroughly completed manner.

Oneida County Department Staff Comments: Legal Aid Society represents individuals who are unable to afford legal services or are mentally incapacitated to navigate the complex system to bring resolution to disputes. In particular, the self-sufficiency of CSS clients with mental illness and co-occurring substance abuse disorders who are transitioning into employment is supported by removing the following common legal barriers:

- Access to Health Care
- Economic Stability
- Quality Affordable Housing
- Family Stability
- Debt/Credit problems
- Employment Discrimination



November 22, 2010

Anthony J. Picente, Jr.
County Executive
Oneida County
800 Park Avenue
Utica, New York 13501

FN 20 10-405

PUBLIC HEALTH

WAYS & MEANS

2010 NOV 23 PM 3:20
RECEIVED
ONEIDA COUNTY LEGISLATURE

Dear County Executive:

In a review of the Coroners Cost Center it was discovered it is necessary to do a transfer to cover an unanticipated shortfall. The increased cost of autopsies along with increase cost in storage, lab fees, etc. are driving this cost to new levels. Unfortunately, the Coroners cost center does not have the funds available to cover this shortfall. I do not anticipate any additional funds will be needed above and beyond the requested \$65,000 transfer.

Fortunately, the contingency account that was set up for anticipated insurance increases was not needed and has an anticipated surplus.

I therefore request your Board approval for the following 2010 fund transfer:

TO:

AA# A1185.1951-Budget/Coroners, Other Fees and Services \$ 65,000.

FROM:

AA# A1995.9-Budget Special Items / Contingent – Insurance / Fuel..... \$ 65,000.

Respectfully submitted,

Thomas B. Keeler
Budget Director

Attach.

CC:County Attorney
Comptroller
Budget Director

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 11/23/10

ONEIDA COUNTY HEALTH DEPARTMENT

A *Adirondack Bank Building*, 5th Floor, 185 Genesee St., Utica, NY 13501

ANTHONY J. PICENTE, JR.
ONEIDA COUNTY EXECUTIVE

GAYLE D. JONES, PHD, MPH, CHES
DIRECTOR OF HEALTH

ADMINISTRATION

Phone: (315) 798-6400 Fax: (315) 266-6138

FN 20 10-406

November 2, 2010

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

PUBLIC HEALTH

WAYS & MEANS

RECEIVED
ONEIDA COUNTY LEGISLATURE
2010 NOV 23 PM 3:31

Dear Mr. Picente:

Attached are three (3) copies of an agreement between Oneida County through its Health Department and Catherine Bullwinkle.

The purpose of this agreement is to provide continuous quality improvement program coordinator services to the Health Department and coordinate the Lead Program. Quality improvement and quality management includes planning, coordinating and ensuring the quality of services provided through the development of indicators and audit tools to measure performance, use of cost vs. benefit analysis, and the development and implementation of quality management tools to insure effective program management. Contract duties also include responsibility for the design and implementation of the Lead Primary Prevention Project and the provision of over seeing the lead primary prevention program and initiatives. The term of this agreement shall become effective on October 5, 2010 and remain in effect through October 5, 2013. Hourly reimbursement is in the amount of \$55, not to exceed 30 hours per week for a total of \$257,400. Oneida County will be reimbursed through Article 6 State Aid at 36%. County dollars will be in the amount of \$164,736.

If this agreement meets with your approval, please forward to the Board of Legislators.

Feel free to contact me at 798-5220 should you require additional information.

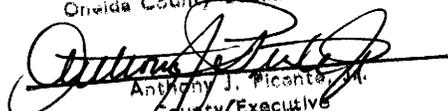
Sincerely,



Gayle D. Jones, Ph.D., MPH, CHES
Director of Health

attachments
ry

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by


Anthony J. Picente, Jr.
County Executive
Date 11/22/10

CONTRACT SUMMARY SHEET - ONEIDA COUNTY HEALTH DEPARTMENT

DIVISION: Environmental Health

NAME AND ADDRESS OF VENDOR: Catherine Bullwinkle
9529 Chapman Road
New Hartford, New York 13413

VENDOR CONTACT PERSON: Gayle D. Jones, Ph.D, Director of Health

DESCRIPTION OF CONTRACT: To provide Continuous Quality Improvement Program Coordinator services to Health Department and Coordinate Lead Program.

SUMMARY STATEMENTS: Quality improvement and quality management includes planning, coordinating and ensuring the quality of services provided through the development of indicators and audit tools to measure performance, use of cost vs. benefit analysis, and the development and implementation of quality management tools to insure effective program management. Responsible for the design and implementation of the Lead Primary Prevention Project and provides oversight of lead primary prevention program staff and program initiatives.

PREVIOUS CONTRACT YEAR: January 1, 2008 through December 31, 2009.

TOTAL: Hourly rate of \$55.00, not to exceed an average of 25 hours per week.

THIS CONTRACT YEAR: October 5, 2010 through October 5, 2013.

TOTAL: Hourly rate of \$55.00, not to exceed 30 hours per week.

 NEW X **RENEWAL** **AMENDMENT**

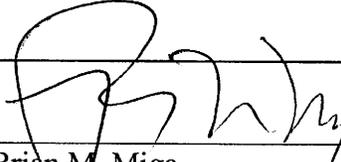
FUNDING SOURCE: A4018 Contract \$257,400

	One Year	Three Years
Contract **	\$85,800	\$257,400
State Funds	\$30,888	\$ 92,664
County Dollars - Previous Contract (One Year)	\$50,560	
County Dollars - This Contract	\$54,912	\$164,736

** \$55 per hour, not to exceed 30 hours per week

SIGNATURE: Gayle D. Jones, Ph.D., MPH, CHES Director of Health

DATE: October 11, 2010

Contract Reviewed By:  Brian M. Miga Assistant County Attorney Date: <u>10-28-10</u>
--

ONEIDA COUNTY HEALTH DEPARTMENT

Airondack Bank Building, 5th Floor, 185 Genesee St., Utica, NY 13501

ANTHONY J. PICENTE, JR.
ONEIDA COUNTY EXECUTIVE

GAYLE D. JONES, PH.D, MPH, CHES
DIRECTOR OF HEALTH

ADMINISTRATION

Phone: (315) 798-6400 Fax: (315) 266-6138

FN 20 10-407

November 3, 2010

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

PUBLIC HEALTH

WAYS & MEANS

Dear Mr. Picente:

Re: C-026835
Childhood Lead Poisoning Primary Prevention

Attached are five (5) copies of a contract between Oneida County through its Health Department and the New York State Department of Health – Childhood Lead Poisoning Primary Prevention.

The purpose of this contract is to reduce or eliminate the incidence of lead poisoning and provide lead prevention services before children are lead poisoned. Based on GIS mapping of high risk census tracts and birth certificate data, families of children up to age three are offered free home inspections including visual inspection and dust wipe sampling to detect the presence of lead-based paint hazards, and specialized cleaning to reduce lead dust levels. Property owners are provided with free lead safe work practice training and the free loan of HEPA vacuums to reduce lead to levels considered safe for human habitation. The term of this contract shall become effective October 1, 2010 and remain in effect through September 30, 2011 with reimbursement (at 100%) from The New York State Department of Health in the amount of \$376,374.

If this contract meets with your approval, please forward to the Board of Legislators. This contract is being forwarded for approval after the effective date due to delays from the New York State Department of Health.

Feel free to contact me at 798-5220 should you require additional information.

Sincerely,



Gayle D. Jones, Ph.D., MPH, CHES
Director of Health

attachments
ry

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by


Anthony J. Picente, Jr.
County Executive

Date 1/30/10

RECEIVED
ONEIDA COUNTY LEGISLATURE
2010 NOV 23 PM 3:31

RECEIVED
ONEIDA COUNTY LEGISLATURE
2010 NOV 23 PM 3:31

B.

CONTRACT SUMMARY SHEET - ONEIDA COUNTY HEALTH DEPARTMENT

DIVISION: Childhood Lead Poisoning Primary Prevention – C-026835

NAME AND ADDRESS OF VENDOR: New York State Department of Health
Bureau of Community Environmental
Health and Food Protection
547 River Street, Room 515
Troy, New York 12180-2216

VENDOR CONTACT PERSON: Thomas J. Carroll, Chief Sanitarian
Bureau of Community Environmental Health and
Food Protection

SUMMARY STATEMENTS: The Lead Primary Prevention Program is part of the New York State Department of Health's pilot projects to reduce or eliminate the incidence of lead poisoning and provide lead prevention services before children are lead poisoned. Based on GIS mapping of high risk census tracts and birth certificate data families of children up to age three are offered free home inspections including visual inspection and dust wipe sampling to detect the presence of lead-based paint hazards, and specialized cleaning to reduce lead dust levels. Property owners are provided with free lead safe work practice training, and the free loan of HEPA vacuums to reduce lead to levels considered safe for human habitation.

PREVIOUS CONTRACT YEAR: October 1, 2009 through September 30, 2010
TOTAL: \$327,199

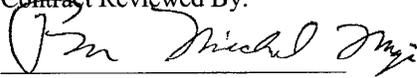
THIS CONTRACT YEAR: October 1, 2010 through September 30, 2011
TOTAL: \$376,374

_____ **NEW** _____ **X** **RENEWAL** _____ **AMENDMENT**

FUNDING SOURCE: A3415 Grant Award \$376,374
Less Revenues: _____
State Funds \$376,374
County Dollars – Previous Grant \$ -0-
County Dollars – This Grant \$ -0-

SIGNATURE: Gayle D. Jones, Ph.D., MPH, CHES
Director of Health

DATE: November 3, 2010

Contract Reviewed By:


Brian M. Miga
Assistant County Attorney
Date: 11/4/10

24



Anthony J. Picente, Jr.
County Executive

Oneida County
Office for the Aging & Continuing Care
Website: www.ocgov.net



Michael J. Romano
Director

235 Elizabeth Street, Utica, NY 13501

Phone 315-798-5456

Fax 315-798-6444

E-mail: ofa@ocgov.net

October 26, 2010

FN 20 10-408

Honorable Anthony J. Picente
Oneida County Executive
800 Park Avenue
Utica, New York 13501

PUBLIC HEALTH OFFICE 2010

**Re: Carryovers of Unspent Federal Funds 2009/10
Title's IIIC-I; IIIB; IIID; IIIE**

WAYS & MEANS

Dear Mr. Picente:

Office for the Aging/Continuing Care has recently been notified by New York State Office for the Aging (NYSOFA) of the availability of unexpended Federal funds from the 2009/10 program period for use in the department's 2010 operating budget. Programs included in this Federal funding carryover are Administration on Aging Title IIIC-I (Congregate Nutrition); Title IIIB (Aging Services); Title IIID (Health Promotion); and IIIE (Caregiver Support). At the same time there continues to be a growing need to provide services to frail elderly individuals served through these programs coupled with projected decreases in State aging program revenue. Additionally, there continues to be a waitlist for non-medical in Home Personal Care Services, Legal Services, and Caregiver Respite. Therefore, I respectfully recommend that supplemental appropriations be made into the following expense lines:

A6772.495.149 Nursing Home Diversion	\$10,000.
A6772.495.121 Volunteer Services	\$ 2,000.
A6772.495.118 Legal Services.....	\$ 6,000.
A6772.495.135 Caregiver Support	\$25,000.
Total:	\$43,000.

RECEIVED
 ONEIDA COUNTY LEGISLATURE
 2010 NOV 23 PM 3:32

This request for supplemental appropriations will be fully offset by unanticipated revenue in the following revenue accounts:

A4772 Federal Aid Program for Aging.....	\$18,000.
A4775 Federal Aid Caregiver Program.....	\$25,000.
Total:	\$43,000.

This request will not require additional County dollars. I am available should you have any questions or concerns regarding this request for supplemental appropriations.

Sincerely,

Michael J. Romano
Director

CC: Tom Keeler, Budget Director
Sue Perritano, Fiscal Supervisor

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive
Date 11/22/10

New York State Office for the Aging

NOTIFICATION OF GRANT AWARD UNDER TITLE III-E OF THE OLDER AMERICANS ACT
NEW YORK ELDER CAREGIVERS SUPPORT PROGRAM

Name and Address of Area Agency: Oneida County Office for Aging and Continuing Care 235 Elizabeth Street Utica, NY 13501-2211	Name and Address of Sponsoring Agency/Payee: Oneida County
--	---

Program Year - Beginning: 1/1/2010 Ending: 12/31/2010

Fiscal Year from which funds are awarded: 2010	Federal CFDA No. - 93.052	This award is Revised																																																	
<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; border-bottom: 1px solid black;"><u>Section I - Cost Categories</u></th> <th style="text-align: right; border-bottom: 1px solid black;"><u>Amount</u></th> </tr> </thead> <tbody> <tr><td>Personnel</td><td style="text-align: right;">\$26,981.00</td></tr> <tr><td>Fringe Benefits</td><td style="text-align: right;">8,095.00</td></tr> <tr><td>Equipment</td><td style="text-align: right;">0.00</td></tr> <tr><td>Travel</td><td style="text-align: right;">0.00</td></tr> <tr><td>Maint. & Operations</td><td style="text-align: right;">15,384.00</td></tr> <tr><td>Other Expenses</td><td style="text-align: right;">820.00</td></tr> <tr><td>Subcontracts</td><td style="text-align: right;">173,730.00</td></tr> <tr><td>Food</td><td style="text-align: right;">0.00</td></tr> <tr><td>Approved Costs</td><td style="text-align: right; border-top: 1px solid black;">\$225,010.00</td></tr> <tr><td>Less:</td><td></td></tr> <tr><td>Anticipated Income</td><td style="text-align: right;">4,500.00</td></tr> <tr><td>NSIP</td><td style="text-align: right;">0.00</td></tr> <tr><td>Net Cost</td><td style="text-align: right; border-top: 1px solid black; border-bottom: 3px double black;">\$220,510.00</td></tr> </tbody> </table>	<u>Section I - Cost Categories</u>	<u>Amount</u>	Personnel	\$26,981.00	Fringe Benefits	8,095.00	Equipment	0.00	Travel	0.00	Maint. & Operations	15,384.00	Other Expenses	820.00	Subcontracts	173,730.00	Food	0.00	Approved Costs	\$225,010.00	Less:		Anticipated Income	4,500.00	NSIP	0.00	Net Cost	\$220,510.00	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2" style="text-align: left; border-bottom: 1px solid black;"><u>Section II - Grantee Budget - Federal and Matching Funds:</u></th> </tr> </thead> <tbody> <tr><td>1. Federal Share (see remark 1)</td><td style="text-align: right;">\$165,256.42</td></tr> <tr><td>2. Combined Matching Share</td><td></td></tr> <tr><td style="padding-left: 20px;">A. In-Kind</td><td style="text-align: right;">0.00</td></tr> <tr><td style="padding-left: 20px;">B. Cash</td><td style="text-align: right;">55,253.58</td></tr> <tr><td>3. Net Cost</td><td style="text-align: right; border-top: 1px solid black;">\$220,510.00</td></tr> </tbody> </table> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2" style="text-align: left; border-bottom: 1px solid black;"><u>Section III - Federal Funds Ceiling:</u></th> </tr> </thead> <tbody> <tr><td>A. Carryover</td><td style="text-align: right;">\$26,774.42</td></tr> <tr><td>B. Base Allocation</td><td style="text-align: right;">138,021.00</td></tr> <tr><td>C. Supplement</td><td style="text-align: right;">983.00</td></tr> <tr><td>Federal Funds Ceiling (see remark 1)</td><td style="text-align: right; border-top: 1px solid black;">\$165,778.42</td></tr> </tbody> </table>	<u>Section II - Grantee Budget - Federal and Matching Funds:</u>		1. Federal Share (see remark 1)	\$165,256.42	2. Combined Matching Share		A. In-Kind	0.00	B. Cash	55,253.58	3. Net Cost	\$220,510.00	<u>Section III - Federal Funds Ceiling:</u>		A. Carryover	\$26,774.42	B. Base Allocation	138,021.00	C. Supplement	983.00	Federal Funds Ceiling (see remark 1)	\$165,778.42
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Remarks: In addition to the conditions contained in the Four Year Plan, Annual Implementation Plan and Application for Funding, the conditions checked below apply to this award:

- (XX) 1. Federal reimbursement is limited to the **higher** of the "Federal Share" in Section II or the "Federal Funds Ceiling" in Section III of this award notice.
- (XX) 2. Receipt of federal funds (either through advance or reimbursement) does not constitute earning of these funds. The federal share of the project cost is earned only when allowable costs have been incurred and paid; and the non-federal share of the costs has been contributed.
- (XX) 3. The federal share will not exceed 75% of the cost of approved program activities.
- (XX) 4. Of the federal share and local matching funds for approved program activities, no more than 10% may be spent on Grandparent Caring for Children activities and no more than 20% may be spent on Supplemental Services.
- () 5. Federal funds carried over from the prior year are estimated. Actual carryover depends on prior year closeout and will be confirmed upon closeout.
- () 6. This award authorizes the payment of advances only. The award is conditional upon the approval of the Annual Implementation Plan and application referenced above, and the initial advance must be repaid if such plan and application do not receive final approval after appropriate modifications, if any.

Name and Title of Authorizing Official:	Signature:	Date:
Michael J. Burgess, Director		10/4/10

NOTIFICATION OF GRANT AWARD UNDER TITLE III-B OF THE OLDER AMERICANS ACT

Name and Address of Area Agency: Oneida County Office for Aging and Continuing Care 235 Elizabeth Street Utica, NY 13501-2211	Name and Address of Sponsoring Agency/Payee Oneida County
--	--

changed PRF 10/5/10 Program Year - Beginning: 1/1/2010 Ending: 12/31/2010

Fiscal Year from which funds are awarded: 2010 Federal CFDA No. - 93.044 This award is Revised

Section I - Cost Categories	Amount	Section II - Grantee Budget - Federal and Matching Funds:
Personnel	\$106,917.00 ✓	1. Federal Share (see remark 1) \$308,210.77
Fringe Benefits	32,075.00 ✓	2. Combined matching Share
Equipment	0.00 ✓	A. In-Kind \$0.00
Travel	500.00 ✓	B. Cash 54,281.23
Maint. & Operations	19,543.00 ✓	3. Net Cost \$362,492.00
Other Expenses	700.00 ✓	
Subcontracts	203,507.00 ✓	
Approved Costs	\$363,242.00 ✓	Section III - Federal Funds Ceiling
Less:		A. Carryover \$25,057.77
Anticipated Income	750.00 ✓	B. Base Allocation 283,153.00
Net Cost	<u>\$362,492.00</u> ✓	C. III-C-1 Transfer 0.00
		D. III-C-2 Transfer 0.00
		E. Supplement 0.00
		* Federal Funds Ceiling \$308,210.77
		(see remark 1)

Remarks: In addition to the conditions contained in the Four Year Plan, Annual Implementation Plan and Application for Funding, the conditions checked below apply to this award:

- (XX) 1. Federal reimbursement is limited to the lower of the "Federal Share" in Section II or the "Federal Funds Ceiling" in Section III of this award notice.
- (XX) 2. Receipt of federal funds (either through advance or reimbursement) does not constitute earning of these funds. The federal share of the project cost is earned only when allowable costs have been incurred and paid; and the non-federal share of the costs has been contributed.
- (XX) 3. The federal share will not exceed 75% of the cost of Area Agency Administrative Activities and the federal share will not exceed 90% of the cost of Supportive Services.
- () 4. Federal funds carried over from the prior year are estimated. Actual carryover depends on prior year closeout and will be confirmed upon closeout.
- () 5. This award authorizes the payment of advances only. The award is conditional upon the approval of the Annual Implementation Plan and application referenced above, and the initial advance must be repaid if such plan and application do not receive final approval after appropriate modifications, if any

Name and Title of Authorizing Official: Michael J. Burgess, Director	Signature: 	Date: 9/21/10
---	--------------------	----------------------



Anthony J. Picente, Jr.
County Executive

Oneida County
Office for the Aging & Continuing Care
Website: www.ocgov.net



Michael J. Romano
Director

235 Elizabeth Street, Utica, NY 13501

Phone 315-798-5456

Fax 315-798-6444

E-mail.ofa@ocgov.net

FN 20 10-410

November 1, 2010

Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

PUBLIC HEALTH

~~WAYS & MEANS~~

Dear Mr. Picente:

I am submitting the following Amendment to the 2010 Purchase of Service Agreement between the Office for the Aging / Office of Continuing Care and Prestige Services, Inc. for your review and approval.

Under this purchase of Service Agreement, Prestige Services, Inc. will provide home delivered and congregate meals for the Oneida County Office for the Aging / Office of Continuing Care. The Nutrition Program for the Elderly will purchase a total of **365,300** meals for the year 2011 for a total of \$2,063,945.00. The source of funds are: Federal (\$623,549.00), State (\$391,907.00), Private Pay /other (\$665,297.00), Participant Contributions (\$383,192.00).

I am available at your convenience to answer any questions you may have regarding this Agreement.

Sincerely,

Michael J. Romano
Director

MJR/grb
Enc.

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 11/23/10

2010 NOV 23 PM 3:43
RECEIVED
ONEIDA COUNTY LEGISLATURE

Oneida County Board of Legislators

Contract

Name of Proposing Organization: Prestige Services, Inc

Title of Activity or Service: Food Service, congregate and home delivered

Proposed Dates of Operation: January 1, 2011 – December 31, 2011

Client Population/Number to be Served: Frail, elderly and disabled / approximately **365,300** meals to approximately **1450** clients.

Summary Statements

1. Narrative Description of Proposed Service.

Prestige Services will provide congregate meals (13 dining sites), home delivered meals (52 + routes throughout the county) and agencies who contract with OFA for client meals including: Senior Network Health, DSS/OCC, and Department of Health.

2. Program/Service Objectives and Outcomes.

Prestige Services will purchase, warehouse, prepare, deliver and serve at sites and homes high quality noon meals that nutritionally meet 1/3 RDA of an individual's daily requirement for nutrition. The contractor will also provide Breakfast meals to approximately **30** frail at risk individuals.

3. Program Design and Staffing Level. N/A

Total Funding Requested: \$5.65 per meal; Total \$2,063,945.00

Oneida County Department Funding Recommendation: \$5.65 per meal
Total \$2,063,945.00

Proposed Funding Source: (Federal \$/ State \$/County \$):

Federal (\$623,549.00), **State** (\$391,907.00), **Private Pay/Other** (\$665,297.00), **Participant Contributions**, (\$ 383,192.00).

Cost per Unit/Client Served: **\$5.65** per meal/ a total of **365,300** meals will be provided to service approximately **1450** clients at a cost of **\$ 1, 424.00** per client per year.

Past Performance Data: 2011 will be the sixteenth year for Prestige Services to provide food service to our county programs. The product and service has been maintained level. Quality assurance measures demonstrate high levels of client satisfaction.

Oneida County Department Staff Comments:

The contractor is responsive to problems, dedicated to quality service and cost control.

PRESTIGE SERVICES, INC.
2011 CONTRACT AMENDMENT

Oneida County's Nutrition Program for the Elderly, Long Term Home Health Care and Private Pay Meal Programs

THIS IS AN AMENDMENT to the Purchase of Service Agreement # 010987 by and between **PRESTIGE SERVICES, INC.**, located at 743 Pierce Road, Clifton Park, New York 12065, and **COUNTY OF ONEIDA, OFFICE FOR THE AGING / OFFICE OF CONTINUING CARE** located at 235 Elizabeth, Utica, New York 13501.

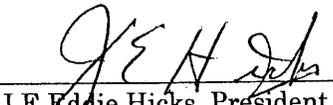
THE PURPOSE of this Amendment, effective January 1, 2011 through December 31, 2011 is to:

1. Adjust the meal rate from \$ 5.57 per meal to \$5.65 per meal and
2. To ensure the total number of meals will not exceed 365,300 and
3. To ensure the total amount of the Amendment will not exceed \$2,063,945 and
4. To extend the termination date of the original agreement to December 31, 2011

All other terms and conditions of the Agreement remain in force, unless otherwise changed in accordance with Part I, Section I, L, and Part II, Section V, B.

IN WITNESS THEREOF, the parties have hereunto their hand on the date respectively stated:

PRESTIGE SERVICES, INC.



J.E. Eddie Hicks, President

10-25-2010

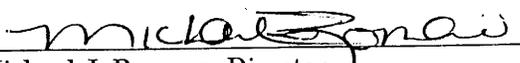
Date

COUNTY OF ONEIDA

Anthony J. Picente, Jr., County Executive

Date

OFFICE FOR THE AGING

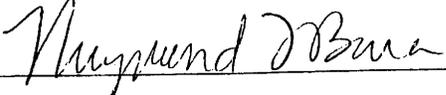


Michael J. Romano, Director

10/27/10

Date

Approved As To Form ONLY:
ONEIDA COUNTY ATTORNEY

By: 



Anthony J. Picente, Jr.
County Executive

Oneida County
Office for the Aging & Continuing Care
Website: www.ocgov.net



Michael J. Romano
Director

235 Elizabeth Street, Utica, NY 13501

Phone 315-798-5456

Fax 315-798-6444

E-mail. ofa@ocgov.net

FN 20 10 - 411

November 9, 2010

PUBLIC HEALTH

Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

WAYS & MEANS

Dear Mr. Picente:

I am submitting the following Letter of Agreement between the Office for the Aging and the Resource Center for Independent Living for your review and approval.

This Agreement is for the provision of Adult Day Services. This agreement will continue to provide community based long term care services to the frail and elderly and save taxpayer dollars by preventing premature nursing home placement. The total amount of this agreement is to \$105,000.00 which is 75% (\$ 78,750.00) State and 25% (\$26,250.00) County funds with no new county dollars involved.

This contract commences January 1, 2011 and terminates December 31, 2011.

I am available at your convenience to answer any questions you may have regarding this agreement.

Sincerely,

Michael J. Romano
Director

MJR/grb
Enc.

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 11/25/10

RECEIVED
ONEIDA COUNTY LEGISLATURE
2010 NOV 23 PM 3:05

Oneida County Department: Office for the Aging

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____

**Oneida County Board of Legislators
Contract Summary**

Name of Proposing Organization: **Resource Center for Independent Living**
Title of Activity or Service: Social Adult Day Care
Proposed Dates of Operation: January 1, 2011 through December 31, 2011
Client Population/Number to be Served: Frail elderly age 60+ with functional impairment

Summary Statements:

1) Narrative Description of Proposed Services.

Social Model Adult Day Services is a structured five hour, five day a week adult day care that serves frail elderly individuals in a supervised group setting. The program is in compliance with the New York State Regulations for Social Adult Day Care. Eligible participants must be age 60 or older and functionally impaired, meaning needing assistance of another person in at least one of the following activities of daily living: toileting, mobility, transferring and eating; or needing supervision due to cognitive and /or psycho-social impairment. Services include a noon meal and transportation to and from the program

2) Program/Service Objectives and Outcomes.

- To provide 5-hour per weekday adult day care programming
- To provide noon meal and transportation
- To provide services that include socialization, supervision and monitoring, personal care, nutrition, appropriate activities- maintenance and enhancement of daily living skills, caregiver assistance and transportation.
- To provide intergenerational programming to ensure a mutually beneficial social opportunity for program participants and area youth

3) Program Design and Staffing Level

Each adult day service provider will serve OFA authorized participants with a structured 5 hour program that meets the NY State regulations. Each site will have a coordinator and sufficient staff, both paid and volunteer, to supervise participants in a safe environment, and the staff will provide appropriate activities and therapies that will enhance the participants general wellbeing.

Oneida County Department Funding Recommendation: \$ 60.00 /day total

Proposed Funding Source (Federal/State/County): (\$ 105,000.00) ACCT#: A6772.495.116
Federal: \$0 State: 75% (\$78,750.00) County: 25% (\$ 26,250.00)

Cost per Client Served: \$60.00 per client per five hour day

Past Performance Data: The Resource Center for Independent Living has provided Adult Day Care since 1984.

Oneida County Department Staff Comments:



Anthony J. Picente, Jr.
County Executive

Oneida County
Office for the Aging & Continuing Care
Website: www.ocgov.net



Michael J. Romano
Director

235 Elizabeth Street, Utica, NY 13501

Phone 315-798-5456

Fax 315-798-6444

E-mail. ofa@ocgov.net

October 27, 2010

FN 20 10-412

Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

PUBLIC HEALTH

Dear Mr. Picente:

WAYS & MEANS

I am submitting the following Letter of Agreement between the Oneida County Office for the Aging/ Office of Continuing Care and the Lutheran Home of Central New York, for your review and approval.

This Agreement is for the provision of Adult Day Services. This agreement will continue to provide community based long term care services to the frail and elderly and save taxpayer dollars by preventing premature nursing home placement. The total amount of this agreement is \$80,000.00, with 75% State (\$60,000.00) and 25 % (\$20,000.00) County funds with no new county dollars involved.

This contract commences January 1, 2011 and terminates December 31, 2011.

I am available at your convenience to answer any questions you may have regarding this agreement.

Sincerely,

Michael J. Romano
Director

MJR/grb
Enc.

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 11/22/10

RECEIVED
ONEIDA COUNTY LEGISLATURE
2010 NOV 23 PM 3:16

**Oneida County Board of Legislators
Contract Summary**

Name of Proposing Organization: **The Lutheran Homes of CNY, Inc. /DIAL**

Title of Activity or Service: Social Adult Day Care

Proposed Dates of Operation: January 1, 2011 through December 31, 2011

Client Population/Number to be Served: Frail elderly age 60+ with functional impairment.

Summary Statements:

1) Narrative Description of Proposed Services.

Social Model Adult Day Services is a structured five hour, five day a week adult day care that serves frail elderly individuals in a supervised group setting. The program is in compliance with the New York State Regulations for Social Adult Day Care. Eligible participants must be age 60 or older and functionally impaired, meaning needing assistance of another person in at least one of the following activities of daily living: toileting, mobility, transferring and eating; or needing supervision due to cognitive and /or psycho-social impairment. Services include a noon meal and transportation to and from the program

2) Program/Service Objectives and Outcomes.

- To provide 5-hour per weekday adult day care programming
- To provide noon meal and transportation
- To provide services that include socialization, supervision and monitoring, personal care, nutrition, appropriate activities- maintenance and enhancement of daily living skills, caregiver assistance and transportation.
- To provide intergenerational programming to ensure a mutually beneficial social opportunity for program participants and area youth

3) Program Design and Staffing Level

Each adult day service provider will serve OFA authorized participants with a structured 5-hour program that meets the NY State regulations. Each site will have a coordinator and sufficient staff, both paid and volunteer, to supervise participants in a safe environment, and the staff will provide appropriate activities and therapies that will enhance the participant's general wellbeing.

Oneida County Department Funding Recommendation: \$ 60.00 /day

Proposed Funding Source (Federal/State/County): \$80,000.00 ACCT#: A6772.495.116
Federal: \$0 State: 75% (\$ 60,000.00) County: 25% (\$ 20,000.00)

Cost per Client Served: \$60,00 per client per five hour day

Past Performance Data: The DIAL program has provided social adult day care since 1984

Oneida County Department Staff Comments:



Anthony J. Picente, Jr.
County Executive

Oneida County
Office for the Aging & Continuing Care
Website: www.ocgov.net



Michael J. Romano
Director

235 Elizabeth Street, Utica, NY 13501

Phone 315-798-5456

Fax 315-798-6444

E-mail: ofa@ocgov.net

November 10, 2010

FN 20 10-413

Anthony J. Picente, Jr.
County Executive
Oneida County Office Building
800 Park Avenue
Utica, New York 13501

PUBLIC HEALTH

WAYS & MEANS

Dear Mr. Picente:

I am submitting the following Letter of Agreement between the Office for the Aging / Office of Continuing Care and the North Utica Senior Citizen's Recreation Center, Inc.

This is a combined Agreement for the provision of the following positions, Caregiver Case Aid, Case Management, Case Management Supervisor, Community Service Coordinator, Program Coordinators, I & A Coordinators and Program Administrator. This program is supported by Federal, State, County and Contactor dollars up to \$861,587.00. The County share is \$68,926.00.

This Agreement will commence January 1, 2011 and terminate December 31, 2011.

I am available at your convenience to respond to any questions, which you might have regarding this contract.

Sincerely,

Michael J. Romano
Director

MJR/grb

Enc.

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 11/10/10

RECEIVED
ONEIDA COUNTY LEGISLATURE
2010 NOV 23 PM 3:27

ONEIDA COUNTY OFFICE FOR THE AGING/OFFICE OF CONTINUING CARE
CONTRACT SUMMARY

Name of Proposing Organization: North Utica Senior Citizen's Recreation Center, Inc.

Type of Activity or Service: Family Caregiver Support
Aging Services/Outreach (Information and Assistance),
Case Management
Supervision

Proposed Dates of Operation: January 1, 2011 – December 31, 2011

Client Population/ Number to be Served:

1. Narrative Description of Proposed Services

- Case Management Services – an important component of the aging network for they identify frail, elderly and homebound people who are in need of supportive services. Once identified and assessed, the elders are linked to appropriate services that allow them to remain independent.
- Community Service Coordinator – assists with outreach activities and other methods to provide support services for informal caregivers. In addition to Case Management the Community Service Coordinator will assist with staff functions such as taking referrals, scheduling and clerical duties.
- Elder Abuse Coordinator – Case Management and intervention services for at risk clients
- Weatherization/ Billpayer Coordinator - Identifies low income, energy vulnerable elderly households and assesses the level of need to determine whether to provide services in addition to an assisted referral to WRAP subgrantee as well as referring non-eligible elderly to other providers
- Case Aid – Brokering of care with agencies and performs clerical and support services for case managers.
- Utica Team Supervisor - serves as an integral part of the management / supervisory team and requires strong supervisory skills. This position also requires excellent communication and interpersonal skills with ability to lead and motivate direct service staff.
- I & A Coordinator - Development and maintenance of a comprehensive and current resource listing of long-term care services, programs and providers in Oneida County for the Point of Entry initiative, NY Connects: Choices for the Long Term Care.
- Program Administrator - Assist Executive Director with coordination of contracted services

2. Program/ Service Objectives and Outcomes

- Case Management -Seniors will be assisted in securing supportive services by providing: information and referral, case assistance, benefit counseling, health insurance counseling, public presentations, housing assistance, home energy assistance, screening for Weatherization, referral and Packaging (WRAP) services, and assessments for home delivered meals and nutrition services.
- Caregiver Support Program - will predominantly serve primary caregivers that are married and living with the care recipient and adult children who are caring for their parents.
- Elder Abuse Program - Assess all elder abuse referrals and develops service plans to address the current needs of each alleged victim

3. Program Design and Staffing Level

- 12- Case Managers
 - Provide Information and Assistance to target services for individuals who are most economically and socially in need of supportive services.
- 1 - Community Service Coordinator
 - To assist with Caregiver Case Management
- 9 - Caregiver Case Aids (7 F/T , 2 P/T)
 - To assist Case Managers and Caregiver Support Specialist with routine duties and brokerage duties in the Home Care Brokerage Unit.
- 1 - Utica Team Supervisor
 - Coordinates the staff activities of the Office for Aging / Continuing Care and Supervises the work of OFA/OCC Program Staff (OFA/OCC Case Management staff, Case Aides; clerical staff);
- 1 - Weatherization/ Billpayer Coordinator
 - Weatherization- identifies low income, energy vulnerable elderly households and assesses their level of needs.
 - Billpayers - use volunteers to assist in monthly banking allowing clients to retain independence in their home
- 1 - Elder Abuse Coordinator
 - Oversees the Elder Abuse Coalition and sub-committees. Case manages all elder abuse cases.
- 2 - I & A Coordinator
 - Set up and maintain a comprehensive and current listing of long-term care services, programs and providers in Oneida County for the Long- Term care Point of Entry Information & Assistance.
- 1 -Program Administrator
 - Assist Executive Director with coordination of contracted services, including the maintenance of various accounts and budget preparation and the audit/fiscal monitoring of program funds

Total Funding Requested: \$ 861,587.00

- 49400 – Units/hrs of service
- \$861,587.00 - Total dollars/cost
- \$ 17.14 cost per unit/hr of case management

Oneida County Department Funding Recommendations: \$861,587.00

Proposed Funding Source: Account A6772.495.117 A6773 C1, C2 & SNAP
A6772 495.123 A6774 .49599 EISEP & MA
A6772.495.131

Federal 75% (\$548,658.00); **State 30%** (\$ 182,887.00); **County 8%** (\$ 68,926.00)
Contractor Match (\$ 61,116.00)

Past Performance Data:



Anthony J. Picente, Jr.
County Executive

Oneida County
Office for the Aging & Continuing Care
Website: www.ocgov.net



Michael J. Romano
Director

235 Elizabeth Street, Utica, NY 13501

Phone 315-798-5456

Fax 315-798-6444

E-mail: ofa@ocgov.net

FN 20 10 - 414

October 27, 2010

PUBLIC HEALTH

Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

WAYS & MEANS

Dear Mr. Picente:

I am submitting the following Amendment between the Oneida County Office for the Aging / Office of Continuing Care located at 235 Elizabeth Street, Utica, New York 13501 and Senior Network Health, LLC located at 2521 Sunset Avenue, Utica, New York 13502 for your review and approval.

The purpose of this Amendment is to renew the original agreement for an additional one (1) year with no other changes to the conditions and terms of that agreement

The terms of this amendment t will commence January 1, 2011 and terminate December 31, 2011.

I am available at your convenience to answer any questions you may have regarding this agreement.

Sincerely,

Michael J. Romano
Director

MJR/grb
Enc.

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 11/27/10

2010 NOV 23 PM 3:38
RECEIVED
ONEIDA COUNTY LEGISLATURE

Oneida County Department: Office for the Aging

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____

Oneida County Board of Legislators Amendment Summary

Name of Proposing Organization: Senior Network Health, LLC

Title of Activity or Service: Home Delivered Meals

Proposed Dates of Operation: January 1, 2011 – December 31, 2011.

Client Population/Number to be Served: Meals to be provided to clients recommended by Senior Network Health

Summary Statements:

- 1) **Narrative Description of Proposed Services.** The Oneida County Nutrition Program for the Elderly provide home delivered meals to any client recommended by Senior Network Health

- 2) **Program/Service Objectives and Outcomes.** This agency provides an opportunity for homebound seniors in the Senior Network Health Program to receive a nutritious meal each weekday.

- 3) **Program Design and Staffing Level.** N/A

Total Funding Requested: Revenue Account

Oneida County Department Funding Recommendation: \$ Account # A 1975

Proposed funding Source (Federal/State/County): N/A

Cost per Client Served: Revenue generating agreement

Past Performance Data:

Oneida County Department Staff Comments:



Anthony J. Picente, Jr.
County Executive

Oneida County
Office for the Aging & Continuing Care
Website: www.ocgov.net



Michael J. Romano
Director

235 Elizabeth Street, Utica, NY 13501

Phone 315-798-5456

Fax 315-798-6444

E-mail: ofa@ocgov.net

FN 20 10 415

October 29, 2010

Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

PUBLIC HEALTH

WAYS & MEANS

Dear Mr. Picente:

I am submitting the following Letter of Agreement between the Oneida County Office for the Aging/ Office of Continuing Care and the Presbyterian Residential Community, for your review and approval.

This Agreement is for the provision of Adult Day Services. This agreement will continue to provide community based long term care services to the frail and elderly and save taxpayer dollars by preventing premature nursing home placement. The total amount of this agreement is \$85,000, with 75% State (\$63,750.00) and 25% (\$21,250.00) County funds with no new county dollars involved.

This contract will commence January 1, 2011 and terminate December 31, 2011.

I am available at your convenience to answer any questions you may have regarding this agreement.

Sincerely,

Michael Romano

Michael J. Romano
Director

MJR/grb

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
Anthony J. Picente, Jr.
County Executive

Date 11/22/10

2010 NOV 23 PM 3:49
RECEIVED
ONEIDA COUNTY LEGISLATURE

45.

**Oneida County Board of Legislators
Contract Summary**

Name of Proposing Organization: **Presbyterian Residential Community**
Title of Activity or Service: Social Adult Day Care
Proposed Dates of Operation: January 1, 2011 through December 31, 2011
Client Population/Number to be Served: Frail elderly age 60+ with functional impairment.

Summary Statements:

1) Narrative Description of Proposed Services.

Social Model Adult Day Services is a structured five hour, five day a week adult day care that serves frail elderly individuals in a supervised group setting. The program is in compliance with the New York State Regulations for Social Adult Day Care. Eligible participants must be age 60 or older and functionally impaired, meaning needing assistance of another person in at least one of the following activities of daily living: toileting, mobility, transferring and eating; or needing supervision due to cognitive and /or psycho-social impairment. Services include a noon meal and transportation to and from the program

2) Program/Service Objectives and Outcomes.

- To provide 5-hour per weekday adult day care programming
- To provide noon meal and transportation
- To provide services that include socialization, supervision and monitoring, personal care, nutrition, appropriate activities- maintenance and enhancement of daily living skills, caregiver assistance and transportation.
- To provide intergenerational programming to ensure a mutually beneficial social opportunity for program participants and area youth

3) Program Design and Staffing Level

Each adult day service provider will serve OFA authorized participants with a structured 5-hour program that meets the NY State regulations. Each site will have a coordinator and sufficient staff, both paid and volunteer, to supervise participants in a safe environment, and the staff will provide appropriate activities and therapies that will enhance the participants general wellbeing.

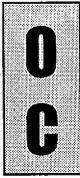
Oneida County Department Funding Recommendation: \$ 60.00 /day

Proposed Funding Source (Federal/State/County): \$ 85,000.00 ACCT#: A6772.495.116
Federal: \$0 State: 75% (\$ 63,750.00) County: 25% (\$ 21,250.00)

Cost per Client Served: \$60.00 per client per five hour day.

Past Performance Data: The Presbyterian Residential Community has been operating a successful Adult Day Care program for the residents of Oneida County for a number of years.

Oneida County Department Staff Comments:



November 15, 2010

FN 20 10 - 416

Anthony J. Picente, Jr.
County Executive
Oneida County
800 Park Avenue
Utica, New York 13501

EDUCATION, YOUTH

WAYS & MEANS

Dear County Executive:

In reviewing the Students in Other Community Colleges cost center it is estimated there will be a shortfall for the year of approximately \$100,000. This is a result of more students opting to attend other community colleges instead of attending Mohawk Valley Community College and increases in the tuition reimbursements throughout New York State.

Fortunately, there is an estimated surplus in the Herkimer County Community College budget which will cover the estimated shortfall.

I therefore request your Board approval for the following 2010 fund transfer:

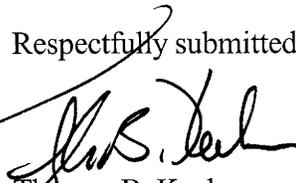
TO:

AA# A2490.4943- Students in Other Community Colleges, Onondaga CCC. \$100,000.

FROM:

AA# A2490.4942 - Students in Other Community Colleges, Herkimer CCC..... \$100,000.

Respectfully submitted,

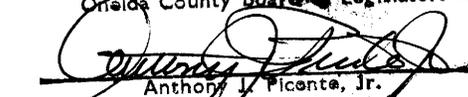

Thomas B. Keeler
Budget Director

2010 NOV 23 PM 3:50
RECEIVED
ONEIDA COUNTY LEGISLATURE

Attach.

Cc: County Attorney
Comptroller
Budget Director

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by


Anthony J. Picente, Jr.
County Executive

Date 11/22/10

44.



David L. Mathis
Director, Workforce Development

Anthony J. Picente, Jr.
Oneida County Executive

November 9, 2010

FN 20 10-417

Hon. Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, NY 13501

EDUCATION, YOUTH

WAYS & MEANS

2010 NOV 23 PM 3:01
ONEIDA COUNTY LEGISLATURE

Dear County Executive Picente *Anthony*

Attached for your approval are five (5) copies of an Agreement that has been reviewed and is recommended for your signature, together with four (5) copies of the New York State Division of Criminal Justice Services (DCJS) Project Award Documents which also require your signature.

The attached Agreement is with the Workforce Investment Board of Herkimer, Madison, and Oneida Counties, Inc. to continue to assist Oneida County Workforce Development in the provision of services to participants served under the Local Re-Entry Task Force Enhancement grant. Oneida County Workforce Development received a grant from the NYS DCJS to provide various program components with a goal to reduce recidivism in local jurisdictions. Workforce Development has subcontracted the administration of this program with the Workforce Investment Board. The money for this program comes from a Re-Entry Task Force Enhancement Grant and its goal is to expand services to returning offenders and parolees. This will continue to be accomplished through improved coordination and collaboration among local criminal justice, social services, educational, health and mental health systems. Under this Agreement the Workforce Investment Board will continue to have the responsibility of overseeing the total grant. It will contract with service providers and make appropriate payments for services rendered.

The attached five (5) copies of the Division of Criminal Justice Services Project Award Documents represent the contractual mechanism by which the actual grant money is transferred. Your signature is required as Chief Elected Official.

This Agreement will run from July 1, 2010 to June 30, 2011 and is for a total of \$175,100. It is completely funded by the New York State Division of Criminal Justice Services. **No Oneida County tax dollars will be used to cover the costs of this Agreement.**

Approval of the Oneida County Board of Legislators is required for you to sign the Agreement and the Project Award Documents.

Upon approval of the Board of Legislators, please sign and date the attached copies of the Agreement as well as the attached copies of the Project Award Documents where clipped, and return them to Anthony Ricci of my staff (ext. 5908).

If you have any questions, please feel free to contact me.

Sincerely yours,
David Mathis
David L. Mathis, Director
Oneida County Workforce Development

Reviewed and Approved for submission to the
Oneida County Board of Legislators by
Anthony J. Picente, Jr.
Anthony J. Picente, Jr.
County Executive
Date 11/22/10

PROPOSAL SUMMARY SHEET

Name of Proposing Organization: Workforce Investment Board
Title of Activity or Services: Re-Entry Task Force Enhancement Program Administration
Proposed Dates of Operations: July 1, 2010 – June 30, 2011
Number to be served: 100 Recently Paroled Ex-Offenders

SUMMARY STATEMENTS:

- 1) The Oneida County Re-Entry Task Force will broaden its existing coalition of groups supporting re-entry, provide enhanced services to meet the needs of offenders returning to Oneida County from prison, strengthen links with justice system agencies, and develop community partnerships through the leadership of dedicated staff.
- 2) The Workforce Investment Board of Herkimer, Madison and Oneida Counties will continue to assist Oneida County Workforce Development in the provision of services to participants served under the Local Reentry Task Force Enhancement Grant. Oneida County Workforce Development received a grant from the New York State Division of Criminal Justice Services to provide various program components with a goal to reduce recidivism in local jurisdictions.
- 3) OCWD has subcontracted the administration of this program with the Workforce Investment Board (WIB). The money for this program comes from an RTF Enhancement Grant and its goal is to expand services to returning offenders and parolees. This will be accomplished through improved coordination and collaboration among local criminal justice, social services, educational, health and mental health systems.
- 4) Under this Agreement the WIB will have the responsibility of overseeing the total grant. It will contract with service providers and make appropriate payments for services rendered.

Total Program Funding: \$175,100
Funding Source: NYS Division of Criminal Justice Services
Cost Per Client Served: \$ N/A as needs of each individual may vary
Past Performance Served: Program is currently ongoing.

Anthony J. Picente Jr.
County Executive



Lucille A. Soldato
Commissioner

ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES

County Office Building, 800 Park Avenue, Utica, NY 13501
Phone (315) 798-5733 Fax (315) 798-5218

November 15, 2010

FN 20 10 - 418

Honorable Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

HUMAN RESOURCES

Dear Mr. Picente:

WAYS & MEANS

I am submitting the following Purchase of Services Agreement for review and approval by the Board of Legislators per Board Resolutions and Local Law #3 of 2001, amending Article VIII, Section 802 of the Administrative Code.

RECEIVED
ONEIDA COUNTY LEGISLATURE
2010 NOV 23 PM 3:45

The Department has contracted with Catholic Charities for several years for Parent Aide Services. The Parent Aide provides intensive in-home services to our most dysfunctional families. The goal is to provide Preventive Services and re-direct the families to avoid child abuse, neglect and foster care placement.

Parent Aide Services is defined by New York State Office of Children and Family Services as those services provided in the home and community that focus on the need of the parent for instruction and guidance and are designed to maintain and enhance parental functioning and family/parent role performance. Techniques may include but not limited to role modeling, listening skills, home management assistance and education in parenting skills, personal coping behavior, personal hygiene and anger management.

This Agreement has the term January 1, 2011 through December 31, 2011 and totals an annual cost of \$189,170.00. The local cost to the County for this effort is 27.88 % or \$52,740.60. The provision of this service is a vital element in our Preventive Services Program.

I am respectfully requesting that this matter be submitted to the Board of Legislators for their consideration.

Thank you for your attention to this matter.

Sincerely,

Lucille A. Soldato
Commissioner

LAS/tms
attachment.

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive
Date 11/23/10

11/15/10
19903

Oneida Co. Department Social Services

Competing Proposal X
Only Respondent _____
Sole Source RFP _____

Oneida County Board of Legislators
Contract Summary

Name of Proposing Organization: Catholic Charities
1408 Genesee Street
Utica, New York 13502

Title of Activity or Services: Parent Aide Services

Proposed Dates of Operations: January 1, 2011 through December 31, 2011

Client Population/Number to be Served: Catholic Charities Parent Aides will provide community-based services to 48 families in order to prevent foster care and to return children from foster care. The major priority of preventive services is to decrease the number of children coming into foster care and to return children to a permanent living arrangement. The Agency will pursue an aggressive policy regarding permanency planning for children at risk of coming into care and children in care.

SUMMARY STATEMENTS

1). Narrative Description of Proposed Services

Parent Aide Service is defined as those services provided in the home and community that focus on the need of the parent for instruction and guidance and are designated to maintain and enhance parental functioning and family/parent role performance. Techniques may include but not limited to role modeling, listening skills, home management assistance and education in parenting skills, personal coping behavior, personal hygiene and anger management.

2). Program/Service Objectives and Outcomes

- **Outcome:** Parents will demonstrate an improved ability to appropriately parent their children through an increased knowledge of child development, as well as, improved skills in regards to issues related to child care such as discipline, nurturing and role modeling.
Performance: Every parent referred to parent aide program will successfully complete the core curriculum, designed to improve the parent's child rearing competence within 6 months from the initiation of service.
- **Outcome:** There will be observable improvement in the parent's ability to provide a safe home and appropriate supervision for their children.

48

Performance: There will not be any new allegations of abuse or neglect during program participation.

- Outcome: Parent aide services will provide family centered and culturally competent services to the target population.

Performance: Families will remain engaged in services until service plan goals are successfully completed.

3). Program Design and Staffing Level -

4 Fulltime Caseworkers

1 Less than Part-time Case Manager (oversees staff)

Total Funding Requested: \$ 189,170

Oneida County Dept. Funding Recommendation: Account # A6070.49547

Mandated or Non-mandated: Mandated service

Proposed Funding Source (Federal \$ /State \$ / County \$):

FEDERAL	38.39 % -	\$ 72,622.36
STATE	33.73 % -	\$ 63,807.04
COUNTY	27.88 % -	\$ 52,740.60

Cost Per Client Served:

Past performance Served: The Department has contracted with Catholic Charities for this service since 2006. The contract cost for 2010 was \$ 150,759.00.

O.C. Department Staff Comments: Parent Aide service went out to RFP for this service and as a result there is an increase cost for this service. The Department believes to provide the best service for it's dollar awarding the Parent aide services to two different agencies Mohawk Valley Community Action and Catholic Charities.

Anthony J. Picente Jr.
County Executive



Lucille A. Soldato
Commissioner

ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES

County Office Building, 800 Park Avenue, Utica, NY 13501
Phone (315) 798-5733 Fax (315) 798-5218

November 15, 2010

Honorable Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

FN 20 10 - 419

HUMAN RESOURCES

Dear Mr. Picente:

WAYS & MEANS

I am submitting the following Purchase of Services Agreement for review and approval by the Board of Legislators per Board Resolutions and Local Law #3 of 2001, amending Article VIII, Section 802 of the Administrative Code.

Personal Care Services are a vital deterrent to the placement of eligible Medicaid Clients in Nursing Home Care. These services enable people to remain at home, maintaining a lower cost of care.

This Purchase of Services Agreement for Personal Care Services to be provided by U.S. Care Systems, Inc. 2614 Genesee Street, Utica, New York 13502. The Contract is established for the year January 1, 2011 through December 31, 2011. New York State Department of Health establishes the Personal Care Rates. The cost of this service was \$ 707,098.00 from October 1, 2009 through June 30, 2010 with a local share of 10 % or \$ 70,709.80.

I am respectfully requesting that this matter be forwarded to the Board of Legislators for action as soon as possible. Thank you for your consideration.

Sincerely,

Lucille A. Soldato
Commissioner

LAS/tms
attachment

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 11/15/10

RECEIVED
ONEIDA COUNTY LEGISLATURE
2010 NOV 23 PM 3:56

SD.

11/15/10
17102

Oneida Co. Department Social Services

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____

Oneida County Board of Legislators
Contract Summary

Name of Proposing Organization: U.S. Care Systems, Inc.
2614 Genesee Street
Utica, New York 13502

Title of Activity or Services: Personal Care Services

Proposed Dates of Operations: January 1, 2011 through December 31, 2011

Client Population/Number to be Served: Physically or Mentally disabled individuals in receipt of Medicaid who are residing in their own home.

SUMMARY STATEMENTS

1). Narrative Description of Proposed Services

Personal Care Services is defined as some or total assistance with personal hygiene, dressing and feeding, nutritional and environmental support functions and health-related tasks. Such services shall be essential to the maintenance of the patient's health and safety within his/her own home, ordered by the attending physician, based on an assessment of the patient's needs provided by a qualified person in accordance with a plan of care and supervised by a registered professional nurse.

2). Program/Service Objectives and Outcomes -

To enable disabled Medicaid recipients to remain in their own home and delay or divert entrance to a higher level of care.

3). Program Design and Staffing Level - N/A

Total Funding Requested: \$ 17.00 - \$ 24.00 per hour. Rates are determined by New York State - Rates quoted are the highest rates and vary by level of care needed.

Oneida County Dept. Funding Recommendation: NYSDOH determines rates.

Account # A6102.495

51.

Mandated or Non-mandated: Mandated service

Proposed Funding Source (Federal \$ /State \$ / County \$):

Federal	62 % -	\$ 438,400.76
State	28 % -	\$ 197,987.44
County	10 % -	\$ 70,709.80

Cost Per Client Served: \$ 17.00 - \$ 24.00 per hour however, rates vary as to the level of care required. Rates quoted are at the highest level of care.

Past performance Served: The Department has had a contract with U.S. Care Systems, Inc. since 1991. This contract is paid directly by New York State through eMedNY, the cost of this service to the Department is included in the Medicaid Cap. The total cost to the state was \$ 707,098 from October 1, 2009 through September 30, 2010 with a local cost to the Department equaling approximately \$70,709.80.

O.C. Department Staff Comments: The Department contracts with a number of agencies to ensure availability of service.

Anthony J. Picente Jr.
County Executive



Lucille A. Soldato
Commissioner

ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES

County Office Building, 800 Park Avenue, Utica, NY 13501
Phone (315) 798-5733 Fax (315) 798-5218

November 15, 2010

FN 20 10-420

Honorable Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

HUMAN RESOURCES

Dear Mr. Picente:

WAYS & MEANS

I am submitting the following Purchase of Services Agreement for review and approval by the Board of Legislators per Board Resolutions and Local Law #3 of 2001, amending Article VIII, Section 802 of the Administrative Code.

The Department has contracted with Mohawk Valley Community Action for several years for Parent Aide Services. The Parent Aide provides intensive in-home services to our most dysfunctional families. The goal is to provide Preventive Services and re-direct the families to avoid child abuse, neglect and foster care placement.

Parent Aide Services is defined by New York State Office of Children and Family Services as those services provided in the home and community that focus on the need of the parent for instruction and guidance and are designed to maintain and enhance parental functioning and family/parent role performance. Techniques may include but not limited to role modeling, listening skills, home management assistance and education in parenting skills, personal coping behavior, personal hygiene and anger management.

This Agreement has the term January 1, 2011 through December 31, 2011 and totals an annual cost of \$331,500. The local cost to support this effort is 27.88 % or \$ 92,422.20. The provision of this service is a vital element in our Preventive Services Program.

I am respectfully requesting that this matter be submitted to the Board of Legislators for their consideration.

Thank you for your attention to this matter.

Sincerely,

Lucille A. Soldato
Commissioner

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date

11/23/10

LAS/tms
attachment.

2010 NOV 23 PM 3:07

ONEIDA COUNTY LEGISLATIVE

11/15/10
14901

Oneida Co. Department Social Services

Competing Proposal X
Only Respondent _____
Sole Source RFP _____

Oneida County Board of Legislators
Contract Summary

Name of Proposing Organization: Mohawk Valley Community Action
9882 River Road
Utica, New York 13502

Title of Activity or Services: Parent Aide Services

Proposed Dates of Operations: January 1, 2011 through December 31, 2011

Client Population/Number to be Served: Parents whose children are considered at risk of placement, however, this service will result in an earlier return from foster care than would have otherwise been possible or to avoid or reduce the possibility that a child who has been discharged from foster care would return to such care. Numbers to be served: approximately 98 families at any given time.

SUMMARY STATEMENTS

1). Narrative Description of Proposed Services Parent Aide Service is defined as those services provided in the home and community that focus on the need of the parent for instruction and guidance and are designated to maintain and enhance parental functioning and family/parent role performance. Techniques may include but not limited to role modeling, listening skills, home management assistance and education in parenting skills, personal coping behavior, personal hygiene and anger management.

2). Program/Service Objectives and Outcomes

- **Outcome:** Parents will demonstrate an improved ability to appropriately parent their children through an increased knowledge of child development, as well as, improved skills in regards to issues related to child care such as discipline, nurturing and role modeling.
Performance: Every parent referred to parent aide program will successfully complete the core curriculum, designed to improve the parent's child rearing competence within 6 months from the initiation of service.
- **Outcome:** There will be observable improvement in the parent's ability to provide a safe home and appropriate supervision for their children.
Performance: There will not be any new allegations of abuse or neglect during program participation.
- **Outcome:** Parent aide services will provide family centered and culturally competent services to the target population.
Performance: Families will remain engaged in services until service plan goals are successfully completed.

3). Program Design and Staffing Level -

1 Part-time Program Manager
7 Family Specialists

Total Funding Requested: \$ 331,500

Oneida County Dept. Funding Recommendation: Account # A6070.49547

Mandated or Non-mandated: Preventive Mandated service

Proposed Funding Source (Federal \$ /State \$ / County \$):

FEDERAL	38.39 % -	\$ 127,262.85
STATE	33.73 % -	\$ 111,814.95
COUNTY	27.88 % -	\$ 92,422.20

Cost Per Client Served:

Past performance Served: Mohawk Valley Community Action has had a contract with Oneida County Department of Social services for Parent Aides since 1985. The total contracted cost of this contract in 2010 was \$328,131.00.

O.C. Department Staff Comments: Parent Aide service went out to RFP for this service and as a result there is an increase cost for this service. The Department believes to provide the best service for it's dollar awarding the Parent aide services to two different agencies Mohawk Valley Community Action and Catholic Charities.

ONEIDA COUNTY
OFFICE OF THE DISTRICT ATTORNEY

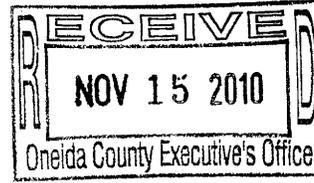
Scott D. McNamara
District Attorney

Michael A. Coluzza
First Assistant

Kurt D. Hameline
Timothy P. Fitzgerald
Laurie Lisi
Paul J. Hernon
Matthew P. Worth
Joseph A. Saba
Grant J. Carramone
Steven G. Cox
Stacey L. Paolozzi
Bernard L. Hyman, Jr.

Dawn Catera Lupi
First Assistant

Todd C. Carville
Robert L. Bauer
Michael R. Nolan
Kurt D. Schultz
Kara E. Wilson
John J. Raspante
Joshua L. Bauer
Patrick F. Scully
Christopher D. Hameline



October 29, 2010

FN 20 10-4/21

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

PUBLIC SAFETY

Dear Mr. Picente:

WAYS & MEANS

In February of 2010, I received your approval, as well as the Board of Legislators, for a supplemental appropriation within the federal forfeiture cost center in the amount of \$4,500 to purchase a canine for the Oneida County Sheriff's Department Police Benevolent Association. The Sheriff's Department has recently requested that the money be used to assist with the purchase of a Total Workstation rather than a canine. Therefore, by this letter, I am seeking your approval to use the money for this purpose. The funds are already in the appropriate account. (A1162.495121 Law Enforcement, Other Expenses - Federal Forfeiture Funds)

At your earliest convenience, please submit this request to the Board of Legislators for their approval.

Thank you for your time and assistance in this matter.

Very truly yours,

Scott D. McNamara
Oneida County District Attorney

se

cc: Hon. Gerald J. Fiorini, Chairman
Hon. David J. Wood, Majority Leader
Hon. Patricia A. Hudak, Minority Leader
Hon. Les Porter, Chairman, Ways & Means Comm.
Hon. Richard A. Flisnik, Chairman, Public Safety
Thomas Keeler, Budget Director

RECEIVED
ONEIDA COUNTY LEGISLATIVE
2010 NOV 23 PM 3:30

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 11/22/10

Se.

ONEIDA COUNTY
OFFICE OF THE DISTRICT ATTORNEY

Michael A. Coluzza
First Assistant

Scott D. McNamara
District Attorney

Dawn Catera Lupi
First Assistant

Kurt D. Hameline
Timothy P. Fitzgerald
Laurie Lisi
Paul J. Hernon
Matthew P. Worth
Joseph A. Saba
Grant J. Garramone
Steven C. Cox
Stacey L. Paolozzi
Bernard L. Hyman, Jr.

Todd C. Carville
Robert L. Bauer
Michael R. Nolan
Kurt D. Schultz
Kara E. Wilson
John J. Raspante
Joshua L. Bauer
Patrick F. Scully
Christopher D. Hameline

October 25, 2010

FN 20

10-702

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

PUBLIC SAFETY

WAYS & MEANS

Dear Mr. Picente:

Enclosed is the proposed grant award which the New York State Division of Criminal Justice Services has rewarded our office in the amount of \$143,500.00. The grant period is from July 1, 2010 through June 30, 2011. Matching funds are not required.

I am hereby requesting your review and approval of this grant. After doing so, please forward this information to the Oneida County Board of Legislators for their review and approval.

Should you have any questions or concerns, please notify me.

Thank you for your time and assistance in this matter.

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
Anthony J. Picente, Jr.
County Executive

Date 11/22/10

SDM/jb
Enc.

Sincerely,

Scott D. McNamara

Scott D. McNamara
Oneida County District Attorney

ONEIDA COUNTY LEGISLATURE
OCTOBER 29 PM 3:41

57.

ONEIDA COUNTY BOARD
OF LEGISLATORS

Name of Proposing Organization:

Oneida County District Attorney

Title of Activity or Service:

IMPACT VII

Proposed Dates of Operation:

07/01/10 – 06/30/11

Client Population/Number to be Served:

Summary Statements:

1) Narrative Description of Proposed Services

Funds will be used to support coordinated strategic crime fighting and violence prevention initiatives. This project is New York State's multi-agency crime fighting program designed to achieve sustained, long term crime reduction through intelligence-led policing.

2) Program/Service Objectives and Outcomes:

3) Program Design and Staffing

Total Funding Requested:

\$143,500.00

Account #:

A3038

A1165.495124

Oneida County Dept. Funding Recommendation:

Proposed Funding Sources (Federal \$/ State \$/County \$):

\$143,500.00 in state dollars.

Cost Per Client Served:

Past Performance Data:

O.C. Department Staff Comments:

ONEIDA COUNTY
OFFICE OF THE DISTRICT ATTORNEY

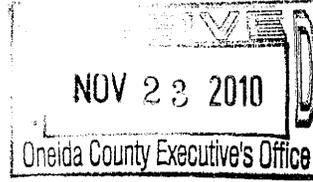
Scott D. McNamara
District Attorney

Michael A. Coluzza
First Assistant

Kurt D. Hameline
Timothy P. Fitzgerald
Laurie Lisi
Paul J. Hernon
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Joseph A. Saba
Grant J. Garramone
Steven G. Cox
Stacey L. Paolozzi
Bernard L. Hyman, Jr.

Dawn Catera Lupi
First Assistant

Todd C. Carville
Robert L. Bauer
Michael R. Nolan
Kurt D. Schultz
Kara E. Wilson
John J. Raspante
Joshua L. Bauer
Patrick F. Scully
Christopher D. Hameline



November 19, 2010

FN 20 Lo. - 423

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

PUBLIC SAFETY
WAYS & MEANS

Dear Mr. Picente:

By this letter, I am requesting your approval, as well as that of the Board of Legislators, for the following supplemental appropriation within the District Attorney's Law Enforcement cost center:

TO:

A1162.425	Law Enforcement, Training & Special Schools	\$2,000.
A1162.454	Law Enforcement, Travel, Meetings & Seminars	\$2,000.

This supplemental appropriation will be fully funded by:

A1207	Law Enforcement, Approp. F.B. Year Forfeitures	\$2,000.
A1207	Law Enforcement, Approp. F.B. Year Forfeitures	\$2,000.

This 2010 supplemental appropriation will be fully supported by forfeiture funds that are already on deposit.

At your earliest convenience, please submit this request to the Board of Legislators for their approval.

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 11/23/10

2010 NOV 23 PM 3:52
ONEIDA COUNTY LEGISLATURE

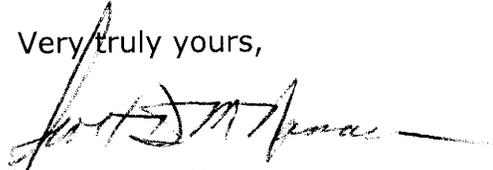
59.

The Honorable Anthony J. Picente, Jr.
November 19, 2010
Page Two

If you have any questions or concerns, please contact me.

Thank you.

Very truly yours,



Scott D. McNamara
Oneida County District Attorney

se

cc: Hon. Gerald J. Fiorini, Chairman
Hon. David J. Wood, Majority Leader
Hon. Patricia A. Hudak, Minority Leader
Hon. Les Porter, Chairman, Ways & Means Comm.
Hon. Richard A. Flisnik, Chairman, Public Safety
Thomas Keeler, Budget Director

60.

ONEIDA COUNTY
OFFICE OF THE DISTRICT ATTORNEY

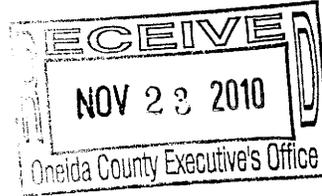
Scott D. McNamara
District Attorney

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Michael R. Nolan
Kurt D. Schultz
Kara E. Wilson
John J. Raspante
Joshua L. Bauer
Patrick F. Scully
Christopher D. Hameline



November 16, 2010

FN 20 10-424

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

PUBLIC SAFETY
WAYS & MEANS

Dear Mr. Picente:

By this letter, I am requesting your approval, as well as that of the Board of Legislators, for the following 2010 budget transfer within the District Attorneys cost center to cover prosecution and travel expenses for the remainder of 2010:

TO:

A1165.455	District Attorney, Mileage	\$6,000.
A1165.496	District Attorney, Prosecution	\$12,000.

FROM:

A1165.101	District Attorney, Salaries	\$6,000.
A1165.102	District Attorney, Temporary Help	\$12,000.

2010 NOV 23 PM 3:03
ONEIDA COUNTY LEGISLATURE

At your earliest convenience, please submit this request to the Board of Legislators for their approval.

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 11/23/10

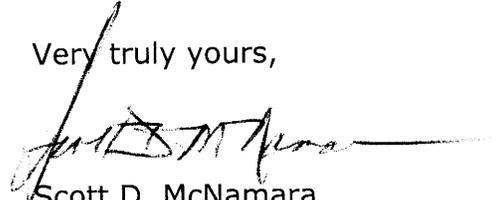
61.

The Honorable Anthony J. Picente, Jr.
November 16, 2010
Page Two

If you have any questions or concerns, please contact me.

Thank you.

Very truly yours,



Scott D. McNamara
Oneida County District Attorney

se

cc: Hon. Gerald J. Fiorini, Chairman
Hon. David J. Wood, Majority Leader
Hon. Patricia A. Hudak, Minority Leader
Hon. Les Porter, Chairman, Ways & Means Comm.
Hon. Richard A. Flisnik, Chairman, Public Safety
Thomas Keeler, Budget Director

62.



ONEIDA COUNTY DEPARTMENT OF PERSONNEL

County Office Building 800 Park Avenue Utica, New York 13501-2986
Phone: (315) 798-5725 Fax: (315) 798-6490 Email: personnel@ocgov.net
Web site: www.ocgov.net

November 12, 2010

FN 20 10 - 425

Honorable Anthony J. Picente Jr
County Executive
800 Park Avenue
Utica, New York 13501

WAYS & MEANS

Dear County Executive Picente:

Attached please find correspondence from Oneida County Sheriff, Daniel G. Middaugh requesting extended sick leave with pay for Clayton Bramhall, Correction Officer.

Mr. Bramhall began his employment with Oneida County on January 11, 1990 and has 20 years of service with Oneida County. According to Oneida County Personnel Rules, he may be granted up to sixty (60) working days of extended sick leave with pay with the understanding that he is obligated to pay back the sick days used upon his return to work. He has also applied for the Leave Donation Program as required by the Oneida County Personnel Rules.

I recommend that this request be forward to the Board of Legislators for their consideration at their next meeting.

Sincerely,

Handwritten signature of John P. Talerico in black ink.

John P. Talerico
Commissioner of Personnel

Attachment

Cc: Sheriff Middaugh
Clayton Bramhall

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Handwritten signature of Anthony J. Picente, Jr. in black ink.

Anthony J. Picente, Jr.
County Executive

Date: 11/22/10

2010 NOV 23 PM 3:10
ONEIDA COUNTY LEGISLATURE
SIGNATURE



OFFICE OF THE SHERIFF

COUNTY OF ONEIDA

DANIEL G.
MIDDAUGH
SHERIFF

M. PETER PARAVATI
UNDERSHERIFF

November 10, 2010

John Talerico
Commissioner of Personnel
800 Park Avenue
Utica NY 13501

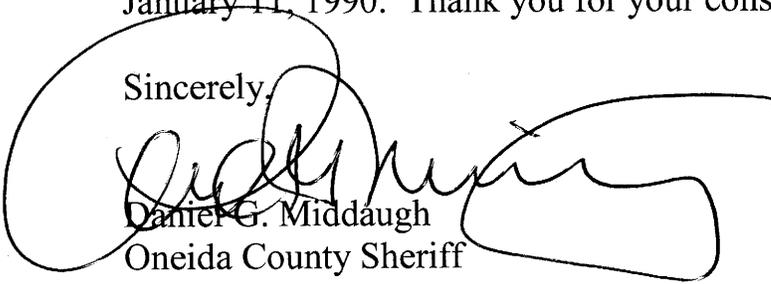
RE: Correction Officer Clayton Bramhall

Dear Commissioner Talerico:

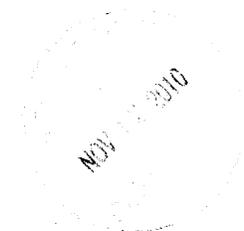
On behalf of Correction Officer Clayton Bramhall, I am requesting an extension of sick time for the maximum of time that he is eligible for. Clayton has been diagnosed [REDACTED] and will be having surgery and remain out of work for an extended period of time. He will be depleting all of his time bank and we will be posting for donated time.

Officer Bramhall has been employed by the Oneida County Sheriff's Office since January 11, 1990. Thank you for your consideration in this matter.

Sincerely,


Daniel G. Middaugh
Oneida County Sheriff

DGM:cjb



Administrative Office
6065 Judd Road Oriskany, NY 13424
Voice (315) 736-8364
Fax (315) 765-2205

Law Enforcement Division
6065 Judd Road Oriskany, NY 13424
Voice (315) 736-0141
Fax (315) 736-7946

Correction Division
6075 Judd Road Oriskany, NY 13424
Voice (315) 768-7804
Fax (315) 765-2327

Civil Division
200 Elizabeth Street Utica, NY 13501
Voice (315) 798-5862
Fax (315) 798-6495

64.



OFFICE OF THE SHERIFF

DANIEL G. MIDDAGH
SHERIFF

COUNTY OF ONEIDA

M. PETER PARAVATI
UNDERSHERIFF

November 10, 2010

FN 20 10-426

Anthony Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

PUBLIC SAFETY



Re: Year End Budget Transfers 2010

WAYS & MEANS

Dear Mr. ~~Middagh~~ *Picente*,

I am requesting a transfer of funds to cover year end shortfalls in Sheriff's Office medical accounts for inmates incarcerated at the Correctional Facility. In 2010, there were several inmates with severe medical conditions. In addition, the request for an increase in the amount budgeted for these line items were not honored. The original request would have been sufficient to cover these additional expenses. I now must request the necessary funding that was denied.

As a result of the issues discussed above, we are requesting a transfer as follows:

<u>TO EXPENSE ACCOUNTS:</u>	<u>Amount</u>	<u>FROM EXPENSE ACCTS:</u>	<u>Amount</u>
A3150.1951	\$ 20,000	A3151.414	100,000
A3150.49512	\$ 80,000		
Total:	\$ 100,000		\$ 100,000

I am requesting that this request be expedited and the regular Board process be waived to allow for the necessary services to be rendered to inmates and to be paid for.

If I can be of further assistance on this request, please feel free to contact me.

Sincerely,

Daniel G. Middagh
Daniel G. Middagh, Sheriff

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente Jr.
Anthony J. Picente, Jr.
County Executive

Date 11/22/10

2010 NOV 13 3:10 PM
ONEIDA COUNTY LEGISLATURE
PROCESSED

cc. Tom Keeler, Budget Director

Administrative Office
6065 Judd Road Oriskany, NY 13424
Voice (315) 736-8364
Fax (315) 765-2205

Law Enforcement Division
6065 Judd Road Oriskany, NY 13424
Voice (315) 736-0141
Fax (315) 736-7946

Correction Division
6075 Judd Road Oriskany, NY 13424
Voice (315) 768-7804
Fax (315) 765-2327

Civil Division
200 Elizabeth Street Utica, NY 13501
Voice (315) 798-5862
Fax (315) 798-6495

65



ONEIDA COUNTY DEPARTMENT OF PERSONNEL

County Office Building 800 Park Avenue Utica, New York 13501-2986
Phone: (315) 798-5725 Fax: (315) 798-6490 Email: personnel@ocgov.net
Web site: www.ocgov.net

November 22, 2010

FN 20 10 - 429

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

PUBLIC SAFETY

WAYS & MEANS

Dear County Executive Picente:

Attached for your review and approval is correspondence from Sheriff Daniel G. Middaugh, requesting the creation of one (1) new Deputy Sheriff position in Sheriff-Law Enforcement, Cost Center 3120.

As stated in Sheriff Middaugh's letter, he is requesting one (1) Deputy Sheriff position (Grade 1S, Step 5 \$40,522) to be assigned to the School Resource Officer Program: B.O.C.E.S. One existing Deputy whose position is slated for deletion will be placed in this position in January. The position will be placed at Oneida Herkimer Madison B.O.C.E.S. and serve participants in Waterville and Renssen School Districts. B.O.C.E.S. is a vulnerable school program in respect to risk for serious problems and violence. The position is fully funded with a three year agreement.

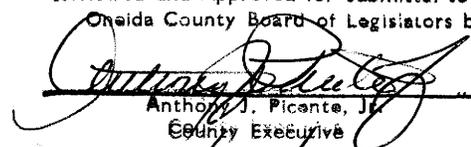
Under separate cover, Sheriff Middaugh is requesting a supplemental appropriation to fund these additional Deputy Sheriff positions.

This request will require action by the Board of Legislators.

Sincerely,


John P. Talerico
Commissioner of Personnel

Copy: Sheriff
County Attorney
Budget

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive
Date 11/23/10

NOV 23 11 02 AM
COUNTY CLERK

66.



OFFICE OF THE SHERIFF

COUNTY OF ONEIDA

DANIEL G. MIDDAUGH
SHERIFF

M. PETER PARAVATI
UNDERSHERIFF

November 17, 2010

John Talerico
Oneida County Personnel Commissioner
800 Park Avenue
Utica, New York 13501

Re: New Deputy Sheriff Position for School Resource Program: B.O.C.E.S.: Waterville, Remsen
2011 Budget

Dear Mr. Talerico,

I am requesting the creation of one Deputy Sheriff position in our Law Enforcement Division- School Resource Officer Program. One existing Deputy whose position is slated for deletion will be placed in this position in January. This position will be placed at Oneida Herkimer Madison B.O.C.E.S and serve the Waterville and Remsen School Districts participants. B.O.C.E.S is a vulnerable school program in respect to risk for serious problems and violence. The position is fully funded with a three year agreement.

A separate Board Resolution for a Supplemental Appropriation has been prepared.

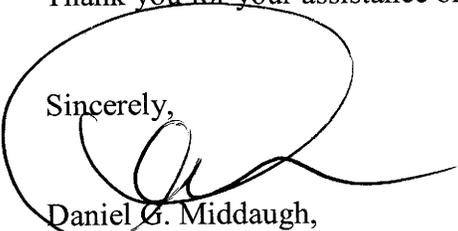
Please create one new Deputy Sheriff position for 2011 as follows:

Deputy Sheriff 1S Step 5 \$ 40,522

I would am requesting that this request be expedited so that the position be available to fill on January 1, 2011.

Thank you for your assistance on this matter.

Sincerely,


Daniel G. Middaugh,
Sheriff

cc: Anthony Picente Jr. County Executive
Tom Keeler, Budget Director

Administrative Office
6065 Judd Road Oriskany, NY 13424
Voice (315) 736-8364
Fax (315) 765-2205

Law Enforcement Division
6065 Judd Road Oriskany, NY 13424
Voice (315) 736-0141
Fax (315) 736-7946

Correction Division
6075 Judd Road Oriskany, NY 13424
Voice (315) 768-7804
Fax (315) 765-2327

Civil Division
200 Elizabeth Street Utica, NY 13501
Voice (315) 798-5862
Fax (315) 798-6495

67



OFFICE OF THE SHERIFF

DANIEL G. MIDDAUGH
SHERIFF

COUNTY OF ONEIDA

M. PETER PARAVATI
UNDERSHERIFF

November 17, 2010

FN 20 10 428

Anthony Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

PUBLIC SAFETY

WAYS & MEANS

Re: One New Deputy Sheriff Position : School Resource Officer Program: Oneida Herkimer Madison B.O.C.E.S.- Waterville and Remsen

Dear Mr. *Picente*

This Office is requesting a Supplemental Appropriation to provide funding for the creation of a School Resource Officer for participants in Oneida Herkimer Madison B.O.C.E.S in Remsen and Waterville school districts. School Resource Officers focus on prevention and proactive approaches which anticipate potentially dangerous behaviors in this type of educational setting. B.O.C.E.S. is a vulnerable school program for serious problems and violence. This is a three year contract and the Sheriff's Office will be reimbursed for related expenses. The 2011 Supplemental Appropriation Request is as follows:

<u>EXPENSE ACCOUNTS:</u>		<u>REVENUE ACCT:</u>	<u>AMOUNT</u>
A3120.101 Salaries	\$ 40,522	A2735 SRO	\$ 60,715
A3120.810 Retirement	4,101		
A3120.830 Social Security	3,100		
A3120.840 Workmen's Comp	891		
A3120.850 Unemployment Ins.	101		
A3120.860 Health Insurance	12,000		
Total Expenses:	\$ 60,715	Total Revenue:	\$ 60,715

This position is being created by separate Board action. I am requesting that this request be expedited and the regular Board process be waived if necessary to allow for the this Deputy to be placed into this position on January 1, 2011. A Deputy position has been eliminated in the Sheriff's Office in 2011 and this will allow an existing Deputy to retain employment in a funded position.

If I can be of further assistance on this request, please feel free to contact me. *Reviewed and Approved for submission to the Oneida County Board of Legislators by*

Sincerely,
[Signature]
Daniel G. Middaugh, Sheriff

[Signature]
Anthony J. Picente, Jr.
County Executive
Date 11/23/10

RECEIVED
NOV 23 11 32 21
COUNTY BOARD OF LEGISLATORS

cc. Tom Keeler, Budget Director

68



ONEIDA COUNTY DEPARTMENT OF PERSONNEL

County Office Building 800 Park Avenue Utica, New York 13501-2986
Phone: (315) 798-5725 Fax: (315) 798-6490 Email: personnel@ocgov.net
Web site: www.ocgov.net

November 22, 2010

FN 20 10-429

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

PUBLIC SAFETY

Dear County Executive Picente:

WAYS & MEANS

Attached for your review and approval is correspondence from Sheriff Daniel G. Middaugh, requesting the creation of two (2) new Deputy Sheriff position in Sheriff-Law Enforcement, Cost Center 3120.

As stated in Sheriff Middaugh's letter, he is requesting one (2) Deputy Sheriff position (Grade 1S, Step 5 \$40,522) to be assigned to the School Resource Officer Program: B.O.C.E.S. Existing Deputies whose positions are slated for deletion will be placed in these positions in January. The positions will be placed at Oneida Herkimer Madison B.O.C.E.S. and serve participants in several school districts to include Utica, Whitesboro, Westmoreland, Waterville, Remsen, Holland Patent and Oriskany. B.O.C.E.S. is a vulnerable school program in respect to risk for serious problems and violence. The positions are fully funded with a three year agreement.

Under separate cover, Sheriff Middaugh is requesting a supplemental appropriation to fund these additional Deputy Sheriff positions.

This request will require action by the Board of Legislators.

Sincerely,

John P. Talerico
Commissioner of Personnel

Copy: Sheriff
County Attorney
Budget

Reviewed and Approved for submission to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive
Date 11/23/10

2010 NOV 23 PM 3
ONEIDA COUNTY CLERK'S OFFICE
PERSONNEL DIVISION



OFFICE OF THE SHERIFF

COUNTY OF ONEIDA

DANIEL G. MIDDAUGH
SHERIFF

M. PETER PARAVATI
UNDERSHERIFF

November 17, 2010

John Talerico
Oneida County Personnel Commissioner
800 Park Avenue
Utica, New York 13501

Re: New Deputy Sheriff Positions for School Resource Program: B.O.C.E.S.: 11 School Districts
2011 Budget

Dear Mr. Talerico,

I am requesting the creation of two Deputy Sheriff positions in our Law Enforcement Division- School Resource Officer Program. Existing Deputies whose positions are slated for deletion will be placed in these positions in January. These positions will be placed at Oneida Herkimer Madison B.O.C.E.S and serve participants in several School Districts to include Utica, Whitesboro, Westmoreland, Waterville, Remsen, Holland Patent, and Oriskany. B.O.C.E.S is a vulnerable school program in respect to risk for serious problems and violence. The position is fully funded with a three year agreement.

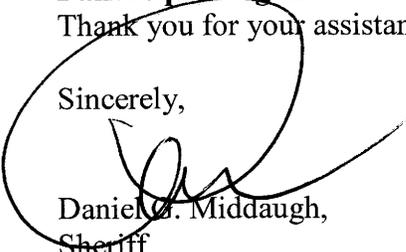
A separate Board Resolution for a Supplemental Appropriation has been prepared:

Please create two new Deputy Sheriff positions for 2011 as follows:

Deputy Sheriff 1S Step 5 \$ 40,522
Deputy Sheriff 1S Step 5 \$ 40,522

I am requesting that this request be expedited so that these positions may be filled on January 1, 2011.
Thank you for your assistance on this matter.

Sincerely,


Daniel G. Middaugh,
Sheriff

cc: Anthony Picente Jr. County Executive
Tom Keeler, Budget Director

90

Administrative Office
6065 Judd Road Oriskany, NY 13424
Voice (315) 736-8364
Fax (315) 765-2205

Law Enforcement Division
6065 Judd Road Oriskany, NY 13424
Voice (315) 736-0141
Fax (315) 736-7946

Correction Division
6075 Judd Road Oriskany, NY 13424
Voice (315) 768-7804
Fax (315) 765-2327

Civil Division
200 Elizabeth Street Utica, NY 13501
Voice (315) 798-5862
Fax (315) 798-6495



OFFICE OF THE SHERIFF

DANIEL G. MIDDAGH
SHERIFF

COUNTY OF ONEIDA

M. PETER PARAVATI
UNDERSHERIFF

November 17, 2010

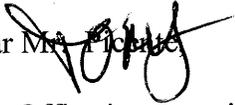
FN 20 10-430

Anthony Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

PUBLIC SAFETY

WAYS & MEANS

Re: Two New Deputy Sheriff Positions : School Resource Officer Program: Oneida Herkimer Madison B.O.C.E.S.

Dear Mr. Picente 

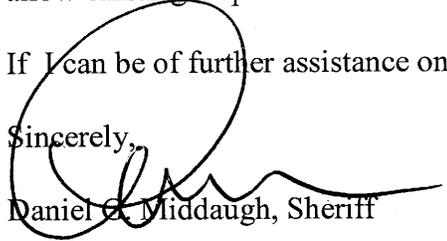
This Office is requesting a Supplemental Appropriation to provide funding for the creation of two School Resource Officer for participants in Oneida Herkimer Madison B.O.C.E.S in 11 school districts. School Resource Officers focus on prevention and proactive approaches which anticipate potentially dangerous behaviors in this type of educational setting. B.O.C.E.S. is a vulnerable school program for serious problems and violence. This is a three year contract and the Sheriff's Office will be reimbursed for related expenses. The 2011 Supplemental Appropriation Request is as follows:

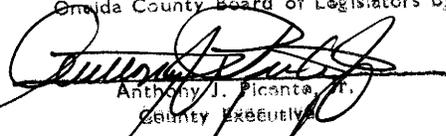
<u>EXPENSE ACCOUNTS:</u>		<u>REVENUE ACCT:</u>	<u>AMOUNT</u>
A3120.101 Salaries	\$ 81,044	A2735 SRO	\$ 109,432
A3120.810 Retirement	8,202		
A3120.830 Social Security	6,200		
A3120.840 Workmen's Comp	1,783		
A3120.850 Unemployment Ins.	203		
A3120.860 Health Insurance	12,000		
Total Expenses:	\$ 109,432	Total Revenue:	\$ 109,432

2010 NOV 23 PM 3:32
ONEIDA COUNTY LEGISLATIVE

These positions are being created by separate Board action. I am requesting that this request be expedited and the regular Board process be waived if necessary to allow for the these Deputies to be placed into these positions on January 1, 2011. Two Deputy positions have been eliminated in the Sheriff's Office and this will allow existing Deputies to retain employment in funded positions.

If I can be of further assistance on this request, please feel free to contact me.

Sincerely,

Daniel G. Middaugh, Sheriff

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente Jr.
County Executive

Date 11/20/10 91.

cc. Tom Keeler, Budget Director



OFFICE OF THE SHERIFF

DANIEL G. MIDDAUGH
SHERIFF

COUNTY OF ONEIDA

M. PETER PARAVATI
UNDERSHERIFF

November 9, 2010

FN 20 10-431

The Honorable Anthony Picente
Oneida County Executive
800 Park Avenue
Utica, New York 13501

PUBLIC SAFETY

WAYS & MEANS

Dear Mr. Picente,

The Sheriff's Office has been awarded funds from the Bureau of Justice Services for its participation in the State Criminal Alien Assistance Program (SCAAP) for FY 2010. See the attached awards announcement. The County has a contract with Justice Benefits, Inc. to prepare application for inmates meeting certain criteria that must be retrieved from our inmate database and submitted to the Bureau of Justice Assistance. Use of these SCAAP funds is limited and must be earmarked for specific. This years funds will be used for technology related to inter agency and intra agency information sharing and offender management software.

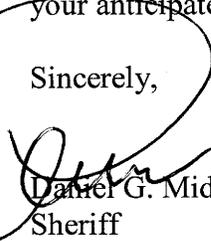
This years award is \$ 28,320. Justice Services Inc. is entitled to a commission of 22% of the award. The remaining funds are used to support the jail information management system.

The Supplemental Appropriation request is as follows:

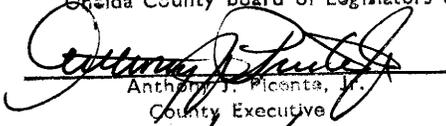
A3110.1951	Fees/Service	6,231
A3110.212	Computer Hardware	13,204
A3110.492	Computer Software	8,885
Total Expenses:		\$ 28,320
A4250	Federal Aid- Alien Assistance	\$ 28,320

I am asking that this request be expedited and the regular process for Board approval be waived so that these purchases can be made by year end. Thank you for your anticipated support.

Sincerely,


Daniel G. Middaugh,
Sheriff

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by


Anthony J. Picente, Jr.
County Executive

Date 11/22/10

cc: Tom Keeler

PUBLIC SAFETY COMPLEX 6075 JUDD ROAD – ORISKANY, NEW YORK 13424-2271

2010 NOV 23 PM 9:13
ONEIDA COUNTY LEGISLATIVE

72.

 Attachments can contain viruses that may harm your computer. Attachments may not display correctly.

Copperwheat, Pat

From: JBI Help Desk [JBIHelpDesk@UNIFICARE.com] **Sent:** Mon 10/18/2010 4:32 PM
To: Copperwheat, Pat
Cc:
Subject: The FY2010 SCAAP Drawdown is Now Available!!!
Attachments:  FY2010 SCAAP Use of Funds List.pdf(273KB)

Justice Benefits, Inc.

October 18, 2010

Pat Copperwheat

Fiscal Manager

Oneida County, NY

RE: FY2010 SCAAP AWARD DRAWDOWN INSTRUCTIONS

As we informed you in an earlier email, BJA released the Award Payment List for the FY2010 State Criminal Alien Assistance Program (SCAAP). The FY2010 SCAAP award amount for **Oneida County** is:

\$28,320.00.

We have also learned that BJA has activated the drawdown link in the Grants Management System; therefore, you can now log in to the GMS and drawdown your award.

There is a deadline to drawdown the funds. BJA requires that "Award recipients must accept their award through the GMS within 45 calendar days of BJA's official notification. Once 45 days elapses, the award may no longer be available."

We have included detailed written drawdown procedures in this email. Please make sure you PRINT all screens from the GMS during the drawdown process and fax a copy of these screens to us so that we can verify your successful completion of the drawdown. JBI's Help Desk is ready to provide assistance with the drawdown procedure, if needed. Please feel free to call us at **800-576-3518** if you need assistance with your drawdown.

73.

Use of Funds - During the drawdown process, jurisdictions will be asked to select how they plan to use their FY2010 SCAAP award. There will be a "Use of Funds" list provided on the Acceptance Screen of the drawdown. You must select one or more options, before you can accept the award. For your convenience, we have attached a file to this email listing what these options are.

Upon completion of the acceptance and drawdown of your award, **BJA states that you should allow up to 15 days for the funds to be deposited into your jurisdiction's designated bank account.** You will definitely want to check your bank account during this time to ensure that you did receive your award. If not, contact BJA immediately and document all communication with them.

Please do not hesitate to contact JBI regarding any questions to this email or other questions pertaining to the SCAAP.

74.



November 18, 2010

FN 20 10-432

READ & FILED

Mikale Billard
Clerk of the Board
Oneida County Legislators
800 Park Avenue
Utica NY 13501

Dear Mikale,

Per our contract with Oneida County, enclosed please find copies of our Promotional and Operational Budgets for fiscal year October 1, 2010 thru September 31, 2011. A combined overview is also enclosed for your reference. These budgets were approved by the Board of Directors at their November 16, 2010 meeting.

Please note that these budgets do not include NYS Matching Funds. If we receive a contract awarding us NYS Matching Funds for this fiscal year, we will make budget adjustments accordingly and forward you a copy of the revised budgets.

Respectfully Submitted,

Kelly Blazosky
President

RECEIVED
ONEIDA COUNTY LEGISLATURE
2010 NOV 19 PM 12:15



PROMOTIONAL BUDGET

2010/2011

Approved 11/16/2010

Revenues

Private Sector	10,000.00
NYS Matching Funds	0.00
Membership - Suspended for 2010/2011	0.00
Travel Guide Advertising	22,000.00
Schuyler	12,000.00
Total Revenues	44,000.00

Expenses

Salaries-Promotional	141,132.00
Salaries-Booth	9,000.00
Salaries-Schuyler	14,200.00
FICA & FWT	12,300.00
Advertising	250,476.00
Advertising Agency Fees	33,000.00
Booth-Other Expenses	15,000.00
Brochure Distribution	7,000.00
Employee Benefits	13,450.00
401k Expenses	4,950.00
Central Region TPA	5,000.00
Office Expense-Promotional	1,000.00
Postage-Promotional	10,000.00
Printing	57,500.00
Photos & Film Shoots	10,000.00
Promotional Items	5,000.00
Schuyler other	100.00
Special Projects	15,000.00
Telephone	2,400.00
Tourism Promotion Grants	81,825.00
Travel & Entertainment	14,000.00
Travel & Convention Shows	25,000.00
Website	10,000.00
Total Expenses	737,333.00
Net Income	(693,333.00)

He.



Approved 11/16/2010

OPERATIONAL BUDGET 2010/2011

Revenues

Room Tax	689,013.00
Romm Tax (2009/10 late receipt)	80,100.00
Room Tax Restricted for Grants	81,825.00
Interest-Money Market	350.00
Interest-Capital Account	10.00
Interest-Bank of Utica	75.00
Misc.	1,000.00
Total Revenues	852,373.00

Expenses

Salaries-Operational	52,750.00
FICA & FWT	3,700.00
SUI	2,000.00
FUI	1,100.00
Auto Expense	2,400.00
County Collection Fee	26,979.00
Depreciation	10,000.00
Dues	6,000.00
Insurance	5,500.00
Employee Benefits	6,470.00
401k Expenses	1,640.00
Payroll Processing	5,000.00
Central Region Admin	500.00
Miscellaneous	2,000.00
Office Expense	15,000.00
Postage	5,000.00
Professional Fees	6,000.00
Rent	1.00
Staff Development	1,000.00
Telephone	6,000.00
Total Expenses	159,040.00
Net Income	693,333.00

77.



Combined Budget Overview

11/16/10

Revenue	Operations	44,000.00
	Promotions	<u>852,373.00</u>
	Total Revenue	<u><u>896,373.00</u></u>
Expenses	Operations	159,040.00
	Promotions	655,508.00
	Tourism Grants	<u>81,825.00</u>
	Total Expenses	<u><u>896,373.00</u></u>

Overview Breakdown

% of Budget

Salaries	217,082.00	24%
Benefits	26,510.00	3%
Advertising/Promotions	554,598.00	62%
Operations	<u>98,180.00</u>	11%
	<u><u>896,370.00</u></u>	

Submitted by: Kelly Blazosky, President
Oneida County Tourism
315.724.7221
kelly@oneidacountytourism.com

78.



ONEIDA COUNTY BOARD OF LEGISLATORS

Gerald J. Fiorini, Chairman ♦ 800 Park Avenue ♦ Utica, New York 13501
Work Phone: 798-5900 ♦ Home Phone: 337-9045

November 23, 2010

FN 20 10 - 433

Board of Legislators
800 Park Ave.
Utica, NY 13501

READ & FILED

Honorable Members:

The issue of take home vehicles has been a reoccurring topic for the Ways and Means committee during budget deliberations. As a result, I have received two separate requests to take action in regards to the assignment of take home vehicles, and I believe that the best course of action to develop a take-home vehicle policy by creating an ad-hoc committee.

Therefore, I am tasking this committee to review and recommend a policy for take home vehicles, which is to report back to me by March 1.

I hereby appoint the following Legislators:

Dave Wood, Co-Chair
Patty Hudak, Co-Chair
Rick Flisnik
Brian Miller
Michael Clancy
Emil Paparella
Joe Furgol.

Thank you in advance for your consideration.

Sincerely,

Gerald J. Fiorini
Chairman

RECEIVED
ONEIDA COUNTY LEGISLATURE
2010 NOV 23 AM 11:50

79.



ONEIDA COUNTY BOARD OF LEGISLATORS

Michael J. Clancy, 4932 Old Oneida Road, Verona, New York 13478
Home Phone: (315) 363-2570 – E-mail mikerep@twcny.rr.com

November 23, 2010

FN 20 10 - 434

The Honorable Gerald J. Fiorini, Chairman
Oneida County Board of Legislators
Oneida County Office Building
800 Park Ave.
Utica, New York 13501

INTERNAL AFFAIR

WAYS & MEANS

Dear Chairman Fiorini:

Attached please find a resolution seeking approval to reinstate Position 18, Motor Vehicle Representative to Cost Center A1411 – County Clerk Motor Vehicle Bureau.

Position #18 in A1411 was erroneously indicated as vacant in the 2011 Proposed Budget. Said position was filled on June 11, 2010. This position was deleted by Amendment #19 to the 2011 Operating Budget.

I have enclosed a copy of the November 23, 2010 correspondence from Oneida County Clerk Sandra DePerno which sets forth the need for this position. Three (3) DMV employees were deleted from the 2011 Budget. Position 18 – Motor Vehicle Representative is necessary in order to provide the level of customer service that the residents of Oneida County are accustomed to.

Thank you for your consideration.

Respectfully submitted,

MICHAEL J. CLANCY
ONEIDA COUNTY LEGISLATOR
12TH LEGISLATIVE DISTRICT

Enclosure

CC: Hon. Anthony J. Picente, Jr., County Executive
Hon. Patricia Hudak, Minority Leader
Hon. David Wood, Majority Leader
Hon. Sandra DePerno, County Clerk
Thomas Keeler, Budget Director
John Talarico, Personnel Director

RECEIVED
ONEIDA COUNTY LEGISLATURE
2010 NOV 23 PM 3:58

80

Sandra J. DePerno
County Clerk

Diane B. Abraham
1st Deputy Clerk



Deputy County Clerks
Gary Artessa
Nancy Gelfuso
Brenda Breen
Patricia Ferrone
Lynarda J. Girmonde
Mary Bowee

CLERK OF ONEIDA COUNTY

County Office Building ♦ 800 Park Avenue ♦ Utica, New York 13501

Phone: (315) 798-5790 ♦ Fax: (315) 798-6440

November 23, 2010

Hon. Anthony J. Picente Jr.
Oneida County Executive
Oneida County Office Building
800 Park Avenue
Utica NY 13501

Dear County Executive *Tony* Picente:

I am respectfully requesting the reinstatement of position #18 in department number 1411 County Clerk-Motor Vehicle Bureau. This position was deleted by mistake at the last Board of Legislators meeting on November 10, 2010. This Motor Vehicle Representative position was filled on June 11, 2010 and was not a vacant position, the salary for this position is \$20,079. This position is needed to continue to provide the level of customer service that our Oneida County constituency has become accustomed to. Three (3) DMV employees are retiring at the end of 2010, their positions have been deleted from the 2011 Budget. DMV cannot afford to lose another position to provide adequate staffing. We are all trying to keep the needs of our taxpayers in mind, but longer lines at the DMV only result in less revenue for Oneida County.

Respectfully submitted,

Sandra J. DePerno
Sandra J. DePerno
Oneida County Clerk

Cc: Hon. Patricia Hudak, Minority Leader
Hon. David Wood, Majority Leader
Hon. Michael Waterman, Chairman Internal Affairs
Thomas Keeler, Budget Director
John Talerico, Personnel Director

**INTRODUCTORY
NO.**

F.N.

ONEIDA COUNTY BOARD OF LEGISLATORS

RESOLUTION NO.

INTRODUCED BY: Mr. Clancy

2ND BY:

**RE: APPROVAL TO REINSTATE POSITION #18, MV REPRESENTATIVE, GRADE W14, STEP 1
IN AA#A1411 – COUNTY CLERK – MOTOR VEHICLES BUREAU**

WHEREAS, Oneida County Executive Anthony J. Picente, Jr., is in receipt of correspondence from County Clerk Sandra J. DePerno, requesting authorization to reinstate Position #18, Motor Vehicle Representative, in the County Clerk's Motor Vehicle Bureau Department to provide customer service to Oneida County constituency, and

WHEREAS, Salary in the amount of \$20,079 was deleted from A1411.101; Social Security in the amount of \$1,536 was deleted from A1411.830 and Position 18, MV Representative was eliminated from cost center A1411 - County Clerk Motor Vehicle Bureau Department by Amendment #19 to the 2011 Operating Budget in error as this position was believed to be vacant as indicated in the 2011 Proposed Budget, and

WHEREAS, In accordance with Resolution #27 of 2009, said position cannot be reinstated without prior approval by this Board, now, therefore, be it hereby

RESOLVED, That Position #18, Motor Vehicle Representative, Grade W14, Step 1 (\$20,079) is hereby reinstated in Department #1411, County Clerk – Motor Vehicle Bureau, effective immediately.

APPROVED: _____

DATED: _____

Adopted by the following v.v.vote:

AYES _____ NAYS _____ ABSENT _____